

VETERANS MEMORIAL COMMISSION

CEDAR RAPIDS, IOWA

November 18, 2013

The regular meeting of the Veterans Memorial Commission was called to order by Chairman Jerry Ziese at 5:30 PM.

Present:	Jerry Ziese, Chairman	Constance Arens
	Sarah Else	Gary Grant
	Jim Bruner	John Powers
	George Hamman, Commissioner Emeritus	Mike Jager, Director
	Teri VanDorston, Asst. Director	

Excused: Kristin Delfs

Commissioner Powers made a motion to approve the minutes of the October meeting; seconded by Commissioner Grant. The motion carried with no objections.

After some discussions on the bills regarding Century Link, Wi-Fi in the building, the asbestos issue, Terracon and the CIP account, Commissioner Powers made a motion to approve the current bills; seconded by Commissioner Arens. The motion carried with no objections.

The Assistant Director gave a museum update. Donations in the amount of \$25 have been deposited. The Gallery: Spanish American War gallery has two new panels highlighting some WW II Delaware County veterans. The Collections: donations are coming in, have received the collections from the Conservation Center and could take up to 3 months to catalog those. The current plans are to do the displays chronologically in the Spanish American War gallery which the Spanish American War would be next. She has been thinking about ways to do the Hamman gallery and thoughts are to do big exhibits with the Vietnam exhibit being first and lasting 6-12 months, then Korea followed by WW II, and then do smaller exhibits from what was already created. Commissioner Grant would like to see a schedule for the gallery exhibits so the different veterans groups will be aware. The Director's recommendation was to do the cataloging first, develop the next in sequence, then the Vietnam exhibit. The Iowa Veterans Welcome Center will be coming to the building and several veterans are available to assist with the museum collections; they would then see what is involved in setting up an exhibit. Commissioner Else stated to set the expectation for springtime for an estimated timeline to be made public. The Chairman wants to keep in mind the grand opening and to him that would be either Memorial or Veterans Day 2014.

Last month the Commission made a request to see the organizational chart of the department, which was provided at this meeting. The Director also handed out a print out of the department's personal services budget for their review.

Commissioner Bruner reported on the Veterans Day services and also stated the local media were notified of the services. He was disappointed in the statement that was made in an email sent to him. Next year the services will be back in this building. It was suggested enlisting Becky Picard's help in getting the word out.

Commissioner Else made a motion to enter into a closed session at 6:20 PM to discuss a personnel matter; seconded by Commissioner Powers. The motion carried with no objections. Commissioner Powers made a motion to approve the step increase for the Director; seconded by Commissioner Grant. The motion carried with no objections. Commissioner Powers made a motion to come out of the closed session and adjourn the meeting at 6:32 PM; seconded by Commissioner Grant. The motion carried with no objections.

Respectfully submitted,

Kathy Greene

CHAIRMAN _____
Date

VICE CHAIRMAN _____
Date