



FY 16 Consolidated
Annual Action Plan
July 1, 2016 – June 30, 2017



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In December of 2014 the City started the process of preparing the 2015 5-Year Consolidated Plan. The 5-Year Consolidated Plan for the City of Cedar Rapids, Iowa, was truly a community effort. Most importantly, the City had unprecedented citizen input through a community-wide survey and a well-attended public open house. In addition, community service providers offered valuable insight into the needs of their clients, particularly special needs populations. This feedback was vital in determining the needs and goals for the community, and how funds will be prioritized over the next five years. Remarkably, over half of survey respondents are below the area median income, with one-fourth of survey respondents earning less than \$10,000 annually, which is well below the federal poverty guideline. This ensures the voices of those populations who are historically marginalized and underrepresented were included in such an important discussion.

While every 5 years the city is required to prepare a Consolidated Plan, annually the City must prepare an Annual Action Plan this primarily presents a budget for proposed activities to be implemented during the course of its respective program year. This FY16 Annual Action plan is for the period July 1, 2016 to June 30, 2017.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Overall, the Consolidated Plan goals and priorities for the City of Cedar Rapids have stayed consistent.

- Affordable housing preservation, production, and access,
- Homelessness services and prevention activities, offering shelters and transitional housing programs,
- Public service support activities for the very poor through moderate income households and beyond. Services are targeted at populations and situations with the highest need or those at greatest risk, including youth, seniors, domestic violence, and disability.

For Year 2 goals and objectives please view Action Plan 20 Annual Goals and Objectives.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Past performance has demonstrated that the City has administered both CDBG and HOME programs efficiently and effectively. This has been reinforced by consistent approvals of the City's Consolidated Annual Performance and Evaluation Report (CAPER) by HUD, as evidenced by regulatory compliance that includes satisfactory timeliness of expenditure ratios with extraordinarily high benefit to low- and moderate- income persons.

Our programs have successfully addressed community needs within budgetary constraints. Current goals reflect not only past performance but also community feedback, especially from the targeted low- and moderate- income population.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The stakeholder consultation and citizen input process for the City of Cedar Rapids Consolidated Plan included the following:

- Community meetings, including one public meeting in the form of an open house, and one stakeholder focus group to discuss housing and community development needs, held on January 22, 2015. Fifty-five residents and stakeholders attended the open house and 28 stakeholders attended the stakeholder focus group. The meetings were held at different times at accessible venues near public transit.
- Interviews with key stakeholders included City of Cedar Rapids Community Development and Planning, Housing Services Division staff, such as the City staff member responsible for managing the City of Cedar Rapids Section 8 Housing Choice Voucher Program; homeless services providers and the head of the Linn County Continuum of Care for homeless services; the domestic violence service provider serving residents in the city; and one of the largest nonprofit providers of affordable housing in the city.
- A Resident Survey was conducted in both paper and electronic format to obtain direct feedback from Cedar Rapids residents on their housing and community development needs.
- On-site community outreach to select service providers was conducted to obtain direct resident and stakeholder feedback from targeted special needs populations.
- One public hearing has been held on January 27, 2015, with a second scheduled for April 14, 2015, to discuss the goals and priorities of the Five-year Consolidated Plan and Year 1 Consolidated Annual Action Plan.

In addition to the community meetings, interviews, on-site community outreach, and survey, residents and stakeholders in Cedar Rapids were notified through a variety of public notices and outreach about the Consolidated Plan process and the opportunity to communicate their opinions about the top housing and community development needs to the City of Cedar Rapids.

Residents were notified through email and media spots that they could contact City of Cedar Rapids staff directly by phone or email. Residents could also communicate with City staff through social media, by responding to an announcement on the Facebook page of the City of Cedar Rapids and the City of Cedar Rapids Twitter feed. Residents could also respond to specific housing and community development questions posted on CRTalks! (www.crtalks.com), an online discussion board where Cedar Rapids residents can share feedback, post comments, and rank ideas on Cedar Rapids projects.

For the Year 2 Consolidated Annual Action Plan the following meetings were held:

- Development Committee Meeting held on September 23, 2015 to discuss funding priorities for the upcoming budget cycle with City Council and members of the public.
- First City Council Public Hearing held on January 26, 2016 to discuss housing and community development needs & priorities and to discuss past program performance.
- Grants and Program Citizens Advisory Committee Meetings held Thursdays, January 28 - February 18, 2016 to evaluate submitted applications for funding recommendations for City Council.
- Development Committee Meeting held on March 9, 2016 to discuss structure of City CDBG and HOME programs and performance including where within the City funds have been spent in the past.
- A final Public Hearing is scheduled to be held April 12, 2016 to discuss the draft action plan including proposed activities to be submitted to HUD no later than May 15th.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

For the year 2 Consolidated Annual Action Plan:

At the September 23rd Development Committee, committee members decided to prioritize \$75,000 of HOME funds for CHDO activities. For CDBG the following percentages were recommended:

Admin and Planning 20%

Public Service 15%

Housing 60%

Other Eligible Community Needs 5%

There were no public comments received.

At the January 26th City Council Public Hearing there were no public comments received.

For the Grants and Programs Citizens Advisory Committee the committee recommendations were used to prepare the funding recommendations in this plan.

At the March 9th Development Committee meeting, two individuals made comments, both individuals had been members of the Grants and Programs Citizens Advisory Committee. Both commented on wanting to see the City's First Time Home Buyer Program targeted to core neighborhoods only. One individual wanted to see the City's Owner-Occupied Rehabilitation program split up into two programs one being emergency program which he considered to be a welfare program and the other being the comprehensive program which he considered to be a neighborhood revitalization program. He also commented that he would like to see more focus on negative trends of assessed values and less focus on the income of the homeowners.

On April 12th a second City Council Public Hearing was held to let the public discuss the proposed annual action plan. One comment was made and that comment was to approve the plan, but in the future the citizen would like to see cuts to administration and the City's First Time Home Buyer Program to be targeted to the core.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted and considered, but changes to the City's First Time Home Buyer Program and Owner-Occupied Rehabilitation Program are not being made at this time. Below is the reasoning for the decisions made on both programs:

First Time Home Buyer:

- HUD goals include de-concentration of Low & Moderate Income Families.
- Purchase price limit keeps investment in core and transitional neighborhoods with modest housing.
- Maxfield Housing Market Analysis encourages programs to encourage investment in existing housing throughout the City.
- Significant core investment through other programs.

Owner-Occupied Rehabilitation Program

- Emergency Assistance Rehabilitation which keeps homes habitable also keeps homes occupied.

- Keeping programs combined as they are both single-family rehabilitation activities allows flexibility to use the funds where needed.
- Income targeting is required by HUD.

At the April 12, 2016 City Council Public Hearing the one comment suggested approval but future cuts to administration and targeting of the City's First Time Home Buyer program to the core neighborhoods. The reasons are listed above as to why the City is not currently restricting the First Time Home Buyer program to core neighborhoods. In addition the City consistently strives for improvement in administering funds efficiently and has reduced costs but even though funding levels have been reduced there is still significant administration activities required.

7. Summary

Through the collaborative efforts of community stakeholders, targeted populations, and the community at large, City of Cedar Rapids Community Development and Planning Department, Housing Services Division was able to complete the 5-Year Consolidated Plan Strategic Plan and FY15 Consolidated Annual Action Plan. The City expresses gratitude and appreciation to all those who participated in the community survey, stakeholder meeting and interviews, and public open house events. For our annual planning efforts we also appreciate the time that stakeholders and the public take to attend public meetings and provide feedback.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CEDAR RAPIDS	Housing Services Division
HOME Administrator	CEDAR RAPIDS	Housing Services Division

Table 1 – Responsible Agencies

Narrative (optional)

This Consolidated Plan with Five-Year Strategy for the period of July 1, 2015 through June 30, 2020, was prepared by the staff of the City of Cedar Rapids Community Development and Planning Department, Housing Services Division in coordination with professional services provided by Morningside Research and Consulting, Inc. who partnered with BBC Research & Consulting.

Many members of the community contributed time and data to the preparation of this strategic plan. The City of Cedar Rapids Housing Services Division wishes to thank all community members that participated in this process.

Consolidated Plan Public Contact Information

For Information regarding this Consolidated Plan please contact:

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Cedar Rapids, Housing Services Division, acknowledges the help and support of the community for the Consolidated Plan. Community members and human service agencies dedicated time and expertise at the public open house and the community stakeholder meetings. Their recognition of the importance of a comprehensive and thorough Consolidated Plan highlights the overall partnership between community service providers, funders, government officials, and citizens to address housing and homelessness issues in the community.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Community coordination is achieved via a mix of broad-based committees and councils: Linn County Continuum of Care Planning and Policy Council, Local Homeless Coordinating Board, Housing Trust Fund for Linn County, and the Grants and Programs Committee of the Cedar Rapids City Council. These committees and councils have separate functions, as policy-setting and fund-distributing agencies. Policy councils bring housing and service providers together to find areas of duplication or potential coordination to ensure an efficient use of funds. Funding committees look for unduplicated activities to fund, ranking unique program and initiatives above those that are offered by multiple providers. Cedar Rapids staff serve on two of these committees, and coordinate the Grants and Programs Citizens Advisory Committee, including a dedicated representative from both the Continuum of Care and Local Homeless Coordinating Board on the committee.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care Planning and Policy Council plays a vital role in ensuring the spectrum of housing needs is met for the community. The Continuum is a partnership with Linn County Community Services, the United Way of East Central Iowa and the City of Cedar Rapids, to address homelessness and homeless issues. Linn County provides the administrative staff support for this body, as well as for the Local Homeless Coordinating Board, and assists with efforts to compile data and track trends in order to identify needs and priorities. It is through this structure that the provision of homeless facilities and services are locally coordinated.

