



CONSOLIDATED PLAN

Annual Action Plan

JULY 1, 2012 – JUNE 30, 2013

Preliminary	April 7, 2012
Final	May 9, 2012

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INTRODUCTION

The City of Cedar Rapids is qualified as an entitlement community for annual federal funding through the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Program. The Annual Action Plan details the proposed use of these federal funds during the fiscal year. It also describes how the entitlement funds are helping the City implement the strategies to meet the priority housing and community development needs, as stated in the City's Consolidated Plan Five-Year Strategy.

PURPOSE: The Annual Action Plan provides a detailed report of the projects to be funded through CDBG and HOME Program, including a description of the activities, project budgets, and quantified proposed accomplishments.

GOAL: The overall goal of the Annual Action Plan is to help ensure the provision of decent housing, a suitable living environment, and expanded economic opportunities, principally for low-and moderate-income persons.

FUNCTION: There are three functions of the Annual Action Plan 1) to serve as an application for federal CDBG and HOME Program funds; 2) a means to ensure that proposed activities are consistent with the objectives stated in the Consolidated Plan 5-Year Strategy; and 3) documentation of proposed accomplishments to be used in assessing performance.

TIMELINE FOR CONSOLIDATED PLANNING

October 19, 2011

CDBG and HOME Program funding application forms with instruction were distributed to parties of known interest. Availability was subsequently publicized with provision made for a two-month exposure period.

November 1, 2011

City staff held information meeting for those parties interested in applying for the CDBG and/or HOME Program.

December 5, 2011

Deadline for staff receipt of CDBG and HOME Program funding applications.

January 24, 2012

First public hearing conducted by the City Council to obtain citizen views concerning (in part) community needs and priorities.

January 26, 2012 – March 1, 2012

Grants and Programs Committee meetings held on Thursday evenings to review CDBG and HOME Program applications and prepare funding allocation proposal for Council consideration.

April 4, 2012

Grants and Programs Committee meeting to discuss final allocation amounts and final proposals.

April 7, 2012

Preliminary Draft Consolidated Annual Action Plan proposal made available for public review for the period April 7, 2012 through May 7, 2012.

May 8, 2012

Second public hearing conducted by the City Council to obtain citizen views concerning the preliminary Draft Consolidated Annual Action Plan proposal and upon consideration of public comment, final Annual Action Plan approval.

May 15, 2012

Deadline for receipt by HUD of submission of the final Consolidated Annual Action Plan (followed by 45-day Federal review period).

EXECUTIVE SUMMARY

As an entitlement community, the City of Cedar Rapids is qualified to receive financial assistance awarded by formula, based on characteristics of population, housing, etc., from the U.S. Department of Housing and Urban Development (HUD) on an annual basis. Specifically, the City qualifies for Federal entitlement funding made available through the Community Development Block Grant (CDBG) and HOME Investment Partnership Program.

Past performance has demonstrated that the City has administered both of these programs efficiently and effectively. This has been reinforced by consistent approvals of the City's Consolidated Annual Performance and Evaluation Report (CAPER) by HUD, as evidenced by regulatory compliance that includes satisfactory timeliness of expenditure ratios with extraordinarily high benefit to low- and moderate- income persons.

The City's fiscal year for these programs is July 1st through June 30th, and funding may be utilized to implement a variety of housing and community development activities. These must either: (1) provide benefit to low- and moderate-income persons; (2) reduce or eliminate slum and blighting conditions; or (3) address an urgent need. Program goals are to: (1) provide decent housing; (2) provide a suitable living environment; and (3) expand economic opportunities.

To remain eligible for this funding, the City is required to prepare a HUD mandated Consolidated Plan. This comprises both an Annual Action Plan that is prepared every year and a Five-Year Strategy that is prepared every five years. The Annual Action Plan primarily presents a budget for proposed activities to be implemented during the course of its respective program year, to address needs identified as part of the overall Five-Year Strategy. This FY12 Annual Action plan is for the period July 1, 2012 through June 30, 2013 and comprises the third annual increment of the Five-Year Strategy (July 1, 2010 through June 30, 2015).

An initial Public Hearing was held January 24, 2012 to obtain, as applicable, possible citizen comments regarding: (1) the identification of local community development needs (housing and non-housing - such as public improvements, services, and facilities and economic development activities); (2) program funding for the development of proposed activities; and (3) review of program performance. This hearing also provided opportunity for consultation with appropriate: (1) public and private agencies (state and other local agencies); (2) social service agencies (regarding housing needs of children, elderly persons, persons with disabilities, homeless persons, etc.); and (3) health/welfare agencies (for child related lead- based paint hazards and poisonings). No

objections were received at the public hearing.

To budget activities to be implemented during the subject program year, the City invites funding request applications each mid-October to mid-December of the prior year. A list of parties and community entities known to have an interest is maintained and directly contacted to notify them about the application process. Everyone, City departments as well as non-profit entities, is required to apply according to a prescribed format. Specific efforts to broaden public participation include publicizing the availability of application instructions and forms on the City's website and with notification to parties that have requested to be on the Interested Parties email list.

Applications received by the stipulated deadline are first reviewed by City staff to ensure the requests are eligible activities. They are then reviewed by the City's Grants and Programs (GAP) Citizens' Committee. This is an ad-hoc advisory Committee with 13 representatives: five from neighborhood associations where there is a predominance of low- and moderate-income persons; three from designated organizations with an associated interest for affordable housing, homelessness, and economic development; and five from Council appointment that consist of one city-wide and one for each quadrant of the city. The GAP Committee recommends to the City Council which proposed activities should be funded and, respectively, for how much. The City Council may accept, reject, or modify the Committee's recommendations. The Council then approves a preliminary Annual Action Plan that is made available for at least a 30-day public review and comment period and a public hearing. A comprehensive schedule of the consolidated planning process, including public review and comment, public hearing, and Council action dates is directly conveyed to all applicants.

This year's preliminary Annual Action Plan was made available for a 30-day public review and comment between March 24, 2012 and April 23, 2012. The public hearing was May 8, 2012. This Annual Action Plan anticipated funding from the entitlement grants with \$361,579 allocated to qualified activities under the HOME Investment Partnership Program and \$1,091,099 allocated to qualified activities under the Community Development Block Grant (CDBG). These are individually identified and described within this plan, along with other topical areas of concern that address issues such as: geographical distribution of funds; outcome performance measurement; leverage and match; homelessness; anti-poverty strategy; continuum of care; fair housing; monitoring; and certifications.

Following is a summary of stated objectives and outcomes as related to activities allocated funds.

OBJECTIVES

Generally, there are three objectives relative to program funding:

- Creating or Enhancing Suitable Living Environments.
Applicable to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Providing Decent Housing.
Applicable to housing programs where the purpose is to meet individual family or community needs, and not programs where housing is an element of a larger effort (such as would otherwise be applied under the Suitable Living Environment Objective).
- Creating Economic Development Opportunities.
Applicable to activities that are related to economic development, commercial revitalization, or job creation.

More specific activity related objectives stated in the Action Plan are:

- Planning and Administration.
Cedar Rapids will continue to plan comprehensively for community change with accommodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs including, as appropriate, supportive service and capacity-building assistance for non-profit entities – such as Community Housing Development Organizations (CHDOs).
- Housing.
In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies. The retention of the existing housing stock provides the best opportunity for affordable housing, while fostering neighborhood stability and the efficient use of existing infrastructure. As needed, expansion of housing stock will be used to address opportune targeted income and affordable interests.
- Public Facilities.
The City will assist with the renovation and expansion of all facilities and community centers that are accessible to all residents, as needed to serve health and safety needs with enhancement of amenities for social and recreational interaction.
- Public Services.
The City will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency. Priority needs include transportation; substance abuse treatment; medical and mental health

care; lead-based paint testing/screening/treatment; and employment.

- Youth Programs.

The City will help address the problems of child care, education, job training, crime and abuse prevention, transportation, gang induction, and drug addiction among its youth through expansion and enhancement of developmental facilities and services. Special attention will be given to young persons who are victims or otherwise at-risk due to inadequate supervision and guidance.

- Senior Programs.

The City will assist community efforts to expand and enhance facilities and services that address the needs of senior citizens including health care, nutrition, recreation, transportation, and other activities that sustain assisted or independent living with dignity, including protective services to prevent abuse and fraud, assist bill paying with counseling for other financial matters, and provide substitute decision-makers.

- Homeless & HIV AIDS.

To serve the need for the provision of emergency shelter, transitional housing, and permanent housing for its homeless population, the city, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.

OUTCOMES

Generally, three outcomes are relative to program funding objectives:

- Availability and Accessibility.

As defined by HUD, this category is applicable to activities that make up services, infrastructure, housing, or shelter that is available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available to low- and moderate-income people.

As further locally defined, this includes public service activities that originally satisfied the eligibility threshold requirement of either being a new activity or a substantial increase to an already existing activity that would provide availability and/or accessibility to individuals. In a sense, this could possibly be considered sustainability, except the activity is not directed toward a particular targeted or geographical area (i.e. a community policing program) but, rather, individuals or households. This also includes something newly developed or made available that previously did not exist, or is substantially improved.

- Affordability.

As defined by HUD, this category is applicable to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people, including: the creation or maintenance of affordable housing; basic infrastructure hook-ups; or services such as transportation or day care.

As further locally defined, because this includes maintenance as a consideration, this includes any rehabilitated low- and moderate-income housing where an income payment is typically needed for the occupant's mortgage or rent. It also includes activities that provide a service otherwise readily available but unaffordable to low- and moderate-income persons (i.e. health care).

- Sustainability.

As defined by HUD, this category is applicable to activities or services that are directed toward improving communities or neighborhoods (to make them livable or viable) by providing benefit to low- and moderate-income people or by removing or eliminating slums or blighted areas.

As further locally defined, (beyond HUD's above noted targeting of particular geographical areas for the purpose of coordinated / comprehensive revitalization), this also includes rehabilitation activities for public facilities (i.e. shelters).

CITIZEN PARTICIPATION

The City has an adopted Citizen Participation Plan that encourages citizens to participate in the development of the Consolidated Plan; especially concerning the participation of low- and moderate-income individuals residing in blighted/slum areas. Appropriate accommodations are made for inclusion of all persons with an interest in the planning effort, including minorities, persons with limited English proficiency, and persons with disabilities. The Citizen Participation Plan provides reasonable opportunity for citizens to comment upon the planning documents, including the Citizen Participation Plan itself. The Consolidated Plan is made available to citizens, agencies, and other interested parties for meaningful input prior to adoption including the identification of community needs, priorities, and resources; activities to be undertaken; and plans to minimize displacement.

The Citizen Participation Plan calls for a minimum of two public hearings, held annually, to obtain citizens' views and to respond to questions and concerns. The first meeting solicits input about the community's needs and program performance. The second provides opportunity for specific comment about the draft documents, including those activities proposed for implementation with budget allocations. For the latter, in addition to the public hearing, a local review period of at least 30 days is provided and the City Council considers all comments, whether presented at the public hearing or submitted in writing, prior to approval of documentation to be submitted to HUD.

City staff provides technical assistance to all groups requesting assistance in developing proposals for funding under any program covered by the Consolidated Plan. The City has established procedures to handle complaints related to the Consolidated Plan, its amendments, and its performance reports. The Citizen Participation Plan is maintained on file in the City's Community Development Department for public review.

COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS

The City also directs efforts toward consultation and collaboration to Community Housing Development Organizations (CHDOs), or that may have capacity to form new CHDOs. This information is part of the annual solicitation process for CDBG and HOME applications. Current CHDOs in Cedar Rapids are Hawkeye Area Community Action Program (HACAP), and Affordable Housing Network, Inc. (AHNI).

CONTINUUM OF CARE

Another lead community agency involved in the City's consolidated planning process is Linn County Community Services. Through that agency, in partnership with the United Way of East Central Iowa and the City of Cedar Rapids, homelessness and homeless issues are addressed through a Continuum of Care Planning and Policy Council. Linn County provides the administrative staff support for this body, as well as for the Local Homeless Coordinating Board, and assists with efforts to compile data and track trends in order to identify needs and priorities. It is through this structure that the provision of homeless facilities and services are locally coordinated.

As a voluntary consortium of service providers and community members with an interest in homeless issues, the Continuum of Care Planning and Policy Council relies upon mutually agreed upon consensus of need and locally collected data to form collaboration in order to carry out its mission. The Continuum of Care for homelessness structured through this Council and its partnerships satisfies the federal requirements established by HUD to access funds from the CDBG, HOME, and other federal grant programs.

With broad-based representation from both public and private sectors across Linn County, the principal role of the Council is to serve as the primary local entity responsible for the management of a systematic process designed to provide a transition from homelessness to permanent independent living. It is noted that there is a collaborative relationship between the Council and the separate Local Homeless Coordinating Board, which serves as the designated entity responsible for coordination of the Emergency Food and Shelter resources within Linn County, Iowa.

GRANTS AND PROGRAMS (GAP) ADVISORY CITIZENS' COMMITTEE

Citizen participation originates through local grass-roots representation with a Grants and Programs (GAP) Advisory Citizens' Committee, staffed by Housing Services. In addition to general consolidated planning responsibilities, such as plan preparation, the purpose of the GAP Committee is to annually review request for funding applications submitted for CDBG and HOME Program funds. The GAP Committee makes recommendations to the City Council, solely in an advisory capacity, about which proposals should be approved and to what extent. City departments, as well as community nonprofit organizations, must all adhere to identical prescribed application procedures. Housing Services staff provides guidance to ensure compliance with statutory regulations concerning eligibility.

The Grants and Programs Committee is a thirteen member Committee with representation from three functional areas:

1. Representation from Neighborhood Associations. Five members are directly appointed from neighborhood associations with boundaries within urban renewal areas (surrounding the Central Business District) where there is a predominance of low- and moderate-income households.
2. Representation from Organizational Interests. Three members are directly appointed from specific organizations of related interest. These comprise the Cedar Rapids Metro Economic Alliance, the Linn County Continuum of Care Planning and Policy Council, and the Local Homeless Coordinating Board.
3. Representation from At-Large Citizens. Five members are directly appointed by the Mayor with one each to represent the four quadrants of the City, plus one community-wide representative.

GRANTS AND PROGRAMS CITIZENS' ADVISORY COMMITTEE

Chairperson: Michael Holveck

Vice-Chairperson: Linda Seger

	Regular Member	Alternate Member
Neighborhood Associations		
Oak Hill Jackson	Lynette Richards	Jerry McGrane
Mound View	Michael Holveck	Ruth Hart
Northwest Neighbors	Linda Seger	Sue Wesely
Taylor Area	Kristi Larios	Kathy Potts
Wellington Heights	Terry Bilisland	
Designated Organizations		
Cedar Rapids Metro Economic Alliance	Mike Butterfield	
Linn County Continuum of Care Planning & Policy Council	Lynne Peterson	Judy Stoffel
Local Homeless Coordinating Board	Sue Blome	Judy Stoffel
At-Large Quadrant Representatives		
Northeast	Marcia Harris	
Southeast	Leland Freie	
Southwest	Brenda Blevins	
Northwest	Melissa White	
City-wide	Martin Hoeger	

CITIZEN REVIEW, COMMENTS, AND RESPONSE

Comments were solicited from citizens during the drafting of the Consolidated Plan through surveys and a series of focus group meetings. Comments were also specifically solicited from citizens early in the planning process, as well as upon completion of proposed preliminary documents. This is summarized immediately below, and, as required, along with the City's response in terms of how any comment was either integrated into the Consolidated Plan or why it was not made a part of the plan.

The first public hearing concerning the City's Consolidated Planning process was held on January 24, 2012. The purpose of this hearing was to obtain, as applicable, possible citizen comments regarding:

- the identification of local community development needs: housing, non-housing (such as public improvements, services, and facilities), and economic development activities
- program funding for the development of proposed activities
- review of program performance

This hearing also provided opportunity for consultation with the following appropriate agencies:

- public, private, state, and other local agencies
- social service agencies – regarding housing needs of children, elderly persons, persons with disabilities, homeless persons, etc.
- health and welfare agencies – for child related lead-based paint hazards and poisonings

No public comments were received.

