

CITY OF CEDAR RAPIDS POSITION PROFILE	JOB CODE #/TITLE: AF162 Auto Equipment Mechanic II (Transit)
POSITION #/TITLE: 0072, 0240, 0803, 0881, 0914 Auto Equipment Mechanic II (Transit)	Adopted: 07-97
	Revised: 03-16

POSITION DESCRIPTION

Dept /Division: Finance-Administrative Services/Fleet Services	Manager Level: Non-Manager
Salary Plan/Description: AFS/AFSCME	Salary Grade: 30
Reports To Position #/Job Code #/JC Title: 2438/NB367/Fleet Services Manager	Dotted-line Reports To Position #/Job Code #/JC Title:
FLSA Status: Non-Exempt	City Overtime Status (Employee Type): Non-Exempt (Exception Hourly)
Physical Demand Rating: Heavy	Work Environment: Controlled
Pre-employment Testing: Drug and health screening after contingent offer.	Position Testing: Physical Qualifications
Personal Protective Equipment: Safety shoes, safety glasses, hearing protection.	

General Statement of Duties

Provides technical mechanical services in the maintenance and repair of City vehicles and automotive equipment.

Distinguishing Features of the Class

Works under direction, with work product expected specified, and work method, technique and procedure subject to discretion.

Examples of Essential Work (Illustrative Only)

Rebuilds, repairs, replaces engines, transmissions, differentials in city buses and other transit vehicles;
 Rebuilds carburetors, generators, starters and other moving parts;
 Diagnoses engine problems;
 Performs complete engine overhauls;
 Repairs diesel engines;
 Repairs and rebuilds automatic transmissions and manual transmissions;
 Repairs power steering systems;
 Repairs suspension systems, hydraulic systems, hydraulic braking systems, complete electrical systems;
 Attends work regularly at the designated place and time;
 Assists with plowing and shoveling snow;
 Assists with vehicle servicing such as fueling, checking fluids, etc. when needed. This may require a temporary shift change;
 Performs all work duties and activities in accordance with City policies, procedures and safety practices;
 Supports continuous process improvement initiatives;
 Performs related work as required.

Required Knowledge and Abilities

Requires a minimum of five years of work experience as a journeyman automotive mechanic. Requires the following knowledge, skills, and abilities:
 Good knowledge of mechanical functioning of automotive equipment, and of procedures, methods and techniques of mechanical maintenance and repair;
 Skill in a wide variety of repair and maintenance functions with automotive equipment;

Ability to operate the following equipment and tools: mechanical hand tools; wide variety of garage equipment, tools and instruments;
Ability to work under direction, with work product expected specifications, and work method, technique and procedure subject to discretion;
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities;
Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
Ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

Documented prior experience to establish competency in duties performed and use of required equipment and tools.

Required Special Qualifications

Valid Iowa Commercial Driver's License (Class B) with passenger and airbrake endorsements and valid Medical Examiners Certificate.
EPA Section 608 Type II Certification.

Essential Physical Abilities

Requires the following, with or without reasonable accommodation:
Clarity of speech and hearing which permits the employee to communicate effectively;
Sufficient vision which permits the employee to operate equipment and tools;
Sufficient manual dexterity which permits the employee to operate equipment and tools;
Sufficient personal mobility, which permits the employee to operate equipment.