



City of Cedar Rapids
Civil Rights Commission
Finance Committee Meeting Minutes
Wednesday, February 11, 2015
4:00 p.m. – 5:30 p.m.

Commissioners Present: Ms. Salma Igram - Chair
Mr. Robin Tucker
Ms. Paulette Hall

Staff Present: Ms. LaSheila Yates, Executive Director
Ms. Alicia Abernathey, Administrative Assistant

Guests: Ms. Ronda Jones, Finance Budget Analyst
Mr. Casey Drew, Finance Director

Meeting started at 4:10 p.m.

Introductions

Public Response - No public present

Approval of Minutes – Paulette Hall moved to approve the minutes. Salma Igram seconded the motion, which was unanimously approved.

New Business –

- 1. Finance 101**
- 2. Budget Updates**

Ronda Jones explained the budget is based on Fiscal Years rather than Calendar Years. The budget process starts in October and work is done with the Executive Director to establish the budget for the next fiscal year. Ms. Jones pointed out the FY16 budget will be approved in March.

Robin Tucker joined the meeting at 4:13 p.m.

Ms. Jones explained the budget amendment process and stated the budgets are reviewed all year to ensure amendments are not needed. Ms. Jones stated the Civil Rights Commission has three operating funds including General, FHAP Grant and Seminar. Ms. Jones explained the policy for each fund and what is covered in each fund.

The meeting adjourned at 5:09 p.m.

Respectfully submitted by Alicia Abernathey