Preliminary Approval: March 25, 2009
Final Approval: May 6, 2009

FY 2009 CONSOLIDATED ANNUAL ACTION PLAN

July 1, 2009 through June 30, 2010

CEDAR RAPIDS
City of Five Seasons

City of Cedar Rapids
Department of Community Development
Housing Services Division
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ANNUAL ACTION PLAN - CITY OF CEDAR RAPIDS, IOWA

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EXECUTIVE SUMMARY

As an “entitlement” community, the City of Cedar Rapids is qualified to receive financial assistance awarded by formula, (based on characteristics of population, housing, etc.), from the U.S. Department of Housing and Urban Development (HUD) on an annual basis. Specifically, the City qualifies for Federal entitlement funding made available through the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs. Past performance has demonstrated that the City has administered both of these programs efficiently and effectively. This has been reinforced by consistent approvals of the City’s Annual Consolidated Annual Performance and Evaluation Report (CAPER) by HUD, as evidenced by regulatory compliance that includes satisfactory timeliness of expenditure ratios with extraordinarily high benefit to low-and-moderate income persons.

The City’s (Federal) fiscal year for these programs is every July 1st through June 30th, and funding may be utilized to implement a variety of housing and community development activities. These must either: (1) provide benefit to low and moderate-income persons; (2) reduce or eliminate slum and blighting conditions; or (3) address an urgent need. Program goals are to: (1) "Provide Decent Housing; (2) "Provide a Suitable Living Environment; and (3) "Expand Economic Opportunities".

To remain eligible for this funding, the City is required to prepare a HUD mandated “Consolidated Plan”. This comprises both an “Annual Action Plan” (prepared every year) and “Five-Year Strategy” (prepared every five years). The Action Plan primarily presents a budget for proposed activities to be implemented during the course of its respective program year, to address needs identified as part of the overall Strategy. This (Federal) FY09 Annual Action plan is for the period July 1, 2009 through June 30, 2010 and comprises the fifth annual increment of the Five-Year Strategy (July 1, 2005 through June 30, 2010).

For this current effort, an initial Public Hearing was held January 14, 2009 to obtain, as applicable, possible citizen comments regarding: (1) the identification of local community development needs (housing and non-housing - such as public improvements, services, and facilities and economic development activities); (2) program funding for the development of proposed activities; and (3) review of program performance. This hearing also provided opportunity for consultation with appropriate: (1) public and private agencies (state and other local agencies); (2) social service agencies (regarding housing needs of children, elderly persons, persons with disabilities, homeless persons, etc.); and (3) health/welfare agencies (for child related lead- based paint hazards and poisonings). No comments or objections were received at the public hearing.

To budget activities to be implemented during the subject program year, the City invites funding applications (proposals) each prior mid-October to mid-December. A list of parties and community entities known to have an interest is maintained and directly contacted to notify them about the application process. Everyone is required to apply according to prescribed format; City departments, as well as non-profit entities. Specific efforts to broaden public participation include publicizing the availability of application instructions and forms in the City’s local newspaper with general circulation (the “Cedar Rapids Gazette”), as well as posting them in a digital format for “down-load” on the City’s Internet Home Page.

Applications received by stipulated deadline are reviewed by the City’s “Grants & Programs” Citizens’ Committee. This is an ad-hoc advisory Committee with 13 representatives; five from

neighborhood associations where there is a predominance of low and moderate income persons, three from designated organizations with associated interest for affordable housing, homelessness, and economic development; and five from Mayoral appointment (one for each quadrant of the city and one city-wide). By program, (CDBG & HOME), the "GAP" Committee recommends to the City Council which proposed activities should be funded and, respectively, for how much. The City Council may either accept, reject, or modify the Committee's recommendation(s) and approves a preliminary Action Plan that is made available for at least a 30-day public review and comment period, also with Public Hearing. A comprehensive schedule of the consolidated planning process, including public review / comment, hearing, and Council action dates is directly conveyed to all applicants.

This year's preliminary Action Plan was approved for public review and comment by motion of the City Council on March 25, 2009, with a 30-day period designated for March 28th through April 27th and public hearing scheduled for April 22nd. As anticipated for funding by this Plan for the entitlement grants, $520,403 was allocated to qualified activities under the HOME Investment Partnership Program and $1,297,376 was allocated to qualified activities under the Community Development Block Grant (CDBG) Program. These are individually identified and described within this plan, along with other topical areas of concern that address issue such as: geographical distribution of funds; outcome performance measurement; leverage and match; homelessness; anti-poverty strategy; continuum of care; fair housing; monitoring; and certifications.

Relative to activities allocated funds, following is a summary of stated objectives and outcomes.

Objectives

Generally, there are three objectives relative to program funding:

- Creating (or Enhancing) Suitable Living Environments. Applicable to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.

- Providing Decent Housing. Applicable to housing programs where the purpose is to meet individual family or community needs, and not programs where housing is an element of a larger effort (such as would otherwise be applied under the "Suitable Living Environment" Objective).

- Creating Economic Development Opportunities. Applicable to activities that are related to economic development, commercial revitalization, or job creation.

More specific activity related objectives stated in the Action Plan are:

- *Planning and Administration. Cedar Rapids will continue to plan comprehensively for community change with accommodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs including, as appropriate, supportive service and capacity-building assistance for non-profit entities - such as Community Housing Development Organizations (CHDOs).*

- *Housing. In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies. The retention of the existing housing stock provides the best opportunity for affordable housing, while fostering neighborhood stability and the efficient use of existing infrastructure. As needed, expansion of stock also to address opportune targeted income/affordable interests.*

- *Public Facilities. The City will assist with the renovation and expansion of all facilities and community centers that are accessible to all residents, as needed to serve health and safety needs with enhancement of amenities for social and recreational interaction.*

- *Public Services. The City will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency. Priority needs include transportation; substance abuse treatment; medical and mental health care; lead-based paint testing/screening/treatment; and employment.*

- *Youth Programs. The City will help address the problems of child care, education, job training, crime/abuse prevention, transportation, gang induction, and drug addiction among its youth through expansion and enhancement of developmental facilities and services. Special attention will be given to young persons who are victims or otherwise "at-risk" due to inadequate supervision and guidance.*

- *Senior Programs. The City will assist community efforts to expand and enhance facilities and services that address the needs of senior citizens including health care, nutrition, recreation, transportation, and other activities that sustain assisted/independent living with dignity, including "protective services" to prevent abuse and fraud, assist bill paying with counseling for other financial matters, and provide substitute decision-makers.*

- *Homeless & HIV AIDS. To serve the need for the provision of emergency shelter, transitional housing, and permanent housing for its homeless population. The city, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.*

Outcomes

Generally, three outcomes are relative to program funding objectives:

- Availability/Accessibility. As defined by HUD, this category is applicable to activities that make up services, infrastructure, housing or shelter that is available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available to low- and moderate-income people. *As further locally defined, this includes public service activities that originally satisfied the eligibility threshold requirement of either being a new activity or a substantial increase to an already existing activity that would provide availability / accessibility to individuals. In a sense this could possibly be considered "sustainability", except the activity is not directed toward a particular targeted / geographical area (for example a community policing program) but, rather, individuals or households. This also includes something newly developed or made available that previously did not exist, or is substantially improved.*

- Affordability. As defined by HUD, this category is applicable to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people, including: the creation or maintenance of affordable housing; basic infrastructure hook-ups; or services such as transportation or day care. *As further locally defined, because this includes "maintenance" as a consideration, this includes any low/moderate income housing where an income payment is typically needed for the occupant's mortgage or rent that is rehabilitated. It also includes activities that provide a service otherwise readily available but un-affordable to low/moderate income persons (such as medical health care).*

- Sustainability. As defined by HUD, this category is applicable to activities or services that are directed toward improving communities or neighborhoods (to make them livable or viable) by providing benefit to low- and moderate-income people or by removing or eliminating slums or blighted areas. *As further locally defined, (beyond HUD's above noted targeting of particular geographical areas for the purpose of coordinated / comprehensive revitalization), this also includes rehabilitation / renovation activities for public facilities (including shelters).*

GRANTS & PROGRAMS CITIZENS' COMMITTEE
CEDAR RAPIDS, IOWA
2009

Neighborhood Association Representatives	Regular Member	Alternate Member
Oak Hill / Jackson	Gerald Wheeland	Michael Richards
Mound View	Michael Holveck	Rosemary Coleman
Northwest Neighbors	Frank King	*None Designated*
Taylor Area	Karen Gorsh	*None designated*
Wellington Heights	Beth Orth	Terry Bilsland

Designated Organization Representatives	Regular Member	Alternate Member
Cedar Rapids Affordable Housing Commission	Linda Dearinger	*None Designated*
Cedar Rapids Area Chamber of Commerce	Kyle Wilcox	Lijun Chadima
Local Homeless Coordinating Board	Sue Blome, Chair	Amy Gruenwaldt

At-Large Quadrant Representatives	Regular Member	Alternate Member
Northeast	Danielle Rodriguez	*None Designated*
Southeast	Helen Arnold-Olson	*None Designated*
Southwest	Janet Slimak	*None Designated*
Northwest	Donald Karr	*None Designated*
City-wide	Markell Kuper	*None Designated*

INTRODUCTION

The City of Cedar Rapids is qualified as an "entitlement community" for annual federal funding through the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs. The Annual Action Plan details the proposed use of these federal funds during the fiscal year. It also describes how the entitlement funds are helping the City implement the strategies to meet the priority housing and community development needs, as stated in the City's Consolidated Plan, or Five-Year Strategy.

PURPOSE: The Annual Action Plan provides a detailed report of the projects to be funded through the CDBG and HOME Programs, including a description of the activities, project budgets, and quantified proposed accomplishments.

GOAL: The overall goal of the Annual Action Plan is to help ensure the provision of decent housing, a suitable living environment, and expanded economic opportunities, principally for low-and moderate-income persons.

FUNCTION: The functions of the Annual Action Plan are to serve as an application for federal CDBG and HOME Program funds, means to ensure that proposed activities are consistent with the objectives stated in the Consolidated Plan, and documentation of proposed accomplishments to be used in assessing performance.

DESCRIPTION OF LEAD AGENCIES

New Form of Government

From April 6, 1908 to December 31, 2005, the City of Cedar Rapids operated under a Commission form of government. The Commission was elected at-large and consisted of the Mayor and four City Council members. All Commissioners were full-time and served both generally as legislators of policy and respectively as administrators of specific City departments.

On June 14, 2005, during a special city-wide election, the form of government was changed to a City Manager / Part-Time Council structure. The new City Council consists of nine members, including the Mayor. With staggered terms, the Mayor and three of the Council members are elected at-large with the remaining members elected by voters from five area districts. The City's daily affairs are now administered by the City Manager.

Departments of the City

The City of Cedar Rapids, Iowa administers its housing and community development programs through the Housing Services Division of the Department of Community Development. The Housing Services Division coordinates all Consolidated Planning initiatives of the City, including plan preparation with citizen participation and community collaboration, and directly manages all projects and activities funded through the Federal Community Development Block Grant (CDBG) Program and the HOME Investment Partnership Program.

Citizen participation originates through local grass-roots representation with a "Grants and Programs" (GAP) Advisory Citizens' Committee, staffed by Housing Services. In addition to general "consolidated planning" responsibilities, (such as plan preparation), the purpose of the GAP Committee is to annually review proposals submitted in the form of applications for CDBG and HOME Program funds. The GAP Committee makes recommendations to the City Council, solely in an advisory capacity, about which proposals should be approved and to what extent. City departments, as well as community nonprofit organizations, must all adhere to identical prescribed application procedures. Housing Services staff provides guidance to ensure compliance with statutory regulations concerning eligibility.

The Grants and Programs Committee is a thirteen (13) member Committee with representation from three functional areas:

1. Representation from Neighborhood Associations. Five members are directly appointed from neighborhood associations with boundaries within urban renewal areas (surrounding the Central Business District) where there is a predominance of low- and moderate-income households.

2. Representation from Organizational Interests. Three members are directly appointed from specific organizations of related interest. These comprise the Cedar Rapids Area Chamber of Commerce, the Cedar Rapids Affordable Housing Commission, and the Local Homeless Coordinating Board.

3. Representation from At-Large Citizens. Five members are directly appointed by the Mayor with one each to represent the four quadrants of the City, plus one community-wide representative.

Administration of Section 8 Housing Choice Voucher Program

The City of Cedar Rapids, Iowa does not have any public housing and, as result, does not have a public housing authority. However, the City Council is authorized to administer Federal rent subsidy certificates and vouchers awarded by the U.S. Department of Housing and Urban Development from the Section 8 Housing Choice Voucher Program. The City's Housing Services Division provides staff services to administer provision of this assistance.

Homelessness / Continuum of Care

Another lead agency with significant involvement in the City's consolidated planning effort is Linn County Community Services. It is principally through staff of that agency, in partnership with the United Way of East Central Iowa and City staff, that homeless issues are addressed through a "Continuum of Care" for the community. The County also provides administrative support to the "Local Homeless Coordinating Board," assists with arrangements to compile necessary demographic data (such as "point-in-time" counts of the homeless), and tracks trends to identify needs and priorities. As the organization's name implies, it is through this structure that the provision of homeless facilities and services are locally coordinated.

CITIZEN PARTICIPATION AND CONSULTATION

Time Line of Consultation Efforts
Following is a time line summarizing efforts directed toward consultation during Plan preparation.

October 6, 2008. CDBG and HOME Program funding application forms with instruction were distributed to parties of known interest. Availability was subsequently publicized with provision made for a two-month exposure period.

October 27, 2008. City staff held information meeting for those parties interested in applying for the CDBG and/or HOME Program.

December 1, 2008. Deadline for staff receipt of CDBG and HOME Program funding applications.

January 14, 2009. First public hearing conducted by the City Council to obtain citizen views concerning (in part) community needs and priorities.

January 15, 2009 – March 12, 2009. Grants and Programs Committee meetings held on Thursday evenings to review CDBG and HOME Program applications and prepare funding allocation proposal for Council consideration.

March 25, 2009. Preliminary Draft Consolidated Annual Action Plan proposal approved by City Council to file for public review (publicized for the period March 16 – April 15, 2008).

April 22, 2009. Second public hearing conducted by the City Council to obtain citizen views concerning the preliminary Draft Consolidated Annual Action Plan proposal.

May 6, 2009. Upon consideration of public comment, final Consolidated Plan approval by City Council.

May 16, 2009. Deadline for submission of the final Consolidated Annual Action Plan with receipt by HUD (followed by 45-day Federal review period with the start of FY09 on July 1, 2009).

The City undertakes extensive citizen participation and consultation as part of its consolidated planning effort, as explained in the "Citizen Participation and Consultation" portion of the Five-Year Strategy. Expanded narrative is herewith added to explain the City worked in concert with Linn County and the United Way of East Central Iowa to create the "Linn County Continuum of Care Planning and Policy Council". This very large group, with cross-representation from all aspects of the community; public and private with backgrounds related to housing, health and social issues including local and regional institutions and organizations such as businesses, developers, and community and faith-based organizations. While primarily attentive to the community's continuum of care for the homeless and special needs populations, it is also inherently involved with consultation relative to all consolidated planning aspects, including lead-based paint. In addition to this participation, the City's annual publication of notice for its required public hearing pertinent to community needs, funding, and performance also provides opportunity for participation by others. Specifically, it states, "In addition to providing opportunity to obtain possible citizen comment, the Public Hearing also provides opportunity for consultation with appropriate: (1) public and private agencies (state and other local agencies); (2) social service agencies (regarding housing needs of children,

elderly persons, persons with disabilities, homeless persons, etc.); and (3) health/welfare agencies (for child related lead-based paint hazards and poisonings)." City staff also attends an annual consultation meeting sponsored by the Iowa Department of Economic Development for all CDBG & HOME Program entitlement cities located within the State.

Citizen Participation Plan

The City has adopted a written citizen participation plan that provides for and encourages the public to participate in the development of the Consolidated Plan, especially encouraging the participation of low- and moderate-income persons, residents of assisted housing, and persons living in blighted/slum areas. Appropriate accommodations are made for inclusion of minorities, non-English speaking persons, and persons with disabilities. The citizen participation plan provides reasonable opportunity for citizens to comment upon the citizen participation plan itself.

As more fully described in preceding narrative, the Consolidated Plan has been made available to citizens, agencies, and other interested parties for meaningful input prior to adoption including the identification of community needs, priorities, and resources; activities proposed to be undertaken; and plans to minimize displacement.

The citizen participation plan provides for a minimum of two required public hearings, previously discussed, held annually to obtain citizens' views and to respond to questions and concerns. In part, the first solicits input about the community's needs and performance. Also, the second provides opportunity for comment about projects/activities proposed for implementation with yearly budget allocations. For the latter, in addition to the public hearing, a local review period of at least 30 days is provided and the City Council considers all comment whether presented at public hearing or otherwise submitted in writing.

The City provides technical assistance to all groups requesting assistance in developing proposals for funding under any program covered by the Consolidated Plan. The City has established procedure to handle complaints related to the Consolidated Plan, its amendments, and performance report. The citizen participation plan is maintained on file in the City's Department of Community Development (Housing Services Division) for public review.

