

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, September 8, 2016 @ 4:30 p.m.
Collins Conference Room, City Hall, 101 First Street SE

Members Present: Amanda McKnight-Grafton Chair
Bob Grafton
Ron Mussman
Tim Oberbroeckling
Sam Bergus
Mark Stoffer Hunter
Todd McNall
Caitlin Hartman

Members Absent: BJ Hobart
Barb Westercamp

City Staff: Jeff Hintz, Planner
Anne Russett, Planner
Jennifer Pratt, Community Development Director
Nic Roberts, IT Director
Anne Kroll, Administrative Assistant

Call Meeting to Order

- Amanda McKnight Grafton called the meeting to order at 4:31 p.m.
- Eight (8) Commissioners were present with two (2) absent.

1. Public Comment

- There was no public comment.

2. Approve Meeting Minutes

- Ron Mussman made a motion to approve the minutes from August 25, 2016. Sam Bergus seconded the motion. The motion passed unanimously.

3. Action Items

a) Demolition Applications

i. 314 18th Street NW – Private Property

- Jeff Hintz stated that this property was built in 1948 and is located in North Highlands which is an area recommended for intensive survey with a focus on homes built in the 1920s. Staff recommends immediate release. The context of why this area should be surveyed is that it was the western edge of the City in 1929, blocks are not shown on 1913 Sanborn Map but appear on the 1921 Map, and discussion of Lustron Home on C Avenue NW (this property is not a Lustron Home). This property is unlikely to contribute to a potential historic district focused on 1920's development and is below normal

condition according to the City Assessor. Jeff Hintz reviewed historic significance and the demolition review process.

- Mark Stoffer Hunter stated that a block away was the Lincoln Highway and there was a motel cabin court where the HyVee is now. This house is small enough and strange enough that it could possibly be a motel cabin moved to that spot in 1948. Mark Stoffer Hunter stated that he is fine to release the property as long as he can photograph and take measurements of the property.
- Mark Stoffer Hunter made a motion to approve the demolition at 314 18th Street NW pending the opportunity to pursue photo documentation. Ron Mussman seconded the motion. The motion passed unanimously.

b) Historic Sites and Markers Project

- Jeff Hintz reviewed the Preservation Plan guidance, heritage tourism components, and pictures of what the markers look like. The list of historic sites is included in the packet and staff recommends approval of that list. The next steps are to contact property owners, order markers, write content for sites, and the installation of the markers.
- Mark Stoffer Hunter shared a list of additional sites that he and Ron Mussman worked on.

Jennifer Pratt arrived at the meeting at 4:42 p.m.

- Mark Stoffer Hunter clarified that the History Center is doing a similar project called Linn There Done That and that this historic list is in addition to the sites on that project.
- Sam Bergus shared concerns in regards to sites like Quaker Oats and Magnus Brewery as far as being a part of a walking tour and getting access to those. Mark Stoffer Hunter stated that there are bike trails nearby that can house the historic markers for those sites.

Anne Russett arrived at the meeting at 4:47 p.m.

- Amanda McKnight Grafton suggested adding the fountain in Redmond Park across from the apartment building that was once a church.
- Bob Grafton shared concerns about homeowners not approving the posts going up on their property. Mark Stoffer Hunter stated that he tried to stay away from residential properties with this list because one of his goals was to have widespread coverage of all four (4) quadrants so that people are aware of the history all over the City and to focus on parks, schools, theatres, and places where everyone can go.
- Bob Grafton asked if the markers will be on City right of way or personal property. Anne Russett stated that the list needs to be finalized and then staff needs to notify property owners. That will help determine where the markers will go.
- Sam Bergus shared concerns of putting up too many markers for former sites of schools and losing community engagement. Mark Stoffer Hunter agreed that this should not be a used to be tour, but there are a few sites that used to be there that are important to the history of the City.
- The Commission discussed which schools and former schools to add to the list.
- Todd McNall suggested adding the Allis-Chalmers Factory to the list.
- Sam Bergus suggested markers on the bike trails that used to be railroads.

- Todd McNall asked how much the markers and posts cost. Nic Roberts stated that the posts are \$60 and the signs are \$20. Not all of the signs will need posts as some of them will go on buildings.
- Tim Oberbroeckling asked if there was anything on the markers that shows that there are other sites around the City and not just the one they are looking at. Nic Roberts stated that there will be a web address listed for that site and that will also give access to the walking tour so the sites that are a part of that will show up. There is also a QR code on the sign that can be scanned.
- Tim Oberbroeckling asked what is down the road for upkeep and if there is a budget. Nic Roberts stated that there is no budget, but the maintenance costs should not be so much that it would be difficult to maintain. Extra posts will be ordered in case one needs replaced. Signs are easily replicated once created and only cost \$20.
- Amanda McKnight Grafton asked about materials of the signs and if they will be hearty and not easily stolen. Nic Roberts stated that the metal is hearty and sturdy, self-locking, and tamper-proof. The coding on the signs is vandal-proof.

Mark Stoffer Hunter left the meeting at 5:14 p.m.

