**CITY OF CEDAR RAPIDS**

**ACQUISITION WORK REQUEST**

**Project Name:**       **Agent:**

**Project Number:**       **RUT Eligible:**

**Bid** **Date:**       **Start Date:**       **Completion Date:**

**Date of Request:**       **Date Required:**

**Project Manager:**       **Condemnation Date:**

**Project Description** (for Council Cover Sheet)**:**

**EnvisionCR Element/Goal:** (Click here to select)

**Type of Acquisition Work (checkmark required types, enter number of parcels expected):**

Fee Title:

Permanent Easement:        Temporary Easement:       Duration:

Sanitary Sewer Easement:        Drainage Easement:

Water Main Easement:        Right of Entry:

**Type of Parcels (checkmark required types, enter number of parcels expected):**

Residential:        Commercial:

Agricultural:

Additional Info:

**Relocation:**

Yes  No

Residential  Business  Sign  Parking Lot Light(s)  Other

Specify structure(s) to be relocated, and their location(s):

Additional Info:

**Assessments:**

Yes  No

Roadway  Sidewalk  Orangeburg  Other

Additional Info:

**Iowa DOT Federal Aid Project:**

Yes  No

Environmental Concurrence received on:      

Federal Grant Authorization to proceed with acquisition:  Yes  No

Authorization to proceed with acquisition received on:

Copy of grant attached:  Yes  No

Iowa DOT Final Plans and PDC Date:       (2 months prior to letting date)

Final PDC Date to Clear Condemnations:       (2 weeks prior to letting date)

Iowa DOT Letting Date:

**Attachments**:

Plans  Plats  Easement Exhibits

Property Impact Details (PIDs)

Public Meeting Sign in Sheet  Project Comment Form

Property Owner Survey Form  Mailing List for the Project

Preliminary Assessment Schedule

Other:

**Funding Source:**

Paving for Progress  GRI  N/A  ADA

Iowa DOT  Federal Aid  CIP

**Additional Information:**