



ADDENDUM 6

To: All companies interested in submitting a Proposal
Proposal: # PUR0615-247 Insurance Consultant Services
From: Judy Lehman, Manager, Cedar Rapids Purchasing Services Division
Subject: Addendum No. 6 (1 page)
Date: January 20, 2016

The following information was requested by a prospective proposer.

1. Total number of employees (FT/PT) **Response: 1,442**
2. Please confirm the RFP should assume risk management, loss control and safety training for the employees of the City of Cedar Rapids under your self-funded workers compensation program.
Response: RFP should assume risk management and loss control for all other risks and lines of insurance. Safety training is not included in this RFP.
3. How many loss control hours, on average per year, does the City anticipate needing from selected Broker for loss control services and Risk Improvement of the City's self-funded workers compensation program?
Response: The City is expecting those responding to the RFP to provide a proposal for loss control services and hours.
4. Please confirm the names and titles of your risk management team we would be working with
Response: For purposes of this RFP your contact will be Risk Manager, Yvonne Aubrey.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page Form. The deadline to submit sealed proposals is: **Tuesday, February 9, 2016 before 3:00 pm CST** at the Office of the City Clerk.