- Ron Mussman suggested presenting this project at each of the Neighborhood Associations meetings.
- Todd McNall made a motion to approve the list with the addendum that it is up to the discretion of Mark Stoffer Hunter and other people working on this how the list gets dissected and the selection of the final sites. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

4. Discussion Items

a) MOA/LOA Project Updates

- Jeff Hintz stated that the historic bus tours will be on November 5, 2016 and they will be the same tours as the tours that were at the Showcase. The tours will leave from Greene Square.
- Tim Oberbroeckling asked how the tours will be advertised. Jeff Hintz stated that staff will do a press release and add it to the front page of the City website. Tim Oberbroeckling suggested the Penny Saver. Anne Russett stated that staff will work with Communications staff to advertise. Amanda McKnight Grafton suggested an email blast to Economic Alliance and Neighborhood Associations.

5. Announcements

- Todd McNall stated that Main Street is sponsoring Room with a Brew on September 23, 2016.

6. Adjournment

- Tim Oberbroeckling made a motion to adjourn the meeting at 5:26 p.m. Sam Bergus seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Anne Kroll, Administrative Assistant II
Community Development

www.Cedar-Rapids.org



Historic Preservation Commission

September 8, 2016

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Demolition Review

314 18th Street NW

www.Cedar-Rapids.org



314 18th Street NW

- Built 1948
- North Highlands recommended for intensive survey
 - Focus on homes built in 1920's
- Immediate release

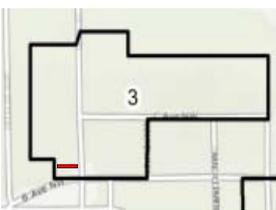


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North Highlands

- From 2014 Citywide Survey:
 - Western edge of City in 1929
 - Blocks not shown on 1913 Sanborn Map but appear on 1921 Map
 - Discussion of Lustron Home on C Avenue NW
- Subject property is not a Lustron Home.



Red box is subject property

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314 18th Street NW

- Poor Candidate for local landmark
- Unlikely to contribute to potential historic district focused on 1920's development
- Below normal condition per City Assessor



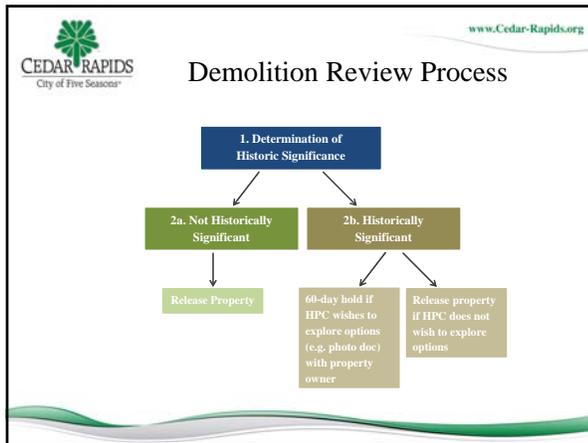
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Historic Significance

Defined by 18.02 (1) – **Historically significant building:** A principal building determined to be fifty (50) years old or older, and;

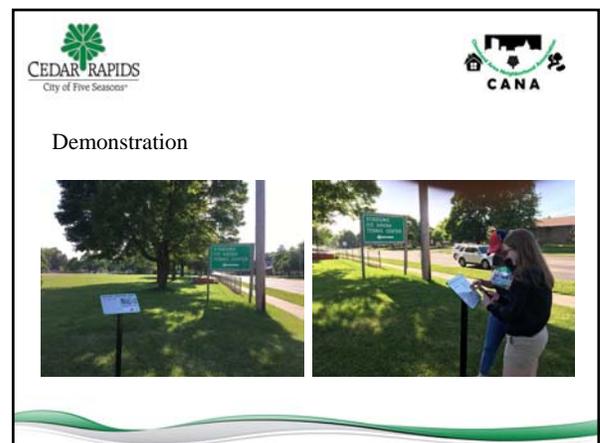
1. The building is associated with any significant historic events;
2. The building is associated with any significant lives of persons;
3. The building signifies distinctive architectural character/era;
4. The building is associated with the lives of persons significant in our past;
5. The building is archeologically significant."



Historic Sites Project

- ## Preservation Plan Guidance
- Goal 9 is titled “Public Appreciation of Cedar Rapids’ Diverse History and Its Historic Resources.”
 - Policy 9.1 is to “Provide tools to educate the public regarding Cedar Rapids’ history and resources.”
 - Initiative 9.1b within this Policy is to “Develop a formal Heritage tourism Program.”

- ## Heritage Tourism Components
1. Physical Plan Component
 2. Cultural Experience Component
 3. Promotion Component
 4. ***Interpretation Component***
 5. Economic Opportunity Component
 6. Implementation Strategy



Demonstration



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Historic Sites List/Map

- Refer to agenda packet for list by quadrant
- Corresponding Map of Historic Sites List

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Recommendation

Staff recommends approval of the historic sites list.

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Next Steps

1. September/October – contact property owners and order markers
2. Fall/Winter –write content for sites
3. 2017 – Begin installation of markers