



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Heather Mell, Purchasing Agent
Bid: Printing of Municipal Billing Statements (Bid #PUR1016-076); Dated: November 1, 2016
Subject: Addendum #1 (1 page)
Date: November 4, 2016

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: Would it be possible to send the bid tabulation from last year?

Answer: The bid tabulation from last year is attached as page 2 of this addendum.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 11). The deadline for bid submittal is Wednesday, November 9, 2016 at 3:00pm CST.

BID TABULATION FORM
PRINTING OF MUNICIPAL BILLING STATEMENTS - BID #PUR1115-093
December 11, 2015 @ 3:00 PM

SUPPLIERS	Fisher Group Hiawatha, IA	HDC Business Forms Marion, IA	J&A Printing Hiawatha, IA	J.J. Collins Printers Woodridge, IL	Walker Group LLC Oklahoma City, OK
Description	Price per Thousand	Price per Thousand	Price per Thousand	Price per Thousand	Price per Thousand
Option 1 - Municipal Billing Statements - #24 OCR Bond	\$ 11.83	\$ 11.58	\$ 15.85	\$ 11.34	\$ 10.66
Option 1 Extended for 350,000:	\$ 4,140.50	\$ 4,053.00	\$ 5,547.50	\$ 3,969.00	\$ 3,731.00
Option 1: % from low bid (local):	11%	9%	49%		
Option 2 - Municipal Billing Statements - 10% recycled content paper	\$ 13.47	\$ 12.36	\$ 18.00	\$ 14.16	\$ 11.36
Option 2 Extended for 350,000:	\$ 4,714.50	\$ 4,326.00	\$ 6,300.00	\$ 4,956.00	\$ 3,976.00
Option 2: % from low bid (local):	19%	9%	58%		
Option 3 - Municipal Billing Statements - 30% recycled content paper	\$ 13.59		\$ 18.79	\$ 15.10	\$ 11.22
Option 3 Extended for 350,000:	\$ 4,756.50	\$ -	\$ 6,576.50	\$ 5,285.00	\$ 3,927.00
Option 3: % from low bid (local):	21%		67%		
Pricing firm for 12 months?	Yes	No, until paper increase	Yes	Yes	No, thru 3/31/16
Comply with packaging?	Yes	Yes	Yes	Yes	Yes
Lead time:	14 days	see bid	7-10 days	15 days	2-3 weeks
Signature Page					
Exceptions:		See bid			
Accept MasterCard?	No	No	Yes	Yes	No
Quick pay discount:	No	No	No	1% 10 days	No