

CITY OF CEDAR RAPIDS POSITION PROFILE	JOB CODE #/TITLE: AF043 Lead Streets Area Driver
POSITION #/TITLE: 7 positions Lead Streets Area Driver	Adopted: 07-97
	Revised: 03-16

POSITION DESCRIPTION

Dept /Division: Public Works/Maintenance	Manager Level: Lead Worker
Salary Plan/Description: AFS/AFSCME	Salary Grade: 28
Reports To Position #/Job Code #/JC Title: NB157/Streets Supervisor	Dotted-line Reports To Position #/Job Code #/JC Title:
FLSA Status: Non-Exempt	City Overtime Status (Employee Type): Non-Exempt (Exception Hourly)
Physical Demand Rating: Heavy	Work Environment: Uncontrolled
Pre-employment Testing: Drug and health screening after contingent offer.	Position Testing: Knowledge and skills test, physical agility qualifications
Personal Protective Equipment: Eye, Reflective Vest, Foot, Hearing	

General Statement of Duties

Provides lead services to a Public Works Maintenance work crew in proper maintenance of streets and public thoroughfares so that safe and adequate traffic flow can be maintained.

Distinguishing Features of the Class

Considerable leeway is granted for the exercise of independent judgment and initiative. The Lead Streets Area Driver classification is distinguished from other classifications in the Streets Workgroup by lead responsibilities within a work crew. The Lead Streets Area Driver serves as the Streets Supervisor in his/her absence.

Examples of Essential Work (Illustrative Only)

Provides mentorship and training in equipment use and streets labor procedures to employees in the Streets Workgroup;
Operates a variety of construction equipment used in installation, maintenance and repair of asphalt, concrete/curb and gutter and ADA ramp projects;
Drives trucks to deliver materials and crews and to haul debris from work sites;
Hauls and lays asphalt for paving;
Hauls broken concrete and pours concrete;
Hauls sand and rock;
Cuts weeds along roads;
Hauls salt and other street chemicals;
Leads small crew of laborers and ensures that work assigned to the crew is completed;
Hand-sweeps streets to clean debris;
Operates mowers to control weeds;
Operates salt-spreader;
Shovels snow;
Repairs catch basins and manholes;
Wears and properly uses safety equipment including personal equipment;
Performs all work duties and activities in accordance with City policies, procedures and safety practices;
Attends work regularly at the designated place and time;
Supports continuous process improvement initiatives;
Performs related work as required.

Required Knowledge and Abilities

Knowledge of the methods and techniques of street maintenance, including setting up jobs safely and according to standards;
Knowledge of respiratory protection standards, right-to-know laws, CPR, and First Aid;
Skill in applied methods and techniques of street maintenance;
Skill in operation of trucks and other motorized equipment used;
Ability to properly utilize the following equipment and tools: dump trucks and pickups, power mowers, shovel, sickle, broom, cement saws, jackhammer, related hand and power tools used in street maintenance, and personal protective equipment;
Ability to lead a work crew in the maintenance of streets projects;
Ability to work with asphalt and concrete materials;
Ability to read, write, and understand street maintenance terminology;
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities;
Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
Ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

Graduation from High School or GED; and
Considerable experience in street maintenance and working in a capacity of crew leader; or
Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Required Special Qualifications

Valid Iowa Commercial Driver's License (Class A) with appropriate endorsements and valid Medical Examiners Certificate.

Essential Physical Abilities

Requires the following, with or without reasonable accommodation:
Clarity of speech and hearing which permits the employee to communicate effectively;
Sufficient vision which permits the employee to operate equipment and tools;
Sufficient manual dexterity which permits the employee to operate equipment.