



Civil Rights Commission  
City of Cedar Rapids  
**Finance Committee Meeting Agenda**  
Wednesday, June 24, 2015  
4:00 pm – 5:00 pm

**Finance Committee Members:**

Salma Igram, Chair  
Paulette Hall  
Robin Tucker

**Agenda:**

- I. Call to Order
- III. Public Response
- IV. Approval of Minutes
- VI. New Business
  - 1. FY15 Budget Update                      LaSheila Yates                      60 Minutes  
*Executive Director*

Notice:  
*Any person needing visual/audio assistance or language interpretation should contact Civil Rights at 319-286-5036 at least 48 hours prior to the meeting.*



City of Cedar Rapids  
Civil Rights Commission  
**Finance Committee Meeting Minutes**  
Wednesday, February 11, 2015  
4:00 p.m. – 5:30 p.m.

**Commissioners Present:** Ms. Salma Igram - Chair  
Mr. Robin Tucker  
Ms. Paulette Hall

**Staff Present:** Ms. LaSheila Yates, Executive Director  
Ms. Alicia Abernathey, Administrative Assistant

**Guests:** Ms. Ronda Jones, Finance Budget Analyst  
Mr. Casey Drew, Finance Director

Meeting started at 4:10 p.m.

**Introductions**

**Public Response** - No public present

**Approval of Minutes** – Paulette Hall moved to approve the minutes. Salma Igram seconded the motion, which was unanimously approved.

**New Business –**

- 1. Finance 101**
- 2. Budget Updates**

Ronda Jones explained the budget is based on Fiscal Years rather than Calendar Years. The budget process starts in October and work is done with the Executive Director to establish the budget for the next fiscal year. Ms. Jones pointed out the FY16 budget will be approved in March.

Robin Tucker joined the meeting at 4:13 p.m.

Ms. Jones explained the budget amendment process and stated the budgets are reviewed all year to ensure amendments are not needed. Ms. Jones stated the Civil Rights Commission has three operating funds including General, FHAP Grant and Seminar. Ms. Jones explained the policy for each fund and what is covered in each fund.

The meeting adjourned at 5:09 p.m.

*Respectfully submitted by Alicia Abernathey*

To: La Sheila Yates  
CC: Janet Abejo

From: Budget Analyst – Al Soukup

Date: June 9, 2015

Re: **FYTD15 May 2015 Financial Statements**

**Civil Rights (Operations department 111xxx, Special Revenue FHAP 7936, Special Revenue Seminar 7937):**

**General Fund: Civil Rights (Dept 111XXX): Analysis by Category**

**Revenue:**

- **Per state code – you must meet or exceed your annual budget by June 30<sup>th</sup>.** Total revenues are at **219%** of budget received.

The only budgeted revenue is a \$5,000 payment from Marion as a contribution and 1,500 for various services that could receive \$ for.

- 1,250 received in July is for Speaking at NIACC Hispanic Ed Conf
- 5,000 received in August from Marion
- 3,125 received in August from State of Iowa for contracts – this must be for the employment cases. FY14 = 3,150
- 3,080 received in October from Linn County Leadership Circle
- 4,000 received in November from Silent Women for furniture sold – amended to budget
- 500 received in December for speaking engagement
- 400 received in December for State Case Reimb
- 462.45 billed in January for Marion Rate Model (for Oct & Nov)
- 498.13 billed in February for Marion Rate Model (for Dec)
- \$361.88 billed in April for Marion Rate Model (for Jan.)
- \$989.63 billed in April for Marion Rate Model (for Feb.)
- \$3,125.00 billed in Jan & Apr 2015 for qtrs. ending Dec 14 and Mar 15 to ICRC
- \$523.76 billed in May for Marion Rate Model (for April – **Being revisited to reduce per LaSheila**)
- 

**Expenditure:**

- **Per state code – you can't spend more than your expenditure budget by June 30<sup>th</sup>.** Total expenditures are **82%** spent, at **92%** way through the fiscal year.

