



**City of Cedar Rapids and Linn County ADA Advisory Committee**  
**Linn County Jean Oxley Public Service Center**  
**Thursday, November 10, 2016**  
**2:00– 3:00 p.m.**

## **MINUTES**

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**Committee Members present:** Sam Claassen, Kay Fisk, Cathy Hafsi, Tom Hardecopf, Gina Johnson, Brittany Kerns, Ashlyn Lincoln, Don Mitchell, Jerad Nylin, Adam Wright

**Committee Members absent:** John Haible

**Staff Members present:** Darrin Gage, April Wing

Chair Kay Fisk called the meeting to order at 2:06 p.m.

There was no public comment.

Committee members introduced themselves to the newest appointed member, Don Mitchell.

Jerad Nylin moved to approve the meeting minutes. Tom Hardecopf seconded. There were no objections to the July 14, 2016 meeting minutes. Motion passed.

Darrin Gage and April Wing reviewed the Committee by-laws highlighting the committee's charge to serve the City Council and County Board of Supervisors as an advisory resource on matters as it relates to Title II of the Americans with Disabilities Act.

April Wing updated the Committee on the progress that City staff and their accessibility consultant, Recreation Accessibility Consultants (RAC), have been making on the settlement agreement. The City received the results from the audits conducted by RAC on all City facilities/sites that were not surveyed by the Department of Justice (DOJ). She explained retrofits listed in the report have a

timeline of September 1, 2018. The City is continuing to remediate compliance issues found in the audit reports conducted by the Department of Justice.

Darrin Gage shared that Recreation Accessibility Consultants (RAC) will be conducting phase III of their self-evaluation which includes an audit of the LIFTS program and a final transition plan that will incorporate the findings from the first two phases. The County continues to make improvements on the facilities/sites surveyed in phases one and two of the evaluation. Darrin Gage explained the retrofits are being addressed through annual CIP funding which will continue to grow each year. This year they will be addressing some issues found at the Juvenile Detention Center and will correct issues identified at the Sheriff's Office next year.

There were no grievance items reported to the County or City.

Chair Kay Fisk shared the evaluation results from the education forum that was held at the Hallagan Education Center at Mercy Medical Center on September 21. She summarized that the forum was well received by the attendees. Many participants enjoyed the keynote speaker and appreciated the lunch provided. The committee discussed some possible topics for next year's education forum.

The next ADA Advisory Committee meeting will be held February 2, 2017 at 2:00 p.m. at the Jean Oxley Public Service Center.

The meeting was adjourned at 2:57 p.m.

Respectfully submitted,  
April Wing  
City Manager's Office