*"Cedar Rapids is a vibrant urban hometown – a beacon for people and businesses invested in building a greater community now and for the next generation."*

# NOTICE OF CITY COUNCIL MEETING

The Cedar Rapids City Council will meet in Regular Session on Tuesday, April 26, 2016 at 4:00 PM in the Council Chambers, 3rd Floor, City Hall, 101 First Street SE, Cedar Rapids, Iowa, to discuss and possibly act upon the matters as set forth below in this tentative agenda. (*Please silence mobile devices*.)

## A G E N D A

- Invocation
- Pledge of Allegiance
- Proclamations/Presentations
  - ❖ Proclamation - Motorcycle Awareness Month (Paul Nelson)

## PUBLIC HEARINGS

1. A public hearing will be held to consider amending Chapter 32 of the Municipal Code, the Zoning Ordinance, to fix scriveners errors, allow projecting signage on multi-family buildings within a Design Review Overlay District and update definitions (Seth Gunnerson). CIP/DID #ZONE-0003-2016

   a. First Reading: Ordinance amending Chapter 32 of the Municipal Code, the Zoning Ordinance, to fix scriveners errors, allow projecting signage on multi-family buildings within a Design Review Overlay District and update definitions.

2. A public hearing will be held to consider the disposition of City-owned property at 525, 529 and 533 Valor Way SW, including the former Knutson building, and inviting redevelopment proposals (Caleb Mason). CIP/DID #OB1292698

   a. Resolution authorizing the disposition of City-owned property at 525, 529 and 533 Valor Way SW, including the former Knutson building, and inviting redevelopment proposals.

3. A public hearing will be held to consider granting a change of zone for property at 1140 Lincoln Avenue NE and 1135 Weare Avenue NE from R-3, Single Family Residence Zone District, to I-1, Light Industrial Zone District as requested by Randy Oxley and Ruth Cadwallader (Joe Mailander). CIP/DID #RZNE-022675-2016

   a. First Reading: Ordinance granting a change of zone for property at 1140 Lincoln Avenue NE and 1135 Weare Avenue NE from R-3, Single Family Residence Zone District, to I-1, Light Industrial Zone District as requested by Randy Oxley and Ruth Cadwallader.

4. A public hearing will be held to consider annexation of territory located in Clinton Township north of 16th Avenue NW and east of 80th Street NW as requested by the Laurence A. Schulte Trust (Vern Zakostelecky). CIP/DID #ANNX-022377-2015

   a. Resolution authorizing the annexation of territory located in Clinton Township north of 16th Avenue NW and east of 80th Street NW as requested by the Laurence A. Schulte Trust.

5. A public hearing will be held to consider annexation of territory located in Linn County at the southwest corner of the intersection of Blairs Ferry Road and Timber View Drive (5225 Timber View Drive) as requested by Carlson Construction, LLC (Vern Zakostelecky). CIP/DID #ANNX-022683-2016

   a. Resolution authorizing the annexation of territory located in Linn County at the southwest corner of the intersection of Blairs Ferry Road and Timber View Drive (5225 Timber View Drive) as requested by Carlson Construction, LLC.

6. A public hearing will be held to consider annexation of property located south of Rogers Road NW and westerly of Wiley Boulevard NW (3753 Rogers Road NW) as requested by property owners Christopher D. and Christine Luke (Vern Zakostelecky). CIP/DID #ANNX-014481-2014

   a. Resolution authorizing the annexation of property located south of Rogers Road NW and westerly of Wiley Boulevard NW (3753 Rogers Road NW) as requested by property owners Christopher D. and Christine Luke.

7. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Beverly Road SW Culvert Replacement project (estimated cost is $206,000) (Dave Wallace). CIP/DID #304421-02

   a. Resolution adopting plans, specifications, form of contract and estimated cost for the Beverly Road SW Culvert Replacement project.

8. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Cedar Rapids Police Department Firearms Range Improvements – Phase II project (estimated cost is $754,000) (Rob Davis). CIP/DID #310333-05

   a. Resolution adopting plans, specifications, form of contract and estimated cost for the Cedar Rapids Police Department Firearms Range Improvements – Phase II project.

9. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the 7th Street SE from 4th Avenue SE to 12th Avenue SE Roadway Reconstruction and One-Way to Two-Way Conversion project (estimated cost is $1,400,000) (Doug Wilson). **(Paving for Progress)** CIP/DID #3012111-04

   a. Resolution adopting plans, specifications, form of contract and estimated cost for the 7th Street SE from 4th Avenue SE to 12th Avenue SE Roadway Reconstruction and One-Way to Two-Way Conversion project.

10. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the 1st Avenue Bridge Over Cedar River Repair Project (estimated cost is $1,765,000) (Doug Wilson). **(Paving for Progress)** CIP/DID #305132-02

   a. Resolution adopting plans, specifications, form of contract and estimated cost for the 1st Avenue Bridge Over Cedar River Repair Project.

## PUBLIC COMMENT

*This is an opportunity for the public to address the City Council on any subject pertaining to Council action scheduled for today. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.*

## MOTION TO APPROVE AGENDA

## CONSENT AGENDA

*These are routine items, some of which are old business and some of which are new business. They will be approved by one motion without individual discussion unless Council requests that an item be removed for separate consideration.*

11. Motion to approve minutes.

12. Resolution directing the advertisement for sale of $39,615,000 (subject to adjustment per terms of offering) General Obligation Bonds, Series 2016A, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

13. Resolution directing the advertisement for sale of $1,635,000 (subject to adjustment per terms of offering) General Obligation Bonds, Series 2016B, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

14. Resolution directing the advertisement for sale of $5,135,000 (subject to adjustment per terms of offering) Sewer Revenue Bonds, Series 2016C, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

15. Resolution directing the advertisement for sale of $14,935,000 (subject to adjustment per terms of offering) Water Revenue Bonds, Series 2016D, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

16. Resolution rescinding Resolution No. 2056-11-93, which established "One Hour Parking, 8:00 AM to 5:00 PM except Sunday and Holidays" on the west side of 17th Street NE from E Avenue to F Avenue, and establishing "No Parking 7:00 AM to 5:00 PM Monday – Friday Except Holidays" on the west side of 17th Street NE from the alley between 615 and 625 17th Street NE to F Avenue NE to accommodate Vetter-Parks Lumber Company shipping / receiving route being altered and requiring the entire width of 17th Street NE, and also re-establishing "One Hour Parking, 8:00 AM to 5:00 PM except Sundays and Holidays" on the west side of 17th Street NE from E Avenue to the alley between 615 17th Street NE and 619 17th Street NE. CIP/DID #PARK-022843-2016

17. Resolution of Support for a Historic Preservation and Cultural Entertainment District Tax Credit application for the rehabilitation of the historic Monroe School building at 3200 Pioneer Avenue SE. CIP/DID #OB654103

18. Resolution of Support for a State Historic Preservation Tax Credit application for the rehabilitation of the historic St. Paul's United Methodist Church of Cedar Rapids at 1340 Third Avenue SE. CIP/DID #CD-0017-2016

19. Resolution directing preparation of detailed plans, specifications, form of contract and notice to bidders for the 29th Street Drive SE from 1st Avenue to Tama Street Roadway Improvements project. **(Paving for Progress)** CIP/DID #3012126-00

20. Resolution accepting the established fair market value in the amount of $80,500 for the total acquisition of property located at 65 20th Avenue SW, owned by Maria L. Ortega in connection with the Cedar Rapids Flood Control System project. CIP/DID #3313200-00

21. Resolution authorizing reimbursement of $229,717.60 to Wex, Inc. for a regional sanitary sewer lift station located within the Wexford Heights First Addition to the City of Cedar Rapids. CIP/DID #PRPT-008261-2014

22. Resolution authorizing the Civil Rights Commission Executive Director to attend the Society for Human Resource Managers 2016 Conference in Washington, D.C. from June 17 – 21, 2016 for an estimated total amount of $3,727. CIP/DID #CVR-2016-04BTR

23. Resolution approving the designation of the City of Cedar Rapids Stormwater Coordinator as the City's primary representative on the Middle Cedar Watershed Management Authority, and an engineer knowledgeable in stormwater/watershed management from the City of Cedar Rapids Engineering Division to act as a proxy, when necessary. CIP/DID #43-16-026

24. Resolution authorizing the creation of a .50 FTE Intern IV classification in the City Manager's Office. CIP/DID #HR0011

25. Resolution authorizing proposed settlement of the wrongful death action involving Stephen J. Cook, an employee of the City of Cedar Rapids. CIP/DID #FIN2016-18

26. Motions setting public hearing dates for:
    a. May 10, 2016 - to consider amending Chapter 37 of the Municipal Code, Fire Code, by repealing Section 37.1 therefrom and enacting in lieu thereof a new Section 37.1 regarding the adoption of the International Fire Code, 2015 edition as amended. CIP/DID #BSD006-15
    b. May 10, 2016 - to consider a change of zone for property at 1004 11th Street NE from R-3, Single Family Residence Zone District to I-1, Light Industrial Zone District as requested by David J. Wilford. CIP/DID #RZNE-022654-2016
    c. May 10, 2016 - to consider granting a change of zone for property at 1200 Edgewood Road NW from R-2, Single Family Residence Zone District, to RMF-2, Multiple Family Residence Zone District as requested by CB Cedar Rapids Housing LLLP and the City of Cedar Rapids. CIP/DID #RZNE-022803-2016
    d. May 10, 2016 - to consider granting a change of zone for property at 420, 470 and 550 French Court SW from C-3, Regional Commercial Zone District, to I-1, Light Industrial Zone District as requested by Caledonia Haulers Inc. CIP/DID #RZNE-022848-2016
    e. May 10, 2016 - to consider granting a change of zone for property north of 74th Street NE and east of Crescent View Drive NE from R-3, Single Family Residence Zone District, to R-3D, Two Family Residence Zone District as requested by Abode Construction, Inc. and Phyllis M. Rausch. CIP/DID #RZNE-022776-2016
    f. May 10, 2016 - to consider the vacation and disposition of public ways and grounds in and to the property described as an 80-foot wide strip of excess City-owned right-of-way described as D Avenue NE northeasterly from College Drive NE and 14th Street NE between E Avenue NE and D Avenue NE as requested by Coe College. CIP/DID #ROWV-022497-2016

27. Motions setting public hearing dates, filing plans and/or specifications, form of contract and estimated cost, advertising for bids by publishing notice to bidders, and authorizing City officials or designees to receive and open bids and publicly announce the results for:
    a. May 10, 2016 - McCarthy Road SE from West of Van Vechten Park Road to Memorial Drive SE Roadway and Utility Improvement project, with bid opening May 11, 2016 (estimated cost is $1,048,000). **(Paving for Progress)** CIP/DID #3012131-03
    b. May 10, 2016 - Replacement of Fire Hydrants, Valves, and Blow Off Completes FY17 project, with bid opening May 18, 2016 (estimated cost is $84,380). CIP/DID #2017037-01
    c. May 10, 2016 - 8th Avenue and 16th Avenue Bridges over the Cedar River Expansion Joint Replacement project, with bid opening May 18, 2016 (estimated cost is $265,000). **(Paving for Progress)** CIP/DID #305130-02

28. Motion approving the beer/liquor/wine applications of: CIP/DID #OB1145716
    a. Benz Beverage Depot, 501 7th Avenue SE (5-day permit for an event on May 7, 2016).
    b. Biaggi's Ristorante Italiano, 320 Collins Road NE.
    c. Cedar River Landing, 301 F Avenue NW (outdoor service for an event on May 28-30, 2016).
    d. Green Gable Inn, 1227 J Avenue NE.
    e. Happy Joe's Pizza, 5070 Lindale Drive NE.
    f. Hy-Vee #3 Club Room, 20 Wilson Avenue SW.
    g. JM O'Malley's, 1502 H Avenue NE.
    h. Lion Bridge Brewing Company, 59 16th Avenue SW.
    i. Murdoch Funeral Homes & Cremation Service, 520 Wilson Avenue SW.

j. Need Pizzeria, 207 2nd Avenue SE.
k. NewBo City Market, 1100 3rd Street SE (additional outdoor service for an event on May 6, 2016).
l. NewBo City Market, 1100 3rd Street SE (additional outdoor service for an event on May 13, 2016).
m. Red Frog, 88 16th Avenue SW.
n. Smokin' Joe's Tobacco & Liquor Outlet #13, 2315 Mount Vernon Road SE.
o. Smokin' Joe's Tobacco & Liquor Outlet #7, 904 1st Avenue NW.
p. Time Out Lounge, 3230 16th Avenue SW (outdoor service for an event on May 14-15, 2016).
q. Turner Alley Brewing Company, 2715 12th Street SW (outdoor service for an event on May 5-7, 2016).

