

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, January 9, 2014 @ 4:30 p.m.

Collins Conference Room, City Hall, 101 First Street SE

Members Present: Amanda McKnight-Grafton Chair
 Todd McNall Vice-Chair
 Pat Cargin
 Bob Grafton
 Ron Mussman
 Tim Oberbroeckling
 Mark Stoffer Hunter
 Barbara Westercamp

Members Absent: Mary Elizabeth Spreitzer

City Staff: Thomas Smith, Planner
 Gary Kranse, Community Development Director
 Kevin Ciabatti, Building Services Director
 Jeff Hintz, Planner
 Alicia Abernathey, Administrative Assistant

Guests: Ann Poe, Cindy Hadish

Call Meeting to Order

- Amanda McKnight-Grafton called the meeting to order at 4:32 p.m.
- Eight (8) Commissioners were present with one (1) absent.

1. Approve Meeting Minutes

- Todd McNall made a motion to approve the minutes from December 13, 2013. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

2. Action Items

b. Demolition Applications

i. 1527 30th Street SE – Private Property

- Thomas Smith stated the property has not been surveyed and was built in 1913. The property has water damage and requires extensive restoration. The structure will be demolished and the site will be used to construct a new residential structure.
- Tim Oberbroeckling made a motion to approve demolition of 1527 30th Street SE. Barbara Westercamp seconded the motion. The motion passed unanimously.

3. New Business

a. Discussion of options for local historic districts and landmarks

- Mr. Smith suggested the commission identify areas for historic districts or local landmarks designations. Mr. Smith identified specific requirements that need to be met.
- The commission discussed ideas for encouraging property owners to consider nomination to historic districts or landmark designation.
- The commission identified properties they are interested in pursuing for local landmark designation or inclusion in a historic district.

b. Prioritization of historic preservation ordinance updates for Council review

- Mr. Smith identified the aspects of the ordinance in which the commission would like to make changes including partial demolitions, accessory structure demolitions, 10 day review period and ornamentation.
- Discussion included the possibility of fines for demolition without a permit. The commission decided to gather more information pertaining to accessory structure demolitions, ornamentation and partial demolitions.
- Barbara Westercamp made a motion to change the 10 day review period to a 15 day review period. Todd McNall seconded the motion. The motion passed unanimously.
- Mark Stoffer Hunter and Barbara Westercamp volunteered to work on the accessory structure element. Amanda McKnight Grafton and Bob Grafton volunteered to work on the ornamentation element. Mark Stoffer Hunter and Amanda McKnight Grafton volunteered to work on the partial demolition element.

Barbara Westercamp left the meeting at 5:51 p.m.

4. Old Business

a. COA Applications UNDER REVIEW

i. 1527 2nd Avenue SE – DEMOLITION WITHIN LOCAL HISTORIC DISTRICT

- Bob Grafton stated the market analysis is complete. The property is in poor condition and the value is not worth the lien on the property.

b. Demolition Applications UNDER REVIEW

i. 1508 Washington Avenue SE – Private Property – January 13, 2014

ii. 624 14th Street SE – Private Property – January 13, 2014

- Mr. Smith stated he had no update and the hold will expire on January 13th.

2. Action Items

a. Annual Chair, Vice-Chair and Secretary Selection

- Mr. Smith stated the annual selection of officers is identified in the HPC By-Laws.
- Tim Oberbroeckling made a motion to keep Amanda McKnight Grafton as Chair, Todd McNall as Vice-Chair and Bob Grafton as Secretary. Pat Cargin seconded the motion. The motion passed unanimously.

Non Agenda Item Discussion

- Ms. McKnight-Grafton described a national trust award in which it was recommended the HPC apply.
- Members of the commission discussed ways to come up with funding sources that could assist in window replacement and other costly upkeep for properties in historic districts.
- Discussion included how the Flood Recovery Committee pulled 615 K Avenue NW from the demolition list to pursue options for rehabilitation. It was pointed out there is an

interested party in rehabilitating the property and the property will go through a competitive disposition process.

5. Adjournment

- Todd McNall made a motion to adjourn the meeting at 6:08 p.m. Ron Mussman seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II
Community Development