Other

Other efforts directed toward consultation and collaboration as a part of citizen participation include outreach by the City to disseminate information pertinent to possible formation of Community Housing Development Organizations (CHDO's). Such information is included with solicitation of CDBG and HOME Program funding applications. This effort has resulted in a CHDO designation for the Margaret Bock Housing Corporation that originated from the Ecumenical Community Center Foundation. Margaret Bock Housing joins the City's other existing CHDO, the Hawkeye Community Action Program (HACAP).

BUDGET

The FY09 budgets for the City's HOME Investment Partnership and Community Development Block Grant (CDBG) Programs are presented in several ways. First, the project budgets for both the HOME and CDBG Programs are displayed concisely in a table format. The "Budget Summary" tables include the project title, recipient agency, brief description of the projects, and funding amount.

Following the summary tables are the "Listing of Proposed Projects" that provide a detailed description of the projects. An objective statement for the priority need being addressed by each project is also provided. This objective statement is a generalized, long-range goal from the City's Consolidated Plan Five-Year Strategy. More specific, short-term objectives are stated in the Consolidated Plan, as well.

Finally, a "Funding Source" table is provided to show the total amount of the FY09 entitlement grant and a break down on the estimated program income to be generated.

Please note that the "Budget Summary" tables and "Listing of Proposed Projects" present the projects in alphabetical order of the recipient agency. The "Budget Summary" tables also includes a local code for each project that corresponds to the local identification number on the "Listing of Proposed Projects."

FY09 HOME Budget Summary

No.	Activity	Agency	Project	Description	Amount
A1	Housing - Rehabilitation	Affordable Housing Network	Cedar Valley Apts. Rehabilitation	Funding replacement of windows and doors, rehabilitation of rental units.	399,000
A3	Administration	City Housing Services	HOME Program Administration	Funding salary and administrative costs associated with the HOME Program.	52,040
A4	Housing – Homebuyer Assistance	City Housing Services	First-Time Homebuyer Program	Funding down payment assistance for approximately 11 low-income homebuyers.	69,363
				FY09 HOME Entitlement Grant:	**520,403**
				Estimated HOME Program Income:	**90,000**
				Total FY09 Program Budget:	**610,403**

FY09 CDBG Budget Summary

Project No.	Activity	Agency	Project	Description	FY09 Budget
B 1	Housing	Aging Services	Chore Services	Provision of rehabilitation for 4-6 homes, with the assistance of volunteers, to allow seniors to "age in place"; $2,000 or 10% of grant for service delivery costs.	7,895
B 2	Senior Services	Aging Services	Home Safety Check	Funding salary for coordinator to facilitate the training of volunteers to perform safety checks in approximately 40 senior households, focusing on home security, fire safety, and the prevention of accidental falls.	6,317
B 4	Youth Services	Big Brothers Big Sisters	One-to-One Mentoring	Funding to provide One-to-One Mentoring to high-risk students at Polk and Taylor Elementary Schools.	8,170
B 5	Youth Services	Boys & Girls Club	Youth Development	Staff costs related to providing after school and summer programs to 700 boys and girls per year.	41,220
B 7	Health Services	Community Health Free Clinic	Salaries for Specialized Staff	Partial funding of salary costs for part-time specialized staff at the free health clinic located at 947 14th Avenue SE.	19,612
B 8	Public Services	Ecumenical Community Center Foundation	CompuPlace	Funding to assist persons with disabilities to develop computer skills. CompuPlace currently serves over 100 people per year, with 50 that attend regularly.	4,805
B 11	Services for the Homeless	HACAP	Transitional Housing Services	Funding to leverage HUD Supportive Housing Program monies for support and operational expenses associated with 66 transitional housing units within Cedar Rapids.	41,425
B 12	Public Services	HACAP	Housing Counseling – Mortgage Foreclosure Prevention	Funds for a portion of two Housing counselor positions, leveraging a requested HSOG State Grant Application, to offer housing counseling services that help to obtain, maintain, and retain homes for low-income households.	4,530
B 13	Senior Services	Heritage Area Agency on Aging	Money Management Program	Funding to support staff and administrative expenses of the program that uses volunteers to assist low-income senior citizens in management of their finances.	5,914
B 14	Planning & Administration	City Housing Services	Administrative Staff Costs	Funding a percentage of various staff positions who work with administration of the City's CDBG & HOME Programs.	154,984
B 15	Housing	City Housing Services	Owner-Occupied Rehab Service Delivery	Service delivery (staffing) costs specific to the planning and implementation of the CDBG Owner-Occupied Rehabilitation Program.	401,584
B 16	Planning & Administration	City Housing Services	CDBG Administrative Overhead	Overhead expenses of administering the CDBG Program, an inherent necessity associated with project/activity implementation.	57,915
B 17	Housing	City Housing Services	Owner-Occupied Rehab	Provision of assistance for the improvement of approximately 50 owner-occupied structures within the City of Cedar Rapids.	420,017

FY09 CDBG Budget Summary

Project No.	Activity	Agency	Project	Description	FY09 Budget
B 19	Planning & Administration	City Housing Services	Analysis of Impediments to Fair Housing	Consultation costs to complete an update to the Analysis of Impediments to Fair Housing study as a required component of the City's Consolidated Planning process.	46,539
B 21	Housing	Margaret Bock Housing	Electrical System	Upgrading of the electrical system for 34 units of affordable single-room-occupancy housing.	13,500
B 22	Services for the Homeless	Mission of Hope	Homeless Facility Operations	Funding for staffing and operating expenses for the Mission of Hope Shelter House located at 211 Park Court SE.	24,970
B 23	Youth Services	TANA	Tiger Cub Club	Staffing and supplies for Kids' Club, a before and after school recreational program, attended by 63 children for preschool through fifth-grade at Taylor Elementary School.	15,306
B 24	Services for the Homeless	Waypoint Services	Madge Phillips Center Case Management	Fund Case Manager position to provide supportive services for approximately 1,500 homeless women & children at the facility, including emergency shelter and the drop-in resource center services.	14,770
B 26	Public Services	Wellington Heights Neighborhood Association	Resource Person	Staff and administrative costs for a resource person at the Wellington House to provide referral assistance and provide youth mentoring services and employment skills tutoring.	5,647
B 27	Services for the Homeless	Willis Dady Emergency Shelter	Case Management Program	Partial funding for Case Manager position to provide supportive services to homeless persons at the Willis Dady Emergency Shelter.	2,220
				FY09 CDBG Entitlement Grant:	**1,297,376**
				Estimated CDBG Program Income:	**90,000**
				Funds Available for Re-Assignment:	**0**
				Total FY09 Budget:	**1,387,376**

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Rental Housing

Project Title
Affordable Housing Network - Cedar Valley Apts. Rehabilitation

Description
Funding the rehabilitation of approximately 20 units of affordable rental housing, including window and doors.

Objective
In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
3000 J Street SW, Cedar Rapids, IA 52404

Project ID	**Local ID**
0001	A1
HUD Matrix Code/CDBG Citation	
14B Rehab, multi-unit residential, 570.202	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
N/A	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 10 Housing Units	**Annual Units of Accomplishment** 20

Funding Sources:	
CDBG	$0
ESG	$0
HOME	$399,000
HOPWA	$0
Total Formula	$399,000
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$399,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Planning/Administration

Project Title
City Housing Services - HOME Program Administration

Description
Funding salary and administrative costs associated with administration of the HOME Program.

Objective
Cedar Rapids will continue to plan comprehensively for community change with accomodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs, including, as appropriate, supportive service and capacity-building assistance to non-profit entities - such as CHDOs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
N/A

Project ID	**Local ID**
0002	A3
HUD Matrix Code/CDBG Citation	
21A General Program Administration 570.206	
Recipient	
Local Government	
CDBG National Objective	
N/A	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type Other	**Annual Units of Accomplishment** N/A

Funding Sources:	
CDBG	$0
ESG	$0
HOME	$52,040
HOPWA	$0
Total Formula	$52,040
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$52,040

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Owner-Occupied Housing

Project Title
City Housing Services - First-Time Homebuyer Program

Description
Funding downpayment assistance for approximately 4 low-income homebuyers.

Objective
In the area of affordable housing, the City will make extensive use of the existing housing stock through rental assistance, rehabilitation, and first-time homebuyer strategies.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
City-wide

Project ID	**Local ID**
0004	A4
HUD Matrix Code/CDBG Citation	
13 Direct Homeownership Assistance	
Recipient	
Local Government	
CDBG National Objective	
N/A	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 04 Households	**Annual Units of Accomplishment** 11

Funding Sources:	
CDBG	$0
ESG	$0
HOME	$69,363
HOPWA	$0
Total Formula	$69,363
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$69,363

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Owner-Occupied Housing

Project Title
Aging Services - Chores Services

Description
Provision of rehabilitation for 4-6 homes, with the assistance of volunteers, to allow seniors to "age in place"; $2000 or 10% of grant for service delivery costs.

Objective
In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
City-wide

Project ID	**Local ID**
0004	B1
HUD Matrix Code/CDBG Citation	
14A Rehab, single unit residential 570.202	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Housing 570.208(a)(3)	
Start Date (mm/dd/yyyy) 07/01/2008	**Completion Date** (mm/dd/yyyy) 06/30/2009
Performance Indicator/ Accomplishment Type 10 Housing Units	**Annual Units of Accomplishment** 5

Funding Sources:	
CDBG	$7895
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$7895
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$7895

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Aging Services - Home Safety Check

Description
Funding salary for coordinator to facilitate the training of volunteers to perform safety checks in approximately 40 senior households, focusing on home security, fire safety, and the prevention of accidental falls.

Objective
The city will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
City-wide

Project ID	**Local ID**
0005	B2
HUD Matrix Code/CDBG Citation	
05A Senior Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 40

Funding Sources:	
CDBG	$6317
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$6317
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$6317

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Big Brothers Big Sisters - One-to-One Mentoring

Description
Funding to provide one-to-one mentoring to approximately 140 at-risk students at Polk and Taylor elementary schools.

Objective
The City will help address the problems of child care, education, job training, crime/abuse prevention, transportation, gang induction, and drug addiction among its youth through expansion and enhancement of developmental facilities and services. Special attention will be given to young persons who are victims or otherwise "at risk" due to inadequate supervision and guidance.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
1500 B Avenue NE, Cedar Rapids, IA 52402
720 7th Avenue SW, Cedar Rapids, IA 52404

Project ID	**Local ID**
0006	B4
HUD Matrix Code/CDBG Citation	
05D Youth Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Area 570.208(a)(1)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 140

Funding Sources:	
CDBG	$8170
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$8170
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$8170

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Boys & Girls Club - Youth Development

Description
Funding staff costs related to providing after school and summer programs to 700 youth per year.

Objective
The City will help address the problems of child care, education, job training, crime/abuse prevention, transportation, gang induction, and drug addiction among its youth through expansion and enhancement of developmental facilities and services. Special attention will be given to young persons who are victims or otherwise "at risk" due to inadequate supervision and guidance.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
1700 B Avenue NE, 361 17th Street SE, and 1000 C Avenue NW, Cedar Rapids

Project ID	**Local ID**
0007	B5
HUD Matrix Code/CDBG Citation	
05D Youth Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Area 570.208(a)(1)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 700

Funding Sources:	
CDBG	$41,220
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$41,220
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$41,220

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Community Health Free Clinic - Specialized Staff Salaries

Description
Partial funding of salary costs for part-time specialized staff at the Clinic located at 947 14th Avenue SE.

Objective
The City will continue to support a variety of public services ranging from meeting basic needs to achieving self-sufficiency.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
947 14th Avenue SE, Cedar Rapids, IA 52403

Project ID	**Local ID**
0008	B7
HUD Matrix Code/CDBG Citation	
05M Health Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 2500

Funding Sources:	
CDBG	$19,612
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$19,612
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$19,612

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Ecumenical Community Center Foundation - CompuPlace

Description
Funding to assist persons with disabilities to develop computer skills.

Objective
The City will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
601/605 2nd Avenue SE, Cedar Rapids, IA 52403

Project ID	**Local ID**
0009	B8
HUD Matrix Code/CDBG Citation	
05B Handicapped Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2008	**Completion Date** (mm/dd/yyyy) 06/30/2009
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 50

Funding Sources:	
CDBG	$4805
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$4805
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$4805

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☒ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Homeless/HIV/AIDS

Project Title
HACAP - Transitional Housing Services

Description
Funding to leverage HUD Supportive Housing monies for support and operational expenses associated with 66 transitional housing units within Cedar Rapids.

Objective
To serve the need for the provision of emergency shelter, transitional housing, and permanent housing for its homeless population. The City, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
City-wide

Project ID	**Local ID**
0010	B11
HUD Matrix Code/CDBG Citation	
05 Public Services, general 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 66

Funding Sources:	
CDBG	$41,425
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$41,425
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$41,425

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
HACAP - Housing Counseling/Mortgage Foreclosure Prevention

Description
Funds for a portion of two housing counselor positions to offer housing counseling services that help to obtain, maintain, and retain homes for low-income households.

Objective
The City will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
City-wide

Project ID	**Local ID**
0011	B12
HUD Matrix Code/CDBG Citation	
05 Public Services, general 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 50

Funding Sources:	
CDBG	$4530
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$4530
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$4530

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Heritage Area Agency on Aging - Money Management Program

Description
Funding to support staff and administrative expenses of program that uses volunteers to assist low-income senior citizens in management of their finances.

Objective
The City will assist community efforts to expand and enhance facilities and services that address the needs of senior citizens, including health care, nutrition, recreation, transportation, and other activities that sustain assisted/independent living with dignity, including "protective" services to prevent abuse and fraud, assist bill paying with counseling for other financial matters, and provide substitute decision-makers.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
6301 Kirkwood Blvd SW Cedar Rapids, IA 52406

Project ID	**Local ID**
0012	B13
HUD Matrix Code/CDBG Citation	
05A Senior Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 25

Funding Sources:	
CDBG	$5914
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$5914
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$5914

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Planning/Administration

Project Title
City Housing Services - Administrative Staff Costs

Description
Funding a percentage of various staff positions who work with administration of the City's CDBG & HOME Programs.

Objective
Cedar Rapids will continue to plan comprehensively for community change with accommodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
N/A

Project ID	**Local ID**
0013	B14
HUD Matrix Code/CDBG Citation	
21A General Program Administration 570.206	
Recipient	
Local Government	
CDBG National Objective	
N/A	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type Other	**Annual Units of Accomplishment** N/A

Funding Sources:	
CDBG	$154,984
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$154,984
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$154,984

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Owner-Occupied Housing

Project Title
City Housing Services - Owner-Occupied Rehab Service Delivery

Description
Service delivery (staffing) costs specific to planning & implementation of the CDBG Owner-occupied Rehabilitation Program.

Objective
In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area

Project ID	**Local ID**
0014	B15
HUD Matrix Code/CDBG Citation	
14H Rehabilitation Administration 570.202	
Recipient	
Local Government	
CDBG National Objective	
Low/Mod Housing 570.208(a)(3)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type Other	**Annual Units of Accomplishment** N/A

Funding Sources:	
CDBG	$401,584
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$401,584
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$401,584

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Planning/Administration

Project Title
City Housing Services - CDBG Administrative Overhead

Description
Overhead expenses of administering the CDBG Program, an inherent necessity associated with project/activity implementation.

Objective
Cedar Rapids will continue to plan comprehensively for community change with accommodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
N/A

Project ID	**Local ID**
0015	B16
HUD Matrix Code/CDBG Citation	
21A General Program Administration 570.206	
Recipient	
Local Government	
CDBG National Objective	
N/A	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type Other	**Annual Units of Accomplishment** N/A

Funding Sources:	
CDBG	$57,915
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$57,915
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$57,915

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Owner-Occupied Housing

Project Title
City Housing Services - Owner Occupied Rehabilitation

Description
Provision of assistance for the improvement of approximately 50 owner-occupied structures within the City of Cedar Rapids.

Objective
In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
City-wide

Project ID	**Local ID**
0016	B17
HUD Matrix Code/CDBG Citation	
14A Rehab, single unit residential 570.202	
Recipient	
Local Government	
CDBG National Objective	
Low/Mod Housing 570.208(a)(3)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 10 Housing Units	**Annual Units of Accomplishment** 50

Funding Sources:	
CDBG	$420,017
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$420,017
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$420,017

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Planning/Administration

Project Title
City Housing Services - Analysis of Impediments to Fair Housing Update

Description
Consultation costs to complete an update to the Analysis of Impediments to Fair Housing Study as a required component of the City's Consolidated Planning Process.

Objective
Cedar Rapids will continue to plan comprehensively for community change with accommodation given to the importance of maintaining and enhancing the quality and stability of existing neighborhoods. Cedar Rapids will provide administrative capacity for effective and efficient implementation of plans and programs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
N/A

Project ID	**Local ID**
0018	B19
HUD Matrix Code/CDBG Citation	
20 Planning 570.205	
Recipient	
Local Government	
CDBG National Objective	
N/A	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type Other	**Annual Units of Accomplishment**

Funding Sources:	
CDBG	$46,539
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$46,539
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$46,539

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Rental Housing

Project Title
Margaret Bock Housing - Electrical Upgrades

Description
Funding to assist with the upgrade of the electrical system for 34 units of affordable rental housing.