29. Resolutions approving:
    a. Payment of bills. CIP/DID #FIN2016-01
    b. Payroll. CIP/DID #FIN2016-02
    c. Transfer of funds. CIP/DID #FIN2016-03

30. Resolution thanking the following individual:
    a. Vote of thanks to Kimberly Vogel for serving on the Visual Arts Commission. CIP/DID #OB572855

31. Resolutions approving the special event applications for:
    a. Cedar Rapids Historic Preservation Showcase (includes road closures) on May 7, 2016. CIP/DID #SPEC-049422-2016
    b. Czech Village Association Houby Days Festival (includes road closures) on May 20 - 22, 2016. CIP/DID #SPEC-050038-2016
    c. Czech Heritage Foundation Houby Days Parade and Cruisin' Mount Trashmore Car Show (includes road closures) on May 21, 2016. CIP/DID #SPEC-050305-2016
    d. Cedar Rapids Economic Alliance Downtown Farmers' Market (includes road closures) on June 4, June 18, July 2, July 16, August 6, August 20, September 3 and September 17. CIP/DID #SPEC-049118-2016
    e. The Glo Run (includes road closures) on July 30, 2016. CIP/DID #SPEC-047375-2015

32. Resolutions approving assessment actions:
    a. Intent to assess – Water Division – delinquent municipal utility bills – 25 properties. CIP/DID #WTR042616-001
    b. Levy assessment – Water Division – delinquent municipal utility bills – 10 properties CIP/DID #WTR032216-001
    c. Intent to assess - Solid Waste & Recycling - clean-up costs - five properties. CIP/DID #SWM-003-16

33. Resolution accepting project, approving Performance Bond and authorizing final payment:
    a. SE Quadrant Sanitary Sewer Improvements - Phase 2, Package 4 project, final payment in the amount of $36,361.40 and 4-year Performance Bond submitted by Pirc-Tobin Construction, Inc. (original contract amount was $752,742; final contract amount is $707,227.97). **(Flood)** CIP/DID #SSD104-08

34. Resolutions approving actions regarding purchases, contracts and agreements:

a. Renewal of the annual software license and technical support in the amount of $61,706.56 with Oracle for the Water Division's Customer Care and Billing Solution System for Fiscal Year 2017 (previous renewal amount was $59,909.28; current renewal amount is $61,706.56). CIP/DID #OB887428

b. Purchase order for Water Pollution Control in the amount of $52,482.35 to Electric Pump for a new 130 HP Flygt Pump at the Indian Creek Lift Station. CIP/DID #WPC042616-01

c. Fleet Services Division purchase of a wheeled endloader from Martin Equipment in the amount of $211,900. CIP/DID #PUR0316-164

d. Fleet Services Division purchase of a used 2007 Freightliner M2106 dump truck from Value Truck Sales, LTD for use by the Parks Department – Forestry Division in the amount of $59,550. CIP/DID #FLT006

e. Amendment No. 1 to the Professional Services Agreement with HDR, Inc. for an amount not to exceed $48,729 for the WPCF Nutrient Removal and Solids Facilities Plan (original contract amount was $660,083; total contract amount with this amendment is $708,812). CIP/DID #6150011-01

f. Amendment No. 3 to the Professional Services Agreement with Snyder & Associates, Inc. specifying an increased amount not to exceed $77,538 for design services in connection with the West Post Road NW from E Avenue to Gordon Avenue and Midway Drive NW from West Post Road to Wiley Boulevard Roadway Improvements project (original contract amount was $538,484; total contract amount with this amendment is $712,402). **(Paving for Progress)** CIP/DID #3012120-01

g. Amendment No. 2 to the Professional Services Agreement with Anderson-Bogert Engineers & Surveyors, Inc. specifying an increased amount not to exceed $25,980 for design services in connection with the 7th and 8th Street SE Roadway Rehabilitation Improvements from A Avenue to 8th Avenue project (original contract amount was $215,282; total contract amount with this amendment is $263,544). **(Paving for Progress)** CIP/DID #3012111-01

h. Change Order No. 1 in the amount of $14,619.17 with Pirc-Tobin Construction, Inc. for the 18th Street NW south of B Avenue Sanitary Sewer Point Repair project (original contract amount was $42,926.40; total contract amount with this amendment is $57,545.57). CIP/DID #6550019-01

i. Change Order No. 1 in the amount of $192,500, plus 18 working days, with Visu-Sewer, Inc. for the Indian Creek Trunk Sanitary Sewer Segment 1 Rehabilitation project (original contract amount was $287,630; total contract amount with this amendment is $480,130). CIP/DID #655625-07

j. Change Order No. 2 in the amount of $11,484.41 with Lodge Construction, Inc. for the 16th Avenue SW (between 18th and 20th Streets SW) Storm Sewer Improvements project (original contract amount was $174,902.50; total contract amount with this amendment is $222,390.91). CIP/DID #304286-01

k. Change Order No. 3 Final Revised deducting the amount of $16,276.91 with Eastern Iowa Excavating & Concrete, LLC for the Noelridge Park Water Resource Restoration project (original contract amount was $247,998.60; total contract amount with this amendment is $243,105.69). CIP/DID #304110-01

l. Change Order No. 5 in the amount of $67,223.43 with Tricon General Construction for the J Avenue Water Plant Process Improvements – Phase 1 project (original contract amount was $7,276,000; total contract amount with this amendment is $7,555,384.20). CIP/DID #6250026-02

m. Awarding and approving contract in the amount of $84,292.50, bond and insurance of Hunt Construction Co., Inc. for the Cedar Riverwalk 2nd Avenue to 3rd Avenue SE project (estimated cost is $80,000). CIP/DID #3315507-10

n. Amendment No. 1 to the Development Agreement with Little House, LLC, extending the performance period through December 31, 2016 and amending the activity from new construction to relocation of the former White Elephant building at 1305 3rd Street SE. **(Flood)** CIP/DID #OB811372

o. 28E Agreement with the City of University Heights to work in partnership and mentoring with Cedar Rapids police officers, which will enhance collaboration and cooperation between agencies. CIP/DID #PD0008

p. 28E Agreement with Linn County to participate in the estimated cost of construction of $27,902.49 for a Hot Mix Asphalt (HMA) overlay on Stoney Point Road NW from E Avenue to 540' south of Covington Road. **(Paving for Progress)** CIP/DID #3012182-00

q. 28E Agreement with Linn County to participate in the estimated cost of construction of $47,119.17 for a Portland Cement Concrete (PCC) overlay on Rogers Road NW from Covington Road to Gardner Drive. **(Paving for Progress)** CIP/DID #3012183-00

r. 28E Agreement with Linn County to participate in the estimated cost of construction of $21,653.38 for a Hot Mix Asphalt (HMA) overlay on Beverly Road from 300' west of Highway 151 to the west connection with Selzer Road SW. **(Paving for Progress)** CIP/DID #3012180-00

s. Annual Action Plan and specific budget allocations for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs for the period of July 1, 2016 to June 30, 2017. CIP/DID #OB246513

t. Accepting a bid in the amount of $1,563 from David and Rebecca Rasmussen and approving a Quit Claim Deed for the disposition of the non-conforming vacant lot located at 1317 K Street SW. CIP/DID #3302500004-00

u. Payment to Dave Schmitt Construction Company in an amount not to exceed $69,900 for Emergency Services, including removal and replacement of sanitary sewer manholes in the Noelridge Park pond (estimated contract amount is $69,900). CIP/DID #655998-00

v. Contract with VanMeter Inc. for a pricing agreement for parts and service for Allen-Bradley equipment for the Water Division and the Water Pollution Control Facility for an annual amount not to exceed $100,000. CIP/DID #PUR1115-096

w. Contract with FlexPac for a City-wide Janitorial Supply Program for an annual amount not to exceed $200,000. CIP/DID #PUR0915-052

## REGULAR AGENDA

35. Report on bids for the Seminole River Bank Armoring project (estimated cost is $217,000) (Steve Hershner). CIP/DID #6250045-02

a. Resolution awarding and approving contract in the amount of $185,775.50, bond and insurance of C.J. Moyna & Sons, Inc. for the Seminole River Bank Armoring project.

36. Report on bids for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project (estimated cost is $1,961,000) (Doug Wilson). CIP/DID #3012004-02

    a. Resolution awarding and approving contract in the amount of $1,773,890.33 plus incentive up to $82,000, bond and insurance of BWC Excavating, LC for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project (estimated cost is $1,961,000).

37. Report on bids for the Curb Ramp Repair Project-NW Bid Package No. 1 project (estimated cost is $473,000) (Nate Kampman). CIP/DID #3016016-04

    a. Resolution awarding and approving contract in the amount of $427,499 plus incentive up to $12,000, bond and insurance of Ti-Zack Concrete, Inc. for the Curb Ramp Repair Project-NW Bid Package No. 1 project.

38. Report on bids for the FY 2016 Sidewalk Repair Program-Contract No. 2 project (estimated cost is $600,000) (Nate Kampman). CIP/DID #3017016-02

    a. Resolution awarding and approving contract in the amount of $576,154.50, bond and insurance of Possibilities Unlimted, LLC for the FY 2016 Sidewalk Repair Program-Contract No. 2 project (estimated cost is 600,000).

## ORDINANCES

**Second and possible Third Readings**

39. Ordinance granting a change of zone for property at 4200 C Street SW from I-2, General Industrial Zone District, to I-1, Light Industrial Zone District as requested by Hill's Maple Crest Farms Partnership. CIP/DID #RZNE-022666-2016

40. Ordinance establishing the IGD Industries, Inc. Urban Revitalization Area designation at 4200 C Street SW. CIP/DID #URTE-0009-2016

## PUBLIC INPUT

*This is an opportunity for the public to address the City Council on any subject pertaining to Council business. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.*

## CITY MANAGER COMMUNICATIONS AND DISCUSSIONS

## COUNCIL COMMUNICATIONS AND DISCUSSION

*During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters and may discuss the items specifically listed.*

1. Mayor Corbett
2. Council member Gulick
3. Council member Olson
4. Council member Overland
5. Council member Poe
6. Council member Russell
7. Council member Shey
8. Council member Shields
9. Council member Weinacht

*Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City Council public meeting, should contact the City Clerk's Office at (319) 286-5060 or email cityclerk@cedar-rapids.org as soon as possible but no later than 48 hours before the event.*

*Agendas and minutes for Cedar Rapids City Council meetings can be viewed at www.cedar-rapids.org*

# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Seth Gunnerson **Phone Number/Ext.:** 319 286-5129
**E-mail Address:** s.gunnerson@cedar-rapids.org

**Alternate Contact Person:** Jeff Hintz **Phone Number/Ext.:** 319 286-5781
**E-mail Address**: j.hintz@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider amending Chapter 32 of the Municipal Code, the Zoning Ordinance, to fix scriveners errors, allow projecting signage on multi-family buildings within a Design Review Overlay District, and update definitions (Seth Gunnerson).

a. First Reading: Ordinance amending Chapter 32 of the Municipal Code, the Zoning Ordinance, to fix scriveners errors, allow projecting signage on multi-family buildings within a Design Review Overlay District, and update definitions.
CIP/DID #ZONE-0003-2016

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**: This item considers several minor amendments to Chapter 32, the Zoning Ordinance. These amendments correct scrivener's errors, clarify definitions, and make a change to signage regulations to match the intent of the Design Review Overlay Districts. The City is in the process of a comprehensive rewrite of the Zoning Ordinance. These amendments are meant to provide clarity to the code prior to consideration of the full Zoning Ordinance.

