



**MINUTES  
HISTORIC PRESERVATION COMMISSION SPECIAL MEETING,  
Thursday, June 19, 2014 @ 4:30 p.m.**

**Collins Conference Room, City Hall, 101 First Street SE**

Members Present: Amanda McKnight-Grafton Chair  
Mark Stoffer Hunter  
Bob Grafton  
Ron Mussman  
Barbara Westercamp  
Tim Oberbroeckling

Members Absent: Mary Elizabeth Spreitzer  
Todd McNall  
Pat Cargin

City Staff: Thomas Smith, Planner  
Jeff Hintz, Planner

Guests: Cindy Hadish

**Call Meeting to Order**

- Amanda McKnight Grafton called the meeting to order at 4:32 p.m.
- Six (6) Commissioners were present and three (3) were absent.

**1. Action Items**

a) DEMOLITION Applications

i. 329 H Avenue NW – Private Property

- Thomas Smith, Planner gave a background and brief summation of the request to the commission members. The owner of the property had communicated to Community Development Staff that photo documentation of the property would be acceptable. The plan is to use the property for storage of some kind in the future after the appropriate approvals in the development process were obtained. This property has been surveyed and is not eligible for nomination to the National Register of Historic Places. Some general discussion was held on the location of the property, its current state of repair and about the area as a whole.
- Motion to approve the demolition was made by Ron Mussman and seconded by Barbara Westercamp. The motion passed unanimously.

- ii. 4001 Blairs Ferry Road NE – Private Property – Previewed on 11/26/13
- iii. 4009 Blairs Ferry Road NE – Private Property – Previewed on 11/26/13

- Items 1.a.ii and 1.a.iii were presented and voted on together given the owner was the same and the properties were adjacent to one another, being used for the same project. Thomas Smith, Planner gave general background on the properties, stating they were not eligible for nomination on the National Register of Historic Places. These properties were previewed by the Commission at the November 26, 2013 meeting and some photo documentation had already taken place. Salvage has already occurred on the property and the church has removed what they could. A brief history of the area was given and discussed by the Commission.
- Motion to place a 60 day hold on the properties, (with the intent to release it at the June 26, 2014 meeting after full photo documentation) was made by Tim Oberbroeckling and seconded by Barb Westercamp. The motion passed unanimously.

## **2. Old Business**

- a) COA Applications UNDER REVIEW (*5 minutes*)
  - i. 1527 2<sup>nd</sup> Avenue SE – DEMOLITION WITHIN LOCAL HISTORIC DISTRICT
- b) Demolition Applications UNDER REVIEW (*5 minutes*)
  - i. 1228 3<sup>rd</sup> Street SE – Private Property – June 23, 2014

- There were no updates on these items

## **3. Announcements**

- Thomas Smith gave an update about newly appointed members joining the Commission
- Amanda McKnight-Grafton provided the Commission with an update on the Local Historic Structures Sub-Committee
- Tim Oberbroeckling gave an update about discussions he had regarding the Knutson Building and local historic district landmark status
- Cindy Hadish invited the Commission members to an upcoming event with Save CR Heritage

## **4. Adjournment**

- Barb Westercamp made a motion to adjourn the meeting at 5:18 p.m. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Jeff Hintz, Planner  
Community Development