As a voluntary consortium of service providers and community members with an interest in homeless issues, the Continuum of Care Planning and Policy Council relies upon consensus of need and locally collected data to form collaboration in order to carry out its mission. The Continuum of Care for

homelessness structured through this Council and its partnerships satisfies the federal requirements established by HUD to access funds from the CDBG, HOME, and other federal grant programs.

With broad-based representation from both public and private sectors across Linn County, the principal role of the Council is to serve as the primary local entity responsible for the management of a systematic process designed to provide a transition from homelessness to permanent independent living. It is noted that there is a collaborative relationship between the Council and the separate Local Homeless Coordinating Board, which serves as the designated entity responsible for coordination of the Emergency Food and Shelter resources within Linn County, Iowa.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

While Cedar Rapids does not receive ESG entitlement funds, the Continuum of Care performs the required Point In Time counts and coordination of HMIS reporting. Members of the Continuum coordinate funding requests to the State of Iowa ESG funding rounds, and work to leverage ESG dollars within their areas of service. The coordinated intake process, as well as joint funding requests, ensures that the community is meeting the needs demonstrated through reporting, without duplicating efforts. Monthly Continuum meetings offer ongoing performance reports, and representatives are able to discuss successes as well as any areas of improvement.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HACAP - Transitional Housing Services
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
2	Agency/Group/Organization	Willis Dady Emergency Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs. In addition, staff were interviewed, focusing on homeless needs in the community.

3	Agency/Group/Organization	Abbe Center for Community Mental Health
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
4	Agency/Group/Organization	Community Health Free Clinic
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.

5	Agency/Group/Organization	ASAC
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
6	Agency/Group/Organization	Foundation 2
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless Services-Health Health Agency

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
7	Agency/Group/Organization	Waypoint Services
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs. In addition, staff were interviewed, focusing on domestic violence shelter and child care needs in the community.

8	Agency/Group/Organization	Neighborhood Transportation Services, Inc.
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Transportation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
9	Agency/Group/Organization	Affordable Housing Network, Inc. (AHNI)
	Agency/Group/Organization Type	Housing Services - Housing Development
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs. In addition, staff were interviewed, focusing on affordable rental housing, affordable homeowner housing, and affordable housing development in the community.
10	Agency/Group/Organization	Greater Cedar Rapids Community Foundation
	Agency/Group/Organization Type	Funder Foundation

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
11	Agency/Group/Organization	Linn County Public Health
	Agency/Group/Organization Type	Services-Health Health Agency Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
12	Agency/Group/Organization	Cedar Valley Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
13	Agency/Group/Organization	Community Housing Initiatives
	Agency/Group/Organization Type	Housing Services - Housing Development
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
14	Agency/Group/Organization	City Planning Commission
	Agency/Group/Organization Type	Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.

15	Agency/Group/Organization	Northwest Neighbor's Neighborhood Association
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Education Neighborhood Services Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Neighborhood members participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
16	Agency/Group/Organization	Cedar Rapids Civil Rights Commission
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs. In addition, staff were interviewed, focusing on civil rights and fair housing needs in the community.
17	Agency/Group/Organization	College Community School District
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education School District
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
18	Agency/Group/Organization	Mercy Medical Center
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community stakeholder discussion identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.

19	Agency/Group/Organization	Housing Fund for Linn County
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Other government - County Housing Trust Fund
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
20	Agency/Group/Organization	Cedar Valley Friends of the Family
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
21	Agency/Group/Organization	Mound View Neighborhood Associaton
	Agency/Group/Organization Type	Neighborhood Services Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Neighborhood members participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
22	Agency/Group/Organization	Harbor Neighborhood Association
	Agency/Group/Organization Type	Neighborhood Services Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Neighborhood members participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
23	Agency/Group/Organization	Catherine McAuley Center
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Education Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
24	Agency/Group/Organization	Cedar Rapids Area Association of Realtors
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.
25	Agency/Group/Organization	Czech Village / New Bohemia Main Street District
	Agency/Group/Organization Type	Planning organization Business Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency staff participated in a community open house identifying needs in the community in the following areas: housing needs, special needs, service needs, and development needs.

Identify any Agency Types not consulted and provide rationale for not consulting

The City reached out and consulted with a wide range of agencies and does not feel that anyone was not included even if some agencies declined participation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

This section summarizes the public participation efforts for the City of Cedar Rapids 2015-2020 Five-year Consolidated Plan which impact each year of the Five-year Consolidated Plan.

The stakeholder consultation and citizen input process for the City of Cedar Rapids Consolidated Plan included the following:

- Community meetings, including one public meeting in the form of an open house, and one stakeholder focus group to discuss housing and community development needs, held on January 22, 2015. Fifty-five residents and stakeholders attended the open house and 28 stakeholders attended the stakeholder focus group. The meetings were held at different times at accessible venues near public transit.
- Interviews with key stakeholders included City of Cedar Rapids Community Development and Planning, Housing Services Division staff, such as the City staff member responsible for managing the City of Cedar Rapids Section 8 Housing Choice Voucher Program; homeless services providers and the head of the Linn County Continuum of Care for homeless services; the domestic violence service provider serving residents in the city; and one of the largest nonprofit providers of affordable housing in the city.
- A Resident Survey was conducted in both paper and electronic format to obtain direct feedback from Cedar Rapids residents on their housing and community development needs.
- On-site community outreach to select service providers was conducted to obtain direct resident and stakeholder feedback from targeted special needs populations.
- One City Council public hearing has been held on January 27, 2015, and a second was held April 14, 2015, to discuss the goals and priorities of the Five-year Consolidated Plan and Consolidated Annual Action Plan.

In addition to the community meetings, interviews, on-site community outreach, and survey, residents and stakeholders in Cedar Rapids were notified through a variety of public notices and outreach about the Consolidated Plan process and the opportunity to communicate their opinions about the top housing and community development needs to the City of Cedar Rapids.

Residents were notified through email and media spots that they could contact City of Cedar Rapids staff directly by phone or email. Residents could also communicate with City staff through social media, by responding to an announcement on the Facebook page of the City of Cedar Rapids and the City of Cedar Rapids Twitter feed. Residents could also respond to specific housing and community development questions posted on CRtalks! (www.crtalks.com), an online discussion board where Cedar Rapids residents can share feedback, post comments, and rank ideas on Cedar Rapids projects.

For the Year 2 Consolidated Annual Action Plan two public meetings with the Development Committee discussed aspects of the plan, Grants and Programs Citizen Advisory Committee meetings were held, and one public hearing was held with a second scheduled for April 12, 2016. This process impacts funding decisions directly.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Development Committee Meeting held September 23rd. Committee members decided on funding priorities based on City Council	Annual Action Plan 2016 No comments were received.	27 No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	Non-targeted/broad community	City Council public hearing held January 26, 2016 to discuss housing and community development needs & priorities and	No comments were received. Annual Action Plan 2016	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p style="text-align: center;">Annual Action Plan 2016</p>	<p style="text-align: center;">30</p>	<p>All comments received were accepted and considered, but changes to the City's First Time Home Buyer Program and Owner-Occupied Rehab</p>
OMB Control No		2506-0117	(exp. 07/31/2015)			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p data-bbox="940 1414 1159 1479" style="text-align: center;">Annual Action Plan 2016</p>	<p data-bbox="1759 521 1843 1609">The primary comment was to accept the Annual Action Plan. The City is currently not planning on restricting the City's First Time Home Buyer progra</p>	
OMB Control No		2506-0117	(exp. 07/31/2015)			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

This section discusses the resources that will be used to meet the goals of the 2015-2020 Five-year Consolidated Plan. These resources are financial, involve partnership opportunities, and include the ability to leverage additional funds. The information in the table below is pre-populated by HUD.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	986,254	20,000	0	1,006,254	2,841,982	Expected Amount Available Remainder of Con Plan was determined by taking a two percent reduction from the allocation annually.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	267,772	50,000	0	317,772	771,610	Expected Amount Available Remainder of Con Plan was determined by taking a two percent reduction from the allocation annually.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

It is possible that publicly owned land acquired after the 2008 flood may be used to address the needs in this plan, specifically development of single family affordable housing units.

