CEDAR RAPIDS

City of Five Seasons®

CONSOLIDATED PLAN

Annual Action Plan
FY 2013

JULY 1, 2013 – JUNE 30, 2014

Preliminary March 22, 2012

City of Cedar Rapids
Department of Community Development
Housing Services Division
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INTRODUCTION

The City of Cedar Rapids is qualified as an entitlement community for annual federal funding through the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Program. The Annual Action Plan details the proposed use of these federal funds during the fiscal year. It also describes how the entitlement funds are helping the City implement the strategies to meet the priority housing and community development needs, as stated in the City's Consolidated Plan Five-Year Strategy.

PURPOSE: The Annual Action Plan provides a detailed report of the projects to be funded through CDBG and HOME Program, including a description of the activities, project budgets, and quantified proposed accomplishments.

GOAL: The overall goal of the Annual Action Plan is to help ensure the provision of decent housing, a suitable living environment, and expanded economic opportunities, principally for low-and moderate-income persons.

FUNCTION: There are three functions of the Annual Action Plan 1) to serve as an application for federal CDBG and HOME Program funds; 2) a means to ensure that proposed activities are consistent with the objectives stated in the Consolidated Plan 5-Year Strategy; and 3) documentation of proposed accomplishments to be used in assessing performance.

TIMELINE FOR CONSOLIDATED PLANNING

October 25, 2012
CDBG and HOME Program funding application forms with instruction were distributed to parties of known interest. Availability was subsequently publicized with provision made for a two-month exposure period.

October 30, 2012
City staff held information meeting for those parties interested in applying for the CDBG and/or HOME Program.

December 3, 2012
Deadline for staff receipt of CDBG and HOME Program funding applications.

January 22, 2013
First public hearing conducted by the City Council to obtain citizen views concerning (in part) community needs and priorities.

January 24, 2013 – February 28, 2013
Grants and Programs Committee meetings held on Thursday evenings to review CDBG and HOME Program applications and prepare funding allocation proposal for Council consideration.

March 22, 2013 – April 22, 2013
Preliminary Draft Consolidated Annual Action Plan proposal made available for public review for the period March 22, 2013 through April 22, 2013.

April 9, 2013
Second public hearing conducted by the City Council to obtain citizen views concerning the preliminary Draft Consolidated Annual Action Plan proposal.

April 23, 2013
Upon consideration of public comment, final Annual Action Plan approval.

May 15, 2013
Deadline for receipt by HUD of submission of the final Consolidated Annual Action Plan (followed by 45-day Federal review period).

EXECUTIVE SUMMARY

As an entitlement community, the City of Cedar Rapids is qualified to receive financial assistance awarded by formula, based on characteristics of population, housing, etc., from the U.S. Department of Housing and Urban Development (HUD) on an annual basis. Specifically, the City qualifies for Federal entitlement funding made available through the Community Development Block Grant (CDBG) and HOME Investment Partnership Program.

Past performance has demonstrated that the City has administered both of these programs efficiently and effectively. This has been reinforced by consistent approvals of the City's Consolidated Annual Performance and Evaluation Report (CAPER) by HUD, as evidenced by regulatory compliance that includes satisfactory timeliness of expenditure ratios with extraordinarily high benefit to low- and moderate- income persons.

The City's fiscal year for these programs is July 1st through June 30th, and funding may be utilized to implement a variety of housing and community development activities. These must either: (1) provide benefit to low- and moderate-income persons; (2) reduce or eliminate slum and blighting conditions; or (3) address an urgent need. Program goals are to: (1) provide decent housing; (2) provide a suitable living environment; and (3) expand economic opportunities.

To remain eligible for this funding, the City is required to prepare a HUD mandated Consolidated Plan. This comprises both an Annual Action Plan that is prepared every year and a Five-Year Strategy that is prepared every five years. The Annual Action Plan primarily presents a budget for proposed activities to be implemented during the course of its respective program year, to address needs identified as part of the overall Five-Year Strategy. This FY13 Annual Action plan is for the period July 1, 2013 through June 30, 2014 and comprises the fourth annual increment of the Five-Year Strategy (July 1, 2010 through June 30, 2015).

An initial Public Hearing was held January 22, 2013 to obtain, as applicable, possible citizen comments regarding: (1) the identification of local community development needs (housing and non-housing - such as public improvements, services, and facilities and economic development activities); (2) program funding for the development of proposed activities; and (3) review of program performance. This hearing also provided opportunity for consultation with appropriate: (1) public and private agencies (state and other local agencies); (2) social service agencies (regarding housing needs of children, elderly persons, persons with disabilities, homeless persons, etc.); and (3) health/welfare agencies (for child related lead- based paint hazards and poisonings). No

objections were received at the public hearing.

To budget activities to be implemented during the subject program year, the City invites funding request applications each mid-October to mid-December of the prior year. A list of parties and community entities known to have an interest is maintained and directly contacted to notify them about the application process. Everyone, City departments as well as non-profit entities, is required to apply according to a prescribed format. Specific efforts to broaden public participation include publicizing the availability of application instructions and forms on the City's website and with notification to parties that have requested to be on the Interested Parties email list.

Applications received by the stipulated deadline are first reviewed by City staff to ensure the requests are eligible activities. They are then reviewed by the City's Grants and Programs (GAP) Citizens' Committee. This is an ad-hoc advisory Committee with 13 representatives: five from neighborhood associations where there is a predominance of low- and moderate-income persons; three from designated organizations with an associated interest for affordable housing, homelessness, and economic development; and five from Council appointment that consist of one city-wide and one for each quadrant of the city. The GAP Committee recommends to the City Council which proposed activities should be funded and, respectively, for how much. The City Council may accept, reject, or modify the Committee's recommendations. The Council then approves a preliminary Annual Action Plan that is made available for at least a 30-day public review and comment period and a public hearing. A comprehensive schedule of the consolidated planning process, including public review and comment, public hearing, and Council action dates is directly conveyed to all applicants.

This year's preliminary Annual Action Plan was made available for a 30-day public review and comment between March 22, 2013 and April 22, 2013. The public hearing was April 9, 2013. This Annual Action Plan anticipated funding from the entitlement grants with $361,579 allocated to qualified activities under the HOME Investment Partnership Program and $1,091,099 allocated to qualified activities under the Community Development Block Grant (CDBG). These are individually identified and described within this plan, along with other topical areas of concern that address issues such as: geographical distribution of funds; outcome performance measurement; leverage and match; homelessness; anti-poverty strategy; continuum of care; fair housing; monitoring; and certifications.

Following is a summary of stated objectives and outcomes as related to activities allocated funds.

OBJECTIVES

Generally, there are three objectives relative to program funding:

- Creating or Enhancing Suitable Living Environments.
  Applicable to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Providing Decent Housing.
  Applicable to housing programs where the purpose is to meet individual family or community needs, and not programs where housing is an element of a larger effort (such as would otherwise be applied under the Suitable Living Environment Objective).
- Creating Economic Development Opportunities.
  Applicable to activities that are related to economic development, commercial revitalization, or job creation.

More specific activity related objectives stated in the Action Plan are:

- Planning and Administration.
  Cedar Rapids will continue to plan comprehensively for community change with accommodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs including, as appropriate, supportive service and capacity-building assistance for non-profit entities – such as Community Housing Development Organizations (CHDOs).
- Housing.
  In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies. The retention of the existing housing stock provides the best opportunity for affordable housing, while fostering neighborhood stability and the efficient use of existing infrastructure. As needed, expansion of housing stock will be used to address opportune targeted income and affordable interests.
- Public Facilities.
  The City will assist with the renovation and expansion of all facilities and community centers that are accessible to all residents, as needed to serve health and safety needs with enhancement of amenities for social and recreational interaction.
- Public Services.
  The City will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency. Priority needs include transportation; substance abuse treatment; medical and mental health

care; lead-based paint testing/screening/treatment; and employment.

- Youth Programs.
  The City will help address the problems of child care, education, job training, crime and abuse prevention, transportation, gang induction, and drug addiction among its youth through expansion and enhancement of developmental facilities and services. Special attention will be given to young persons who are victims or otherwise at-risk due to inadequate supervision and guidance.

- Senior Programs.
  The City will assist community efforts to expand and enhance facilities and services that address the needs of senior citizens including health care, nutrition, recreation, transportation, and other activities that sustain assisted or independent living with dignity, including protective services to prevent abuse and fraud, assist bill paying with counseling for other financial matters, and provide substitute decision-makers.

- Homeless & HIV AIDS.
  To serve the need for the provision of emergency shelter, transitional housing, and permanent housing for its homeless population, the city, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.

OUTCOMES

Generally, three outcomes are relative to program funding objectives:

- Availability and Accessibility.
  As defined by HUD, this category is applicable to activities that make up services, infrastructure, housing, or shelter that is available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available to low- and moderate-income people.

  As further locally defined, this includes public service activities that originally satisfied the eligibility threshold requirement of either being a new activity or a substantial increase to an already existing activity that would provide availability and/or accessibility to individuals. In a sense, this could possibly be considered sustainability, except the activity is not directed toward a particular targeted or geographical area (i.e. a community policing program) but, rather, individuals or households. This also includes something newly developed or made available that previously did not exist, or is substantially improved.

- Affordability.
  As defined by HUD, this category is applicable to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people, including: the creation or maintenance of affordable housing; basic infrastructure hook-ups; or services such as transportation or day care.

  As further locally defined, because this includes maintenance as a consideration, this includes any rehabilitated low- and moderate-income housing where an income payment is typically needed for the occupant's mortgage or rent. It also includes activities that provide a service otherwise readily available but unaffordable to low- and moderate-income persons (i.e. health care).

- Sustainability.
  As defined by HUD, this category is applicable to activities or services that are directed toward improving communities or neighborhoods (to make them livable or viable) by providing benefit to low- and moderate-income people or by removing or eliminating slums or blighted areas.

  As further locally defined, (beyond HUD's above noted targeting of particular geographical areas for the purpose of coordinated / comprehensive revitalization), this also includes rehabilitation activities for public facilities (i.e. shelters).

CITIZEN PARTICIPATION

The City has an adopted Citizen Participation Plan that encourages citizens to participate in the development of the Consolidated Plan; especially concerning the participation of low- and moderate-income individuals residing in blighted/slum areas. Appropriate accommodations are made for inclusion of all persons with an interest in the planning effort, including minorities, persons with limited English proficiency, and persons with disabilities. The Citizen Participation Plan provides reasonable opportunity for citizens to comment upon the planning documents, including the Citizen Participation Plan itself. The Consolidated Plan is made available to citizens, agencies, and other interested parties for meaningful input prior to adoption including the identification of community needs, priorities, and resources; activities to be undertaken; and plans to minimize displacement.

The Citizen Participation Plan calls for a minimum of two public hearings, held annually, to obtain citizens' views and to respond to questions and concerns. The first meeting solicits input about the community's needs and program performance. The second provides opportunity for specific comment about the draft documents, including those activities proposed for implementation with budget allocations. For the latter, in addition to the public hearing, a local review period of at least 30 days is provided and the City Council considers all comments, whether presented at the public hearing or submitted in writing, prior to approval of documentation to be submitted to HUD.

City staff provides technical assistance to all groups requesting assistance in developing proposals for funding under any program covered by the Consolidated Plan. The City has established procedures to handle complaints related to the Consolidated Plan, its amendments, and its performance reports. The Citizen Participation Plan is maintained on file in the City's Community Development Department for public review.

COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS

The City also directs efforts toward consultation and collaboration to Community Housing Development Organizations (CHDOs), or that may have capacity to form new CHDOs. This information is part of the annual solicitation process for CDBG and HOME applications. Current CHDOs in Cedar Rapids are Hawkeye Area Community Action Program (HACAP), and Affordable Housing Network, Inc. (AHNI).

Continuum of Care

Another lead community agency involved in the City's consolidated planning process is Linn County Community Services. Through that agency, in partnership with the United Way of East Central Iowa and the City of Cedar Rapids, homelessness and homeless issues are addressed through a Continuum of Care Planning and Policy Council. Linn County provides the administrative staff support for this body, as well as for the Local Homeless Coordinating Board, and assists with efforts to compile data and track trends in order to identify needs and priorities. It is through this structure that the provision of homeless facilities and services are locally coordinated.

As a voluntary consortium of service providers and community members with an interest in homeless issues, the Continuum of Care Planning and Policy Council relies upon mutually agreed upon consensus of need and locally collected data to form collaboration in order to carry out its mission. The Continuum of Care for homelessness structured through this Council and its partnerships satisfies the federal requirements established by HUD to access funds from the CDBG, HOME, and other federal grant programs.

With broad-based representation from both public and private sectors across Linn County, the principal role of the Council is to serve as the primary local entity responsible for the management of a systematic process designed to provide a transition from homelessness to permanent independent living. It is noted that there is a collaborative relationship between the Council and the separate Local Homeless Coordinating Board, which serves as the designated entity responsible for coordination of the Emergency Food and Shelter resources within Linn County, Iowa.

Grants and Programs (GAP) Advisory Citizens' Committee

Citizen participation originates through local grass-roots representation with a Grants and Programs (GAP) Advisory Citizens' Committee, staffed by Housing Services. In addition to general consolidated planning responsibilities, such as plan preparation, the purpose of the GAP Committee is to annually review request for funding applications submitted for CDBG and HOME Program funds. The GAP Committee makes recommendations to the City Council, solely in an advisory capacity, about which proposals should be approved and to what extent. City departments, as well as community nonprofit organizations, must all adhere to identical prescribed application procedures. Housing Services staff provides guidance to ensure compliance with statutory regulations concerning eligibility.

The Grants and Programs Committee is a thirteen member Committee with representation from three functional areas:

1. Representation from Neighborhood Associations. Five members are directly appointed from neighborhood associations with boundaries within urban renewal areas (surrounding the Central Business District) where there is a predominance of low- and moderate-income households.
2. Representation from Organizational Interests. Three members are directly appointed from specific organizations of related interest. These comprise the Cedar Rapids Metro Economic Alliance, the Linn County Continuum of Care Planning and Policy Council, and the Local Homeless Coordinating Board.
3. Representation from At-Large Citizens. Five members are directly appointed by the Mayor with one each to represent the four quadrants of the City, plus one community-wide representative.

Grants And Programs Citizens' Advisory Committee

Chairperson: Leland Freie Vice-Chairperson: Judy Stoffel

	Regular Member	Alternate Member
Neighborhood Associations		
Oak Hill Jackson	Lynette Richards	Greg Young
Mound View	Clark Rieke	
Northwest Neighbors	Linda Seger	Aggie Doyle
Taylor Area	Kathy Potts	
Wellington Heights	Terry Bilsland	
Designated Organizations		
Cedar Rapids Metro Economic Alliance	Mike Butterfield	Barbra Snitker
Linn County Continuum of Care Planning & Policy Council	Lynne Peterson	Kathi Moss
Local Homeless Coordinating Board	Judy Stoffel	Kristine Harris
At-Large Quadrant Representatives		
Northeast	Vacant	
Southeast	Leland Freie	
Southwest	Brenda Blevins	
Northwest	Melissa White	
City-wide	Daphne Elston	

Citizen Review, Comments, and Response

Comments were solicited from citizens during the drafting of the Consolidated Plan through surveys and a series of focus group meetings. Comments were also specifically solicited from citizens early in the planning process, as well as upon completion of proposed preliminary documents. This is summarized immediately below, and, as required, along with the City's response in terms of how any comment was either integrated into the Consolidated Plan or why it was not made a part of the plan.

The first public hearing concerning the City's Consolidated Planning process was held on January 22, 2013. The purpose of this hearing was to obtain, as applicable, possible citizen comments regarding:

- the identification of local community development needs: housing, non-housing (such as public improvements, services, and facilities), and economic development activities
- program funding for the development of proposed activities
- review of program performance

This hearing also provided opportunity for consultation with the following appropriate agencies:

- public, private, state, and other local agencies
- social service agencies – regarding housing needs of children, elderly persons, persons with disabilities, homeless persons, etc.
- health and welfare agencies – for child related lead-based paint hazards and poisonings

No public comments were received.

The preliminary Annual Action Plan was made available for public review from March 22, 2013 to April 22, 2013. Notice of the review period was published in *The Gazette* on March 16, 2013. Copies of the preliminary Annual Action Plan were made available during work hours at the City Clerk's Office, the Housing Services Office, the two Cedar Rapids Public Libraries, and the City's website.

The second public hearing concerning the City's Annual Action Plan was held on April 23, 2013 providing a third opportunity for citizen comment.

RESOURCES

Entitlement Funds And Program Income

The City of Cedar Rapids receives entitlement funds in two forms, CDBG and HOME. Separate funding is received for the Section 8 Housing Choice Voucher program. The City does not receive funding for Low-Income Housing Tax Credits or competitive McKinney-Vento Homeless Assistance Act.

Only the entitlement funds from CDBG and HOME are used for the activities listed in this Annual Action Plan. A breakdown of funding is shown below.

