



Cedar Rapids and Linn County ADA Advisory Committee



Linn County Jean Oxley Public Service Center
Thursday, February 5, 2015
2:00 – 3:00 p.m.

ADA ADVISORY COMMITTEE MINUTES

Committee Members present: Barb Beets, Rick Davis, Kathy Good, John Haible, Tom Hardecopf, Adam Wright

Committee Members absent: Tim Carson, Cherie Clark, Kay Fisk

Staff Members present: Angie Charipar and April Wing

Vice Chair Tom Hardecopf called the meeting to order at 2:00 p.m.

Vice Chair Tom Hardecopf expressed the Committee's condolences regarding the loss of former ADA Advisory Committee member, Bob Cihla. He noted the City Council passed a vote of thanks at the January 27, 2015 Council meeting for Bob Cihla's service and dedication to the City and County ADA Advisory Committee.

Adam Wright moved to approve the minutes. John Haible seconded. There were no objections to the November 13, 2014 and January 8, 2015 meeting minutes. Motion passed.

Angie Charipar gave the Committee an update on the City's progress with the Department of Justice (DOJ) settlement agreement. She explained to the Committee that things are moving along as the City provides the DOJ with supporting documentation. City staff are meeting with the DOJ every two weeks to work towards a document that both parties agree upon.

Vice Chair Tom Hardecopf gave the Committee an update on the County's progress with their transition plan. He informed the Committee that John McGovern, Recreation Accessibility Consultants, has completed the first of three phases of the transition plan and will be presenting his findings to the County on April 28. He stated Conservation, Parks and unincorporated villages will be part of phase two which is projected to be completed July 1, 2015.

Vice Chair Tom Hardecopf discussed moving from a monthly meeting schedule to a quarterly schedule. He mentioned that if something should arise before the next scheduled meeting, an additional meeting could be called. He explained that now that the group is on its third year, the frequency of meeting dates could be lessened. The Committee was in consensus of moving to a quarterly meeting schedule with meeting durations of 1.5 hours. The 2015 meeting schedule will be as follows: May 7, August 6, November 5.

The Committee discussed edits to be made for 2015 work plan noted in red below. April Wing will make suggested edits and send to the Committee to review and make any additional changes.

Vice Chair Tom Hardecopf asked Committee members to start thinking about topics for the 2015 education forum and be ready to discuss at the next meeting.

The next ADA Advisory Committee meeting will be held May 7, 2015 at 2:00 p.m.

The meeting was adjourned at 3:06 p.m.

Respectfully submitted,
April Wing
Administrative Assistant
City Manager's Office

2015 ADA Advisory Committee Work Plan

Goals:	Objectives:	Action Items:	Timeline	Owner
Monitor compliance of the City and County with ADA regulations.	Assess current status	Invite City and County departments to present on the programs, services and facilities they offer and affirm or recommend changes. Follow up on recommendations.	Ongoing	Committee
	Monitor ADA complaints	Monitor reports from the City, County and Civil Rights Commission regarding complaints pertaining to ADA issues.	Ongoing	City/County staff Committee
		Monitor and receive regular updates from the City's DOJ settlement agreement and County's transition plan progress.	Ongoing	Committee
Increase community and local government education and awareness of the ADA and the ADA Advisory Committee.	Learn about the ADA	Maintain a list of ADA experts and invite them to present.	Ongoing	Tim Carson, Tom Hardecopf, Adam Wright
		ADA Committee members attend trainings including a yearly training on Title II.	Ongoing	Committee
		Encourage City and County wide employee training and include City and County staff in training opportunities.	Ongoing	Committee
	Reach out to the City and County employees as well as the community and seek input.	Raise awareness of the Committee and the ADA by promoting through flyers, having tables at fairs, and coordinating with the business community. Develop and maintain a calendar of ADA events within the community.	Ongoing	Kay Fisk, John Haible, Cherie Clark, Rick Davis, Adam Wright
		Survey the City and County employees for topics of interest for the annual education forum.		Tom Hardecopf and Cherie Clark
		Conduct a public education forum.		Kay Fisk, Tom Hardecopf and Barb Beets
Be a voice for those who do not have a voice.	Make recommendations to the appropriate jurisdiction regarding ADA issues	Be a conduit to and provide assistance for individuals with concerns, complaints, and grievances by directing them to the appropriate agency.	Ongoing	Committee

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