Discussion

The City of Cedar Rapids Community Development and Planning, Housing Services Division utilizes three methods of leveraging to maximize affordable housing program dollars specifically by leveraging income earned from liens. Match requirements for the HOME program is anticipated to be met by excess match generated by activities of the City's Community Housing Development Organizations (CHDO's), in addition to local sources of matching funds. Please see above for more detail.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Rental Housing Stock	2015	2019	Affordable Housing	Citywide	Affordable Housing for Low Income Renters	CDBG: \$36,737	Rental units rehabilitated: 54 Household Housing Unit
2	Affordable Homeowner Housing Stock	2015	2019	Affordable Housing	Coe Mt. Vernon Riverside - Oak Hill	Affordable Housing for Low Income Homeowners	HOME: \$162,130	Homeowner Housing Added: 4 Household Housing Unit
3	Direct Financial Assistance to Homebuyers	2015	2019	Affordable Housing	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide	Affordable Housing for Low Income Homeowners	HOME: \$78,865	Direct Financial Assistance to Homebuyers: 15 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Existing Owner-Occupied Housing Stock	1915	1919	Affordable Housing	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide	Owner-Occupied Housing Rehabilitation	CDBG: \$219,490	Homeowner Housing Rehabilitated: 29 Household Housing Unit
5	Services and Support for Homelessness & Prevention	2015	2019	Homeless	Coe Mt. Vernon Riverside - Oak Hill Citywide	Services and Facilities for Homeless	CDBG: \$70,606	Homelessness Prevention: 911 Persons Assisted
6	Public Service Facility and Infrastructure	2015	2019	Non-Housing Community Development	Riverside - Oak Hill	Services and Facilities for Homeless LMI Household Services and Facilities	CDBG: \$49,313	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Public Service Activities	2015	2019	Non-Housing Community Development	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston	Services and Facilities for Youth (19 and Under) Health Care Services LMI Household Services and Facilities	CDBG: \$77,332	Public service activities other than Low/Moderate Income Housing Benefit: 8500 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Rental Housing Stock
	Goal Description	The goal is to complete much needed HVAC supply repairs for a 54-unit complex serving low-income seniors.
2	Goal Name	Affordable Homeowner Housing Stock
	Goal Description	The goal is to complete two new construction units in core low-to moderate-income neighborhoods for a low-to moderate income household and complete rehabilitation of two units to be sold to a low-to moderate income household.
3	Goal Name	Direct Financial Assistance to Homebuyers
	Goal Description	The goal is to provide direct financial assistance to 15 low- to moderate-income first time homebuyers.

4	Goal Name	Existing Owner-Occupied Housing Stock
	Goal Description	The goal is to assist 29 low- to moderate-income owner-occupied households with housing rehabilitation services through the City's Owner-Occupied Rehabilitation Program and Aging Services, Inc.'s Chore Services Program.
5	Goal Name	Services and Support for Homelessness & Prevention
	Goal Description	The goal is to assist 911 homeless or near homeless individuals through support services and facility improvements.
6	Goal Name	Public Service Facility and Infrastructure
	Goal Description	The goal is to provide facility improvements to one facility that will offer services to a 5,000 low- to moderate-income individuals. The facility serves low- to moderate-income individuals including homeless and near-homeless populations.
7	Goal Name	Public Service Activities
	Goal Description	The goal is to serve a combined 11,056 low- to moderate-income individuals through a variety of services including health care, transportation, youth services, and general neighborhood referral services.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Through programs provided by the City of Cedar Rapids and partnering agencies it is anticipated that in year two 7 extremely low-income households, 68 low-income households, and 27 moderate-income households will receive some form of affordable housing assistance.

It is estimated that through rehabilitation of rental housing stock 54 households with at most a low-income status will benefit. Through the expansion of homeowner housing stock it is anticipated that one low-income household and three moderate-income households will benefit. Through the preservation of existing owner-occupied housing stock it is anticipated that 7 extremely low-income households, 9 low-income households, and 13 moderate-income households will benefit. Through direct financial assistance to homebuyers it is anticipated that 4 low-

income households and 11 moderate-income households will benefit.

AP-35 Projects – 91.220(d)

Introduction

The City of Cedar Rapids will be performing 22 projects between July 1, 2016 and June 30, 2017 with assistance from 16 different partners (including four neighborhoods assisted through the City's Neighborhood Certification Program). These projects will cover a wide spectrum of needed services throughout the City serving low- to moderate-income households and individuals. These projects will work to assist with all seven goals that the City has established. These goals include affordable rental housing stock, affordable homeowner housing stock, direct financial assistance to homebuyers, preservation of existing housing stock, services and support for homelessness and prevention, public service facility and infrastructure, and public services activities.

#	Project Name
1	Affordable Housing Network, Inc. (CHDO) - Wellington Heights Neighborhood Revitalization Initiative
2	Cedar Valley Habitat for Humanity - 2016-17 CVHFH Homebuilding Program
3	City of Cedar Rapids Housing Services - First Time Home Buyer Program
4	City of Cedar Rapids Housing Services - HOME Administration
5	Hope Community Development Association, Inc. - Rebuild Blighted Houses
6	Hope Community Development Association, Inc. - Refurbishing Blighted Houses
7	City of Cedar Rapids Housing Services - Analysis of Impediments Consultation
8	City of Cedar Rapids Housing Services - CDBG Housing Services Administrative Overhead
9	City of Cedar Rapids Housing Services - Administrative Staff Costs
10	Aging Services, Inc. - Chore Services
11	City of Cedar Rapids Housing Services - CDBG Housing Services Service Delivery Staff Costs
12	City of Cedar Rapids Housing Services - CDBG Owner-Occupied Rehabilitation Program
13	Five Seasons Senior Housing, Inc. - Five Seasons HVAC Supply Lines
14	Waypoint Services for Women, Children and Families - Waypoint Services Security Enhancements
15	Catherine McAuley Center - Enhancing Transitional Housing Services for Homeless Women
16	Community Health Free Clinic - Wages for Specialized Staff
17	Hawkeye Area Community Action Program, Inc. - HACAP Transitional Housing
18	Olivet Neighborhood Mission - Olivet Neighborhood Mission Youth Program
19	Tanager Place - YouthPort
20	Waypoint Services for Women, Children and Families - Waypoint Madge Phillips Center Case Management
21	Willis Dady Emergency Shelter - Case Management
22	City of Cedar Rapids - Neighborhood Certification Program

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Affordable Housing Network, Inc. (CHDO) - Wellington Heights Neighborhood Revitalization Initiative
	Target Area	Coe Mt. Vernon
	Goals Supported	Affordable Homeowner Housing Stock
	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	HOME: \$75,000
	Description	Acquisition and rehabilitation of one neglected single family homes in the Wellington Heights neighborhood for the purpose of providing quality affordable housing for a low- to moderate-income household homebuyer or rental property for a low- to moderate-income household if a sale does not occur. This activity will be undertaken by a CHDO.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	One low- to moderate-income household is estimated to benefit from this activity.
	Location Description	This activity will take place in the Wellington Heights Neighborhood which is bordered by 1st Avenue SE to the Northwest, 19th Street SE to the East, Mount Vernon Road SE to the South, and 10th Street SE to the Southwest. The homes for this activity will be single family units.
	Planned Activities	Aquisition and rehabilaiaon of one distressed single family unit for the purpose of providing quality, affordable, safe, and sanitary homebuyer unit in the Wellington Heights Neighborhood.

2	Project Name	Cedar Valley Habitat for Humanity - 2016-17 CVVHH Homebuilding Program
	Target Area	Coe Mt. Vernon
	Goals Supported	Affordable Homeowner Housing Stock
	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	CDBG: \$29,575
	Description	New construction of one energy-efficient home in a core southeast or southwest Cedar Rapids neighborhood as a part of their 2016-2017 home building program to serve a low- to moderate-income household.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this activity will benefit one low or very low income household.
	Location Description	This activity will take place in a core Cedar Rapids neighborhood with a planned destination in the Coe Mt. Vernon around the 1000 block of 15th St SE, Cedar Rapids, Iowa.
	Planned Activities	New construction of one home in an area where there is an emphasis for significant single-family revitalization in recent years.
3	Project Name	City of Cedar Rapids Housing Services - First Time Home Buyer Program
	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	Direct Financial Assistance to Homebuyers

	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	HOME: \$78,865
	Description	Down payment assistance for an estimated 15 low- to moderate-income first time home buyers of properties in Cedar Rapids.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 15 low- to moderate-income households will benefit from this activity.
	Location Description	This activity will take place throughout the eligible properties have sales prices below \$135,000, being owner-occupied or vacant, and not in the 100-year flood plain.
	Planned Activities	Down payment assistance for low- to moderate-income first time home buyers.
4	Project Name	City of Cedar Rapids Housing Services - HOME Administration
	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$26,777
	Description	Partial salary and administrative costs associated with the administration of the City's Entitlement HOME Investment Partnership Program funds.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	The activities that will be performed over the next year through this office will benefit an estimate 102 low- to moderate-income households through housing activities and an additional 14,441 low- to moderate-income individuals through service activities. Without administration funds this would not be possible.
	Location Description	While many of the activities in this plan are targeted to local core target areas, many activities will occur throughout the City to ensure meeting the needs of low- to moderate-income citizens.
	Planned Activities	Partial salary and administrative costs associated with the administration of the City's Entitlement HOME Investment Partnership Program funds.
5	Project Name	Hope Community Development Association, Inc. - Rebuild Blighted Houses
	Target Area	Riverside - Oak Hill
	Goals Supported	Affordable Homeowner Housing Stock
	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	HOME: \$24,645
	Description	Purchase, demolish, and reconstruction of one blighted house in the Riverside-Oak Hill neighborhood.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this activity will benefit one moderate-income household.
	Location Description	This activity will take place in the Riverside Oak-Hill Neighborhood, which is generally the area from 4th Ave SW to 12th St SE to Mt Vernon Rd SE to 19th St SE to 18th Ave SW to I 380
	Planned Activities	Purchase, demolish, and reconstruction of one blighted house in the Riverside-Oak Hill neighborhood.
6	Project Name	Hope Community Development Association, Inc. - Refurbishing Blighted Houses
	Target Area	Riverside - Oak Hill
	Goals Supported	Affordable Homeowner Housing Stock

