

**MINUTES**  
**HISTORIC PRESERVATION COMMISSION REGULAR MEETING,**  
**Thursday, March 13, 2014 @ 4:30 p.m.**

**Collins Conference Room, City Hall, 101 First Street SE**

Members Present:    Todd McNall      Acting Chair  
                             Pat Cargin  
                             Bob Grafton  
                             Ron Mussman  
                             Tim Oberbroeckling  
                             Barbara Westercamp

Members Absent:    Amanda McKnight-Grafton  
                             Mary Elizabeth Spreitzer  
                             Mark Stoffer Hunter

City Staff:            Thomas Smith, Planner  
                             Kevin Ciabatti, Building Services Director  
                             Jeff Hintz, Planner  
                             Alicia Abernathey, Administrative Assistant

Guests:                Marjorie Pearson, Sara Nelson, Cindy Hadish

**Call Meeting to Order**

- Todd McNall called the meeting to order at 4:33 p.m.
- Six (6) Commissioners were present with three (3) absent.

**1. Approve Meeting Minutes**

- Tim Oberbroeckling made a motion to approve the minutes from February 13, 2014. Barbara Westercamp seconded the motion. The motion passed unanimously.

**2. Action Items**

**a. Demolition Applications**

**i. 127 28<sup>th</sup> Street Drive SE – Private Property – Previewed on 10/10/13**

- Bob Grafton stated Habitat for Humanity completed the salvage on the property.
- Tim Oberbroeckling made a motion to approve demolition of 127 28<sup>th</sup> Street Drive SE. Bob Grafton seconded the motion. The motion passed unanimously.

**ii. 305 13<sup>th</sup> Street SW – Private Property**

- Thomas Smith stated the property is owned by Good News Baptist Church and they would like to demolish the property for expansion of the church.

- Mr. Grafton stated Mark Stoffer Hunter researched the property and found no historic significance.
- Tim Oberbroeckling made a motion to approve demolition of 305 13<sup>th</sup> Street SW. Ron Mussman seconded the motion. The motion passed unanimously.

**iii. 1300 M Street SW – Private Property**

- Mr. Smith stated the property was impacted in the 2008 flood.
- Kevin Ciabatti stated the City has been working to demolish this property as a nuisance but the property owner keeps changing making the demolition process difficult. The current owner is now pursuing demolition.
- Barbara Westercamp made a motion to approve demolition of 1300 M Street SW. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

**b. Certificates of Appropriateness (COAs)**

**i. 1515 2<sup>nd</sup> Avenue SE – Replace siding and windows**

- Mr. Smith stated the property owner would like to replace the asbestos shingles and the windows of the house with vinyl siding and vinyl windows but is open to suggestions from the Historic Preservation Commission (HPC).
- Discussion included the fact the house contains lead based paint. Discussion also included the fact the property owner can partake in the paint rebate program.
- The commission suggested removing the asbestos siding and repairing the siding that exists underneath or using hardie plank siding. The commission also suggested replacing the windows with wood windows or with aluminum clad wood windows.
- Todd McNall and Bob Grafton volunteered as liaisons for the COA.

**3. New Business**

**a. Citywide, Downtown, and Commercial/Industrial Surveys**

- Marjorie Pearson provided a presentation outlining the work completed by Summit Envirosolutions. Ms. Pearson identified potential historic districts in each quadrant and provided a proposed boundary for a downtown historic district.

**b. Kirkwood Historic Preservation Curriculum Approval**

- Bob Grafton abstained from discussion.
- Mr. Smith stated regular meetings have taken place with representatives from the State Historic Preservation Office (SHPO), Iowa Economic Development Authority (IEDA), HPC, Iowa Homeland Security, the City of Cedar Rapids and Kirkwood Community College to discuss the Historic Preservation curriculum. Nine courses of historic preservation will be offered by Kirkwood Community College beginning fall 2014. Mr. Smith identified different aspects of the program and courses provided.
- Tim Oberbroeckling made a motion to approve the Kirkwood Community College Historic Preservation curriculum. Barbara Westercamp seconded the motion. The motion passed unanimously.

**c. Development Committee Debrief and Next Steps**

- Mr. Smith stated the Development Committee reviewed the 15 day review period on February 26<sup>th</sup> and recommended the ordinance change to the full City Council. A Public Hearing to consider the ordinance change will be held on Tuesday, March 25<sup>th</sup> at 4:00 p.m. and HPC members are welcome to attend.

**d. EnvisionCR Comprehensive Plan Kick-off – March 26<sup>th</sup>**

- Mr. Smith reminded the commission they are invited to a Large Group discussion for EnvisionCR that will be held on March 26<sup>th</sup>. An open house will be held following the Large Group discussion.

**4. Old Business**

**a. COA Applications UNDER REVIEW**

**i. 1527 2<sup>nd</sup> Avenue SE – DEMOLITION WITHIN LOCAL HISTORIC DISTRICT**

- Bob Grafton stated the lien on the property was released and the executor of the estate approves selling the property.

**5. Adjournment**

- Barbara Westercamp made a motion to adjourn the meeting at 6:34 p.m. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II  
Community Development