

CITY OF CEDAR RAPIDS POSITION PROFILE	JOB CODE #/TITLE: AF035 Parks & Grounds Maintenance/Repair Worker I
POSITION #/TITLE: 0553, 0712, 0789, 1042, 2408 Parks & Grounds Maintenance/Repair Worker I	Adopted: 07-97
	Revised: 03-15

POSITION DESCRIPTION

Dept /Division: Parks & Recreation	Manager Level: Non-Manager
Salary Plan/Description: AFS/AFSCME	Salary Grade: 23
Reports To Position #/Job Code #/JC Title: NB117/Parks & Recreation Mtn Supv	Dotted-line Reports To Position #/Job Code #/JC Title:
FLSA Status: Non-Exempt	City Overtime Status (Employee Type): Non-Exempt (Exception Hourly)
Physical Demand Rating: Heavy	Work Environment: Uncontrolled
Pre-employment Testing: Drug and health screening after contingent offer.	Position Testing: Skills test; Knowledge test
Personal Protective Equipment: Eye, Face, Hand, Head, Foot	

General Statement of Duties

Provides technical maintenance and work leadership services to a program of park, grounds, golf course, or recreation area maintenance as part of a continuing program of urban development, recreation and beautification.

Distinguishing Features of the Class

Works under general supervision with some discretion in selection of work method and schedule. May receive work direction in the field from employees in the classification of Parks & Recreation Maintenance/Repair Worker II.

Examples of Essential Work (Illustrative Only)

Performs a variety of maintenance and repair tasks involving carpentry, plumbing, welding, cement finishing, and electrical installation and repair;
 Operates skid loader, mowers and tractors with loader bucket;
 Drives truck to plow snow, operates sanders, snow blowers or snow shovels;
 Performs general mechanical maintenance;
 Mixes, pours, and finishes cement;
 Paints park and recreation buildings and equipment;
 Communicates via two-way radio, computer, cell phone, and written reports;
 Builds, paints, installs signs;
 Drives truck to haul supplies, equipment and debris;
 Maintains and operates boilers and HVAC units;
 Prepares athletic fields and tennis courts;
 Maintains water and irrigation systems, backflow prevention devices, and water playground components;
 Performs playground maintenance;
 Plants and cares for perennial landscapes, native prairie and other native ecosystems;
 Assists in tree installation, maintenance, pruning and removal of trees within City Parks;
 Performs all work duties and activities in accordance with City policies, procedures and safety practices;
 Attends work regularly at the designated place and time;

Supports continuous process improvement initiatives;
Performs related work as required.

Required Knowledge and Abilities

Good knowledge of general maintenance and repair methods and techniques as applied to buildings and grounds and mechanical equipment;
Skill in a variety of specified maintenance and repair tasks;
Ability to operate the following equipment and tools: mechanical hand tools used in mechanical repair, plumbing, carpentry, and electrical maintenance; tractor, truck, power tools; sand blaster; power washer; electrical test meter; air hammer; wire or stick welder; painting tools and equipment; oxygen/acetylene torch rig, chainsaw, chipper, stump grinder;
Ability to work under general supervision and exercise considerable discretion in selection of work method and schedule;
Ability to obtain CPO (Certified Pool Operator) license, if requested;
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities;
Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
Ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

Graduation from High School or GED; and
Minimum of three years of work experience in maintenance and repair work requiring a wide variety of skills, equipment and tools; or
Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Required Special Qualifications

Valid Iowa Driver's License upon appointment.
Valid Backflow Prevention Assembly Tester Certification within twelve months of appointment.
Iowa Pesticide Public Applicator Spray License with Ornamental and Turf Pest Control Category (3OT) within six months of appointment.

Essential Physical Abilities

Requires the following, with or without reasonable accommodation:
Clarity of speech and hearing which permits the employee to communicate effectively;
Sufficient vision which permits the employee to operate equipment and tools;
Sufficient manual dexterity which permits the employee to operate equipment.