

**MINUTES**  
**HISTORIC PRESERVATION COMMISSION REGULAR MEETING,**  
**Tuesday, November 25, 2014 @ 4:30 p.m.**  
**Collins Conference Room, City Hall, 101 First Street SE**

Members Present:     Amanda McKnight-Grafton     Chair (via telephone)  
                              Sam Bergus (via telephone)  
                              Bob Grafton  
                              Ron Mussman  
                              Todd McNall (via telephone)  
                              Caitlin Hartman

Members Absent:     Pat Cargin  
                              Tim Oberbroeckling  
                              Mark Stoffer Hunter  
                              Barbara Westercamp

City Staff:            Jeff Hintz, Planner  
                              Anne Russett, Planner  
                              Kevin Ciabatti, Building Services Director  
                              Anne Kroll, Administrative Assistant

**Call Meeting to Order**

- Amanda McKnight Grafton called the meeting to order at 4:33 p.m.
- Six (6) Commissioners were present with four (4) absent.

**1. Approve Meeting Minutes**

- Sam Bergus made a motion to approve the minutes from November 13, 2014. Todd McNall seconded the motion. The motion passed unanimously.

**2. Action Items**

**a. DEMOLITION Applications**

**i. 1020 30<sup>th</sup> Street NE – Private Property**

- Jeff Hintz stated that the property was built in 1910 and is in an area not recommended for further study in the Citywide Survey. The Assessor site does list the property as functionally obsolete. In 2002, it was classified as poor condition and has not been fixed since then. The house has no historical features and a new home will be built on the property in 2015. The Assessor report shows that a bank owns it, but it has since been changed online with the name of the applicant.
- Bob Grafton had a question about the application needing to be more complete by the applicant. Jeff Hintz stated that there are blanks and those will be completed when

they receive approval from utilities and others. The applicant can choose the order of the process.

- Bob Grafton made a motion to approve demolition of 1020 30<sup>th</sup> Street NE. Caitlin Hartman seconded the motion. The motion passed unanimously.

### **3. Good of the Group**

- No comments

### **4. Adjournment**

- Todd McNall made a motion to adjourn the meeting at 4:39 PM. Sam Bergus seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Anne Kroll, Administrative Assistant  
Community Development