	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	HOME: \$32,910
	Description	Purchase and refurbishment of 1 - 2 houses in the Riverside-Oak Hill neighborhood, providing a subsidized 2nd mortgage to make the home affordable to low-income families.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this activity will benefit one moderate-income household.
	Location Description	This activity will take place in the Core Riverside-Oak Hill, which is generally the area from 4th Ave SW to 12th St SE to Mt Vernon Rd SE to 19th St SE to 18th Ave SW to I 380.
	Planned Activities	Purchase and refurbishment of 1 - 2 houses in the Riverside-Oak Hill neighborhood, providing a subsidized 2nd mortgage to make the home affordable to low-income families.
7	Project Name	City of Cedar Rapids Housing Services - Analysis of Impediments Consultation
	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$24,500
	Description	Consultation assistance for the preparation of the City's Analysis of Impediments.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	The consultation and subsequent preparation of an updated Analysis of Impediments will assist the City of Cedar Rapids Housing Services in better serving the entire City, especially the citizens of low-to moderate-income in effort to improve their situations.
	Location Description	Many of the activities carried out by the City and partners are targeted to local core target areas, many activities will occur throughout the City to ensure meeting the needs of low- to moderate-income citizens.
	Planned Activities	Consultation assistance for the preparation of the City's Analysis of Impediments.
8	Project Name	City of Cedar Rapids Housing Services - CDBG Housing Services Administrative Overhead
	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$81,601
	Description	Overhead expenses for the administration of the CDBG & HOME programs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The activities that will be performed over the next year through this office will benefit an estimate 102 low- to moderate-income households through housing activities and an additional 14,441 low- to moderate-income individuals through service activities. Without administration funds this would not be possible.
	Location Description	While many of the activities in this plan are targeted to local core target areas, many activities will occur throughout the City to ensure meeting the needs of low- to moderate-income citizens.

	Planned Activities	Overhead expenses for the administration of the CDBG & HOME programs.
9	Project Name	City of Cedar Rapids Housing Services - Administrative Staff Costs
	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$79,118
	Description	A percentage of various staff positions who work with the administration of the City's CDBG and HOME programs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The activities that will be performed over the next year through this office will benefit an estimate 102 low- to moderate-income households through housing activities and an additional 14,441 low- to moderate-income individuals through service activities. Without administration funds this would not be possible.
	Location Description	While many of the activities are in this plan are targeted to local core target areas, many activities will occur throughout the City to ensure meeting the needs of low- to moderate-income citizens.
	Planned Activities	A percentage of various staff positions who work with the administration of the City's CDBG and HOME programs.
10	Project Name	Aging Services, Inc. - Chore Services

	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	Affordable Homeowner Housing Stock
	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	CDBG: \$13,372
	Description	Owner-occupied housing rehabilitation services for three low-income households of older adults.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that a minimum of three low-income households of older adults will be assisted with minor housing rehabilitation services through this program.
	Location Description	This activity will take place citywide as needed and able in single family homes that house residents 62 years of age or older.
	Planned Activities	Minor rehab of single-family units housing residents 62 years of age or older.
11	Project Name	City of Cedar Rapids Housing Services - CDBG Housing Services Service Delivery Staff Costs
	Target Area	
	Goals Supported	Existing Owner-Occupied Housing Stock
	Needs Addressed	Owner-Occupied Housing Rehabilitation
	Funding	CDBG: \$347,557
	Description	Delivery of project oversight including subrecipient technical assistance, monitoring, and the planning and implementation of the Owner-Occupied Rehabilitation Program.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Twenty-six low- to moderate-income families will benefit from the CDBG Owner-Occupied Rehabilitation Program. As well as those benefiting from technical assistance and monitoring. This activity will report beneficiaries under other activities.
	Location Description	This activity will take place citywide.
	Planned Activities	Delivery of project oversight including subrecipient technical assistance, monitoring, and the planning and implementation of the Owner-Occupied Rehabilitation Program.
12	Project Name	City of Cedar Rapids Housing Services - CDBG Owner-Occupied Rehabilitaiton Program
	Target Area	Cedar Lake Daniel's Park Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston Citywide
	Goals Supported	Existing Owner-Occupied Housing Stock
	Needs Addressed	Affordable Housing for Low Income Homeowners
	Funding	CDBG: \$206,118
	Description	Rehabilitation of 26 units of owner-occupied housing for low- to moderate-income households within the city limits of Cedar Rapids.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 26 low- to moderate-income households will benefit from this activity.

	Location Description	Comprehensive rehabilitation activities will take place in five local targeted core neighborhoods that are in low- to moderate-income areas with the City's oldest housing stock. Emergency rehabilitation activities will take place citywide. All homes will be outside of the 100-year floodplain and will have been the primary residence for one year for the homeowner.
	Planned Activities	Twenty-six low- to moderate-income households will benefit from a combination of comprehensive housing rehabilitation which consists of and emergency assistance. Comprehensive rehabilitation includes: lead hazard control, necessary roofing, plumbing and/or electrical deficiencies, structural deficiencies or other code deficiencies as needed. Emergency assistance consists of major system failures that make the home uninhabitable.
13	Project Name	Five Seasons Senior Housing, Inc. - Five Seasons HVAC Supply Lines
	Target Area	Citywide
	Goals Supported	Affordable Rental Housing Stock
	Needs Addressed	Affordable Housing for Low Income Renters
	Funding	CDBG: \$36,737
	Description	Replacement of rusting steel pipes in HVAC supply lines as bursting pipes are causing flooding in residents' apartments for the 54 unit low-income senior housing complex.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated the 54 low-income senior households will benefit from this activity.
	Location Description	This activity will take place at 1225 42nd St SE at a 54-unit subsidized housing project.
	Planned Activities	Replacement of rusting steel pipes in HVAC supply lines as bursting pipes are causing flooding in residents' apartments for the 54 unit low-income senior housing complex.
14	Project Name	Waypoint Services for Women, Children and Families - Waypoint Services Security Enhancements

	Target Area	Riverside - Oak Hill
	Goals Supported	Public Service Facility and Infrastructure
	Needs Addressed	LMI Household Services and Facilities
	Funding	CDBG: \$49,313
	Description	Security enhancements including security camera upgrades and child care classroom doors and partitions for the facility serving the homeless and nearly homeless individuals.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5,000 low-to moderate-income individuals will benefit from this activity through the various services offered by the organization.
	Location Description	This activity will take place at 318 5th St SE in a facility that both contains emergency shelter facilities, case management offices and daycare facilities for children ages 6-months to 12-years. The space also contains general office space, storage, indoor play area, and outdoor covered play areas. The facility is keypad restricted.
	Planned Activities	Security enhancements including security camera upgrades and child care classroom doors and partitions for the facility serving the homeless and nearly homeless individuals.
15	Project Name	Catherine McAuley Center - Enhancing Transitional Housing Services for Homeless Women
	Target Area	Riverside - Oak Hill
	Goals Supported	Services and Support for Homelessness & Prevention
	Needs Addressed	Services and Facilities for Homeless
	Funding	CDBG: \$4,430
	Description	Program to prevent women from becoming homeless again by strengthening aftercare and alumni services, and providing individual case management and support services.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the Catherine McAuley Center will serve 46 unaccompanied women aged 18 or older that were homeless and in need of transitional housing services.
	Location Description	The Catherine McAuley Center is located at 866 4th Ave SE within the Riverside-Oak Hill neighborhood. In addition to the center that houses many programs and some transitional housing, there are two nearby residential houses that are also used for transitional housing needs.
	Planned Activities	Program to prevent women from becoming homeless again by strengthening aftercare and alumni services, and providing individual case management and support services.
16	Project Name	Community Health Free Clinic - Wages for Specialized Staff
	Target Area	Riverside - Oak Hill
	Goals Supported	Public Service Activities
	Needs Addressed	Health Care Services
	Funding	CDBG: \$33,311
	Description	Wages for licensed healthcare professionals. Paid staff administer free healthcare services to individuals unable to afford care. An estimated 7,000 low- to moderate-income individuals will benefit from these healthcare services.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Wages for licensed healthcare professionals. Paid staff administer free healthcare services to individuals unable to afford care. An estimated 7,000 low- to moderate-income individuals will benefit from these healthcare services
Location Description	This activity will take place at 947 14th Avenue SE in Cedar Rapids. This address is in one of our core local target areas of Riverside - Oak Hill which is a predominately low- to moderate-income area.	

