

CEDAR RAPIDS CIVIL RIGHTS COMMISSION
Second Floor, Veterans Memorial Building
03 May 2008

Commissioners and staff met for the special meeting of the Cedar Rapids Civil Rights Commission at 9:30 AM, Saturday, 03 May 2008, in the conference room, Civil Rights Commission office, 425 Second Street SE, Suite 960, Cedar Rapids, Iowa.

Commissioners Present: Mr. George Holmes, Vice Chair
 Mr. Virgil Gooding
 Ms. Janet Johnson
 Mr. Momodu Kamara
 Mr. Roy Porterfield
 Ms. Tara Youells
 Ms. Nancylee Ziese

Commissioners Absent: Ms. Miriam Amer, Chair
 Ms. Dolores Reisinger
 Mr. Kavi Parupally

Staff Present: Ms. Christina Larsen, Staff Administrative Assistant

Guests: Ms. Conni Huber, Human Resources Director
 Mr. Jerry Matchett

Noting a quorum, George Holmes, Vice-Chair, called the meeting to order at 9:43 AM.

Roy Porterfield noted that he would have to leave the meeting by 11:15 AM for business.

APPROVAL OF MINUTES

Nancylee Ziese requested that it be noted her departure from the April 23, 2008 Commission meeting had been announced early and that it was for business reasons. Roy motioned the approval of the April 23, 2008 meeting minutes with Tara Youells seconding. The minutes as printed, with Nancylee's above-noted edit, were approved by unanimous vote.

OLD BUSINESS

ANNUAL REVIEW OF COMMISSION EXECUTIVE DIRECTOR

Roy motioned to request Conni Huber to obtain formal documentation from Kenneth White's previous position as director of Minneapolis Civil Rights Commission. Janet Johnson seconded the motion. After general discussion, Roy amended his motion to state: The Commission requests the City of Cedar Rapids Human Resources department to investigate the exact circumstances of Kenneth White leaving the City of Minneapolis Civil Rights Commission with Janet seconding the amended motion. The motion was approved by unanimous vote.

Discussion ensued regarding the specifications of moving to the new building.

Janet motioned to form a subcommittee to develop a format for performance evaluation with NancyLee seconding the motion. The motion was approved by unanimous vote.

Commissioners who volunteered to serve on the subcommittee:

- ◆ Janet Johnson
- ◆ Virgil Gooding
- ◆ NancyLee Ziese, as available
- ◆ Tara Youells, as available

The performance evaluation subcommittee is to meet at 11:30 AM on Saturday, May 17, 2008 in Virgil's office located at 1073 Rockford Road SW. Virgil noted that the office phone number is 363-5001.

Jerry Matchett volunteered to assist the subcommittee. His contact information is:

Email: Jmatch3555@aol.com
Home: 362-2610
Cell: 560-4877

Please note: Commissioner Roy Porterfield left the meeting.

Janet motioned to adjourn with NancyLee seconding at 11:37 AM. The meeting was adjourned by unanimous vote.

NEXT MEETING

The next regular meeting will be at Noon, 28 May 2008, in the Civil Rights Commission office conference room.

Respectfully submitted,

Christina Larsen
Administrative Assistant III