**Personal Services: -**

- Overall personal services are **below target** budget based on YTD budget at **77%** spent at **92%** of the way through the fiscal year.
- OT is currently at **40%** spent
- Any remaining balance here cannot be used to be spent in discretionary or any other category.

**Discretionary Non-Personal Services: (Civil Rights should monitor)**

- Overall discretionary services are **ABOVE target** with budget. You have spent **95%** of your budget, **92%** of the way through the fiscal year.
- As long as you do not exceed your total amended budget discretionary expense budget of \$40,000, there will not be an issue in this category. (You can go over/under per accounts, but not in total.) **CR has \$1857 to spend in June in order to stay within budget less \$339 of Admin charges (See Non-Discretionary) or \$1,519.**
  - Moving costs: **Total = 14,796.05**
    - Moving costs billed to Civil Rights for IT = \$13,012.57
    - Moving costs for movers, advertising = \$1,783.48
  - Accounts creating overage not relating to move;
    - Printing, Office Supplies, & Postage

**Non-Discretionary – Fleet & Facilities:** This is for employee parking. Budget was added in January – payments to date are just October and November. This budget amendment adjustment is already done and will be a net zero

effect within the general fund. Coding error allowed Memorial rent to be charged to operating budget. Journal entry in June will correct.

**Non-Discretionary Non-Personal Services: (no action required by Civil Rights – CR does not have to monitor)**

- It should be noted that the internal city billings may not be current but budget will automatically be added for actual costs for Finance, IT, and admin charges. Exception is Admin Charges – Other, which in this case represents \$339 of Charges from IT in April for an Adobe Pro related charge. Since there is no budget for this, it must be covered by discretionary which reduces the amount available for June from \$1,857 to \$1,519.

**Special Revenue Fund: Civil Rights FHAP Grant (fund 7936)**

Revenue: - budget was amended per our discussion of carry over appropriation.

- Total revenues were amended from \$40K to \$239K and are at 101% of the amended as received.
- Annual Federal HUD to be received is budgeted at 35,000 in FY15. **amount received = \$52,030 and has been amended accordingly**
- \$187.1K was amended to grant revenue for various projects within in this fund.

Expenditure: - budget was amended per our discussion in our meeting.

- Total budgeted expenditures is \$239K and you are at 63% spent.
  - Discretionary training budget was amended to 16K to cover FY15 training budget received by HUD, however 105% of this has been spent through May.
  - Non-Discretionary budget of \$31,441.50 was lowered in the amendment by \$2,425.62.
    - Rent in Memorial is based on \$25K per year
    - Note per above that May rent was coded to operation 111X in error-June JE correction

- FUND 7936 - Grant details for \$235K appropriation so **expenditures/revenue must get coded to a project #.** Partially spent in FY14 of \$53,759.25. General Accounting does Grant requests/tracking. – budget amendment in March 2015 was estimated to completed this FY and if spending will extend in to FY16 that budget will need amending also.

CTYCR	793602	HUD - FF207K137012 Outreach	\$49,873
CTYCR	793603	HUD - FF207K137012 Investigatr	\$51,744
CTYCR	793604	HUD-FF207K137012 Conf/Edu Hous	\$25,663
CTYCR	793606	HUD-FF207K137012 Fair Housing	\$53,960
			\$181,241

- Personal Services Budget was added to cover 2 temporary outreach / investigator positions. \$107,476.44. This is at 78% spent. (project 793602 & 793603)
- Discretionary spending for various projects is at 52% spent.

**Special Revenue Fund: Civil Rights Seminars (fund 7937) – no amendment necessary if you are not spending any of this fund balance**

No budget is available in this fund. This fund has not been used in past 5 years with the exception of transfer out to fund 7936 to offset HUD revenue, in order to pay rent & training.

