



Single Family New Unit Construction Application

Project Name: _____

APPLICANT

1. Developer:

Address:

Main Contact Person:

Name
Title
Telephone #
Fax #
E-mail

Alternate Contact Person:

Name
Title
Telephone #
Fax #
E-mail

2. Provide a brief history and description of your business, particularly your experience with similar types of housing development. Attach additional information and materials if available (references, illustrative examples of past work).

3. Name and contact information for all other members of the project team. Include such participants as architect/design firm, general contractor, marketing consultant.

4. Identify your financial institution for construction financing, and provide **ONE** loan commitment letter from financial institution for all units to be built (construction loan). Please also provide **TWO** commitment letters from lenders who offer standard loan products and who have agreed to participate for sale of the property (end loan to buyer).

PROJECT INFORMATION

1. Location

Attach information which fully describes and illustrates the location of the proposed project. Include map(s), legal description(s) if available, property identification numbers, address, and area (in sq. ft. or acres).

2. Project Description

- a. Generally describe the proposed project – attach site development plan and building elevations.

- b. Do you have control of the proposed project site? Describe degree of site control (e.g. purchase option, land sales contract, ownership with approved site plan, etc.).

- c. Has any environmental testing been completed? Are there any known environmental concerns or contamination associated with this site? If so, describe findings.

GREEN BUILDING REQUIRMENTS AND OPTIONAL DESIGN ELEMENTS

Mandatory Building Components	
Water Conservation	Toilets \leq 1.28 GPF or better
	Showerheads \leq 1.75 GPM or better
	Kitchen Faucets \leq 2.0 GPM or better
	Bathroom Faucets \leq 1.5 GPM or better
	Gas water heaters (up to 60 gallons) \geq 0.62 EF
	Gas water heaters (60-80 gallons) \geq 0.85 thermal efficiency
	Electric water heaters \geq 0.93 EF
	No Irrigation systems
HVAC	Gas Furnaces \geq 92% AFUE Electric furnaces (forced air, air-source heat pumps) \geq 8.5 HSPF Electric furnaces (ground source heat pumps – open/closed loops) \geq 3.3 COP
	Air conditioning units (forced air, air-source heat pumps) \geq 14 SEER
	Equipment and duct size calculations using ACCA Manual D, J, and S (or equivalent)
	All ductwork joints sealed using mastic or UL 181 foil tapes
	Energy Star [®] labeled ventilation fan units in all bathrooms.
Building Components	Owner's manual including routine maintenance plan, operations and maintenance for all appliances, HVAC and water heater operation, water-system turnoffs, and lighting equipment.
	Attic insulation \geq R-49
	Exterior Walls \geq R-13
	Floor (above unheated space) \geq R-30
	Rim joist \geq R-19
	Low-E Energy Star [®] labeled windows for Northern climate with 0.35 U-Factor rating or less.
	Energy Star [®] labeled compact florescent light bulbs (CFLs) throughout unit (exceptions from this requirement: emergency lighting, lighting required by code for health and safety purposes.)
	Roofing Products \geq 30 year life
	Energy Star [®] appliances – refrigerator, washer, dryer, dishwasher, and stove (if including)
	Energy Star [®] labeled ceiling fans as applicable
	Daylight sensors or timers on all outdoor lighting.

Optional (Bonus) Building Components

Category	Criteria	YES	Intended Method of Satisfying Criteria
<p align="center">Site Design/Location</p>	Project is located within ¼ mile of two, or ½ mile of at least four of the following facilities: Public transportation, supermarket, public school, library, child care center, usable park space, bank, medical or dental office, post office, convenience store, laundry/dry cleaner, pharmacy, place of worship, or community/civic center.		
	Landscaping using plant list using at least 50% native plant species; do not include invasive species		
	All wall switches ≤ 48" above finished floor to center of switch		
<p align="center">Universal Design</p>	Receptacles located ≥ 15" above finished floor to center of outlet.		
	One exterior entrance accessible by ramp or no-step entrance with a minimum 32" opening with a minimum of 6'x6' deck area for accessibility.		
	Blocking in wall framing at 33"-36" in walls adjacent to toilet, shower stall, or bathtub.		
	All interior bedroom doors ≥ 32" finished opening		
	Bathrooms on same level as bedrooms		

Category	Criteria	YES	Intended Method of Satisfying Criteria
Building Components	On-demand water heater		
	Post-occupancy sensors for lighting control in bedrooms		
	Advanced framing techniques		
	Raised heel truss systems		
	Low/No VOC interior paints and primers, adhesive and sealants in all applications		
	Green Label certified floor coverings in all applications		
	Air exchanger system with 0.45 NACH or less		
	Permeable concrete in all applications (sidewalk, driveway, patio etc.)		
	Post-consumer and/or new growth waste composite trim materials		

5. CONSTRUCTION TIMELINE

Attach an estimated project construction timeline including any phases.

6. ACKNOWLEDGMENT AND CERTIFICATION

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct and complete as of the date hereof.

Date:

Applicant:

Signature: _____

Its: _____

Received By:

Name _____

Title _____

Date:

ATTACHMENT A

Materials	Price	Comments
Appliances		
Cabinets/Countertops		
Concrete		
Excavation		
Framing Lumber		
Interior Finishes		
Landscaping		
Lighting Fixtures		
Shingles		
Siding		
Windows/Doors		
Subcontractors		
Drywall		
Electrical		
Floorcovering		
HVAC		
Insulation		
Painting		
Plumbing		
Gutters/Downspouts		
Garage Doors		
Overhead		
Abstract / Closing		
Building Permit		
Drafting / Design		
Utilities		
Trash Removal		
Land Cost		
Total Construction Cost		
Developers Fee		
Total Cost		