

## VETERANS MEMORIAL COMMISSION

CEDAR RAPIDS, IOWA

October 14, 2013

The regular meeting of the Veterans Memorial Commission was called to order by Chairman Jerry Ziese at 5:35 PM.

Present:	Jerry Ziese, Chairman John Powers Kristen Delfs Mayor Corbett Teri Van Dorston, Asst. Director	Jim Bruner Gary Grant George Hamman, Commissioner Emeritus Mike Jager, Director
Excused:	Sarah Else	Constance Arens
Guests:	Carol Martin	Mike Chismar

Commissioner Grant made a motion to approve the minutes of the September meeting; seconded by Commissioner Bruner. The motion carried with no objections.

Commissioner Grant made a motion to approve the current bills; seconded by Commissioner Bruner. There was discussion on Neumann Brothers attending the next meeting to give an update, Rinderknecht and status of the reconstruction. The motion carried with no objections.

Mike Chismar said a few words about the way the Veterans were treated in Washington D C during the shutdown; he asked the Commission to possibly express their voice. The Chairman suggested Commission members send a personal letter as did Commissioner Delfs.

Carol Martin questioned the \$1500 contract with Energy Consultant Group; why do it now when the building is not finished yet. This will be discussed later.

The Assistant Director reported on the collections – working on two things. 1) Volunteer Paul Pelliter has assisted her to catalog, tag & shelve the 100 model airplanes that were damaged; 2) the collections in Chicago will be returning on November 5<sup>th</sup>, weather permitting. The Conservation Center will be delivering the items at a cost of \$2,195. There was some talk about obtaining other loaned exhibits. In order to get people to return we need to keep it fresh and change things; trying to tie the exhibits to the buildings history as well.

The Director wanted to discuss the possibility of solar power generation on the roof of the coliseum. He explained the process; a survey needs to be completed first at a cost of \$1,500. After the survey is completed, it will give us an idea of how many kilowatts can be produced, the payback, and return on investment, etc. Then will need to decide which option makes more sense to pursue if any. Commissioner Grant made a motion authorizing the Director to proceed with the survey with Energy Consultants Group LLC; seconded by Commissioner Delfs. The motion carried with no objections.

Commissioner Bruner stated the Veterans Day event will be at the Teamsters Hall, 10 AM on November 11<sup>th</sup>. Commissioner Grant would still like to see members of the Metro Veterans Council occasionally attend commission meetings and get more involved.

Commissioner Grant made a motion to move the November commission meeting to November 18<sup>th</sup>; seconded by Commissioner Bruner. The motion carried with no objections.

The Chairman met with Casey Drew regarding the construction budget; he is off somewhat in his figure of \$1.2 million, the feeling right now is we will be even or a little short. There are three sources of money that will come to us. There is also a potential lawsuit with the asbestos problem and will also have rental tenants.

Commissioner Grant would like to see a draft of a rental policy to have clear guidelines on what is being charged, who we are going to charge and why some charges will not be as much as others. He would also like to see an organizational chart complete with job descriptions for all staff; wants to make sure we outline the chain of command and what they should be doing. The Chairman will put that together but will take some time; he would like this added to the agenda, as old business (report on personnel staffing and job descriptions), until he gets these items completed. The Director and Assistant Director have done some comparisons on what other comparable facilities charge and feels they have some fair and reasonable rates.

With no further business, Commissioner Grant made a motion to adjourn at 6:26 PM; seconded by Commissioner Bruner. The motion carried with no objections.

Respectfully submitted,

Kathy Greene

CHAIRMAN \_\_\_\_\_  
Date

VICE CHAIRMAN \_\_\_\_\_  
Date