- Fund balance is approximately \$12,000

**Travels/Training account 542102** - Travel BTR's should have coding on each travel

- Operational: 542102-101-111000
  - Budget in FY15 is \$7,500, spent YTD is \$235.00
- FHAP related travels: 542102-7936-793600
  - Budget in FY15 16,000, spent YTD is \$16,823.97
  - **Must put CVLRT\_TRAV on travel report** in funding source if FHAP grant is going to cover the costs. **If this does not happen, operations will be charged.**

City of Cedar Rapids  
 111000 Civil Rights  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
<b>**Taxes**</b>					
**Total Taxes**	-	-	-	-	0%
<b>**License &amp; Permits**</b>					
**Total License & Permits**	-	-	-	-	0%
<b>**Intergovernmental Grants**</b>					
Local Govt Grants	423000	500.00	5,900.00	5,400.00	1180%
**Total Intergovernmental Grants**	-	500.00	5,900.00	5,400.00	1180%
<b>**Charges for Services**</b>					
Admin Charges - External	431012	6,000.00	13,065.85	7,065.85	218%
**Total Charges for Services**	523.76	6,000.00	13,065.85	7,065.85	218%
<b>**Fines &amp; Forfeits**</b>					
**Total Fines & Forfeits**	-	-	-	-	0%
<b>**Other Miscellaneous Revenue**</b>					
Sale of Fixed Assets	482001	4,000.00	4,000.00	-	100%
**Total Other Miscellaneous Revenue**	-	4,000.00	4,000.00	-	100%
<b>**Transfers In**</b>					
**Total Transfers In**	-	-	-	-	0%
<b>**Proceeds of LT Liabilities**</b>					
**Total Proceeds of LT Liabilities**	-	-	-	-	0%
<b>Total Revenue</b>	<b>523.76</b>	<b>10,500.00</b>	<b>22,965.85</b>	<b>12,465.85</b>	<b>219%</b>
<b>**Personal Services**</b>					
Regular Employees	511100	322,066.00	233,507.90	88,558.10	73%
Overtime	511300	1,500.00	605.24	894.76	40%
Other / Special Pays	511400	1,700.00	15,728.25	(14,028.25)	925%
Group Insurance	512100	53,005.00	42,193.19	10,811.81	80%
Social Security Contributions	512200	24,882.00	18,845.50	6,036.50	76%

City of Cedar Rapids  
 111000 Civil Rights  
 2015-05-31

	Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent	
	Retirement Contribution	512300	1,462.79	29,046.00	21,189.34	7,856.66	73%
	Workers' Compensation	512500	88.56	1,581.00	1,191.62	389.38	75%
	Other Employee Benefits	512600	4.65	93.00	74.40	18.60	80%
	<b>**Total Personal Services**</b>		<u>19,494.41</u>	<u>433,873.00</u>	<u>333,335.44</u>	<u>100,537.56</u>	<u>77%</u>
	<b>**Discretionary Expenses**</b>						
	Advertising / Marketing	521100	96.00	1,500.00	1,119.71	380.29	75%
	Contract Labor	521105	129.13	3,850.00	1,291.30	2,558.70	34%
	Health Services	521106	12.00	150.00	144.00	6.00	96%
	Legal Services	521107	-	3,000.00	2,220.00	780.00	74%
	Other Professional Services	521108	-	5,500.00	6,644.00	(1,144.00)	121%
	Banking / Financial Services	521109	112.89	-	1,146.86	(1,146.86)	0%
	Computer Software	522101	-	750.00	390.00	360.00	52%
	IT Services - External	522102	240.06	2,700.00	2,080.52	619.48	77%
	Ext Rpr & Mtnc Srv-Bldg & Grds	522104	-	-	2,220.00	(2,220.00)	0%
	Ext Repair & Maint Svcs - FF&E	522105	-	500.00	-	500.00	0%
	Telephone	523107	96.82	2,500.00	1,369.42	1,130.58	55%
	Printing, Binding, & Duplicate	525102	360.75	3,000.00	3,832.69	(832.69)	128%
	Other Purchased Services	525106	-	-	56.64	(56.64)	0%
	Books,Periodicals,&Subscrip	531103	-	500.00	456.22	43.78	91%
	Computer Supplies	531106	99.45	1,000.00	4,100.90	(3,100.90)	410%
	Equip/Furniture/Fixtures	531109	-	-	1,977.12	(1,977.12)	0%
	Miscellaneous Supplies	531114	-	300.00	80.00	220.00	27%
	Office Supplies	531116	193.87	2,500.00	3,831.23	(1,331.23)	153%
	Shop Supplies	531119	-	-	7.98	(7.98)	0%
	Personal Protective Gear	531124	-	-	18.60	(18.60)	0%
	Moving Costs	541104	-	-	1,130.00	(1,130.00)	0%
	Cost of Conferences / Training	542102	33.75	7,500.00	235.00	7,265.00	3%
	Dues & Memberships	542103	199.00	750.00	399.00	351.00	53%
	Postage & Freight	542108	293.36	3,000.00	3,347.72	(347.72)	112%
	Travel	542111	7.82	1,000.00	43.53	956.47	4%
	<b>**Total Discretionary Expenses**</b>		<u>1,874.90</u>	<u>40,000.00</u>	<u>38,142.44</u>	<u>1,857.56</u>	<u>95%</u>
	<b>**Fleet &amp; Facilities**</b>						
	City Facility Mtnc Services	522107	-	-	-	-	0%

