



City of Cedar Rapids

Minor Erosion Control Permit Application

(For Residential lots disturbing less than an acre of land)

Location of the Lot: _____
(Street address)

Lot Legal Description: _____

Lot Size: _____ Estimate Start Date: _____

Lot Transfer Agreement Information

(NPDES General Permit No.2 Part II.C.3.F)

Is the Development currently covered under a NPDES General Permit No.2? Yes No

(For listing of all residential developments covered under a IDNR NPDES General Permit No.2 contact Cedar Rapids Development Service Department)

If “No” proceed to the “Site Information” box below. No additional information is required for Lot Transfer Agreements

If “Yes” have you obtained an NPDES General Permit No.2 for the described lot above?

Yes No The Developer (If “The Developer” no additional information is required proceed to “Site Information” box below.)

(If “Yes” provide your lot’s NPDES General Permit No.2 Authorization# below, a copy of the lot’s SWPPP, and a copy of the “Transfer Agreement for Storm Water General Permit No.2 – Separate Authorization”)

(If “No” submit a copy of the lot’s “Transfer Agreement for Storm Water General Permit No.2.-Same Authorization”.)

The Lot’s NPDES General Permit No.2 Authorization # _____

The Applicant hereby certifies that the Storm Water Pollution Prevention Plan submitted with this Application complies with all of the requirements of the State NPDES General Permit No.2

Site Information

Drainage Easements On Site: Yes No

If “Yes” and the drainage easement has established vegetation, sediment controls need to be installed along the perimeter of the easement.

Geothermal Wells Installation: Yes No

Concrete Washout Facility: Provide One Site Community Washout Facility
(Must be maintained to functional conditions)

Location: _____

Permanent Stabilization Practice: Sodding Seeding & Mulching/Matting

(Matting will be required on all slopes 4:1 or greater regardless if hydro-seeded)

A Minor Erosion Control Site Plan shall include the following:

A dimensioned drawing including the following:

- | | |
|---|--|
| 1) Property address and legal description; | 5) Proposed sediment controls description and placement; |
| 2) Property lines and any existing easements of record; | 6) Concrete washout facility; |
| 3) Limits of area of land-disturbing activities; | 7) Rock entrance drive; |
| 4) Existing and proposed ground elevations (2-foot maximum interval); | 8) Display future lot drainage design. |

Any Minor Erosion Control Plan submitted without any sediment & erosion control practices displayed will be considered incomplete and returned to applicant prior to review.

Name of Applicant: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Contact Name: _____ Phone # _____

Cell # _____ Email: _____

City of Cedar Rapids

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Name of Onsite Contact: _____

(If different from above)

Cell # _____ Email: _____

Terms

Submittal of an Erosion Control Plan addressing all Cedar Rapid's Municipal Code Chapter 71.04 Ordinance requirements.

I hereby certify the submitted Erosion Control Plan complies with the Cedar Rapid's Municipal Code Chapter 71.04 Ordinance, in which I assume full responsibility for the implementation and maintenance of all sediment and erosion control practices.

A Cedar Rapids Stormwater Official may revise the Erosion Control Plan to mitigate site specific issues as construction progresses.

Title Holder Signature: _____ **Date:** _____

(If different from Applicant)

Applicant Signature: _____ **Date:** _____

By signing this application I hereby certify all information provided above is accurate, and I understand the Minor Erosion Control Site Plan terms.

Transfer Agreement for Storm Water General Permit No. 2 – Same Authorization

This form is to be used when the buyer of any lots in a development agrees and intends to be solely responsible for compliance under the seller's storm water permit authorization and when the seller will continue to renew the existing storm water permit authorization for the development.

Seller's storm water NPDES General Permit No. 2 authorization number in DNR's storm water database:

_____ -- _____

Name and location of permitted project as it appears in DNR's storm water database:

Name: _____

Location: _____

List lot numbers of all lots transferred, addresses including street names and numbers (if available) and any other information needed to identify the transferred property. Additional pages may be attached if necessary.

Printed or typed name of Seller: _____

Printed or typed name of Buyer: _____

Seller understands that as of the date of execution of this contract, Seller is solely responsible for renewing the existing storm water permit authorization under the DNR's General Permit No. 2 until soil-disturbing activities on the property described above are completed and the ground has been stabilized with a permanent, perennial vegetative cover of sufficient density to preclude erosion. Seller may discontinue the authorization under General Permit No. 2 for the property described above only 30 days or more after giving Buyer written notice of such intent.

Buyer understands that as of the date of execution of this contract, Buyer is solely responsible for compliance with the DNR's storm water NPDES General Permit No. 2 for discharging storm water under Seller's storm water permit authorization for the property described above. Buyer therefore agrees and intends to comply with all requirements of the storm water NPDES General Permit No. 2 and all other applicable laws, rules, ordinances and permits regarding storm water discharges.

Signature of Seller:

Date:

Signature of Buyer:

Date:

Breakdown of Transfer Agreements “Separate and Same Authorization”

“Same Authorization”

“Separate Authorization”

<p>Summary: No additional documentation required. Mutual agreement that the lot owner is responsible for all requirements of the Developer’s General Permit #2 for the purchased lot.</p>	<p>Summary: Lot owner is required to obtain a new General Permit #2 for the lot(s) before a Minor Erosion Control Permit will be issued by the City to include all items listed below.</p>
<p>Documentation: (Standard Documentation)</p>	<p>Additional Documentation: <i>Required before a City Minor Erosion Control Permit and Building Permit are issued.</i></p> <ul style="list-style-type: none"> • Obtain IDNR General Permit No.2 (No Public Notice is required to be submitted with the NOI) https://programs.iowadnr.gov/stormwater/pages/eAppConfirm.aspx • Stormwater Pollution Prevention Plan (SWPPP) specific to the lot development. • SWPPP Owner’s Certification/Agreement <p><i>*The EPA’s Residential and General SWPPP Templates are available on the City’s Website free-of-charge</i></p>
<p>Additional Onsite Practices: (Standard practices)</p>	<p>Additional Onsite Practices:</p> <ul style="list-style-type: none"> • Conduct and document Weekly SWPPP inspections • Document all land disturbing activity on the Erosion Control Site Plan • Require all contractors whose duties include any type of land disturbing activity or sediment and erosion control practices fill out and sign a Contactor Certification/Agreement prior to performing work on site. <p><i>*A Contactor Certification/Agreement form is located on the City’s Website</i></p>
<p>Additional Cost: (Standard cost)</p>	<p>Additional Cost:</p> <ul style="list-style-type: none"> • General Permit #2 – 1 year \$175.00 • SWPPP – Use provided template or 3rd party pricing • Weekly inspections – 3rd Party pricing will vary
<p>Estimated Additional Time Line: (No additional time is necessary)</p>	<p>Estimated Additional Time Line:</p> <ul style="list-style-type: none"> • NOI • SWPPP creation (if 3rd Party) • Weekly inspections to be conducted on the City provided website

*Search for “SWPPP” on the City’s website www.cedar-rapids.org to find the referenced documents

Transfer Agreement for Storm Water General Permit No. 2 – Separate Authorization

This form is to be used when the buyer of any lots in a development agrees and intends to obtain a storm water permit authorization for the purchased lot(s), separate from the seller's or another's permit authorization.

Seller's storm water NPDES General Permit No. 2 authorization number in DNR's storm water database:

_____ -- _____

Name and location of permitted project as it appears in DNR's storm water database:

Name: _____

Location: _____

List lot numbers of all lots transferred, addresses including street names and numbers (if available) and any other information needed to identify the transferred property. Additional pages may be attached if necessary.

Printed or typed name of Seller: _____

Printed or typed name of Buyer: _____

Buyer understands that as of the date of execution of this contract, the property described above is no longer covered by an authorization under the DNR's storm water NPDES General Permit No. 2. Buyer also understands that discharging storm water from ground not stabilized with a perennial, vegetative cover of sufficient density to preclude erosion or discharging from any soil-disturbing activity for this property without storm water permit authorization coverage is a violation of state and federal law. Buyer therefore agrees to obtain an authorization under the DNR's storm water NPDES General Permit No. 2 for the property described above if there is ground not stabilized with a perennial, vegetative cover of sufficient density to preclude erosion and prior to commencement of any soil-disturbing activity.

Signature of Seller:

Date:

Signature of Buyer:

Date:

Transfer Agreements Comparison “Separate and Same Authorization”

“Same Authorization”

“Separate Authorization”

<p>Summary: No additional documentation required. Mutual agreement that the lot owner is responsible for all requirements of the Developer’s General Permit #2 for the purchased lot.</p>	<p>Summary: Lot owner is required to obtain a new General Permit #2 for the lot(s) before a Minor Erosion Control Permit will be issued by the City to include all items listed below.</p>
<p>Documentation: (Standard Documentation)</p>	<p>Additional Documentation: <i>Required before a City Minor Erosion Control Permit and Building Permit are issued.</i></p> <ul style="list-style-type: none"> • Obtain IDNR General Permit No.2 (No Public Notice is required to be submitted with the NOI) https://programs.iowadnr.gov/stormwater/pages/eAppConfirm.aspx • Stormwater Pollution Prevention Plan (SWPPP) specific to the lot development. • SWPPP Owner’s Certification/Agreement <p><i>*The EPA’s Residential SWPPP Template is available on the City’s Website free-of-charge</i></p>
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