Summary of FY13 Funding Sources

Source of Funds	Amount
Entitlement Grants	
Community Development Block Grant	$1,091,099
HOME Investment Partnership Program	$361,579
Unprogrammed Prior Year's Income not previously reported	$0
Funds available for re-assignment	$0
Return of Grant Funds	$0
Program Income from Grantee	
HOME First Time Home Buyer	$23,000
CDBG Owner-Occupied Rehabilitation	$50,000
Program Income from Subrecipient	$0
Total Funding Sources	**$1,525,678**

Leverage And Match

Subrecipients are encouraged to leverage the HOME Investment Partnership and Community Development Block Grant (CDBG) funding, by seeking other funding sources, to the extent practical. The diversification of funding sources helps to reduce dependence on the HOME and CDBG programs that are annually subject to budget cuts, as the policies shift at the federal level. Leveraging also decreases the amount of HOME and CDBG funding needed for each project, allowing the City to assist more projects.
The City of Cedar Rapids Housing Service Division utilizes three methods of leveraging to maximize affordable housing program dollars.

1. A lien for the amount of assistance received is placed on properties purchased by first time home buyers receiving Homebuyer Assistance through the HOME program. This allows the City to recapture assistance funds if the home is no longer the principle residence of the first time home buyer receiving assistance. The recapture is prorated based on the affordability year the grant is in.

2. Owner-Occupied Rehabilitation Liens Filed Before September 17, 2003
   Homeowner rehabilitation activities required a property lien for the amount of the rehabilitation work that was provided. The rehabilitation lien is on a descending scale so that 5% is reduced each year that the homeowner remains in the home. When a ten-year period has passed, 50% of the rehabilitation still remains on the lien for the duration of that owner's life in the home. Should the homeowner vacate, sell the property, or decide to rent the property, the amount of the lien would be due at that time.

3. Owner-Occupied Rehabilitation Liens September 17, 2003 and After
   In consideration of the financial assistance provided for rehabilitation, a property lien is signed by the homeowner. Rehabilitation liens placed September 17, 2003 and after are on a descending scale so that 10% of the grant is reduced each year that the homeowner remains in the home. When the ten-year period has passed, the lien will be forgiven. The lien allows for the recapture of the remaining grant assistance if the property is sold, transferred, vacated, or used as rental property. Homeowners wishing to refinance their property may request this office to subordinate our lien provided there is sufficient equity to cover the lien. A $75.00 processing fee will be charged to subordinate or release a lien.

In regard to specific programmatic match, the CDBG Program does not have a match requirement, the HOME program, however, does have a required match. The City anticipates the match requirement to be satisfied with excess match generated by activities of the City's Community Housing Development Organizations (CHDO's) – such as the Hawkeye Area Community Action Program, Inc. (HACAP) and Affordable Housing Network, Inc. (AHNI). Local sources may include private donations, below market interest rate financing, property tax abatement, or municipal infrastructure improvements. In the event that sufficient match is not generated, the City of Cedar Rapids has established an account within the City's general fund for a direct cash contribution.

Following is a table indicating the projects for FY13 that are proposing the use of HOME and CDBG funds to leverage or match other grants. This does not include monies received from all other sources. It only highlights the projects that specifically utilize HOME and CDBG funds to attain additional funds.

LEVERAGE AND MATCH FOR FY13 CDBG AND HOME PROJECTS

Local ID	Agency	Project	Description	FY12 Funds
A4	City Housing Services	First-Time Homebuyer Program	Provision of assistance with down payments for approximately 45 low-income homebuyers, with the buyers participating by providing a percentage of the down payment.	$225,422
B5	City Housing Services	CDBG Owner-Occupied Rehab	Provision of assistance for the improvement of approximately 14 owner-occupied houses with the homeowners participating in the actual cost of the rehabilitation, either upfront or through a property lien, based on household income.	$107,660
B12	HACAP	Transitional Housing – Services	Funding to leverage $466,174 in HUD Supportive Housing Program monies for support and operational expenses associated with 65 transitional housing units within Cedar Rapids.	$32,110
			Total	**$365,192**
			Percentage of Total FY13 CDBG & HOME Entitlement Grants	**25%**

ANNUAL OBJECTIVES

The specific annual objectives are listed in Table 3A below.

TABLE 3A
SUMMARY OF SPECIFIC ANNUAL OBJECTIVES

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
Rental Housing Objectives						
B3	Affordable Housing Network, Inc, Housing rehabilitation for rental housing properties.	CDBG	Housing Units	3		DH-2
Owner Housing Objectives						
A1	Cedar Valley Habitat For Humanity Housing Rehabilitation and Construction for Core Neighborhoods	HOME	Housing Units	3		DH-2
A4	City Of Cedar Rapids First-Time Home Buyer Assistance	HOME	Housing Units	45		DH-2
B4	Aging Services Housing Rehabilitation for Older Adults	CDBG	Housing Units	4		DH-2
B5	City Of Cedar Rapids Owner-Occupied Housing Rehabilitation	CDBG	Housing Units	14		DH-2
Homeless Objectives						
B12	Hawkeye Area Community Action Program, Inc Operation, Support, and Leverage of additional HUD funding for Transitional Housing	CDBG	People	275		SL-1
B19	Waypoint Services Case Management For Homeless Shelter	CDBG	People	250		SL-1
B21	Willis Dady Emergency Shelter Homeless Program Case Management	CDBG	People	375		SL-1
B26	St John of the Cross Catholic Worker Community of Cedar Rapids, Iowa, Inc. Catholic Worker House Shelter Improvements	CDBG	Public Facilities	1		SL-1
Special Needs Objectives						
B13	Heritage Area Agency On Aging Money Management Education for Low-Income Seniors	CDBG	People	20		SL-1

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
Public Facilities Objectives						
B22	Area Substance Abuse Council Safety Project	CDBG	Public Facilities	1		SL-1
B24	Foundation 2, Inc. Crisis Center Building Improvements	CDBG	Public Facilities	1		SL-1
B25	Kingston Hill Remote Doors and Lighting Improvements	CDBG	Public Facilities	1		SL-1
Public Service Objectives						
B7	Big Brothers Big Sisters One-to-One Youth Mentoring	CDBG	People	9		SL-1
B8	Boys & Girls Club Summer Program Staffing	CDBG	People	69		SL-1
B10	Community Health Free Clinic Staff Funding for Medical Facility	CDBG	People	11,000		SL-1
B15	Northwest Neighbors Neighborhood Association Resource Center	CDBG	People	600		SL-1
B16	Oak Hill Jackson Neighborhood Association Resource Center	CDBG	People	330		SL-1
B17	Olivet Neighborhood Mission Youth Programs	CDBG	People	58		SL-1
B20	Wellington Heights Neighborhood Association Resource Staff Funding	CDBG	People	350		SL-1
Other Objectives						
A3	City Housing Services HOME Administrative Staff Costs	HOME	N/A	N/A		N/A
B1	City Housing Services CDBG Administrative Overhead	CDBG	N/A	N/A		N/A
B2	City Housing Services CDBG Administrative Staff Costs	CDBG	N/A	N/A		N/A
B6	City Housing Services Service Delivery – Owner-Occupied Rehabilitation	CDBG	N/A	N/A		DH-2
B9	Community Corrections Improvement Association Reintegration Planning Program	CDBG	N/A	N/A		N/A

* Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

DESCRIPTION OF ACTIVITIES

The activities, and their funding amounts, that the Grants and Programs Advisory Citizens' Committee are recommending to the City Council are detailed on the following pages in Tables 3C.

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Owner-Occupied Housing

Project
Cedar Valley Habitat for Humanity - 2013 CVHFH Homebuilding Program

Activity
Homeowner Rehab
New Construction

Description
Partial funding for the rehabilitation of one home and new construction of two homes in core Southwest Cedar Rapids neighborhoods during the 2013 program year.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:
Southwest Cedar Rapids Core Neighborhood
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	**Project ID**
HUD Matrix Code N/A	**CDBG Citation** N/A
Type of Recipient N/A Subrecipient Public	**CDBG National Objective** N/A N/A
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 10 Housing Units	**Annual Units** 3
Local ID A1	**Units Upon Completion**

Funding Sources:

CDBG	
ESG	
HOME	$100,000
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$80,000
Total	$180,000

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Planning/Administration

Project
City of Cedar Rapids Housing Services - Administration

Activity
Administration - AD/CO/CC Only

Description
Funding for partial salary and administrative costs associated with the administration of the HOME program.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number N/A	**Project ID**
HUD Matrix Code N/A	**CDBG Citation** N/A
Type of Recipient N/A Local Government	**CDBG National Objective** N/A N/A
Start Date 07/01/2013	**Completion Date** 6/30/2014
Performance Indicator N/A	**Annual Units** N/A
Local ID A3	**Units Upon Completion** N/A

Funding Sources:

CDBG	
ESG	
HOME	$36,157
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$36,157

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Owner-Occupied Housing

Project
City of Cedar Rapids Housing Services - First Time Home Buyer Program

Activity
Homebuyer

Description
Downpayment assistance to income-eligible first time home buyers of properties in Cedar Rapids.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	**Project ID**
HUD Matrix Code N/A	**CDBG Citation** N/A
Type of Recipient N/A Local Government	**CDBG National Objective** N/A N/A
Start Date 07/01/2013	**Completion Date** 6/30/2014
Performance Indicator 10 Housing Units	**Annual Units** 45
Local ID A4	**Units Upon Completion** N/A

Funding Sources:

CDBG	
ESG	
HOME	$225,422
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$225,422

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Planning/Administration

Project
City of Cedar Rapids Housing Services - Administrative Overhead Costs

Activity
21A General Program Administration

Description
Funding the overhead expenses of administering the CDBG program, an inherent necessity associated with program/activity implementation.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number N/A	**Project ID**
HUD Matrix Code 21A	**CDBG Citation** 570.206(a)
Type of Recipient N/A Local Government	**CDBG National Objective** N/A N/A
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator N/A	**Annual Units** N/A
Local ID B1	**Units Upon Completion**

Funding Sources:

CDBG	$98,153
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$98,153

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Planning/Administration

Project
City of Cedar Rapids Housing Services - Administrative Staff Costs

Activity
21A General Program Administration

Description
Funding a percentage of the costs of various staff positions who work with the administration of the City's CDBG and HOME programs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number N/A	**Project ID**
HUD Matrix Code 21A	**CDBG Citation** 570.206(a)
Type of Recipient N/A Local Government	**CDBG National Objective** N/A N/A
Start Date 07/01/2013	**Completion Date** 6/30/2014
Performance Indicator N/A	**Annual Units** N/A
Local ID B2	**Units Upon Completion**

Funding Sources:

CDBG	$112,057
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$112,057

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Rental Housing

Project
Affordable Housing Network, Inc. (AHNI) - Wellington Heights Revitilization Initiative

Activity
14A Rehab: Single-Unit Residential

Description
Funding to rehabilitate three neglected, distressed single family homes in the Wellington Heights neighborhood of Cedar Rapids for rental to low-income households.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:
Wellington Heights Neighborhoods
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	**Project ID**
HUD Matrix Code 14A	**CDBG Citation** 570.202(a)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2013	**Completion Date** 6/30/2014
Performance Indicator 10 Housing Units	**Annual Units** 3
Local ID B3	**Units Upon Completion**

Funding Sources:

CDBG	$150,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$60,728
Total	$210,728

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Owner-Occupied Housing

Project
Aging Services, Inc. - Chore Services

Activity
14A Rehab: Single-Unit Residential

Description
Funding for owner occupied housing rehabilitation services for 4-6 very low income households of older adults.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	**Project ID**
HUD Matrix Code 14A	**CDBG Citation** 570.202(a)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 10 Housing Units	**Annual Units** 4
Local ID B4	**Units Upon Completion**

Funding Sources:

CDBG	$15,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$112,418
Total	$127,418

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Owner-Occupied Housing

Project
City of Cedar Rapids Housing Services - Owner-Occupied Rehabilitation

Activity
14A Rehab: Single-Unit Residential

Description
Funding for the rehabilitation of approximately 14 units of owner-occupied housing within the City of Cedar Rapids.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	**Project ID**
HUD Matrix Code 14A	**CDBG Citation** 570.202(a)
Type of Recipient N/A Local Government	**CDBG National Objective** 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 10 Housing Units	**Annual Units** 14
Local ID B5	**Units Upon Completion**

Funding Sources:

CDBG	$107,660
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$107,660

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Owner-Occupied Housing

Project
City of Cedar Rapids Housing Services - Service Delivery Rehabilitation Staff Costs

Activity
14H Rehab: Administration

Description
Funding for service delivery specific to the planning and implementation of the CDBG owner-occupied rehabilitation program. Activity also funds technical assistance and monitoring provided to grant subrecipients.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:
Citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	**Project ID**
HUD Matrix Code 14H	**CDBG Citation** 570.201(k)
Type of Recipient N/A Local Government	**CDBG National Objective** 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator See Local ID B5	**Annual Units** See Local ID B5
Local ID B6	**Units Upon Completion**

Funding Sources:

CDBG	$382,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$382,000

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Big Brothers Big Sisters - One-to-One Youth Mentoring

Activity
05L Child Care Services

Description
Funding to recruit, screen, train and coach positive adult mentros, matching them one-to-one with at-risk youth of low to moderate income households.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 3150 E Avenue NW, Suite 103
(City, State, Zip Code): Cedar Rapids, IA 52405

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05L	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 9
Local ID B7	**Units Upon Completion**

Funding Sources:

CDBG	$10,425
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$10,425

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Boys & Girls Clubs of Cedar Rapids - Youth Development Program

Activity
05L Child Care Services

Description
Funding for a youth development program at the Boys & Girls Clubs of Cedar Rapids.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:
Various locations citywide
(Street Address):
(City, State, Zip Code):

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05L	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 69
Local ID B8	**Units Upon Completion**

Funding Sources:

CDBG	$10,750
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$65,550
Total	$76,250

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Planning/Administration

Project
Community Corrections Improvement Association - Reintegration Planning Program

Activity
20 Planning

Description
Funding for the planning of a reintegration program proposing to address the social inequities and human rights issues that have a negative impact upon those re-entering society from the criminal justice system.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 951 29th Avenue SW
(City, State, Zip Code): Cedar Rapids, IA 52404

Specific Objective Number N/A	**Project ID**
HUD Matrix Code 20	**CDBG Citation** 570.205(a)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** N/A N/A
Start Date 07/01/2013	**Completion Date** 6/30/2014
Performance Indicator N/A	**Annual Units** N/A
Local ID B9	**Units Upon Completion**

Funding Sources:

CDBG	$8,009
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$8,009

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Community Health Free Clinic - Specialized Staff Wages

Activity
05M Health Services

Description
Funding for the wages of heatlhcare professionals such as providers, nurses and prescription services staff who serve the uninsured and underserved.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 947 14th Avenue SE
(City, State, Zip Code): Cedar Rapids, IA 52401

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05M	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 11,000
Local ID B10	**Units Upon Completion**

Funding Sources:

CDBG	$32,110
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$40,000
Total	$72,110

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Hawkeye Area Community Action Program, Inc. (HACAP) - Transitional Housing

Activity
03T Operating Costs of Homeless Programs

Description
Funding to provide supportive services to individuals and families who are residing in transitional housing.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 5560 6th Street SW
(City, State, Zip Code): Cedar Rapids, IA 52404

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03T	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 275
Local ID B12	**Units Upon Completion**

Funding Sources:

CDBG	$32,110
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$526,174
Total	$558,284

The primary purpose of the project is to help:
☒ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
The Heritage Agency - Money Management Program

Activity
05A Senior Services

Description
Funding for bill payer and representative payee services for individuals who have lost the ability to manage their financial affairs in order to prolong independent living in the community.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 6301 Kirkwood Blvd SW
(City, State, Zip Code): Cedar Rapids, IA 52404

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05A	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 20
Local ID B13	**Units Upon Completion**

Funding Sources:

CDBG	$6,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$6,000

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
NW Neighbors Neighborhood Association - Resource Center

Activity
05 Other Public Services

Description
Funding to provide a core neighborhood citizen resource center.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 1412 Ellis Blvd NW
(City, State, Zip Code): Cedar Rapids, IA 52405

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 600
Local ID B15	**Units Upon Completion**

Funding Sources:

CDBG	$12,250
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$1,050
Total	$13,300

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Oak Hill Jackson Neighborhood Association - Resource Center

Activity
05 Other Public Services

Description
Funding to provide a neighborhood resource center for community-building programs providing opportunities for recreation, learning and growing within the neighborhood.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 1230 Fifth Street SE
(City, State, Zip Code): Cedar Rapids, IA 52401

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 330
Local ID B16	**Units Upon Completion**

Funding Sources:

CDBG	$12,250
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$12,250

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Olivet Neighborhood Mission - Youth Programs

Activity
05L Child Care Services

Description
Funding to expand the number of youth served in youth programs including After School and Full Day Summer Program for children ages 5-13 years old.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 237 10th St NW
(City, State, Zip Code): Cedar Rapids, IA 52405

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05L	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 58
Local ID B17	**Units Upon Completion**

Funding Sources:

CDBG	$5,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$5,500

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Waypoint Services for Women, Children and Families - Madge Phillips Center Case Management

Activity
03T Operating Costs of Homeless Programs

Description
Funding to provide case management to homeless women and children

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 318 5th Street SE
(City, State, Zip Code): Cedar Rapids, IA 52401

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03T	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 250
Local ID B19	**Units Upon Completion**

Funding Sources:

CDBG	$20,410
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$247,500
Total	$267,910

The primary purpose of the project is to help:
☒ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Wellington Heights Neighborhood Association - Wellington House Resource Person

Activity
05 Other Public Services

Description
Funding for staff and administrative costs for a resource person at Wellington House to provide referral assistance, youth mentoring, and employment skills tutoring.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 392 15th St SE
(City, State, Zip Code): Cedar Rapids, IA 52403