City of Cedar Rapids  
 111000 Civil Rights  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
City Fleet Services 522108	-	-	-	-	0%
Rental of Land & Bldgs 524100	2,083.33	900.00	2,983.33	(2,083.33)	331%
City Rental Charges - Fleet 524102	-	-	-	-	0%
<b>**Total Fleet &amp; Facilities**</b>	<b>2,083.33</b>	<b>900.00</b>	<b>2,983.33</b>	<b>(2,083.33)</b>	<b>331%</b>
<b>**Non-Discretionary Expenses**</b>					
City Accounting Services 521113	1,508.75	16,692.75	16,692.75	-	100%
Admin Charges - Cty Mgr depts 521114	1,960.00	21,560.00	21,560.00	-	100%
Admin Charges - Other 521114	339.00	-	339.00	(339.00)	0%
City IT Services 522109	7,019.84	33,428.75	33,428.75	-	100%
Electricity 523100	-	-	-	-	0%
Natural Gas 523103	-	-	-	-	0%
Liability Insurance 525104	101.08	1,213.00	1,111.88	101.12	92%
Property Insurance 525107	-	-	-	-	0%
Vehicle Insurance 525108	-	-	-	-	0%
Diesel Fuel 532100	-	-	-	-	0%
Gasoline 532101	-	-	-	-	0%
<b>**Total Non-Discretionary Expenses**</b>	<b>10,928.67</b>	<b>72,894.50</b>	<b>73,132.38</b>	<b>(237.88)</b>	<b>100%</b>
<b>**Capital Outlay**</b>					
<b>**Total Capital Outlay**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>**Debt Service**</b>					
<b>**Total Debt Service**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>**Transfers Out**</b>					
<b>**Total Transfers Out**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>34,381.31</b>	<b>547,667.50</b>	<b>447,593.59</b>	<b>100,073.91</b>	<b>82%</b>
<b>Net Revenues over/(under) Expenditures</b>	<b>(33,857.55)</b>	<b>(537,167.50)</b>	<b>(424,627.74)</b>	<b>112,539.76</b>	
<b>Summary of Admin Charge Revenue</b>					
Admin Charges - City Mgr Depts 431007	-	-	-	-	
Admin Charges - Other	-	-	-	-	