**Action/Recommendation:** Staff recommends holding the public hearing and possible approval of the First Reading.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** Adoption of the Motion would delay ordinance consideration until May.

**Resolution Date:**

**Budget Information:** N/A

**Local Preference Policy:** NA

**Recommended by Council Committee:** Yes
**Explanation:** The Ordinance will be reviewed by the Development Committee on April 20, 2016 prior to the public hearing.

CD
DSD
BSD
CLK
ZONE-0003-2016

ORDINANCE NO. LEG_NUM_TAG

ORDINANCE AMENDING CHAPTER 32 OF THE MUNICIPAL CODE, THE ZONING ORDINANCE, TO FIX SCRIVENERS ERRORS, ALLOW PROJECTING SIGNAGE ON MULTI-FAMILY BUILDINGS WITHIN A DESIGN REVIEW OVERLAY DISTRICT, AND UPDATE DEFINITIONS.

WHEREAS, the attached Ordinance corrects minor errors within the text of the City's Zoning Ordinance that are in need of correction, clarifies definition of Self-Service Storage Facilities, and allows for projecting signage on residential buildings within Design Review Overlay Districts consistent with the design criteria for those districts, and

WHEREAS, the proposed ordinance was reviewed by the City Council's Development Committee on April 20, 2016 and recommended for review by the City Planning Commission, and

WHEREAS, the City Planning Commission reviewed the proposed ordinance on April 21, 2016 and recommended approval by the City Council,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. That Chapter 32, the Zoning Ordinance, is hereby amended by deleting Table 32.06-1: ON-PREMISE SIGNS – Residential District, and the following Table 32.06-1 is hereby adopted in lieu of:

| TABLE 32.06-1: ON-PREMISE SIGNS - Residential Districts | | | | | | |
|---|---|---|---|---|---|---|
| | Maximum Surface Area (SA = Surface Area) | Location & Setbacks (If Applicable) | Height | Maximum Number Permitted | Illumination | Other Conditions |
| Permanent Signs (All Residential Districts) | | | | | | |
| Information Sign For Single Family Residential Use, Bed and Breakfast, or Home Occupation | 2 sq ft | In required yard or flat against building | 5 ft maximum | 1 per each dwelling unit street frontage | Not Permitted | |
| Information Sign For All Other Non-Residential Use | | | | | | |
| Flat Against Building | 24 sq ft | Flat against the building | | 1 per lot frontage | Not Permitted | |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | | establishment | | |
| Free-standing | 48 sq ft | In required yard; 5 ft minimum from any lot line (if yard is less than 5 ft in width or depth, sign shall be set back against building) | 8 ft maximum above grade | 1 per lot frontage | Permitted | |
| Information Sign Accessory to Multiple Family Dwelling Buildings | 2 sq ft for each dwelling unit contained in the building; (32 sq ft maximum SA) (Note 2) | In required yard | 15 ft. maximum above grade | 1 sign for each building's street frontage | Not Permitted | |
| | 32 sq ft | Wall sign/Projecting Sign | Cannot extend above the wall to which it is attached by more than 5 ft; subject to minimum clearance. | 1 sign for each building's street frontage | Not Permitted | Only permitted in Design Review Overlay Districts (Sec 32.03.010.C. 6) |
| Signs Accessory to Parking Areas (entrances or exits) | 2 sq ft | In required yard | 12 ft maximum above grade | 1 sign per exit or entrance; one sign per parking area | Not Permitted | |
| Signs Accessory to Roadside Stands | 12 sq ft | Located on the same lot as the roadside stand; Not less than 15 ft from any lot line | 12 ft maximum | 1 for each lot frontage | Not Permitted | |
| Entryway Signs Accessory to Subdivision, Mobile Home Park, or Estate Uses | 64 sq ft | In required yard or outparcel | 15 ft maximum | 2 signs located at each entrance to the subdivision, park, or estate | Permitted | |

Section 2. That Chapter 32, the Zoning Ordinance, is hereby amended by deleting Table 32.05-4– MINIMUM OFF-STREET PARKING REQUIREMENTS, and the following Table 32.05-4 is hereby adopted in lieu of:

| TABLE 32.05-4: MINIMUM OFF-STREET PARKING REQUIREMENTS<br>GFA — GROSS FLOOR AREA; GLA = GROSS LAND AREA | |
|---|---|
| Land Use | Minimum Number of Parking Spaces Required |
| RESIDENTIAL USES | |
| Household Living | |
| Single-family detached dwelling | 2 per DU |
| Single-family attached dwelling, 2 unit maximum | 2 per DU |
| Two family dwelling | 2 per DU |
| Dwelling units located on ground floor | 2 per DU |
| Dwelling or rooming units located above ground floor | 1.5 per DU |
| Mobile home | 2 per mobile home |
| Multiple family dwelling | A) General Use: Studio: 1 per unit; 1 bedroom or more: 2 per unit |
| | B) Elderly: 1 per unit if occupancy restricted to persons 55 years of age and over |
| | C) Students: 1 per bedroom if Development Services determines that due to location and design of facility it is likely to be occupied by students. |
| | D) Guest parking: 10% of total |
| Row house | 2 per DU |
| Group Living | |
| Assisted Living, Large | 2 + 0.5 per dwelling unit |
| Assisted Living, Small | 2 + 0.5 per dwelling unit |
| Boarding or rooming house | 1 per guest room |
| Continuing Care Community | 1 per dwelling unit |
| Emergency residential shelter | 2 + 1 per guest room |
| Family home | 1 per 1,000 SF GFA |
| Fraternity or sorority house | 1 per each Student, based on design capacity |
| Group home | 2 + 1 per 5 beds |
| Rehabilitation house | 1 per each 2 employees |
| CIVIC AND INSTITUTIONAL USES | |
| Education Uses | |
| College | 1 per each 3 students, based on design capacity |
| Day care center | 2 per 1,000 SF GFA |
| Elementary, middle, or high school; boarding school (private) | Elementary & Middle School: 2 per 3 employees at peak hour |
| | High School: 2 per 3 employees at peak hour + 1 per 3 students based on design capacity |
| School, Music or Dance | 4 per 1,000 SF GFA |
| Vocational or trade school | 1 per each 2 students, based on design capacity |

| TABLE 32.05-4: MINIMUM OFF-STREET PARKING REQUIREMENTS<br>GFA — GROSS FLOOR AREA; GLA = GROSS LAND AREA | |
|---|---|
| Land Use | Minimum Number of Parking Spaces Required |
| Institutional Assembly Uses | |
| Athletic facility, public or non-profit | As required by City Council after recommendation by City Planning Commission |
| Clubs or lodge | 6 per 1,000 SF GFA |
| Community center | 4 per 1,000 SF GFA |
| Convention or exhibition hall | 1 per 6 persons maximum fire-rated capacity |
| Crisis counseling center | 3 per 1,000 SF GFA |
| Fairground | 1 per each 4 seats provided in the main seating area |
| Game or forest preserve | Spaces as required by the City Council after recommendation by the City Planning Commission |
| Group day care home | 2 + 1 per non-resident employee |
| Health care facility | 1 per 200 SF GFA medical office Space |
| Hospital or sanitarium | 1 per 3 hospital beds + 1 per 2 employees on largest shift |
| Library, museum or art gallery | 1 per 1,000 SF GFA for museum and art gallery; 3 per 1000 SF GFA for library |
| Post office or postal substation | 4 per 1,000 SF GFA |
| Religious facility | 1 per 4 seats in worship area or 1 per 100 SF GFA in worship area without seats |
| Retirement home | 1 per 2 beds |
| Stadium, auditorium, or arena | 1 per each four seats provided in the main seating area |
| Other Public Uses | |
| Cemetery | 1 per employee on largest shift |
| Correctional facility | 1 per employee on largest shift + 1 per 10 cells |
| Public safety facility | 1 per employee on largest shift |
| COMMERCIAL USES | |
| Animal and Pet Sales or Service | |
| Animal hospital/veterinary clinic | 4 per 1,000 SF GFA |
| Kennel | 2.5 per 1,000 SF GFA |
| Pet grooming and pet Shop | 2.5 per 1,000 SF GFA |
| Stable | 1 per 10 horses boarding capacity |
| Business and Professional Offices (Not Otherwise Classified) | |
| Computer or data processing Service | 3 per 1000 SF GFA |
| Financial Institution | 4 per 1,000 SF GFA + stacking spaces if applicable |
| Medical including medical centers, dental, optical, or therapy clinic | Medical, dental or optical:<br>4.5 per 1,000 SF GFA<br>Therapy: 4 per 1,000 SF GFA |
| Medical, dental, or optical laboratory | 1 per 500 SF GFA |
| Office; business, professional or governmental -not listed separately | 4 per 1000 SF GFA |

| TABLE 32.05-4: MINIMUM OFF-STREET PARKING REQUIREMENTS<br>GFA — GROSS FLOOR AREA; GLA = GROSS LAND AREA | |
|---|---|
| Land Use | Minimum Number of Parking Spaces Required |
| Radio, television, recording, telecommunication studio, audio or visual material production or sale | 3 per 1,000 SF GFA |
| Call center | 5 per 1,000 SF GFA |
| Retail Sales or Service (Not Otherwise Classified) — No Drive-Through Facilities | |
| Retail, Shopping centers | 6 per 1,000 SF GFA for the first 18,000 SF + 4 per 1,000 SF for additional SF GFA over 18,000 SF |
| Retail, General | 3 Per 1,000 SF GFA |
| Art, sculptor and composer studio | 2 per 1,000 SF GFA |
| Auction house | 5 per 1,000 SF GFA |
| Fuel and ice sale | 1 per 3,000 SF GLA + 1 per each 2 employees of the largest shift |
| Furniture store | 2 per 1,000 SF GFA |
| Garden supply, tool, or seed store | 3 per 1,000 SF GFA |
| Grave marker or monuments display and sales | 2 per 1,000 SF Indoor GFA |
| Machinery sales - farm, industrial, business, and construction | 1 per each employee of the largest shift |
| Photography studio | 3 per 1,000 SF GFA |
| Secondhand store or rummage Shop | 3 per 1,000 SF GFA |
| Taxidermist | 1 per each employee of the largest shift |
| Rental or Leasing Establishment — All Activities Within Enclosed Building | |
| Rental establishment, general | 2.5 per 1,000 SF GFA + 1 per 1,000 SF outdoor display area |
| Rental establishment, heavy equipment | 2. 5 per 1,000 SF GFA + 1 per 5, 000 SF outdoor display area |
| Personal Services — No Drive-Through Facilities | |
| General personal Service, not listed separately | 4 per 1,000 under 2000 SF GFA<br>3 per 1,000 SF over 2000 SF GFA |
| Barber or beauty shop | 5 per 1,000 SF GFA |
| Copying or reproduction store | 2.5 per 1,000 SF GFA |
| Funeral home | 1 per each 4 seats provided in main seating area(s) |
| Laundromat | 4 per 1,000 SF GFA |
| Receiving Station for dry cleaning or laundry | 4 per 1,000 SF GFA |
| Eating and/or Drinking Establishment | |
| Bar or brewpub | 10 per 1,000 SF GFA |
| Outdoor service area with or without serving of alcohol | 1 per each 2. 5 seats provided |
| Restaurant | 10 per 1,000 SF GFA + stacking |
| Entertainment and Recreation Uses | |
| Adult entertainment establishment | 1 per 200 SF GFA |

