

Historical Survey, Proposal #0409-300

Proposal Evaluation Summary, July 6, 2009

Evaluators: Sushil Nepal, Long-Range Planning Coordinator, City of Cedar Rapids; Maura Pilcher, City of Cedar Rapids Historic Preservation Commission; Ralph Christian, Historian, State Historic Preservation Office; Rod Scott, President, Iowa Historic Preservation Alliance

Proposals received in alphabetical order:

	Name of Company	Location
1	Brockington	Mt. Pleasant, SC
2	Cultural Heritage Research Services, Inc. (CHRS)	McMurray, PA

Proposal reviews in alphabetical order:

1. Brockington

Not-to-exceed lump sum	\$28,802.04
Not-to-exceed air travel	\$1,150.00
Total	\$29,952.04

Facts:

- a) Very responsive to scope of work
- b) Previous work experience
- c) Well qualified regarding nomination process for National Historic Preservation Society
- d) Ability to recognize early 20th Century vernacular architecture and knowledge and understanding of early 1900's commercial properties
- e) Proposed on-the-ground work in Cedar Rapids

2. CHRS

Not-to-exceed lump sum	\$27,786.05
Not-to-exceed air travel	\$2,000.00
Total	\$29,786.05

Facts:

- a) Proposed to provide more research utilizing previously published documentation than field visits and surveys
- b) Strength is in archaeological studies versus National Register process

Recommendation for Award:

The evaluation team ranked each proposal independently and unanimously chose **Brockington** as the top proposal for the following reasons:

1. **Experience:** Brockington has experience in preparing National Historic Register nominations.
2. **Knowledge:** Strength of knowledge about 20th Century architecture, both commercial and residential.
3. **Qualifications:** Well qualified in National Historic Register documentation.
4. **Responsiveness:** Proposed approach of research, site visits and interviews best matches the scope of work from the Request for Proposal.