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 05	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 350
Local ID B20	**Units Upon Completion**

Funding Sources:

CDBG	$12,250
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$12,250

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Willis Dady Emergency Shelter - Case Management

Activity
03T Operating Costs of Homeless Programs

Description
Funding to provide case management for homeless single men and families.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 1247 4th Avenue SE
(City, State, Zip Code): Cedar Rapids, IA 52403

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03T	**CDBG Citation** 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 375
Local ID B21	**Units Upon Completion**

Funding Sources:

CDBG	$9,610
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	$115,000
Total	$124,610

The primary purpose of the project is to help:
☒ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Facilities

Project
Area Substance Abuse Council (ASAC) - Safety Project

Activity
03 Other Public Facilities/Improvements

Description
Funding to install sidewalk behind ASAC's main campus facility for client safety as a secondary exit from the facility's dining room.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 3601 16th Avenue SW
(City, State, Zip Code): Cedar Rapids, IA 52405

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03	**CDBG Citation** 570.201(c)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 01 People	**Annual Units** 375
Local ID B22	**Units Upon Completion**

Funding Sources:

CDBG	$10,270
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$10,270

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Facilities

Project
Foundation 2, Inc. - Crisis Center Building Improvements

Activity
03 Other Public Facilities/Improvements

Description
Funding to replace windows and gutters for the crisis center building.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 1540 2nd Ave SE
(City, State, Zip Code): Cedar Rapids, IA 52403

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03	**CDBG Citation** 570.201(c)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 11 Public Facilities	**Annual Units** 1
Local ID B24	**Units Upon Completion**

Funding Sources:

CDBG	$4,869
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$4,869

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Facilities

Project
Kingston Hill - Remote Doors & Improved Lighting

Activity
03 Other Public Facilities/Improvements

Description
Funding for the installation of keyless entries for exterior doors on 1st floor and to replace lighting fixtures in the 40 year old Van Vechten wing that offer better efficiency and lighting for the facility offering independent living for individuals 55 and older.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 202 12th Street NW
(City, State, Zip Code): Cedar Rapids, IA 52404

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03	**CDBG Citation** 570.201(c)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 11 Public Facilities	**Annual Units** 1
Local ID B25	**Units Upon Completion**

Funding Sources:

CDBG	$14,416
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$14,416

The primary purpose of the project is to help:
☐ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Facilities

Project
St. John of the Cross Catholic Worker Community of Cedar Rapids, Iowa. Inc - Catholic Worker House Shelter Improvements

Activity
03C Homeless Facilities (not operating costs)

Description
Partial funding for the replacement of heating & cooling systems, bathroom facilities, and stove and refrigerator.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 1027 5th Ave SE
(City, State, Zip Code): Cedar Rapids, IA 52403

Specific Objective Number SL1	**Project ID**
HUD Matrix Code 03	**CDBG Citation** 570.201(c)
Type of Recipient 570.500(c) Subrecipient Public	**CDBG National Objective** 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2013	**Completion Date** 06/30/2014
Performance Indicator 11 Public Facilities	**Annual Units** 1
Local ID B26	**Units Upon Completion**

Funding Sources:

CDBG	$25,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$25,000

The primary purpose of the project is to help:
☒ The Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

OUTCOME PERFORMANCE MEASUREMENT

The purpose of the following discussion is to describe the outcome performance measurement system established by HUD. This is intended to clarify the distinction between terms for funding applicants, and how the process is applied locally.

For background it should first be noted that on June 10, 2005 the U.S. Department of Housing and Urban Development (HUD) issued a "Notice of Draft Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs; Request for Comments; Notice". The purpose of the notice was to establish a framework for development of a performance measurement system for key Housing and Community Development Programs of HUD; such as the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs.

On October 28, 2005, a memorandum from Nelson R. Brégon, HUD General Deputy Assistant, provided an update on development of the performance measurement system. While the system still remained under development, the memorandum encouraged entitlement communities to begin establishing procedures for implementation as part of HUD's Integrated Disbursement and Information System (IDIS); the electronic compilation of reporting data and conveyance of funds. It was noted that instructional training sessions were being planned for spring, 2006, with a functional system to be engaged in the fall, 2006.

Based on guidance provided by the June 10, 2005 Notice, a performance measurement system was initially incorporated thereafter into the City's Annual Consolidated Plan. As suggested, recognizing final provisions from HUD were pending at that time, intent was to proceed to the extent practicable to establish guidelines for data collection to be compiled and eventually entered into IDIS.

Based on further guidance from HUD sponsored Performance Measurement Training conducted August 17-18, 2006 in Chicago, Illinois, it is noted that any changes to outcome performance criteria established by the City such as; objectives, outcomes, indicators, goals, etc., is not considered a substantial change that otherwise would require formal amendment of either a Consolidated Annual Action Plan or Five-year Strategy. Therefore, such edits may be made at any time as an informal administrative function by City Staff.

The following explanation of HUD's performance system begins with a general description of terms and concept. It then progresses with a more explicit description of how activity data is specifically to be collected and compiled for input into HUD's Integrated Disbursement and Information System (IDIS).

To begin, it should be noted that in its simplest form, a performance measurement system should answer the question:

> *What is to be accomplished from the expenditure of program funds in terms of benefit(s) to be realized, through a change in conditions, status, attitudes, skills, knowledge, or behavior?*

In order to respond to that question, HUD's performance measurement system concluded that a Statement of Result from a funded activity should be modeled after a formula that comprises:

Activity Description + Output + Outcome + Objective

These terms are respectively defined as follows:

- **Activities** are objects produced or services undertaken with inputs to fulfill a targeted objective. Inputs include: resources dedicated to, or consumed by, an activity that is designed to target a specific objective, such as: money, staff, volunteers, facilities, equipment, supplies, etc. Included are strategies, techniques, and types of treatment that comprise a production process or service methodology. An example of an activity may be to rehabilitate deteriorated homes.

- **Outputs** are the direct products or services of an activity. They are usually measured in terms of the volume of quantifiable work accomplished, such as number of people served, number of loan applications processed, number of units constructed or rehabilitated, linear feet of curbs and gutters installed, or numbers of jobs created or retained. Outputs are always quantitative; a count of what's been produced, who's been served, etc.

- **Outcomes** are the benefits that result from an activity. Outcomes relate to a change in conditions, status, attitudes, skills, knowledge, or behavior. As a generalization, a typical common outcome is improved quality of life for program participants. Other more specific examples of outcomes may be: improved quality of local housing stock, revitalization of a neighborhood, reduced crime, increased learning skills by youth, better ability for independent living by seniors, etc.

- **Objectives** quantify measurable stepping-stones targeted for attainment as progress is made through activity implementation toward solution of the problem or need (i.e., the goal). An example of an objective may be to make "x" number of deteriorated homes safe, decent and sanitary every year.

Three specific objectives are relative to program funding:

- Creating or Enhancing Suitable Living Environments.
  Applicable to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.

- Providing Decent Housing.
  Applicable to housing programs where the purpose is to meet individual family or community needs, and not programs where housing is an element of a larger effort (such as would otherwise be applied under the Suitable Living Environment Objective).

- Creating Economic Development Opportunities.
  Applicable to activities that are related to economic development, commercial revitalization, or job creation.

Three specific outcomes are relative to stated objectives:

- Availability and Accessibility.
  As defined by HUD, this category is applicable to activities that make up services, infrastructure, housing, or shelter that is available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available to low- and moderate-income people.

  As further locally defined, this includes public service activities that originally satisfied the eligibility threshold requirement of either being a new activity or a substantial increase to an already existing activity that would provide availability and/or accessibility to individuals. In a sense, this could possibly be considered sustainability, except the activity is not directed toward a particular targeted or geographical area (i.e. a community policing program) but, rather, individuals or households. This also includes something newly developed or made available that previously did not exist, or is substantially improved.

The outcome of availability/accessibility relates to stated objectives as:

Through new or improved *Availability/Accessibility*,
the creation or enhancement of a *Suitable Living Environment*.
the creation or enhancement of *Decent Housing*.
the creation or enhancement of *Economic Opportunity*.

- Affordability.
  As defined by HUD, this category is applicable to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people, including: the creation or maintenance of affordable housing; basic infrastructure hook-ups; or services such as transportation or day care.

  As further locally defined, because this includes maintenance as a consideration, this includes any rehabilitated low- and moderate-income housing where an income payment is typically needed for the occupant's mortgage or rent. It also includes activities that provide a service otherwise readily available but unaffordable to low- and moderate-income persons (i.e. health care).

  The outcome of affordability relates to stated objectives as:

  Through new or improved *Affordability*,
  the creation or enhancement of a *Suitable Living Environment*.
  the creation or enhancement of *Decent Housing*.
  the creation or enhancement of *Economic Opportunity*.

- Sustainability.
  As defined by HUD, this category is applicable to activities or services that are directed toward improving communities or neighborhoods (to make them livable or viable) by providing benefit to low- and moderate-income people or by removing or eliminating slums or blighted areas.

  As further locally defined, (beyond HUD's above noted targeting of particular geographical areas for the purpose of coordinated / comprehensive revitalization), this also includes rehabilitation activities for public facilities (i.e. shelters).

  The outcome of sustainability relates to stated objectives as:

  Through new or improved Sustainability,
  the creation or enhancement of a Suitable Living Environment.
  the creation or enhancement of Decent Housing.
  the creation or enhancement of Economic Opportunity

Therefore, conceptually, a Statement of Result may be structured by respectively incorporating the following elements:

> Through the activity of (_ insert description of activity _), (_ x number of persons, households, or units _) will have or provide new, improved, or continued *availability/accessibility*, *affordability*, or *sustainability* by creating or enhancing a *suitable living environment*, *decent affordable housing*, or *economic development opportunity*.

To validate the results for each funded activity, it is expected that grantees and sub-recipients will report on:

- Amount of money leveraged from other federal, state, or private sources.
- Number of persons, households, or units assisted.
- Income levels of persons or households by 30%, 50%, 60%, or 80% of area median income per applicable program requirements – with area benefit activities to show the total number of persons served and the percentage of low- and moderate-income persons served. Note: Not applicable to economic development awarding funding on a made available basis.
- Number of communities/neighborhoods assisted.
- Race, ethnicity, disability, and number of elderly provided housing assistance.

The activities in this Action Plan are possibly subject to change when actually implemented, and not considered a substantial change that otherwise would require formal amendment, as opposed to an edit. Following are anticipated result statements, which have been projected for proposed Federal FY13 HOME & CDBG Program funded activities.

HOME INVESTMENT PARTNERSHIP PROGRAM

A1 **$100,000**
Cedar Valley Habitat for Humanity **2013 CVHFH Homebuilding Program**

Partial funding for the rehabilitation of one home and new construction of two homes in core Southwest Cedar Rapids neighborhoods .

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☐ Suitable Living Environment
- ☒ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☐ Availability/Accessibility
- ☒ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☒ Housing Units ☐ Public Facilities

A3 **$36,157**
City Housing Services **HOME Administration**

This is a program administration activity that is not applicable to performance measurements.

A4 **$225,422**
City Housing Services **First Time Home Buyer Assistance**

Approximately 45 individuals or families will have improved access to affordable housing through the provision of down payment assistance.

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☐ Suitable Living Environment
- ☒ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☐ Availability/Accessibility
- ☒ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☒ Housing Units ☐ Public Facilities

Community Development Block Grant (CDBG) Program

Planning and Administration

B1 **$98,153**
City Housing Services **Administrative Overhead Costs**

This is a program administration activity that is not applicable to performance measurements.

B2 **$112,057**
City Housing Services **Administrative Staff Costs**

This is a program administration activity that is not applicable to performance measurements.

B9 **$8,009**
Community Corrections Improvement Association **Reintegration Planning Program**

This is a program planning activity that is not applicable to performance measurements.

Community Development Block Grant (CDBG) Program

Public Services

B7 **$10,425**
Big Brothers Big Sisters **One-to-One Youth Mentoring**

Funding for the recruitment, screening, training and coaching for positive adult mentors to provide one-to-one mentoring services for a minimum of 9 high-risk youth in low-income areas.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B8 **$10,750**
Boys & Girls Club **Youth Development Program**

Funding staff costs for a youth development program at the Boys and Girls Clubs of Cedar Rapids serving at minimum 69 youths.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B10 **$32,110**
Community Health Free Clinic **Specialized Staff Wages**

Partial funding of salary costs for part-time specialized staff that will improve access for 11,000 persons.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B12 **$32,110**
Hawkeye Area Community Action Program, Inc. (HACAP) **Transitional Housing**

Funding for operational expenses and support for 65 housing units that will serve an estimated 275 persons. Funding will also leverage HUD Supportive Housing Program money.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B13 **$6,000**
The Heritage Agency **Money Management**

Funding for bill payer and representative payee services for 20 individuals who have lost the ability to manage their financial affairs for the purpose of prolonging independent living in the community.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B15 **$12,250**
NW Neighbors Neighborhood Association **Resource Center**

Funding to provide a core neighborhood citizen resource center estimated to provide services for 600 residents.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B16 **$12,250**
Oak Hill Jackson Neighborhood Association **Resource Center**

Funding to provide a neighborhood resource center for community-building programs providing opportunities for recreation, learning and growing within the neighborhood estimated to provide services for 330 residents.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B17 **$5,500**
Olivet Neighborhood Mission **Youth Programs**

Funding to expand the number of youths served to a minimum of 58 youths for programs including After School and Full Day Summer Program for children ages 5-13.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B19 **$20,410**

Waypoint Services for Women, Children and Families — **Madge Phillips Center Case Management**

Funding to provide case management to 250 homeless women and children.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B20 **$12,250**

Wellington Heights Neighborhood Association — **Wellington House Resource Person**

Funding for staff and administrative costs for a resource person at Wellington House to provide referral assistance, youth mentoring, and employment skills tutoring for 350 residents.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

B21 **$9,610**
Willis Dady Emergency Shelter **Case Management**

Funding to provide case management for homeless single men and families benefiting 375 individuals.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☒ People ☐ Housing Units ☐ Public Facilities

Community Development Block Grant (CDBG) Program

Non-Public Service/Non-Planning and Administration

B3 **$150,000**
Affordable Housing Network, Inc. **Wellington Heights Revitalization Initiative**

Funding to rehabilitate three neglected, distressed single family homes in the Wellington Heights neighborhood of Cedar Rapids for rental to low-income families.

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☐ Suitable Living Environment
- ☒ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☐ Availability/Accessibility
- ☒ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☒ Housing Units ☐ Public Facilities

B4 **$15,000**
Aging Services **Chore Services**

Funding for owner occupied housing rehabilitation services for 4-6 very low income households of older adults.

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☐ Suitable Living Environment
- ☒ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☐ Availability/Accessibility
- ☒ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☒ Housing Units ☐ Public Facilities

B5 **$107,660**

City Housing Services **Owner-Occupied Rehabilitation**

Funding for the rehabilitation of approximately 14 units of owner-occupied housing within the City of Cedar Rapids.

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☐ Suitable Living Environment
- ☒ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☐ Availability/Accessibility
- ☒ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☒ Housing Units ☐ Public Facilities

B6 **$382,000**

City Housing Services **Service Delivery**

Rehabilitation Staff Costs

Funding for service delivery specific to the planning and implementation of the CDBG Owner-Occupied Rehabilitation Program. Activity also funds technical assistance and monitoring provided to grant subrecipients.

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☐ Suitable Living Environment
- ☒ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☐ Availability/Accessibility
- ☒ Affordability
- ☐ Sustainability

Performance Indicator:
Performance reported with activity B5.

B22 **$10,270**
Area Substance Abuse Council **Safety Project**

Funding to install sidewalk behind ASAC's main campus facility for client safety as a secondary exit from the facility's dining room improving one public facility.

Affordability for the purpose of providing decent affordable housing.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☐ Housing Units ☒ Public Facilities

B24 **$4,869**
Foundation 2, Inc. **Crisis Center Building Improvements**

Funding to replace windows and gutters for the crisis center building improving one public facility.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☐ Housing Units ☒ Public Facilities

B25 **$14,416**

Kingston Hill **Remote Doors & Improved Lighting**

Funding for the installation of keyless entries for exterior doors on 1st floor and to replace lighting for fixtures in the 40 year old Van Vechten wing that offer better efficiency and lighting for the facility offering independent living for individuals 55 years and older. Activity will improve one public facility.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☐ Housing Units ☒ Public Facilities

B26 **$25,000**

St. John of the Cross Catholic Worker Community **Catholic Worker House Shelter Improvements**

Partial funding for the replacement of heating & cooling systems, bathroom facilities, and stove and refrigerator. Activity will improve one public facility.

Accessibility for the purpose of creating suitable living environments.

Objective:
- ☒ Suitable Living Environment
- ☐ Decent Affordable Housing
- ☐ Create Economic Opportunities

Outcome:
- ☒ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Performance Indicator:
☐ People ☐ Housing Units ☒ Public Facilities

GEOGRAPHICAL DISTRIBUTION OF FUNDS AND LOW- AND MODERATE-INCOME AREA BENEFIT

Cedar Rapids is a relatively small, compact, city. Geographic analysis indicates that the housing needs of the community are not geographically concentrated. As such, the programs designed to address most housing problems are city-wide in scope, whether these problems are among the renter or the owner population. Community development (public service / improvement) programs are more geographically targeted given the need to address neighborhoods which suffer from higher concentrations of poverty and blight.

