DATE

Alissa Van Sloten

City Clerk

City of Cedar Rapids

City Hall

Cedar Rapids, IA 52401

Dear Alissa:

In accordance with the City of Cedar Rapids Contract Compliance Provision, Duties and Responsibilities of contractors, subcontractors, suppliers and vendors, this letter of recommendation is submitted to certify the eligibility of the following apparent low bidder:

Company Name:

Resolution No.:

Dollar Amount:

Project Name:

Contract No.:

The above apparent low bidder has satisfactorily completed all the requirements of the City of Cedar Rapids contract compliance provisions and is granted a compliance clearance at this time.

Respectfully submitted,

Cindy A. Potter

Construction Contract Coordinator

cc: File