City of Cedar Rapids  
 7936 Civil Rights FHAP Grant  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
<b>**Taxes**</b>					
<b>**Total Taxes**</b>	-	-	-	-	0%
<b>**License &amp; Permits**</b>					
<b>**Total License &amp; Permits**</b>	-	-	-	-	0%
<b>**Intergovernmental Grants**</b>					
Federal Operating	421001	239,129.81	233,270.75	(5,859.06)	98%
Local Govt Grants	423000	-	-	-	0%
<b>**Total Intergovernmental Grants**</b>		239,129.81	233,270.75	(5,859.06)	98%
<b>**Charges for Services**</b>					
Registration Fees	431303	-	7,752.00	7,752.00	0%
<b>**Total Charges for Services**</b>		-	7,752.00	7,752.00	0%
<b>**Fines &amp; Forfeits**</b>					
<b>**Total Fines &amp; Forfeits**</b>		-	-	-	0%
<b>**Other Miscellaneous Revenue**</b>					
Interest/Div - Nonproprietary	451000	-	158.80	158.80	0%
<b>**Total Other Miscellaneous Revenue**</b>		-	158.80	158.80	0%
<b>**Transfers In**</b>					
<b>**Total Transfers In**</b>		-	-	-	0%
<b>**Proceeds of LT Liabilities**</b>					
<b>**Total Proceeds of LT Liabilities**</b>		-	-	-	0%
<b>Total Revenue</b>	20.92	239,129.81	241,181.55	2,051.74	101%
<b>**Personal Services**</b>					
Regular Employees	511100	107,476.44	71,864.39	35,612.05	67%
Other / Special Pays	511400	-	120.59	(120.59)	0%
Social Security Contributions	512200	-	5,462.92	(5,462.92)	0%
Retirement Contribution	512300	-	6,259.65	(6,259.65)	0%

City of Cedar Rapids  
 7936 Civil Rights FHAP Grant  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
Workers' Compensation	512500	33.78	-	387.08	(387.08) 0%
<b>**Total Personal Services**</b>		<u>8,964.73</u>	<u>107,476.44</u>	<u>84,094.63</u>	<u>23,381.81</u> 78%
<b>**Discretionary Expenses**</b>					
Advertising / Marketing	521100	1,786.03	-	2,071.03	(2,071.03) 0%
Contract Labor	521105	-	-	4,588.50	(4,588.50) 0%
Other Professional Services	521108	-	4,588.50	-	4,588.50 0%
Printing, Binding, & Duplicate	525102	800.00	-	1,258.18	(1,258.18) 0%
Books,Periodicals,&Subscrip	531103	-	-	153.55	(153.55) 0%
Program Supplies	531118	136.67	-	262.68	(262.68) 0%
Contribution-Other Agency	541106	-	79,623.37	26,352.00	53,271.37 33%
Cost of Conferences / Training	542102	401.82	16,000.00	16,823.97	(823.97) 105%
Travel	542111	29.67	-	145.02	(145.02) 0%
<b>**Total Discretionary Expenses**</b>		<u>3,154.19</u>	<u>100,211.87</u>	<u>51,654.93</u>	<u>48,556.94</u> 52%
<b>**Fleet &amp; Facilities**</b>					
City Facility MtnC Services	522107	-	-	-	- 0%
City Fleet Services	522108	-	-	-	- 0%
Rental of Land & Bldgs	524100	-	31,441.50	15,864.99	15,576.51 50%
City Rental Charges - Fleet	524102	-	-	-	- 0%
<b>**Total Fleet &amp; Facilities**</b>		<u>-</u>	<u>31,441.50</u>	<u>15,864.99</u>	<u>15,576.51</u> 50%
<b>**Non-Discretionary Expenses**</b>					
City Accounting Services	521113	-	-	-	- 0%
Admin Charges - Cty Mgr depts	521114	-	-	-	- 0%
Admin Charges - Other	521114	-	-	-	- 0%
City IT Services	522109	-	-	-	- 0%
Electricity	523100	-	-	-	- 0%
Natural Gas	523103	-	-	-	- 0%
Liability Insurance	525104	-	-	-	- 0%
Property Insurance	525107	-	-	-	- 0%
Vehicle Insurance	525108	-	-	-	- 0%
Diesel Fuel	532100	-	-	-	- 0%
Gasoline	532101	-	-	-	- 0%
<b>**Total Non-Discretionary Expenses**</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u> 0%