Following are maps showing the geographical distribution of proposed activities. This includes only those projects that are site-specific, which may be mapped by location. Activities offered throughout the City, or otherwise widely dispersed by serving a substantially large area, are not shown.

The first series of maps identify respective proposed activity locations as an overlay to shaded areas of the City with a predominance (51% or higher) of low- and moderate-income persons (at or below 80% of median). All activities which may be mapped by location are first shown on a single city-wide map. Individual service area maps immediately follow, showing only those activities which are qualified by national objective as principally providing low- and moderate-income benefit on an area basis. These area benefit activities have been determined to serve the respective neighborhood association within which they are located; each of which has a predominance of low- and moderate-income persons residing within their boundary.

In regard to income qualification for area benefit by activity, it should be noted that both 1990 and 2000 Census data have been included within the Appendix (A) of this plan for presentation/comparison within a common table. Currently there is not anymore recent data at the block group level. The result is that essentially all areas/activities previously qualified with 1990 Census data were qualified by 2000 Census data. A separate tabulation is included with the appendix material that identifies 2000 Census determinations for the proportion of low- and moderate-income persons respectively located within neighborhood project (service) areas.

The only block group that did not continue to demonstrate a predominance of low- and moderate-income persons with 2000 Census data compared to 1990

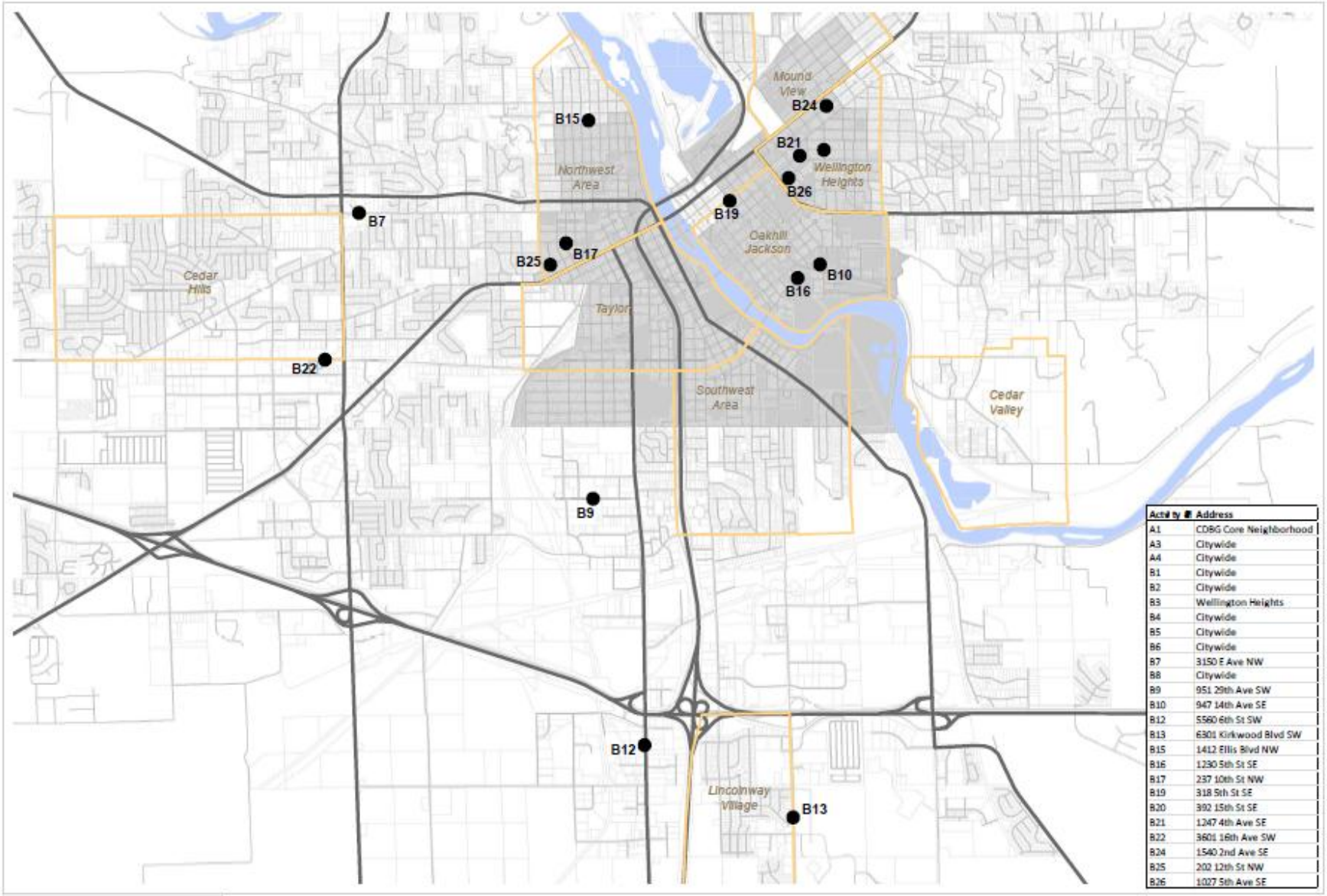
Census data on its merit is #25-1. This block group is 50.4% low/mod, and just slightly below the 51% or more threshold. However, because block groups #2 & #3 of Tract #25 are significantly more than the 51% threshold, respectively, 82.5% and 58.2%, the weighted average for all of Tract #25 is a well qualified 63.7%. This means any proposed activity within the tract, with that service area, will qualify on the basis of providing area benefit to low- and moderate-income persons. Regardless, it should be noted that no activity is presently proposed for area benefit implementation specifically within 2000 Census Tract 25, Block Group 1.

The comparison between the old and new census data further demonstrates that the application of HUD's Community 2020 software within this annual consolidated plan remains a valid mapping tool for the purpose of illustrating low/mod area benefit qualifications (i.e., shading overlay on base street maps). All neighborhood association service areas previously qualified for low/mod income benefit with 1990 Census data remain qualified with 2000 Census data.

Other low- and moderate-income activities not qualified by service areas with benefit to a predominance of low- and moderate-income persons are either qualified by direct benefit to individual persons/households, or benefit to a limited-clientele, select groups with a predominance of low- and moderate-income persons. Some special populations, such as severely handicapped, frail elderly, at-risk/abused, etc., are qualified according to a presumed low- and moderate-income benefit.

No activities are proposed to be qualified by addressing a particular urgency.

Note: The above narrative principally applies to proposed activities to be implemented with Community Development block Grant (CDBG) Program funds. Proposed HOME funded activities are all qualified according to the provision of benefit for lower income persons, but at different proportions.



Activity #	Address
A1	CDBG Core Neighborhood
A3	Citywide
A4	Citywide
B1	Citywide
B2	Citywide
B3	Wellington Heights
B4	Citywide
B5	Citywide
B6	Citywide
B7	3150 E Ave NW
B8	Citywide
B9	951 29th Ave SW
B10	947 14th Ave SE
B12	5560 6th St SW
B13	6301 Kirkwood Blvd SW
B15	1412 Ellis Blvd NW
B16	1230 5th St SE
B17	237 10th St NW
B19	318 5th St SE
B20	392 15th St SE
B21	1247 4th Ave SE
B22	3601 16th Ave SW
B24	1540 2nd Ave SE
B25	202 12th St NW
B26	1027 5th Ave SE

2013 Consolidated Plan

- Activity Locations 2013
- Low & Moderate Income Areas
- Neighborhoods
- Cedar River

Cedar Rapids, IA

FY13 CDBG Action Plan - Activity Sites

0 0.5 1 Miles 1:55,000

Cedar Rapids GIS Division
Information Technology
3601 42nd St NE
Cedar Rapids, Iowa 52402
319.286.5670
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Created March 14, 2013

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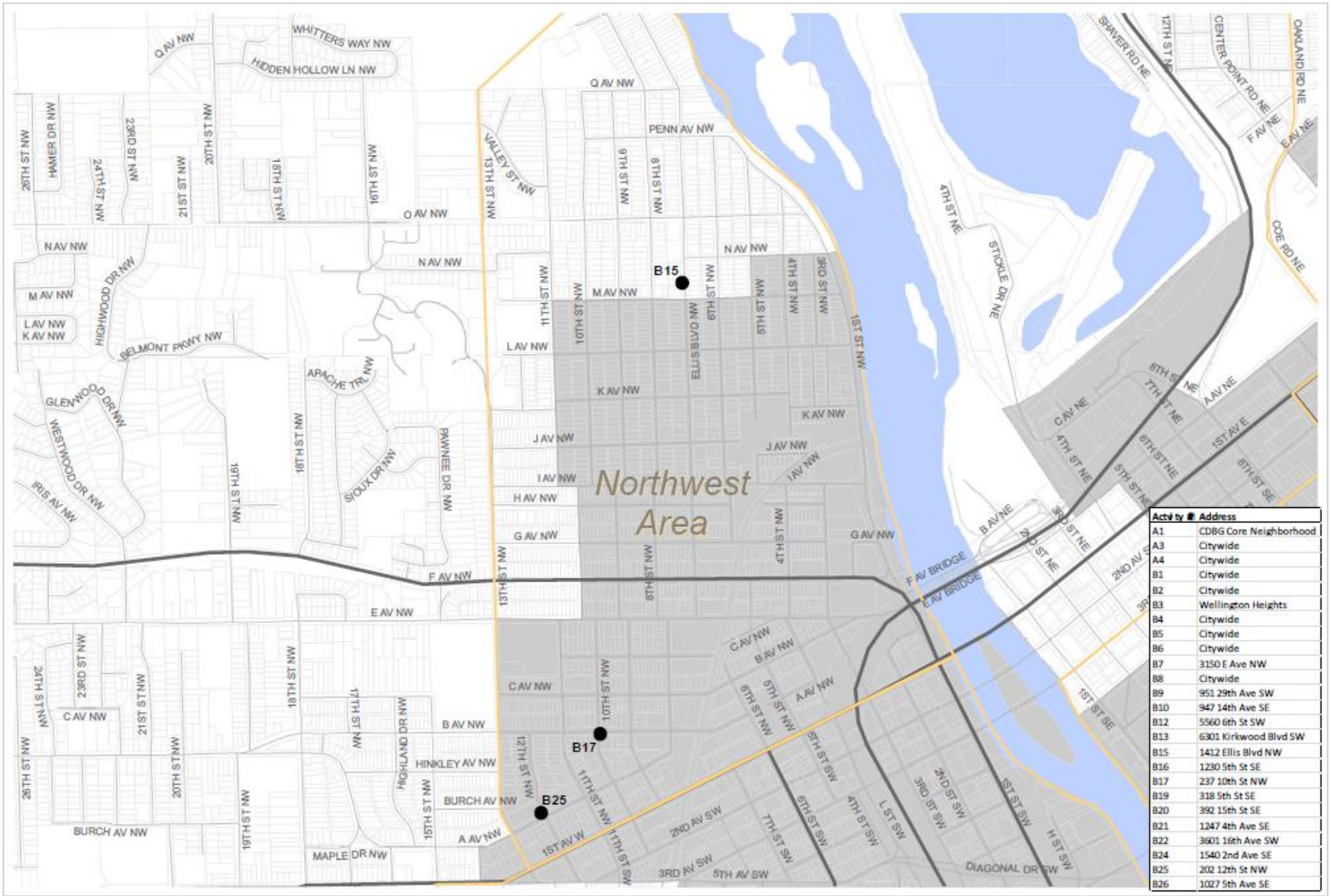

Activity #	Address
A1	CDBG Core Neighborhood
A3	Citywide
A4	Citywide
B1	Citywide
B2	Citywide
B3	Wellington Heights
B4	Citywide
B5	Citywide
B6	Citywide
B7	3150 E Ave NW
B8	Citywide
B9	951 29th Ave SW
B10	947 14th Ave SE
B12	5560 6th St SW
B13	6301 Kirkwood Blvd SW
B15	1412 Ellis Blvd NW
B16	1230 5th St SE
B17	237 10th St NW
B19	318 5th St SE
B20	392 15th St SE
B21	1247 4th Ave SE
B22	3601 16th Ave SW
B24	1540 2nd Ave SE
B25	202 12th St NW
B26	1027 5th Ave SE

2013 Consolidated Plan

- Activity Locations 2013
- Low & Moderate Income Areas
- Neighborhoods
- Cedar River

Cedar Rapids, IA

FY13 CDBG Action Plan - Northwest Area

0 0.15 0.3 Miles 1:15,000

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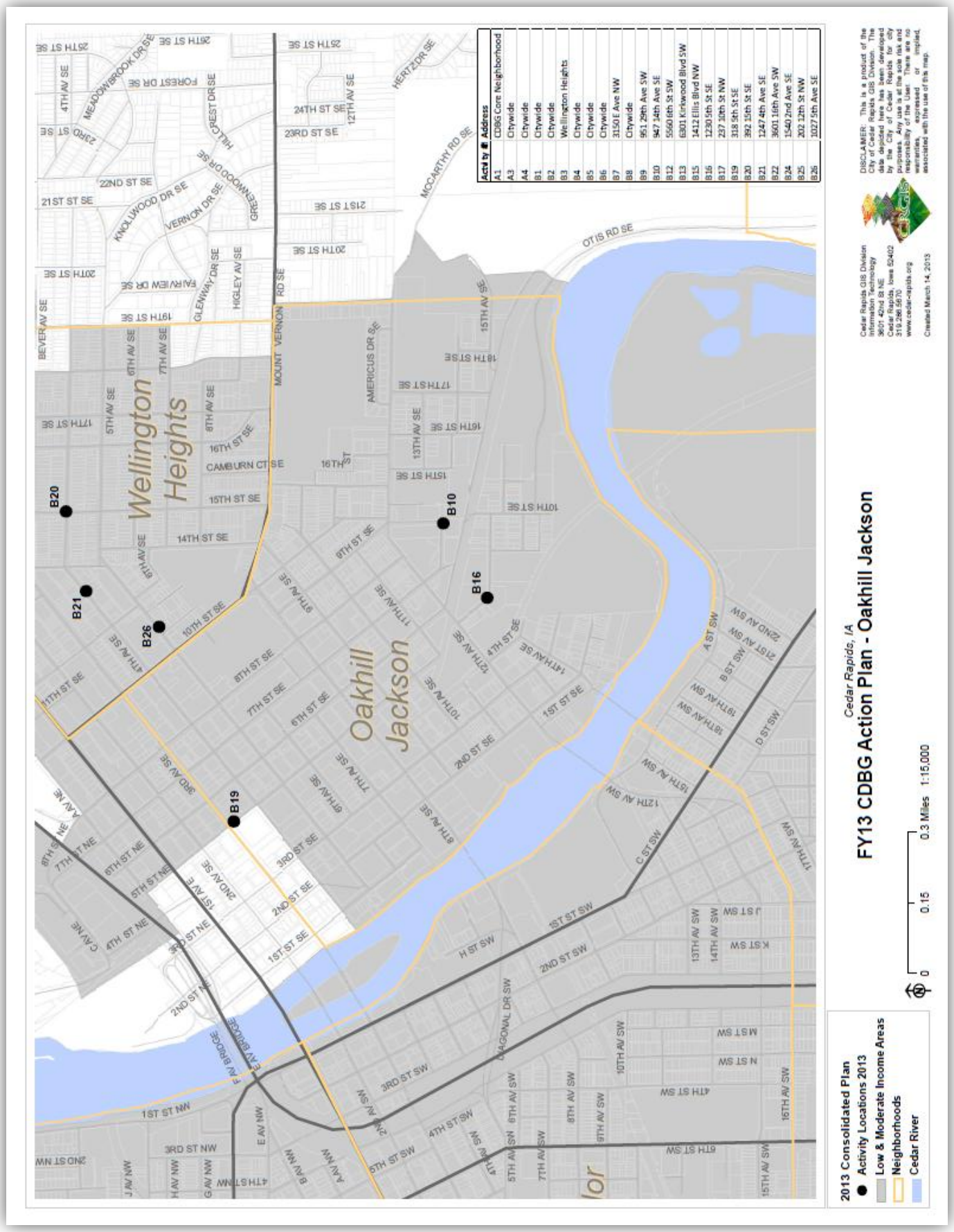
Cedar Rapids, IA
FY13 CDBG Action Plan - Oakhill Jackson
Wellington Heights
Oakhill Jackson
Actv by # Address
A1 CDBG Core Neighborhood
A3 Citywide
A4 Citywide
B1 Citywide
B2 Citywide
B3 Wellington Heights
B4 Citywide
B5 Citywide
B6 Citywide
B7 3150 E Ave NW
B8 Citywide
B9 951 29th Ave SW
B10 947 34th Ave SE
B12 5560 6th St SW
B13 6801 Kirkwood Blvd SW
B15 1412 Ellis Blvd NW
B16 1230 5th St SE
B17 237 10th St NW
B19 318 9th St SE
B20 392 15th St SE
B21 1247 4th Ave SE
B22 3601 16th Ave SW
B24 1540 2nd Ave SE
B25 202 12th St NW
B26 1027 5th Ave SE
2013 Consolidated Plan
Activity Locations 2013
Low & Moderate Income Areas
Neighborhoods
Cedar River
0 0.15 0.3 Miles 1:15,000
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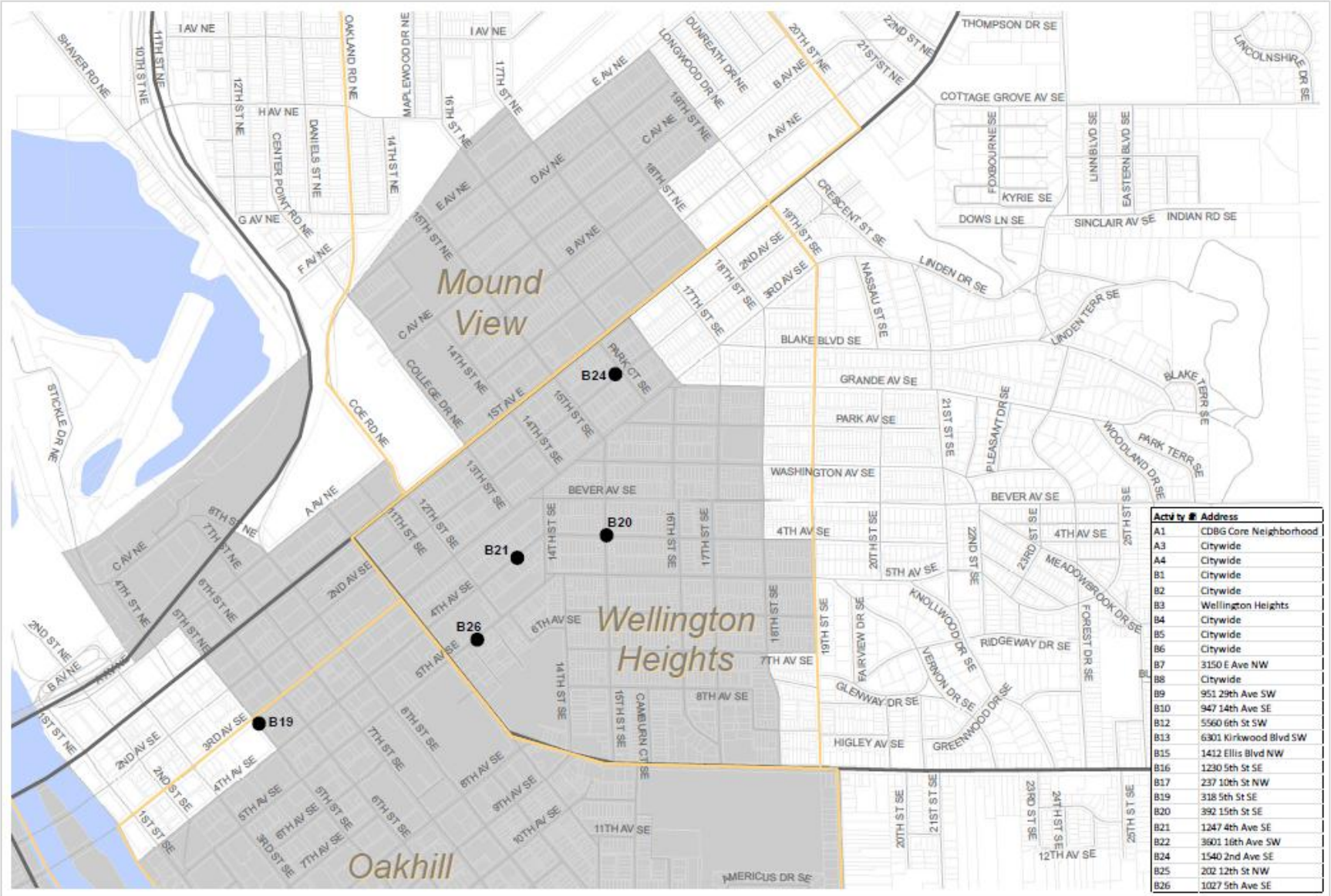

