



**Sample Language for
Board Resolution**

Whereas (INSERT AGENCY NAME HERE) is a non-profit organization organized under the laws of the State of Iowa;

Whereas (INSERT AGENCY NAME HERE) operates to (INSERT AGENCY MISSION HERE);

Whereas procurement of additional funding to assist in carrying out the agency's mission is within the scope of staff duties;

Now, therefore, we the governing board of (INSERT AGENCY NAME HERE) hereby specifically authorize the staff of (INSERT AGENCY NAME HERE) to apply for funding through the City of Cedar Rapids' Community Development Block Grant (CDBG) Program for the (INSERT NAME OF ACTIVITY).

The authorized agency contact person shall be:

Printed Name

Title

Phone Number

Email

Passed this _____, of _____, _____.
DAY MONTH YEAR

Signature of Board President/Chair

Date

Printed Name

Title