

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, August 28, 2014 @ 4:30 p.m.

Collins Conference Room, City Hall, 101 First Street SE

Members Present: Amanda McKnight-Grafton Chair
Sam Bergus
Bob Grafton
Caitlin Hartman
Ron Mussman
Tim Oberbroeckling
Mark Stoffer Hunter
Barbara Westercamp

Members Absent: Todd McNall
Pat Cargin

City Staff: Jeff Hintz, Planner
Anne Russett, Planner
Kevin Ciabatti, Building Services Director
Alicia Abernathy, Administrative Assistant

Guests: Rick Wink, Cindy Hadish, Mary Chesebro

Call Meeting to Order

- Amanda McKnight Grafton called the meeting to order at 4:31 p.m.
- Eight (8) Commissioners were present with two (2) absent.

1. Approve Meeting Minutes

- Tim Oberbroeckling made a motion to approve the minutes from August 14, 2014. Barbara Westercamp seconded the motion. The motion passed unanimously.

Mark Stoffer Hunter arrived at 4:36 p.m.

2. Action Items

a. DEMOLITION Applications

i. 273 28th Avenue SW – Private Property

- Jeff Hintz stated the house was constructed in 1900 and the property owner would like to construct a new house on the property and demolish the existing house. There will be ample time for documentation or salvage and a citywide survey indicates the house is not historical.

- Tim Oberbroeckling made a motion to approve demolition of 273 28th Avenue SW. Barbara Westercamp seconded the motion. The motion passed unanimously.

b. Certificates of Appropriateness (COA)

i. 1803 Ridgewood Terrace SE – Replace screen porch

- Mr. Hintz stated the property contains an existing partially enclosed porch and the property owner would like to replace the damaged wood with new wood with the addition of window inserts. The window inserts would replace the existing screen and is not available in a wood frame but only vinyl. The porch was partially enclosed at the time of inclusion in the historic district and a historic survey identifies the closed porch as a defining feature.
- Mary Chesebro stated she has discussed the project with many different lumberyards and the proposed window insert is not made in wood. The current windows on the rest of the house have aluminum casings.
- Discussion included the fact the windows will appear recessed.
- Tim Oberbroeckling made a motion to approve the COA application for replacement of an enclosed screen porch with wood framing and aluminum windows with wood features added to the windows to create a recessed look at 1803 Ridgewood Terrace SE. Barbara Westercamp seconded the motion. The motion passed unanimously.

ii. 1815 3rd Avenue SE – Replace windows, door and siding (Continuation from 8/14)

- Mr. Hintz stated the original proposed project included replacing the front door of the house with a fiberglass simulation of wood, replacing front wood windows with vinyl windows and replacing aluminum siding with vinyl siding. After working with staff and the liaison the applicant has now proposed a revised project including refinishing the original wood door, replacing the wood windows with wood windows with the exact grille pattern and no modifications to the siding at this time.
- Barbara Westercamp made a motion to approve the COA application with modifications to include refinishing the original wood door, replacement of five front windows with wood windows and exact grille pattern and no changes to the exterior siding. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Non Agenda Item Discussion:

- The commission discussed the 2014 Preserve Iowa Summit providing an update to HPC members who couldn't attend and providing feedback on the event.

Amanda McKnight-Grafton left the meeting at 5:27 p.m.

3. New Business

a) 2015 Historic Preservation Commission Work Plan

- Anne Russett reviewed the five current goals of the work plan and identified tasks associated with each goal. A revised work plan will be presented to the commission in September for approval.

Mark Stoffer Hunter left the meeting at 5:45 p.m.

4. Old Business

a) Public Works Monument Sign

- Ms. Russett stated the previous Public Works sign will be used on the site of the new City Services Center but it will not be placed in its original location as that location is

now an employee access drive. The sign will be placed near the intersection of 15th Avenue and 6th Street SW.

b) Update on MOA and LOA projects

- Ms. Russett identified recent accomplishments in regards to MOA's and LOA's. Ms. Russett also identified ongoing projects and provided estimated completion dates.

5. Adjournment

- Barbara Westercamp made a motion to adjourn the meeting at 5:54 p.m. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II
Community Development