Activity #	Address
A1	CDBG Core Neighborhood
A3	Citywide
A4	Citywide
B1	Citywide
B2	Citywide
B3	Wellington Heights
B4	Citywide
B5	Citywide
B6	Citywide
B7	3150 E Ave NW
B8	Citywide
B9	951 29th Ave SW
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B19	318 5th St SE
B20	392 15th St SE
B21	1247 4th Ave SE
B22	3601 16th Ave SW
B24	1540 2nd Ave SE
B25	202 12th St NW
B26	1027 5th Ave SE

ANNUAL AFFORDABLE HOUSING GOALS

Following is Table 3B, Annual Affordable Housing Completion Goals. It presents the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using HOME and CDBG funds. This may be through rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units.

Annual Affordable Housing Goals are referenced in 24 CFR 91.220(g). The term affordable housing is defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

TABLE 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: City of Cedar Rapids, Iowa **Program Year:** 2013	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources Used During the Period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	0		☐	☐	☐	☐
Non-homeless households	69		☒	☒	☐	☐
Special needs households	0		☐	☐	☐	☐
Total Sec. 215 Beneficiaries*	**69**		☒	☒	☐	☐
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		☐	☐		☐
Production of new units	0		☐	☐		☐
Rehabilitation of existing units	3		☒	☐	☐	☐
Rental Assistance	0		☐	☐		☐
Total Sec. 215 Affordable Rental	**3**		☒	☐	☐	☐
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		☐	☐		
Production of new units	2		☐	☒		
Rehabilitation of existing units	19		☒	☒		
Homebuyer Assistance	45		☐	☒		☐
Total Sec. 215 Affordable Owner	**66**		☒	☒	☐	☐
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		☐	☐		☐
Production of new units	2		☐	☒		☐
Rehabilitation of existing units	22		☒	☒	☐	☐
Rental Assistance	0		☐	☐		☐
Homebuyer Assistance	35		☐	☒		☐
Combined Total Sec. 215 Goals*	**69**		☒	☒	☐	☐
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	3		☒	☐	☐	☐
Annual Owner Housing Goal	66		☒	☒	☐	☐
Total Overall Housing Goal	**69**		☒	☒	☐	☐

* The total amounts for *Combined Total Sec. 215 Goals* and *Total Sec. 215 Beneficiary Goals* should be the same.

PUBLIC HOUSING

The City of Cedar Rapids does not have any publicly-owned housing and, as such, does not have a Public Housing Authority. However, the City Council is authorized to administer Federal rent subsidy vouchers awarded by the U.S. Department of Housing and Urban Development from the Section 8 Housing Choice Voucher Program. The City's Assisted Housing Program, part of the Housing Services Division, administers the provision of this assistance.

HOMELESS AND SPECIAL NEEDS

The City is proposing to fund various homelessness prevention, homeless facility improvements, and homeless service activities, as listed in this section. The City will provide its continued support to help ensure that these programs are adequately funded.

As practicable, and as funding is available, the City is also actively supporting the Continuum of Care's Strategic Plan, which is periodically reviewed by its Planning and Policy Council and may be subject to modification. Their Strategic Plan includes the following four objectives and action steps specific to addressing chronic homelessness. Additional information on the Continuum of Care can be found in the Appendix.

Objective A – To identify the population that experiences chronic homelessness and determine their service needs.

Action Steps

1) To determine a methodology for gathering information on the chronically homeless.
2) To collect information about the chronically homeless population.
    a) Estimate the number of chronically homeless individuals.
    b) Identify the types of disabling conditions they exhibit.
    c) Determine what housing and service needs they have.
    d) Get client input about barriers to getting assistance.

Objective B – To improve access to services for those who are chronically homeless.

Action Steps

1) Develop approaches to strengthen outreach and engagement activities that facilitate enrollment of chronically homeless individuals in treatment and service programs.
    a) Utilize homeless or formerly homeless individuals with outreach activities.
    b) Establish a mobile outreach team to periodically take supplies and services to those living "on the street".
2) Develop a drop-in center that provides a point of entry, emergency services, intake and referral on a 24/7 basis.

Objective C – To improve service coordination to the chronically homeless.

Action Steps

1) Develop a framework that promotes collaboration in providing services.
    a) Establish a menu of "core" community services that are available to assist the chronically homeless, such as case management, mental health, and substance abuse treatment.
    b) Establish a menu of "supportive" community services that are available to assist the chronically homeless, such as transportation, education, and child care.
2) Address the needs of the chronically homeless with both mental health and substance abuse issues through the development of a dual diagnosis program.

Objective D – To prevent additional chronically homelessness.

Action Steps

1) Promote programs which ensure that persons returning from institutional or other sheltered settings, such as foster care, do not become homeless.
2) Identify the risk and protective factors for homelessness, as well as preventative interventions that could be used to prevent homelessness among those who are at-risk.
3) Promote the use of effective homeless prevention interventions, such as family strengthening, discharge planning, Assertive Community Treatment (ACT), etc.
4) Provide treatment and supports that contribute to housing stability.

The table at the end of this section identifies the activities proposed for entitlement funding through HOME and CDBG that specifically address homelessness. The City's efforts begin with the prevention of homelessness through the owner-occupied rehabilitation program. This initiative assists in providing a decent and safe living environment, while avoiding the deterioration of the affordable housing stock. Programs for counseling programs, such as the Money Management Program, to keep people in their homes, are also supported. These programs are extremely cost effective, in comparison to the long-term costs of emergency services and shelter.

The City also administers a Section 8 Housing Choice Voucher Program. As part of this program, families are provided rental assistance and can volunteer to participate in the Family Self-Sufficiency Program that is designed to work with households on a five-year plan to attain financial self-sufficiency.

The community's current network that provides homeless shelters, transitional

housing, outreach, and services is extensive. These are special areas of concern addressed through agencies directly involved as part of the Continuum of Care effort.

Another key to success for homeless programs is the need for coordination of the programs. In order to provide a variety of shelter and services opportunities, without duplication of effort or gaps in service, communication is critical. The Local Housing Coordinating Board provides a forum for this type of cooperative communication.

Finally, the community must be prepared to adapt as the socio-economic climate changes. As the homeless population shifts due to demographic or economic trends, service providers must work to meet new needs. Open lines of communication will help facilitate an effective response from the Continuum of Care network.

The next section, Barriers to Affordable Housing, contains additional information regarding local initiatives, including homeless prevention, emergency shelter, transitional housing, homeless services, and self-sufficiency programs.

PROJECTS ADDRESSING HOMELESSNESS FOR FY13 CDBG AND HOME PROJECTS

Local Code	Agency	Project	Type of Assistance	Description	FY13 Funds
B4	Aging Services	Chore Services	Homelessness Prevention	Funding for the rehabilitation of 4-6 homes to allow seniors to age in place.	$15,000
B5	City Housing Services	Owner-Occupied Rehab	Homelessness Prevention	Funding for the rehabilitation of approximately 14 units of owner-occupied housing within the City of Cedar Rapids.	$107,660
B12	HACAP	Transitional Housing Services	Homeless Services	Funding to leverage HUD Supportive Housing Program monies associated with operational expenses and support for 65 transitional housing units within Cedar Rapids.	$32,110
B13	The Heritage Agency	Money Management Program	Homelessness Prevention	Funding for bill payer and representative payee services for individuals who have lost the ability to manage their own financial affair in order to prolong independent living in the community.	$6,000
B19	Waypoint Services	Madge Phillips Center – Case Management	Homeless Services	Funding case manager position to provide supportive services to homeless women and children.	$20,410
B21	Willis Dady Shelter	Case Management	Homeless Services	Funding case management services for homeless single men and families.	$9,610
				Total	$190,790
				Percentage of Total FY13 CDBG & HOME Entitlement Grants	13%

BARRIERS TO AFFORDABLE HOUSING

Poverty is a large barrier to affordable housing in Cedar Rapids. Based on 2000 Census data, about 8% percent of the households in Cedar Rapids have an income below the poverty level. Of these, 19% live in traditional two-parent families and over 60% of these families have a female head-of-household with children.

Due to the many numerous and complicated factors associated with the causes of poverty, the strategy to reduce poverty is also complex. The City's anti-poverty strategy is not aimed at simply meeting the need for shelter and food. Instead, the focus is on long-term solutions for preventing poverty. The strategy incorporates the Continuum of Care approach, providing programs and services to meet the differing needs of individuals as they progress toward financial self-sufficiency. Please note that the additional information regarding the local Continuum of Care effort is provided in the following section of the Annual Action Plan.

GOALS, PROGRAMS, AND POLICIES TO REDUCE POVERTY

During the preparation of the Consolidated Plan Five-Year Strategy, community leaders, focus groups of various service providers, and citizens discussed the specific needs of those living in poverty. Based on the input provided, the City has developed four main goals to reduce poverty. Following is a discussion of these goals, along with a list of current programs addressing the anti-poverty strategy.

1. Provision of Affordable Housing

   Households below the poverty level need varying levels of assistance in order to live in a safe, decent, and sanitary environment. The community must provide emergency shelter, transitional housing, direct rental assistance, below market rents, and homeownership initiatives to facilitate the successful progression toward financial independence.

   The City currently has five shelters and four transitional housing programs, serving the different homeless populations, including families, women with children, and youth. These programs are coordinated through the Continuum of Care effort headed by the Local Housing Coordinating Board with staff support from the Linn County Community Services.

   As households move toward permanent housing, the Affordable Housing Network, Inc. (AHNI) provides assisted multi-family rental properties and

deposit payment plans. However, a rental subsidy is often needed. The City's Housing Services Division administers Rental Assistance Programs, such as the Section 8 Housing Choice Voucher Program, providing direct rental assistance to qualified households. Unfortunately, there is waiting list for rental assistance and it is unlikely the community will ever receive the funds necessary to meet all of these needs.

According to a housing need analysis, Cedar Rapids currently has an adequate supply of affordable housing stock. However, the preservation of this valuable asset is critical to avoid a future shortage of affordable units. The City's Housing Services promotes the improvement of affordable housing through the HOME and CDBG Owner-Occupied and Rental Rehabilitation Programs. The availability of affordable homes and direct homeownership initiatives are important for those households reaching the end of the Continuum of Care spectrum, achieving complete financial independence.

2. Creation of Quality Job Opportunities

   The obvious solution to reducing poverty is to increase household income. Economic development initiatives are primarily promoted in partnership with the City by a division within the Cedar Rapids Metro Economic Alliance called "Priority One". The City will continue to support economic development initiatives that create quality job opportunities. By increasing not only the jobs available, but the average wage of these jobs, the City can help to reduce the number of households living in poverty. These local incentives often couple job training with efforts that retain existing and create new employment.

3. Enhancement of Supportive Services

   Regardless of the job opportunities available, many households are unemployed or underemployed due to physical or mental health issues. Other situations leading to poverty include domestic violence and substance abuse. These obstacles are not easily overcome and require extensive supportive services.

   The community has many service providers offering assistance. Adequate funding of these programs, however, is a constant challenge. In addition, the need for continued coordination of effort is another key to the efficient provision of supportive services. Coordination is critical, especially as many households require more than one type of service. This problem is exemplified by those dually-diagnosed with mental illness and substance abuse.

The Local Continuum of Care Planning and Policy Council is one mechanism used to bring support service providers to-the-table on a regular basis. This organization also helps to connect the housing providers with the support service agencies. By continuing to keep the lines of communication open among providers, the support services can more effectively meet the needs of the community.

4. Promotion of Self-Sufficiency Programs.

   Another strategy in the reduction of poverty is the emphasis on programs that empower people to become self-sufficient. These programs include education & job training, child care, transportation, and financial management.

   Again, many of these programs must be provided in tandem with one another. For example, providing an educational opportunity is only beneficial to a single-mother when child care services are also provided. Likewise, a lack of transportation may preclude an unemployed person from a job training opportunity at 7:00 p.m., when bus services have ceased.

   In addition to addressing the funding needs of self-sufficiency programs, the City will continue to work with service providers to improve coordination efforts. The identification of unmet needs and changing socioeconomic factors is critical to providing the opportunity for those in poverty to achieve economic self-sufficiency.

Following is a listing of established programs offered by the City of Cedar Rapids, Linn County, and HACAP that address these anti-poverty issues:

City of Cedar Rapids, Iowa

Section 8 Housing Choice Voucher Program

Provides rental assistance to low-income families that can assist up to 1,250 families per month. In addition, the Section 8 Housing Choice Voucher program can provide homeownership assistance. The families being helped include the disabled and the homeless.

Section 8 Family Self-Sufficiency Program

Designed to set up achievable goals over a five-year period for 120 families that will lead them to become self-sufficient and free from all welfare programs, but not necessarily the Section 8 rental assistance program.

Community Development Block Grant (CDBG) and HOME Owner-Occupied Rehabilitation Programs

Low- and moderate-income homeowners are provided several types of housing rehabilitation programs. A waiting list has been established for the comprehensive rehabilitation program. One other type of assistance, emergency assistance, does not require a waiting list. The applications for this assistance program are processed immediately.

Technical Assistance

Subrecipient assistance and monitoring are provided to agencies receiving funding for a variety of housing and public facilities rehabilitation projects.

New Rental Construction

The City of Cedar Rapids has provided HOME funds to several non-profit organizations to build new rental housing to address populations that experience difficulties in obtaining housing, such as: the disabled; chronically homelessness; and offenders. The new construction projects have affordable rents as defined by the HOME program and have or will participate in the Section 8 Housing Choice Voucher Program.