Objective
In the area of affordable housing, the City will make intensive use of the existing stock of housing through rental assistance, rehabilitation, and first-time homebuyer strategies.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
1021 3rd Avenue SE, Cedar Rapids, IA 52403

Project ID	**Local ID**
0019	B21
HUD Matrix Code/CDBG Citation	
14B Rehab, multi-unit residential, 570.202	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Housing 570.208(a)(3)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 04 Households	**Annual Units of Accomplishment** 34

Funding Sources:	
CDBG	$13,500
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$13,500
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$13,500

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Homeless/HIV/AIDS

Project Title
Mission of Hope - Homeless Facility Operations

Description
Funding for staffing and operating expenses for the Mission of Hope Shelter house to provide emergency shelter for the homeless.

Objective
To serve the need for emergency shelter, transitional housing, and permanent housing for its homeless population. The City, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
211 Park Court SE, Cedar Rapids, IA 52403

Project ID	**Local ID**
0020	B22
HUD Matrix Code/CDBG Citation	
03T Operating Costs of Homeless Program 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 50

Funding Sources:	
CDBG	$24,970
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$24,970
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$24,970

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
TANA - Kids' Club

Description
Staffing and supplies for before and after school recreational program attended by children in preschool through 5th grade at Taylor Elementary School.

Objective
The City will help address the problems of child care, education, job training, crime/abuse prevention, transportation, gang induction, and drug addiction among its youth through expansion and enhancement of developmental facilities and services. Special attention will be given to young persons who are victims or otherwise "at risk" due to inadequate supervision and guidance.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
720 7th Avenue SW, Cedar Rapids, IA 52404

Project ID	**Local ID**
0021	B23
HUD Matrix Code/CDBG Citation	
05D Youth Services 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Area 570.208(a)(1)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 63

Funding Sources:	
CDBG	$15,306
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$15,306
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$15,306

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Homeless/HIV/AIDS

Project Title
Waypoint Services - Madge Phillips Center - Case Management

Description
Fund case manager to provide supportive services for approximately 1,500 homeless women and children, including emergency shelter and the drop-in resource center services.

Objective
To serve the need for the provision of emergency shelter, transitional housing, and permanent housing for its homeless population. The City, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
318 5th Avenue SE, Cedar Rapids, IA 52401

Project ID	**Local ID**
0022	B24
HUD Matrix Code/CDBG Citation	
03T Operating Cost of Homeless Program 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 1,500

Funding Sources:	
CDBG	$14,770
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$14,770
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$14,770

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Public Service

Project Title
Wellington Heights Neighborhood Association - Resource Person

Description
Staff and administrative costs for a resource person at the Wellington House to provide referral assistance, youth mentoring services, and employment skills tutoring.

Objective
The City will continue to support a variety of public services, ranging from meeting basic needs to achieving self-sufficiency.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
392 15th Street SE, Cedar Rapids, IA 52403

Project ID	**Local ID**
0024	B26
HUD Matrix Code/CDBG Citation	
05 Public Services, general 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Area 570.208(a)(1)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 400

Funding Sources:	
CDBG	$5647
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$5647
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$5647

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Listing of FY2009 Proposed Projects

Jurisdiction Name: Cedar Rapids, IA

Priority Need Category
Homeless/HIV/AIDS

Project Title
Willis Dady Emergency Shelter - Case Management

Description
Funding for a case manager to provide supportive services for homeless men and families, including emergency shelter.

Objective
To serve the need for the provision of emergency shelter, transitional housing, and permanent housing for its homeless population. The City, in partnership with others, will address gaps through expanded support for existing emergency shelter and transitional housing facilities plus provide enhanced support for selected supportive service providers.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
1247 4th Avenue SE, Cedar Rapids, IA 52403

Project ID	**Local ID**
0022	B24
HUD Matrix Code/CDBG Citation	
03T Operating Cost of Homeless Program 570.201(e)	
Recipient	
Subrecipient Public 570.500(c)	
CDBG National Objective	
Low/Mod Limited Clientele 570.208(a)(2)	
Start Date (mm/dd/yyyy) 07/01/2009	**Completion Date** (mm/dd/yyyy) 06/30/2010
Performance Indicator/ Accomplishment Type 01 People	**Annual Units of Accomplishment** 288

Funding Sources:	
CDBG	$2,220
ESG	$0
HOME	$0
HOPWA	$0
Total Formula	$2,220
Prior Year Funds	$0
Assisted Housing	$0
PHA	$0
Other Funding	$0
Total	$2,220

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

City of Cedar Rapids
FY09 Action Plan
Funding Sources

Entitlement Grant	1,817,779
Unprogrammed Prior Year's Income not previously reported	0
Surplus Funds	0
Return of Grant Funds	0
Total Estimated Program Income (from detail below)	180,000
Total Funding Sources:	**$1,997,779**

Estimated Program Income			
	Description	**Grantee**	**Subrecipient**
1.	HOME Rental Rehabilitation	90,000	0
2.	CDBG Owner-Occupied Rehabilitation	90,000	0
3.		0	0
4.		0	0
5.		0	0
6.		0	0
7.		0	0
8.		0	0
9.		0	0
10.		0	0
Total Estimated Program Income:		**$180,000**	**$0**

GEOGRAPHICAL DISTRIBUTION OF FUNDS AND LOW / MODERATE INCOME (AREA) BENEFIT

Cedar Rapids is a relatively small, compact, city. Geographic analysis indicates that the housing needs of the community are not geographically concentrated. As such, the programs designed to address most housing problems are city-wide in scope, whether these problems are among the renter or the owner population. Community development (public service / improvement) programs are more geographically targeted given the need to address neighborhoods which suffer from higher concentrations of poverty and blight.

Following are maps showing the geographical distribution of proposed activities. This includes only those projects that are site-specific, which may be mapped by location. Activities offered throughout the City, or otherwise widely dispersed by serving a substantially large area, are not shown.

The first series of maps identify respective proposed activity locations as an overlay to shaded areas of the City with a predominance (51% or higher) of low and moderate income persons (at or below 80% of median). All activities which may be mapped by location are first shown on a single city-wide map. Individual service area maps immediately follow, showing only those activities which are qualified by national objective as principally providing low and moderate income benefit on an area basis. These area benefit activities have been determined to serve the respective neighborhood association within which they are located; each of which has a predominance of low- and moderate-income persons residing within their boundary.

In regard to income qualification for "area benefit" by activity, it should be noted that both 1990 and 2000 Census data have been included within the Appendix ("B") of this plan for presentation / comparison within a common table. The result is that essentially all areas / activities previously qualified with 1990 Census data were qualified by 2000 Census data. A separate tabulation is included with the appendix material that identifies 2000 Census determinations for the proportion of lower (low and moderate) income persons respectively located within neighborhood project (service) areas.

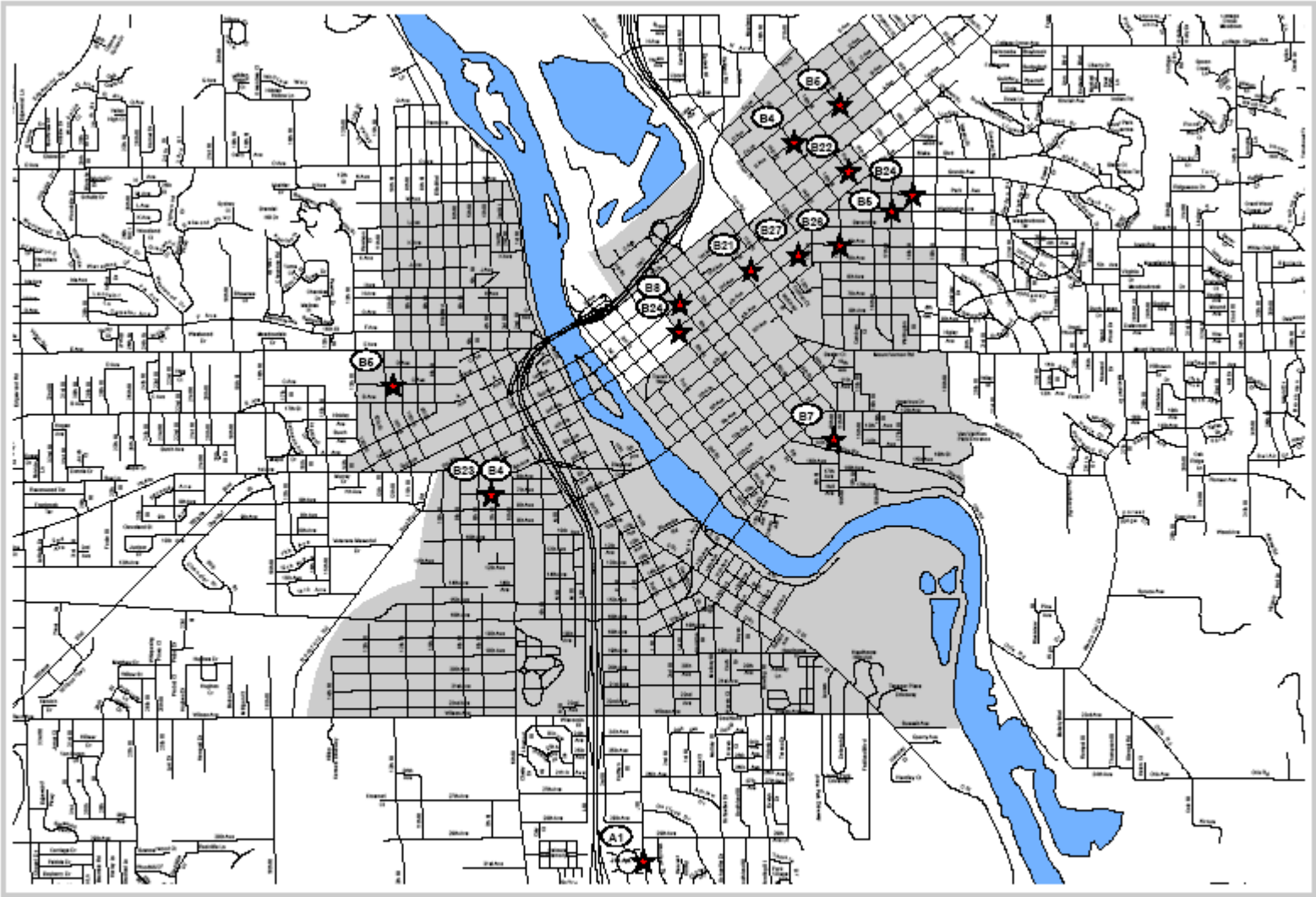
The only block group that did not continue to demonstrate a predominance of low and moderate income persons with 2000 Census data compared to 1990 Census data on its merit is #25-1. This block group is 50.4% "low/mod," and just slightly below the 51% or more threshold. However, because block groups #2 & #3 of Tract #25 are significantly more than the 51% threshold, (respectively, 82.5% & 58.2%), the weighted average for all of Tract #25 is a well qualified 63.7%. This means any proposed activity within the tract, with that service area, will qualify on the basis of providing area benefit to low and moderate income persons. Regardless, it should be noted that no activity is presently proposed for "area benefit" implementation specifically within 2000 Census Tract 25, Block Group 1.

The comparison between the "old" and “new" census data further demonstrates that the application of HUD's Community 2020" software within this annual consolidated plan remains a valid mapping tool for the purpose of illustrating "low/mod" area benefit qualifications (i.e., shading overlay on base street maps). All (neighborhood association) service areas previously qualified (and shaded) for "low/mod" income benefit with 1990 Census data remain qualified with 2000 Census data.

Other low and moderate income activities not qualified by service areas with benefit to a predominance of low and moderate income persons are either qualified by direct benefit (to individual persons / households) or benefit to a limited-clientele (select groups with a predominance of low and moderate income persons). Some special populations (such as severely handicapped, frail elderly, at-risk / abused, etc.) are qualified according to a presumed low and moderate income benefit.

No activities are proposed to be qualified by addressing a particular urgency.

Note: The above narrative principally applies to proposed activities to be implemented with Community Development block Grant (CDBG) Program funds. Proposed HOME funded activities are all qualified according to the provision of benefit for lower income persons, but at different proportions.



Cedar Rapids, IA

FY09 CDBG Action Plan - Activity Sites

2009 Consolidated Plan

- Activity Locations
- Low/Moderate Income Areas
- Streets
- Cedar River

1:31,680

1 inch equals 2,640 feet

0 — 2,000 Feet

Cedar Rapids GIS Department
Information Technology
3851 River Ridge Drive NE
Cedar Rapids, Iowa 52402
319.286.5127
www.cedar-rapids.org

Created March 12, 2009

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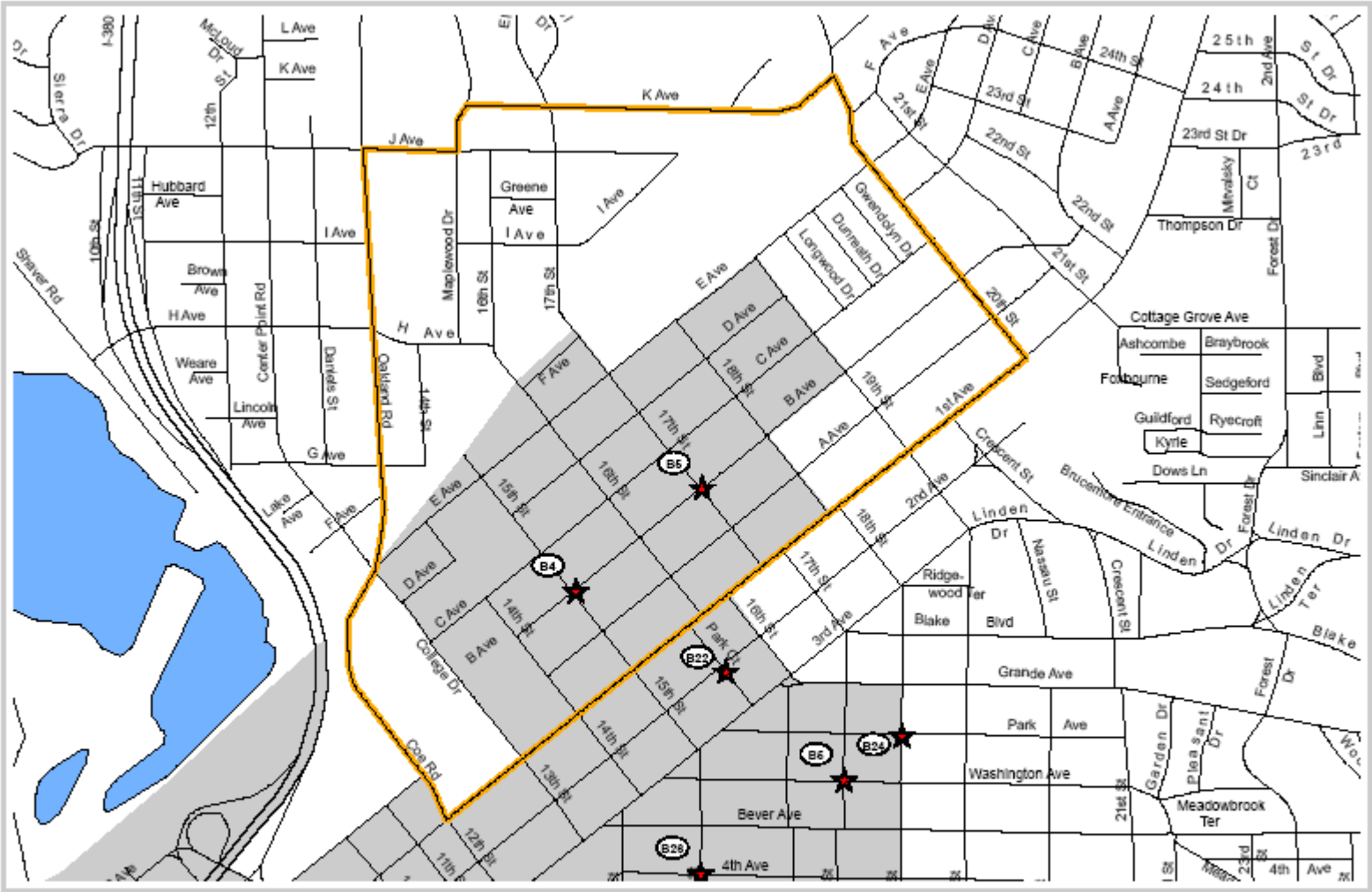

Cedar Rapids, IA

FY09 CDBG Action Plan - Activity Sites
Mound View

2009 Consolidated Plan

- Activity Locations
- Mound View
- Low/Moderate Income Areas
- Streets
- Cedar River

