



CITY OF CEDAR RAPIDS

Stormwater Best Management Practices Cost-Share Program

Application (Projects Requesting > \$2,000)

Public Works Sewer Division, 500 15th Ave SW, Cedar Rapids, IA 52404 (319) 286-5802

CIP No. 304458

Applicant Contact

Property Address

Contact Number

Email

Are you subject to the City of Cedar Rapids Stormwater Utility Fee? Yes No

Have you received Stormwater BMP Cost-Share money in the past 12 months? Yes No

Is your project > \$2,000? Yes No

Proposed Stormwater Best Management Practice (attach project design and specifications):

Rain Garden	Bioretention	Porous Pavement	Soil Quality Restoration	Other (indicate):
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Curve Number Reduction Value

Anticipated Schedule:

Address and site description of proposed Stormwater Practice

Request for Financial Assistance, Item/Cost Estimate:

Explain how your project will educate others about the benefits of the proposed BMP:

I have read and agree to the conditions of this application, and allow the City of Cedar Rapids to access my property for evaluation of this application.

Property Owner Signature

Date

FOR CITY USE ONLY	All Documents Enclosed: Yes	Project Number:	Total Hours
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Review Deadline: Project Assigned to:

Project Approval Date: Reviewer:

Approval Mailed Date: Engineering Manager:

Final Approval Date: Reviewer:

Submitted to AP Date: Sewer Superintendent:

Amount Requested: Amount Approved: Practice Capacity:

Watershed: Submitted to GIS Date:

Distance from proposed BMP to prioritized CIP (ft): Rank of CIP Project Under SWMP:

BACKGROUND:

The City of Cedar Rapids Stormwater Best Management Practices (BMPs) Cost-Share Program provides financial assistance for installation of stormwater infiltration practices, by providing up to 50% of project costs to cover the cost of qualifying materials and/or contractor labor. The program is intended to improve stormwater quality and reduce stormwater runoff volume through practices that include rain gardens, bioretention cells, pervious pavement, and soil conditioning. Funding will be awarded on a first come, first served basis. Anyone subject to the stormwater utility fee is eligible to participate. Reimbursement for qualifying expenses will be made within 45 days of final project approval and submission of paid receipts.

INSTRUCTIONS/TIMELINE:

1. Submit a completed and signed application form, project plan designs and specifications, proposed project design check list, cost estimate, signed maintenance agreement form, and Sewer Payor Registration Form.
2. City staff will contact the applicant to schedule an initial site inspection.
3. Wait for notification of approval.
4. Request a final inspection after the project is completed.
5. Submit final receipts for approval and reimbursement.

Submit signed, complete applications via email to sewer@cedar-rapids.org (Attn. Stormwater Coordinator) or mail to:

City of Cedar Rapids
Public Works Sewer Division, Attn. Stormwater Coordinator
500 15th Ave SW
Cedar Rapids, IA 52404

CONDITIONS:

1. The proposed measures must conform to the standards set forth in the Iowa Stormwater Management Manual and/or the Iowa Rain Garden Design and Installation Manual.
2. Reimbursement will be made after all work is completed and inspected.
3. The applicant is responsible for implementation of the project.
4. The City is not liable for personal injury or property damage.
5. The property owner is responsible for all applicable permits.
6. The City does not warranty approved projects.
7. The property owner is responsible for maintaining the funded practice. All maintenance costs are the responsibility of the property owner.

MAINTENANCE:

The following general maintenance guidelines are from the Iowa Stormwater Management Manual. Refer to this source for more information and maintenance guidelines for practices not listed below.

Bioretention Cells:

- Repair erosion.
- Remulch when necessary.
- After construction, water plants and remove stakes and wires from trees.
- Inspect for vegetation disease or pest problems.
- Weed when needed.
- Prune excess growth annually.

Bioswales:

- Conduct routine landscape maintenance.
- Inspect and repair erosion.
- Re move trash and debris.
- Remove sediment when necessary.

Pavement Systems:

- Prevent run-on of sediment from adjoining areas.
- Sweep/vacuum one to two times per year.
- Avoid sand application in winter.

Rain Gardens:

- Water during dry periods in the first year.
- Armor the outlet.
- Weed the first couple of years during plant establishment.