Linn County Community Services

Linn County General Assistance Program

Offers assistance to eligible poor and needy legal residents who are ineligible for or awaiting approval from state and federal assistance programs or whose needs cannot be fully met by their own means or other assistance programs. Assistance is provided on a temporary basis for a limited period of time and can be used for food/non-food, utilities (electric, gas or water), rent or mortgage interest payments, and burial. Poor residents may receive ongoing assistance, provided that they are under a doctor's care (permanently unable to work) and applying for SSI/SSDI. Applicants who apply for and diligently pursue SSI/SSDI benefits may continue to receive assistance until their application is successful or until a determination is made at the Administrative Law Judge level that the applicant does not have a qualifying disability. Needy residents are limited to no more than two months of assistance within a twelve-month period.

Staff Support for the Linn County Continuum of Care Planning & Policy Council and the Linn County Local Homeless Coordinating Board

Linn County Community Services' personnel staff these meetings, which bring together housing and homeless programs with supportive service providers to address common issues within the community.

Hawkeye Area Community Action Programs (HACAP)

Transitional Housing Programs

Provides 65 units of transitional housing and supportive services for homeless families in both scattered site and congregate settings.

Senior Employment Services

HACAP works with seniors interested in retooling their job skills and training through the Senior Internship Program (SIP) to foster their economic self-sufficiency, and enjoy the benefits of unsubsidized employment in the private or public sector.

Homeless Children's Trust Fund

Provides Back to School supplies and a Christmas event with volunteer companion shopping for homeless children. Also, provides emergency needs and emergency short-term childcare throughout the year.

Low-Income Home Energy Assistance Program (LiHeap)

Provides energy assistance to help with winter heating bills. Also, provides assessment and resolution services to help prevent shut offs. Persons eligible for this program are also protected by the winter shutoff moratorium.

Child Care Resource and Referral

Provides referral to licensed child care providers, provides training for daycare providers, and provides a lending library of equipment, toys, and teaching resources. Provides nutrition training and a subsidy for providing well-balanced meals to low-income children in daycare.

Head Start and Early Head Start

Provides center-based and home-based, parent-child-based development and social services for low-income families with children birth to five years old.

Family and Community Health Alliance

HACAP is a consortium member of this group that provides the Women, Infant and Children's Program (WIC), Maternal Health, Well Child clinics, preschool testing, lead screening, immunizations, and other preventive services for low-income families. WIC provides nutrition education and food vouchers for children and pregnant women for iron and calcium rich foods.

Target Families

This program will identify the highest risk families served by HACAP and provide the most intensive and expedited services for those families utilizing all services HACAP provides.

Family Resource Centers

HACAP provides space at their Family Resource Centers for other agencies serving low-income clients in the neighborhood, for meeting space, and for HACAP direct services to low-income families.

OTHER ACTIONS

As it pertains to other actions planned during the year to address obstacles to meeting underserved needs:

The community has a long history of successfully implementing HUD funded programs. The Grants and Programs Advisory Citizens' Committee (GAP) leads the allocation process. The GAP committee operates on a zero-based budgeting process each year. This is to say that all applicants for CDBG and HOME funds must apply for scarce resources each year in annual competition. The fact that a program or sub-grantee was funded in a prior year does not ensure funding in subsequent years, but dependency of a program upon continuation of funding is a consideration when funding elimination or reduction may result in a project or activity being terminated.

The lack of adequate financial resources, in relation to need, is the greatest obstacle facing the community. Housing and non-housing needs simply exceed available resources. The allocation of more funds, especially from the Federal government in conjunction with HUD initiatives directly associated with consolidated planning would be of immense assistance to overcome this obstacle. However, the trend of less revenue in relation to need is likely to continue in the future.

Therefore, in order for the City to achieve the greatest benefit from available funding (as stated in the Five-Year Strategy), the following considerations will be made when determining funding a project:

- Greatest weight will be given to high priority items.
- Highest priority will be given to helping citizens who face immediate threats to health and safety.
- Since on-going programs have proven effective, prior commitments to effective service providers and programs should be continued.
- Programs that use CDBG and HOME funds to leverage other funding will be given priority.
- Programs that can utilize funding sources other than CDBG or HOME will be given lower priority.
- While not all programs will be able to achieve self-sufficiency, priority consideration will be given to programs that demonstrate efforts to achieve sustainability through alternate/supplementary funding sources or other initiatives.

- Programs that serve neighborhoods with the greatest percentage of disadvantaged residents will be given highest priority.
- Programs that duplicate services will be given lower priority.
- Providers that have demonstrated efficient, effective services will be given higher priority.
- The lower the cost-to-benefit ratio, the higher the priority.

The City and other service providers have adequate management capacity to effectively implement expanded plan objectives, if such funding becomes available. Serving the needs of the City's various special needs populations is at the forefront of Cedar Rapids' consolidated planning efforts. Addressing the needs of the homeless, the frail elderly, and persons with disabilities have all received the highest priorities for use of resources.

Due to a tremendous positive and cooperative attitude within the Cedar Rapids community, fragmentation and duplication of effort has proven to be a minor obstacle to meeting underserved needs. Regardless, efforts to enhance communications through programs and increase coordination will continue to reduce service inefficiencies. An example of such effort is the coordination achieved through the local Continuum of Care Planning and Policy Council for homeless and special population issues.

The city actively engages in efforts to integrate Geographic Information Systems into the day-to-day work of its housing and community development planners. This is demonstrated through maps (such as those in the Five-Year Strategy) that identify the levels of concentrations of the poor and minorities within the city. This work continues to expand as increasingly more of the city's data are geo-coded and analyzed spatially.

CDBG
PROGRAM SPECIFIC REQUIREMENTS

Program income expected to be received during the FY13 program year for CDBG is $50,000. This income is generated from lien releases or subordinations. Liens are filed in conjunction with the Owner-Occupied Rehabilitation program.

The City will not receive program income from any of the following activities:

- Prior year float-funded activities
- Income received in the preceding program year that has not been included in a statement or plan
- Proceeds from Section 108 loan guarantees
- Surplus funds from urban renewal settlements
- Grant funds returned for which the planned use has not been included in a prior statement or plan
- Float-funded activities
- Urgent need activities

All CDBG funds will be used for activities that benefit persons of low- and moderate-income. The estimated total (entitlement and program income) for FY13 is $1,141,099.

HOME
PROGRAM SPECIFIC REQUIREMENTS

Other Forms Of Investment

The City will either not have or will not participate in the following activities:

- Other forms of investment
- refinancing existing debt secured by multifamily housing that is being rehabilitated with HOME funds
- HOME Tenant-Based Rental Assistance

Recapture

The program description for the City's HOME Program includes guidelines for recapture that ensure the affordability of units acquired with HOME funds as required by 24CFR92.254(a)(4) and (a)(5)(ii).

Each HOME grant has an affordability period. The length of the period is dependent on the amount of the HOME grant. The correlations are shown below.

Amount of HOME Funds Provided	Affordability Period
< $15,000	5 years
$15,000 - $40,000	10 years
> $40,000	15 years
Any New Construction	20 years

Recapture Of Home Funds If The Property Is Transferred During The Affordability Period 24CFR92.254(5)(ii)(A)

The recapture requirement is triggered when the property is sold or ownership is transferred to another party; vacated making it no longer the principal residence of the owner; or rented for tenant occupancy. The amount recaptured cannot exceed the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Reduction During Affordability Period – 24CFR92.254(5)(ii)(A)(2)

The HOME grant amount recaptured will be prorated for the time the homeowner has

owned and occupied the property measured against the required affordability period. The repayment amount will reduce by one-fifth each year during the five-year affordability period as shown below as a percentage of the grant amount per year.

Year	Repayment Amount
1	100%
2	80%
3	60%
4	40%
5	20%
After 5 years	0%

SHARED NET PROCEEDS – 24CFR2.254(5)(II)(A)(3)

If the net proceeds are not sufficient to recapture the prorated HOME investment plus enable the homeowner to recover the amount of the homeowner's downpayment and any capital improvement investment made by the owner since purchase, the City may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally as set forth in the following mathematical formula:

$$\frac{\text{HOME Investment}}{\text{HOME Investment + Homeowner Investment}} \times \text{Net Proceeds} = \text{HOME Amount to be Recaptured}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME Investment + Homeowner Investment}} \times \text{Net Proceeds} = \text{Amount to Homeowner}$$

RESALE

The program description for the City's HOME Program includes guidelines for resale that ensure the affordability of units acquired with HOME funds as required by 24CFR92.254(a)(4) and (a)(5)(ii) for instances in which Recapture is not feasible.

Each HOME grant has an affordability period. The length of the period is dependent on the amount of the HOME grant. The correlations are shown below.

AMOUNT OF HOME FUNDS PROVIDED	AFFORDABILITY PERIOD
< $15,000	5 years

$15,000 - $40,000	**10 years**
> $40,000	**15 years**
Any New Construction	**20 years**

RESALE OF HOME FUNDS IF THE PROPERTY IS TRANSFERRED DURING THE AFFORDABILITY PERIOD 24CFR92.254(5)(I)

The resale option will be used to ensure that the HOME-assisted housing units remain affordable for the duration of the affordability term when recapture is not an effective option. If a housing unit is sold during the affordability period, the sale must meet certain criteria. The new purchaser must be low-income, and must receive prequalification approval from the City of Cedar Rapids to ensure that the purchaser meets the low-income definition guidelines for the program. The sales price must be affordable to the new purchaser. Affordable is defined for a subsequent homebuyer as PITI, which does not exceed 32 percent of annual gross income. The original homebuyer, now the home seller, must receive a fair return on his or her investment and appreciation earned on the property as along as the property is still affordable. To enforce resale restriction the City of Cedar Rapids will place a deed restriction on the property for the duration of the affordability period.

AFFIRMATIVE MARKETING

The City provides adopted procedures, requirements, and assessment criteria for affirmatively marketing residential units which receive financial assistance through federal programs, including the HOME Program. These procedures and requirements are in compliance with policies and procedures to meet the affirmative marketing and minority and women business outreach requirements as defined under 24 CFR 92.350 and 92.351. Such efforts include:

- Informing appropriate persons and businesses about programs.
- Requiring owners to solicit for tenants in such a way as to encourage participation by all ethnic, racial, and gender groups.
- Maintaining a record of such activities.
- Encouraging investor-owners to solicit rehabilitation bids from minority and women's businesses.
- Encouraging investor-owners to require prime contractors to solicit bids from minority and women's businesses.

The City's Civil Rights Office is responsible for conducting outreach/education activities, reviewing housing intakes (housing-related inquiries), and housing discrimination

complaint investigations.

FAIR HOUSING

The City's effort to affirmatively further fair housing is enhanced by the continued progress and national recognition (National HUD Best Practices Award in 1999) of the Civil Rights Department that consists of five staff persons and volunteer Civil Rights Commissioners. In the upcoming fiscal year, the Civil Rights Department will continue to address issues identified through the last completed City's Analysis of Impediments to Fair Housing.

The activities below outline ways the Cedar Rapids Civil Rights Commission (CRCRC) intends to affirmatively further Fair Housing in Cedar Rapids.

- The Fair Housing focus of the Commission is to process complaints that allege housing discrimination. This is done by processing intake inquiries, assisting in the filing of jurisdictional Fair Housing complaints, facilitating satisfactory conciliation agreements, conducting full investigations when conciliation fails, and entering all cases in the national computer tracking system called TEAPOTS. The commission prepares various reports for the Department of Housing and Urban Development (HUD) and the City on a timely basis.

- The Commission staff and Commissioners will continue to participate in educational Fair Housing conferences and seminars in the region and nationally to increase their knowledge and awareness of cutting edge developments. Commission staff will continue to take courses and advanced training at the National Fair Housing Training Academy (NFHTA).

- Introduction of Donald/Donna the Dolphin to educate children about discrimination.

- The Civil Rights Commission will aggressively continue successful Fair Housing education and awareness efforts to local housing providers and applicants through the following activities:
    a) Presenting Fair Housing seminars for area citizens, businesses and others.
    b) Presenting general Fair Housing education to advocacy agencies.
    c) Presenting large group Fair Housing booths whenever possible.
    d) Offering counseling for people with fair housing problems. If not fair housing issues, referring these people to appropriate agencies for

assistance.

e) Sharing Fair Housing expertise and materials with other City departments and area Fair Housing enforcement agencies.

- The following projects will increase awareness of Fair Housing issues:
  a) Promotion of awareness of fair housing and tenant's rights through partnership with Legal Aid of Iowa.
  b) Promotion of awareness through the Civil Rights Commission monthly newsletter and new Facebook page.
  c) Promotion of Fair Housing awareness through local Fair Housing Conferences.
  d) Focus groups with interested parties discussing the amendment to Chapter 69 which expands Fair Housing coverage to include but not limited to LSOI, and companion animals.
  e) Working proactively with area Realtors to further Fair Housing education.

HOPWA
PROGRAM SPECIFIC REQUIREMENTS

The City of Cedar Rapids does not receive HOPWA funds.

MONITORING

The responsibility for determining the eligibility of proposed projects and monitoring the implementation of projects funded through CDBG and HOME rests with the City's Housing Services. Housing Services staff directly supervises and monitors all HOME Program and CDBG Program activities.

The City utilizes consistent subrecipient agreements and monitoring procedures for all CDBG and HOME funded activities, with specific delineation of responsibilities for both the agency receiving funds and the City. The subrecipient is required to meet applicable federal regulations, submit quarterly or monthly accomplishment reports, and provide sufficient compliance documentation with each request for payment. In comparison, the City's responsibilities include review of accomplishment reports throughout the program year, periodic on-site inspections, processing of payment requests, and provision of technical assistance. The purpose is to ensure accountability and efficient use of funds.

Funded activities are monitored through ongoing project oversight and technical assistance to subrecipients. A Housing Rehabilitation Specialist is dedicated to subrecipient project management and is integrally involved in these projects to ensure that federal requirements are discussed early, monitored during implementation, and subsequently followed.

Staff also performs onsite visits. These visits can include both file review and property inspections. File review demonstrates sub-recipient knowledge and implementation of regulations while property inspections reveal if proper maintenance has been continued.

In addition to onsite visits, funded activities are monitored through quarterly and monthly reports that sub-recipients are required to submit. This enables the City to gauge progress and identify any delays. The City also monitors progress of its own expenditures through an internal monthly status report, to ensure that it is in compliance with the timeliness ratio for expenditures of CDBG funds.

APPENDIX

BUDGET

The FY13 budgets for the City's HOME Investment Partnership and Community Development Block Grant (CDBG) Programs are presented in several ways. First, the project budgets for both the HOME and CDBG Programs are displayed concisely in a table format. The Budget Summary tables include the project title, recipient agency, brief description of the projects, and funding amount.

A detailed description of the projects is shown in Tables 3C. An objective statement for the priority need being addressed by each project is also provided. This objective statement is a generalized, long-range goal from the City's Consolidated Plan Five-Year Strategy. More specific, short-term objectives are stated in the Consolidated Plan, as well.

Finally, a Funding Source table is provided to show the total amount of the FY13 entitlement grant and a break down on the estimated program income to be generated.

FY13 HOME Budget Summary

Project No.	Activity	Agency	Project	Description	FY13 Budget
A1	Homeowner Rehab New Construction	Cedar Valley Habitat for Humanity	2013 CVHFH Homebuilding Program	Partial funding for the rehabilitation of one home and new construction of two homes in core Southwest Cedar Rapids neighborhoods during the 2013 program year.	$100,000
A3	Administration	City Housing Services	HOME Administration	Funding for partial salary and administrative costs associated with the administration of the HOME program.	$36,157
A4	Homebuyer	City Housing Services	First Time Home Buyer Assistance	Down payment assistance for approximately 45 low-income first time home buyers.	$225,422
				FY13 HOME Entitlement Grant:	**$361,579**
				Estimated HOME Program Income:	**$23,000**
				Total HOME Budget:	**$384,579**

FY13 CDBG BUDGET SUMMARY

Project No.	Activity	Agency	Project	Description	FY13 Budget
B1	General Program Administration	City Housing Services	Administrative Overhead Costs	Funding for the overhead expenses of administering the CDBG program, an inherent necessity associated with program/activity implementation.	$98,153
B2	General Program Administration	City Housing Services	Administrative Staff Costs	Funding a percentage of costs of various staff position who work with the administration of the City's CDBG and HOME programs.	$112,057
B3	Rehab: Single-Unit Residential	Affordable Housing Network, Inc. (AHNI)	Wellington Heights Revitalization Initiative	Funding to rehabilitate three neglected, distressed single family homes in the Wellington Heights neighborhood of Cedar Rapids for rental to low-income households.	$150,000
B4	Rehab: Single-Unit Residential	Aging Services, Inc.	Chore Services	Funding for owner occupied rehabilitation services for 4-6 very low income households of older adults.	$15,000
B5	Rehab: Single-Unit Residential	City Housing Services	Owner-Occupied Rehabilitation	Funding for the rehabilitation of approximately 14 units of owner-occupied housing within the City of Cedar Rapids.	$107,660
B6	Rehab: Administration	City Housing Services	Service Delivery Rehabilitation Staff Costs	Funding for service delivery specific to the planning and implementation of the CDBG owner-occupied rehabilitation program. Activity also funds technical assistance and monitoring provided to grant subrecipients.	$382,000
B7	Child Care Services	Big Brothers Big Sisters	One-to-One Youth Mentoring	Funding to recruit, screen, train and coach positive adult mentors, matching them one-to-one with at-risk youth of low to moderate income households.	$10,425
B8	Child Care Services	Boys & Girls Clubs of Cedar Rapids	Youth Development Program	Funding for a youth development program at the Boys & Girls Clubs of Cedar Rapids.	$10,750
B9	Planning	Community Corrections Improvement Association	Reintegration Planning Program	Funding for the planning of a reintegration program proposing to address the social inequities and human rights issues that have a negative impact upon those re-entering society from the criminal justice system.	$8,009