The preliminary Annual Action Plan was made available for public review from April 7, 2012 to May 7, 2012. Notice of the review period was published in *The Gazette* on March 24, 2012. Copies of the preliminary Annual Action Plan were made available during work hours at the City Clerk's Office, the Housing Services Office, the two Cedar Rapids Public Libraries, and the City's website.

No public comments were received.

The second public hearing concerning the City's Annual Action Plan was held on May 8, 2012 providing a third opportunity for citizen comment.

RESOURCES

ENTITLEMENT FUNDS AND PROGRAM INCOME

The City of Cedar Rapids receives entitlement funds in two forms, CDBG and HOME. Separate funding is received for the Section 8 Housing Choice Voucher program. The City does not receive funding for Low-Income Housing Tax Credits or competitive McKinney-Vento Homeless Assistance Act.

Only the entitlement funds from CDBG and HOME are used for the activities listed in this Annual Action Plan. A breakdown of funding is shown below.

SUMMARY OF FY12 FUNDING SOURCES

Source of Funds	Amount
Entitlement Grants	
Community Development Block Grant	\$1,091,099
HOME Investment Partnership Program	\$361,579
Unprogrammed Prior Year's Income not previously reported	\$0
Funds available for re-assignment	\$0
Return of Grant Funds	\$0
Program Income from Grantee	
HOME First Time Home Buyer	\$50,000
CDBG Owner-Occupied Rehabilitation	\$30,000
Program Income from Subrecipient	\$0
Total Funding Sources	\$1,532,678

LEVERAGE AND MATCH

Subrecipients are encouraged to leverage the HOME Investment Partnership and Community Development Block Grant (CDBG) funding, by seeking other funding sources, to the extent practical. The diversification of funding sources helps to reduce dependence on the HOME and CDBG programs that are annually subject to budget cuts, as the policies shift at the federal level. Leveraging also decreases the amount of HOME and CDBG funding needed for each project, allowing the City to assist more projects. The City of Cedar Rapids Housing Service Division utilizes three methods of leveraging to maximize affordable housing program dollars.

1. A lien for the amount of assistance received is placed on properties purchased by first time home buyers receiving Homebuyer Assistance through the HOME program. This allows the City to recapture assistance funds if the home is no longer the principle residence of the first time home buyer receiving assistance. The recapture is prorated based on the affordability year the grant is in.

2. Owner-Occupied Rehabilitation Liens Filed Before September 17, 2003
Homeowner rehabilitation activities required a property lien for the amount of the rehabilitation work that was provided. The rehabilitation lien is on a descending scale so that 5% is reduced each year that the homeowner remains in the home. When a ten-year period has passed, 50% of the rehabilitation still remains on the lien for the duration of that owner's life in the home. Should the homeowner vacate, sell the property, or decide to rent the property, the amount of the lien would be due at that time.

3. Owner-Occupied Rehabilitation Liens September 17, 2003 and After
In consideration of the financial assistance provided for rehabilitation, a property lien is signed by the homeowner. Rehabilitation liens placed September 17, 2003 and after are on a descending scale so that 10% of the grant is reduced each year that the homeowner remains in the home. When the ten-year period has passed, the lien will be forgiven. The lien allows for the recapture of the remaining grant assistance if the property is sold, transferred, vacated, or used as rental property. Homeowners wishing to refinance their property may request this office to subordinate our lien provided there is sufficient equity to cover the lien. A \$75.00 processing fee will be charged to subordinate or release a lien.

In regard to specific programmatic match, the CDBG Program does not have a match requirement the HOME program, however, does have a required match. The City anticipates the match requirement to be satisfied with excess match generated by activities of the City's Community Housing Development Organizations (CHDO's) – such as the Hawkeye Area Community Action Program, Inc. (HACAP), Affordable Housing Network, Inc. (AHNI), and Margaret Bock Housing. Local sources may include private donations, below market interest rate financing, property tax abatement, or municipal infrastructure improvements. In the event that sufficient match is not generated, the City of Cedar Rapids has established an account within the City's general fund for a direct cash contribution.

Following is a table indicating the projects for FY12 that are proposing the use of HOME and CDBG funds to leverage or match other grants. This does not include monies received from all other sources. It only highlights the projects that specifically utilize HOME and CDBG funds to attain additional funds.

LEVERAGE AND MATCH FOR FY12 CDBG AND HOME PROJECTS

Local ID	Agency	Project	Description	FY12 Funds
A4	City Housing Services	First-Time Homebuyer Program	Provision of assistance with down payments for approximately 35 low-income homebuyers, with the buyers participating by providing a percentage of the down payment.	\$215,422
B25	City Housing Services	CDBG Owner-Occupied Rehab	Provision of assistance for the improvement of approximately 27 owner-occupied houses with the homeowners participating in the actual cost of the rehabilitation, either upfront or through a property lien, based on household income.	\$278,358
B11	HACAP	Transitional Housing – Services	Funding to leverage \$466,173 in HUD Supportive Housing Program monies for support and operational expenses associated with 65 transitional housing units within Cedar Rapids.	\$24,316
Total				\$518,096
Percentage of Total FY12 CDBG & HOME Entitlement Grants				36%

ANNUAL OBJECTIVES

The specific annual objectives are listed in Table 3A below.

**TABLE 3A
SUMMARY OF SPECIFIC ANNUAL OBJECTIVES**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
Rental Housing Objectives						
B17	Affordable Housing Network, Inc, Housing rehabilitation for rental housing properties.	HOME	Housing Units	3		DH-2
Owner Housing Objectives						
A2	Cedar Valley Habitat For Humanity Housing Rehabilitation for Core Neighborhoods	HOME	Housing Units	1		DH-2
A3	City Of Cedar Rapids First-Time Home Buyer Assistance	HOME	Housing Units	35		DH-2
B21	Aging Services Housing Rehabilitation for Older Adults	CDBG	Housing Units	3		DH-2
B25	City Of Cedar Rapids Owner-Occupied Housing Rehabilitation	CDBG	Housing Units	27		DH-2
Homeless Objectives						
B11	Hawkeye Area Community Action Program, Inc Operation, Support, and Leverage of additional HUD funding for Transitional Housing	CDBG	People	129		SL-1
B17	Waypoint Services Case Management For Homeless Shelter	CDBG	People	225		SL-1
B19	Willis Dady Emergency Shelter Homeless Program Case Management	CDBG	People	380		SL-1
Special Needs Objectives						
B9	Ecumenical Community Center Foundation Computer Training for Disabled Citizens	CDBG	People	49		SL-1
B12	Heritage Area Agency On Aging Money Management Education for Low-Income Seniors	CDBG	People	24		SL-1

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
Public Facilities Objectives						
B4	Big Brothers Big Sisters One-to-One Youth Mentoring	CDBG	People	9		SL-1
B5	Boys & Girls Club Summer Program Staffing	CDBG	People	137		SL-1
B7	Community Health Free Clinic Staff Funding for Medical Facility	CDBG	People	11,000		SL-1
B13	Matthew 25 Tool Library & Classes	CDBG	People	130		SL-1
B14	Mound View Neighborhood Association Resource Center	CDBG	People	300		SL-1
B15	Northwest Neighbors Neighborhood Association Resource Center	CDBG	People	1,250		SL-1
B16	Olivet Neighborhood Mission Youth Programs	CDBG	People	50		SL-1
B18	Wellington Heights Neighborhood Association Resource Staff Funding	CDBG	People	339		SL-1
B29	H.D. Youth Center Youth Center Rehabilitation	CDBG	Public Facilities	1		SL-1
Other Objectives						
B7	City Housing Services CDBG Administrative Staff Costs	CDBG	N/A	N/A		SL-1
B8	City Housing Services CDBG Administrative Overhead	CDBG	N/A	N/A		N/A
B9	City Housing Services Service Delivery – Owner- Occupied Rehabilitation	CDBG	N/A	N/A		DH-2
A2	City Housing Services HOME Administrative Staff Costs	HOME	N/A	N/A		N/A

* Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

DESCRIPTION OF ACTIVITIES

The activities, and their funding amounts, that the Grants and Programs Advisory Citizens' Committee are recommending to the City Council are detailed on the following pages in Tables 3C.

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Rental Housing

Project
Affordable Housing Network - Wellington Heights Neighborhood Revitalization
(CHDO Set-Aside)

Activity
Rental

Description
Funding to purchase and rehabilitate three to four single family homes for rental purposes.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Wellington Heights Neighborhood
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient N/A Subrecipient Public	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 10 Housing Units	Annual Units 3
Local ID A1	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$60,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$60,000

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Owner-Occupied Housing

Project

Cedar Valley Habitat for Humanity – Homebuilding Program

Activity

Homeowner Rehab

Description

Partial funding for rehabilitation of one home in a core Cedar Rapids neighborhood.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

CDBG Core Neighborhoods

(Street Address):

(City, State, Zip Code):

Specific Objective Number DH2	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient N/A Subrecipient Public	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 10 Housing Units	Annual Units 1
Local ID A2	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$50,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	50,000

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Planning/Administration

Project

City Housing Services – HOME Program

Activity

Administration - AD/CO/CC Only

Description

Funding salary and administrative costs associated with the HOME program.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

City-wide

(Street Address):

(City, State, Zip Code):

Specific Objective Number N/A	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient N/A Local Government	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator N/A	Annual Units N/A
Local ID A3	Units Upon Completion N/A

Funding Sources:

CDBG
ESG
HOME	\$36,157
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$36,157

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Owner-Occupied Housing

Project
First Time Homebuyer Assistance

Activity
Homebuyer

Description
Funding to assist First Time Homebuyers with down payment assistance and closing costs.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
City-wide
(Street Address):
(City, State, Zip Code):

Specific Objective Number DH2	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient N/A Local Government	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 10 Housing Units	Annual Units 35
Local ID A4	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$215,422
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$215,422

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Planning/Administration

Project

City Housing Services - CDBG Administrative Staff Costs

Activity

21A General Program Administration

Description

Funding a percentage of the cost of various staff positions who work with administration of the City's CDBG and HOME Programs.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

City-wide

(Street Address):

(City, State, Zip Code):

Specific Objective Number N/A	Project ID
HUD Matrix Code 21A	CDBG Citation 570.206(a)
Type of Recipient N/A Local Government	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator N/A	Annual Units N/A
Local ID B1	Units Upon Completion

Funding Sources:

CDBG	\$112,057
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$112,057

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Planning/Administration

Project

City Housing Services – CDBG Administrative Overhead

Activity

21A General Program Administration

Description

Funding the overhead expenses of administering the CDBG program, an inherent necessity associated with program/activity implementation.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

City-wide

(Street Address):

(City, State, Zip Code):

Specific Objective Number N/A	Project ID
HUD Matrix Code 21A	CDBG Citation 570.206(a)
Type of Recipient N/A Local Government	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator N/A	Annual Units N/A
Local ID B2	Units Upon Completion

Funding Sources:

CDBG	\$98,153
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$98,153

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Planning/Administration

Project
City Housing Services – Neighborhood Planning

Activity
20 Planning

Description
Funding for neighborhood planning activities in the core CDBG areas.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
CDBG Core Neighborhoods
(Street Address):
(City, State, Zip Code):

Specific Objective Number N/A	Project ID
HUD Matrix Code 20	CDBG Citation 570.206(a)
Type of Recipient N/A Local Government	CDBG National Objective N/A N/A
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator N/A	Annual Units N/A
Local ID B3	Units Upon Completion

Funding Sources:

CDBG	\$8,009
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$8,009

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Big Brothers Big Sisters – One-to-One Mentoring

Activity
05L Child Care Services

Description
Funding to provide one-to-one mentoring services to high-risk youth in low-income areas.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 3150 E Ave NW, Ste 103
(City, State, Zip Code): Cedar Rapids IA 52405

Specific Objective Number SL1	Project ID
HUD Matrix Code 05L	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 9
Local ID B4	Units Upon Completion

Funding Sources:

CDBG	\$10,425
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$10,425

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Boys & Girls Club

Activity
05L Child Care Services

Description
Funding staff costs for summer programs serving more than 300 boys and girls per year.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
City-wide
(Street Address):
(City, State, Zip Code):

Specific Objective Number SL1	Project ID
HUD Matrix Code 05L	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 137
Local ID B5	Units Upon Completion

Funding Sources:

CDBG	\$20,516
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$20,516

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Community Health Free Clinic – Specialized Staff Funding

Activity
05M Health Services

Description
Partial funding of salary costs for part-time specialized staff.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 947 14th Avenue SE
(City, State, Zip Code): Cedar Rapids IA 52403

Specific Objective Number SL1	Project ID
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 11,000
Local ID B7	Units Upon Completion

Funding Sources:

CDBG	\$29,894
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$29,894

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Ecumenical Community Center Foundation – CompuPlace

Activity
05B Handicapped Services

Description
Funding to provide service to assist persons with disabilities to develop computer skills.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 601 2nd Avenue SE Ste 3
(City, State, Zip Code): Cedar Rapids IA 52403

Specific Objective Number SL1	Project ID
HUD Matrix Code 05B	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 49
Local ID B9	Units Upon Completion

Funding Sources:

CDBG	\$5,066
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$5,066

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Homeless/HIV/AIDS

Project
HACAP – Transitional Housing Services

Activity
03T Operating Costs of Homeless Programs

Description
Funding to leverage HUD Supportive Housing monies associated with operational expenses and support for 66 transitional housing units within Cedar Rapids.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
City-wide
(Street Address):
(City, State, Zip Code):

Specific Objective Number SL1	Project ID
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 129
Local ID B11	Units Upon Completion

Funding Sources:

CDBG	\$24,316
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$24,316

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Heritage Area Agency on Aging – Money Management Program

Activity
05A Senior Services

Description
Funding to support staff and administrative expenses of program that uses volunteers to assist low-income seniors in the management of their finances.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 6301 Kirkwood Blvd SW
(City, State, Zip Code): Cedar Rapids IA 52404

Specific Objective Number SL1	Project ID
HUD Matrix Code 05A	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 24
Local ID B12	Units Upon Completion

Funding Sources:

CDBG	\$5,979
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$5,979

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Matthew 25 - Tool Library & Classes

Activity
05 Other Public Services

Description
Funding for a full-service tool library and workshop area.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 225 K Ave NW, Suite G
(City, State, Zip Code): Cedar Rapids IA 52405

Specific Objective Number SL1	Project ID
HUD Matrix Code 05A	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 130
Local ID B13	Units Upon Completion

Funding Sources:

CDBG	\$1,584
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$1,584

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Mound View Neighborhood Association – Resource Center

Activity
05 Other Public Services

Description
Provide resource center to assist with serving the neighbors' critical needs by providing information regarding community resources and acting as a safe place.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 1700 B Avenue NE
(City, State, Zip Code): Cedar Rapids IA 52402

Specific Objective Number SL1	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 300
Local ID B14	Units Upon Completion

Funding Sources:

CDBG	\$12,664
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$12,664

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Public Service

Project

Northwest Neighborhood Association – Resource Center

Activity

05 Other Public Services

Description

Provide resource center to assist with referral services, providing information regarding community resources, computer classes, law enforcement and fire safety sessions, and acting as a safe place.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

(Street Address): 1412 Ellis Blvd NW

(City, State, Zip Code): Cedar Rapids IA 52405

Specific Objective Number SL1	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 1,250
Local ID B15	Units Upon Completion

Funding Sources:

CDBG	\$12,664
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$12,664

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Olivet Neighborhood Mission - Youth Programs

Activity
05L Child Care Services

Description
Funding to provide an after school program and summer recreation program.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 237 10th St NW
(City, State, Zip Code): Cedar Rapids IA 52405

