

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, April 10, 2014 @ 4:30 p.m.

Collins Conference Room, City Hall, 101 First Street SE

Members Present: Amanda McKnight-Grafton Chair
Todd McNall Vice-Chair
Pat Cargin
Bob Grafton
Tim Oberbroeckling
Mark Stoffer Hunter
Barbara Westercamp

Members Absent: Ron Mussman
Mary Elizabeth Spreitzer

City Staff: Thomas Smith, Planner
Gary Kranse, Community Development & Planning Director
Jennifer Pratt, Community Development & Planning Assistant Director
Jeff Hintz, Planner

Guests: Bart Woods, Tony Burrier, Cindy Hadish, Julie Husband, Nore Winter

Call Meeting to Order

- Amanda McKnight Grafton called the meeting to order at 4:32 p.m.
- Seven (7) Commissioners were present with two (2) absent.

1. Approve Meeting Minutes

- Todd McNall made a motion to approve the minutes from March 27, 2014. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Barbara Westercamp joined the meeting at 4:35 p.m.

2. Action Items

a. Certificates of Appropriateness (COA) Applications

i. 1707 2nd Avenue SE – Construct new garage

- Ms. McKnight Grafton stated the property owner would like to construct a new garage using vinyl siding.
- Discussion included the various types of materials the commission would accept and reasons why vinyl siding is not acceptable in the City's historic districts.
- The property owner expressed concerns with wood siding as it is more expensive.

- Tim Oberbroeckling made a motion to approve the COA application for 1707 2nd Avenue SE to construct a new garage using hardie plank or wood siding. Mark Stoffer Hunter seconded the motion. The motion passed unanimously.

ii. 1515 2nd Avenue SE – Replace windows & add a fence

- Thomas Smith explained that he and Bob visited the property with the applicant to review the application. Mr. Smith identified historic features of the property and explained the various ways the house was modified over the years.
- Tony Burrier, property owner, identified the various windows that would be replaced and what type of window would be used for each window opening.
- Discussion included crown molding around windows should remain, the windows need to be double hung and three windows on the back of the house and one on the side of the house will be removed and boarded up.
- Discussion included putting up a 6 foot wood fence that would extend from the garage to the side yard of the property.
- Todd McNall made a motion to approve the COA application for 1515 2nd Avenue SE to use double hung wood windows on the front of the house, use double hung vinyl windows on the rest of the house, remove and board up three windows on the back of the house and remove and board up one window on the side of the house.
- Tim Oberbroeckling made a motion to approve the COA application for 1515 2nd Avenue SE to add a 6 foot wood fence in the back of the house.

3. New Business

a) Comprehensive Historic Preservation Plan Goals Discussion

- Nore Winter provided a presentation discussing components of a historic preservation plan. A timeline and next steps for the Cedar Rapids plan were also discussed.

b) Knutson Building

- Jennifer Pratt identified options the City is looking into in regards to the Knutson Building. Options include relocation of the structure and elevation to incorporate a floodwall.

4. Adjournment

- Barbara Westercamp made a motion to adjourn the meeting at 7:40 p.m. Todd McNall seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II
Community Development