1:12,000

1 inch equals 1,000 feet

0 — 2,000 Feet

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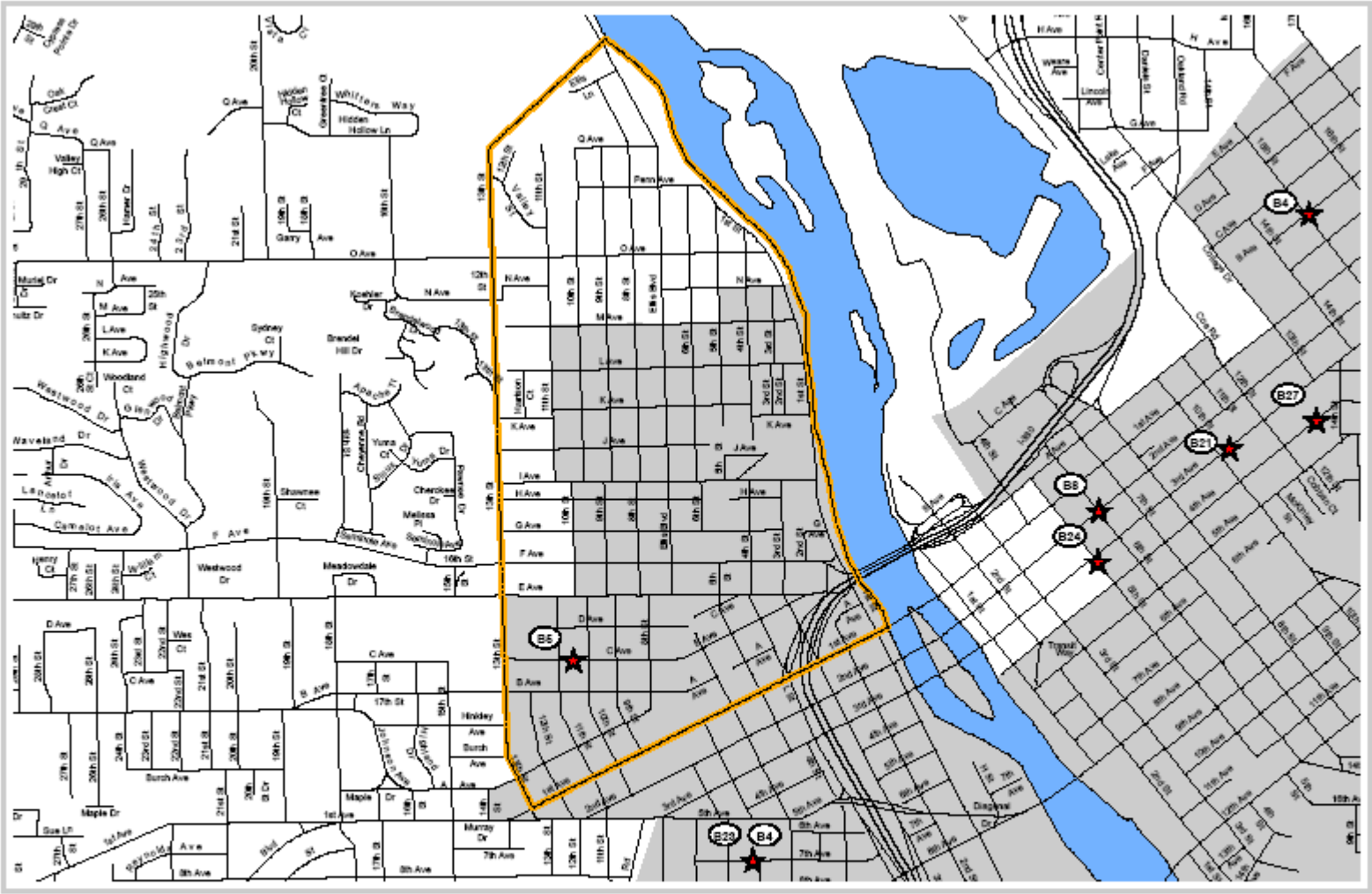

Cedar Rapids, IA

FY09 CDBG Action Plan - Activity Sites
Northwest Area

2009 Consolidated Plan

- Activity Locations
- Northwest Area
- Low/Moderate Income Areas
- Streets
- Cedar River

1:18,000

1 inch equals 1,500 feet

0 — 2,000 Feet

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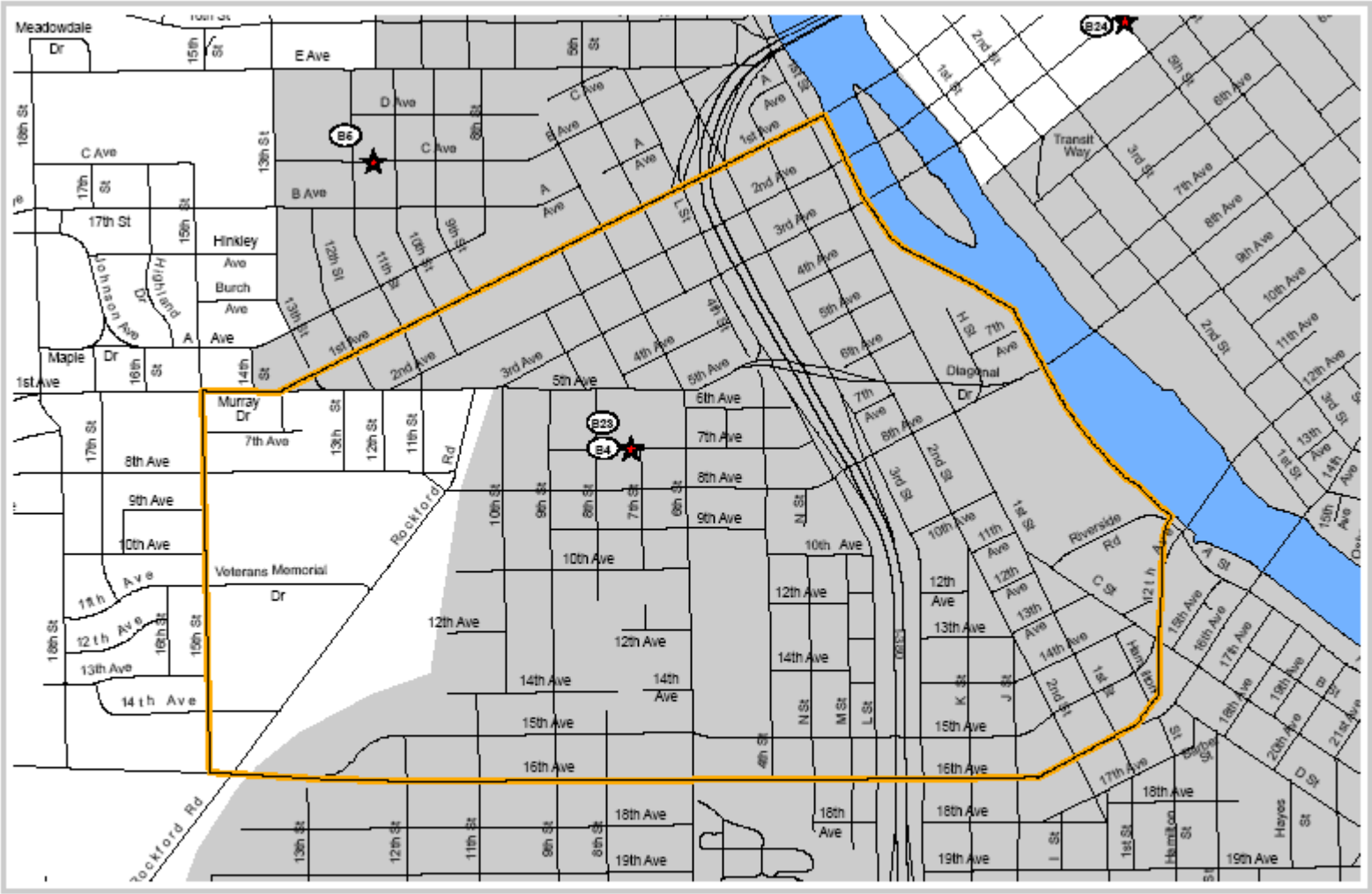

Cedar Rapids, IA

FY09 CDBG Action Plan - Activity Sites
Taylor Area

2009 Consolidated Plan

- Activity Locations
- Taylor Area
- Low/Moderate Income Areas
- Streets
- Cedar River

1:12,573

1 inch equals 1,047.788824 feet

0 — 2,000 Feet

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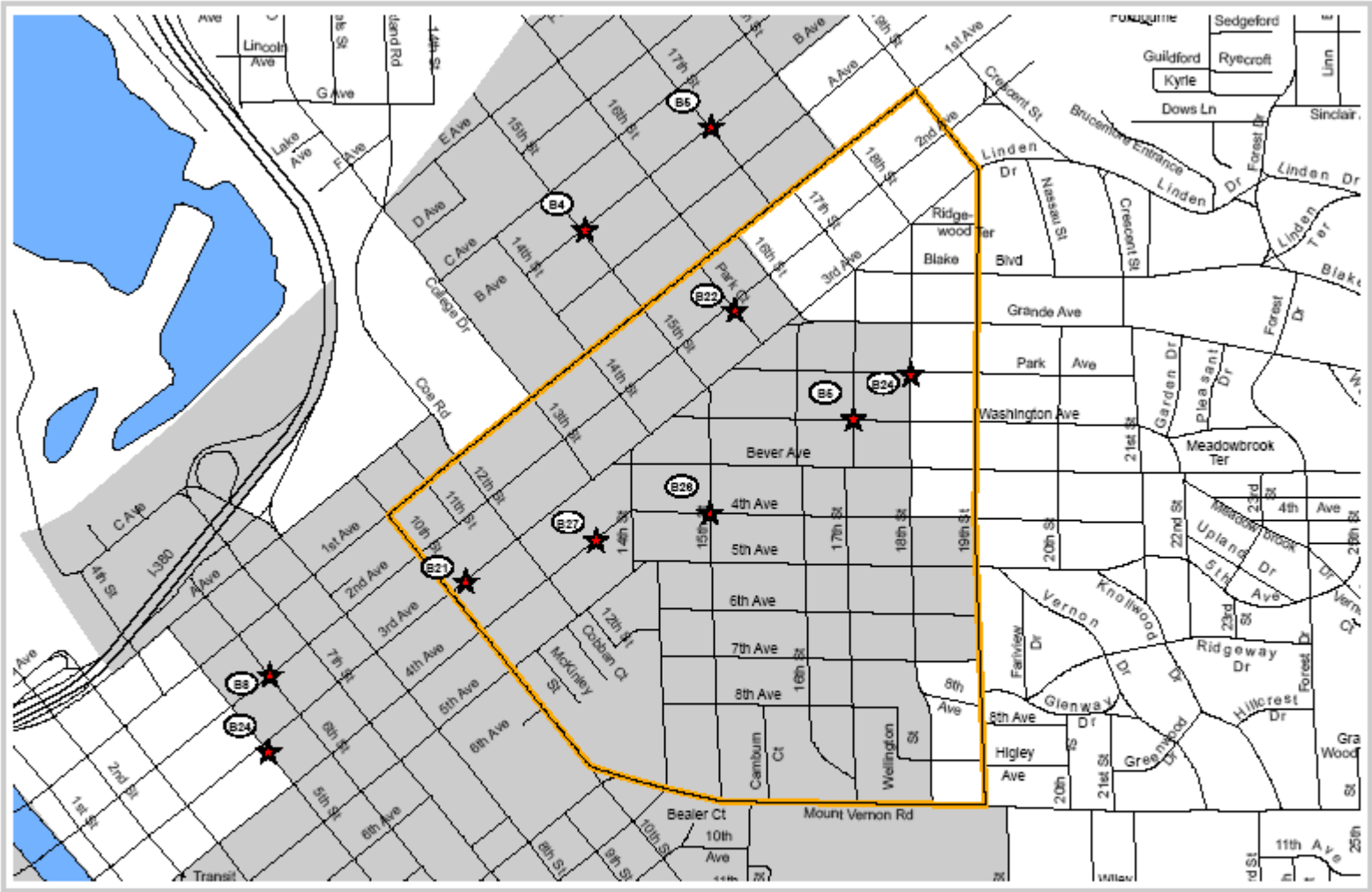

Cedar Rapids, IA

FY09 CDBG Action Plan - Activity Sites
Wellington Heights

2009 Consolidated Plan

- Activity Locations
- Wellington Heights
- Low/Moderate Income Areas
- Streets
- Cedar River

1:12,000

1 inch equals 1,000 feet

0 — 2,000 Feet

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OUTCOME PERFORMANCE MEASUREMENT

The purpose of the following discussion is to describe the outcome performance measurement system established by HUD. This is intended to clarify the distinction between terms for funding applicants, and how the process is applied locally.

For background it should first be noted that on June 10, 2005 the U.S. Department of Housing and Urban Development (HUD) issued a "Notice of Draft Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs; Request for Comments; Notice". The purpose of the notice was to establish a framework for development of a performance measurement system for key Housing and Community Development Programs of HUD; such as the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs.

On October 28, 2005, a memorandum from Nelson R. Brégon, (HUD General Deputy Assistant), provided an update on development of the performance measurement system. While the system still remained under development, the memorandum encouraged entitlement communities to begin establishing procedures for implementation as part of HUD's Integrated Disbursement and Information System ("IDIS"); the electronic compilation of reporting data and conveyance of funds. It was noted that instructional training sessions were being planned for spring, 2006, with a functional system to be engaged in the fall, 2006.

Based on guidance provided by the June 10, 2005 Notice, a performance measurement system was initially incorporated thereafter into the City's Annual Consolidated Plan. As suggested, recognizing final provisions from HUD were pending at that time, intent was to proceed to the extent practicable to establish guidelines for data collection to be compiled and (eventually) entered into IDIS.

Based on further guidance from HUD sponsored Performance Measurement Training conducted August 17-18, 2006 in Chicago, Illinois, it is noted that any changes to outcome performance criteria established by the City (such as objectives, outcomes, indicators, goals, etc.) is not considered a "substantial change" that otherwise would require formal amendment of either a Consolidated Annual Action Plan or Five-year Strategy. Therefore, such "edits" may be made at any time as an informal administrative function by City Staff.

The following explanation of HUD's performance system begins with a general description of terms and concept. It then progresses with a more explicit description of how activity data is specifically to be collected and compiled for input into HUD's Integrated Disbursement and Information System ("IDIS").

To begin, it should be noted that in its simplest form, a performance measurement system should answer the question, *"What is to be accomplished from the expenditure of program funds in terms of benefit(s) to be realized, through a change in conditions, status, attitudes, skills, knowledge, or behavior?"* <u>In order to respond to that question,</u>

HUD's performance measurement system concluded that a **"Statement of Result"** from a funded activity should be modeled after a "formula" that comprises: **activity description** + **output** + **outcome** + **objective**.

These terms are respectively defined as follows:

Activities are objects produced or services undertaken with inputs (resources dedicated to, or consumed by, an activity that is designed to target a specific objective, such as money; staff; volunteers; facilities; equipment; supplies, etc.) to fulfill a targeted objective. Included are strategies, techniques, and types of treatment that comprise a production process or service methodology. An example of an activity may be to rehabilitate deteriorated homes.

Outputs are the direct products or services of an activity. They are usually measured in terms of the volume of (quantifiable) work accomplished, such as number of people served, number of loan applications processed, number of units constructed or rehabilitated, linear feet of curbs and gutters installed, or numbers of jobs created / retained. Outputs are always quantitative; a count of what's been produced, who's been served, etc.

Outcomes are the benefits that result from an activity. *Outcomes relate to a change in conditions, status, attitudes, skills, knowledge, or behavior.* As a generalization, a typical common outcome is improved quality of life for program participants. Other, more specific examples of outcomes may be: improved quality of local housing stock; revitalization of a neighborhood; reduced crime; increased learning skills by youth; better ability for independent living by seniors; etc.

Objectives quantify measurable stepping-stones targeted for attainment as progress is made through activity implementation toward solution of the problem or need (i.e., the goal). An example of an objective may be to make *"x"* number of deteriorated homes safe, decent and sanitary every year.

THREE SPECIFIC OBJECTIVES ARE RELATIVE TO PROGRAM FUNDING:

1. **Creating (or Enhancing) Suitable Living Environments.** Applicable to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.

2. **Providing Decent Housing.** Applicable to housing programs where the purpose is to meet individual family or community needs, and not programs where housing is an element of a larger effort (such as would otherwise be applied under the "Suitable Living Environment" Objective).

3. **Creating Economic Development Opportunities.** Applicable to activities that are related to economic development, commercial revitalization, or job creation.

THREE SPECIFIC OUTCOMES ARE RELATIVE TO STATED OBJECTIVES:

1. **Availability/Accessibility.** As defined by HUD, this category is applicable to activities that make up services, infrastructure, housing or shelter that is available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available to low- and moderate-income people. *As further locally defined, this includes public service activities that originally satisfied the eligibility threshold requirement of either being a new activity or a substantial increase to an already existing activity that would provide availability / accessibility to individuals. In a sense this could possibly be considered "sustainability", except the activity is not directed toward a particular targeted / geographical area (for example a community policing program) but, rather, individuals or households. This also includes something newly developed or made available that previously did not exist, or is substantially improved.*

THE OUTCOME OF AVAILABILITY/ACCESSIBILITY RELATES TO STATED OBJECTIVES AS:
a. Through new or improved Availability / Accessibility, the creation or enhancement of a Suitable Living Environment.
b. Through new or improved Availability / Accessibility, the creation or enhancement of Decent Housing.
c. Through new or improved Availability / Accessibility, the creation or enhancement of Economic Opportunity

2. **Affordability.** As defined by HUD, this category is applicable to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people, including: the creation or maintenance of affordable housing; basic infrastructure hook-ups; or services such as transportation or day care. *As further locally defined, because this includes "maintenance" as a consideration, this includes any low/moderate income housing where an income payment is typically needed for the occupant's mortgage or rent that is rehabilitated. It also includes activities that provide a service otherwise readily available but un-affordable to low/moderate income persons (such as medical health care).*

THE OUTCOME OF AFFORDABILITY RELATES TO STATED OBJECTIVES AS:
a. Through new or improved Affordabilty, the creation or enhancement of a Suitable Living Environment.
b. Through new or improved Affordabilty, the creation or enhancement of Decent Housing.

c. Through new or improved Affordabilty, the creation or enhancement of Economic Opportunity

3. **Sustainability.** As defined by HUD, this category is applicable to (multiple) activities or services that are directed toward improving communities or neighborhoods (to make them livable or viable) by providing benefit to low- and moderate-income people or by removing or eliminating slums or blighted areas. *As further locally defined, (beyond HUD's above noted targeting of particular geographical areas for the purpose of coordinated / comprehensive revitalization), this also includes rehabilitation / renovation activities for public facilities (including shelters).*

THE OUTCOME OF SUSTAINABILITY RELATES TO STATED OBJECTIVES AS:
a. Through new or improved Sustainability, the creation or enhancement of a Suitable Living Environment.
b. Through new or improved Sustainability , the creation or enhancement of Decent Housing.
c. Through new or improved Sustainability, the creation or enhancement of Economic Opportunity

Therefore, conceptually, a "Statement of Result" may be structured by respectively incorporating the following elements:

1. ***Through the activity of*** *(*insert description*)*

2. ***(*** *" x "* ***) number of***

3. ***persons****,* ***households, or units***

4. ***will have (or provide) new or improved (or continued)***

   availability/accessibility*,* ***affordability, or sustainability***

5. ***by creating or enhancing:***

   a suitable living environment;

   decent affordable housing; or

   economic development opportunity

For each funded activity, it is expected that grantees / sub-recipients will report on:

1. Amount of money leveraged (from other federal, state or private sources).

2. Number of persons, households, or units assisted.

3. Income levels of persons or households by 30%, 50%, 60% or 80% of area median income (per applicable program requirements) – with area benefit activities to show the total number of persons served and the percentage of low- and moderate-income persons served. Note: Not applicable to economic development awarding funding on a "made available basis".