| TABLE 32.05-4: MINIMUM OFF-STREET PARKING REQUIREMENTS<br>GFA — GROSS FLOOR AREA; GLA = GROSS LAND AREA | |
|---|---|
| Land Use | Minimum Number of Parking Spaces Required |
| Amusement, indoor, not listed separately | Indoor: 6 per 1,000 SF GFA |
| Go-cart track, indoor | 1 per 2 go carts + 1 per employee |
| Health club | 5 per 1,000 SF GFA |
| Tennis, squash and handball court | 2 per court |
| Theater, indoor | 1 per each 3.5 seats provided |
| Volleyball facility, indoor | 4 per playing area |
| Amusement, outdoor, not listed separately | 1 per 4 persons maximum design capacity |
| Go-cart track, outdoor | 1 per 2 go carts + 1 per employee |
| Golf course | 75 per 9 holes (regular golf), or 40 per 9 holes (Par "3") |
| Golf driving range, pitch and putt, or miniature golf course | Driving ranges: 1 per driving tee;<br>Pitch and putt golf courses: 75/9 holes (regular golf), or 40/9 holes (Par "3");<br>Miniature golf: 6 per 1,000 SF GFA + 2 per hole for outdoor recreational areas |
| Racetrack | 1 per each four seats provided in the main seating area(s) |
| Tennis, squash and handball court | 2 per court |
| Theater, drive-in | Reservoir of 10 percent of capacity of use |
| Trap or skeet shooting range | 1 per 2 shooting stations |
| Campground or recreational vehicle park | 2 + 1 per employee |
| Volleyball facility, outdoor | 4 per playing area |
| Visitor Accommodations | |
| Bed and breakfast home | 2 + 1 space for each guest room |
| Hotel or motel | 1 per room + 1 per 300 SF meeting or restaurant and bar area |
| Vehicle Sales or Services Establishments | |
| Automotive repair garage | 4 per 1,000 SF GFA |
| Automobile Service Station | 4 per 1,000 SF GFA |
| Car wash | Self-service: see stacking requirements; Full service: 1 per 1000 SF GFA |
| Truck wash | N/A |
| Vehicle sales | 4 per 1,000 SF GFA |
| Communications and Information Service Uses | |
| Antenna | N/A |
| Communication tower | 1 per each employee of the largest shift |
| INDUSTRIAL, WHOLESALE, AND STORAGE USES | |
| Manufacturing, Assembly, or Processing Use | |
| General manufacturing, light | 1 per 1,500 SF GFA |
| General manufacturing, heavy | 1 per 1,500 SF GFA |
| Assembly | 1 per 1500 SF GFA |
| Bottling works | 1 per 1,500 SF GFA |

| TABLE 32.05-4: MINIMUM OFF-STREET PARKING REQUIREMENTS<br>GFA — GROSS FLOOR AREA; GLA = GROSS LAND AREA | |
|---|---|
| Land Use | Minimum Number of Parking Spaces Required |
| Concrete or asphalt manufacture or mixing | 1 per each employee of the largest shift |
| Dry cleaning or laundry plant | 1 per each employee of the largest shift |
| Exterminating shop | 1 per each employee of the largest shift |
| Electronic or precision instrument manufacturing | 1 per 1,500 SF GFA |
| Heavy equipment repair | 1 per 500 SF + 1 per 5,000 SF outdoor storage area |
| Laboratory, research, development, or testing | 1 per 800 SF GFA |
| Machine shop | 1 per 1,500 SF GFA |
| Printing or Publishing, newspaper or magazine distribution agency | 1 per 1,500 SF GFA |
| Building and Contracting Uses | |
| Building materials or product sales or storage | 2 per 1,000 SF GFA + 1 per 5000 SF Outdoor |
| Contractor Shop or yard | 2 per each employee on the largest shift |
| Wholesale Trade Uses | |
| Bakery, wholesale | 1 per each employee of the largest shift |
| Manufacturers supply establishment | 1 per each employee of the largest shift |
| Warehouse and Storage Services | |
| Outdoor storage | 1 per 3,000 SF GLA + 1/Each two employees of the largest shift |
| Self-Service Storage Facilities | 1 per 3,000 SF GFA + 1/Each two employees of the largest shift |
| Warehousing, wholesale or distributor establishment, cartage or express facility | 1 per each employee of the largest shift + 4 per 2,000 SF GFA office |
| Waste and Salvage Uses | |
| Hazardous waste facility | 1 per employee |
| Recycling collection facility | 1 per employee |
| Refuse hauling facility | 1 per employee |
| Salvage yard | 1 per 250 SF GFA + 1 per employee |
| Solid waste facility | 1 per employee |
| TRANSPORTATION, PARKING, AND UTILITY USES | |
| Essential Services, not listed separately | NA unless specified by City Council |
| Airport/heliport | N/A |
| Bus Station, terminal, or passenger railroad | 4 per 1,000 SF GFA |
| Major Utility | 1 per employee |
| Parking lot or structure | N/A |
| Taxicab business | 4 per 1,000 SF GFA |
| Utility office, shop, or yard | 1 per employee |

| TABLE 32.05-4: MINIMUM OFF-STREET PARKING REQUIREMENTS<br>GFA — GROSS FLOOR AREA; GLA = GROSS LAND AREA | |
|---|---|
| Land Use | Minimum Number of Parking Spaces Required |
| Utility substation | N/A |
| AGRICULTURAL AND RESOURCE USES | |
| Agriculture | 1 per employee |
| Aquaculture | 1 per employee |
| Dairy products processing | 1 + 1 per 250 SF GFA office Space |
| Farm implement store | 4 per 1,000 SF GFA |
| Feed and seed processing or sale | 1 per employee |
| Grain processing and storage | 1 per employee |
| Greenhouse, nursery, orchard or truck farm | Wholesale: 2 per each employee of the largest shift; Retail: 4 per 1,000 SF GFA + 1 per 2,000 SF GLA Truck farm: 1 per employee |
| Mining | 1 per employee |
| Quarrying or rock, sand, or gravel production or preparation | 1 per employee |
| ACCESSORY AND TEMPORARY USES | |
| Home occupation | Not more than one customer's motor vehicle and additionally one motor vehicle associated with the home occupation shall be permitted in conjunction with the activity. |
| Model homes or garage display | 1 per employee |

Section 3. That Chapter 32, the Zoning Ordinance, is hereby amended by deleting Subsection 32.05.030.A.2.a.ii – Multi-Family and Nonresidential Uses, including PUD, and the following Subsection 32.05.030.A.2.a.ii is hereby adopted in lieu of:

32.05.030.A.2.a.ii Multi-Family and Nonresidential Uses, including PUD

Within the Core Area identified in Sec. 32.01.070.F, all requirements of Sec. 32.05.030.A.5 apply. Outside the Core Area, all requirements of Sec. 32.05.030.A.4 apply.

Section 4. Separability of Provisions. It is the intention of the Council that each section, paragraph, sentence, clause, and provision of the Ordinance is separable, and, if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof than that affected by such decision.

Section 5. That all ordinances or parts of ordinances in conflict herewith are repealed.

Section 6. That the afore described Amended Chapter 32 shall be included as part of the replacement pages of the Municipal Code, City of Cedar Rapids, Iowa, and made a part of said Code as provided by law.

Section 8. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 26th day of April, 2016.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Caleb Mason **Phone Number/Ext.:** 319 286-5188
**E-mail Address:** c.mason@cedar-rapids.org

**Alternate Contact Person:** Jennifer Pratt **Phone Number/Ext.:** 319 286-5047
**E-mail Address**: j.pratt@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider the disposition of City-owned property at 525, 529 and 533 Valor Way SW, including the former Knutson building, and inviting redevelopment proposals (Caleb Mason).

a. Resolution to continue in the disposition of City-owned property at 525, 529 and 533 Valor Way SW, including the former Knutson building, and inviting redevelopment proposals
CIP/DID #OB1292698

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**:
On March 22, 2016 the City Council adopted a Resolution directing staff to invite redevelopment proposals for the former Knutson Building at 525 Valor Way SW and two adjacent vacant properties owned by the City. As part of the action, the City Council directed staff to broaden the scope of the request for proposals (RFP) to include options for redevelopment ranging from full restoration of the building to partial restoration which incorporates a portion of the existing building.

Additionally, the RFP will include adjacent vacant land allowing proposals to contemplate additional new construction or other creative improvements which enhance the proposal. Proposers may submit a proposal for either full or partial renovation, or proposals for both.

Proposals will be evaluated based on the following criteria:

1. Developer Capacity and Project Feasibility
    a. Capacity, experience, and capability of the Proposer
    b. Market feasibility
    c. Financial feasibility
    d. Timeline for redevelopment and built-out

2. Historic Preservation
    a. Promotes the local historic architectural character and nature of the City's industrial development along the Cedar River
    b. Promotes sense of place unique to Cedar Rapids

3. Community Benefit
    a. Site and development amenities
    b. Innovative sustainability features in the site and building design
    c. Quality design and architecture for any new construction

4. Economic impact
    a. Overall project investment
    b. Jobs created or retained
    c. Amenities or services provided

The following is the timeline for the RFP Process:

| | |
|---|---|
| April 12 | Motion Setting a Public Hearing |
| **April 20** | **Development Committee** |
| **April 26** | **Public Hearing & Resolution to initiate RFP** |
| May 2 | Informational meeting |
| June 6 | Deadline to request proposal extension |
| June 27 | 11 a.m. - Deadline for proposals |
| June 29 | Proposal Review |
| **July 12** | **City Council consideration of proposal recommendation** |
| **August 23*** | **City Council consideration of a Development Agreement** |

***Bold*** *denotes City Council action*
**Subject to mutual agreement on terms conditions of a Development Agreement*

**Action/Recommendation:** City staff recommends holding the public hearing and approval of a resolution.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** NA

**Resolution Date:** April 26, 2016

**Budget Information:** NA

**Local Preference Policy:** NA

**Recommended by Council Committee:** NA

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CLK
OB1292698

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids City Council has determined it is in the public interest to dispose of excess City-owned property with local addresses at 525, 529 and 533 Valor Way SW (the “Properties”), including the former Knutson building, and invite competitive redevelopment proposals, and

WHEREAS, on April 26, 2014 at the City Council Chambers, 3rd Floor City Hall, 101 First Street SE, Cedar Rapids, Iowa, the Cedar Rapids City Council, after publication of a notice as required by Iowa Code, held a public hearing to consider the disposition of the Properties and solicit public feedback, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

1. The continuation of the disposition of the Properties is authorized.
2. Staff is to do all things reasonably necessary to effectuate this Resolution and competitive redevelopment proposals which contemplate the redevelopment and reuse of the properties.
3. After first having a panel review and vet any proposals received by the proposal deadline, staff is bring either (i) a recommended proposal City Council for consideration or (ii) other recommended action as may be the recommendation of staff and the review panel.

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LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address:** j.mailander@cedar-rapids.org

**Alternate Contact Person:** Johnny Alcivar **Phone Number/Ext.:** 319 286-5132
**E-mail Address**: j.alcivar@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider granting a change of zone for property at 1140 Lincoln Avenue NE and 1135 Weare Avenue NE from R-3, Single Family Residence Zone District, to I-1, Light Industrial Zone District as requested by Randy Oxley and Ruth Cadwallader.
CIP/DID #RZNE-022675-2016

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The request for a Rezoning was reviewed by the City Planning Commission on March 31, 2016 and approval was recommended unanimously on a 7-0 vote. A portion of the minutes will be included prior to the City Council public hearing.

This is a request to rezone 20,292SF to the I-1 Zoning District to allow the current use of the property to become conformant with the zoning district. The property is currently zoned R-3 and has historically been used as a warehouse under a legal-nonconforming status. The property is identified as “Urban Medium-Intensity” on the City’s Future Land Use Map in EnvisionCR, the City’s Comprehensive Plan.

