

<b>CITY OF CEDAR RAPIDS POSITION PROFILE</b>	<b>JOB CODE #/TITLE:</b> AF074 Solid Waste Recycling Driver Collector I
<b>POSITION #/TITLE:</b> ALL Solid Waste Recycling Driver Collector I	<b>Adopted:</b> 07-97
	<b>Revised:</b> 03-16

<b>POSITION DESCRIPTION</b>
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<b>Dept /Division:</b> Utilities/Solid Waste & Recycling	<b>Manager Level:</b> Non-Manager
<b>Salary Plan/Description:</b> AFS/AFSCME	<b>Salary Grade:</b> 20
<b>Reports To Position #/Job Code #/JC Title:</b> NB151/Solid Waste and Recycling Supervisor	<b>Dotted-line Reports To Position #/Job Code #/JC Title:</b> 1245/NB219 Solid Waste and Recycling Superintendent
<b>FLSA Status:</b> Non-Exempt	<b>City Overtime Status (Employee Type):</b> Non-Exempt (Exception Hourly)
<b>Physical Demand Rating:</b> Very Heavy	<b>Work Environment:</b> Uncontrolled
<b>Pre-employment Testing:</b> Drug and health screening after contingent offer.	<b>Position Testing:</b> Physical Qualifications
<b>Personal Protective Equipment:</b> Eye, Face, Hand, Reflective Vest, Foot, Hearing	

<b>General Statement of Duties</b>
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Provides labor and leadership in carrying out a program of collection and disposal of either solid waste or recycling on a City-wide basis.

<b>Distinguishing Features of the Class</b>
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Works under general supervision, and follows directives received from Solid Waste/Recycling Management Office. Work is prescribed, but there is some latitude for independent judgment in carrying out routing activities.

<b>Examples of Essential Work (Illustrative Only)</b>
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Drives and loads collection truck in the daily pickup of solid waste, yard waste or recycling;  
Picks up and sweeps up spilled garbage, debris, litter or recyclables and places in truck;  
Operates mechanisms for loading and unloading of garbage or recycling truck;  
Ensures that garbage and yard waste are collected separately;  
Ensures that only the designated recyclable materials are collected from recycling containers;  
Drives loaded truck to either the landfill, compost site, recycling facility or transfer station;  
Provides front line public relations activities by interacting with residential customers and staff in a professional manner;  
Ensures proper maintenance of garbage, yard waste, or recycling truck: conducts daily circle checks, reports minor or major mechanical problems to section mechanics via operator's circle check/squawk sheet, maintains all fluid levels as required, drives garbage, yard waste, or recycling truck into garage and cleans garbage/yard waste truck after completion of daily route and recycling truck as required;  
Maintains records of tagged garbage, yard waste or recycling and submits records to office daily;  
Adheres to all (OSHA) Occupational Safety Health Administration Rules and Regulations including the wearing of all designated safety equipment required by the City of Cedar Rapids Department of Solid Waste and Recycling;  
Performs all work duties and activities in accordance with City, State and Federal policies, procedures and safety practices;  
Attends work regularly at the designated place and time;  
Supports continuous process improvement initiatives;  
Performs related work as required.

### **Required Knowledge and Abilities**

Knowledge of methods and techniques of solid waste and yard waste collection and disposal and recycling collection and separation;  
Ability to operate the following equipment: side loading, side loading co-collection, side loading fully automated, rear loading, rear loading co-collection, single or tandem axle, garbage packer or recycling truck and all their mechanisms for loading and unloading;  
Ability to lift, carry and load awkward size and heavy (40 lbs.) objects, bags or containers;  
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities;  
Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;  
Ingenuity and inventiveness in the performance of assigned tasks.

### **Acceptable Experience and Training**

Graduation from High School or GED, and  
Prior experience to establish a competency in duties performed and use of required equipment; or  
Any equivalent combination of experience and training, which provides the knowledge and abilities necessary to perform the work.

### **Required Special Qualifications**

Iowa Commercial Driver's License (Class B) with air brake endorsements and valid Medical Examiners Certificate.

### **Essential Physical Abilities**

Requires the following with or without reasonable accommodation:  
Sufficient clarity of speech and hearing, which permits the employee to communicate effectively;  
Sufficient vision, which permits the employee to read information, road signs and operate equipment and tools;  
Sufficient manual dexterity, which permits the employee to operate equipment and tools;  
Sufficient personal mobility, which permits the employee to complete daily route tasks, operate equipment and tools.