City of Cedar Rapids  
 7936 Civil Rights FHAP Grant  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
**Capital Outlay**					
**Total Capital Outlay**	-	-	-	-	0%
**Debt Service**					
**Total Debt Service**	-	-	-	-	0%
**Transfers Out**					
**Total Transfers Out**	-	-	-	-	0%
<b>Total Expenditures</b>	<b>12,118.92</b>	<b>239,129.81</b>	<b>151,614.55</b>	<b>87,515.26</b>	<b>63%</b>
<b>Net Revenues over/(under) Expenditures</b>	<b>(12,098.00)</b>	<b>-</b>	<b>89,567.00</b>	<b>89,567.00</b>	
Summary of Admin Charge Revenue					
Admin Charges - City Mgr Depts 431007	-	-	-	-	
Admin Charges - Other	-	-	-	-	

City of Cedar Rapids  
 7937 Civil Rights Seminars  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
<b>**Taxes**</b>					
<b>**Total Taxes**</b>	-	-	-	-	0%
<b>**License &amp; Permits**</b>					
<b>**Total License &amp; Permits**</b>	-	-	-	-	0%
<b>**Intergovernmental Grants**</b>					
<b>**Total Intergovernmental Grants**</b>	-	-	-	-	0%
<b>**Charges for Services**</b>					
<b>**Total Charges for Services**</b>	-	-	-	-	0%
<b>**Fines &amp; Forfeits**</b>					
<b>**Total Fines &amp; Forfeits**</b>	-	-	-	-	0%
<b>**Other Miscellaneous Revenue**</b>					
Interest/Div - Nonproprietary      451000	2.29	-	20.96	20.96	0%
<b>**Total Other Miscellaneous Revenue**</b>	2.29	-	20.96	20.96	0%
<b>**Transfers In**</b>					
<b>**Total Transfers In**</b>	-	-	-	-	0%
<b>**Proceeds of LT Liabilities**</b>					
<b>**Total Proceeds of LT Liabilities**</b>	-	-	-	-	0%
<b>Total Revenue</b>	2.29	-	20.96	20.96	0%
<b>**Personal Services**</b>					
<b>**Total Personal Services**</b>	-	-	-	-	0%
<b>**Discretionary Expenses**</b>					
<b>**Total Discretionary Expenses**</b>	-	-	-	-	0%
<b>**Fleet &amp; Facilities**</b>					
City Facility Mtno Services      522107	-	-	-	-	0%

City of Cedar Rapids  
 7937 Civil Rights Seminars  
 2015-05-31

Account	Current Month 2015 YTD Actuals	Fiscal Year 2015 Adjusted Budget	Fiscal Year 2015 YTD Actuals	Favorable (Unfavorable) Variance	Percent of Budget Received Spent
City Fleet Services 522108	-	-	-	-	0%
Rental of Land & Bldgs 524100	-	-	-	-	0%
City Rental Charges - Fleet 524102	-	-	-	-	0%
<b>**Total Fleet &amp; Facilities**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>**Non-Discretionary Expenses**</b>					
City Accounting Services 521113	-	-	-	-	0%
Admin Charges - Cty Mgr depts 521114	-	-	-	-	0%
Admin Charges - Other 521114	-	-	-	-	0%
City IT Services 522109	-	-	-	-	0%
Electricity 523100	-	-	-	-	0%
Natural Gas 523103	-	-	-	-	0%
Liability Insurance 525104	-	-	-	-	0%
Property Insurance 525107	-	-	-	-	0%
Vehicle Insurance 525108	-	-	-	-	0%
Diesel Fuel 532100	-	-	-	-	0%
Gasoline 532101	-	-	-	-	0%
<b>**Total Non-Discretionary Expenses**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>**Capital Outlay**</b>					
<b>**Total Capital Outlay**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>**Debt Service**</b>					
<b>**Total Debt Service**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>**Transfers Out**</b>					
<b>**Total Transfers Out**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net Revenues over/(under) Expenditures</b>	<b>2.29</b>	<b>-</b>	<b>20.96</b>	<b>20.96</b>	
<u>Summary of Admin Charge Revenue</u>					
Admin Charges - City Mgr Depts 431007	-	-	-	-	
Admin Charges - Other	-	-	-	-	