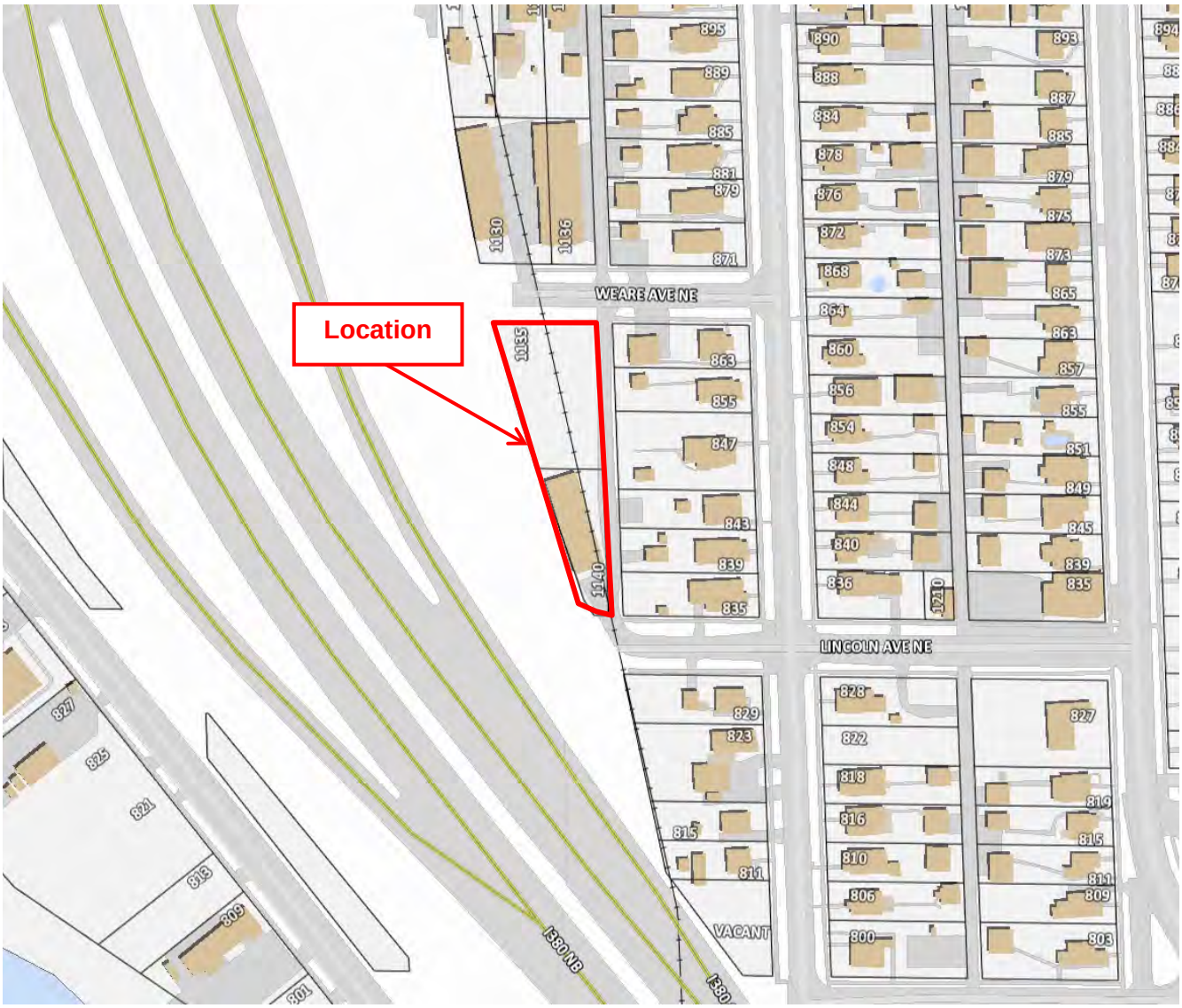
**Application Process/Next Steps:**

| Actions | Comments |
|---|---|
| City staff review | • City staff reviewed the application and recommends approval of the rezoning request. |
| City Planning Commission review | • The City Planning Commission reviewed the application on March 31, 2016 and approval was recommended unanimously on a 7-0 vote. A portion of the minutes will be included prior to the public hearing. |
| City Council consideration | • A Public Hearing to allow for public input and the First Reading of the Ordinance to be scheduled for April 26, 2016.<br>• Two additional readings of the Ordinance by City Council are required by State law before approval of the rezoning is final. |

**Action/Recommendation:** City staff recommends holding a public hearing and possible approval of the First Reading.

**Alternative Recommendation:** City Council may table and request further information.
**Time Sensitivity:** NA
**Resolution Date:** NA
**Budget Information:** NA
**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

## Location Map



City Planning Commission
City of Cedar Rapids
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

**MINUTES OF**
**CITY PLANNING COMMISSION MEETING,**
**Thursday, March 31, 2016 @ 3:00 p.m.**

**Cedar Rapids City Hall Council Chambers, 101 First Street SE**

Members Present: Jim Halverson, Chair
Richard Pankey, Vice Chair
Virginia Wilts
Samantha Dahlby
Kim King
Dominique Blank
Anthony Brown

Members Absent: Carletta Knox-Seymour

DSD Staff: Joe Mailander, Manager
Dave Houg, Plats & Zoning Conditions Coordinator
Johnny Alcivar, Development Services Specialist

CD Staff: Jennifer Pratt, Director
Betty Sheets, Administrative Assistant

City Council Liaison: Justin Shields

**Call Meeting to Order**

The meeting was called to order at 3:00 p.m.

Opening statements were presented stating the protocol of the meeting and the purpose of the City Planning Commission.

**Roll Call**

Roll call was answered with seven (7) Commissioners present.

**A. Approval of the Minutes**

Commissioner Halverson called for any additions or corrections to the minutes. Commissioner Halverson stated with no additions or corrections, the March 10, 2016. Minutes stand approved.

**B. Adoption of the Agenda**

Commissioner Halverson called for any additions or corrections to the agenda. Commissioner Halverson stated with no additions or corrections, the agenda stands approved.

**C. Action Items**

**1. Case Name: 1140 Lincoln Avenue NE and 1135 Weare Avenue NE (Rezoning)**

Consideration of a change of zone from R-3, Single Family Residence Zone District to I-1, Light Industrial Zone District as requested by Randy Oxley (Applicant) and Ruth M. Cadwallader (Titleholders)
***Case No. RZNE-022675-2016; Case Manager:*** **Johnny Alcivar**

A Public Hearing was presented for a Rezoning. The applicant is requesting rezoning from R-3, Single Family Residence Zone District to I-1, Light Industrial Zone District to allow for the existing legal nonconforming use to become conforming and in the future allow for a possible expansion of the existing warehouse on the site. Mr. Alcivar presented a Location Map, General Information, Zoning Map, Aerials and Street Views. A public hearing on this rezoning will be held on the April 26, 2016 City Council Meeting.

Following discussion, Commissioner Halverson called for a motion. Commissioner Dahlby made a motion to approve the change of zone from R-3, Single Family Residence Zone District to I-1, Light Industrial Zone District. Commissioner King seconded the motion.

No further discussion was held; Commissioner Halverson called for a vote on the motion. The motion passed unanimously with none opposed.

The meeting was adjourned at 3:42 pm

Respectfully Submitted,

Betty Sheets, Administrative Assistant
Community Development and Planning Department

| | |
|---|---|
| | DSD |
| WTR | BSD |
| ENG | STR |
| FIR | TED |
| CLK | PKS |
| | RCR |

RZNE-022675-2016

ORDINANCE NO. LEG_NUM_TAG

AN ORDINANCE PASSED IN ACCORDANCE WITH CHAPTER 32, AS AMENDED, OF THE MUNICIPAL CODE OF CEDAR RAPIDS, IOWA, BEING THE ZONING ORDINANCE, CHANGING THE ZONING DISTRICT AS SHOWN ON THE "DISTRICT MAP" FOR THE PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, that the property described as follows;

> LOTS 1, 2, & 10, BLOCK 18, COLLEGE PARK ADDITION TO CEDAR RAPIDS, IOWA, EXCEPTING THEREFROM ALL THAT PART OF LOT 10 THAT LIES WESTERLY OF A LINE BEGINNING AT A POINT 15 FEET WESTERLY OF THE SOUTHEAST CORNER OF SAID LOT 10, ON THE SOUTH LINE THEROF; THENCE NW-LY TO A POINT ON THE WESTERLY LINE OF SAID LOT 10, SAID POINT BEING 30 FEET NORMALLY (MEASURED AT RIGHT ANGLES) DISTANT NORTHERLY FROM THE SOUTH LINE, OF SAID LOT 10, EXTENDED WESTERLY.

and located at 1140 Lincoln Avenue and 1135 Weare Avenue NE, now zoned R-3, Single Family Residence Zone District, and as shown on the "District Map," be rezoned and changed to I-1, Light Industrial Zone District, and that the property be used for such purposes as outlined in the I-1, Light Industrial Zone District, as defined in Chapter 32 of the Municipal Code of Cedar Rapids, Iowa.

Section 2. That this Ordinance and the zoning granted by the terms hereof are subject to the conditions which have been agreed to and accepted prior to the passage of this Ordinance in writing (shown by attached Acceptance) by the owners and are binding upon the owners, successors, heirs, and assigns, as follows:

1. Said lots are to be combined with adjacent property so as to constitute a single zoning lot and tax parcel prior to the Third Reading of the Ordinance to rezone.
2. That future development under this rezoning action shall be subject to the PSDP review process as set forth in Section 32.02.030.G. prior to issuance of building permit(s). Such development shall meet all City development standards in effect at the time of plan submittal in addition to Commercial Design Standards and Guidelines as specified in Subsection 32.05.030.C. given the proximity to a residential area.
3. That prior to occupancy of the structure, it must be inspected and comply with applicable codes, including, but not limited to, building, electrical, mechanical and plumbing, and a certificate of occupancy must be obtained.

4. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY, the property owner shall be responsible to construct concrete sidewalk along public streets adjoining this plan. The property owner shall construct the sidewalk improvements in accordance with City Standards, ADA requirements, and improvement plans accepted by the City Public Works Director/City Engineer. The property owner may request deferral of the sidewalk installation requirement if in accordance with the sidewalk installation policy. If a deferral is requested, please submit a formal request with documentation verifying deferral eligibility (cross sections, drawings, etc.).

Section 3. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 26 day of April, 2016.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Vern Zakostelecky **Phone Number/Ext.:** 319 286-5043
**E-mail Address:** v.zakostelecky@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider annexation of territory located in Clinton Township north of 16th Avenue NW and east of 80th Street NW as requested by the Laurence A. Schulte Trust (Vern Zakostelecky).

a. Resolution authorizing annexation of territory located in Clinton Township north of 16th Avenue NW and east of 80th Street NW as requested by the Laurence A. Schulte Trust. CIP/DID #ANNX-022377-2015

**EnvisionCR Element/Goal:** ProtectCR Goal 2: Manage growth and development to balance costs and serviceability to neighborhoods.

**Background**:
Property Owner, Laurence A. Schulte Trust submitted a written application for voluntary annexation to the City of Cedar Rapids. The total area to be annexed is approximately 77 acres. There is County right-of-way including half street right-of-ways for both 16th Avenue NW and 80th Street NW that need to be included in the annexation. The owners wish to annex at this time to allow for marketing the property for future development. City sanitary sewer and water are available to the site. All other City services including Police and Fire protection, street maintenance, and garbage and recycling collection are also available since this site is adjacent to the City limits. The application has been reviewed by City staff and no major issues were identified.