Project No.	Activity	Agency	Project	Description	FY13 Budget
B10	Health Services	Community Health Free Clinic	Specialized Staff Wages	Funding for the wages of healthcare professionals such as providers, nurses and prescription services staff that serve the uninsured and underserved.	$32,110
B12	Operating Costs of Homeless Programs	HACAP	Transitional Housing	Funding to provide supportive services to individuals and families who are residing in transitional housing.	$32,110
B13	Senior Services	The Heritage Agency	Money Management Program	Funding for bill payer and representative payee services for individuals who have lost the ability to manage their financial affairs in order to prolong independent living in the community.	$6,000
B15	Public Services	NW Neighbors Neighborhood Association	Resource Center	Funding to provide a core neighborhood citizen resource center.	$12,250
B16	Public Service	Oak Hill Jackson Neighborhood Association	Resource Center	Funding to provide a neighborhood resource center for community building programs providing opportunities for recreation, learning and growing within the neighborhood.	$12,250
B17	Child Care Services	Olivet Neighborhood Mission	Youth Programs	Funding to expand the number of youth served in youth programs including After School and Full Day Summer Program for children ages 5-13 years old.	$5,500
B19	Operating Costs of Homeless Programs	Waypoint Services	Madge Phillips Center Case Management	Funding to provide case management to homeless women and children	$20,410
B20	Public Service	Wellington Heights	Resource Person	Funding for staff and administrative costs for a resource person at Wellington House to provide referral assistance, youth mentoring, and employment skills tutoring.	$12,250
B21	Operating Costs of Homeless Programs	Willis Dady Emergency Shelter	Case Management	Funding to provide case management for homeless single men and families.	$9,610
B22	Public Facility	ASAC	Safety Project	Funding to install sidewalk behind ASAC's main campus facility for client safety as a secondary exit from the facility's dining room	$10,270

Project No.	Activity	Agency	Project	Description	FY13 Budget
B24	Public Facility	Foundation 2, Inc.	Crisis Center Building Improvements	Funding to replace window and gutters for the crisis center building.	$4,869
B25	Public Facility	Kingston Hill	Remote Doors & Improved Lighting	Funding for the installation of keyless entries for exterior doors on 1st floor and replace lighting fixtures in the 40 year old Van Vechten wing that offer better efficiency and lighting for the facility offering independent living for individuals 55 and older.	$14,416
B26	Homeless Facilities	St. John of the Cross Catholic Worker Community of Cedar Rapids, Iowa Inc.	Catholic Worker House Shelter Improvements	Partial funding for the replacement of heating & cooling systems, bathroom facilities, and stove and refrigerator.	$25,000
				FY13 CDBG Entitlement Grant	**$1,091,099**
				Estimated CDBG Program Income	**$50,000**
				Funds Available for Re-Assignment	**$0**
				Total FY12 CDBG Budget	**$1,141,099**

CONTINUUM OF CARE

INTRODUCTION

BACKGROUND

By definition of the U.S. Department of Housing and Urban Development, as promulgated (in part) by provisions of the Federal Stewart B. McKinney Homeless Assistance Act of 1987:

> *A Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. It includes action steps to end homelessness and prevent a return to homelessness.*

Further, also by Federal (HUD) definition from the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, Final Rule, those considered to be homeless comprise:

1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
    a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
    b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
    c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;
2) An individual or family who will imminently lose their primary nighttime residence, provided that:
    a. The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

b. No subsequent residence has been identified; and
c. The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing;

3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
   a. Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
   b. Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60-day period immediately preceding the date of application for homeless assistance;
   c. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
   d. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (Including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED) illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

4) Any individual or family who:
   a. Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has

made the individual or family afraid to return to their primary nighttime residence;

b. Has no other residence;
c. Lacks the resource or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing.

Special sub-populations of those who are homeless also comprise those who are:

Single men; single women; families; youth; elderly; veterans; people with drug / alcohol addiction, people with mental illness; people who are dually or multiply diagnosed; victims of domestic violence; and people living with HIV/AIDS.

In its most basic sense, a "Continuum of Care" is a strategically planned process that places a priority on progressively moving homeless persons / families to permanent housing with the intent of achieving capacity for independent living. This necessitates dealing with two broad, and sometimes overlapping, categories of problems that predominantly lead to homelessness: (1) crisis poverty and (2) chronic disabilities.

As a model, the components of a Continuum of Care System (as recognized by HUD) include:

Outreach, Intake, & Assessment

Outreach activities are designed to engage homeless persons / families living on the street and bring them into the system. Examples may include drop-in centers where food, showers, laundry facilities, and counselors are available; coordinating hospital / jail discharge; police referrals; a (24-hour) phone-in "hotline"; mobile vans; provision of inducements (such as sandwiches, blankets, etc.) churches; etc.

Intake is finding out the basic immediate needs of a homeless person / family and formally enrolling them in the system.

Assessment is finding out what services they need (whether for a broad array of supportive services or just a few) for the purpose of linking them to shelter, treatment, employment, etc.

Emergency Shelter

Emergency shelter is the provision of basic, temporary, overnight sleeping accommodations; sometimes including the provision of a meal and other basic services such as the provision of health care and clothing. Examples of

providing emergency shelter may include dormitory-style sleeping, vouchers for motels/hotels, safe havens, etc.

Transitional Housing

Transitional housing is the provision of temporary housing with supportive services, which help homeless persons / families overcome the problems / conditions that caused them to become homeless (for return to independent living, as possible). Through appropriate provision / coordination which may address services for education, substance abuse, and physical / mental health, day care, transportation, family support, etc., the objective is to increase skills and / or income to obtain and remain in permanent housing. Transitional housing may be specifically designed for sub-populations with special problems (mental illness, substance abuse, dual diagnosis, domestic violence, HIV/AIDS, etc.).

Permanent Housing and Permanent Supportive Housing

Permanent housing inherently implies voluntary residency within lasting shelter with independence. Persons living within emergency care and transitional housing have shelter but no permanency beyond a certain stipulated period of time. For renters, a lease at least provides rights and no arbitrary eviction.

Permanent Supportive Housing is voluntary residency within lasting shelter, but where persons need supportive services in order to maintain permanency.

Forms of permanent housing / permanent supportive housing may include single family homes, multi-family apartments, manufactured homes, and group homes.

A Continuum of Care is distinguished by characteristics which demonstrate that it is:

- Long range,
- Comprehensive and collaborative,
- Strategic, and
- Based upon an assessment of needs and priorities, with an identification of "gaps" to be filled through proactive improvements which address goals and objectives as part of a local community vision / mission.

Further, an on-going Continuum of Care procedural cycle involves:

- Organizing an annual continuum of care planning process
- Collecting needs data in relation to inventory capacity

- Determining and prioritizing gaps
- Developing short- and long-term strategies with an action plan for improvement and
- Implementing action steps.

RELATIONSHIP TO CONSOLIDATED PLANNING

Companion to the Federal McKinney Act, and its specific resources directly targeted at homelessness, (as well as other homeless sources), is the Consolidated Planning Process required by the U.S. Department of Housing and Urban Development (HUD). As promulgated by Federal Rules and Regulations at 24 CFR Part 91 et. al., Consolidated Planning describes the housing and community development needs of a community and outlines the intended use of funds to address those needs (strategically, over a five year period). In this manner, the Consolidated Plan provides a way to define priorities of improvement for development of viable urban communities with decent housing and a suitable living environment to expand economic opportunities; principally for low- and moderate-income persons.

The primary means to achieve this initiative is to extend and strengthen partnerships between government and the private sector including for-profit and non-profit organizations in the production and operation of affordable housing. The Consolidated Plan serves as a planning document for the community, an application for federal funds under HUD's formula grant programs, a strategy to be followed in carrying out HUD programs, and an action plan to assess performance in implementing these programs. It also serves as a means of coordinating community actions, particularly for HUD and required certification of consistency between grant funded actions and the Consolidated Plan.

Following are four specific formula entitlement programs, sharing a common fiscal year, which have been directly incorporated into the Consolidated Planning process:

- Community Development Block Grant (CDBG) Program
  Entitlement Program of Cedar Rapids, Iowa
- HOME Investment Partnership Program
  Entitlement Program of Cedar Rapids, Iowa
- Emergency Shelter Grants (ESG) Program
  Non-Entitlement Program to Remain Locally Competitive through the State of Iowa

- Housing Opportunities for Persons with AIDS (HOPWA)
  Non-Entitlement Program Locally Dependent upon Agency Specific Requests

As noted in the following descriptions, there are three basic goals of Consolidated Planning, each of which must primarily benefit low- and very low-income persons:

Provide Decent Housing

Assist the homeless, retain affordable housing stock, increase availability of permanent housing, increase supportive housing for persons with special need, and refrain from discrimination.

Provide a Suitable Living Environment

Improve the safety and livability of neighborhoods, increase access to quality facilities and services, reduce the isolation of income groups, revitalize deteriorating neighborhoods, restore/preserve features of special value for historic, architectural, or aesthetic reasons, and conserve energy resources.

Expand Economic Opportunities

Create jobs, provide access for credit, and empower people in federally assisted and public housing to achieve self-sufficiency.

The cross-over relationship(s) shared between these processes are directly evident because each Consolidated Plan is required to include a description of its respective community's Continuum of Care. If governmental funding is to be procured for the provision of homeless assistance, a community's Continuum of Care must be reflected in its Consolidated Plan as a certification of consistency which justifies proposed improvement based on prioritized need.

In the case of Linn County, Iowa, only the central metropolitan City of Cedar Rapids, Iowa qualifies as an entitlement community for on-going annual formula awards directly from the Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Programs (including eligible funding assistance for homeless projects and activities). Other homeless projects and activities are competitively funded through other assistance programs (such as those available from the State of Iowa). Regardless, reliance is placed on the Consolidated Plan of Cedar Rapids, Iowa for required Continuum of Care certification(s) of consistency. While homeless persons may be located through-out Linn County, Iowa it should be noted that all homeless providers are located within the City of Cedar Rapids, Iowa.

NARRATIVE

CREATION OF A LOCAL ADVISORY PLANNING AND POLICY COUNCIL

Upon update of the Five-Year Strategy for the Consolidated Plan of Cedar Rapids, Iowa, (for the period from July 1, 2000 through June 30, 2005), it became evident that there was a need for enhancement of the local Continuum of Care. In particular, it became desirable to expand beyond the more principal / traditional budgetary function(s) of the already in-place Local Homeless Coordinating Board to form an extensive public-private collaboration with a broad array of coordinating interests and perspectives. Collaboration for active participation / involvement with issues that concern the homeless and special sub-populations (as well as others at-risk of becoming homeless) was realized from such a community partnership. A representative assembly for an improved Continuum of Care which (from identification of needs, gaps, and priorities) would formulate policy for a strategic planning process was formed.

In accordance with the Continuum of Care definition of the U.S. Department of Housing and Urban Development (HUD), the new advisory entity was charged to facilitate preparation of a community plan which would organize and deliver housing and services to meet the specific needs of people who are homeless. In addition, its plan would address the needs of these individuals as they move to stable housing and maximum self-sufficiency for independent living, including action steps to end homelessness and prevent a return to homelessness.

This initiative began with a special meeting of interested homeless and housing providers, members of the existing Local Homeless Coordinating Board, and City and County staff on July 24, 2000. The focus of attention for that meeting was a technical assistance presentation by Jim Cain of the Iowa Coalition for Housing and the Homeless. In particular, the need for broad-based cross-representation of all interests involved from throughout the county was stressed. However, it was recognized that most local providers are essentially based within the City of Cedar Rapids, but draw clientele from far beyond the incorporation. In addition, a systematic approach for the identification of needs, gaps, priorities, and strategically planned improvement(s) was emphasized.

Based upon discussions resulting from the technical assistance session, volunteers including staff representatives from the City of Cedar Rapids, Linn County, and United Way of East Central Iowa, and various housing and homeless service representatives agreed to form a Steering Committee to further examine local Continuum of Care issues. The Steering Committee met for the first time on August 24, 2000, and continued meeting on a regular basis through May 2002 to assist with development of the local Continuum of Care. From initial meetings, a concept was developed that proposed creation of a

Continuum of Care Planning and Policy Council. Integral to the concept for formation of such a Council was inclusion of representation from the following topical areas of concern:

- Homeless Facility / Service Providers
- Housing (including Permanent Housing & Permanent Supportive Housing)
- Health Care Associates (including Physical, Mental, & HIV / AIDS)
- Veterans
- Business Interests (including Employers, Bankers, Realtors and Landlords)
- Community Interests (including United Way & Community College)
- Foundations
- Neighborhood Organizations
- Faith-Based Organizations
- Governmental (including City, County, State & Schools)
- Rural Interests and
- Homeless / Special Populations.

To gain community endorsement of the proposed planning process, the Steering Committee held a public meeting on October 10, 2000. Following contributions of discussion from focus groups and public meetings, the Steering Committee led the way for formation of the Council, which held its inaugural meeting on October 30, 2000.

The Council would work in association with the Local Homeless Coordinating Board and others. Specific distinction of proposed roles and responsibilities comprised the following:

<u>Continuum of Care Planning & Policy Council</u>

The Linn County Continuum of Care Planning & Policy Council (CoC PPC) was established in October 2000 as a voluntary advisory group to help prevent and eliminate homelessness in Linn County. The CoC PPC consists of 49 members (2011 data) from a broad array of community interests who are working together to address homelessness and housing issues. Council meetings are scheduled on the last Monday of every month, unless the proposed date falls on a holiday. In that case they are generally held a week earlier. The Council does not meet during the months of July or December.

The CoC PPC is intended to serve as the primary local entity responsible for managing a systematic process designed to provide appropriate transition

to independent living. As such, the Council has assumed responsibility for the following tasks:

1. Compiling and sharing pertinent data and information on local homelessness, including the identification of:
    - The number of persons being served by local homeless and housing programs;
    - The needs of persons who are homeless or at-risk of becoming homeless;
    - The needs of other special population groups, such as homeless and runaway youth, the frail elderly, persons with HIV/AIDS, victims of domestic violence, homeless Veterans, persons with substance abuse and/or mental illness, etc.
2. Conducting inventories of existing facilities and services.
3. Determining unmet needs.
4. Prioritizing unmet needs and developing policies and plans, through collaborative partnerships, to most effectively meet those needs, without duplication of effort.
5. Coordinating access to available resources in consideration of competing demands.
6. Supporting other local homeless and housing initiatives and activities, as appropriate.

<u>Local Homeless Coordinating Board</u>

The principal role of the existing Local Homeless Coordinating Board was to remain intact, for purposes of serving as the designated / recognized entity responsible for the coordination of emergency food and shelter resources within Linn County, Iowa. As such, it acts as a catalyst to facilitate the funding of community resources by:

- Overseeing the local funding process for the Emergency Food and Shelter Program, and reviewing local applications for the State's Homeless Assistance Grants Program (Emergency Shelter Grants Program) and pursuing other funding sources in cooperation with the existing delivery system.

The Local Homeless Coordinating Board further facilitates public awareness of homelessness by:

- Being responsible for *annual* data collection from local homeless assistance providers

- Partnering with the Continuum of Care in planning, sponsoring, and participating in community education programs relative to homelessness and
- Encouraging private sector support and participation in providing homeless services.

Continuum Of Care Planning & Policy Council Activities

Since its formation, the Council has been involved with further administrative and organizational efforts. Committees have been utilized over time to focus attention on respective topical matters and issues. Several Committees have been active since the Council's formation and continue to meet either regularly or as needed to address issues relative to the Continuum. Current Committees include:

Nominating/Membership Committee

Responsibilities: Overseeing Council membership and submitting the names of additional member organizations or individuals for Council consideration; and presenting a slate of candidates for consideration as Council Officers on an annual basis.

By-laws Committee (Ad Hoc)

Responsibilities: Reviewing Council By-laws periodically and recommending revisions / changes as needed.

System & Data Analysis Committee

Responsibilities: Conducting a service system review to identify existing resources and services, developing surveys for data collection purposes, conducting focus group meetings relative to the various sub-population groups and collecting, analyzing, interpreting, and reporting data.

Vision, Mission, And Tag Line

In conjunction with noted administrative activities, educational discussions with local homeless practitioners, and data collection, the Council also proceeded to adopt position statements for a vision, mission, and tag-line. The purpose of the vision / mission is to guide the Council's intended course of action to where it wants to be in the future. The purpose of the tag-line is to present an immediate sense of identity within the community, and market its efforts. The following were approved / adopted on July 30, 2001.

Vision Statement

Linn County will be a community where resources are used effectively to end homelessness and prevent a return to homelessness by encouraging self-sufficiency.

Mission Statement

To organize and maintain a strategic network of community interests in Linn County that will identify and coordinate housing and services to meet the specific needs of homeless people or those at-risk of becoming homeless.

Tag-Line

Continuum of Care Planning and Policy Council: "Breaking the Cycle of Homelessness in Linn County".

Data Collection

Data collection / compilation by the Council (in collaboration with the United Way of East Central Iowa) has been an on-going effort since its creation. Data collected by the Council was used as the basis for the development of a local strategic plan and in prioritizing activities to address local needs and gaps in service.