	Planned Activities	This activity will help assist with wage support of licensed healthcare professionals to supplement volunteer physicians and nurses so that patients are able to see someone during operating hours. Paid providers and nurses administer acute and chronic disease management to thousands of low-income individuals.
17	Project Name	Hawkeye Area Community Action Program, Inc. - HACAP Transitional Housing
	Target Area	Citywide
	Goals Supported	Public Service Activities
	Needs Addressed	Services and Facilities for Homeless
	Funding	CDBG: \$36,672
	Description	Support services for individuals and families who are in HACAP's transitional housing program at Inn Circle. An estimated 300 low- to moderate-income individuals are served through this project annually.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 low- to moderate-income individuals will benefit from this program through supportive services provided at this transitional housing facility.
	Location Description	The primary facility is a transitional housing facility that is located at 5560 6th Street SW in Cedar Rapids. The facility is a renovated hotel that has been adapted to a 43-unit apartment complex. In addition there are 22 scattered-site units in Cedar Rapids.
Planned Activities	Support services include a minimum of biweekly meetings to work on self-sufficiency skills, referring families to services in the community, and helping families apply for state and federal mainstream benefits. Life skill classes are also provided to program participants on a monthly basis with outside guest speakers from the community contributing their expertise.	
18	Project Name	Olivet Neighborhood Mission - Olivet Neighborhood Mission Youth Program
	Target Area	Time Check St. Patrick's

	Goals Supported	Public Service Activities
	Needs Addressed	Services and Facilities for Youth (19 and Under)
	Funding	CDBG: \$7,614
	Description	Increasing learning and living skills in children served through the Olivet Youth Program. Providing After School and Full Day activities for an annual 75 children ages 5-13 years of age from low- to moderate-income households.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 75 low- to moderate-income household youths ages 5-13 will benefit from this activity. The children that attend are at-risk and their families are well below the poverty line.
	Location Description	This activity takes place at 237 10th Street NW in Cedar Rapids.
	Planned Activities	Increasing learning and living skills in children served through the Olivet Youth Program. Providing After School and Full Day activities for an annual 75 children ages 5-13 years of age from low- to moderate-income households.
19	Project Name	Tanager Place - YouthPort
	Target Area	Coe Mt. Vernon Youngs Hill Kingston Citywide
	Goals Supported	Public Service Activities
	Needs Addressed	Services and Facilities for Youth (19 and Under)
	Funding	CDBG: \$3,807
	Description	YouthPort provides youth program coordination in core neighborhoods with before and after school programming, nutritious breakfast and dinners, organized study and tutor programs, and other activities. It is estimated that YouthPort will serve 675 youth from low- to moderate-income households.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 675 low- to moderate-income household youths will benefit from this activity.
	Location Description	This activity will take place at Hoover Elementary School at 4141 Johnson Avenue NW, Taylor Elementary School at 720 7th Avenue SW, and Polk Alternative Education Center at 1500 B Avenue.
	Planned Activities	YouthPort provides youth program coordination in core neighborhoods with before and after school programming, nutritious breakfast and dinners, organized study and tutor programs, and other activities. It is estimated that YouthPort will serve 675 youth from low- to moderate-income households.
20	Project Name	Waypoint Services for Women, Children and Families - Waypoint Madge Phillips Center Case Management
	Target Area	Riverside - Oak Hill
	Goals Supported	Services and Support for Homelessness & Prevention
	Needs Addressed	Services and Facilities for Homeless
	Funding	CDBG: \$19,035
	Description	Case management for Waypoint's Madge Phillips Center serving 325 homeless or nearly homeless individuals.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 325 homeless women and children will receive case management services through this program.
	Location Description	This activity will take place at 318 5th Street SE in Cedar Rapids at the Waypoint Madge Phillips Center.
	Planned Activities	Case management for Waypoint's Madge Phillips Center serving 325 homeless or nearly homeless individuals.

21	Project Name	Willis Dady Emergency Shelter - Case Management
	Target Area	Coe Mt. Vernon
	Goals Supported	Services and Support for Homelessness & Prevention
	Needs Addressed	Services and Facilities for Homeless
	Funding	CDBG: \$10,469
	Description	Case management support for single men and families housed at Willis Dady Emergency Shelter serving an estimated 275 homeless individuals annually.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Case management support for single men and families housed at Willis Dady Emergency Shelter serving an estimated 275 homeless individuals annually.
	Location Description	This activity will take place at the Willis Dady Emergency Shelter located at 1247 4th Avenue SE.
	Planned Activities	Case management support for single men and families housed at Willis Dady Emergency Shelter serving an estimated 275 homeless individuals annually. Case management includes referrals for rental assistance, linking clients to safe and habitable permanent housing, referrals for employment and education for employment related skills, advocacy, counseling, periodic educational programs, and transportation.
22	Project Name	City of Cedar Rapids - Neighborhood Certification Program
	Target Area	Coe Mt. Vernon Riverside - Oak Hill Time Check St. Patrick's Youngs Hill Kingston
	Goals Supported	Public Service Activities
	Needs Addressed	LMI Household Services and Facilities

Funding	:
Description	Eligible activities to be carried out by CDBG-eligible certified neighborhoods to improve quality of life in the City's core neighborhoods.
Target Date	6/30/2017
Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 750 low- to moderate-income residents will be assisted through various activities performed by four core neighborhood associations.
Location Description	The activities supported by this project will be in the Taylor, Oak Hill Jackson, Northwest, and Wellington neighborhoods. These are a part of the Cedar Lake Daniel's Park, Riverside-Oak Hill, Time Check St. Patrick's, and Youngs Hill Kingston local target areas.
Planned Activities	Eligible activities to be carried out by CDBG-eligible certified neighborhoods to improve quality of life in the City's core neighborhoods.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Cedar Rapids is a relatively small, compact, city. Geographic analysis indicates that the housing needs of the community are not geographically concentrated. As such, the programs designed to address most housing problems are city-wide in scope, whether these problems are among the renter or the owner population. Community development (public service / improvement) programs are more geographically targeted given the need to address neighborhoods which suffer from higher concentrations of poverty and blight.

Five neighborhoods have been locally targeted because of their high concentration of low- to moderate-income households. These areas are Cedar Lak Daniel's Park, Coe Mt. Vernon, Riverside – Oak Hill, Time Check St. Patrick's, and Youngs Hill Kingston. All of these neighborhoods are centrally located. While funding is not prioritized directly to them much funding goes to these neighborhoods due to the needs that are present. The percentages located in the table are for those activities in which the activity is guaranteed to occur in that target area. Many other activities will likely take place in these neighborhoods but the percentages would not be guaranteed.

Geographic Distribution

Target Area	Percentage of Funds
Cedar Lake Daniel's Park	0
Coe Mt. Vernon	10
Riverside - Oak Hill	13
Time Check St. Patrick's	1
Youngs Hill Kingston	0
Citywide	

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Funding is not prioritized to any specific local target area instead emphasis is placed on activities taking place in any of the target areas, but many activities are citywide due to the nature of the project and the needs of the community. The rationale for wanting to aid these neighborhoods is that they are the neighborhoods with the oldest housing stock and a high percentage of low- to moderate-income households. The chart above shows the distribution of funds for these target areas. In addition funds will be expended in these areas through a variety of other activities that are citywide but often benefit the local target areas.

Discussion

While funds are not prioritized directly to a particular local target area but instead to the local target areas as a whole, the City does see value and importance of providing assistance in these areas due to the characteristics and needs of these neighborhoods. The City does not typically qualify activities based upon low- to moderate-income area benefits but typically focuses on low- to moderate-income clientele benefits.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Cedar Rapids considers affordable housing to be a top priority based on information obtained through the City's needs assessment, market analysis, and the extensive public outreach. In the area of affordable housing, the City will make intensive use of the existing stock of housing through rehabilitation and first-time homebuyer strategies. The retention of the existing housing stock provides a great opportunity for affordable housing, while fostering neighborhood stability and the efficient use of existing infrastructure. In addition as a result of the historic flooding of 2008 there is also a need for an expansion of affordable housing stock that will primarily take place on infill lots in the local core target neighborhoods in the City of Cedar Rapids.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	85
Special-Needs	0
Total	85

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	85
Acquisition of Existing Units	15
Total	102

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Cedar Rapids will utilize a First Time Home Buyer program to aid 15 low- to moderate-income households in purchasing their first homes by offering down-payment assistance. The City will also assist 26 low- to moderate-income households with a combination of comprehensive housing rehabilitation and emergency assistance. Comprehensive housing rehabilitation includes; lead hazards control, necessary roofing, plumbing and/or other code deficiencies. Emergency Assistance consists of major system failures that make the home uninhabitable.

In addition to the City's programs, the City will work with Cedar Valley Habitat for Humanity and Hope Community Development Association to construct one home each for low- to moderate-income

households on an infill lot in a local core target neighborhood. The City will also work Affordable Housing Network, Inc. to rehabilitate one single-family home to be sold to a low- to moderate-income households or rented in the event that property isn't sold. The City will work with Aging Services, Inc. to assist three low- to moderate- income households age 62 or older with needed housing repairs. Finally the City will work with Five Seasons Senior Housing Inc. to perform much needed HVAC supply line repairs for a 54-unit complex serving low-income seniors.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Cedar Rapids does not have public housing instead the Section 8 Housing Choice Voucher Program is offered through the City of Cedar Rapids Housing Services Division for Linn and Benton Counties. The Section 8 Housing Choice Voucher Program currently assists approximately 1,100 families with rent assistance.