Specific Objective Number SL1	Project ID
HUD Matrix Code 05L	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 50
Local ID B16	Units Upon Completion

Funding Sources:

CDBG	\$3,488
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$3,488

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Waypoint Services – Madge Phillips Center Case Management

Activity
03T Operating Costs of Homeless Programs

Description
Funding for a case manager position to provide supportive services to homeless women and children.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 318 5th Street SE
(City, State, Zip Code): Cedar Rapids IA 52401

Specific Objective Number SL1	Project ID
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 225
Local ID B17	Units Upon Completion

Funding Sources:

CDBG	\$19,930
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$19,930

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Wellington Heights Neighborhood Association – Wellington House

Activity
05 Other Public Services

Description
Funding staff and administrative costs for a resource person at Wellington House to provide referral assistance and provide youth mentoring and employment skills tutoring.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 392 15th Street SE
(City, State, Zip Code): Cedar Rapids IA 52403

Specific Objective Number SL1	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 300
Local ID B18	Units Upon Completion

Funding Sources:

CDBG	\$12,157
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$12,157

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Service

Project
Willis Dady Emergency Shelter – Case Management

Activity
03T Operating Costs of Homeless Programs

Description
Funding case management services to homeless persons at the emergency shelter.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 1247 4th Avenue SE
(City, State, Zip Code): Cedar Rapids IA 52403

Specific Objective Number SL1	Project ID
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 01 People	Annual Units 380
Local ID B26	Units Upon Completion

Funding Sources:

CDBG	\$4,982
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$4,982

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Owner-Occupied Housing

Project

Aging Services – Chore Services

Activity

14A Rehab: Single-Unit Residential

Description

Funding for the rehabilitation of homes for seniors to age in place and 10% of grant for service delivery costs.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

City-wide

(Street Address):

(City, State, Zip Code):

Specific Objective Number DH2	Project ID
HUD Matrix Code 14A	CDBG Citation 570.202(a)(1)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 10 Housing Units	Annual Units 3
Local ID B21	Units Upon Completion

Funding Sources:

CDBG	\$13,837
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$13,837

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Owner-Occupied Housing

Project

City Housing Services – Service Delivery – Owner Occupied Rehabilitation

Activity

14H Rehab: Administration

Description

Service delivery specific to the planning and implementation of the CDBG owner-occupied rehabilitation program.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

City-wide

(Street Address):

(City, State, Zip Code):

Specific Objective Number DH2	Project ID
HUD Matrix Code 14H	CDBG Citation 570.201(k)
Type of Recipient N/A Local Government	CDBG National Objective 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator See Local ID B25	Annual Units See Local ID B25
Local ID B24	Units Upon Completion

Funding Sources:

CDBG	\$382,020
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$382,020

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name

Cedar Rapids, IA

Priority Need

Owner-Occupied Housing

Project

City Housing Services – Owner-Occupied Housing Rehabilitation

Activity

14A Rehab: Single-Unit Residential

Description

Funding for the rehabilitation of approximately 27 units of owner-occupied housing within the City of Cedar Rapids.

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area:

CDBG Neighborhoods

(Street Address):

(City, State, Zip Code):

Specific Objective Number DH2	Project ID
HUD Matrix Code 14A	CDBG Citation 570.202(a)
Type of Recipient N/A Local Government	CDBG National Objective 570.208(a)(3) Low/Mod Housing Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 10 Housing Units	Annual Units 27
Local ID B10	Units Upon Completion

Funding Sources:

CDBG	\$278,358
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$278,358

The primary purpose of the project is to help:

The Homeless

Persons with HIV/AIDS

Persons with Disabilities

Public Housing Needs

TABLE 3C
CONSOLIDATED PLAN LISTING OF PROJECTS

Jurisdiction Name
Cedar Rapids, IA

Priority Need
Public Facilities

Project
H.D. Youth Center - Youth Center Rehabilitation

Activity
03D Youth Centers

Description
Funding to rehabilitate a building for relocation of the former H.D. Youth Center.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 3601 16th Avenue SW
(City, State, Zip Code): Cedar Rapids IA 52404

Specific Objective Number SL1	Project ID
HUD Matrix Code 03D	CDBG Citation 570.201(c)
Type of Recipient 570.500(c) Subrecipient Public	CDBG National Objective 570.208(a)(2) Low/Mod Limited Clientele Benefit
Start Date 07/01/2012	Completion Date 06/30/2013
Performance Indicator 11 Public Facilities	Annual Units 1
Local ID B2	Units Upon Completion

Funding Sources:

CDBG	\$35,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$35,000

The primary purpose of the project is to help:
 The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

OUTCOME

PERFORMANCE MEASUREMENT

The purpose of the following discussion is to describe the outcome performance measurement system established by HUD. This is intended to clarify the distinction between terms for funding applicants, and how the process is applied locally.

For background it should first be noted that on June 10, 2005 the U.S. Department of Housing and Urban Development (HUD) issued a "Notice of Draft Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs; Request for Comments; Notice". The purpose of the notice was to establish a framework for development of a performance measurement system for key Housing and Community Development Programs of HUD; such as the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs.

On October 28, 2005, a memorandum from Nelson R. Brégon, HUD General Deputy Assistant, provided an update on development of the performance measurement system. While the system still remained under development, the memorandum encouraged entitlement communities to begin establishing procedures for implementation as part of HUD's Integrated Disbursement and Information System (IDIS); the electronic compilation of reporting data and conveyance of funds. It was noted that instructional training sessions were being planned for spring, 2006, with a functional system to be engaged in the fall, 2006.

Based on guidance provided by the June 10, 2005 Notice, a performance measurement system was initially incorporated thereafter into the City's Annual Consolidated Plan. As suggested, recognizing final provisions from HUD were pending at that time, intent was to proceed to the extent practicable to establish guidelines for data collection to be compiled and eventually entered into IDIS.

Based on further guidance from HUD sponsored Performance Measurement Training conducted August 17-18, 2006 in Chicago, Illinois, it is noted that any changes to outcome performance criteria established by the City such as; objectives, outcomes, indicators, goals, etc., is not considered a substantial change that otherwise would require formal amendment of either a Consolidated Annual Action Plan or Five-year Strategy. Therefore, such edits may be made at any time as an informal administrative function by City Staff.

The following explanation of HUD's performance system begins with a general description of terms and concept. It then progresses with a more explicit description of how activity data is specifically to be collected and compiled for input into HUD's Integrated Disbursement and Information System (IDIS).

To begin, it should be noted that in its simplest form, a performance measurement system should answer the question:

What is to be accomplished from the expenditure of program funds in terms of benefit(s) to be realized, through a change in conditions, status, attitudes, skills, knowledge, or behavior?

In order to respond to that question, HUD's performance measurement system concluded that a Statement of Result from a funded activity should be modeled after a formula that comprises:

Activity Description + Output + Outcome + Objective

These terms are respectively defined as follows:

- **Activities** are objects produced or services undertaken with inputs to fulfill a targeted objective. Inputs include: resources dedicated to, or consumed by, an activity that is designed to target a specific objective, such as: money, staff, volunteers, facilities, equipment, supplies, etc. Included are strategies, techniques, and types of treatment that comprise a production process or service methodology. An example of an activity may be to rehabilitate deteriorated homes.
- **Outputs** are the direct products or services of an activity. They are usually measured in terms of the volume of quantifiable work accomplished, such as number of people served, number of loan applications processed, number of units constructed or rehabilitated, linear feet of curbs and gutters installed, or numbers of jobs created or retained. Outputs are always quantitative; a count of what's been produced, who's been served, etc.
- **Outcomes** are the benefits that result from an activity. Outcomes relate to a change in conditions, status, attitudes, skills, knowledge, or behavior. As a generalization, a typical common outcome is improved quality of life for program participants. Other more specific examples of outcomes may be: improved quality of local housing stock, revitalization of a neighborhood, reduced crime, increased learning skills by youth, better ability for independent living by seniors, etc.

- **Objectives** quantify measurable stepping-stones targeted for attainment as progress is made through activity implementation toward solution of the problem or need (i.e., the goal). An example of an objective may be to make “x” number of deteriorated homes safe, decent and sanitary every year.

Three specific objectives are relative to program funding:

- Creating or Enhancing Suitable Living Environments.
Applicable to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Providing Decent Housing.
Applicable to housing programs where the purpose is to meet individual family or community needs, and not programs where housing is an element of a larger effort (such as would otherwise be applied under the Suitable Living Environment Objective).
- Creating Economic Development Opportunities.
Applicable to activities that are related to economic development, commercial revitalization, or job creation.

Three specific outcomes are relative to stated objectives:

- Availability and Accessibility.
As defined by HUD, this category is applicable to activities that make up services, infrastructure, housing, or shelter that is available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available to low- and moderate-income people.

As further locally defined, this includes public service activities that originally satisfied the eligibility threshold requirement of either being a new activity or a substantial increase to an already existing activity that would provide availability and/or accessibility to individuals. In a sense, this could possibly be considered sustainability, except the activity is not directed toward a particular targeted or geographical area (i.e. a community policing program) but, rather, individuals or households. This also includes something newly developed or made available that previously did not exist, or is substantially improved.

The outcome of availability/accessibility relates to stated objectives as:

Through new or improved *Availability/Accessibility*,
the creation or enhancement of a *Suitable Living Environment*.
the creation or enhancement of *Decent Housing*.
the creation or enhancement of *Economic Opportunity*.

▪ Affordability.

As defined by HUD, this category is applicable to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people, including: the creation or maintenance of affordable housing; basic infrastructure hook-ups; or services such as transportation or day care.

As further locally defined, because this includes maintenance as a consideration, this includes any rehabilitated low- and moderate-income housing where an income payment is typically needed for the occupant's mortgage or rent. It also includes activities that provide a service otherwise readily available but unaffordable to low- and moderate-income persons (i.e. health care).

The outcome of affordability relates to stated objectives as:

Through new or improved *Affordability*,
the creation or enhancement of a *Suitable Living Environment*.
the creation or enhancement of *Decent Housing*.
the creation or enhancement of *Economic Opportunity*.

▪ Sustainability.

As defined by HUD, this category is applicable to activities or services that are directed toward improving communities or neighborhoods (to make them livable or viable) by providing benefit to low- and moderate-income people or by removing or eliminating slums or blighted areas.

As further locally defined, (beyond HUD's above noted targeting of particular geographical areas for the purpose of coordinated / comprehensive revitalization), this also includes rehabilitation activities for public facilities (i.e. shelters).

The outcome of sustainability relates to stated objectives as:

Through new or improved Sustainability,
the creation or enhancement of a Suitable Living Environment.
the creation or enhancement of Decent Housing.
the creation or enhancement of Economic Opportunity.

Therefore, conceptually, a Statement of Result may be structured by respectively incorporating the following elements:

Through the activity of (insert description of activity),
(x number of persons, households, or units) will have or provide new, improved, or continued *availability/accessibility, affordability, or sustainability* by creating or enhancing a *suitable living environment, decent affordable housing, or economic development opportunity*.

To validate the results for each funded activity, it is expected that grantees and sub-recipients will report on:

- Amount of money leveraged from other federal, state, or private sources.
- Number of persons, households, or units assisted.
- Income levels of persons or households by 30%, 50%, 60%, or 80% of area median income per applicable program requirements – with area benefit activities to show the total number of persons served and the percentage of low- and moderate-income persons served. Note: Not applicable to economic development awarding funding on a made available basis.
- Number of communities/neighborhoods assisted.
- Race, ethnicity, disability, and number of elderly provided housing assistance.

The activities in this Action Plan are possibly subject to change when actually implemented, and not considered a substantial change that otherwise would require formal amendment, as opposed to an edit. Following are anticipated result statements, which have been projected for proposed Federal FY12 HOME & CDBG Program funded activities.

HOME INVESTMENT PARTNERSHIP PROGRAM

A1 **Affordable Housing Network**

\$60,000
Wellington Heights
Neighborhood Revitalization

Funding for the rehabilitation of three rental properties in the Wellington Heights Neighborhood.

Affordability for the purpose of providing decent affordable housing.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

A2 **Cedar Valley Habitat for Humanity**

\$50,000
Homebuilding Program

Funding for the rehabilitation of one home in a core CDBG neighborhood.

Affordability for the purpose of providing decent affordable housing.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

A3
City Housing Services

\$36,157
HOME Administration

This is a program administration activity that is not applicable to performance measurements.

A4
City Housing Services

\$215,422
First Time Homebuyer Assistance

Approximately 35 houses will have improved access to affordable housing through the provision of down payment assistance.

Affordability for the purpose of providing decent affordable housing.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PLANNING AND ADMINISTRATION

B1 **\$112,057**
City Housing Services **CDBG Staff Administration Costs**

This is a program administration activity that is not applicable to performance measurements.

B2 **\$98,153**
City Housing Services **Administration Overhead Costs**

This is a program administration activity that is not applicable to performance measurements.

B3 **\$8,009**
City Housing Services **Neighborhood Planning**

This is a program planning activity that is not applicable to performance measurements.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PUBLIC SERVICES

B4 **Big Brothers Big Sisters**

\$10,425
At-Risk Youth Mentoring

Funding to provide one-to-one mentoring services for a minimum of 9 high-risk youth in low-income areas.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

B5 **Boys & Girls Club**

\$20,516
Youth Development Program

Funding staff costs for summer programs serving more than 300 boys and girls per year.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

PUBLIC SERVICES – CONTINUED

**B7
Community Health Free Clinic**

**\$29,894
Specialized Staff Wages**

Partial funding of salary costs for part-time specialized staff that will improve access for 11,000 persons.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

**B9
Ecumenical Community Center**

**\$5,066
CompuPlace**

Funding to assist a minimum of 49 persons with disabilities to develop computer skills.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

PUBLIC SERVICES – CONTINUED

**B11
HACAP**

**\$24,316
Transitional Housing**

Funding for operational expenses and support for 66 housing units that will serve at minimum 129 persons. Funding will also leverage HUD Supportive Housing Program money.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

**B12
Heritage Agency on Aging**

**\$5,979
Money Management Program**

Funding to support staff and administrative expenses of the program that uses volunteers to assist low-income seniors in management of their finances.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

PUBLIC SERVICES – CONTINUED

**B13
Matthew 25**

**\$1,584
Tool Library & Class**

Funding for a full-service tool library and workshop area.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

**B14
Mound View
Neighborhood Association**

**\$12,664
Mound View
Resource Center**

Funding to provide a resource center to assist with serving the neighbors' critical needs by providing information regarding community resources and acting as a safe place.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

PUBLIC SERVICES – CONTINUED

**B15
Northwest Neighbors
Neighborhood Association**

**\$12,664
Resource Center**

Provide resource center to assist with referral services, providing information regarding community resources, computer classes, law enforcement and fire safety sessions, and acting as a safe place.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

**B16
Olivet Neighborhood Mission**

**\$3,488
Youth Programs**

Provide funding for an after-school program and a summer recreation program.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

PUBLIC SERVICES – CONTINUED

B17

Waypoint Services

\$19,930

Case Management

Funding for a case manager position to provide supportive services to homeless women and children.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

B18

**Wellington Heights
Neighborhood Association**

\$12,157

Wellington House

Funding staff and administrative costs for a resource person at Wellington House to provide referral assistance and provide youth mentoring and employment skills tutoring.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

PUBLIC SERVICES – CONTINUED

B19

**Willis Dady
Emergency Shelter, Inc.**

\$4,982

Case Management

Funding case management services to homeless persons at an emergency shelter.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

NON-PUBLIC SERVICE/NON-PLANNING AND ADMINISTRATION

B21 Aging Services

\$13,837
Chore Services

Funding for the rehabilitation for at least 3 homes to allow seniors to age in place with 10% of the grant being used for service delivery costs.