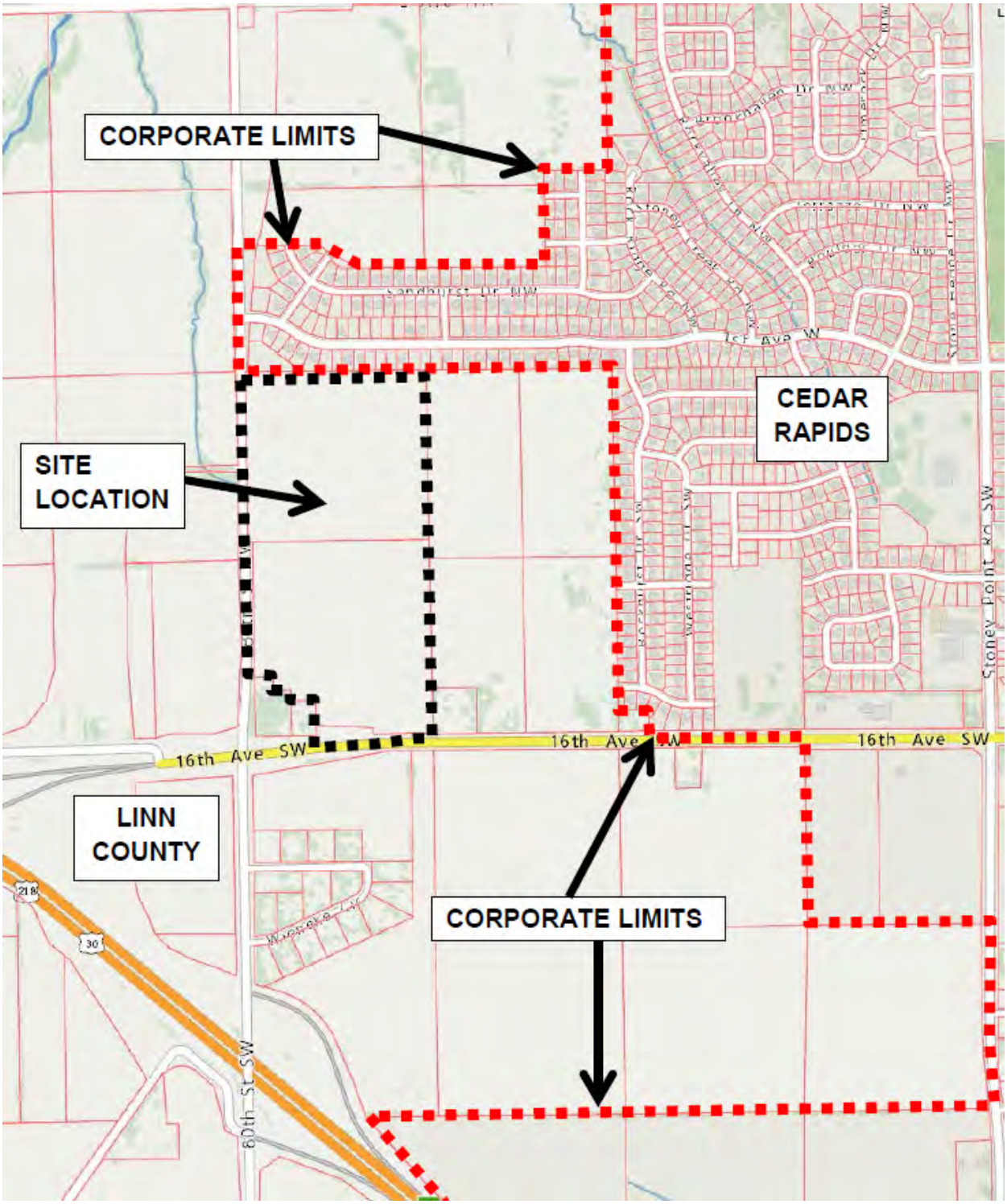
Notices were mailed and published in accordance with State Code requirements. The annexation will require approval by the Iowa Department of Economic Development City Development Board since the property is within two miles of the City of Fairfax. There is no non-consenting property owners involved in the annexation. If approved by City Council Resolution the application will be sent to the Iowa Department of Economic Development City Development Board for review and action.

**Action/Recommendation:** City staff recommends holding the public hearing and approval of the resolution.

**Alternative Recommendation:** City Council may table and request further information.
**Time Sensitivity:** N/A
**Resolution Date:** April 26, 2016
**Budget Information:** N/A

**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

## Location Map



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ANNX-022377-2015

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids, Iowa received annexation application from Laurence A. Schulte Trust for the annexation of territory located north of 16th Avenue SW and east of 80th Street SW; and

WHEREAS, the property is currently in the Clinton Township Precinct and will be included in Cedar Rapids City Council District 4 and voting Precinct No. 31 upon recordation of the annexation documents, and

WHEREAS, since the property is agriculture land there is zero population, and

WHEREAS, it is in the best interest of the City of Cedar Rapids that the property legally described as:

Braeburn 1st Addition, Lot 2, Linn County, Iowa and Plat of Survey 1185, Parcel A, Linn County, Iowa.

be annexed to the City of Cedar Rapids at this time.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the territory legally described above, is hereby annexed by the City of Cedar Rapids, Iowa, in a manner provided by Chapter 368 of the Code of Iowa, 2005, and that said property shall become a part of the City of Cedar Rapids, Iowa.

BE IT FURTHER RESOLVED that the City Clerk be authorized and directed to file a copy of this resolution, together with the legal description and map of the property, with the appropriate agencies as specified by the Code of Iowa.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Vern Zakostelecky **Phone Number/Ext.:** 319 286-5043
**E-mail Address:** v.zakostelecky@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider annexation of territory located in Linn County at the southwest corner of the intersection of Blairs Ferry Road and Timber View Drive (5225 Timber View Drive) as requested by Carlson Construction, LLC (Vern Zakostelecky).

a. Resolution to consider annexation of territory located in Linn County at the southwest corner of the intersection of Blairs Ferry Road and Timber View Drive (5225 Timber View Drive) as requested by Carlson Construction, LLC.
CIP/DID # ANNX-022683-2016

**EnvisionCR Element/Goal:** ProtectCR Goal 2: Manage growth and development to balance costs and serviceability to neighborhoods.

**Background**:
Property Owner, Carlson Construction, LLC submitted a written application for voluntary annexation to the City of Cedar Rapids. The total area to be annexed is approximately 1.87 acres. There is County right-of-way including half street right-of-way for Blairs Ferry Road and Timber View Drive Road that needs to be included in the annexation, which consists of .72 acres. The owners wish to annex at this time to allow for residential development. City sanitary sewer is not currently available, but City water is available to the site. All other City services including Police and Fire protection, street maintenance, and garbage and recycling collection are also available since this site is adjacent to the City limits. The application has been reviewed by City staff and no major issues were identified.

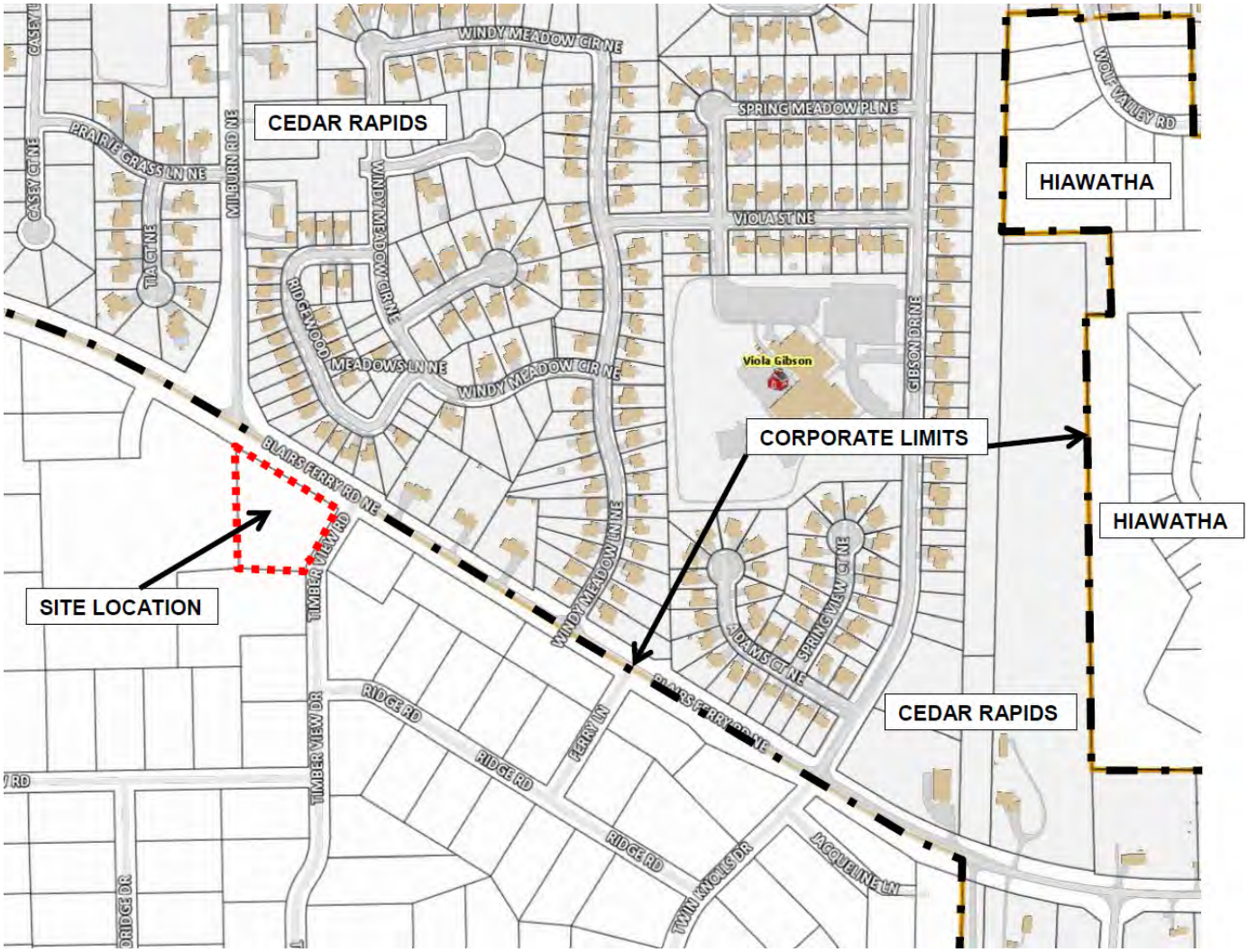
Notices were mailed and published in accordance with State Code requirements. The annexation will require approval by the Iowa Department of Economic Development City Development Board since the property is within two miles of Hiawatha, Iowa. There is no non-consenting property owners involved in the annexation. If approved by City Council Resolution the application will be sent to the City Development Board for review and action.

**Action/Recommendation:** City staff recommends holding the public hearing and approve of the resolution.

**Alternative Recommendation:** City Council may table and request further information.
**Time Sensitivity:** N/A
**Resolution Date:** April 26, 2016
**Budget Information:** N/A

**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

## Location Map



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ANNX-022683-2016

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids, Iowa received an annexation application from Carlson Construction, LLC for the annexation of property located at the southwest corner of the intersection of Blairs Ferry Road and Timber View Drive (5225 Timber View Drive); and

WHEREAS, it is in the best interest of the City of Cedar Rapids that the property legally described as:

Lot 2, Twin Knolls 7th Addition to Linn County

be annexed to the City of Cedar Rapids at this time.

WHEREAS, the property is currently in the Monroe Township Precinct and will be included in Cedar Rapids City Council District 1, Precinct No. 1 upon recordation of the annexation documents, and

WHEREAS, the property is agriculture land there is zero population, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the territory legally described above, along with adjoining half-street secondary / state road right-of-way, is hereby annexed by the City of Cedar Rapids, Iowa, in a manner provided by Chapter 368 of the Code of Iowa, 2005, and that said property shall become a part of the City of Cedar Rapids, Iowa.

BE IT FURTHER RESOLVED that the City Clerk be authorized and directed to file a copy of this resolution, together with the legal description and map of the property, with the appropriate agencies as specified by the Code of Iowa.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Vern Zakostelecky **Phone Number/Ext.:** 319 286-5043
**E-mail Address:** v.zakostelecky@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider annexation of property located south of Rogers Road NW and westerly of Wiley Boulevard NW (3753 Rogers Road NW) as requested by property owners Christopher D. and Christine Luke (Vern Zqakostelecky).

a. Resolution to consider annexation of property located south of Rogers Road NW and westerly of Wiley Boulevard NW (3753 Rogers Road NW) as requested by property owners Christopher D. and Christine Luke.
CIP/DID# ANNX-014481-2014

**EnvisionCR Element/Goal:** ProtectCR Goal 2: Manage growth and development to balance costs and serviceability to neighborhoods.

**Background**:
Property Owners, Christopher D. and Christine Luke submitted a written application for voluntary annexation to the City of Cedar Rapids. The total area to be annexed is approximately 1.8 acres. There is County right-of-way, but no State or railroad right-of-way adjoining this property that needs to be included in the annexation. The owners have constructed a new detached single family residential housing unit on the property, which served by City water and sanitary sewer. Since the property is contiguous to the City corporate limits the policy is to annex to Cedar Rapids in order to utilize City water and sanitary sewer. All other City services including Police and Fire protection, street maintenance, and garbage and recycling collection are also available since this site is adjacent to the City limits. The application has been reviewed by City departments and no major issues were identified.

