

**CITY OF CEDAR RAPIDS
PUBLIC ENCROACHMENT APPLICATION**

COMPLETE AND SUBMIT ALL THE REQUIRED INFORMATION LISTED BELOW FOR EACH REQUEST TO BE PROCESSED.

APPLICANT NAME (AS IT APPEARS ON DEED):

ADDRESS OF PROPERTY OR LEGAL DESCRIPTION:

CONTACT PERSON: _____

MAILING ADDRESS: _____

CITY	STATE	ZIP CODE
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TELEPHONE NUMBER: (____) _____ - _____

I hereby acknowledge that these fees are non-refundable and does not guarantee approval of request by City Council.

DATE REQUESTED: _____ SIGNATURE: _____

TYPE OF REQUEST: (Check Applicable Items Below)

- Encroachment onto Public Right-of-Way (the following is required for all requests):
 - Written Statement of Purpose for Request
 - Site Drawing
 - Application fee \$250.00 *

- Encroachment onto Public Easement (the following is required for all requests):
 - Written Statement of Purpose for Request
 - Site Drawing
 - Application fee \$250.00 *

*** The Application Fee does not include closing cost, publication or recording fees. Fees are set by City Council Resolution No. 0352-04-08 effective July 1, 2008.**

SUBMIT REQUEST TO:

Public Works Department
500 15th Ave SW
Cedar Rapids, Iowa 52404
Phone: (319) 286-5802

CHECKS PAYABLE TO:
City Treasurer