4. Number of communities/neighborhoods assisted.

5. Race, ethnicity and disability *(and number of elderly provided housing assistance)*.

Therefore, (although possibly subject to change when actually implemented, and not considered a "substantial change" that otherwise would require formal amendment, as opposed to "edit"), following are anticipated Result Statements (which have been projected) for proposed Federal FY09 HOME & CDBG Program funded activities.

HOME Investment Partnership Program:

A1 - $399,000 - Affordable Housing Network – Cedar Valley Apartments Rehabilitation
20 units will have improved affordability through the provision of rehabilitation assistance to replace windows and doors with more energy efficient materials for the purpose of creating decent affordable housing.

Objective:	☐ Suitable living environment	☒ Decent affordable housing	☐ Create economic opportunities
Outcome:	☐ Availability/ accessibility	☒ Affordability	☐ Sustainability
Output Indicator:	☐ Persons	☐ Households	☒ Units

A3 - $52,040 - City Housing Services – HOME Program Administration

This is a program administration activity that is not applicable to performance measurement.

A4 - $69,363 - City Housing Services – First-Time Homebuyer Assistance
11 households will have improved access to affordable housing through the provision of down payment assistance for the purpose of creating decent affordable housing.

Objective:	☐ Suitable living environment	☒ Decent affordable housing	☐ Create economic opportunities
Outcome:	☐ Availability/ accessibility	☒ Affordability	☐ Sustainability
Output Indicator:	☐ Persons	☒ Households	☐ Units

<u>Community Development Block Grant (CDBG) Program</u>:

<u>Planning & Administration Activities</u>

The following planning and administration activities are not applicable to performance measurement:

B14	$154,984	City Housing Services	Administrative Staff Costs
B16	$57,915	City Housing Services	CDBG Administrative Overhead
B19	<u>$46,539</u>	City Housing Services	Analysis of Impediments to Fair Housing
	$259,474	Subtotal	

<u>Public Service Activities</u>

B2 – $6317 – Aging Services – Home Safety Check
40 seniors will have improved access to a suitable living environment through the provision of services that address home security, fire safety, and prevention of accidental falls, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B4 - $8170 – Big Brothers Big Sisters – One to One Mentoring
140 at-risk youth will have access to a suitable living environment through the provision of mentoring services, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B5 - $41,220 – Boys & Girls Club – Youth Development
700 youth will have access to a suitable living environment through the provision of after-school and summer programs, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B7 - $19,612 – Community Health Free Clinic – Specialized Staff Salaries
2500 persons will have improved access to a suitable living environment through the provision of medical health services, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B8 - $4,805 – Ecumenical Community Center Foundation – CompuPlace
50 persons will have improved access to a suitable living environment through the provision of services to persons with disabilities to develop computer skills, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B11 - $41,425 – HACAP – Transitional Housing Services
66 people will have increased access to affordable housing through the provision of transitional housing services, for the purpose of creating affordable housing.

Objective:	☐ Suitable living environment	☒ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B12 – $4530 – HACAP – Housing Counseling Mortgage Foreclosure Prevention
50 people will have improved access to a suitable living environment through the provision of housing counseling services that help to obtain, maintain, and retain homes for low-income households, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B13 - $5914 – Heritage Agency on Aging – Money Management Program
25 seniors will have improved access to a suitable living environment through the provision of financial management services, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B22 - $4,970 – Mission of Hope – Homeless Facility Operations
50 people will have improved access to a suitable living environment through the provision of emergency shelter to the homeless, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B23 - $15,306 – TANA – Kids' Club
63 youth will have improved access to a suitable living environment through the provision of before and after-school recreational programming, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B24 - $14,770 – Waypoint Services – Case Management Services
1500 people will have improved access to a suitable living environment through the provision of supportive services for homeless women and children, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B26 - $5647 – Wellington Heights Neighborhood Association – Resource Person
400 people will have improved access to a suitable living environment through the provision of referral assistance, youth mentoring services, and employment skills tutoring at the Wellington House neighborhood resource center, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

B27 - $2,220 – Willis Dady Emergency Shelter – Case Management Program
288 people will have improved access to a suitable living environment through the provision of case management services at the Willis Dady Emergency Shelter, for the purpose of creating a suitable living environment.

Objective:	☒ Suitable living environment	☐ Decent affordable housing	☐ Create economic opportunities
Outcome:	☒ Availability/ accessibility	☐ Affordability	☐ Sustainability
Output Indicator:	☒ Persons	☐ Households	☐ Units

Other Physical Improvements

B1 – $7895 – Aging Services – Chore Services
5 housing units will provide improved affordability allowing seniors to age in place through rehabilitation assistance, for the purpose of creating decent affordable housing.

Objective:	☐ Suitable living environment	☒ Decent affordable housing	☐ Create economic opportunities
Outcome:	☐ Availability/ accessibility	☒ Affordability	☐ Sustainability
Output Indicator:	☐ Persons	☐ Households	☒ Units

B17 - $420,017 – City Housing Services – Owner-Occupied Housing Rehabilitation
50 housing units will have improved affordability through the provision of rehabilitation assistance, for the purpose of creating affordable housing.

Objective:	☐ Suitable living environment	☒ Decent affordable housing	☐ Create economic opportunities
Outcome:	☐ Availability/ accessibility	☒ Affordability	☐ Sustainability
Output Indicator:	☐ Persons	☐ Households	☒ Units

NOTE: Companion to this allocation is an additional $401,584 awarded under item B15 to City Housing Services for service-delivery (non-administrative staff costs to implement the activity of owner-occupied housing rehabilitation.

B21 - $13,500 – Margaret Bock Housing – Electrical System Upgrade
34 housing units will have improved affordability through improvements to the electrical system, for the purpose of providing affordable housing.

Objective:	☐ Suitable living environment	☒ Decent affordable housing	☐ Create economic opportunities
Outcome:	☐ Availability/ accessibility	☒ Affordability	☐ Sustainability
Output Indicator:	☐ Persons	☐ Households	☒ Units

LEVERAGE AND MATCH

Subrecipients are encouraged to leverage the HOME Investment Partnership and Community Development Block Grant (CDBG) funding, by seeking other funding sources, to the extent practical. The diversification of funding sources helps to reduce dependence on the HOME and CDBG programs that are annually subject to budget cuts, as the policies shift at the federal level. Leveraging also decreases the amount of HOME and CDBG funding needed for each project, allowing the City to assist more projects.

The City of Cedar Rapids Housing Service Division utilizes three methods of leveraging to maximize affordable housing program dollars.

1. A ten-year no-interest loan that is provided to rental rehabilitation property owners. By spreading the repayment costs over a ten-year period with no interest, this encourages rental property owners to participate in the rehabilitation program and then to rent to low-income tenants for the term of affordability. As repayments are made by the owners, the funds are then "recycled" through the program, enabling program funding dollars to go beyond the initial funding level.

2. A matching contribution from the prospective first time home buyer for down payment assistance. This permits the first time home buyer to have greater equity initially in the home and also allows the City to distribute program funding dollars to more in need. In addition, the first time home buyer has agreed to a lien being placed on the property for the amount of assistance received. By doing this, the City has enabled more low-income persons/families to become first time home buyers, but still has the capability to recapture the costs at a future date. The liens are in effect when the property is vacated, sold, or rented.

3. Liens filed before September 17, 2003: Homeowner rehabilitation activities also require a property lien for the amount of the rehabilitation work that is provided. The rehabilitation lien, however, is on a descending scale so that five percent (5%) is reduced each year that the homeowner remains in the home. When a ten-year period has passed, fifty percent (50%) of the rehabilitation still remains on the lien for the duration of that owner's life in the home. Should the homeowner vacate, sell the property, or decide to rent the property, the amount of the lien would be due at that time.

Rehabilitation effective September 17, 2003 and after, in consideration of the financial assistance provided for rehabilitation, a property lien is signed by the homeowner. The lien is recorded when the work has been completed to recapture part of the assistance if the property is sold, transferred, vacated or used as rental property. Homeowners wishing to refinance their property may request this office to subordinate our lien provided there is sufficient equity to cover the lien. If a formal lien release or lien subordination is required, a written request must be submitted ten (10) days prior. A $75.00 processing fee will be charged to subordinate or release a lien. The rehabilitation lien, however, is on a descending scale so that 10 percent (10%) is reduced each year that the homeowner remains in the home. When the ten-year period has passed, the lien will be forgiven.

In regard to a specific programmatic match, the CDBG Program does not have a match requirement. There is a required match for funding through the HOME Program. The City, however, anticipates the match requirement to be satisfied with excess match generated by activities of the City's Community Housing Development Organizations ("CHDO's") - such as the Hawkeye Area Community Action Program, Inc. (HACAP) and Margaret Bock Housing. Local sources may include private donations, below market interest rate financing, property tax abatement, or municipal infrastructure improvements. In the event that sufficient match is not generated, the City of Cedar Rapids has established an account within the City's general fund for a direct cash contribution.

Following is a table indicating the projects for FY09 that are proposing the use of HOME and CDBG funds to leverage or match other grants. This does not include monies received from all other sources. It only highlights the projects that specifically utilize HOME and CDBG funds to attain additional funds.

Leverage and Match

FY09 HOME & CDBG Projects

Local Code	Agency	Project	Description	FY09 Funds
A3	City Housing Services	First-Time Homebuyer Program	Provision of assistance with down payments for approximately 4 low-income homebuyers, with the buyers participating by providing a percentage of the down payment.	69,363
B15	City Housing Services	CDBG Owner-Occupied Rehab	Provision of assistance for the improvement of approximately 50 owner-occupied houses with the homeowners participating in the actual cost of the rehabilitation, either upfront or through a property lien, based on household income.	420,017
B11	HACAP	Transitional Housing – Services	Funding to leverage $466,174 in HUD Supportive Housing Program monies for support and operational expenses associated with 66 transitional housing units within Cedar Rapids.	41,425
B12	HACAP	Mortgage Foreclosure Prevention	Match for HUD-funded Housing Counseling Program to offer 30 units of housing counseling service that will help to obtain, maintain, and retain homes for low-income households.	4,530
			Total:	**$535,335**
			Percentage of Total FY09 CDBG & HOME Entitlement Grants:	**29%**

AFFORDABLE HOUSING

As it pertains to 24 CFR 91.220(g) for one-year affordable housing goals (with "affordable in accordance with 24 CFR 92.252 for rental and 92.254 for home-owner).

Note: Homelessness is more fully discussed in the following section of the Plan. General public facility improvements that may not be directly attributed to assisting a specific number of households, (for example, facility roof and/or window repair/replacement) are not included in the following.

The number of homeless, non-homeless and special needs households to be provided affordable housing using funds made available to the jurisdiction.

Activity		Homeless	Non-Homeless[1]	Special Populations
A1	Affordable Housing Network – Rental Housing Rehabilitation		20	
A3	City Housing Services – First-Time Homebuyer Program		11	
B1	Aging Services – CDBG Owner-occupied Rehabilitation (Elderly)			5
B17	City Housing Services – CDBG Owner-occupied Housing Rehabilitation		50	
B11	HACAP – Transitional Housing Services[2]	66		
B12	HACAP – Mortgage Foreclosure Prevention[2]		50	
Household Totals		66	131	5
		202		

1 Non-homeless activities may include the provision of assistance to prevent homelessness.
2 Not included in next following physical improvement table, as these funds provide operational assistance.

The number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction.

Activity		Rental Assistance	New Production	Existing Rehabilitation	Existing Acquisition
A3	City Housing Services – First-Time Homebuyer Program				11
A1	Affordable Housing Network – Rental Housing Rehabilitation			20	
B1	Aging Services – CDBG Owner-occupied Rehabilitation (Elderly)			5	
B14	City Housing Services – CDBG Owner-occupied Housing Rehabilitation			50	
B21	Margaret Bock Housing – Electrical System Update			34	
Household Totals		0	0	109	11
		120			

HOMELESSNESS

As it pertains to 24 CFR 91.220(i) for action steps to end chronic homelessness.

The City is proposing to fund various Homelessness Prevention, Homeless Facility Improvement, and Homeless Service activities in Fiscal Year 2009, as listed in this section. As practicable, and as funding is available, the City is also actively supporting the Continuum of Care's Strategic Plan. This includes the following four objectives and action steps, specific to addressing chronic homelessness.

Objective A: To identify the population that experiences chronic homelessness and determine their service needs.
Action Steps
1) To determine a methodology for gathering information on the chronically homeless.
2) To collect information about the chronically homeless population.
   a) Estimate the number of chronically homeless individuals.
   b) Identify the types of disabling conditions they exhibit.
   c) Determine what housing and service needs they have.
   d) Get client input about barriers to getting assistance.

Objective B: To improve access to services for those who are chronically homeless.
Action Steps
1) Develop approaches to strengthen outreach and engagement activities that facilitate enrollment of chronically homeless individuals in treatment and service programs.
   a) Utilize homeless or formerly homeless individuals with outreach activities.
   b) Establish a mobile outreach team to periodically take supplies and services to those living "on the street".
2) Develop a drop-in center that provides a point of entry, emergency services, intake and referral on a 24/7 basis.

Objective C: To improve service coordination to the chronically homeless.
Action Steps
1) Develop a framework that promotes collaboration in providing services.
   a) Establish a menu of "core" community services that are available to assist the chronically homeless, such as case management, mental health and substance abuse treatment.
   b) Establish a menu of "supportive" community services that are available to assist the chronically homeless, such as transportation, education, and child care.
2) Address the needs of the chronically homeless with both mental health and substance abuse issues through the development of a dual diagnosis program.

Objective D: To prevent additional chronically homelessness.
Action Steps

1) Promote programs which ensure that persons returning from institutional or other sheltered settings, such as foster care, do not become homeless.
2) Identify the risk and protective factors for homelessness, as well as preventative interventions that could be used to prevent homelessness among those who are at-risk.
3) Promote the use of effective homeless prevention interventions, such as family strengthening, discharge planning, Assertive Community Treatment (ACT), etc.
4) Provide treatment and supports that contribute to housing stability.

It should be noted that the Continuum of Care's Strategic Plan is periodically reviewed by its Planning and Policy Council and may be subject to modification.

The following table identifies those activities proposed for entitlement funding through the HOME Investment Partnership and Community Development Block Grant (CDBG) Programs that specifically address homelessness within the community. The City's efforts begin with the prevention of homelessness through Owner-Occupied and Rental Rehabilitation Programs. These initiatives assist in providing a decent and safe living environment, while avoiding the deterioration of the affordable housing stock. The City also supports counseling programs, such as the Mortgage Foreclosure Prevention Program, to keep people in their homes. These programs are extremely cost effective, in comparison to the long-term costs of emergency services and shelter.

The City also administers a Section 8 Housing Choice Voucher Program. As part of the Section 8 Housing Choice Voucher Program, families can volunteer to participate in the Family Self-Sufficiency Program. The Family Self-Sufficiency Program that is designed to work with households on a five-year plan to attain financial self-sufficiency, as well as provide rental assistance. The City will continue these efforts to assist those households at risk of homelessness. The community's current network that provides homeless shelters, transitional housing, outreach, and services is extensive. These are special areas of concern addressed through agencies directly involved as part of the "Continuum of Care" effort. The City will provide its continued support to help ensure that these programs are adequately funded.

Another key to success for homeless programs is the need for coordination of the programs. In order to provide a variety of shelter and services opportunities, without duplication of effort or gaps in service, communication is critical. The Local Housing Coordinating Board provides a forum for this type of cooperative communication.

Finally, the community must be prepared to adapt as the socio-economic climate changes. As the homeless population shifts due to demographic or economic trends, service providers must work to meet new needs. Though this is a challenge, open lines of communication will help facilitate an effective response from the Continuum of Care network.

