

CITY OF CEDAR RAPIDS POSITION PROFILE	JOB CODE #/TITLE: AF139 Solid Waste and Recycling Laborer Extra Driver
POSITION #/TITLE: ALL Solid Waste and Recycling Laborer Extra Driver	Adopted: 07-05
	Revised: 03-16

POSITION DESCRIPTION

Dept /Division: Utilities/Solid Waste & Recycling	Manager Level: Non-Manager
Salary Plan/Description: AFS/AFSCME	Salary Grade: 16
Reports To Position #/Job Code #/JC Title: NB151/Solid Waste and Recycling Supervisor	Dotted-line Reports To Position #/Job Code #/JC Title: 1245/NB219 Solid Waste and Recycling Superintendent
FLSA Status: Non-Exempt	City Overtime Status (Employee Type): Non-Exempt (Hourly)
Physical Demand Rating: Very Heavy	Work Environment: Uncontrolled
Pre-employment Testing: Drug and health screening after contingent offer.	Position Testing: Physical Qualifications
Personal Protective Equipment: Safety Boots Required (Steel Toe and Puncture Resistant Sole)	

General Statement of Duties

Provides general labor in carrying out Department operations including the collection and disposal of either solid waste or recycling on a City-wide basis.

Distinguishing Features of the Class

Works under immediate to general supervision. This classification is distinguished from the Solid Waste Recycling Collector/Driver by less experience and the Solid Waste Recycling Collector/Driver serves as the lead worker on a truck.

Examples of Essential Work (Illustrative Only)

Provides labor as required for Nuisance Abatement clean ups, road side litter collection and illegal dumping clean ups;
 Unloads tractor trailer deliveries of 65-95 gallon YARDY and CURBY carts and blue boxes;
 Delivers YARDY and CURBY carts and blue boxes to customers;
 Performs in field repairs of YARDY and CURBY carts and collects damaged YARDY and CURBY and blue boxes;
 Responds, when assigned, to customer complaints concerning missed garbage, yard waste or recycling;
 Distributes door hangers and other information as required when issues arise concerning collection programs;
 Provides additional labor to other City Department for emergencies, special events, other miscellaneous projects and on a seasonal basis to assist with repairs and maintenance;
 Performs house keeping chores around our building by cleaning, organizing and sweeping our garage, washing YARDY and CURBY carts and blue boxes and washing and detailing our extra trucks;
 Repairs sod and replaces mail boxes that have been damaged by Solid Waste and Recycling trucks;
 Drives, ensures proper maintenance of and operates all mechanisms for loading and unloading rear loading, side loading, side loading semi-automated and side loading fully automated collection trucks, as required, in the daily pickup of solid waste, yard waste or recycling;
 Cleans up spilled garbage, debris, litter, yard waste or recyclables and placing it into the collection truck;
 Collects small dead animals found on the street while on collection routes;

Collects garbage, yard waste and recyclables separately from each other, tags unacceptable garbage, yard waste or recycling and takes the loaded truck to either the landfill, compost site, recycling facility, transfer station or other designated waste disposal facility;
Collects, on a rotating scheduled basis the litter receptacles in the Downtown area of the City of Cedar Rapids;
Provides front line public relation activities by maintaining a professional attitude when dealing with all residential customers and staff;
Adheres to all (OSHA) Occupational Safety Health Administration Rules and Regulations including the wearing of all designated safety equipment required by the City of Cedar Rapids Department of Solid Waste and Recycling;
Performs all work duties and activities in accordance with City policies, procedures and safety practices;
Attends work regularly at the designated place and time;
Supports continuous process improvement initiatives;
Performs related work as required.

Required Knowledge and Abilities

Acquired knowledge of methods and techniques of solid waste and yard waste collection and disposal and recycling collection and separation;
Ability to operate the following equipment: side loading, side loading co-collection, side loading semi-automated, side loading fully automated, rear loading, rear loading co-collection, rear loading semi-automated single or tandem axle, garbage, yard waste or recycling packer truck and all their mechanisms for loading and unloading;
Ability to lift, carry and load awkward size and heavy (40 lbs.) objects, bags or containers;
Ability to work under general supervision of either Route Supervisor and follow the directives received from the Solid Waste & Recycling Office;
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities;
Ability to quickly learn and put to use new skills and knowledge brought about by changing information and/or technology;
Ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

Graduation from High School or a GED; and
Prior experience to establish a competency in duties performed and use of required equipment; or
any equivalent combination of experience and training, which provides the knowledge and abilities necessary to perform the work.

Required Special Qualifications

Iowa Commercial Driver's License, (Class B) with air brake endorsement and valid Medical Examiners Certificate.

Essential Physical Abilities

Requires the following with or without reasonable accommodation:
Sufficient clarity of speech and hearing, which permits the employee to communicate effectively;
Sufficient vision, which permits the employee to read information, road signs and operate required equipment and tools;
Sufficient manual dexterity, which permits the employee to operate required equipment and tools;
Sufficient personal mobility, which permits the employee to complete daily route tasks and operate required equipment and tools.