Actions planned during the next year to address the needs to public housing

Since there is no public housing in the City of Cedar Rapids, the needs are addressed through the Cedar Rapids Section 8 Housing Choice Voucher Program. The Cedar Rapids Section 8 Housing Choice Voucher Program reopened its waiting list briefly in February 2015 which had previously been closed since October 2011. The Cedar Rapids Section 8 Housing Choice Voucher Program updated its Administrative Plan in January 2015 to change the waiting list from a five year waiting list to a two year waiting list. This change will help individuals and families who need rent assistance by shortening the wait time and allowing the waiting list to reopen more often. The shorter wait time for rent assistance will help address the need for rent assistance in Cedar Rapids.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While on the Cedar Rapids Section 8 Housing Choice Voucher Program, families are encouraged to become self-sufficient using tools such as the Family Self-Sufficiency Program. The Family Self Sufficiency program is a grant funded five year contract with program participants which allows them to work with their case manager to become self-sufficient. During their time on the Family Self Sufficiency Program, program participants set goals such as furthering education, obtaining or maintaining employment, etc. and work with their case manager to complete these goals. An escrow account is also created for each Family Self Sufficiency participant. As the program participants income increases and the rent increases, deposits are made into the escrow account for the difference in the old and new rent payments. And the end of the five year contract, the program participant will graduate and receive a check for the amount that is in the escrow account.

The Cedar Rapids Section 8 Housing Choice Voucher Program also offers a Homeownership Program. This program functions similar to the rent assistance program where a portion of the mortgage is paid based on the families income. The Cedar Rapids Section 8 Housing Choice Voucher Program maintains a goal of having a minimum of two families in the Homeownership Program each year.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Cedar Rapids Section 8 Housing Choice Voucher Program is not designated as ‘troubled’. It is designated as a standard performing housing authority.

Discussion

While the City of Cedar Rapids does not have public housing, it does offer the Section 8 Housing Choice Voucher Program. The recent reopening of the Cedar Rapids Section 8 Housing Choice Voucher Program waiting list will allow more families the opportunity to apply for rent assistance. Once a family has been approved for the Cedar Rapids Section 8 Housing Choice Voucher Program, they are encouraged to become self-sufficient by offering program such as the Family Self Sufficiency Program and the Homeownership Program. Both of these programs allow program participants the option of working toward self-sufficiency while still receiving rent assistance.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Cedar Rapids will work with the Continuum of Care Policy and Planning board to address issues associated with homelessness. In addition the City will fund with entitlement dollars activities that both directly impact the homeless or near homeless population as well as indirectly assist with preventing homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The goal for Services and Support for Homelessness and Prevention specifically addresses support for the homeless population. Both case management and staff support are included with this goal. As the Continuum of Care Point-in-Time reports shows, the causes or contributing factors to homelessness are varied, and this goal ensures the funding and support to address needs on an individual basis. Outreach staff assist unsheltered persons in securing appropriate shelter as well as in supporting stabilization efforts. In year two these activities will be supported through services provided from Hawkeye Area Community Action Program through the offering of transitional housing case management, and Waypoint and Willis Dady through Emergency Shelter Case Management, as well as services offered through the Catherine McAuley Center's Enhancing Transitional Housing Services for Homeless Women program.

Addressing the emergency shelter and transitional housing needs of homeless persons

The strategic plan goal of Services and Support for Homelessness and Prevention continues from homeless outreach to support through to permanent housing. Accessing the housing continuum is more efficient in the community due to the coordinated intake process implemented by shelters and transitional housing providers. Individuals in need are able to call one number and be directed to a shelter that best meets their needs and has availability. Once a participant is part of the system, household progress can be tracked, from entrance in the system to acquisition of housing. Many valuable services are available to participants along the way to ensure that shelter and housing needs are met as well as other service needs as they arise.

Funding priorities ensure the facilities and services provided are available to the homeless population through the continuum of service providers in both emergency shelters and transitional housing. During year two the City of Cedar Rapids will be funding case management at a transitional housing facility and two emergency shelters, and facility improvements at an emergency shelter.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Several goals address the needs of those moving from homelessness to stable housing. First, Services and Support for Homelessness and Prevention ensure assistance in navigating the community's resources. Case management and outreach staffing efforts offer individual support, and the coordinated intake system tracks progress. Rapid rehousing efforts have grown in recent years, with the continuum service providers combining efforts through initiatives like Partners United for Supportive Housing in Cedar Rapids (PUSH-CR). This is a collaboration of over 20 partner agencies to create supportive housing options in any unit.

The strategic goals of Public Service Activities and Public Service Facility and Infrastructure Improvements ensure that other services that may impact housing and homelessness are met. This includes health care, transportation, education, and food needs. As the Point-in-Time reports show, homelessness is often in conjunction with other issues, and these goals reflect the importance of these services.

Finally, the strategic goals of Affordable Rental and Homeowner Housing Stock work to meet the needs of low- and moderate-income households ready for permanent housing options. Through the creation and preservation of affordable housing units, and in coordination with the community services available, these goals ensure there are units for households to move toward and maintain.

During year two case management services provided through Hawkeye Area Community Action Program through the offering of transitional housing, and Waypoint and Willis Dady through Emergency Shelter Case Management will be the greatest asset in helping homeless persons make the transition to permanent housing and independent living. Many other supportive services that are being funded can also impact the homeless population such as Community Health Free Clinic for health care needs, and services offered at the Catherine McAuley Center to enhance transitional housing services for homeless women.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Again, several goals work to address the needs of households to prevent homelessness. Through funding to Public Service Activities and Facility Improvements, individuals and families are assisted with the issues that can contribute to the threat of homelessness. Recent funding years have provided assistance with health care, youth and elderly care, substance abuse, and transportation. In FY 2014, 74% of individuals assisted with these funds were extremely low income. During year two the City will be funding public service activities that aid in health care through the Community Health Free Clinic, services for at-risk youth through Olivet Neighborhood Mission and Tanager Place, general neighborhood needs through the City’s Neighborhood Certification Program, Case Management Services through Hawkeye Area Community Action Program, Waypoint and Willis Dady, and enhancing transitional housing services for homeless women through the Catherine McAuley Center. Additionally, the goal to preserve Existing Owner-Occupied Housing Stock assists those current owners who are unable to maintain their homes. On average, 20-30% of households assisted are at or below 30% AMI. The rehabilitation and repairs completed enable households to stay in their housing, or to maintain home values to build equity. During year two the City will be providing housing assistance through an internal Owner-Occupied Rehabilitation program. In addition low-income households will be assisted through Aging Services Chore Service housing rehabilitation program, as well as Affordable Housing Network, Cedar Valley Habitat for Humanity, Hope Community Development Association, and 5 Seasons Senior Housing various housing programs.

Discussion

Nearly all of the activities being performed during year two can attribute to the City’s homelessness strategy. Through funding activities that work directly with the homeless population to those that work to directly prevent homelessness and still those that indirectly prevent homelessness through services to low-income populations, the City is able to make an impact on homelessness in Cedar Rapids.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Cedar Rapids Community Development and Planning, Housing Services Division will update its Analysis of Impediments to Fair Housing Choice (AI) in 2016 with consultation assistance as part of the 2016 budget. The last AI, completed in May 2010, found no public policies in Cedar Rapids that negatively affect the development of affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Regulatory Barriers

Cedar Rapids' regulatory environment is not exclusionary. The City's Comprehensive Plan encourages the development of a mix of unit types at a variety of prices ranges throughout the City. In addition, changes to the City's zoning practices and planning procedures including site plan reviews encourage creativity among the development community and encourage increased housing densities, especially in the core urban districts to provide for greater affordability.

Land Use Controls

Changes to Residential Zoning Districts

New zoning classifications promote flexibility in undertaking residential developments, specifically mixed-use developments where there is a greater variety of housing products in a single development. The City adopted changes to minimum lot sizes for the Residential Traditional Neighborhood zoning classification to provide more in-fill opportunities in the core neighborhoods to enhance the City's residential stock.

New multifamily zoning classifications combined four older classifications into two new classifications offering greater flexibility in the development of multifamily structures. RMF-1-Multiple Family Residence Zone District provides areas for single-family and two family dwellings in addition to multifamily dwellings of moderate density. RMF-2 Multiple Family Residence Zone District maintains and provides areas for higher density residential uses, particularly in the Core neighborhoods of the City.

Mixed Use Zoning

Changes in the zoning ordinance have reduced the time and unpredictability of the approval process and provided additional means to use this zoning for this type of development. The City's zoning ordinance

permits dwelling or rooming units on the upper floors of building and may be accomplished through the use of a PUD (Planned Unit Development) zoning where greater flexibility in mix of uses is permitted.

Group Homes and Emergency Shelters

Emergency Shelters

Cedar Rapids' zoning ordinance requires that all emergency shelters have a minimum separation of one-quarter mile from any other emergency shelter, group home, rehabilitation home or family home, boarding rooming house, crisis counseling center or similar structure. The number of staff is limited to no more than two (2) per shift and the shelter structure must be compatible in size and style with neighboring residential structures. A similar restriction is in place for a rehabilitation house.

Group Homes

According to the City of Cedar Rapids, a group consists of a residence for 6 (six) or more individuals including resident persons providing care and supervision in a family setting. Group homes must be duly approved and licensed according to applicable local and state requirements. The location of a group home carries an identical separation requirement as for emergency shelters, one-quarter mile from any other emergency shelter, group home, rehabilitation home or family home, boarding/rooming house and/or any other similar structure. The distance of separation must be measured from lot line to lot line.

Building Codes

The City's conventional building codes have not embraced highly restrictive housing standards adopted by some communities and as such, encourage the development of affordable housing. The Americans with Disabilities Act has added costs for some projects and the Act's standards are beyond local control.

Fees

Cedar Rapids' development fees have not typically sought to recoup the full cost of new development. This effectively shifts some costs back to existing tax and rate payers—many of whom are living in some of the older, more affordable housing in the City.

Discussion

Even though the City was found to have no negative impacts from public policies on the development of affordable housing, the City will continue to actively work to ensure that possible negative impacts are identified so that they can be addressed. The City will continue to work to make affordable housing a priority and streamline the process wherever possible.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Cedar Rapids will work to address several other important actions as described throughout this section. This will show how we plan to serve the underserved, maintain affordable housing, reduce lead-based paint, reduce poverty-level families, work to provide efficient service through the Community Development and Planning Department, and work with the Linn County Continuum of Care Policy and Planning Council to coordinate between housing and service providers.

Actions planned to address obstacles to meeting underserved needs

As it pertains to other actions planned during the year to address obstacles to meeting underserved needs:

The community has a long history of successfully implementing HUD funded programs. The Grants and Programs Citizens Advisory Committee (GAP) leads the allocation process. The GAP committee operates on a zero-based budgeting process each year. This is to say that all applicants for CDBG and HOME funds must apply for scarce resources each year in annual competition. The fact that a program or sub-grantee was funded in a prior year does not ensure funding in subsequent years, but dependency of a program upon continuation of funding is a consideration when funding elimination or reduction may result in a project or activity being terminated.

The lack of adequate financial resources, in relation to need, is the greatest obstacle facing the community. Housing and non-housing needs simply exceed available resources. The allocation of more funds, especially from the Federal government in conjunction with HUD initiatives directly associated with consolidated planning would be of immense assistance to overcome this obstacle. However, the trend of less revenue in relation to need is likely to continue in the future.

Therefore, in order for the City to achieve the greatest benefit from available funding (as stated in the Five-Year Strategy), the following considerations will be made when determining funding a project:

- Greatest weight will be given to high priority items.
- Programs that use CDBG and HOME funds to leverage other funding will be given priority.
- While not all programs will be able to achieve self-sufficiency, priority consideration will be given to programs that demonstrate efforts to achieve sustainability through alternate/supplementary funding sources or other initiatives.
- Programs that serve neighborhoods with the greatest percentage of disadvantaged residents

will be given highest priority.

- Programs that duplicate services will be given lower priority.
- Providers that have demonstrated efficient, effective services will be given higher priority.
- The lower the cost-to-benefit ratio, the higher the priority.

The City and other service providers have adequate management capacity to effectively implement expanded plan objectives, if such funding becomes available. Serving the needs of the City's various special needs populations is at the forefront of Cedar Rapids' consolidated planning efforts. Addressing the needs of the homeless, the frail elderly, and persons with disabilities have all received the highest priorities for use of resources.

Due to a tremendous positive and cooperative attitude within the Cedar Rapids community, fragmentation and duplication of effort has proven to be a minor obstacle to meeting underserved needs. Regardless, efforts to enhance communications through programs and increase coordination will continue to reduce service inefficiencies. An example of such effort is the coordination achieved through the local Continuum of Care Planning and Policy Council for homeless and special population issues.

Actions planned to foster and maintain affordable housing

The City of Cedar Rapids considers affordable housing to be a top priority based on information obtained through the City's needs assessment, market analysis, and the extensive public outreach. In the area of affordable housing, the City will make intensive use of the existing stock of housing through rehabilitation and first-time homebuyer strategies. The retention of the existing housing stock provides a great opportunity for affordable housing, while fostering neighborhood stability and the efficient use of existing infrastructure. In addition as a result of the historic flooding of 2008 there is also a need for an expansion of affordable housing stock that will primarily take place on infill lots in the local core target neighborhoods in the City of Cedar Rapids.

During the FY16 program year it is anticipated that the City will assist with housing rehabilitation for 26 owner-occupied low- to moderate-income households. Fifteen first-time homebuyers will receive down payment assistance. In addition the City will partner with five agencies to assist 3 owner-occupied households with rehabilitation help, increase housing stock through new construction of two units on infill lots, rehabilitate two single family units for new homebuyers, and rehabilitation assistance for a 54 unit senior housing complex.

Actions planned to reduce lead-based paint hazards

Currently the City is working on the fourth round of Lead Hazard Control Grant funding from the Department of Housing and Urban Development. Through this grant 125 homes will be made lead safe. This grant is once again co-administered by the City of Cedar Rapids Housing Services and Linn County Public Health (LCPH) with Hawkeye Area Community Action Program (HACAP) as a sub grantee. The City will also partner Owner-Occupied Housing Rehabilitation program funds that are CDBG funded with this project. HACAP is providing two lead safe relocation units for the grant. One of the new features of this grant award is the additional \$200,000 for healthy homes interventions. Due to the age of the housing stock in the targeted area many of these homes will likely have significant non-lead health and safety hazards. These hazards are identified through the healthy homes assessment and scored according to the Healthy Homes Rating System which prioritizes all identified hazards. Healthy homes funds are then used for interventions to address the top one or two non-lead health and safety hazards. Applications for the grant have been slow coming in however staff is conducting financial interviews, lead inspections, blood testing, healthy homes assessments, reports, writing work specifications, bidding, and contract signings. Staff has participated in over 164 education/outreach events during the grant as of December 31, 2015 and the HHCLPPP staff continues to send out grant information to families with elevated blood lead children and provides grant information at all presentations and events, in addition to posting grant information on the healthy homes website. Training opportunities have been provided which include the 8 hour Initial and Refresher Lead Safe Renovator training, abatement contractor/worker training, and abatement refresher training. Training opportunities will continue throughout the grant period which will build and enhance the local contractor base.

Since 2001 the City and LCPH have partnered to build a trained and knowledgeable work force within the community. Initially Lead Safe Work Practices training was provided and then in 2010 the curriculum changed to the Iowa Lead Safe Renovator Initial and Refresher training. The City of Cedar Rapids Housing Services is an approved trainer with three State approved instructors. One of the instructors is the Healthy Homes Program Coordinator from LCPH who also serves as the training manager. Classes are taught by the training manager and the City's Housing and Healthy Homes Specialist usually once a month during the year. These trainings are open to the general public but typically contractors are the main attendees with some landlords and maintenance individuals also in attendance.

Actions planned to reduce the number of poverty-level families

Due to the many numerous and complicated factors associated with the causes of poverty, the strategy to reduce poverty is also complex. The City's anti-poverty strategy is not aimed at simply meeting the need for shelter and food. Instead, the focus is on long-term solutions for preventing poverty. The strategy incorporates the Continuum of Care approach, providing programs and services to meet the differing needs of individuals as they progress toward financial self-sufficiency.

Some of the actions planned this year to reduce the number of poverty-level families include affordable housing activities and public service activities. Affordable housing activities that impact those in poverty include the City's Owner-Occupied Rehabilitation program that helps with needed home repairs that

keep the home habitable; this can often prevent or stop issues associated with code deficiencies that could cause families to be displaced. Aging Services, Inc.'s Chore Service activity is designed to assist aging adults with housing rehabilitation needs so that they can age in place which is often less costly than alternatives.

Several public service activities greatly assist with poverty reduction. Case management offered through HACAP Transitional Housing Program, Waypoint Services for Women and Children, and Willis Dady Emergency Shelter, as well as Catherine McAuley Center's Enhancing Transitional Housing Services for Homeless Women, all work to get people into permanent housing, stable employment and self-sufficiency.

Actions planned to develop institutional structure

The City of Cedar Rapids continues to carry out its mission in the area of housing and community development through the Community Development and Planning Department, along with strategic partners at the county, community, and neighborhood levels.

Actions planned to enhance coordination between public and private housing and social service agencies

The City participates in the Linn County Continuum of Care Policy and Planning Council, which comprises of housing and social service providers as well as other interested parties. The Linn County Continuum of Care Planning & Policy Council identifies community needs and resources available so that service providers are able to best address the present needs of the community. A guide to resources is also created in partnership with other community groups and made available to the public through service providers and online, the City will continue to utilize this information and further assist to make these resources known.

Discussion

In general the City of Cedar Rapids will work to maximize the use of funds through targeting funds towards highest priorities as developed in this plan, while prioritizing those activities that can leverage other funds while trying to reach self-sufficient programs when able as a way to serve the underserved. Affordable housing is a priority for the City of Cedar Rapids and many activities such as owner-occupied and rental housing rehabilitation as well as a first time homebuyer program are designed to maintain affordable housing. Through the housing rehabilitation programs and the City's Leah Hazard Control Grant the City will continue to reduce lead-based paint hazards throughout the city. The City's anti-poverty strategy is not aimed at simply meeting the need for shelter and food. Instead, the focus is on long-term solutions for preventing poverty. Many of the affordable housing and public service activities are going to help reduce the number of poverty-level families. The City will continue to work with community partners and assist the Linn County Continuum of Care Policy and Planning Council to identify community needs and also ascertain the resources available.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

This section discusses program specific requirements for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	20,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	20,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Cedar Rapids will not participate in other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Cedar Rapids will use one of two methods for ensuring project affordability. Recapture will be used for all projects with the exception of developer subsidized homebuyer activities. Homebuyer activities with developer subsidy will have the affordability enforced through the resale method. The recapture requirement is triggered when the property is sold or ownership is transferred to another party; vacated making it no longer the principal residence of the owner; or rented for tenant occupancy. The amount recaptured cannot exceed the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

The HOME grant amount recaptured will be prorated for the time the homeowner has owned and occupied the property measured against the required affordability period. The repayment amount will reduce by one-fifth each year during the five-year affordability period.

If the net proceeds are not sufficient to recapture the prorated HOME investment plus enable the homeowner to recover the amount of the homeowner's downpayment and any capital improvement investment made by the owner since purchase, the City may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally.

The program description for the City's HOME Program includes guidelines for resale that ensure the affordability of units acquired with HOME funds for instances in which Recapture is not feasible.

Each HOME grant has an affordability period. The length of the period is dependent on the amount of the HOME grant.

The resale option will be used to ensure that the HOME-assisted housing units remain affordable for the duration of the affordability term when recapture is not an effective option. If a housing unit is sold during the affordability period, the sale must meet certain criteria. The new purchaser must be low-income, and must receive prequalification approval from the City of Cedar Rapids to ensure that the purchaser meets the low-income definition guidelines for the program. The sales price must be affordable to the new purchaser. Affordable is defined for a subsequent homebuyer as PITI, which

does not exceed 32 percent of annual gross income. The original homebuyer, now the home seller, should receive a fair return on his or her investment if possible. Fair return is defined as the original investment, appreciation earned, and any capital investments for the property capped at an affordable sales price. The fair return will be calculated by the City of Cedar Rapids prior to sale. Capital investments are defined as fixed property enhancements that add to the taxable value of the property. The fair return will be measured by adding original investment, multiplying the percentage change to the median sales price, and adding difference in assessed property value adjustments occurring during the time of occupancy as a result of capital investments not market adjustments. It is possible that the total return could be less due then the fair return in order to keep the sale affordable for the subsequent homebuyer. The median sales percentage will be calculated by using the current median sales price at time of sale using the median sales price for the Cedar Rapids, IA Metropolitan Statistical Area from the Maximum Purchase Price or After-rehab Value Limits table provided by the US Department of Housing and Urban Development. This will be compared to the table at time of initial sale. These tables will be kept on file in the Housing Services Office. These requirements will be communicated to the homebuyer through the deed covenants and restrictions which will enforce resale restriction for the duration of the affordability period.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The resale and recapture practices are shown above including the circumstances in which either method would be used. In addition below is an example of how fair return will be calculated.

An example of the Fair Return:

Example:

Buyer invests \$10,000

Change in Median Sales Price in year 5 is 2%

Change in Assessed Value due to capital improvements not Market Adjustments \$5,000

$\$10,000$ (Buyer Investment) + $\$200$ ($10,000 \times 2\%$) + $\$5,000$ (Change in Assessed Value due to Capital Improvements) = $\$15,200$ = Fair Return

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Cedar Rapids will not participate in refinancing existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

Discussion

As discussed in this section the City of Cedar Rapids will not participate in other forms of investment or refinancing existing debt secured by multifamily housing that is being rehabilitated with HOME funds. The City also has provisions in place for both Resale and Recapture.

Attachments

Grantee SF-424's and Certification(s)

OMB Number: 4540-004
Expiration Date: 8/31/2018

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revisor	
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received:		* 4. Applicant Identifier:	
<input type="text"/>		M-15-MC-19-0001	
5a. Federal Entity Identifier:		5b. Federal Award Identifier:	
<input type="text"/>		<input type="text"/>	
State Use Only:			
6. Date Received by State:		7. State Application Identifier:	
<input type="text"/>		<input type="text"/>	
A. APPLICANT INFORMATION:			
* a. Legal Name: City of Cedar Rapids, Iowa			
* b. Employer/Taxpayer Identifier Number (EIN/TIN):		* c. Organizational DUNS:	
42 6094336		0652051480100	
d. Address:			
* Street1:	131 First Street SE		
* Street2:	<input type="text"/>		
* City:	Cedar Rapids		
* County/Parish:	Linn		
* State:	IA: Iowa		
* Province:	<input type="text"/>		
* County:	USA: UNITED STATES		
* Zip / Postal Code:	52102-1235		
e. Organizational Unit:			
Department Name:		Division Name:	
Community Development		Housing Services	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	Mr.	* First Name:	Patricia
Middle Name:	<input type="text"/>		
* Last Name:	Mitchell		
Suffix:	<input type="text"/>		
Title:	Housing and Redevelopment Manager		
Organizational Affiliation:			
City of Cedar Rapids, Iowa			
* Telephone Number:	(319) 286-5852	Fax Number:	<input type="text"/>
* Email:	p.mitchell@cedar-rapids.com		

Application for Federal Assistance SF-424	
* 8. Type of Applicant 1: Select Applicant Type: <input type="text" value="0: City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="US Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/>	
CFDA Title: <input type="text" value="Community Development Block Grant (CDBG) Program"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A"/>	
* Title: <input type="text" value="N/A"/>	
13. Competition Identification Number: <input type="text" value="N/A"/>	
Title: <input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY16 Consolidated Annual Action Plan
Community Development Block Grant"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant: 2nd * b. Program/Project: 2nd

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: 07/01/2016 * b. End Date: 06/30/2017

18. Estimated Funding (\$):

* a. Federal	086,254.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	20,000.00
* g. TOTAL	1,006,254.00

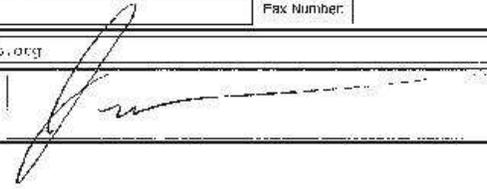
19. Is Application Subject to Review By State Under Executive Order 12372 Process?
 a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)
 Yes No
 If "Yes", provide explanation and attach

21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)
 ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: EX * First Name: Jeffrey
 Middle Name: B.
 Last Name: Pomeroy
 Suffix:
 Title: City Manager
 Telephone Number: 330-286-5080 Fax Number:
 Email: jp.pomeroy@woodson-nc.gov
 Signature of Authorized Representative:  Date Signed: 05/04/2016

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* F Revisor, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text" value="15-MC-13-020e"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
A. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="City of Cedar Rapids, Iowa"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="42 6004336"/>		* c. Organizational DUNS: <input type="text" value="6652051480000"/>	
d. Address:			
* Street1:	<input type="text" value="101 First Street SE"/>		
Street2:	<input type="text"/>		
* City:	<input type="text" value="Cedar Rapids"/>		
County/Parish:	<input type="text" value="Linn"/>		
* State:	<input type="text" value="IA: Iowa"/>		
Province:	<input type="text"/>		
* Country:	<input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code:	<input type="text" value="52402-1205"/>		
e. Organizational Unit:			
Department Name: <input type="text" value="Community Development"/>		Division Name: <input type="text" value="Housing Services"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	<input type="text" value="Ms."/>	First Name:	<input type="text" value="Paula"/>
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text" value="Nitchell"/>		
Suffix:	<input type="text"/>		
Title:	<input type="text" value="Housing and Redevelopment Manager"/>		
Organizational Affiliation: <input type="text" value="City of Cedar Rapids, Iowa"/>			
* Telephone Number:	<input type="text" value="(319) 286-5852"/>	Fax Number:	<input type="text"/>
* Email:	<input type="text" value="p.a.nitchell@cedar-rapids.org"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="US Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.239"/>	
CFDA Title: <input type="text" value="DCMF Investment Partnership Program"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A"/>	
* Title: <input type="text" value="N/A"/>	
13. Competition Identification Number: <input type="text" value="N/A"/>	
Title: <input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Add Attachment Delete Attachment View Attachment </div>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY16 Consolidated Annual Action Plan
DCMF Investment Partnership Program"/>	
Attach supporting documents as specified in agency instructions. <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Add Attachments Delete Attachments View Attachments </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="2nd"/>	* b. Program/Project: <input type="text" value="2nd"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="267,772.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="50,000.00"/>
* g. TOTAL	<input type="text" value="317,772.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Leffrey"/>
Middle Name: <input type="text" value="A."/>	
* Last Name: <input type="text" value="Powers"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="319-286-5030"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="citymanager@cedar-rapids.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="05/04/2016"/>



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

- This certification does not apply.
- This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short term and long term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2017, 2018, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

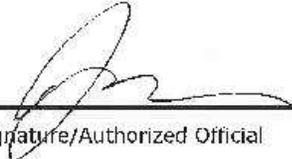
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

City of Cedar Rapids

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3501-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5/4/16

Date

Jeffrey A. Pomeranz

Name

City Manager

Title

101 First Street SE

Address

Cedar Rapids, IA 52401

City/State/Zip

(319)286-5080

Telephone Number

City of Cedar Rapids

- This certification does not apply.
- This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

5/4/16
Date

Jeffrey A. Pomeranz
Name
City Manager
Title
101 First Street SE
Address
Cedar Rapids, IA 52401
City/State/Zip
(319)286-5080
Telephone Number

This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 CFR 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 CFR 576.55.
3. The requirements of 24 CFR 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 CFR 576.57, other appropriate provisions of 24 CFR Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 CFR 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 CFR 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 CFR Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 CFR 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with FSG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 CFR 76.56.
10. The requirements of 24 CFR 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 21 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	101 First St SE	Cedar Rapids	Linn	IA	52401
Parks	500 15 th Ave SW	Cedar Rapids	Linn	IA	52404
Public Works	500 15 th Ave SW	Cedar Rapids	Linn	IA	52404
Recreation	2000 Mt. Vernon Rd SE	Cedar Rapids	Linn	IA	52403

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

