

<b>CITY OF CEDAR RAPIDS POSITION PROFILE</b>	<b>JOB CODE #/TITLE:</b> AF075 Solid Waste Recycling Driver Collector II
<b>POSITION #/TITLE:</b> ALL Solid Waste Recycling Driver Collector II	<b>Adopted:</b> 07-98 <b>Revised:</b> 03-16

<b>POSITION DESCRIPTION</b>
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<b>Dept /Division:</b> Utilities/Solid Waste & Recycling	<b>Manager Level:</b> Non-Manager
<b>Salary Plan/Description:</b> AFS/AFSCME	<b>Salary Grade:</b> 22
<b>Reports To Position #/Job Code #/JC Title:</b> 0191, 0949/NB151/Solid Waste and Recycling Supervisor	<b>Dotted-line Reports To Position #/Job Code #/JC Title:</b> 1245/NB219 Solid Waste and Recycling Superintendent
<b>FLSA Status:</b> Non-Exempt	<b>City Overtime Status (Employee Type):</b> Non-Exempt (Exception Hourly)
<b>Physical Demand Rating:</b> Very Heavy	<b>Work Environment:</b> Uncontrolled
<b>Pre-employment Testing:</b> Drug and health screening after contingent offer.	<b>Position Testing:</b> Job fit assessment
<b>Personal Protective Equipment:</b> Eye, Face, Hand, Reflective Vest, Foot, Hearing	

<b>General Statement of Duties</b>
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Provides skilled labor and equipment operation services in carrying out a program of collection and disposal of either solid waste or recycling on a citywide basis.

<b>Distinguishing Features of the Class</b>
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Works under general supervision, and follows directives received from Solid Waste/Recycling Management Office. Work is prescribed, but there is some latitude for independent judgment in carrying out routing activities. This classification is distinguished from a Solid Waste Recycling Driver Collector I by experience as a Driver Collector.

<b>Examples of Essential Work (Illustrative Only)</b>
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Drives and loads collection truck in the daily pickup of solid waste, yard waste or recycling;  
Picks up and sweeps up spilled garbage, debris, litter or recyclables and places in truck;  
Operates mechanisms for loading and unloading of garbage or recycling truck;  
Ensures that garbage and yard waste are collected separately;  
Ensures that only the designated recyclable materials are collected from recycling containers;  
Drives loaded truck to either the landfill, compost site, recycling facility or transfer station;  
Provides front line public relations activities by interacting with residential customers and staff in a professional manner;  
Ensures proper maintenance of garbage, yard waste, or recycling truck: conducts daily circle checks, reports minor or major mechanical problems to section mechanics via operator's circle check/squawk sheet, maintains all fluid levels as required, drives garbage, yard waste or recycling truck into garage and cleans garbage/yard waste truck after completion of daily route and recycling truck as required;  
Maintains records of tagged garbage, yard waste or recycling and submits records to office daily;  
Adheres to all (OSHA) Occupational Safety Health Administration Rules and Regulations including wearing all designated safety equipment required by the City of Cedar Rapids Department of Solid Waste and Recycling;

Performs all work duties and activities in accordance with City policies, procedures and safety practices;  
Attends work regularly at the designated place and time;  
Supports continuous process improvement initiatives;  
Performs related work as required.

#### **Required Knowledge and Abilities**

Knowledge of methods and techniques of solid waste and yard waste collection and disposal and recycling collection and separation;  
Ability to operate the following equipment: side loading, side loading co-collection, side loading fully automated, rear loading, rear loading co-collection, single or tandem axle, garbage packer or recycling truck and all their mechanisms for loading and unloading;  
Ability to lift, carry and load awkward size and heavy (40 lbs.) objects, bags or containers;  
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities;  
Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;  
Ingenuity and inventiveness in the performance of assigned tasks.

#### **Acceptable Experience and Training**

Graduation from High School or GED, and  
Two years driving experience as a Driver Collector I and continued competency in duties performed and use of required equipment; or  
Any equivalent combination of experience and training, which provides the knowledge and abilities necessary to perform the work.

#### **Required Special Qualifications**

Iowa Commercial Drivers License (Class B) with air brake endorsements and valid Medical Examiners Certificate.

#### **Essential Physical Abilities**

Requires the following, with or without reasonable accommodation:  
Sufficient clarity of speech and hearing, which permits the employee to communicate effectively;  
Sufficient vision, which permits the employee to read information, road signs and operate equipment and tools;  
Sufficient manual dexterity, which permits the employee to operate equipment and tools;  
Sufficient personal mobility, which permits the employee to complete daily route tasks, operate equipment and tools.