

City Project No. _____

Consultant Project No. _____

CITY OF CEDAR RAPIDS, IOWA – DEVELOPMENT SERVICES DEPARTMENT

FINAL PLAT APPROVAL SUBMITTAL CHECKLIST

FINAL PLAT (NAME) _____

APPLICANT: _____ PROPERTY OWNER: _____

NO. OF NUMBERED LOTS _____ NO. OF LETTERED LOTS _____

AREA OF PLAT: _____ acres

SITE LOCATION: _____

LAND USE: _____

_____ SUBMITTAL TO CITY _____ (date)

_____ Check for submittal fee (\$75.00)

_____ Development Agreement in plat documents Y/N

_____ Public Improvements

_____ Approval Submittal of Improvement Plans – _____

_____ Include all public and private easements on the final plat Y/N

_____ Include easement agreements for improvements outside plat boundary Y/N

_____ Maintenance Bonds & Acceptance by City _____

_____ Temporary Easements for Improvements _____

(FOR CITY USE ONLY)

_____ Water Req'd Y/N Bond Req'd Y/N Installed/Accepted Y/N

_____ Sanitary Sewer Req'd Y/N Bond Req'd Y/N Installed/Accepted Y/N

_____ Storm Sewer Req'd Y/N Bond Req'd Y/N Installed/Accepted Y/N

_____ Conc. Pavement Req'd Y/N Bond Req'd Y/N Installed/Accepted Y/N

_____ Street Lights Req'd Y/N Paid Y/N

_____ Street Name Signs Req'd Y/N Paid Y/N

_____ Stormwater Management Impact Fee Due Req'd Y/N Amount Due \$ _____ Paid Y/N

SWIF calculation:

_____ 1 Original Final Plat Bound Document (including certified Final Plat, all required certificates & agreements) - required each time the final plat is revised

_____ 10 additional certified Final Plats (for developer to record, 5 for County Recorder and 5 to return to the City)

_____ 1 extra full sized certified final plat drawing

_____ 1 extra full sized address plat – City plats only

_____ 2 reduced copies of Final Plat (letter size)

_____ Digital File of Final Plat (CAD) in accordance with City horizontal control system

_____ Application for Final Plat Approval

_____ Other: _____

INFORMATION BELOW FOR CITY USE ONLY:

_____ No Objection to City Council approval, including street names shown

_____ Development Services Department

_____ Zoning

_____ Planner

_____ Civil Engineer

_____ Fire Marshall

_____ Water Utility Engineer

_____ Public Works Engineering Division

_____ Public Works Traffic Engineering Division

_____ Final Plat placed on agenda for the City Council Meeting of _____