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| RESOLUTION NO. | LEG\_NUM\_TAG |

RESOLUTION ADOPTING AND LEVYING FINAL SCHEDULE OF ASSESSMENTS,

AND PROVIDING FOR THE PAYMENT THEREOF

 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA:

 That after full consideration of the final schedule of assessments and accompanying plat showing the assessments proposed to be made for the construction of the [PROJECT NAME], within the City, under contract with [CONTRACTOR] of [CITY, STATE], which final plat and schedule was filed in the office of the Clerk on the       day of       said assessments are hereby corrected by making the following changes and reductions:

NAME OF PROPOSED CORRECTED

PROPERTY FINAL FINAL

OWNER AND PROPOSED CONDITIONAL CONDITIONAL

DESCRIPTION FINAL DEFICIENCY, FINAL DEFICIENCY,

OF PROPERTY ASSESSMENT IF ANY ASSESSMENT IF ANY

 BE IT FURTHER RESOLVED, that the said schedule of assessments and accompanying plat, be and the same are hereby approved and adopted; and that there be, and is hereby assessed and levied, as a special tax against and upon each of the lots, parts of lots and parcels of land, and the owner or owners thereof liable to assessment for the cost of said improvements, the respective sums expressed in figures set opposite to each of the same on account of the cost of the construction of the said improvements. Provided, further, that the amounts shown in said final schedule of assessments as deficiencies are found to be proper and are levied conditionally against the respective properties benefited by the improvements as shown in the schedule, subject to the provisions of Section 384.63, Code of Iowa. Said assessments against said lots and parcels of land are hereby declared to be in proportion to the special benefits conferred upon said property by said improvements, and not in excess thereof, and not in excess of 25% of the value of the same.

 BE IT FURTHER RESOLVED, that said assessments of an amount subject to the provisions of Section 384.60, Code of Iowa, shall be payable in ten (10) equal annual installments and shall bear interest at the rate of 9 percent per annum, the maximum rate permitted by law, from the date of the acceptance of the improvements; the first installment of each assessment, or total amount thereof, if it be less than the amount subject to the provisions of Section 384.60 Code of Iowa, with interest on the whole assessment from date of acceptance of the work by the Council, shall become due and payable on July 1, 20[YEAR]; succeeding annual installments, with interest on the whole unpaid amount, shall respectively become due on July 1st annually thereafter, and shall be paid at the same time and in the same manner as the September semiannual payment of ordinary taxes. Said assessments shall be payable at the office of the City Treasurer, in full or in part and without interest within thirty days after the date of the first publication of the notice of the filing of the final plat and schedule of assessments to the County Treasurer of Linn County, Iowa.

 BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to certify said final plat and schedule to the County Treasurer of Linn County, Iowa, and to publish notice of said certification once each week for two consecutive weeks in the Cedar Rapids Gazette, a newspaper printed wholly in the English language, published in Cedar Rapids, Iowa, the first publication of said notice to be made within fifteen days from the date of the filing of said schedule with the County Treasurer, the Clerk shall also send by ordinary mail to all property owners whose property is subject assessment a copy of said notice, said mailing to be on or before the date of the second publication of the notice, all as provided and directed by Code Section 384.60, Code of Iowa.

 BE IT FURTHER RESOLVED, that the Clerk is directed to certify the deficiencies for lots specially benefited by the improvements, as shown in the final schedule of assessments, to the County Treasurer for recording in the Special Assessment Deficiencies Book and to the city official charged with responsibility for the issuance of building permits. Said deficiencies are conditionally assessed to the respective properties under Code Section 384.63 for the amortization period specified by law.

 The Clerk is authorized and directed to ascertain the amount of assessments remaining unpaid after the thirty day period against which improvement bonds may be issued and to proceed on behalf of the City with the sale of said bonds, to select a date for the sale thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the sale of said bonds on a basis favorable to the City and acceptable to the Council.

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| PASSED\_DAY\_TAG |

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| LEG\_PASSED\_FAILED\_TAG |

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| --- |
| MayorSignature |

Attest:

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| ClerkSignature |

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| LEG\_TABLED\_TAG |

 Published in the Cedar Rapids Gazette       &

NOTICE OF FILING OF THE FINAL PLAT AND SCHEDULE

OF ASSESSMENTS AGAINST BENEFITED PROPERTIES FOR

THE CONSTRUCTION OF THE [PROJECT NAME]

WITHIN THE CITY OF CEDAR RAPIDS, IOWA

 TO THE PERSONS OWNING LAND LOCATED WITHIN THE DISTRICT DESCRIBED AS THE [PROJECT NAME] WITHIN THE CITY OF CEDAR RAPIDS, IOWA:

 Consisting of the properties which are described as follows:

|  |  |
| --- | --- |
| [GPN][Legal Description] | [GPN][Legal Description] |
|  |  |
|  |  |

 The extent of the work completed on the [PROJECT NAME] is as follows:

[Describe everything which is being assessed for; e.g. Construction of Portland Cement Concrete pavement and sidewalk, and any necessary work such as grading, seeding and removals to complete said construction]

 You are hereby notified that the final plat and schedule of assessments against benefited properties within the District described as the [PROJECT NAME], for the construction of [TYPE OF IMPROVEMENT, IE SIDEWALK] improvements, has been adopted and levied by the Council of Cedar Rapids, Iowa, and that said plat and schedule of assessments has been certified to the County Treasurer of Linn County, Iowa. Assessments of $500 or more are payable in ten (10) equal annual installments, with interest on the unpaid balance, all as provided in Section 384.65, City Code of Iowa. Conditional deficiency assessment, if any, may be levied against the applicable property for the same period of years as the assessments are made payable.

 You are further notified that assessments may be paid in full or in part without interest at the office of the City Treasurer at any time within thirty days after the date of the first publication of this notice of the filing of the final plat and schedule of assessments with the County Treasurer. Unless said assessments are paid in full within said thirty day period, all unpaid assessments will draw annual interest computed at 9 percent (commencing on the date of acceptance of the work) computed to the next December 1st following the due dates of the respective installments. Each installment will be delinquent on September 30th following its due date on July 1st in each year. Property owners may elect to pay any annual installment semiannually in advance.

 All properties located within the boundaries of the [PROJECT NAME], above described have been assessed for the cost of the making of said improvements, the amount of each assessment, and the amount of any conditional deficiency assessment having been set out in the schedule of assessments and plat accompanying the same, which are now on file in the office of the County Treasurer of Linn County, Iowa. For further information you are referred to said plat and schedule of assessments.

 This Notice given by direction of the Council of the City of Cedar Rapids, Iowa, as prescribed by Code Section 384.60 of the City Code of Iowa.

 Alissa Van Sloten

 Clerk of the City of Cedar Rapids, Iowa

CERTIFICATE OF LEVY OF SPECIAL ASSESSMENTS

TO BE MADE BY THE CLERK OF CEDAR RAPIDS, IOWA,

AND FILED WITH THE COUNTY TREASURER OF LINN COUNTY,

IOWA AND THE CITY OFFICER CHARGED WITH ISSUANCE OF

BUILDING PERMITS

STATE OF IOWA

COUNTY OF LINN

 I, Alissa Van Sloten, Clerk of the City of Cedar Rapids, County of Linn, State of Iowa, do hereby certify that at a meeting of the Council of Cedar Rapids, Iowa, held on the       day of      , the said Council did levy special assessments for and on account of the cost of construction of the [NAME OF PROJECT], under contract with [NAME OF CONTRACTOR] of [CITY], Iowa, on the following or portions thereof, in said Municipality, to-wit:

|  |  |
| --- | --- |
| [GPN][Legal Description] | [GPN][Legal Description] |
|  |  |
|  |  |

That the district benefited and assessed for this cost of the improvement is described as follows:

 [List the project boundaries]

 I further certify that the said assessments of $500 or more are payable in ten (10) equal annual installments, together with interest thereon at the rate of 9 percent per annum computed to December 1st following the due date of each installment. Interest commences on      , the date of acceptance of the work. The first annual installment, or the full amount of assessments less than $500.00, are due and payable on July 1st following the date of levy of these assessments as set forth above (unless this certification is made within less than thirty days prior to July 1st) and is subject to the provisions of Section 384.65, City Code of Iowa, with respect to lien, delinquent dates, interest, penalties and years of payment.

 Special assessment deficiencies as set forth in the Schedule of Assessments are conditionally levied and are certified pursuant to Code Section 384.63. The period for amortization of special assessment deficiencies established by law and by action of the City Council is ten (10) years.

 Assessments may be paid in full or in part at the office of the City Treasurer, within thirty days of the first publication of the notice of this filing of the final assessment schedule.

 IN WITNESS WHEREOF, I have hereunto set my hand and official seal on the       day of       20     .

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| ClerkSignature |

 I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, there was filed with me as County Treasurer of Linn County, State of Iowa, an executed copy of the certificate of the City Clerk of Cedar Rapids, Iowa, hereinabove set out, relating to the levy of special assessments, covering the recently completed street improvements in said Municipality, and a copy of the final plat and schedule of assessments and conditional deficiency assessments, referred to in the resolution levying said assessments, heretofore adopted by the City Council on [City Council Date], 20\_\_\_\_\_.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 County Treasurer

 I hereby certify that on the \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, there was filed with me as Building Permit Official of the City of Cedar Rapids, Iowa, an executed copy of the certificate of the City Clerk of Cedar Rapids, Iowa, hereinabove set out, relating to the levy of special assessments, covering the recently completed street improvements in said Municipality, and a copy of the final plat and schedule of assessments and conditional deficiency assessments, referred to in the resolution levying said assessments, heretofore adopted by the City Council on [City Council Date], 20\_\_.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Building Permit Official of the City of Cedar

 Rapids, Iowa