Please note that the next section, entitled, "Anti-Poverty Strategy," contains additional information regarding local initiatives, including homeless prevention, emergency shelter, transitional housing, homeless services, and self-sufficiency programs.

Homelessness

FY09 CDBG & HOME Projects

Local Code	Agency	Project	Type of Assistance	Description	FY09 Funds
B 1	Aging Services	Chore Services	Homelessness Prevention	Provision of rehabilitation for 4-6 homes, with the assistance of volunteers, to allow seniors to "age in place"; $2,000 or 10% of grant for service delivery costs.	7,895
B 17	City Housing Services	Owner-Occupied Rehab	Homelessness Prevention	Provision of assistance for the improvement of approximately 50 owner-occupied structures within the City of Cedar Rapids.	420,017
B 11	HACAP	Transitional Housing - Services	Homeless Services	Funding to leverage $466,173 in HUD Supportive Housing Program monies for support and operational expenses associated with 66 transitional housing units within Cedar Rapids.	41,425
B 12	HACAP	Housing Counseling	Homelessness Prevention	Funds for a portion of two Housing counselor positions, leveraging a requested $25,000 HSOG State Grant Application, to offer housing counseling services that help to obtain, maintain, and retain homes for low-income households.	4,530
B 13	Heritage Area Agency on Aging	Money Management Program	Homelessness Prevention	Funding to support staff and administrative expenses of the program that uses volunteers to assist low-income senior citizens in management of their finances.	5,914
B 22	Mission of Hope	Homeless Facility Operations	Homeless Services	Funding for staffing and operating expenses for the Mission of Hope Shelter House located at 211 Park Court SE.	24,970
B 21	Margaret Bock Housing	Electrical system upgrade	Homelessness Prevention	Funding for rehabilitation/upgrade of the electrical system to improve 34 units of single room occupancy housing.	13,500
B 24	Waypoint Services	Madge Phillips Center - Case Management	Homeless Services	Fund Case Manager position to provide supportive services for approximately 1,500 homeless women & children at the facility, including emergency shelter and the drop-in resource center services.	14,770
B27	Willis Dady Shelter	Case Management	Homeless Services	Fund Case Manager position to provide supportive services to homeless men and families at the shelter.	2,220
				Total:	**$ 535,241**
				Percentage of Total FY09 CDBG & HOME Entitlement Grants:	**29%**

ANTI-POVERTY STRATEGY

Based on 2000 Census data, about 8% percent of the households in Cedar Rapids have an income below the poverty level. Of these, 19% live in traditional two-parent families and over 60% of these families have a female head-of-household with children.

Due to the many numerous and complicated factors associated with the causes of poverty, the strategy to reduce poverty is also complex. The City's anti-poverty strategy is not aimed at simply meeting the need for shelter and food. Instead, the focus is on long-term solutions for preventing poverty. The strategy incorporates the Continuum of Care approach, providing programs and services to meet the differing needs of individuals as they progress toward financial self-sufficiency. Please note that the additional information regarding the local Continuum of Care effort is provided in the following section of the Annual Action Plan.

Goals, Programs, and Policies to Reduce Poverty

During the preparation of the Consolidated Plan Five-Year Strategy, community leaders, focus groups of various service providers, and citizens discussed the specific needs of those living in poverty. Based on the input provided, the City has developed four main goals to reduce poverty. Following is a discussion of these goals, along with a list of current programs addressing the anti-poverty strategy.

1. Provision of Affordable Housing

Households below the poverty level need varying levels of assistance in order to live in a safe, decent, and sanitary environment. The community must provide emergency shelter, transitional housing, direct rental assistance, below market rents, and homeownership initiatives to facilitate the successful progression toward financial independence.

The City currently has five shelters and four transitional housing programs, serving the different homeless populations, including families, women with children, and youth. These programs are coordinated through the Continuum of Care effort headed by the Local Housing Coordinating Board with staff support from the Linn County Community Services.

As households move toward permanent housing, the Affordable Housing Network (AFN) provides assisted multi-family rental properties and deposit payment plans[1]. However, a rental subsidy is often needed. The City's Housing Services Division administers Rental Assistance Programs, such as the Section 8 Housing Choice Voucher Program, providing direct rental assistance to qualified households. Unfortunately, there is waiting list for rental assistance and it is unlikely the community will ever access the funds necessary to meet all of these needs.

According to a housing need analysis, Cedar Rapids currently has an adequate supply of affordable housing stock. However, the preservation of this valuable asset is critical to avoid a future shortage of affordable units. The City's Housing Services Division promotes the improvement of affordable housing through the HOME and CDBG Owner-Occupied and Rental Rehabilitation Programs. The availability of affordable homes and direct homeownership initiatives are important for those households reaching the end of the Continuum of Care spectrum, achieving complete financial independence.

2. Creation of Quality Job Opportunities

The obvious solution to reducing poverty is to increase household income. Economic development initiatives are primarily promoted in partnership with the City by a division within the Chamber of Commerce called “Priority One”. The City will continue to support economic development initiatives that create quality job opportunities. By increasing not only the jobs available, but the average wage of these jobs, the City can help to reduce the number of households living in poverty. These local incentives often couple job training with efforts that retain existing and create new employment.

3. Enhancement of Supportive Services

Regardless of the job opportunities available, many households are unemployed or underemployed due to physical or mental health issues. Other situations leading to poverty include domestic violence and substance abuse. These obstacles are not easily overcome and require extensive supportive services.

The community has many service providers offering assistance. Adequate funding of these programs, however, is a constant challenge. In addition, the need for continued coordination of effort is another key to the efficient provision of supportive services. Coordination is critical, especially as many households require more than one type of service. This problem is exemplified by those dually-diagnosed with mental illness and substance abuse.

The Local Continuum of Care Planning and Policy Council is one mechanism used to bring support service providers “to-the-table” on a regular basis. This organization also helps to connect the housing providers with the support service agencies. By continuing to keep the lines of communication open among providers, the support services can more effectively meet the needs of the community.

4. Promotion of Self-Sufficiency Programs.

Another strategy in the reduction of poverty is the emphasis on programs that empower people to become self-sufficient. These programs include education & job training, child care, transportation, and financial management.

Again, many of these programs must be provided in tandem with one another. For example, providing an educational opportunity is only beneficial to a single-mother when child care services are also provided. Likewise, a lack of transportation may preclude an unemployed person from a job training opportunity at 7:00 p.m., when bus services have ceased.

In addition to addressing the funding needs of self-sufficiency programs, the City will continue to work with service providers to improve coordination efforts. The identification of unmet needs and changing socioeconomic factors is critical to providing the opportunity for those in poverty to achieve economic self-sufficiency.

Following is a listing of established programs offered by the City of Cedar Rapids, Linn County, and HACAP that address these anti-poverty issues:

City of Cedar Rapids, Iowa

(1) Section 8 Housing Choice Voucher Program: Provides rental assistance to low-income families that can assist up to 1,265 families per month. In addition, the Section 8 Housing Choice Voucher program can provide homeownership assistance. The families being helped include the disabled and the homeless.

(2) Section 8 Family Self-Sufficiency Program: Designed to set up achievable goals over a five-year period for 120 families that will lead them to become self-sufficient and free from all welfare programs, but not necessarily the Section 8 rental assistance program.

(3) Tenant-Based Rental Assistance (TBRA) Program: Assistance with utility and security deposits are provided for Section 8 participants.

(4) Community Development Block Grant (CDBG) and HOME Owner-Occupied Rehabilitation Programs: Low-income homeowners are provided several types of housing rehabilitation programs. Waiting lists have been established for Comprehensive Rehabilitation Program. One other type of assistance, Emergency Assistance, does not require a waiting list. The applications for these assistance programs are processed immediately.

(5) HOME Rental Rehabilitation Program: Provides assistance to rental property owners by funding expenses to rehabilitate the property through a ten-year, no-interest loan. These owners have agreed to provide affordable housing to HOME-eligible participants for the term of affordability.

(6) Technical Assistance: Subrecipient assistance and monitoring are provided to agencies receiving funding for a variety of housing and public facilities rehabilitation projects.

(7) The City of Cedar Rapids has provided HOME funds to several non-profit organizations to build new rental housing to address populations that experience difficulties in obtaining housing, such as: the disabled; chronically homelessness; and offenders. The new construction projects have affordable rents as defined by the HOME program and have or will participate in the Section 8 Housing Choice Voucher Program.

Linn County Community Services

(1) **Linn County General Assistance Program:** Offers assistance to eligible poor and needy legal residents who are ineligible for or awaiting approval from state and federal assistance programs or whose needs cannot be fully met by their own means or other assistance programs. Assistance is provided on a temporary basis for a limited period of time and can be used for food/non-food, utilities (electric, gas or water), rent or mortgage interest payments, and burial. Poor residents may receive ongoing assistance, provided that they are under a doctor's care (permanently unable to work) and applying for SSI/SSDI. Applicants who apply for and diligently pursue SSI/SSDI benefits may continue to receive assistance until their application is successful or until a determination is made at the Administrative Law Judge level that the applicant does not have a

qualifying disability. Needy residents are limited to no more than two months of assistance within a twelve-month period.

(2) **Staff Support for the Linn County Continuum of Care Planning & Policy Council and the Linn County Local Homeless Coordinating Board:** Linn County Community Services' personnel staff these meetings, which bring together housing and homeless programs with supportive service providers to address common issues within the community.

Hawkeye Area Community Action Programs (HACAP)

(1) HUD Counseling: Provides housing counseling and referrals in the areas of homeownership, tenant/landlord relations, Home Equity Reverse Mortgage, and prevention of mortgage foreclosure.

(2) Transitional Housing Programs: Provides 65 units of transitional housing and supportive services for homeless families in both scattered site and congregate settings.

(3) HACAP Second Steps Housing: Provides 8 units of subsidized housing for transitional housing graduates or persons with extremely low income>30% median income. Limited supportive services may also be provided. Section 8 Housing Vouchers are accepted.

(4) Employment Opportunities Program: Provides on-site training for transitional housing homeless adults in job readiness and job skills. Provides referrals to other community resources and assesses client barriers.

(5) Homeless Children's Trust Fund: Provides "Back to School" supplies and a Christmas event with volunteer companion shopping for homeless children. Also, provides emergency needs and emergency short-term childcare throughout the year.

(6) Low-Income Home Energy Assistance Program (LiHeap): Provides energy assistance to help with winter heating bills. Also, provides assessment and resolution services to help prevent shut offs. Persons eligible for this program are also protected by the winter shutoff moratorium.

(7) Child Care Resource and Referral: Provides referral to licensed child care providers, provides training for daycare providers, and provides a lending library of equipment, toys and teaching resources. Provides nutrition training and a subsidy for providing well-balanced meals to low-income children in daycare.

(8) Head Start and Early Head Start: Provides center-based and home-based parent-child-based development and social services for low-income families with children birth to five years old.

(9) Family Alliance: HACAP is a consortium member of this group that provides the Women, Infant and Children's Program (WIC), Maternal Health, Well Child clinics, Preschool testing, lead screening, immunizations and other preventive services for low-income families. WIC provides nutrition education and food vouchers for children and pregnant women for iron and calcium rich foods.

(10) Second Harvest: HACAP is a member of Second Harvest, a program that provides food donated by private resources nationwide for distribution to food banks, agencies and programs that feed low-income persons. A small fee is charged per pound. Commodity foods are also distributed.

(11) Target Families: This program will identify the highest risk families served by HACAP and provide the most intensive and expedited services for those families utilizing all services HACAP provides.

(12) Family Resource Centers: HACAP provides space at their Family Resource Centers for other agencies serving low-income clients in the neighborhood, for meeting space, and for HACAP direct services to low-income families.

CONTINUUM OF CARE

A. Introduction

1. Background

By definition of the U.S. Department of Housing and Urban Development, as promulgated (in part) by provisions of the Federal "Stewart B. McKinney Homeless Assistance Act of 1987":

> *"A Continuum of Care" is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. It includes action steps to end homelessness and prevent a return to homelessness."*

Further, also by Federal / HUD definition, those considered to be "homeless" (only) comprise:

(a) An individual or family which lacks a fixed, regular, and adequate nighttime shelter; or

(b) An individual or family who has a primary nighttime residence that is:

(1) A supervised publicly or privately operated shelter designed to provide temporary accommodations (including welfare hotels, congregate shelters or transitional housing for the mentally ill);

(2) An institution that provides a temporary residence for individuals intended to be institutionalized; or

(3) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (such as a car, camper, abandoned building, barn, or street).

The term does not include any individual imprisoned or otherwise detained under an Act of Congress or a state law.

It is important to note that, under the Federal definition, people who may not have a place of their own to stay as a residence but are imposing upon the provision of shelter by friends and relatives are not considered, (or allowed to be "counted"), as homeless. However, these "near-homeless" persons most certainly are an important consideration due to their immediate, and possibly imminent, high-risk of actually becoming homeless, "but-for" accommodations extended by others.

Special "sub-populations" of those who are homeless also comprise those who are:

Single men; single women; families; youth; elderly; veterans; people with drug / alcohol addiction, people with mental illness; people who are dually or multiply diagnosed; victims of domestic violence; and people living with HIV/AIDS.

In its most basic sense, a "Continuum of Care" is a strategically planned process that

places a priority on progressively moving homeless persons / families to permanent housing with the intent of achieving capacity for independent living. This necessitates dealing with two broad, and sometimes overlapping, categories of problems that predominantly lead to homelessness: (1) crisis poverty and (2) chronic disabilities.

As a model, the components of a Continuum of Care System (as recognized by HUD) include:

a. Outreach, Intake, & Assessment

"Outreach" activities are designed to engage homeless persons / families ("living on the street") and bring them into the system. Examples may include drop-in centers where food, showers, laundry facilities, and counselors are available; coordinating hospital / jail discharge; police referrals; a (24-hour) phone-in "hotline"; mobile vans; provision of inducements (such as sandwiches, blankets, etc.) churches; etc.

"Intake" is finding out the basic immediate needs of a homeless person / family and formally enrolling them in the system.

"Assessment" is finding out what services they need (whether for a broad array of supportive services, or just a few) for the purpose of linking them to shelter, treatment, employment, etc.

b. Emergency Shelter

Emergency shelter is the provision of basic, temporary, overnight sleeping accommodation; sometimes including the provision of a meal and other basic services such as the provision of health care and clothing. Examples of providing emergency shelter may include dormitory-style sleeping, vouchers for motels/hotels, safe havens, etc.

c. Transitional Housing

"Transitional housing" is the provision of temporary housing with supportive services which help homeless persons / families overcome the problems / conditions that caused them to become homeless (for return to independent living, as possible). Through appropriate provision / coordination which may address services for education, substance abuse, and physical / mental health, day care, transportation, family support, etc., the objective is to increase skills and / or income to obtain and remain in permanent housing. Transitional housing may be specifically designed for sub-populations with special problems (mental illness, substance abuse, dual diagnosis, domestic violence, HIV/AIDS, etc.).

d. Permanent Housing and Permanent Supportive Housing

"Permanent housing" inherently implies voluntary residency within lasting shelter with independence. Persons living within emergency care and transitional housing have shelter but no permanency beyond a certain stipulated period of time. For renters, a lease at least provides rights and no arbitrary eviction.

"Permanent Supportive Housing" is voluntary residency within lasting shelter but where persons need supportive services in order to maintain permanency.

Forms of permanent housing / permanent supportive housing may include single family homes, multi-family apartments, manufactured homes, and group homes.

A Continuum of Care is distinguished by characteristics which demonstrate that it is:

- Long range
- Comprehensive and collaborative
- Strategic and
- Based upon an assessment of needs and priorities, with an identification of "gaps" to be filled through proactive improvements which address goals and objectives as part of a local community vision / mission.

Further, an on-going Continuum of Care procedural cycle involves:

- Organizing an annual continuum of care planning process
- Collecting needs data in relation to inventory capacity
- Determining and prioritizing gaps
- Developing short- and long-term strategies with an action plan for improvement and
- Implementing action steps.

2. Relationship to "Consolidated Planning"

Companion to the Federal "McKinney Act", and its specific resources directly targeted at homelessness, (as well as other homeless sources), is the "Consolidated Planning" Process required by the U.S. Department of Housing and Urban Development (HUD). As promulgated by Federal Rules and Regulations at 24 CFR Part 91 et. al., "Consolidated Planning" describes the housing and community development needs of a community and outlines the intended use of funds to address those needs (strategically, over a five year period). In this manner, the Consolidated Plan provides a way to define priorities of improvement for development of viable urban communities with decent housing and a suitable living environment to expand economic opportunities; principally for low- and moderate-income persons.

The primary means to achieve this initiative is to extend and strengthen partnerships between government and the private sector including for-profit and non-profit organizations in the production and operation of affordable housing. The Consolidated Plan serves as a planning document for the community, an application for federal funds under HUD's formula grant programs, a strategy to be followed in carrying out HUD programs, and an action plan to assess performance in implementing these programs. It also serves as a means of coordinating community actions, particularly for HUD and required certification of consistency between grant funded actions and the Consolidated

Plan.

Following are four specific formula entitlement programs, sharing a common fiscal year, which have been directly incorporated into the Consolidated Planning process:

a. Community Development Block Grant (CDBG) Program
Entitlement Program of Cedar Rapids, Iowa

b. HOME Investment Partnership Program
Entitlement Program of Cedar Rapids, Iowa

c Emergency Shelter Grants (ESG) Program
Non-Entitlement Program to Remain Locally Competitive through the State of Iowa.

d. Housing Opportunities for Persons with AIDS (HOPWA)
Non-Entitlement Program Locally Dependent Upon Agency Specific Requests.

