



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Rebecca Johnson, CPPB, Purchasing Agent
Bid: Overhead Projectors & Hideaway Screens (RFB #PUR0916-050); Dated: Nov. 30, 2016
Subject: Addendum #1 (3 page addendum + revised Bid Pricing Submittal Form on pages 4-5)
Date: December 15, 2016

PLEASE NOTE: The deadline for bid submittal for this project has been extended to Wednesday, December 21, 2016. Bids must be date and time stamped in the Office of the City Clerk before 3:00 p.m. CST on Wednesday, December 21, 2016.

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: Besides the projectors and screens, is there any other equipment that will need to be installed?

Answer: See below for addition of audio to the Scope of Work.

Question: What type of walls are in the conference rooms?

Answer: The walls are steel studs with drywall.

Question: Will any cabling be needed? If so, what type of cable is needed and how long is the run?

Answer: There is currently some cabling in the room but it is not known if it will be sufficient. If needed, the room containing the cable is across the hall from the Conference Rooms and can easily be run through the dropped ceiling tiles.

Question: Will work be performed during or after business hours?

Answer: During normal business hours

Question: Will power be available?

Answer: Yes

Question: Does anything need to be removed from the walls?

Answer: No

Question: Are there any pictures available of the installation site?

Answer: No, we do not have pictures available.

Questions and Clarifications from Pre-bid Meeting held December 8, 2016

- Video for projectors and screens will be sourced through a computer. The new projectors and screens will replace existing TVs and DVD players in each conference room.
- Projectors will be used both separately and simultaneously. The conference rooms are used separately for two separate meetings divided by a temporary wall system, or the wall can be opened up allowing for one large meeting with the same images on both screens.
- The control panel for the projectors and screens will need a third input for audio, see additions to Scope of Work below. The control panel shall be installed in the north conference room.
- Hideaway screens shall be built into the ceiling, not just cut out to suspend through drop ceilings.
- All electrical work required for installation is the responsibility of the Contractor and shall be included in the bid price.
- There is plenty of room available above the drop ceiling for cable and electrical.
- The conference rooms have steel studded walls with drywall. There is no existing conduit in the walls.
- Rather than the screen size range of 90" to 110" diagonal indicated in the RFB, screen size provided shall be 113" diagonal, which has a 16:10 aspect ratio (see below).

Changes and Clarifications to Minimum Specifications for Projectors

Epson PowerLite 4855WU, Hitachi CP-WU5500, or equivalent

Aspect Ratio: Change from 16:9 to 16:10

Brightness (color/white): minimum 4000 lumens

Resolution: Change from 1024 x 768 (XGA) to 1920 x 1200 (WUXGA) to accommodate 16:10 aspect ratio

Remote Control: Standard remote that comes with projector

All other minimum specifications for projectors remain as stated in Section 4.0 of Request for Bid

Changes and Clarifications to Minimum Specifications for Screens

Draper Access Fit/Series E or equivalent screen with Contrast Grey surface to reject ambient light

Widescreen 16:10 ratio; 113" diagonal

Additions to Scope of Work to add Audio

Audio shall be included in the bid and will require a third input on the control panel

Additional items shall be included in the bid as listed below. Links are provided as examples of acceptable products. Equivalence of alternate items will be determined by the City.

Speakers: The recommended number of speakers needed for optimum sound quality shall be included in bid price and indicated on the revised Bid Pricing Submittal Form

https://www.amazon.com/JBL-CSS8008-Commercial-Ceiling-Speaker/dp/B004W4EB9G/ref=sr_1_8?ie=UTF8&qid=1481735612&sr=8-8&keywords=jbl+in-ceiling+speaker

- Microphones: Bid shall include three (3) microphone headsets that fit over the ear
https://www.amazon.com/Shure-BLX14-P31-H9-Wireless-Microphone/dp/B016APL73W/ref=sr_1_5?ie=UTF8&qid=1481732321&sr=8-5&keywords=shure+wireless+system
- Wall Rack: Bid shall include one (1) wall rack
<http://accessories.us.dell.com/sna/productdetail.aspx?c=us&l=en&s=bsd&cs=04&sku=A4128804&ST=pla&dgc=ST&cid=302824&lid=5758064&acd=12309152537501410&ven1=A4128804:112781467989:901q5c14135:c&ven2=:&ven3=263603631144149433>
- Amp/Mixer: Bid shall include one (1) amp/mixer combo
http://www.sweetwater.com/store/detail/PMP550M?product_id=%7Bproduct_id%7D&adpos=1o2&creative=55678035481&device=c&matchtype=&network=g&gclid=Cj0KEQiAsrnCBRCTs7nqwrm6pcYBEiQAcQSznImq-zkgdMnISEqq7USDauBK6WOKjJ4uenZ-r1vnyPEaAhaR8P8HAQ
- Power Supply: Bid shall include one (1) power supply
<http://www.techedu.com/Furman-CN-2400S/?Source=googleshopping&gclid=Cj0KEQiAsrnCBRCTs7nqwrm6pcYBEiQAcQSznHZKs3baHo1gEwUKE3GRzUc934cDHQ8YAIqkBaV2a9AaAhNI8P8HAQ>

A revised Bid Pricing Submittal Form is included with this Addendum #1. This revised form replaces the form on page 20 of the Request for Bid document.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for bid submittal has been extended to Wednesday, December 21, 2016 before 3:00 p.m. CDT.

BID PRICING SUBMITTAL FORM

The Contractor shall, at its sole cost and expense, provide, perform and complete in the manner described and specified in this Request for Bid all necessary work, labor, services, transportation, equipment, materials, apparatus, information, data, freight and other items necessary to accomplish the Project as defined below, in accordance with the Scope of Work as described in Section 4.0. The Work will also include procuring and furnishing all approvals and authorizations, permits, and certificates and policies of insurance as specified herein necessary to complete the Project.

Description	Quantity	Firm Fixed Unit Price	Extended Price
Overhead Projector: Epson PowerLite 4855WU, Hitachi CP-WU5500 or equivalent, as specified in Addendum #1	2	\$	\$
Installation, per projector: all labor, equipment, materials, and other items necessary to install projector fully functional and ready to use	2	\$	\$
Hideaway Screen: Draper Access Fit/Series E or equivalent, as specified in the Scope of Work and updated in Addendum #1	2	\$	\$
Installation, per screen: all labor, equipment, materials, and other items necessary to install screen fully functional and ready to use	2	\$	\$
Audio system as specified in Addendum #1, including speakers, three (3) microphones and other components as needed for completed system, fully installed			\$
Total amount for two (2) projectors and two (2) screens with audio, fully installed:			\$

Projectors:

Manufacturer _____

Model _____

Warranty _____

Screens:

Manufacturer _____

Model _____

Warranty _____

Audio System

Manufacturer, Model, Description and quantity of each component included in firm fixed price above:

Audio System Warranty: _____

A signed contract and approved purchase order will be the documents that authorize work to begin.

Estimated lead time upon receipt of purchase order: _____ calendar days

Name of Company: _____

Authorized Signature: _____

Date: _____