Project Fact Sheet
Internal summary for staff / consultants

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| **Project Name**:  |
| **Date of Meeting**: |
| **Summary of Project & Timeline** |
|  |
| **Fast Facts** |
| **Street width:** **Tree removals/replacements:****Sidewalk ramps or new sidewalk:** **Driveway access:** **Water Disruption:****Bike Lanes:** **Anything else staff need to know?** |