As noted in the following descriptions, there are three basic goals of Consolidated Planning, each of which must primarily benefit low and very low-income persons:

a. Provide Decent Housing
Assist the homeless, retain affordable housing stock, increase availability of permanent housing, increase supportive housing for persons with special need, and refrain from discrimination.

b. Provide a Suitable Living Environment
Improve the safety and livability of neighborhoods, increase access to quality facilities and services, reduce the isolation of income groups, revitalize deteriorating neighborhoods, restore/preserve features of special value for historic, architectural, or aesthetic reasons, and conserve energy resources.

c. Expand Economic Opportunities
Create jobs, provide access for credit, and empower people in federally assisted and public housing to achieve self-sufficiency.

The cross-over relationship(s) shared between these processes are directly evident because each Consolidated Plan is required to include a description of its respective community's Continuum of Care. If governmental funding is to be procured for the provision of homeless assistance, a community's Continuum of Care must be reflected in its Consolidated Plan as a "certification of consistency" which justifies proposed improvement based on prioritized need.

In the case of Linn County, Iowa, only the central metropolitan City of Cedar Rapids, Iowa qualifies as an entitlement community for on-going annual formula awards directly from the Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Programs (including eligible funding assistance for homeless projects and activities). Other homeless projects and activities are competitively funded through other assistance programs (such as those available from the State of Iowa). Regardless, reliance is placed on the Consolidated Plan of Cedar Rapids, Iowa for required Continuum of Care certification(s) of consistency. While homeless persons may be located through-out Linn County, Iowa it should be noted that all homeless providers are located within the City of Cedar Rapids, Iowa.

B. Continuum of Care Narrative

Creation of a Local Advisory "Planning and Policy Council"

Upon update of the Five-Year Strategy for the "Consolidated Plan" of Cedar Rapids, Iowa, (for the period from July 1, 2000 through June 30, 2005), it became evident that there was a need for enhancement of the local "Continuum of Care". In particular, it became desirable to expand beyond the more principal / traditional "budgetary" function(s) of the already in-place "Local Homeless Coordinating Board" to form an extensive public-private collaboration with a broad array of coordinating interests and perspectives. A collaboration for active participation / involvement with issues that concern the homeless and special sub-populations (as well as others at-risk of becoming homeless) was realized from such a community partnership. A representative assembly for an improved "Continuum of Care" which (from identification of needs, gaps, and priorities) would formulate policy for a strategic planning process was formed.

In accordance with the "Continuum of Care" definition of the U.S. Department of Housing and Urban Development (HUD), the new advisory entity was charged to facilitate preparation of a community plan which would organize and deliver housing and services to meet the specific needs of people who are homeless. In addition, its plan would address the needs of these individuals as they move to stable housing and maximum self-sufficiency for independent living, including action steps to end homelessness and prevent a return to homelessness.

This initiative began with a special meeting of interested homeless and housing providers, members of the existing Local Homeless Coordinating Board, and City and County staff on July 24, 2000. The focus of attention for that meeting was a technical assistance presentation by Jim Cain of the Iowa Coalition for Housing and the Homeless. In particular, the need for broad-based cross-representation of all interests involved from throughout the county was stressed. However, it was recognized that most local providers are essentially based within the City of Cedar Rapids, but "draw" clientele from far beyond the incorporation. In addition, a systematic approach for the identification of needs, gaps, priorities and strategically planned improvement(s) was emphasized.

Based upon discussions resulting from the technical assistance session, volunteers including staff representatives from the City of Cedar Rapids, Linn County, and United Way (of East Central Iowa), and various housing and homeless service representatives agreed to form a "Steering Committee" to further examine local Continuum of Care issues. The Steering Committee met for the first time on August 24, 2000, and continued meeting on a regular basis through May 2002 to assist with development of the local "Continuum of Care". From initial meetings, a concept was developed that proposed creation of a Continuum of Care "Planning and Policy Council". Integral to the concept for formation of such a "Council" was inclusion of representation from the following topical areas of concern:

a. Homeless Facility / Service Providers
b. Housing (including Permanent Housing & Permanent Supportive Housing)
c. Health Care Associates (including Physical, Mental, & HIV / AIDS)
d. Veterans
e. Business Interests (including Employers, Bankers, Realtors and Landlords)
f. Community Interests (including United Way & Community College)
g. Foundations
h. Neighborhood Organizations
i. Faith-Based Organizations
j. Governmental (including City, County, State & Schools)
k. Rural Interests and
l. Homeless / Special Populations.

To gain community endorsement of the proposed planning process, the Steering Committee held a public meeting on October 10, 2000. Following contributions of discussion from focus groups and public meetings, the Steering Committee led the way for formation of the Council, which held its inaugural meeting on October 30, 2000.

As evidenced by illustration of the accompanying organizational flow-chart, the Council would work in association with the Local Homeless Coordinating Board (and others). Specific distinction of proposed roles and responsibilities comprised the following:

Continuum of Care Planning & Policy Council

The Linn County Continuum of Care Planning & Policy Council (CoC PPC) was established in October 2000 as a voluntary advisory group to help prevent and eliminate homelessness in Linn County. The CoC PPC consists of 45 members from a broad array of community interests who are working together to address homelessness and housing issues. Council meetings are scheduled on the last Monday of every month, unless the proposed date falls on a holiday. In that case they are generally held a week earlier. The Council does not meet during the months of July or December.

The CoC PPC is intended to serve as the primary local entity responsible for managing a systematic process designed to provide appropriate transition to independent living. As such, the Council has assumed responsibility for the following tasks:

- Compiling and sharing pertinent data and information on local homelessness, including the identification of:
  1) The number of persons being served by local homeless and housing programs;
  2) The needs of persons who are homeless or at-risk of becoming homeless;
  3) The needs of other special population groups, such as homeless and runaway youth, the frail elderly, persons with HIV/AIDS, victims of domestic violence, homeless Veterans, persons with substance abuse and/or mental illness, etc.
- Conducting inventories of existing facilities and services.
- Determining unmet needs through a Continuum of Care “gaps analysis” process.
- Prioritizing unmet needs and developing policies and plans, through collaborative partnerships, to most effectively meet those needs, without duplication of effort.
- Coordinating access to available resources in consideration of competing demands.
- Supporting other local homeless and housing initiatives and activities, as appropriate.

Local Homeless Coordinating Board

The principal role of the (existing) Local Homeless Coordinating Board was to remain intact, for purposes of serving as the designated / recognized entity responsible for the coordination of emergency food and shelter resources within Linn County, Iowa. As such, it acts as a catalyst to facilitate the funding of community resources by:

- Coordinating the funding application process with other entities

- Overseeing the local funding process for the Emergency Food and Shelter Program, and reviewing local applications for the State's Homeless Assistance Grants Program (Emergency Shelter Grants Program) and pursuing other funding sources in cooperation with the existing delivery system.

  The Local Homeless Coordinating Board further facilitates public awareness of homelessness by:

- Being responsible for *annual* data collection from local homeless assistance providers

- Partnering with the Continuum of Care in planning, sponsoring, and participating in community education programs relative to homelessness and

- Encouraging private sector support and participation in providing homeless services.

Continuum of Care Planning & Policy Council Activities

Since its formation, the Council has been involved with further administrative / organizational efforts. Following are internal Committees created through division of its membership to focus attention on respective topical matters. These Committees have been active since the Council's formation and continue to meet either regularly or as needed to address issues relative to the Continuum.

a. Nominating/Membership Committee

Responsibilities: Overseeing Council membership and submitting the names of additional member organizations or individuals for Council consideration. Presenting a slate of candidates for consideration as Council Officers on an annual basis.

b. By-laws Committee (Ad Hoc)

Responsibilities: Reviewing Council By-laws periodically and recommending revisions / changes as needed.

c. Community Partnerships

Responsibilities: Developing a succinct Council Vision, Mission Statement and "Tag-line' (as an identity on Council communication to provide a uniform message), community education, community relations, event planning and media relations.

d. System & Data Analysis Committee

Responsibilities: Conducting a service system review to identify existing resources and services, developing surveys for data collection purposes, conducting focus group meetings relative to the various sub-population groups and collecting, analyzing, interpreting and reporting data.

e. Strategic Planning Committee

Responsibilities: Determining a process that the Council may use to prioritize needs, developing a long-range plan, including strategies and action steps to address homeless / housing issues, and leveraging community support for projects.

f. Continuum of Care Narrative Development

Responsibilities: Development of the community's Continuum of Care Narrative (particularly as related / required to solicit grant opportunities) and completion of Annual Updates to the Continuum of Care Narrative.

The Steering Committee was de-activated in May of 2002, as members no longer saw the need to continue meeting on a regular basis since the other Committees of the Council were becoming the driving force behind its activities.

Vision, Mission, and Tag Line

In conjunction with noted administrative activities, educational discussions with local homeless practitioners, and data collection, the Council also proceeded to adopt position statements for a vision, mission, and "tag-line". The purpose of the vision / mission is to guide the Council's intended course of action to where it wants to be in the future. The purpose of the "tag-line" is to present an immediate sense of identity within the community, and "market" its efforts. The following were approved / adopted on July 30, 2001.

a. Vision Statement

Linn County will be a community where resources are used effectively to end homelessness and prevent a return to homelessness by encouraging self-sufficiency.

b. Mission Statement

To organize and maintain a strategic network of community interests in Linn County that will identify and coordinate housing and services to meet the specific needs of homeless people or those at-risk of becoming homeless.

c. Tag-Line

Continuum of Care Planning and Policy Council: *"Breaking the Cycle of Homelessness in Linn County"*.

Data Collection

Data collection / compilation by the Council (in collaboration with the United Way of East Central Iowa) has been an on-going effort since its creation. Data collected by the Council was used as the basis for the development of a local strategic plan and in prioritizing activities to address local needs and gaps in service.

Data collection efforts have included the following:

- “Biannual Point-in-Time Surveys” to determine numbers of homeless persons sheltered or turned away from local programs.

- “Annual Individual & Family Needs Survey” of homeless and near homeless persons served at local shelters, transitional housing facilities and mass feeding sites.

- “Facilities Inventory” to determine needs of existing facilities.

- “Housing Activity Survey” to determine gaps in services.

- Hosting presentations on the homeless and housing needs of the following special population groups as needed.

Current information gleaned from recent data collection efforts include the following:

- On January 30, 2008, 80 men, 148 women and 209 children (for a total of 437 individuals) were sheltered at local emergency or transitional housing facilities. In addition, 365 individuals were turned away or on a waiting list for services on that date.

- The FY08 Linn County Homeless Data Summary Report showed that the local programs throughout the community served 4,507 (duplicated) individuals. The majority of those served (60%) were with families. Of the families served, approximately 83% had a female head of household.

- The 2008 Housing Activity Survey/Gaps Analysis Chart identified an unmet need for homeless individuals of 110 beds and an unmet need of 313 beds for homeless families.

It should also be noted that beginning in Fiscal Year 2002, facility / service providers funded by the State of Iowa, were required to use a web-based data management / reporting software entitled "Service Point."

Current Status

The Linn County Continuum of Care Planning and Policy Council developed a Strategic Plan with action steps to address homeless / housing issues and leverage community support for proposed project implementation. The eight components of the Plan include:
1) Outreach, Intake and Assessment
2) Emergency Shelter
3) Transitional Housing
4) Permanent Housing
5) Supportive Services
6) Homeless Prevention
7) Chronic Homelessness
8) Funding & Resource Development.

Activities conducted by the Continuum of Care during 2008 included:
- Reviewing progress on the continuum’s Strategic Plan.
- Continue to support the development of a new 8-unit permanent supportive housing project to serve the chronically homeless which opened in October 2007.
- Raising donations of food for local hunger and homeless assistance programs through the 6th Annual Freedom from Hunger Food Drive in June, July & August 2008.
- Working with area Veterans to host the third “Linn County Stand-Down for Homeless Veterans and Other Homeless Individuals” in September 2008, including a Community

Resources Fair held in conjunction with the event.

- Holding the 3rd Annual Linn County Sleep-Out (November 2008) to raise awareness of homelessness and generate funds for local emergency shelters during National Hunger and Homelessness Awareness Week.
- Members participated in the creation of a “Sheltering Committee” to manage response to the new homeless needs created by the June 2008 flood.

FAIR HOUSING

The City's effort to affirmatively further fair housing is enhanced by the continued progress and national recognition (National HUD Best Practices Award in 1999) of the Civil Rights Department that consists of five staff persons and volunteer Civil Rights Commissioners. In the upcoming fiscal year, the Civil Rights Department will continue to address issues identified through the last completed City's Analysis of Impediments to Fair Housing.
The activities below outline ways the Cedar Rapids Civil Rights Commission (CRCRC) intends to affirmatively further Fair Housing in Cedar Rapids.

A. The Fair Housing focus of the Commission is to process complaints that allege housing discrimination. This is done by processing intake inquiries, assisting in the filing of jurisdictional Fair Housing complaints, facilitating satisfactory conciliation agreements, conducting full investigations when conciliation fails, and entering all cases in the national computer tracking system called TEAPOTS. The Commission closed 256 housing complaints alleging discrimination since substantial equivalency in 1996. The commission prepares various reports for the Department of Housing and Urban Development (HUD) and the City on a timely basis.
B. The Commission staff and Commissioners will continue to participate in educational Fair Housing conferences and seminars in the region and nationally to increase their knowledge and awareness of cutting edge developments. In December 2006, the Commission's three investigators completed the required five weeks of Fair Housing education at the National Fair Housing Training Academy presented by HUD through Howard University in Washington, DC.
C. The Fair Housing Investigator will aggressively continue successful Fair Housing education and awareness efforts to local housing providers and applicants through the following activities:

    1. Presenting Fair Housing seminars for area citizens, businesses and others.
    2. Presenting general Fair Housing education to advocacy agencies.
    3. Presenting large group Fair Housing booths whenever possible.
    4. Offering counseling for people with fair housing problems. If not fair housing issues, referring these people to appropriate agencies for assistance.
    5. Sharing Fair Housing expertise and materials with other City departments and area Fair Housing enforcement agencies.

D. The following projects will increase awareness of Fair Housing issues during 2009:
    1. Preparing a Fair Housing Proclamation to be read during an April 2009 (National Fair Housing month) City Council meeting.
    2. Provision of ADA training planned for June 2009.
    3. Fair Housing Regional Conference planned for June 25, 2009

MONITORING

Goals and Objectives

The goals and objectives identified in the City's Consolidated Plan Five-Year Strategy are used as the basis for funding and administrative actions. Specifically, the Grants & Programs (GAP) Committee reviews the funding applications for both HOME and CDBG Programs. As constrained by limited financial resources available any given program year, the GAP Committee considers the justification of a proposed project, given the goals and objects in the Consolidated Plan Five-Year Strategy, along with other important considerations, such as the cost-to-benefit ratio and administrative capacity of an agency. Therefore, the funding recommendations of the Committee reflect the goals and objectives in the Five-Year Strategy.

Implementation

Effective July 1, 2007, the responsibility for determining the eligibility of proposed projects and monitoring the implementation of projects funded through the CDBG and HOME Programs rests with the City's Housing Services Division of the Department of Community Development. In summary, staff of the Housing Services Division directly supervises and monitors all HOME Program and CDBG Program activities.

The City utilizes consistent subrecipient agreements and monitoring procedures for all CDBG and HOME Program funded activities, with specific delineation of responsibilities for both the agency receiving funds and the City. The subrecipient is required to meet applicable federal regulations, submit quarterly accomplishment reports, and provide sufficient compliance documentation with each request for payment. In comparison, the City's responsibilities include review of quarterly accomplishment reports throughout the program year, periodic on-site inspections, processing of payment requests, and provision of technical assistance. The purpose is to ensure accountability and efficient use of funds.

The projects administered by the City, such as rehabilitation programs or park improvements, are monitored in much the same way. All programs are specifically designed to be administered in compliance with program requirements and federal regulations. In addition to quarterly updates in the Integrated Disbursement and Information System (IDIS), an internal monthly financial report is prepared to track the progress of each project.

In addition to CDBG or HOME Program funded projects, the City may also request status reports from organizations that require a "certification of consistency" with the Consolidated Plan as a condition of funding award from other sources. This allows the City to monitor the accomplishments of these initiatives when appropriate.

ADDITIONAL ACTIONS

As it pertains to other actions planned during the year to address obstacles to meeting underserved needs:

The community has a long history of successfully implementing HUD funded programs. The Grants and Programs Advisory Citizens' Committee (GAP) leads the allocation process. The GAP operates on a zero-based budgeting process each year. This is to say that all applicants for CDBG and HOME funds must apply for scarce resources each year in annual competition. The fact that a program or sub-grantee was funded in a prior year does not ensure funding in subsequent years, but dependency of a program upon continuation of funding is a consideration when funding elimination or reduction may result in a project or activity being terminated.

The lack of adequate financial resources, in relation to need, is the greatest obstacle facing the community. Housing and non-housing needs and services simply exceed available resources. The allocation of more funds, especially from the Federal government in conjunction with HUD initiatives directly associated with consolidated planning would be of immense assistance to overcome this obstacle. However, the trend of less revenue in relation to need is likely to continue in the future.