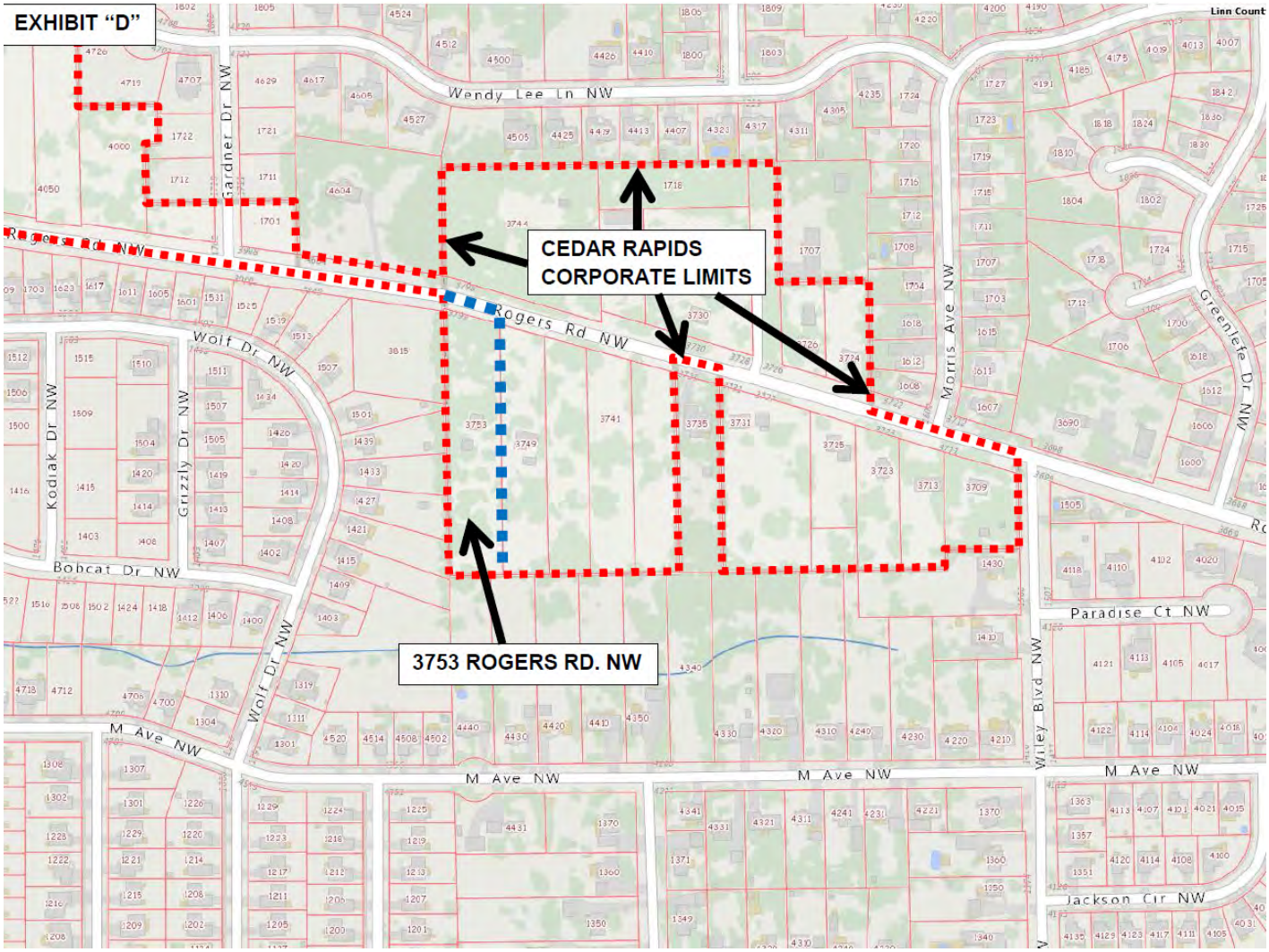
Notices were mailed and published in accordance with State Code requirements. The annexation will not require approval by the Iowa Department of Economic Development City Development Board since the property is not within two miles of another jurisdiction and there is no con-consenting property owners involved in the annexation. If approved by City Council Resolution the application will be sent to the Secretary of State for review and recordation.

**Action/Recommendation:** City staff recommends holding the public hearing and approve of the resolution.

**Alternative Recommendation:** City Council may table and request further information.
**Time Sensitivity:** N/A.

**Resolution Date:** April 26, 2016
**Budget Information:** NA
**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

## Location Map



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| ASR | VOTER REG |
| PO | CO ASR |
| JC | CO AUD |
| CO BLD | IDOT |

ANNX-014481-2014

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids, Iowa received annexation application from Christopher D. and Christine Luke for the annexation of property located at 3753 Rogers Road NW; and

WHEREAS, the property is currently in the Clinton Township Precinct and will be included in Cedar Rapids City Council District 4 and voting Precinct No. 20 upon recordation of the annexation documents, and

WHEREAS, the property is developed with a single family detached home with 4 residents, and

WHEREAS, it is in the best interest of the City of Cedar Rapids that the property legally described as:

Lot 22, Beechers First Addition to Linn County, Iowa

be annexed to the City of Cedar Rapids at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the territory legally described above, along with adjoining half-street secondary / state road right-of-way, is hereby annexed by the City of Cedar Rapids, Iowa, in a manner provided by Chapter 368 of the Code of Iowa, 2005, and that said property shall become a part of the City of Cedar Rapids, Iowa.

BE IT FURTHER RESOLVED that the City Clerk be authorized and directed to file a copy of this resolution, together with the legal description and map of the property, with the appropriate agencies as specified by the Code of Iowa.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Dave Wallace, PE **Phone Number/Extension:** 5814
**E-mail Address:** d.wallace@cedar-rapids.org

**Alternate Contact Person:** Garrett Prestegard, PE **Phone Number/Extension:** 5115
**E-mail Address:** g.prestegard@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Beverly Road SW Culvert Replacement project (estimated cost is $206,000) (Dave Wallace).

Resolution adopting plans, specifications, form of contract and estimated cost for the Beverly Road SW Culvert Replacement project.
CIP/DID #304421-02

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: During the flash flood event that occurred in June of 2014, an existing culvert under Beverly Road SW (located approximately 450 feet east of West Post Road SW) was damaged. A temporary repair was completed shortly thereafter to reopen Beverly Road SW. However, the damages incurred during the flash flood event warrant the complete replacement of the culvert with a structure meeting applicable codes and standards. The damage to the culvert was reviewed by FEMA personnel and was determined to be eligible for federal funding (75% FEMA, 10% State and 15% City).

**Action/Recommendation:** The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

**Alternative Recommendation:** Defer the project to the future.

**Time Sensitivity:** Must be acted upon April 26, 2016 to maintain the project schedule, and which must occur ahead of the project's April 27, 2016 bid opening.

**Resolution Date:** April 26, 2016

**Budget Information:** Fund 304, Dept ID 304000, Project 304421 ($249,145.60) NA
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

ENG
CLK
FIN
304421-02

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on April 12, 2016 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the Beverly Road SW Culvert Replacement project (Contract No. 304421-02 NA) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

**BEVERLY ROAD SW**
**CULVERT REPLACEMENT PROJECT**

N

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Cadd File Name: W:\PROJECTS\CIP\304\304421 Beverly Road SW Culvert\304421 Council Map.dwg

304421

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Rob Davis, PE **Phone Number/Extension:** 5808
**E-mail Address:** robd@cedar-rapids.org

**Alternate Contact Person:** Steve O'Konek (Police Dept) **Phone Number/Extension:** 5525
**E-mail Address:** s.okonek@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Cedar Rapids Police Department Firearms Range Improvements – Phase II project (Estimated cost is $754,000).

Resolution adopting plans, specifications, form of contract and estimated cost for the Cedar Rapids Police Department Firearms Range Improvements – Phase II project.
CIP/DID #310333-05

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: The general purpose of this project is to enhance the safety and capacity of the range with improvements including re-grading range berms, rebuilding two 10-bay, 50-yard pistol ranges and constructing new bullet traps at each. Acoustic panels will are also included to reduce noise. As stakeholders in the improved facility, numerous other agencies have provided funds to the project. Construction is slated for second half of 2016.

Construction of phase I was completed in 2015 and consisted of the 100-yard rifle range.

**Action/Recommendation:** The Public Works and Police Departments recommend approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

**Alternative Recommendation:** None. This project is in accordance with the adopted CIP.

**Time Sensitivity:** Must be acted upon either April 26, 2016 or May 10, 2016 to maintain the project schedule, and which must occur ahead of the project's May 11, 2016 bid opening

**Resolution Date:** April 26, 2016

**Budget Information:** 310333 – Partner Agency Contributions and City Bonds

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:**

ENG
CLK
FIN
310333-05

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on April 12, 2016 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for Cedar Rapids Police Department Firearms Range Improvements – Phase II project (Contract No. 310333-05) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider proposed plans, specifications, form of contract, estimated costs, and advertising for bids by publishing notice to bidders for the 7th Street SE from 4th Avenue SE to 12th Avenue SE Roadway Reconstruction and One-Way to Two-Way Conversion project (estimated cost is $1,400,000) **(Paving for Progress)**.

Resolution adopting plans, specifications, form of contract and estimated cost for the 7th Street SE from 4th Avenue SE to 12th Avenue SE Roadway Reconstruction and One-Way to Two-Way Conversion project.
CIP/DID #3012111-04

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: This project includes roadway reconstruction of 7th Street SE from 4th Avenue SE to 8th Avenue SE and one-way to two-way conversion of 7th Street SE from 4th Avenue SE to 12th Avenue SE. If an acceptable bid is received, construction will begin by July 2016.

**Action/Recommendation:** The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract, estimated costs, setting a public hearing date for the 7th Street SE from 4th Avenue SE to 12th Avenue SE Roadway Reconstruction and One-Way to Two-Way Conversion project and advertising for bids by publishing notice to bidders for the project.

**Alternative Recommendation:** The alternative to this project is to defer construction of the project until a later season, direct staff to repackage the project into multiple smaller projects, or abandon the project.

**Time Sensitivity:** Must be acted upon by April 26, 2016 to maintain the project schedule, and which must occur ahead of the project's April 27, 2016 bid opening.

**Resolution Date:** April 26, 2016
**Budget Information:** 301/301000/3012111 SLOST
625/6250000/6250051-2014088
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

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3012111-04
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on April 12, 2016 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the 7th Street SE from 4th Avenue SE to 12th Avenue SE Roadway Reconstruction and One-Way to Two-Way Conversion project (Contract No. 3012111-04) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons®

# 7TH STREET SE FROM 4TH AVENUE SE TO 12TH AVENUE SE ROADWAY RECONSTRUCTION AND ONE-WAY TO TWO-WAY CONVERSION PROJECT

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the 1st Avenue Bridge Over Cedar River Repair Project (estimated cost is $1,765,000) **(Paving for Progress).**

Resolution adopting plans, specifications, form of contract and estimated cost for the 1st Avenue Bridge Over Cedar River Repair Project.
CIP/DID #305132-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: Per an agreement with the Iowa Department of Transportation (IDOT), the City of Cedar Rapids is responsible for maintenance and repairs on the 1st Avenue Bridge over the Cedar River. 1st Avenue is also Iowa Highway 922/Business 151. An IDOT bridge inspection report issued in October 2014 identified the need for repairs to arches, abutments, piers, expansion joints and other elements of the bridge. Additionally, repairs to sidewalks on the bridge have been identified by City staff. If an acceptable bid is received, construction will begin by July 2016.