Affordability for the purpose of providing decent affordable housing.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

B24 City Housing Services

\$382,020
Service Delivery
Rehabilitation Staff Costs

Service Delivery costs specific to the planning and implementation of the CDBG Owner-Occupied Rehabilitation Program.

Affordability for the purpose of providing decent affordable housing.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

Performance reported with activity B25.

NON-PUBLIC SERVICE/NON-PLANNING AND ADMINISTRATION – CONTINUED

**B25
City Housing Services**

**\$278,358
Owner-Occupied Rehabilitation**

Funding for the rehabilitation of a minimum of 27 owner-occupied housing units.

Affordability for the purpose of providing decent affordable housing.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

**B29
H.D. Youth Center**

**\$35,000
Youth Center Rehabilitation**

Funding to rehabilitate a building for the relocation of the former H.D. Youth Center.

Accessibility for the purpose of creating suitable living environments.

Objective:

- Suitable Living Environment
- Decent Affordable Housing
- Create Economic Opportunities

Outcome:

- Availability/Accessibility
- Affordability
- Sustainability

Performance Indicator:

- People
- Housing Units
- Public Facilities

GEOGRAPHICAL DISTRIBUTION OF FUNDS AND LOW- AND MODERATE-INCOME AREA BENEFIT

Cedar Rapids is a relatively small, compact, city. Geographic analysis indicates that the housing needs of the community are not geographically concentrated. As such, the programs designed to address most housing problems are city-wide in scope, whether these problems are among the renter or the owner population. Community development (public service / improvement) programs are more geographically targeted given the need to address neighborhoods which suffer from higher concentrations of poverty and blight.

Following are maps showing the geographical distribution of proposed activities. This includes only those projects that are site-specific, which may be mapped by location. Activities offered throughout the City, or otherwise widely dispersed by serving a substantially large area, are not shown.

The first series of maps identify respective proposed activity locations as an overlay to shaded areas of the City with a predominance (51% or higher) of low- and moderate-income persons (at or below 80% of median). All activities which may be mapped by location are first shown on a single city-wide map. Individual service area maps immediately follow, showing only those activities which are qualified by national objective as principally providing low- and moderate-income benefit on an area basis. These area benefit activities have been determined to serve the respective neighborhood association within which they are located; each of which has a predominance of low- and moderate-income persons residing within their boundary.

In regard to income qualification for area benefit by activity, it should be noted that both 1990 and 2000 Census data have been included within the Appendix (B) of this plan for presentation/comparison within a common table. The result is that essentially all areas/activities previously qualified with 1990 Census data were qualified by 2000 Census data. A separate tabulation is included with the appendix material that identifies 2000 Census determinations for the proportion of low- and moderate-income persons respectively located within neighborhood project (service) areas.

The only block group that did not continue to demonstrate a predominance of low- and moderate-income persons with 2000 Census data compared to 1990 Census data on its merit is #25-1. This block group is 50.4% low/mod, and just

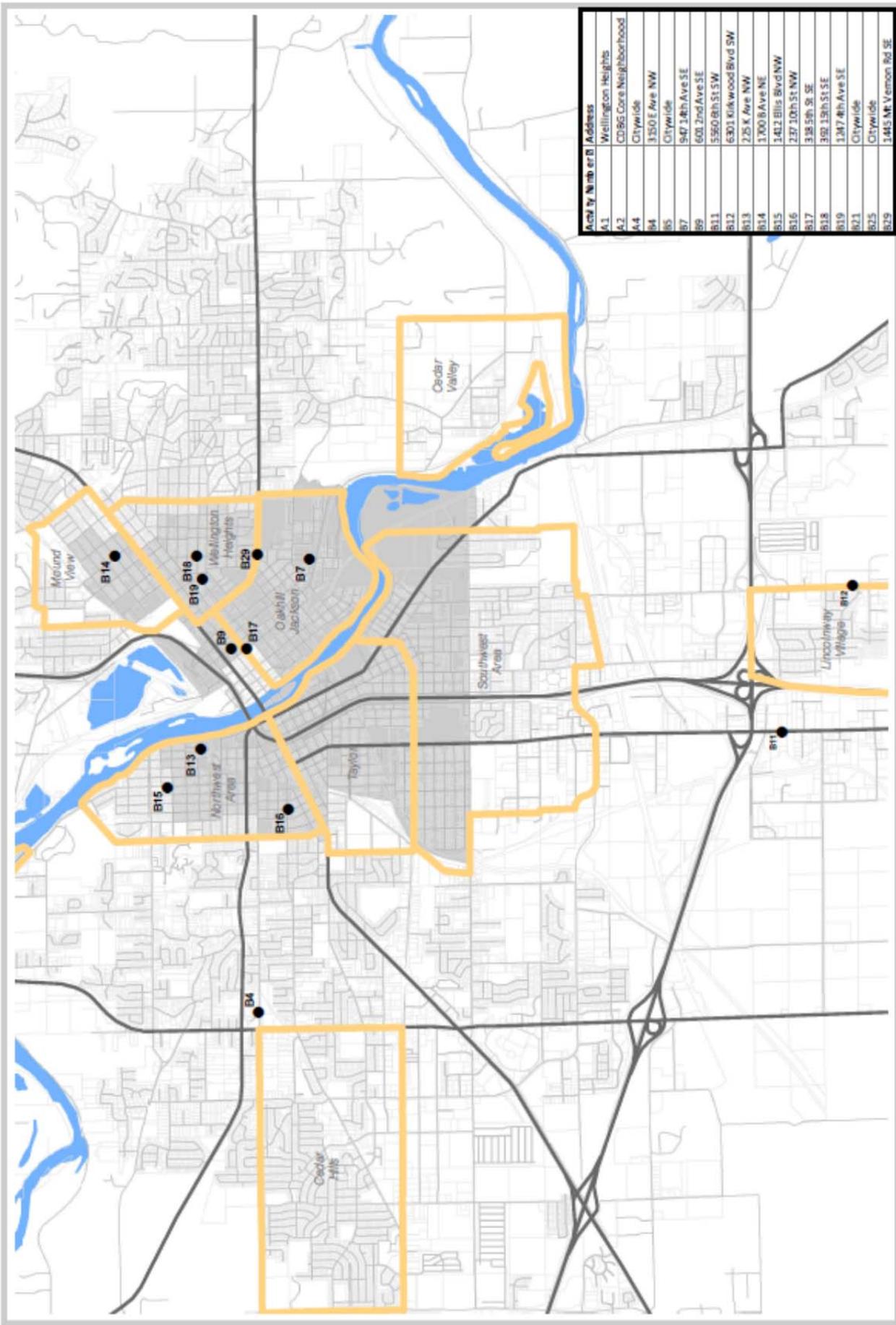
slightly below the 51% or more threshold. However, because block groups #2 & #3 of Tract #25 are significantly more than the 51% threshold, respectively, 82.5% and 58.2%, the weighted average for all of Tract #25 is a well qualified 63.7%. This means any proposed activity within the tract, with that service area, will qualify on the basis of providing area benefit to low- and moderate-income persons. Regardless, it should be noted that no activity is presently proposed for area benefit implementation specifically within 2000 Census Tract 25, Block Group 1.

The comparison between the old and new census data further demonstrates that the application of HUD's Community 2020 software within this annual consolidated plan remains a valid mapping tool for the purpose of illustrating low/mod area benefit qualifications (i.e., shading overlay on base street maps). All neighborhood association service areas previously qualified for low/mod income benefit with 1990 Census data remain qualified with 2000 Census data.

Other low- and moderate-income activities not qualified by service areas with benefit to a predominance of low- and moderate-income persons are either qualified by direct benefit to individual persons/households, or benefit to a limited-clientele, select groups with a predominance of low- and moderate-income persons. Some special populations, such as severely handicapped, frail elderly, at-risk/abused, etc., are qualified according to a presumed low- and moderate-income benefit.

No activities are proposed to be qualified by addressing a particular urgency.

Note: The above narrative principally applies to proposed activities to be implemented with Community Development block Grant (CDBG) Program funds. Proposed HOME funded activities are all qualified according to the provision of benefit for lower income persons, but at different proportions.



Activity Number	Address
B1	Wellington Heights
B2	CD96 Core Neighborhood
B4	Citywide
B4	1350 E Ave NW
B5	Citywide
B7	947 7th Ave SE
B9	608 2nd Ave SE
B11	3560 8th St SW
B12	6301 Kirkwood Blvd SW
B13	225 K Ave NW
B14	1700 B Ave NE
B15	1412 Bliss Blvd NW
B16	237 10th St NW
B17	328 5th St SE
B18	399 19th St SE
B19	1347 4th Ave SE
B21	Citywide
B25	Citywide
B29	1445 NE Vernon Rd SE

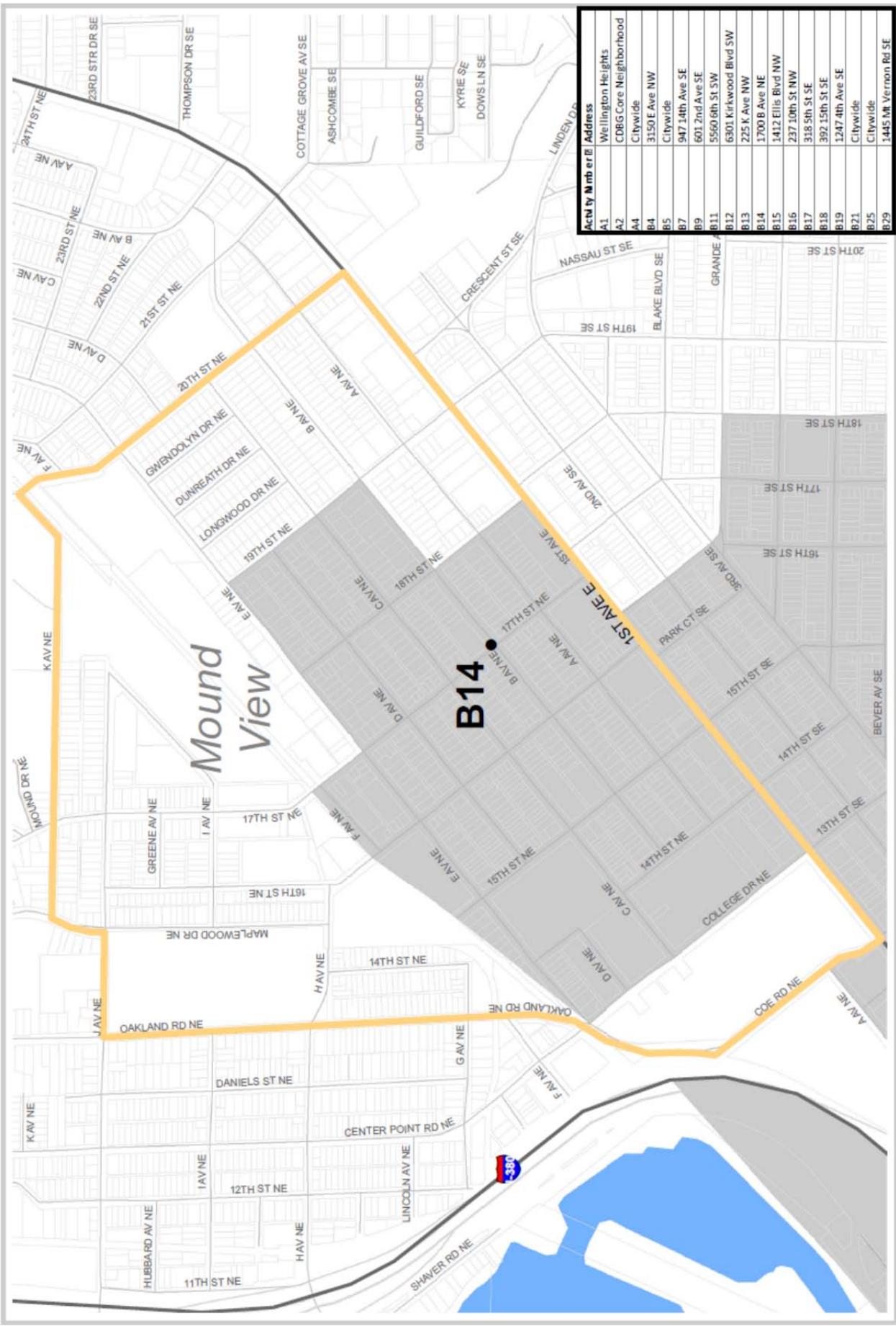
2012 Consolidated Plan
 Low & Moderate Income Areas
 Cedar River
 Activity Locations 2012
 Neighborhoods

Cedar Rapids, IA
 FY12 CDBG Action Plan - Activity Sites

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 Created March 15, 2012



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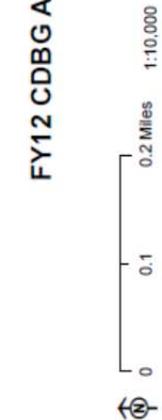


Activity Number	Address
A1	Wellington Heights
A2	CDBG Core Neighborhood
A4	Citywide
B4	3150 E Ave NW
B5	Citywide
B7	947 14th Ave SE
B9	601 2nd Ave SE
B11	5560 6th St SW
B12	6301 Kirkwood Blvd SW
B13	225 K Ave NW
B14	1700 B Ave NE
B15	1412 Ellis Blvd NW
B16	237 10th St NW
B17	318 5th St SE
B18	392 15th St SE
B19	1247 4th Ave SE
B21	Citywide
B25	Citywide
B29	1445 Mt. Vernon Rd SE

FY12 CDBG Action Plan - Mound View
Cedar Rapids, IA

2012 Consolidated Plan

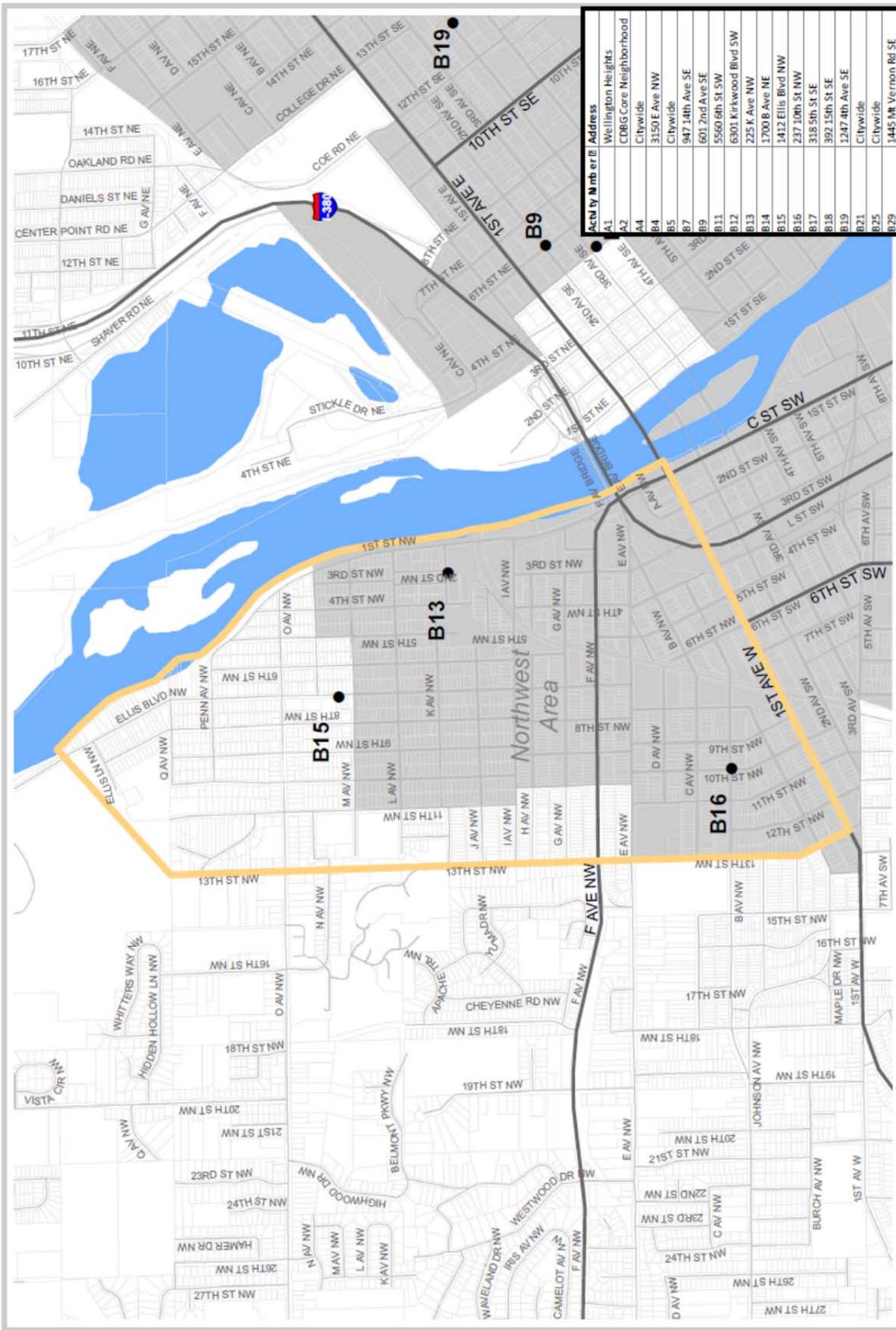
- Low & Moderate Income Areas
- Cedar River
- Activity Locations 2012
- Neighborhoods