Therefore, in order for the City to achieve the greatest benefit from available funding (as stated in the Five-Year Strategy), the following considerations will be made when determining funding a project:

1. Greatest weight will be given to high priority items.
2. Highest priority will be given to helping citizens who face immediate threats to health and safety.
3. Since on-going programs have proven effective, prior commitments to effective service providers and programs should be continued.
4. Programs that use CDBG and HOME funds to leverage other funding will be given priority.
5. Programs that can utilize funding sources other than CDBG or HOME will be given lower priority.
6. While not all programs will be able to achieve self-sufficiency, priority consideration will be given to programs that demonstrate efforts to achieve sustainability through alternate/supplementary funding sources or other initiatives.
7. Programs that serve neighborhoods with the greatest percentage of disadvantaged residents will be given highest priority.
8. Programs that duplicate services will be given lower priority.
9. Providers that have demonstrated efficient, effective services will be given higher priority.
10. The lower the cost-to-benefit ratio, the higher the priority.

The City and other service providers have adequate management capacity to effectively implement expanded plan objectives, if such funding becomes available. Serving the needs of the city's various special needs populations is at the forefront of Cedar Rapids consolidated planning efforts. Addressing the needs of the homeless, the frail elderly, and persons with disabilities have all received the highest priorities for use of resources.

Due to a tremendous positive and cooperative attitude within the Cedar Rapids community, fragmentation and duplication of effort has proven to be a minor obstacle to meeting underserved needs. Regardless, efforts to enhance communications through programs and increase coordination will continue to reduce service inefficiencies. An example of such effort is the coordination achieved through the local Continuum of Care Planning and Policy Council for homeless and special population issues.

The city actively engages in efforts to integrate Geographic Information Systems into the day-to-day work of its housing and community development planners. This is demonstrated through maps (such as those in the Five-Year Strategy) that identify the levels of concentrations of the poor and minorities within the city. This work continues to expand as increasingly more of the city's data are geo-coded and analyzed spatially.

Monitoring will also continue to assess performance by measuring outcomes against objectives from each program. This will enhance the city's capacity to hold each program or initiative accountable for effectiveness. Successes and shortcomings will be applied to better design future intervention strategies.

CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ **This certification does not apply.**
☒ **This certification is applicable.**

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
   a. The dangers of drug abuse in the workplace;
   b. The grantee's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
   a. Abide by the terms of the statement; and
   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal

contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

May 6, 2009

Signature/Authorized Official Date

Jim Prosser

Name

City Manager

Title

3851 River Ridge Drive NE

Address

Cedar Rapids, IA 52402

City/State/Zip

319-286-5080

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

4. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

5. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2007, 2008, 2009, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

6. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

   The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

7. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

8. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

May 6, 2009

Signature/Authorized Official Date

Jim Prosser

Name

City Manager

Title

3851 River Ridge Drive NE

Address

Cedar Rapids, IA 52402

City/State/Zip

319-286-5080

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

May 6, 2009

Signature/Authorized Official Date

Jim Prosser

Name

City Manager

Title

3851 River Ridge Drive NE

Address

Cedar Rapids, IA 52402

City/State/Zip

319-286-5080

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

ESG Certifications

I, , Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.

2. The building standards requirement of 24 *CFR* 576.55.

3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.

4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.

5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.

7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.

8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.

9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.

10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state

and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Drug-Free Workplace Certification
1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
9. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
10. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
11. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
12. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)
   Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	3851 River Ridge Drive NE	Cedar Rapids	Linn	IA	52402
Parks	3601 42nd Street NE, Suite 1	Cedar Rapids	Linn	IA	52402
Public Works	1201 & 1211 6th Street SW	Cedar Rapids	Linn	IA	52404
Recreation	2000 Mt. Vernon Road SE	Cedar Rapids	Linn	IA	52403

13. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled
    Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:
    All "direct charge" employees;
    all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and

a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

May 6, 2009

Signature/Authorized Official Date

Jim Prosser

Name

City Manager

Title

3851 River Ridge Drive NE

Address

Cedar Rapids, IA 52402

City/State/Zip

319-286-5080

Telephone Number

APPENDIX A

CITIZEN REVIEW / COMMENTS AND RESPONSE

Comments were solicited from citizens during the drafting of the Consolidated Plan through surveys and a series of focus group meetings. Comments were also specifically solicited from citizens early in the planning process, as well as upon completion of proposed preliminary documents. This is summarized immediately below, (and, as required), along with the City's response in terms of how any comment was either integrated into the Consolidated Plan or why it was not made a part of the plan. This is pertinent to opportunity made for review & comment through two required public hearings.

1. The first hearing concerning the City's Consolidated Planning process was held on January 14, 2009. The purpose of this hearing was to obtain, as applicable, possible citizen comments regarding: (1) the identification of local community development needs (housing and non-housing - such as public improvements, services, and facilities and economic development activities); (2) program funding for the development of proposed activities; and (3) review of program performance. This hearing also provided opportunity for consultation with appropriate: (1) public and private agencies (state and other local agencies); (2) social service agencies (regarding housing needs of children, elderly persons, persons with disabilities, homeless persons, etc.); and (3) health/welfare agencies (for child related lead- based paint hazards and poisonings).

   No public comments were received at the January 14, 2009 Public Hearing.

2. The second public hearing concerning the City's Consolidated Planning process was held on April 22, 2009 to provide opportunity for citizen comment concerning the preliminary Action Plan made available for public review (as recommended by the City's Grants and Programs ("GAP") Citizens' Advisory Committee); specifically, the 5th increment of the Five-Year Strategy and (First Incremental) Annual Action Plan, both. The Action Plan was made available for public review from March 28 – April 27, 2009. Public notice concerning that review period, as well as a Public Hearing, was published in the Cedar Rapids Gazette on March 28 and April 11, 2009. Copies of the preliminary proposed documents were made available during normal work hours within the City Clerk's Office, the Department of Community Development (Housing Services Division), and the City's Internet website, as well as the Cedar Rapids Public Library.

   No public comments were received during the second public comment period or at the April 22, 2009 Public Hearing.

HUD REVIEW / COMMENTS AND RESPONSE

Comments to be inserted.

APPENDIX B

City of Cedar Rapids, Iowa

		1990 CENSUS DATA			2000 CENSUS DATA			
CENSUS TRACT	BLOCK GROUP	TOTAL PERSONS	LOWER INCOME PERSONS	PERCENT LOWER INCOME *	TOTAL PERSONS	LOWER INCOME PERSONS	PERCENT LOWER INCOME *	PERCENT CHANGE
2.02		6,735	872	13				
	2	1,807	14	1				
	3	1,171	61	5				
	4	1,008	161	16				
	5	985	487	49				
	6	1,230	85	7				
	7	534	69	13				
2.03								
	2				2,679	178	6.6%	
	3				991	265	26.7%	
2.04					6,805	2,184	32.1%	
	1				1,026	131	12.8%	
	2				3,808	1,147	30.1%	
	3				922	286	31.0%	
	4				1,049	620	**59.1%**	
3		130	37	0				
	2	39	19	49				
	3	91	18	20	77	41	**53.2%**	33.5%
6		451	140	31	644	299	46.4%	15.4%
	1	355	135	38	532	278	**52.3%**	14.2%
	2	96	5	5	112	21	18.8%	13.5%
7		2,359	871	37	2,236	1,087	48.6%	11.7%
	1	1,022	237	23	953	445	46.7%	23.5%
	2	1,337	634	47	1,283	642	50.0%	2.6%
8		4,861	1,735	36	4,493	1,606	35.7%	0.1%
	1	1,103	208	19	966	244	25.3%	6.4%
	2	1,326	693	**52**	1,224	398	32.5%	-19.7%
	3	1,306	456	35	1,226	485	39.6%	4.6%
	4	1,126	376	33	1,077	479	44.5%	11.1%
9		8,728	1,259	14				
	1	1,488	458	31				
	2	1,418	148	10				
	3	1,248	223	18				
	4	1,441	121	8				
	5	1,782	137	8				
	6	1,351	178	13				
9.01					6,240	1,965	31.5%	
	1				1,757	891	50.7%	
	2				1,879	445	23.7%	
	3				1,171	437	37.3%	
	4				1,433	192	13.4%	
9.02					7,093	1,404	19.8%	
	1				3,787	735	19.4%	
	2				3,306	669	20.2%	
10		10,507	2,654	25				
	1	1,032	146	14				
	2	1,307	251	19				
	3	1,054	282	27				
	4	1,064	193	18				
	5	1,082	248	23				
	6	1,424	353	25				
	7	1,338	429	32				
	8	1,173	275	23				
	9	1,033	480	46				

1

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City of Cedar Rapids, Iowa

		1990 CENSUS DATA			2000 CENSUS DATA			
CENSUS TRACT	BLOCK GROUP	TOTAL PERSONS	LOWER INCOME PERSONS	PERCENT LOWER INCOME *	TOTAL PERSONS	LOWER INCOME PERSONS	PERCENT LOWER INCOME *	PERCENT CHANGE
10.01					3,232	607	18.8%	
	1				1,445	278	19.2%	
	2				1,787	329	18.4%	
10.02					3,413	1,015	29.7%	
	1				1,061	321	30.3%	
	2				1,001	356	35.6%	
	3				1,351	338	25.0%	
10.03					5,922	3,217	**54.3%**	
	1				969	380	39.2%	
	2				1,044	309	29.6%	
	3				2,314	1,356	**58.6%**	
	4				1,595	1,172	**73.5%**	
11		6,337	1,638	26	7,003	2,239	32.0%	6.1%
	1	1,230	209	17	1,582	408	25.8%	8.8%
	2	1,304	287	22	1,359	358	26.3%	4.3%
	3	1,279	496	39	1,399	619	44.2%	5.5%
	4	1,447	335	23	1,464	513	35.0%	11.9%
	5	1,077	309	29	1,199	341	28.4%	-0.3%
12		3,436	2,047	**60**	3,208	1,912	**59.6%**	0.0%
	1	1,077	523	49	850	355	41.8%	-6.8%
	2	1,153	722	**63**	1,180	715	**60.6%**	-2.0%
	3	1,206	802	**67**	1,178	842	**71.5%**	5.0%
13		3,458	1,619	47	3,396	1,619	47.7%	0.9%
	1	1,070	518	48	1,106	541	48.9%	0.5%
	2	1,104	457	41	1,010	468	46.3%	4.9%
	3	1,284	646	50	1,280	610	47.7%	-2.7%
14		3,475	1,171	34	3,568	1,336	37.4%	3.7%
	1	1,207	616	**51**	1,110	560	50.5%	-0.6%
	2	1,030	358	35	1,041	451	43.3%	8.6%
	3	1,238	195	16	1,417	325	22.9%	7.2%
15		2,291	622	27	2,605	895	34.4%	7.2%
	1	1,203	487	40	1,230	549	44.6%	4.2%
	2	1,088	135	12	1,375	346	25.2%	12.8%
16		5,676	1,298	23	5,832	1,407	24.1%	1.3%
	1	1,036	115	11	1,109	222	20.0%	8.9%
	2	1,213	338	28	1,224	435	35.5%	7.7%
	3	1,079	399	37	1,069	375	35.1%	-1.9%
	4	1,177	174	15	1,134	225	19.8%	5.1%
	5	1,171	272	23	1,296	150	11.6%	-11.7%
17		6,938	3,195	46	7,096	3,173	44.7%	-1.3%
	1	1,217	210	17	1,324	282	21.3%	4.0%
	2	1,168	341	29	1,174	440	37.5%	8.3%
	3	1,240	802	**65**	1,206	923	**76.5%**	11.9%
	4	1,241	283	23	1,292	277	21.4%	-1.4%
	5	1,023	793	**78**	1,137	676	**59.5%**	-18.1%
	6	1,049	766	**73**	963	575	**59.7%**	-13.3%
18		3,559	1,538	43	3,369	1,911	**56.7%**	13.5%
	1	1,266	292	23	1,166	562	48.2%	25.1%
	2	1,120	472	42	1,041	478	45.9%	3.8%
	3	1,173	768	**65**	1,162	871	**75.0%**	9.5%
19		1,772	1,453	**82**	2,155	1,593	**73.9%**	-8.1%
	1	863	653	**76**	635	497	**78.3%**	2.6%
	2	909	800	**88**	914	829	**90.7%**	2.7%
	3				606	267	44.1%	

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City of Cedar Rapids, Iowa

		1990 CENSUS DATA			2000 CENSUS DATA			
CENSUS TRACT	BLOCK GROUP	TOTAL PERSONS	LOWER INCOME PERSONS	PERCENT LOWER INCOME *	TOTAL PERSONS	LOWER INCOME PERSONS	PERCENT LOWER INCOME *	PERCENT CHANGE
20		337	251	**74**				
21		173	62	36				
22		2,614	1,836	**70**	2,524	1,703	**67.5%**	-2.8%
	1	1,124	838	**75**	976	701	**71.8%**	-2.7%
	2	1,490	998	**67**	1,548	1,002	**64.7%**	-2.3%
23		4,729	1,974	42	4,487	2,112	47.1%	5.3%
	1	1,178	625	**53**	1,095	713	**65.1%**	12.1%
	2	1,198	453	38	1,265	494	39.1%	1.2%
	3	1,217	446	37	1,067	390	36.6%	-0.1%
	4	1,136	450	40	1,060	515	48.6%	9.0%
24		2,993	1,075	36	3,038	1,300	42.8%	6.9%
	1	914	438	48	1,011	425	42.0%	-5.9%
	2	1,040	342	33	968	429	44.3%	11.4%
	3	1,039	295	28	1,059	446	42.1%	13.7%
25		3,248	1,865	**57**	3,332	2,121	**63.7%**	6.2%
	1	1,142	731	**64**	1,117	563	50.4%	-13.6%
	2	1,055	535	**51**	1,106	913	**82.5%**	31.8%
	3	1,051	604	**57**	1,109	645	**58.2%**	0.7%
26		2,806	1,647	**59**	2,947	1,771	**60.1%**	1.4%
	1	1,301	799	**61**	1,536	895	**58.3%**	-3.1%
	2	1,505	848	**56**	1,411	876	**62.1%**	5.7%
27		1,557	1,264	**81**	1,721	1,409	**81.9%**	0.7%
	1	920	715	**78**	998	815	**81.7%**	3.9%
	2	637	549	**86**	723	594	**82.2%**	-4.0%
28		3,954	1,272	32	3,935	1,636	41.6%	9.4%
	1	1,170	299	26	1,188	451	38.0%	12.4%
	2	1,242	360	29	1,254	485	38.7%	9.7%
	3	1,542	613	40	1,493	700	46.9%	7.1%
29		4,808	1,719	36	4,658	2,168	46.5%	10.8%
	1	1,156	228	20	1,100	459	41.7%	22.0%
	2	1,097	393	36	1,002	456	45.5%	9.7%
	3	1,355	606	45	1,298	829	**63.9%**	19.1%
	4	1,200	494	41	1,258	424	33.7%	-7.5%
30.01		1,901	418	22	4,563	1,765	38.7%	16.7%
	1	1,004	229	23	1,132	231	20.4%	-2.4%
	2	897	189	21	2,251	796	35.4%	14.3%
	3				1,180	738	**62.5%**	n/a
30.02		3,721	2,194	**59**	3,865	2,075	**53.7%**	-5.3%
	1	1,574	935	**59**	1,581	890	**56.3%**	-3.1%
	2	991	525	**53**	1,122	563	50.2%	-2.8%
	3	1,156	734	**63**	1,162	622	**53.5%**	-10.0%
106		788	0	0				
	3				1,602	106	**6.6%**	
107		24	0	0	366	71	19.4%	19.4%
	1				218	20	9.2%	
	2				148	51	34.5%	

** Bold-face Denotes Areas with Predominance of Low- and Moderate Income Persons (51% and Higher).*

APPENDIX C

SPECIFIC LOCAL HOME PROVISIONS

1. RESALE PROVISIONS.

The Program Description for the City's HOME Program will include provisions for resale or recapture guidelines that ensure the affordability of units acquired with HOME funds as required by 24 CFR 92.254(a)(4). Said provisions include:

(a)

HOME Funds Provided	Affordability Period
Less than $15,000	5 years
$15,000 to $40,000	10 years
Over $40,000	15 years
New Construction	20 years

(b) Recapture of HOME funds if the property is transferred during the affordability period. Recapture is subject to sufficient equity to cover HOME funds participation, includes direct assistance to the purchaser that reduced the purchase price from Fair Market Value, and that recaptured funds are used to assist other qualified low income buyers.

2. AFFIRMATIVE MARKETING.

The City provides adopted procedures, requirements, and assessment criteria for affirmatively marketing residential units which receive financial assistance through federal programs, including the HOME Program. These procedures and requirements are in compliance with policies and procedures to meet the affirmative marketing and minority and women business outreach requirements as defined under 24 CFR 92.350 and 92.351. Such efforts include:

- Informing appropriate persons and businesses about programs.
- Requiring owners to solicit for tenants in such a way as to encourage participation by all ethnic, racial, and gender groups.
- Maintaining a record of such activities.
- Encouraging investor-owners to solicit rehabilitation bids from minority and women's businesses.
- Encouraging investor-owners to require prime contractors to solicit bids from minority and women's businesses.

The City's Civil Rights Office is responsible for conducting outreach/education activities, reviewing housing intakes (housing-related inquiries), and housing discrimination complaint investigations.