

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, June 26, 2014 @ 4:30 p.m.

Collins Conference Room, City Hall, 101 First Street SE

Members Present: Amanda McKnight-Grafton Chair
Mark Stoffer Hunter
Bob Grafton
Ron Mussman
Barbara Westercamp
Tim Oberbroeckling
Todd McNall Vice-Chair
Pat Cargin

Members Absent: Mary Elizabeth Spreitzer

City Staff: Thomas Smith, Planner
Jeff Hintz, Planner

Guests: Cindy Hadish, Joe Locke, Rick Held and Dave O'Clair

Call Meeting to Order

- Amanda McKnight Grafton called the meeting to order at 4:34 p.m.
- Eight (8) Commissioners were present and one (1) was absent.

1. Approve Meeting Minutes

- Ron Mussman made a motion to approve minutes from June 19, 2014 and May 22, 2014. Todd McNall seconded the motion. The Motion passed unanimously.

2. New Business

a) Affordable Housing Network Initiative Wellington Heights Update

- Joe Locke, Rick Held and Dave O'Clair presented information, including photos and statistics about the AHNI projects and initiatives that have taken place in the Wellington Heights Neighborhood over the past several years. The Commission was presented information regarding rehabilitation and rent to own projects.
- General discussion took place about future projects, funding of initiatives and cost of homes being sold within the area.

b) Section 106 Review – 740 American Drive SW

- Thomas Smith, Planner gave background information about the request and the surrounding area. There were no historically eligible properties within proximity to this particular location and no currently listed historical properties in close proximity to the property either. Staff recommends HPC provide no comment on the Section 106 Review process.
- Motion to follow staff's recommendation was made by Todd McNall and seconded by Mark Stoffer-Hunter. The motion passed unanimously.

c) Historic District Signage (10 minutes)

- Jeff Hintz, Planner gave background information about the survey process and what the Commission members had chosen via the email survey. The design considerations for the signage and other comments submitted to city staff were discussed. Mr. Hintz also relayed comments from the Public Works Department regarding the signage design to the commission. General discussion about signage and the process for eventual installation was covered.

d) Selection of Structures for Historic Structure Reports

- Thomas Smith, Planner handed out a memo to the Commission members with structures that were already suggested or had reports completed. Some initial suggestions for additional properties to be considered were included as well.
- Discussion about various properties to contact for potential inclusion in this process commenced. After discussion, the priority of properties for inclusion to those already included, was determined as follows: 1) Sokol Gymnasium 2) 406 9th Avenue – Both Buildings 3) Czech School 4) 605 G Avenue
- Tim Oberbroeckling made a motion to approve the list for potential contact in that order; the motion was seconded by Todd McNall. The motion passed unanimously.

3. Old Business

a) COA Applications UNDER REVIEW (5 minutes)

- i. 1527 2nd Avenue SE – DEMOLITION WITHIN LOCAL HISTORIC DISTRICT
- This item was not discussed

b) Demolition Applications UNDER REVIEW (5 minutes)

- i. 4001-4009 Blairs Ferry Road NE – Private Property – August 18, 2014

- Tim Oberbroeckling made a motion to release the 60 day hold on the properties and seconded by Barb Westercamp. The motion passed unanimously.

4. Adjournment

- Barb Westercamp made a motion to adjourn the meeting at 6:12 p.m. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Jeff Hintz, Planner
Community Development