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Activity Number	Address
B1	Wellington Heights
B2	CDBG Core Neighborhood
B4	Citywide
B5	3150 E Ave NW
B7	Citywide
B8	947 14th Ave SE
B9	601 2nd Ave SE
B11	5560 6th St SW
B12	6301 Kirkwood Blvd SW
B13	225 K Ave NW
B14	1700 B Ave NE
B15	1412 Ellis Blvd NW
B16	237 10th St NW
B17	318 5th St SE
B18	392 15th St SE
B19	1247 4th Ave SE
B21	Citywide
B25	Citywide
B29	1445 Mt Vernon Rd SE

FY12 CDBG Action Plan - Northwest Area
Cedar Rapids, IA

2012 Consolidated Plan

- Low & Moderate Income Areas
- Cedar River
- Activity Locations 2012
- Neighborhoods

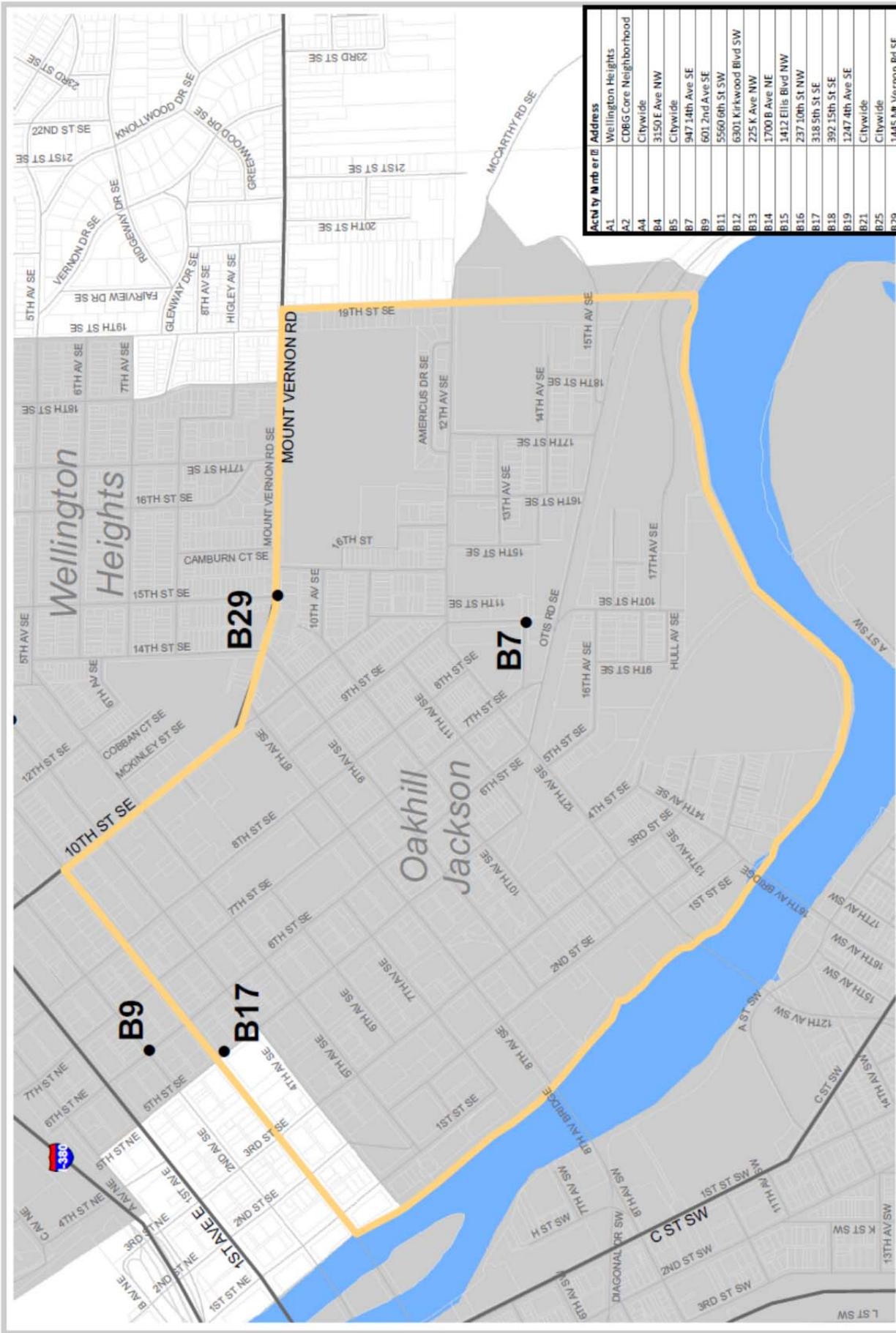
Scale: 0, 0.15, 0.3 Miles, 1:17,000

North Arrow

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Activity Number	Address
A1	Wellington Heights
A2	CDBG Core Neighborhood
A4	Citywide
B4	3150 E Ave NW
B5	Citywide
B7	947 14th Ave SE
B9	601 2nd Ave SE
B11	5560 6th St SW
B12	6301 Kirkwood Blvd SW
B13	225 K Ave NW
B14	1700B Ave NE
B15	1412 Ellis Blvd NW
B16	237 10th St NW
B17	318 5th St SE
B18	392 15th St SE
B19	1247 4th Ave SE
B21	Citywide
B25	Citywide
B29	1445 M Vernon Rd SE

2012 Consolidated Plan

- Low & Moderate Income Areas
- Cedar River
- Activity Locations 2012
- Neighborhoods

Cedar Rapids, IA

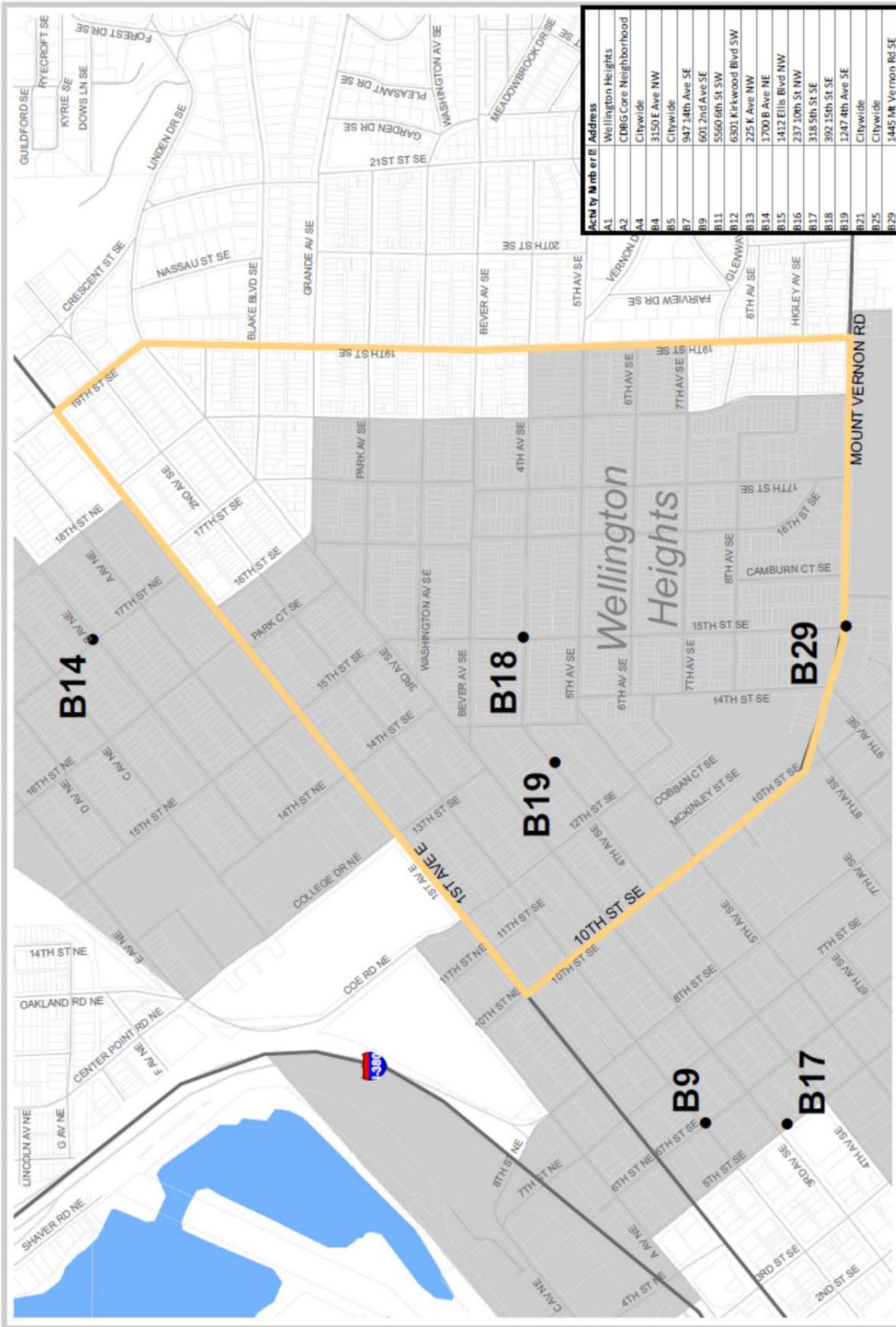
FY12 CDBG Action Plan - Oakhill Jackson



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2012 Consolidated Plan
 Low & Moderate Income Areas
 Cedar River
 Activity Locations 2012
 Neighborhoods

Cedar Rapids, IA
FY12 CDBG Action Plan - Wellington Heights

Scale: 0 to 0.2 Miles, 1:10,500

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Created March 15, 2012

ANNUAL AFFORDABLE HOUSING GOALS

Following is Table 3B, Annual Affordable Housing Completion Goals. It presents the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using HOME and CDBG funds. This may be through rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units.

Annual Affordable Housing Goals are referenced in 24 CFR 91.220(g). The term affordable housing is defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

TABLE 3B

ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: City of Cedar Rapids, Iowa Program Year: 2011	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources Used During the Period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	69		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	69		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	31		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	35		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	66		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	34		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	35		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	69		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	66		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	69		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for *Combined Total Sec. 215 Goals* and *Total Sec. 215 Beneficiary Goals* should be the same.

PUBLIC HOUSING

The City of Cedar Rapids does not have any publicly-owned housing and, as such, does not have a Public Housing Authority. However, the City Council is authorized to administer Federal rent subsidy vouchers awarded by the U.S. Department of Housing and Urban Development from the Section 8 Housing Choice Voucher Program. The City's Assisted Housing Program, part of the Housing Services Division, administers the provision of this assistance.

HOMELESS AND SPECIAL NEEDS

The City is proposing to fund various homelessness prevention, homeless facility improvements, and homeless service activities, as listed in this section. The City will provide its continued support to help ensure that these programs are adequately funded.

As practicable, and as funding is available, the City is also actively supporting the Continuum of Care's Strategic Plan, which is periodically reviewed by its Planning and Policy Council and may be subject to modification. Their Strategic Plan includes the following four objectives and action steps specific to addressing chronic homelessness. Additional information on the Continuum of Care can be found in the Appendix.

Objective A – To identify the population that experiences chronic homelessness and determine their service needs.

Action Steps

- 1) To determine a methodology for gathering information on the chronically homeless.
- 2) To collect information about the chronically homeless population.
 - a) Estimate the number of chronically homeless individuals.
 - b) Identify the types of disabling conditions they exhibit.
 - c) Determine what housing and service needs they have.
 - d) Get client input about barriers to getting assistance.

Objective B – To improve access to services for those who are chronically homeless.

Action Steps

- 1) Develop approaches to strengthen outreach and engagement activities that facilitate enrollment of chronically homeless individuals in treatment and service programs.
 - a) Utilize homeless or formerly homeless individuals with outreach activities.
 - b) Establish a mobile outreach team to periodically take supplies and services to those living "on the street".
- 2) Develop a drop-in center that provides a point of entry, emergency services, intake and referral on a 24/7 basis.

Objective C – To improve service coordination to the chronically homeless.

Action Steps

- 1) Develop a framework that promotes collaboration in providing services.
 - a) Establish a menu of “core” community services that are available to assist the chronically homeless, such as case management, mental health, and substance abuse treatment.
 - b) Establish a menu of “supportive” community services that are available to assist the chronically homeless, such as transportation, education, and child care.
- 2) Address the needs of the chronically homeless with both mental health and substance abuse issues through the development of a dual diagnosis program.

Objective D – To prevent additional chronically homelessness.

Action Steps

- 1) Promote programs which ensure that persons returning from institutional or other sheltered settings, such as foster care, do not become homeless.
- 2) Identify the risk and protective factors for homelessness, as well as preventative interventions that could be used to prevent homelessness among those who are at-risk.
- 3) Promote the use of effective homeless prevention interventions, such as family strengthening, discharge planning, Assertive Community Treatment (ACT), etc.
- 4) Provide treatment and supports that contribute to housing stability.

The table at the end of this section identifies the activities proposed for entitlement funding through HOME and CDBG that specifically address homelessness. The City’s efforts begin with the prevention of homelessness through the owner-occupied rehabilitation program. This initiative assists in providing a decent and safe living environment, while avoiding the deterioration of the affordable housing stock. Programs for counseling programs, such as the Money Management Program, to keep people in their homes, are also supported. These programs are extremely cost effective, in comparison to the long-term costs of emergency services and shelter.

The City also administers a Section 8 Housing Choice Voucher Program. As part of this program, families are provided rental assistance and can volunteer to participate in the Family Self-Sufficiency Program that is designed to work with households on a five-year plan to attain financial self-sufficiency.

The community’s current network that provides homeless shelters, transitional

housing, outreach, and services is extensive. These are special areas of concern addressed through agencies directly involved as part of the Continuum of Care effort.

Another key to success for homeless programs is the need for coordination of the programs. In order to provide a variety of shelter and services opportunities, without duplication of effort or gaps in service, communication is critical. The Local Housing Coordinating Board provides a forum for this type of cooperative communication.

Finally, the community must be prepared to adapt as the socio-economic climate changes. As the homeless population shifts due to demographic or economic trends, service providers must work to meet new needs. Open lines of communication will help facilitate an effective response from the Continuum of Care network.

The next section, Barriers to Affordable Housing, contains additional information regarding local initiatives, including homeless prevention, emergency shelter, transitional housing, homeless services, and self-sufficiency programs.