**Action/Recommendation:** The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

**Alternative Recommendation:** Defer, abandon, or repackage the project into multiple phases.

**Time Sensitivity:** Must be acted upon by April 26, 2016 to maintain the project schedule, and which must occur ahead of the project's May 4, 2016 bid opening

**Resolution Date:** April 26, 2016

**Budget Information:** 305/305000/305132 SLOST

**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

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305132-02
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on April 12, 2016 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the 1st Avenue Bridge Over Cedar River Repair Project (Contract No. 305132-02) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

**1ST AVENUE BRIDGE OVER**
**CEDAR RIVER REPAIR PROJECT**

N

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305132

Cadd File Name: W:\PAVING FOR PROGRESS (LOST)\PROJECTS\305132 - 1st Ave Bridge Deck Repair\305132 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Treasury

**Presenter at Meeting:** Michele Tamerius **Phone Number/Ext.:** 5113
**E-mail Address:** m.tamerius@cedar-rapids.org

**Alternate Contact Person:** Casey Drew **Phone Number/Ext.:** 5097
**E-mail Address**: c.drew@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA

1) Resolution directing the advertisement for sale of $39,615,000 (subject to adjustment per terms of offering) General Obligation Bonds, Series 2016A, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

2) Resolution directing the advertisement for sale of $1,635,000 (subject to adjustment per terms of offering) General Obligation Bonds, Series 2016B, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

3) Resolution directing the advertisement for sale of $5,135,000 (subject to adjustment per terms of offering) Sewer Revenue Bonds, Series 2016C, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

4) Resolution directing the advertisement for sale of $14,935,000 (subject to adjustment per terms of offering) Water Revenue Bonds, Series 2016D, approving electronic bidding procedures and Official Statement. CIP/DID #FIN2016-16

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**:
The sales of Series 2016A, 2016B, 2016C and 2016D are scheduled for May 10th, 2016.

**Action/Recommendation:**
Recommend that the resolutions be approved.

**Alternative Recommendation:** None

**Time Sensitivity:** High

**Resolution Date:** 4/26/16

**Budget Information:** N/A

**Local Preference Policy:** (Click here to select)
**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)
**Explanation:** NA

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FIN2016-16

April 26, 2016

The City Council of the City of Cedar Rapids, State of Iowa, met in regular session, in the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa, at 4:00 P.M., on the above date. There were present Mayor Ron J. Corbett, in the chair, and the following named Council Members:

_____

_____

Absent: _____

* * * * * * *

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FIN2016-16

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF $39,615,000* GENERAL OBLIGATION BONDS, SERIES 2016A, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of certain projects included within the Capital Improvements Program of the City, including the construction, reconstruction, repair and improvement of street improvements, railroad crossings and sidewalk improvements, trails and bike paths, and the acquisition of public rights of way for the same; tree replacements in public rights of way; the replacement of trees in and the rehabilitation and improvement of City parks, including the replacement, construction, acquisition and improvement of recreational facilities, parking areas, roadways, recreation trails, playground equipment, buildings, erosion control, storm water prevention and maintenance, improvements to water service and utilities, and other park improvements, public space amenities or attractions located in City parks; the acquisition of a fire pumper truck for the Fire Department; and the refunding of outstanding City indebtedness, including General Obligation Refunding Bonds, Series 2007A and General Obligation Bonds, Series 2008A, essential corporate purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed $39,900,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 384.25 of the Code of Iowa, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Council is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the City is in need of funds to pay costs of the improvement, repair, construction and remodeling of the Ushers Ferry Lodge and the Old McDonalds Farm; the acquisition, improvement, and equipping of the library; and the acquisition, construction, reconstruction, enlargement, improvement and equipping of city swimming pools and facilities, general corporate purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed $1,000,000 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population in excess of 75,000, and the Bonds for these purposes do not exceed $1,000,000; and

WHEREAS, pursuant to notice published as required by Section 384.26 of the Code of Iowa, the Council of the City has held public meeting and hearing upon the proposal to institute proceedings for the issuance of Bonds for general corporate purpose(s) in the amounts as

above set forth, and, no petition for referendum having been received, the Council is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the City is in need of funds to pay costs of the acquisition, improvement and continued extension and enhancement of City's enterprise communications and data management systems, including voice systems, data and communications infrastructure, enterprise software applications and data management systems; the acquisition, construction, reconstruction, enlargement, improvement, and equipping of the golf course, including parking lot improvements, irrigation controls, and golf car corrals and security; the acquisition, improvement and equipping of the police department, including construction of parking lot improvements and carpet replacement; the acquisition, improvement and equipping of the fire department, including construction of a retaining wall and UPS upgrades; FMS Project management expenses related to assessment of city facilities, general corporate purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed $1,000,000 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population in excess of 75,000, and the Bonds for these purposes do not exceed $1,000,000; and

WHEREAS, pursuant to notice published as required by Section 384.26 of the Code of Iowa, the Council of the City has held public meeting and hearing upon the proposal to institute proceedings for the issuance of Bonds for general corporate purpose(s) in the amounts as above set forth, and, no petition for referendum having been received, the Council is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, pursuant to Section 384.28 of the Code of Iowa, it is hereby found and determined that the various general obligation bonds authorized as hereinabove described shall be combined for the purpose of issuance in a single issue of $39,615,000* General Obligation Bonds as hereinafter set forth; and

WHEREAS, in conjunction with its Municipal Advisor, Public Financial Management, Inc., the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Council has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, STATE OF IOWA:

Section 1. That the receipt of electronic bids by facsimile machine and through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That General Obligation Bonds, Series 2016A, of City of Cedar Rapids, State of Iowa, in the amount of $39,615,000*, to be issued as referred to in the preamble of this Resolution, to be dated June 15, 2016, be offered for sale pursuant to the published advertisement.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and City Clerk, upon the advice of bond counsel and the City's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4. That the Clerk is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the "Cedar Rapids Gazette", a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Council, on the 10th day of May, 2016, at 12:00 P.M. (NOON), will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by City Officials at 9:00 A.M. on said date. The notice shall be in substantially the following form:

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FIN2016-16

(To be published on or before May 5, 2016)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of the City of Cedar Rapids, State of Iowa, hereafter described, must be received at the office of the City Clerk, City Hall, 101 1st Street SE, Cedar Rapids, Iowa (the "Issuer") before 9:00 A.M., on the 10th day of May, 2016. The bids will then be publicly opened and referred for action to the meeting of the City Council in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2016A, in the amount of $39,615,000*, to be dated June 15, 2016

TAXABLE GENERAL OBLIGATION BONDS, SERIES 2016B, in the amount of $1,635,000*, to be dated June 15, 2016

SEWER REVENUE BONDS, SERIES 2016C, in the amount of $5,135,000*, to be dated June 15, 2016

WATER REVENUE BONDS, SERIES 2016D, in the amount of $14,935,000*, to be dated June 15, 2016

(collectively the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa. The bids must be submitted through the PARITY® competitive bidding system.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa (facsimile number: 319-286-5130). Electronic facsimile bids will be treated as sealed bids.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa at a meeting of the City Council on the above date at 12:00 P.M. (NOON).

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the City Clerk, Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa or the Issuer's Municipal Advisor, Public Financial Management, Inc., 801 Grand Avenue, Suite 3300, Des Moines, Iowa, 50309, Telephone: 515-243-2600.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accord with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the City Council of the City of Cedar Rapids, State of Iowa.

Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(End of Notice)

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

FIN
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FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned City Clerk of the City of Cedar Rapids, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

FIN
TRS
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FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Cedar Rapids, in the County of Linn, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

## NOTICE OF BOND SALE

$39,615,000* General Obligation Bonds, Series 2016A;
$1,635,000* Taxable General Obligation Bonds, Series 2016B;
$5,135,000* Sewer Revenue Bonds, Series 2016C; and
$14,935,000* Water Revenue Bonds, Series 2016D

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "Cedar Rapids Gazette", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2016.

WITNESS my official signature this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

FIN
TRS
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FIN2016-16

April 26, 2016

The City Council of the City of Cedar Rapids, State of Iowa, met in regular session, in the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa, at 4:00 P.M., on the above date. There were present Mayor Ron J. Corbett, in the chair, and the following named Council Members:

_____

_____

Absent: _____

* * * * * * *

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FIN2016-16

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF $1,635,000* TAXABLE GENERAL OBLIGATION BONDS, SERIES 2016B, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of aiding in the planning, undertaking and carrying out of urban renewal project activities under the authority of Chapter 403 of the Code of Iowa and the Second Amended and Restated Urban Renewal Plan for the Central Urban Renewal Area, including repairs associated with the City parkade facilities, essential corporate urban renewal purpose project(s), and it is deemed necessary and advisable that the City issue Taxable General Obligation Urban Renewal Bonds, for such purpose(s) to the amount of not to exceed $1,200,000 as authorized by Sections 384.25 and 403.12 of the Code of Iowa; and

WHEREAS, pursuant to notice published as required by Sections 384.25 and 403.12 this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of said Bonds, and all objections, if any, to such Council action made by any resident or property owner of the City were received and considered by the Council; and no petition having been filed, it is the decision of the Council that additional action be taken for the issuance of said Bonds for such purpose(s), and that such action is considered to be in the best interests of the City and the residents thereof; and

WHEREAS, the City is in need of funds to pay costs of the construction, acquisition and improvement of Vets Memorial Stadium and the Ice Arena, general corporate purpose(s), and it is deemed necessary and advisable that Taxable General Obligation Bonds, to the amount of not to exceed $700,000 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population in excess of 75,000, and the Bonds for these purposes do not exceed $1,000,000; and

WHEREAS, pursuant to notice published as required by Section 384.26 of the Code of Iowa, the Council of the City has held public meeting and hearing upon the proposal to institute proceedings for the issuance of Bonds for general corporate purpose(s) in the amounts as above set forth, and, no petition for referendum having been received, the Council is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, pursuant to Section 384.28 of the Code of Iowa, it is hereby found and determined that the various general obligation bonds authorized as hereinabove described shall be combined for the purpose of issuance in a single issue of $1,635,000* General Obligation Bonds as hereinafter set forth; and

WHEREAS, in conjunction with its Municipal Advisor, Public Financial Management, Inc., the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Council has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, STATE OF IOWA:

Section 1. That the receipt of electronic bids by facsimile machine and through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That Taxable General Obligation Bonds, Series 2016B, of City of Cedar Rapids, State of Iowa, in the amount of $1,635,000*, to be issued as referred to in the preamble of this Resolution, to be dated June 15, 2016, be offered for sale pursuant to the published advertisement.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and City Clerk, upon the advice of bond counsel and the City's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4. That the Clerk is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the "Cedar Rapids Gazette", a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Council, on the 10th day of May, 2016, at 12:00 P.M. (NOON), will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by City Officials at 9:00 A.M. on said date. The notice shall be in substantially the following form:

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(To be published on or before May 5, 2016)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of the City of Cedar Rapids, State of Iowa, hereafter described, must be received at the office of the City Clerk, City Hall, 101 1st Street SE, Cedar Rapids, Iowa (the "Issuer") before 9:00 A.M., on the 10th day of May, 2016. The bids will then be publicly opened and referred for action to the meeting of the City Council in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2016A, in the amount of $39,615,000*, to be dated June 15, 2016

TAXABLE GENERAL OBLIGATION BONDS, SERIES 2016B, in the amount of $1,635,000*, to be dated June 15, 2016

SEWER REVENUE BONDS, SERIES 2016C, in the amount of $5,135,000*, to be dated June 15, 2016

WATER REVENUE BONDS, SERIES 2016D, in the amount of $14,935,000*, to be dated June 15, 2016

(collectively the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa. The bids must be submitted through the PARITY® competitive bidding system.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa (facsimile number: 319-286-5130). Electronic facsimile bids will be treated as sealed bids.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa at a meeting of the City Council on the above date at 12:00 P.M. (NOON).

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the City Clerk, Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa or the Issuer's Municipal Advisor, Public Financial Management, Inc., 801 Grand Avenue, Suite 3300, Des Moines, Iowa, 50309, Telephone: 515-243-2600.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accord with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the City Council of the City of Cedar Rapids, State of Iowa.

Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(End of Notice)

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LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

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FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned City Clerk of the City of Cedar Rapids, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

FIN
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FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Cedar Rapids, in the County of Linn, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF BOND SALE

$39,615,000* General Obligation Bonds, Series 2016A;
$1,635,000* Taxable General Obligation Bonds, Series 2016B;
$5,135,000* Sewer Revenue Bonds, Series 2016C; and
$14,935,000* Water Revenue Bonds, Series 2016D

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "Cedar Rapids Gazette", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2016.

WITNESS my official signature this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

FIN
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FIN2016-16

April 26, 2016

The City Council of the City of Cedar Rapids, State of Iowa, met in regular session, in the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa, at 4:00 P.M., on the above date. There were present Mayor Ron J. