Cedar Rapids and Linn County
ADA Advisory Committee

Linn County Jean Oxley Public Service Center
Thursday, November 13, 2014
2:00 – 3:30 p.m.

ADA ADVISORY COMMITTEE MINUTES

Committee Members present: Barb Beets, Cherie Clark, Kay Fisk, Kathy Good, Tom Hardecopf, Adam Wright

Committee Members absent: Bob Cihla, Tim Carson, Rick Davis, John Haible

Staff Members present: Stefanie Munsterman-Robinson, April Wing

Chair Kay Fisk called the meeting to order at 2:02 p.m.

Tom Hardecopf moved to approve the minutes. Cherie Clark seconded. There were no objections to the September 4, 2014 meeting minutes. Motion passed.

Cherie Clark asked the Committee if there was anything they could do to help with the way Police Departments in other cities treat people with disabilities. Stefanie Munsterman-Robinson informed Cherie Clark that because the Cedar Rapids Civil Rights Commission works with the City in question, it would be a conflict of interest. She referred her to the Iowa Civil Rights Commission and told her she would get her the contact information.

April Wing announced that the City has scheduled a call with the Department of Justice (DOJ) the end of November to check-in. She informed the Committee that City staff was currently working on reviewing the access issues and assessing the capacity of each issue and formulating estimated costs and timelines.

Chair Kay Fisk reviewed the SWOT analysis and evaluation results from the October 9 education forum. Members highlighted some of the areas in which they thought were strengths, weaknesses, opportunities and threats. Some of the strengths that stood out were the speakers and boxed lunches. A weakness that was mentioned was not having a plan for the unused lunches. A suggestion was that they first be offered to those that attend the event with the remainder going to an area shelter. An opportunity that was suggested was to possibly involve Senator Harkin in future forums. A threat listed was low attendance. A suggestion for improving this was to invite target audience members by writing them a note or

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sending them a personalized invitation. Ideas for speakers/topics for next year's forum included: a People First Language discussion, mental health information as it relates to Title II, service animal requirements, and self-advocacy.

Stefanie Munsterman-Robinson reviewed the ADA documents Cherie Clark submitted to the Committee this past summer for accuracy and gave an overview of her edits. She explained that a few grammatical changes were made to enhance the readability, but the core content of the document remains the same.

Vice Chair Tom Hardecopf suggested tabling the 2015 work plan discussion until the next meeting hoping more members would be in attendance and able to give their input. The committee was in consensus.

Vice Chair Tom Hardecopf stated an agenda item for the next meeting will include a discussion to change the length and start time of the meetings.

Chair Kay Fisk suggested cancelling the December meeting due to holiday schedules. The committee was in consensus. The next ADA Advisory Committee meeting will be held January 8, 2015 at 2:00 p.m.

The meeting was adjourned at 2:59 p.m.

Respectfully submitted,
April Wing
Administrative Assistant
City Manager's Office

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