Data collection efforts have included the following:

- "Biannual Point-in-Time Surveys" to determine numbers of homeless persons sheltered by local programs, or found on the street. One survey is conducted in January, as required by HUD and in conjunction with the statewide count, while the other is conducted in July.
- "Annual Individual & Family Needs Survey" of homeless and near homeless persons served at local shelters, transitional housing facilities, and mass feeding sites.
- "Housing Inventory and Housing Needs Survey" to identify existing facilities and unmet needs.
- Hosting presentations on the homeless and housing needs of the following special population groups as needed.

Current Status

The Linn County Continuum of Care Planning and Policy Council developed a Strategic Plan with action steps to address homeless / housing issues and leverage community support for proposed project implementation. The eight components of the Plan include:

- Outreach, Intake and Assessment
- Emergency Shelter
- Transitional Housing
- Permanent Housing

- Supportive Services
- Homeless Prevention
- Chronic Homelessness
- Funding & Resource Development

Activities conducted by the Continuum of Care during 2012 included:

- The CoC has been working towards implementation of the Work Plan developed at the Hearth Academy, focusing efforts on Coordinated Intake (with pilot program launched), Shelter Diversion and expanding Rapid Rehousing efforts.
- Raising donations of food for local hunger and homeless assistance programs through the 10th Annual Freedom from Hunger Food Drive in June, July & August 2012.
- Working with area Veterans to host the seventh annual "Linn County Stand-Down for Homeless Veterans and Other Homeless Individuals" in September 2012, including a Community Resources Fair held in conjunction with the event.
- Holding the 7th Annual Linn County Sleep-Out (November 2012) to raise awareness of homelessness and generate funds for local emergency shelters during National Hunger and Homelessness Awareness Week.

PREDOMINANCE OF LOWER INCOME HOUSEHOLDS TABLE

City of Cedar Rapids, Iowa

		1990 Census Data			2000 Census Data			
Census Tract	Block Group	Total Persons	Lower Income Persons	Percent Lower Income	Total Persons	Lower Income Persons	Percent Lower Income	Percent Change
2.02		6735	872	13%				
	2	1807	14	1%				
	3	1171	61	5%				
	4	1008	161	16%				
	5	985	487	49%				
	6	1230	85	7%				
	7	534	69	13%				
2.03								
	2				2679	178	18.8%	
	3				991	265	19.0%	
2.04					6805	2184	32.1%	
	1				1026	131	12.8%	
	2				3808	1147	30.1%	
	3				922	286	31.0%	
	4				1049	620	**59.1%**	
3		130	37	0%				
	2	39	19	49%				
	3	91	18	20%	77	41	**53.2%**	33.5%
6		451	140	31%	644	299	46.4%	15.4%
	1	355	135	38%	532	278	**52.3%**	14.2%
	2	96	5	5%	112	21	18.8%	13.5%
7		2359	871	37%	2236	1087	48.6%	11.7%
	1	1022	237	23%	953	445	46.7%	23.5%
	2	1337	634	47%	1283	642	50.0%	2.6%
8		4861	1735	36%	4493	1606	35.7%	0.1%
	1	1103	208	19%	966	244	25.3%	6.4%
	2	1326	693	52%	1224	398	32.5%	-19.7%
	3	1306	456	35%	1226	485	39.6%	4.6%
	4	1126	376	33%	1077	479	44.5%	11.1%
9		8728	1259	14%				
	1	1488	458	31%				
	2	1418	148	10%				
	3	1248	223	18%				
	4	1441	121	8%				
	5	1782	137	8%				
	6	1351	178	13%				
9.01					6240	1965	31.5%	
	1				1757	891	50.7%	
	2				1879	445	23.7%	
	3				1171	437	37.3%	
	4				1433	192	13.4%	

City of Cedar Rapids, Iowa

		1990 Census Data			2000 Census Data			
Census Tract	Block Group	Total Persons	Lower Income Persons	Percent Lower Income	Total Persons	Lower Income Persons	Percent Lower Income	Percent Change
9.02					7093	1404	19.8%	
	1				3787	735	19.4%	
	2				3306	669	20.2%	
10		10507	2654	25%				
	1	1032	146	14%				
	2	1307	251	19%				
	3	1054	282	27%				
	4	1064	193	18%				
	5	1082	248	23%				
	6	1424	353	25%				
	7	1338	429	32%				
	8	1173	275	23%				
	9	1033	480	46%				
10.01					3232	607	18.8%	
	1				1445	278	19.2%	
	2				1787	329	18.4%	
10.02					3413	1015	29.7%	
	1				1061	321	30.3%	
	2				1001	356	35.6%	
	3				1351	338	25.0%	
10.03					5922	3217	**54.3%**	
	1				969	380	**59.2%**	
	2				1044	309	39.2%	
	3				2314	1356	29.6%	
	4				1595	1172	**58.6%**	
11		6337	1638	26%	7003	2239	32.0%	6.1%
	1	1230	209	17%	1582	408	25.8%	8.8%
	2	1304	287	22%	1359	358	26.3%	4.3%
	3	1279	496	39%	1399	619	44.2%	5.5%
	4	1447	335	23%	1464	513	35.0%	11.9%
	5	1077	309	29%	1199	341	28.4%	-0.3%
12		3436	2047	60%	3208	1912	**59.6%**	0.0%
	1	1077	523	49%	850	355	41.8%	-6.8%
	2	1153	722	63%	1180	715	**60.6%**	-2.0%
	3	1206	802	67%	1178	842	**71.5%**	5.0%
13		3458	1619	47%	3396	1619	47.7%	90.0%
	1	1070	518	48%	1106	541	48.9%	5.0%
	2	1104	457	41%	1010	468	46.3%	4.9%
	3	1284	646	50%	1280	610	47.7%	-2.7%
14		3475	1171	34%	3568	1336	37.4%	3.7%
	1	1207	616	51%	1110	560	50.5%	-60.0%
	2	1030	358	35%	1041	451	43.3%	8.6%
	3	1238	195	16%	1417	325	22.9%	7.2%
15		2291	622	27%	2605	895	34.4%	7.2%
	1	1203	487	40%	1230	549	44.6%	4.2%
	2	1088	135	12%	1375	346	25.2%	12.8%

City of Cedar Rapids, Iowa

		1990 Census Data			2000 Census Data			
Census Tract	Block Group	Total Persons	Lower Income Persons	Percent Lower Income	Total Persons	Lower Income Persons	Percent Lower Income	Percent Change
16		5676	1298	23%	5832	1407	24.1%	1.3%
	1	1036	115	11%	1109	222	20.0%	8.9%
	2	1213	338	28%	1224	435	35.5%	7.7%
	3	1079	399	37%	1069	375	35.1%	-1.9%
	4	1177	174	15%	1134	225	19.8%	5.1%
	5	1171	272	23%	1296	150	11.6%	-11.7%
17		6938	3195	46%	7096	3173	44.7%	-1.3%
	1	1217	210	17%	1324	282	21.3%	4.0%
	2	1168	341	29%	1174	440	37.5%	8.3%
	3	1240	802	65%	1206	923	76.5%	11.9%
	4	1241	283	23%	1292	277	21.4%	-1.4%
	5	1023	793	78%	1137	676	**59.5%**	-18.1%
	6	1049	766	73%	963	575	**59.7%**	-13.3%
18		3559	1538	43%	3369	1911	**56.7%**	13.5%
	1	1266	292	23%	1166	562	48.2%	25.1%
	2	1120	472	42%	1041	478	45.9%	3.8%
	3	1173	768	65%	1162	871	**75.0%**	9.5%
19		1772	1453	82%	2155	1593	**73.9%**	-8.1%
	1	863	653	76%	635	497	**78.3%**	2.6%
	2	909	800	88%	914	829	**90.7%**	2.7%
	3				606	267	44.1%	
20		337	251	74%				
21		173	62	36%				
22		2614	1836	70%	2524	1703	**67.5%**	-2.8%
	1	1124	838	75%	976	701	**71.8%**	-2.7%
	2	1490	998	67%	1548	1002	**64.7%**	-2.3%
23		4729	1974	42%	4487	2112	47.1%	5.3%
	1	1178	625	53%	1095	713	**65.1%**	12.1%
	2	1198	453	38%	1265	494	39.1%	1.2%
	3	1217	446	37%	1067	390	36.6%	-0.1%
	4	1136	450	40%	1060	515	48.6%	9.0%
24		2993	1075	36%	3038	1300	42.8%	6.9%
	1	914	438	48%	1011	425	42.0%	-5.9%
	2	1040	342	33%	968	429	44.3%	11.4%
	3	1039	295	28%	1059	446	42.1%	13.7%
25		3248	1865	57%	3332	2121	**63.7%**	6.2%
	1	1142	731	64%	1117	563	50.4%	-13.6%
	2	1055	535	51%	1106	913	**82.5%**	31.8%
	3	1051	604	57%	1109	645	**58.2%**	0.7%
26		2806	1647	59%	2947	1771	**60.1%**	1.4%
	1	1301	799	61%	1536	895	**58.3%**	-3.1%
	2	1505	848	56%	1411	876	**62.1%**	5.7%

City of Cedar Rapids, Iowa

		1990 Census Data			2000 Census Data			
Census Tract	Block Group	Total Persons	Lower Income Persons	Percent Lower Income	Total Persons	Lower Income Persons	Percent Lower Income	Percent Change
27		1557	1264	81%	1721	1409	**81.9%**	0.7%
	1	920	715	78%	998	815	**81.7%**	3.9%
	2	637	549	86%	723	594	**82.2%**	-4.0%
28		3954	1272	32%	3935	1636	41.6%	9.4%
	1	1170	299	26%	1188	451	38.0%	12.4%
	2	1242	360	29%	1254	485	38.7%	9.7%
	3	1542	613	40%	1493	700	46.9%	7.1%
29		4808	1719	36%	4658	2168	46.5%	10.8%
	1	1156	228	20%	1100	459	41.7%	22.0%
	2	1097	393	36%	1002	456	45.5%	9.7%
	3	1355	606	45%	1298	829	**63.9%**	19.1%
	4	1200	494	41%	1258	424	33.7%	-7.5%
30.01		1901	418	22%	4563	1765	38.7%	16.7%
	1	1004	229	23%	1132	231	20.4%	-2.4%
	2	897	189	21%	2251	796	35.4%	14.3%
	3				1180	738	**62.5%**	
30.02		3721	2194	59%	3865	2075	**53.7%**	-5.3%
	1	1574	935	59%	1581	890	**56.3%**	-3.1%
	2	991	525	53%	1122	563	50.2%	-2.8%
	3	1156	734	63%	1162	622	**53.5%**	-10.0%
106		788	0	0%				
	3				1602	106	6.6%	
107		24	0	0%	366	71	19.4%	19.4%
	1				218	20	9.2%	
	2				148	51	34.5%	

APPLICATIONS FOR FEDERAL ASSISTANCE (SF424)

COMMUNITY DEVELOPMENT BLOCK GRANT

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approved No. 3076-0006

Version 7/03

2. DATE SUBMITTED	Applicant Identifier B-13-MC-19-0001	
3. DATE RECEIVED BY STATE	State Application Identifier	
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	

1. TYPE OF SUBMISSION:

Application	Pre-application
☐ Construction	☐ Construction
☑ Non-Construction	☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name: City of Cedar Rapids, Iowa	**Organizational Unit:** Department: Community Development
Organizational DUNS: 06-520-5148	Division: Housing Services
Address: Street: 101 First Street SE	**Name and telephone number of person to be contacted on matters involving this application (give area code)** Prefix: Ms. / First Name: Paula
City: Cedar Rapids	Middle Name
County: Linn	Last Name Mitchell
State: Iowa / Zip Code 52404	Suffix:
Country: United States	Email: p.mitchell@cedar-rapids.org
6. EMPLOYER IDENTIFICATION NUMBER *(EIN)*: 4 2 - 6 0 0 4 3 3 6	Phone Number (give area code): 319-286-5852 / Fax Number (give area code): 319-286-5870

8. TYPE OF APPLICATION: ☑ New ☐ Continuation ☐ Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) ☐ ☐ Other (specify)	**7. TYPE OF APPLICANT:** (See back of form for Application Types) Municipal Other (specify) **9. NAME OF FEDERAL AGENCY:** U.S. Department of Housing & Urban Development
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 1 4 - 2 1 8 TITLE (Name of Program): Community Development Block Grant (CDBG) Program	**11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:** FY13 Consolidated Annual Action Plan Community Development Black Grant (CDBG) Program
12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.)*: City of Cedar Rapids, Iowa	
13. PROPOSED PROJECT Start Date: July 1, 2013 / Ending Date: June 30, 2014	**14. CONGRESSIONAL DISTRICTS OF:** a. Applicant: 2nd / b. Project: 2nd

15. ESTIMATED FUNDING:

a. Federal	$ 1,091,099.00
b. Applicant	$ .00
c. State	$ .00
d. Local	$ .00
e. Other	$ .00
f. Program Income	$ 50,000.00
g. TOTAL	$ 1,141,099.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON

DATE:

b. No. ☑ PROGRAM IS NOT COVERED BY E. O. 12372

☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

☐ Yes If "Yes" attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix Mr.	First Name Jeffrey	Middle Name A.
Last Name Pomeranz		Suffix
b. Title City Manager		c. Telephone Number (give area code) 319-286-5080
d. Signature of Authorized Representative		e. Date Signed

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

HOME INVESTMENT PARTNERSHIP GRANT

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approved No. 3076-0006

Version 7/03

		2. DATE SUBMITTED	Applicant Identifier M-13-MC-19-0204
1. TYPE OF SUBMISSION: Application ☐ Construction ☑ Non-Construction	Pre-application ☐ Construction ☐ Non-Construction	**3. DATE RECEIVED BY STATE**	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of Cedar Rapids, Iowa		**Organizational Unit:**	
		Department: Community Development	
Organizational DUNS: 06-520-5148		Division: Housing Services	
Address:		**Name and telephone number of person to be contacted on matters involving this application (give area code)**	
Street: 101 First Street SE		Prefix: Ms.	First Name: Paula
City: Cedar Rapids		Middle Name	
County: Linn		Last Name Mitchell	
State: Iowa	Zip Code 52404	Suffix:	
Country: United States		Email: p.mitchell@cedar-rapids.org	
6. EMPLOYER IDENTIFICATION NUMBER *(EIN)*: 4 2 - 6 0 0 4 3 3 6		Phone Number (give area code) 319-286-5852	Fax Number (give area code) 319-286-5870
8. TYPE OF APPLICATION: ☑ New ☐ Continuation ☐ Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) ☐ ☐ Other (specify)		**7. TYPE OF APPLICANT:** (See back of form for Application Types) Municipal Other (specify) **9. NAME OF FEDERAL AGENCY:** U.S. Department of Housing & Urban Development	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 1 4 - 2 3 9 TITLE (Name of Program): HOME Investment Partnership Program		**11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:** FY13 Consolidated Annual Action Plan HOME Investment Partnership Program	
12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.)*: City of Cedar Rapids, Iowa			
13. PROPOSED PROJECT		**14. CONGRESSIONAL DISTRICTS OF:**	
Start Date: July 1, 2013	Ending Date: June 30, 2014	a. Applicant 2nd	b. Project 2nd

15. ESTIMATED FUNDING:		**16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?**
a. Federal	$ 361,579 .00	a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:
b. Applicant	$ .00	
c. State	$ .00	
d. Local	$ .00	b. No. ☑ PROGRAM IS NOT COVERED BY E. O. 12372
e. Other	$ .00	☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
f. Program Income	$ 23,000 .00	**17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?**
g. TOTAL	$ 384,579 .00	☐ Yes If "Yes" attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix Mr.	First Name Jeffrey	Middle Name A.
Last Name Pomeranz		Suffix
b. Title City Manager		c. Telephone Number (give area code) 319-286-5080
d. Signature of Authorized Representative		e. Date Signed

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

CERTIFICATIONS

CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ **This certification does not apply.**
☒ **This certification is applicable.**

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
   a. The dangers of drug abuse in the workplace;
   b. The grantee's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
   a. Abide by the terms of the statement; and
   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official Date

Jeffrey Pomeranz

Name

City Manager

Title

101 First Street SE

Address

Cedar Rapids, IA 52401

City/State/Zip

(319)286-5080

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

    However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

    The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official Date

Jeffrey Pomeranz

Name

City Manager

Title

101 First Street SE

Address

Cedar Rapids, IA 52401

City/State/Zip

(319)286-5080

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official Date

Jeffrey Pomeranz

Name

City Manager

Title

101 First Street SE

Address

Cedar Rapids, IA 52401

City/State/Zip

(319)286-5080

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

ESG Certifications

I, , Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.

2. The building standards requirement of 24 *CFR* 576.55.

3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.

4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.

5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.

7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.

8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.

9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.

10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or

correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Drug-Free Workplace Certification

3. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
4. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)
   Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	101 First St SE	Cedar Rapids	Linn	IA	52401
Parks	4900 Council St NE	Cedar Rapids	Linn	IA	52402
Public Works	1201 6th St SW	Cedar Rapids	Linn	IA	52404
Recreation	2000 Mt Vernon Rd SE	Cedar Rapids	Linn	IA	52403

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled
   Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:
   a. All "direct charge" employees;
   b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and

c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include: ``

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official Date

Jeffrey Pomeranz

Name

City Manager

Title

101 First Street SE

Address

Cedar Rapids, IA 52401

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