**PROJECTS ADDRESSING HOMELESSNESS
FOR FY12 CDBG AND HOME PROJECTS**

Local Code	Agency	Project	Type of Assistance	Description	FY12 Funds
B11	HACAP	Transitional Housing Services	Homeless Services	Funding to leverage HUD Supportive Housing Program monies associated with operational expenses and support for 66 transitional housing units within Cedar Rapids.	\$24,316
B12	Heritage Area Agency on Aging	Money Management Program	Homelessness Prevention	Funding for support staff and administrative expenses of the program that uses volunteers to assist low-income seniors in management of their finances.	\$5,979
B17	Waypoint Services	Madge Phillips Center - Case Management	Homeless Services	Funding case manager position to provide supportive services to homeless women and children.	\$19,930
B19	Willis Dady Shelter	Case Management	Homeless Services	Funding case management services to homeless persons at the emergency shelter.	\$4,982
B21	Aging Services	Chore Services	Homelessness Prevention	Funding for the rehabilitation of 3 homes to allow seniors to age in place.	\$13,837
B25	City Housing Services	Owner-Occupied Rehab	Homelessness Prevention	Funding for the rehabilitation of approximately 27 units of owner-occupied housing within the City of Cedar Rapids.	\$278,358
Total					\$347,402
Percentage of Total FY12 CDBG & HOME Entitlement Grants					24%

BARRIERS TO AFFORDABLE HOUSING

Poverty is a large barrier to affordable housing in Cedar Rapids. Based on 2000 Census data, about 8% percent of the households in Cedar Rapids have an income below the poverty level. Of these, 19% live in traditional two-parent families and over 60% of these families have a female head-of-household with children.

Due to the many numerous and complicated factors associated with the causes of poverty, the strategy to reduce poverty is also complex. The City's anti-poverty strategy is not aimed at simply meeting the need for shelter and food. Instead, the focus is on long-term solutions for preventing poverty. The strategy incorporates the Continuum of Care approach, providing programs and services to meet the differing needs of individuals as they progress toward financial self-sufficiency. Please note that the additional information regarding the local Continuum of Care effort is provided in the following section of the Annual Action Plan.

GOALS, PROGRAMS, AND POLICIES TO REDUCE POVERTY

During the preparation of the Consolidated Plan Five-Year Strategy, community leaders, focus groups of various service providers, and citizens discussed the specific needs of those living in poverty. Based on the input provided, the City has developed four main goals to reduce poverty. Following is a discussion of these goals, along with a list of current programs addressing the anti-poverty strategy.

1. Provision of Affordable Housing

Households below the poverty level need varying levels of assistance in order to live in a safe, decent, and sanitary environment. The community must provide emergency shelter, transitional housing, direct rental assistance, below market rents, and homeownership initiatives to facilitate the successful progression toward financial independence.

The City currently has five shelters and four transitional housing programs, serving the different homeless populations, including families, women with children, and youth. These programs are coordinated through the Continuum of Care effort headed by the Local Housing Coordinating Board with staff support from the Linn County Community Services.

As households move toward permanent housing, the Affordable Housing Network, Inc. (AHNI) provides assisted multi-family rental properties and

deposit payment plans. However, a rental subsidy is often needed. The City's Housing Services Division administers Rental Assistance Programs, such as the Section 8 Housing Choice Voucher Program, providing direct rental assistance to qualified households. Unfortunately, there is waiting list for rental assistance and it is unlikely the community will ever receive the funds necessary to meet all of these needs.

According to a housing need analysis, Cedar Rapids currently has an adequate supply of affordable housing stock. However, the preservation of this valuable asset is critical to avoid a future shortage of affordable units. The City's Housing Services promotes the improvement of affordable housing through the HOME and CDBG Owner-Occupied and Rental Rehabilitation Programs. The availability of affordable homes and direct homeownership initiatives are important for those households reaching the end of the Continuum of Care spectrum, achieving complete financial independence.

2. Creation of Quality Job Opportunities

The obvious solution to reducing poverty is to increase household income. Economic development initiatives are primarily promoted in partnership with the City by a division within the Cedar Rapids Metro Economic Alliance called "Priority One". The City will continue to support economic development initiatives that create quality job opportunities. By increasing not only the jobs available, but the average wage of these jobs, the City can help to reduce the number of households living in poverty. These local incentives often couple job training with efforts that retain existing and create new employment.

3. Enhancement of Supportive Services

Regardless of the job opportunities available, many households are unemployed or underemployed due to physical or mental health issues. Other situations leading to poverty include domestic violence and substance abuse. These obstacles are not easily overcome and require extensive supportive services.

The community has many service providers offering assistance. Adequate funding of these programs, however, is a constant challenge. In addition, the need for continued coordination of effort is another key to the efficient provision of supportive services. Coordination is critical, especially as many households require more than one type of service. This problem is exemplified by those dually-diagnosed with mental illness and substance abuse.

The Local Continuum of Care Planning and Policy Council is one mechanism used to bring support service providers to-the-table on a regular basis. This organization also helps to connect the housing providers with the support service agencies. By continuing to keep the lines of communication open among providers, the support services can more effectively meet the needs of the community.

4. Promotion of Self-Sufficiency Programs.

Another strategy in the reduction of poverty is the emphasis on programs that empower people to become self-sufficient. These programs include education & job training, child care, transportation, and financial management.

Again, many of these programs must be provided in tandem with one another. For example, providing an educational opportunity is only beneficial to a single-mother when child care services are also provided. Likewise, a lack of transportation may preclude an unemployed person from a job training opportunity at 7:00 p.m., when bus services have ceased.

In addition to addressing the funding needs of self-sufficiency programs, the City will continue to work with service providers to improve coordination efforts. The identification of unmet needs and changing socioeconomic factors is critical to providing the opportunity for those in poverty to achieve economic self-sufficiency.

Following is a listing of established programs offered by the City of Cedar Rapids, Linn County, and HACAP that address these anti-poverty issues:

City of Cedar Rapids, Iowa

Section 8 Housing Choice Voucher Program

Provides rental assistance to low-income families that can assist up to 1,265 families per month. In addition, the Section 8 Housing Choice Voucher program can provide homeownership assistance. The families being helped include the disabled and the homeless.

Section 8 Family Self-Sufficiency Program

Designed to set up achievable goals over a five-year period for 120 families that will lead them to become self-sufficient and free from all welfare programs, but not necessarily the Section 8 rental assistance program.

Community Development Block Grant (CDBG) and HOME Owner-Occupied Rehabilitation Programs

Low- and moderate-income homeowners are provided several types of housing rehabilitation programs. Waiting lists have been established for comprehensive rehabilitation program and the roof assistance program. One other type of assistance, emergency assistance, does not require a waiting list. The applications for this assistance program are processed immediately.

Technical Assistance

Subrecipient assistance and monitoring are provided to agencies receiving funding for a variety of housing and public facilities rehabilitation projects.

New Rental Construction

The City of Cedar Rapids has provided HOME funds to several non-profit organizations to build new rental housing to address populations that experience difficulties in obtaining housing, such as: the disabled; chronically homelessness; and offenders. The new construction projects have affordable rents as defined by the HOME program and have or will participate in the Section 8 Housing Choice Voucher Program.

Linn County Community Services

Linn County General Assistance Program

Offers assistance to eligible poor and needy legal residents who are ineligible for or awaiting approval from state and federal assistance programs or whose needs cannot be fully met by their own means or other assistance programs. Assistance is provided on a temporary basis for a limited period of time and can be used for food/non-food, utilities (electric, gas or water), rent or mortgage interest payments, and burial. Poor residents may receive ongoing assistance, provided that they are under a doctor's care (permanently unable to work) and applying for SSI/SSDI. Applicants who apply for and diligently pursue SSI/SSDI benefits may continue to receive assistance until their application is successful or until a determination is made at the Administrative Law Judge level that the applicant does not have a qualifying disability. Needy residents are limited to no more than two months of assistance within a twelve-month period.

Staff Support for the Linn County Continuum of Care Planning & Policy Council and the Linn County Local Homeless Coordinating Board

Linn County Community Services' personnel staff these meetings, which bring together housing and homeless programs with supportive service providers to address common issues within the community.

Hawkeye Area Community Action Programs (HACAP)

HUD Counseling

Provides housing counseling and referrals in the areas of homeownership, tenant/landlord relations, Home Equity Reverse Mortgage, and prevention of mortgage foreclosure.

Transitional Housing Programs

Provides 65 units of transitional housing and supportive services for homeless families in both scattered site and congregate settings.

Employment Opportunities Program

Provides on-site training for transitional housing homeless adults in job readiness and job skills. Provides referrals to other community resources and assesses client barriers.

Homeless Children's Trust Fund

Provides Back to School supplies and a Christmas event with volunteer companion shopping for homeless children. Also, provides emergency needs and emergency short-term childcare throughout the year.

Low-Income Home Energy Assistance Program (LiHeap)

Provides energy assistance to help with winter heating bills. Also, provides assessment and resolution services to help prevent shut offs. Persons eligible for this program are also protected by the winter shutoff moratorium.

Child Care Resource and Referral

Provides referral to licensed child care providers, provides training for daycare providers, and provides a lending library of equipment, toys, and teaching resources. Provides nutrition training and a subsidy for providing well-balanced meals to low-income children in daycare.

Head Start and Early Head Start

Provides center-based and home-based, parent-child-based development and social services for low-income families with children birth to five years old.

Family Alliance

HACAP is a consortium member of this group that provides the Women, Infant and Children's Program (WIC), Maternal Health, Well Child clinics, preschool testing, lead screening, immunizations, and other preventive services for low-income families. WIC provides nutrition education and food vouchers for children and pregnant women for iron and calcium rich foods.

Target Families

This program will identify the highest risk families served by HACAP and provide the most intensive and expedited services for those families utilizing all services HACAP provides.

Family Resource Centers

HACAP provides space at their Family Resource Centers for other agencies serving low-income clients in the neighborhood, for meeting space, and for HACAP direct services to low-income families.

OTHER ACTIONS

As it pertains to other actions planned during the year to address obstacles to meeting underserved needs:

The community has a long history of successfully implementing HUD funded programs. The Grants and Programs Advisory Citizens' Committee (GAP) leads the allocation process. The GAP committee operates on a zero-based budgeting process each year. This is to say that all applicants for CDBG and HOME funds must apply for scarce resources each year in annual competition. The fact that a program or sub-grantee was funded in a prior year does not ensure funding in subsequent years, but dependency of a program upon continuation of funding is a consideration when funding elimination or reduction may result in a project or activity being terminated.

The lack of adequate financial resources, in relation to need, is the greatest obstacle facing the community. Housing and non-housing needs simply exceed available resources. The allocation of more funds, especially from the Federal government in conjunction with HUD initiatives directly associated with consolidated planning would be of immense assistance to overcome this obstacle. However, the trend of less revenue in relation to need is likely to continue in the future.

Therefore, in order for the City to achieve the greatest benefit from available funding (as stated in the Five-Year Strategy), the following considerations will be made when determining funding a project:

- Greatest weight will be given to high priority items.
- Highest priority will be given to helping citizens who face immediate threats to health and safety.
- Since on-going programs have proven effective, prior commitments to effective service providers and programs should be continued.
- Programs that use CDBG and HOME funds to leverage other funding will be given priority.
- Programs that can utilize funding sources other than CDBG or HOME will be given lower priority.
- While not all programs will be able to achieve self-sufficiency, priority consideration will be given to programs that demonstrate efforts to achieve sustainability through alternate/supplementary funding sources or other initiatives.

- Programs that serve neighborhoods with the greatest percentage of disadvantaged residents will be given highest priority.
- Programs that duplicate services will be given lower priority.
- Providers that have demonstrated efficient, effective services will be given higher priority.
- The lower the cost-to-benefit ratio, the higher the priority.

The City and other service providers have adequate management capacity to effectively implement expanded plan objectives, if such funding becomes available. Serving the needs of the City's various special needs populations is at the forefront of Cedar Rapids' consolidated planning efforts. Addressing the needs of the homeless, the frail elderly, and persons with disabilities have all received the highest priorities for use of resources.

Due to a tremendous positive and cooperative attitude within the Cedar Rapids community, fragmentation and duplication of effort has proven to be a minor obstacle to meeting underserved needs. Regardless, efforts to enhance communications through programs and increase coordination will continue to reduce service inefficiencies. An example of such effort is the coordination achieved through the local Continuum of Care Planning and Policy Council for homeless and special population issues.

The city actively engages in efforts to integrate Geographic Information Systems into the day-to-day work of its housing and community development planners. This is demonstrated through maps (such as those in the Five-Year Strategy) that identify the levels of concentrations of the poor and minorities within the city. This work continues to expand as increasingly more of the city's data are geo-coded and analyzed spatially.

CDBG

PROGRAM SPECIFIC REQUIREMENTS

Program income expected to be received during the FY12 program year for CDBG is \$30,000. This income is generated from lien releases or subordinations. Liens are filed in conjunction with the Owner-Occupied Rehabilitation program.

The City will not receive program income from any of the following activities:

- Prior year float-funded activities
- Income received in the preceding program year that has not been included in a statement or plan
- Proceeds from Section 108 loan guarantees
- Surplus funds from urban renewal settlements
- Grant funds returned for which the planned use has not been included in a prior statement or plan
- Float-funded activities
- Urgent need activities

All CDBG funds will be used for activities that benefit persons of low- and moderate-income. The estimated total (entitlement and program income) for FY12 is \$1,121,099.

HOME PROGRAM SPECIFIC REQUIREMENTS

OTHER FORMS OF INVESTMENT

The City will either not have or will not participate in the following activities:

- Other forms of investment
- refinancing existing debt secured by multifamily housing that is being rehabilitated with HOME funds
- HOME Tenant-Based Rental Assistance

RECAPTURE

The program description for the City's HOME Program includes guidelines for recapture that ensure the affordability of units acquired with HOME funds as required by 24CFR92.254(a)(4) and (a)(5)(ii).

Each HOME grant has an affordability period. The length of the period is dependent on the amount of the HOME grant. The correlations are shown below.

AMOUNT OF HOME FUNDS PROVIDED	AFFORDABILITY PERIOD
< \$15,000	5 years
\$15,000 - \$40,000	10 years
> \$40,000	15 years

RECAPTURE OF HOME FUNDS IF THE PROPERTY IS TRANSFERRED DURING THE AFFORDABILITY PERIOD 24CFR92.254(5)(ii)(A)

The recapture requirement is triggered when the property is sold or ownership is transferred to another party; vacated making it no longer the principal residence of the owner; or rented for tenant occupancy. The amount recaptured cannot exceed the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

REDUCTION DURING AFFORDABILITY PERIOD – 24CFR92.254(5)(ii)(A)(2)

The HOME grant amount recaptured will be prorated for the time the homeowner has owned and occupied the property measured against the required affordability period.

The repayment amount will reduce by one-fifth each year during the five-year affordability period as shown below as a percentage of the grant amount per year.

Year	Repayment Amount
1	100%
2	80%
3	60%
4	40%
5	20%
After 5 years	0%

SHARED NET PROCEEDS – 24CFR2.254(5)(ii)(A)(3)

If the net proceeds are not sufficient to recapture the prorated HOME investment plus enable the homeowner to recover the amount of the homeowner’s downpayment and any capital improvement investment made by the owner since purchase, the City may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally as set forth in the following mathematical formula:

$$\frac{\text{HOME Investment}}{\text{HOME Investment} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{HOME Amount to be Recaptured}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME Investment} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{Amount to Homeowner}$$

AFFIRMATIVE MARKETING

The City provides adopted procedures, requirements, and assessment criteria for affirmatively marketing residential units which receive financial assistance through federal programs, including the HOME Program. These procedures and requirements are in compliance with policies and procedures to meet the affirmative marketing and minority and women business outreach requirements as defined under 24 CFR 92.350 and 92.351. Such efforts include:

- Informing appropriate persons and businesses about programs.
- Requiring owners to solicit for tenants in such a way as to encourage participation by all ethnic, racial, and gender groups.
- Maintaining a record of such activities.

