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Memorandum

To: Registered Landlords

From: Fidelis Screening Solutions | RentPrep

Date: May 21, 2015

Subject: Federal Criminal Searches

As per request, Federal Criminal searches will be made available to Registered Landlords of Cedar Rapids as part of the services RentPrep (a brand of Fidelis Screening Solutions, LLC) provides in cooperation with the SAFE-CR program.

The search scope for these additional reports will be a 7 year span (from the search date) conducting a **nationwide** search of all Federal Criminal records. Fidelis Screening Solutions has licensed access to the United States Courts through their PACER (Public Access to Court Electronic Records) service.

Cost

The additional cost for the Federal Criminal Searches is \$12.95 per applicant.

How to Order

To order this search, please place the original order for the SAFE-CR background check through RentPrep, as usual. In the **“Notes/Additional Information”** section on the checkout page (before payment) please indicate that you would like to purchase the Federal Criminal Search for your applicant. You will receive an emailed invoice for the additional charges to perform the search.

Stephen M. White, CEO
Fidelis Screening Solutions, LLC

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