

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, March 27, 2014 @ 4:30 p.m.

Edgewood Conference Room, City Hall, 101 First Street SE

Members Present: Amanda McKnight-Grafton Chair
Pat Cargin
Bob Grafton
Ron Mussman
Tim Oberbroeckling
Barbara Westercamp

Members Absent: Todd McNall
Mary Elizabeth Spreitzer
Mark Stoffer Hunter

City Staff: Jeff Hintz, Planner
Jennifer Pratt, Community Development Assistant Director
Alicia Abernathey, Administrative Assistant

Call Meeting to Order

- Amanda McKnight Grafton called the meeting to order at 4:34 p.m.
- Six (6) Commissioners were present with three (3) absent.

1. Approve Meeting Minutes

- Tim Oberbroeckling made a motion to approve the minutes from March 13, 2014. Pat Cargin seconded the motion. The motion passed unanimously.

2. Action Items

a. Demolition Applications

i. 1133 6th Street NW – Private Property

- Jeff Hintz stated the property was included in the Louis Berger survey and it was determined to be non-eligible. The property was impacted in the 2008 flood and the owner hasn't had the money to repair the house. The owner has recently been court ordered to demolish the property. The property has no historic value and the property owner plans to use the property for greenspace.
- Tim Oberbroeckling made a motion to approve demolition of 1133 6th Street SW. Pat Cargin seconded the motion. The motion passed unanimously.

b. Certificates of Appropriateness (COAs)

i. 1515 2nd Avenue SE – Replace windows and trim and add a fence

- Bob Grafton stated he toured the property with the property owner and Thomas Smith. The historic district guidelines were discussed with the property owner and it was recommended the decorative windows on the house remain.
- The commission identified concerns with not knowing where the proposed replacement windows would go on the house, what grill patterns would be used and if the windows would be downsized from the existing windows. Other concerns included dimensions of the trim, where the fence would go on the property and the style of the fence to be used.
- The commission recommended the applicant attend the next HPC meeting to answer questions. It was also pointed out only wood/metal clad windows would be acceptable for the windows viewable from the public street.
- Bob Grafton indicated he would remain as liaison for the COA.

3. Adjournment

- Barbara Westercamp made a motion to adjourn the meeting at 5:30 p.m. Ron Mussman seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II
Community Development