- Encouraging investor-owners to solicit rehabilitation bids from minority and women's businesses.
- Encouraging investor-owners to require prime contractors to solicit bids from minority and women's businesses.

The City's Civil Rights Office is responsible for conducting outreach/education activities, reviewing housing intakes (housing-related inquiries), and housing discrimination complaint investigations.

FAIR HOUSING

The City's effort to affirmatively further fair housing is enhanced by the continued progress and national recognition (National HUD Best Practices Award in 1999) of the Civil Rights Department that consists of five staff persons and volunteer Civil Rights Commissioners. In the upcoming fiscal year, the Civil Rights Department will continue to address issues identified through the last completed City's Analysis of Impediments to Fair Housing.

The activities below outline ways the Cedar Rapids Civil Rights Commission (CRCRC) intends to affirmatively further Fair Housing in Cedar Rapids.

- The Fair Housing focus of the Commission is to process complaints that allege housing discrimination. This is done by processing intake inquiries, assisting in the filing of jurisdictional Fair Housing complaints, facilitating satisfactory conciliation agreements, conducting full investigations when conciliation fails, and entering all cases in the national computer tracking system called TEAPOTS. The commission prepares various reports for the Department of Housing and Urban Development (HUD) and the City on a timely basis.
- The Commission staff and Commissioners will continue to participate in educational Fair Housing conferences and seminars in the region and nationally to increase their knowledge and awareness of cutting edge developments. Commission staff continue to take courses and advanced training at the National Fair Housing Training Academy (NFHTA).
- Introduction of Donald the Dolphin to educate children about discrimination.
- The Civil Rights Commission will aggressively continue successful Fair Housing education and awareness efforts to local housing providers and applicants through the following activities:
 - a) Presenting Fair Housing seminars for area citizens, businesses and others.

- b) Presenting general Fair Housing education to advocacy agencies.
 - c) Presenting large group Fair Housing booths whenever possible.
 - d) Offering counseling for people with fair housing problems. If not fair housing issues, referring these people to appropriate agencies for assistance.
 - e) Sharing Fair Housing expertise and materials with other City departments and area Fair Housing enforcement agencies.
- The following projects will increase awareness of Fair Housing issues:
 - a) Preparing a Fair Housing Proclamation to be read during an April 2010 (National Fair Housing month) City Council meeting.
 - b) Promotion of awareness of fair housing and tenant's rights through partnership with Legal Aid of Iowa.
 - c) Promotion of awareness through the Civil Rights Commission monthly newsletter and new Facebook page.
 - d) Promotion of Fair Housing awareness through our Fair Housing Conferences.
 - e) Advocating for an amendment to Chapter 69 to expand Fair Housing coverage to include but not limited to LSOI, and companion animals.
 - f) Working proactively with area Realtors to further Fair Housing education.

HOPWA

PROGRAM SPECIFIC REQUIREMENTS

The City of Cedar Rapids does not receive HOPWA funds.

MONITORING

The responsibility for determining the eligibility of proposed projects and monitoring the implementation of projects funded through CDBG and HOME rests with the City's Housing Services. Housing Services staff directly supervises and monitors all HOME Program and CDBG Program activities.

The City utilizes consistent subrecipient agreements and monitoring procedures for all CDBG and HOME funded activities, with specific delineation of responsibilities for both the agency receiving funds and the City. The subrecipient is required to meet applicable federal regulations, submit quarterly or monthly accomplishment reports, and provide sufficient compliance documentation with each request for payment. In comparison, the City's responsibilities include review of accomplishment reports throughout the program year, periodic on-site inspections, processing of payment requests, and provision of technical assistance. The purpose is to ensure accountability and efficient use of funds.

Funded activities are monitored through ongoing project oversight and technical assistance to subrecipients. A Housing Rehabilitation Specialist is dedicated to subrecipient project management and is integrally involved in these projects to ensure that federal requirements are discussed early, monitored during implementation, and subsequently followed.

Staff also performs onsite visits. These visits can include both file review and property inspections. File review demonstrates sub-recipient knowledge and implementation of regulations while property inspections reveal if proper maintenance has been continued.

In addition to onsite visits, funded activities are monitored through quarterly and monthly reports that sub-recipients are required to submit. This enables the City to gauge progress and identify any delays. The City also monitors progress of its own expenditures through an internal monthly status report, to ensure that it is in compliance with the timeliness ratio for expenditures of CDBG funds.

Monitoring will continue to assess performance by measuring outcomes against objectives from each program. This will enhance the city's capacity to hold each program or initiative accountable for effectiveness. Successes and shortcomings will be applied to better design future intervention strategies.

APPENDIX

BUDGET

The FY12 budgets for the City’s HOME Investment Partnership and Community Development Block Grant (CDBG) Programs are presented in several ways. First, the project budgets for both the HOME and CDBG Programs are displayed concisely in a table format. The Budget Summary tables include the project title, recipient agency, brief description of the projects, and funding amount.

A detailed description of the projects is shown in Tables 3C. An objective statement for the priority need being addressed by each project is also provided. This objective statement is a generalized, long-range goal from the City’s Consolidated Plan Five-Year Strategy. More specific, short-term objectives are stated in the Consolidated Plan, as well.

Please note that the Budget Summary tables and Tables 3C present the projects in alphabetical order of the recipient agency and the project number in the Budget Summary tables corresponds to the local identification number in the Tables 3C.

Finally, a Funding Source table is provided to show the total amount of the FY12 entitlement grant and a break down on the estimated program income to be generated.

FY12 HOME BUDGET SUMMARY

Project No.	Activity	Agency	Project	Description	FY12 Budget
A1	Rental Rehab	Affordable Housing Network, Inc.	Wellington Heights Neighborhood Revitalization	Funding to purchase and rehabilitate three to four single family homes for rental purposes.	\$60,000
A2	Homeowner Rehab	Cedar Valley Habitat for Humanity	Homebuilding Program	Partial funding for the rehabilitation of one home in a core Cedar Rapids neighborhood.	\$50,000
A3	Administration	City Housing Services	HOME Administration	Funding salary and administrative costs associated with the HOME Program.	\$36,157
A4	Homebuyer	City Housing Services	First Time Homebuyer Assistance	Funding down payment assistance for approximately 35 low-income homebuyers.	\$215,422
FY12 HOME Entitlement Grant:					\$361,579
Estimated HOME Program Income:					\$50,000
Total HOME Budget:					\$411,579

FY12 CDBG BUDGET SUMMARY

Project No.	Activity	Agency	Project	Description	FY12 Budget
B1	General Program Administration	City Housing Services	CDBG Administrative Staff Costs	Funding a percentage of the cost of various staff positions who work with administration of the City's CDBG & HOME Programs.	\$112,057
B2	General Program Administration	City Housing Services	Administrative Overhead Costs	Funding the overhead expenses of administering the CDBG Program, an inherent necessity associated with project/activity implementation.	\$98,153
B3	Planning	City Housing Services	Neighborhood Planning	Funding for neighborhood planning activities in the core CDBG areas.	\$8,009
B4	Child Care Services	Big Brothers Big Sisters	One-to-one Mentoring	Funding to provide one-to-one mentoring services to high-risk youth in low-income areas.	\$10,425
B5	Child Care Services	Boys & Girls Club	One-to-one Mentoring	Funding staff costs for summer programs serving 300 boys and girls per year.	\$20,516
B7	Health Services	Community Health Free Clinic	Salaries for Specialized Staff	Partial funding of salary costs for part-time specialized staff.	\$29,894
B9	Handicapped Services	Ecumenical Community Center Foundation	CompuPlace	Funding to provide services to assist persons with disabilities to develop computer skills.	\$5,066
B11	Operating Costs of Homeless Programs	HACAP	Transitional Housing Services	Funding to leverage HUD Supportive Housing Program monies associated with operational expenses and support for 66 transitional housing units within Cedar Rapids.	\$24,316
B12	Senior Services	Heritage Area Agency on Aging	Money Management Program	Funding for support staff and administrative expenses of the program that uses volunteers to assist low-income senior in management of their finances.	\$5,979
B13	Public Services	Matthew 25	Tool Library & Classes	Funding for a full-service tool library and workshop area.	\$1,584
B14	Public Services	Mound View Neighborhood Association	Mound View Resource Center	Provide resource center to assist with referral services, providing information regarding community resources, and acting as a safe place.	\$12,664

Project No.	Activity	Agency	Project	Description	FY12 Budget
B15	Public Services	Northwest Neighborhood Association	Northwest Neighborhood Resource Center	Funding for staff for resource center to assist with referral services, providing information regarding community resources, computer classes, law enforcement and fire safety sessions, and acting as a safe place.	\$12,664
B16	Public Services	Olivet Neighborhood Mission	Youth Programs	Funding to provide an after school program and summer recreation program.	\$3,488
B17	Operating Costs of Homeless Programs	Waypoint Services	Madge Phillips Center Case Management	Funding case manager position to provide supportive services to homeless women and children.	\$19,930
B18	Public Service	Wellington Heights	Resource Person	Funding staff and administrative costs for a resource person at Wellington House to provide referral assistance and provide youth mentoring.	\$12,157
B19	Operating Costs of Homeless Programs	Willis Dady Emergency Shelter	Case Management Program	Funding case management services to homeless persons at the emergency shelter.	\$4,982
B21	Rehab: Single Unit Residential	Aging Services	Chore Services	Funding for the rehabilitation of 3 homes to allow seniors to age in place and 10% of grant for service delivery costs.	\$13,837
B24	General Program Administration	City Housing Services	Service Delivery Rehab Staff Costs	Service delivery costs specific to the planning and implementation of the CDBG Owner-Occupied Rehabilitation Program.	\$382,020
B25	Rehab: Single Unit Residential	City Housing Services	Owner Occupied Rehab	Funding for the rehabilitation of approximately 27 units of owner-occupied housing within the City of Cedar Rapids.	\$278,358
B29	Youth Center	H.D. Youth Center	Youth Center Rehabilitation	Funding to rehabilitate a building for relocation of the former H.D. Youth Center.	\$35,000
FY12 CDBG Entitlement Grant					\$1,091,099
Estimated CDBG Program Income					\$30,000
Funds Available for Re-Assignment					\$0
Total FY12 CDBG Budget					\$1,121,099

CONTINUUM OF CARE

INTRODUCTION

BACKGROUND

By definition of the U.S. Department of Housing and Urban Development, as promulgated (in part) by provisions of the Federal Stewart B. McKinney Homeless Assistance Act of 1987:

A Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. It includes action steps to end homelessness and prevent a return to homelessness.

Further, also by Federal (HUD) definition from the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, Final Rule, those considered to be homeless comprise:

- 1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
 - c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;
- 2) An individual or family who will imminently lose their primary nighttime residence, provided that:
 - a. The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

- b. No subsequent residence has been identified; and
 - c. The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing;
- 3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
- a. Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - b. Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60-day period immediately preceding the date of application for homeless assistance;
 - c. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
 - d. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED) illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- 4) Any individual or family who:
- a. Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has

- made the individual or family afraid to return to their primary nighttime residence;
- b. Has no other residence;
 - c. Lacks the resource or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing.

Special sub-populations of those who are homeless also comprise those who are:

Single men; single women; families; youth; elderly; veterans; people with drug / alcohol addiction, people with mental illness; people who are dually or multiply diagnosed; victims of domestic violence; and people living with HIV/AIDS.

In its most basic sense, a "Continuum of Care" is a strategically planned process that places a priority on progressively moving homeless persons / families to permanent housing with the intent of achieving capacity for independent living. This necessitates dealing with two broad, and sometimes overlapping, categories of problems that predominantly lead to homelessness: (1) crisis poverty and (2) chronic disabilities.

As a model, the components of a Continuum of Care System (as recognized by HUD) include:

Outreach, Intake, & Assessment

Outreach activities are designed to engage homeless persons / families living on the street and bring them into the system. Examples may include drop-in centers where food, showers, laundry facilities, and counselors are available; coordinating hospital / jail discharge; police referrals; a (24-hour) phone-in "hotline"; mobile vans; provision of inducements (such as sandwiches, blankets, etc.) churches; etc.

Intake is finding out the basic immediate needs of a homeless person / family and formally enrolling them in the system.

Assessment is finding out what services they need (whether for a broad array of supportive services or just a few) for the purpose of linking them to shelter, treatment, employment, etc.

Emergency Shelter

Emergency shelter is the provision of basic, temporary, overnight sleeping accommodations; sometimes including the provision of a meal and other basic services such as the provision of health care and clothing. Examples of

providing emergency shelter may include dormitory-style sleeping, vouchers for motels/hotels, safe havens, etc.

Transitional Housing

Transitional housing is the provision of temporary housing with supportive services, which help homeless persons / families overcome the problems / conditions that caused them to become homeless (for return to independent living, as possible). Through appropriate provision / coordination which may address services for education, substance abuse, and physical / mental health, day care, transportation, family support, etc., the objective is to increase skills and / or income to obtain and remain in permanent housing. Transitional housing may be specifically designed for sub-populations with special problems (mental illness, substance abuse, dual diagnosis, domestic violence, HIV/AIDS, etc.).

Permanent Housing and Permanent Supportive Housing

Permanent housing inherently implies voluntary residency within lasting shelter with independence. Persons living within emergency care and transitional housing have shelter but no permanency beyond a certain stipulated period of time. For renters, a lease at least provides rights and no arbitrary eviction.

Permanent Supportive Housing is voluntary residency within lasting shelter, but where persons need supportive services in order to maintain permanency.

Forms of permanent housing / permanent supportive housing may include single family homes, multi-family apartments, manufactured homes, and group homes.

A Continuum of Care is distinguished by characteristics which demonstrate that it is:

- Long range,
- Comprehensive and collaborative,
- Strategic, and
- Based upon an assessment of needs and priorities, with an identification of "gaps" to be filled through proactive improvements which address goals and objectives as part of a local community vision / mission.

Further, an on-going Continuum of Care procedural cycle involves:

- Organizing an annual continuum of care planning process
- Collecting needs data in relation to inventory capacity

- Determining and prioritizing gaps
- Developing short- and long-term strategies with an action plan for improvement and
- Implementing action steps.

RELATIONSHIP TO CONSOLIDATED PLANNING

Companion to the Federal McKinney Act, and its specific resources directly targeted at homelessness, (as well as other homeless sources), is the Consolidated Planning Process required by the U.S. Department of Housing and Urban Development (HUD). As promulgated by Federal Rules and Regulations at 24 CFR Part 91 et. al., Consolidated Planning describes the housing and community development needs of a community and outlines the intended use of funds to address those needs (strategically, over a five year period). In this manner, the Consolidated Plan provides a way to define priorities of improvement for development of viable urban communities with decent housing and a suitable living environment to expand economic opportunities; principally for low- and moderate-income persons.

The primary means to achieve this initiative is to extend and strengthen partnerships between government and the private sector including for-profit and non-profit organizations in the production and operation of affordable housing. The Consolidated Plan serves as a planning document for the community, an application for federal funds under HUD's formula grant programs, a strategy to be followed in carrying out HUD programs, and an action plan to assess performance in implementing these programs. It also serves as a means of coordinating community actions, particularly for HUD and required certification of consistency between grant funded actions and the Consolidated Plan.

Following are four specific formula entitlement programs, sharing a common fiscal year, which have been directly incorporated into the Consolidated Planning process:

- Community Development Block Grant (CDBG) Program
Entitlement Program of Cedar Rapids, Iowa
- HOME Investment Partnership Program
Entitlement Program of Cedar Rapids, Iowa
- Emergency Shelter Grants (ESG) Program
Non-Entitlement Program to Remain Locally Competitive through the State of Iowa

- Housing Opportunities for Persons with AIDS (HOPWA)
Non-Entitlement Program Locally Dependent upon Agency Specific Requests

As noted in the following descriptions, there are three basic goals of Consolidated Planning, each of which must primarily benefit low- and very low-income persons:

Provide Decent Housing

Assist the homeless, retain affordable housing stock, increase availability of permanent housing, increase supportive housing for persons with special need, and refrain from discrimination.

Provide a Suitable Living Environment

Improve the safety and livability of neighborhoods, increase access to quality facilities and services, reduce the isolation of income groups, revitalize deteriorating neighborhoods, restore/preserve features of special value for historic, architectural, or aesthetic reasons, and conserve energy resources.

Expand Economic Opportunities

Create jobs, provide access for credit, and empower people in federally assisted and public housing to achieve self-sufficiency.

The cross-over relationship(s) shared between these processes are directly evident because each Consolidated Plan is required to include a description of its respective community's Continuum of Care. If governmental funding is to be procured for the provision of homeless assistance, a community's Continuum of Care must be reflected in its Consolidated Plan as a certification of consistency which justifies proposed improvement based on prioritized need.

In the case of Linn County, Iowa, only the central metropolitan City of Cedar Rapids, Iowa qualifies as an entitlement community for on-going annual formula awards directly from the Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Programs (including eligible funding assistance for homeless projects and activities). Other homeless projects and activities are competitively funded through other assistance programs (such as those available from the State of Iowa). Regardless, reliance is placed on the Consolidated Plan of Cedar Rapids, Iowa for required Continuum of Care certification(s) of consistency. While homeless persons may be located throughout Linn County, Iowa it should be noted that all homeless providers are located within the City of Cedar Rapids, Iowa.

NARRATIVE

CREATION OF A LOCAL ADVISORY PLANNING AND POLICY COUNCIL

Upon update of the Five-Year Strategy for the Consolidated Plan of Cedar Rapids, Iowa, (for the period from July 1, 2000 through June 30, 2005), it became evident that there was a need for enhancement of the local Continuum of Care. In particular, it became desirable to expand beyond the more principal / traditional budgetary function(s) of the already in-place Local Homeless Coordinating Board to form an extensive public-private collaboration with a broad array of coordinating interests and perspectives. Collaboration for active participation / involvement with issues that concern the homeless and special sub-populations (as well as others at-risk of becoming homeless) was realized from such a community partnership. A representative assembly for an improved Continuum of Care which (from identification of needs, gaps, and priorities) would formulate policy for a strategic planning process was formed.

In accordance with the Continuum of Care definition of the U.S. Department of Housing and Urban Development (HUD), the new advisory entity was charged to facilitate preparation of a community plan which would organize and deliver housing and services to meet the specific needs of people who are homeless. In addition, its plan would address the needs of these individuals as they move to stable housing and maximum self-sufficiency for independent living, including action steps to end homelessness and prevent a return to homelessness.

This initiative began with a special meeting of interested homeless and housing providers, members of the existing Local Homeless Coordinating Board, and City and County staff on July 24, 2000. The focus of attention for that meeting was a technical assistance presentation by Jim Cain of the Iowa Coalition for Housing and the Homeless. In particular, the need for broad-based cross-representation of all interests involved from throughout the county was stressed. However, it was recognized that most local providers are essentially based within the City of Cedar Rapids, but draw clientele from far beyond the incorporation. In addition, a systematic approach for the identification of needs, gaps, priorities, and strategically planned improvement(s) was emphasized.

Based upon discussions resulting from the technical assistance session, volunteers including staff representatives from the City of Cedar Rapids, Linn County, and United Way of East Central Iowa, and various housing and homeless service representatives agreed to form a Steering Committee to further examine local Continuum of Care issues. The Steering Committee met for the first time on August 24, 2000, and continued meeting on a regular basis through May 2002 to assist with development of the local Continuum of Care. From initial meetings, a concept was developed that proposed creation of a

Continuum of Care Planning and Policy Council. Integral to the concept for formation of such a Council was inclusion of representation from the following topical areas of concern:

- Homeless Facility / Service Providers
- Housing (including Permanent Housing & Permanent Supportive Housing)
- Health Care Associates (including Physical, Mental, & HIV / AIDS)
- Veterans
- Business Interests (including Employers, Bankers, Realtors and Landlords)
- Community Interests (including United Way & Community College)
- Foundations
- Neighborhood Organizations
- Faith-Based Organizations
- Governmental (including City, County, State & Schools)
- Rural Interests and
- Homeless / Special Populations.

To gain community endorsement of the proposed planning process, the Steering Committee held a public meeting on October 10, 2000. Following contributions of discussion from focus groups and public meetings, the Steering Committee led the way for formation of the Council, which held its inaugural meeting on October 30, 2000.

The Council would work in association with the Local Homeless Coordinating Board and others. Specific distinction of proposed roles and responsibilities comprised the following:

Continuum of Care Planning & Policy Council

The Linn County Continuum of Care Planning & Policy Council (CoC PPC) was established in October 2000 as a voluntary advisory group to help prevent and eliminate homelessness in Linn County. The CoC PPC consists of 49 members (2011 data) from a broad array of community interests who are working together to address homelessness and housing issues. Council meetings are scheduled on the last Monday of every month, unless the proposed date falls on a holiday. In that case they are generally held a week earlier. The Council does not meet during the months of July or December.

The CoC PPC is intended to serve as the primary local entity responsible for managing a systematic process designed to provide appropriate transition

to independent living. As such, the Council has assumed responsibility for the following tasks:

1. Compiling and sharing pertinent data and information on local homelessness, including the identification of:
 - The number of persons being served by local homeless and housing programs;
 - The needs of persons who are homeless or at-risk of becoming homeless;
 - The needs of other special population groups, such as homeless and runaway youth, the frail elderly, persons with HIV/AIDS, victims of domestic violence, homeless Veterans, persons with substance abuse and/or mental illness, etc.
2. Conducting inventories of existing facilities and services.
3. Determining unmet needs.
4. Prioritizing unmet needs and developing policies and plans, through collaborative partnerships, to most effectively meet those needs, without duplication of effort.
5. Coordinating access to available resources in consideration of competing demands.
6. Supporting other local homeless and housing initiatives and activities, as appropriate.

Local Homeless Coordinating Board

The principal role of the existing Local Homeless Coordinating Board was to remain intact, for purposes of serving as the designated / recognized entity responsible for the coordination of emergency food and shelter resources within Linn County, Iowa. As such, it acts as a catalyst to facilitate the funding of community resources by:

- Overseeing the local funding process for the Emergency Food and Shelter Program, and reviewing local applications for the State's Homeless Assistance Grants Program (Emergency Shelter Grants Program) and pursuing other funding sources in cooperation with the existing delivery system.

The Local Homeless Coordinating Board further facilitates public awareness of homelessness by:

- Being responsible for *annual* data collection from local homeless assistance providers

- Partnering with the Continuum of Care in planning, sponsoring, and participating in community education programs relative to homelessness and
- Encouraging private sector support and participation in providing homeless services.

CONTINUUM OF CARE PLANNING & POLICY COUNCIL ACTIVITIES

Since its formation, the Council has been involved with further administrative and organizational efforts. Committees have been utilized over time to focus attention on respective topical matters and issues. Several Committees have been active since the Council's formation and continue to meet either regularly or as needed to address issues relative to the Continuum. Current Committees include:

Nominating/Membership Committee

Responsibilities: Overseeing Council membership and submitting the names of additional member organizations or individuals for Council consideration; and presenting a slate of candidates for consideration as Council Officers on an annual basis.

By-laws Committee (Ad Hoc)

Responsibilities: Reviewing Council By-laws periodically and recommending revisions / changes as needed.

System & Data Analysis Committee

Responsibilities: Conducting a service system review to identify existing resources and services, developing surveys for data collection purposes, conducting focus group meetings relative to the various sub-population groups and collecting, analyzing, interpreting, and reporting data.

VISION, MISSION, AND TAG LINE

In conjunction with noted administrative activities, educational discussions with local homeless practitioners, and data collection, the Council also proceeded to adopt position statements for a vision, mission, and tag-line. The purpose of the vision / mission is to guide the Council's intended course of action to where it wants to be in the future. The purpose of the tag-line is to present an immediate sense of identity within the community, and market its efforts. The following were approved / adopted on July 30, 2001.

Vision Statement

Linn County will be a community where resources are used effectively to end homelessness and prevent a return to homelessness by encouraging self-sufficiency.

Mission Statement

To organize and maintain a strategic network of community interests in Linn County that will identify and coordinate housing and services to meet the specific needs of homeless people or those at-risk of becoming homeless.

Tag-Line

Continuum of Care Planning and Policy Council: "Breaking the Cycle of Homelessness in Linn County".

DATA COLLECTION

Data collection / compilation by the Council (in collaboration with the United Way of East Central Iowa) has been an on-going effort since its creation. Data collected by the Council was used as the basis for the development of a local strategic plan and in prioritizing activities to address local needs and gaps in service.

Data collection efforts have included the following:

- "Biannual Point-in-Time Surveys" to determine numbers of homeless persons sheltered by local programs, or found on the street. One survey is conducted in January, as required by HUD and in conjunction with the statewide count, while the other is conducted in July.
- "Annual Individual & Family Needs Survey" of homeless and near homeless persons served at local shelters, transitional housing facilities, and mass feeding sites.
- "Housing Inventory and Housing Needs Survey" to identify existing facilities and unmet needs.
- Hosting presentations on the homeless and housing needs of the following special population groups as needed.

CURRENT STATUS

The Linn County Continuum of Care Planning and Policy Council developed a Strategic Plan with action steps to address homeless / housing issues and leverage community support for proposed project implementation. The eight components of the Plan include:

- Outreach, Intake and Assessment
- Emergency Shelter
- Transitional Housing
- Permanent Housing

- Supportive Services
- Homeless Prevention
- Chronic Homelessness
- Funding & Resource Development

Activities conducted by the Continuum of Care during 2011 included:

- The CoC obtained a grant from the Greater Cedar Rapids Community Foundation to send a contingent of seven (7) Linn County CoC members to the Hearth Academy held in Des Moines on April 12th & 13th, 2011.
- The CoC has been working towards implementation of the Work Plan developed at the Hearth Academy, focusing efforts on Coordinated Intake, Shelter Diversion and expanding Rapid Rehousing efforts.
- Raising donations of food for local hunger and homeless assistance programs through the 9th Annual Freedom from Hunger Food Drive in June, July & August 2011.
- Working with area Veterans to host the sixth annual “Linn County Stand-Down for Homeless Veterans and Other Homeless Individuals” in September 2011, including a Community Resources Fair held in conjunction with the event.
- Holding the 6th Annual Linn County Sleep-Out (November 2011) to raise awareness of homelessness and generate funds for local emergency shelters during National Hunger and Homelessness Awareness Week.

APPLICATIONS FOR
FEDERAL ASSISTANCE (SF424)

COMMUNITY DEVELOPMENT BLOCK GRANT

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		2. DATE SUBMITTED May 9, 2012	Applicant Identifier B-12-MC-19-0001
<input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	3. DATE RECEIVED BY STATE	4. DATE RECEIVED BY FEDERAL AGENCY	State Application Identifier Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: City of Cedar Rapids, Iowa		Organizational Unit: Department: Community Development	
Organizational DUNS: 06-520-5148		Division: Housing Services	
Address: Street: 1211 6th Street SW		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Ms. First Name: Paula Middle Name:	
City: Cedar Rapids		Last Name: Mitchell	
County: Linn		Suffix:	
State: Iowa	Zip Code 52404	Email: p.mitchell@cedar-rapids.org	
Country: United States		Phone Number (give area code) 319-286-5852	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 42-6004336		Fax Number (give area code) 319-286-5870	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) Municipal Other (specify)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Development Block Grant (CDBG) Program 14-218		9. NAME OF FEDERAL AGENCY: US Department of Housing & Urban Development	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Cedar Rapids, Iowa		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: FY12 Consolidated Annual Action Plan Community Development Block Grant (CDBG) Program	
13. PROPOSED PROJECT Start Date: July 1, 2012		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 2nd	
Ending Date: June 30, 2013		b. Project 2nd	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 1,094,959 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:	
b. Applicant	\$ ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$ ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
e. Other	\$ ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
f. Program Income	\$ 30,000 ⁰⁰		
g. TOTAL	\$ 1,124,959 ⁰⁰		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix Mr.	First Name Jeffrey	Middle Name	
Last Name Pomeranz		Suffix	
b. Title City Manager		c. Telephone Number (give area code) 319-286-5292	
d. Signature of Authorized Representative		e. Date Signed May 9, 2012	

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Standard Form 424 (Rev.9-2003)
 Prescribed by OMB Circular A-102

HOME INVESTMENT PARTNERSHIP GRANT

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		<input type="checkbox"/> Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED May 9, 2012	Applicant Identifier M-12-MC-19-0-0204
			3. DATE RECEIVED BY STATE	State Application Identifier
			4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION				
Legal Name: City of Cedar Rapids, Iowa		Organizational Unit: Department: Community Development		
Organizational DUNS: 06-520-5148		Division: Housing Services		
Address: Street: 1211 6th Street SW		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Cedar Rapids		Prefix: Ms.	First Name: Paula	
County: Linn		Middle Name		
State: Iowa		Last Name Mitchell		
Zip Code 52404		Suffix:		
Country: United States		Email: p.mitchell@cedar-rapids.org		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 42-6004336		Phone Number (give area code) 319-286-5852		Fax Number (give area code) 319-286-5870
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): HOME Investment Partnership Program 14-239		9. NAME OF FEDERAL AGENCY: US Department of Housing & Urban Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Cedar Rapids, Iowa		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: FY12 Consolidated Annual Action Plan HOME Investment Partnership Program		
13. PROPOSED PROJECT Start Date: July 1, 2012 Ending Date: June 30, 2013		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 2nd b. Project 2nd		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 358,264 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:		
b. Applicant	\$ ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$ ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
e. Other	\$ ⁰⁰	<input type="checkbox"/> Yes if "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
f. Program Income	\$ 50,000 ⁰⁰			
g. TOTAL	\$ 408,264 ⁰⁰			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix Mr.	First Name Jeffrey	Middle Name		
Last Name Pomeranz			Suffix	
b. Title City Manager			c. Telephone Number (give area code) 319-286-5292	
d. Signature of Authorized Representative			e. Date Signed May 9, 2012	

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CERTIFICATIONS



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

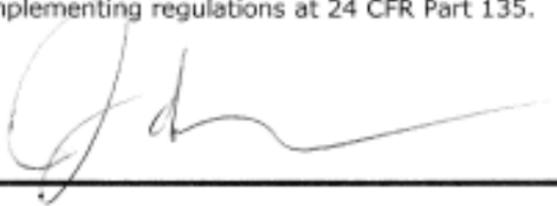
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

7. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
8. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
9. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



May 09, 2012

Signature/Authorized Official

Date

Jeffrey Pomeranz

Name

City Manager

Title

3851 River Ridge Dr NE

Address

Cedar Rapids, IA 52402

City/State/Zip

(319)286-5292

Telephone Number

- This certification does not apply.
 This certification is applicable.

SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

10. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
11. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2012, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
12. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

13. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
14. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



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OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

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SPECIFIC HOME CERTIFICATIONS

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



May 9, 2012

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HOPWA CERTIFICATIONS

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

ESG CERTIFICATIONS

I, _____, Chief Executive Officer of _____, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR*

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
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APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)
Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	3851 River Ridge Dr NE	Cedar Rapids	Linn	IA	52402
Parks	3601 42 nd St NE, Suite 1	Cedar Rapids	Linn	IA	52402
Public Works	1201 & 1211 6 th St SW	Cedar Rapids	Linn	IA	52404
Recreation	2000 Mt Vernon Rd SE	Cedar Rapids	Linn	IA	52403

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State

criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



May 9, 2012

Signature/Authorized Official

Date

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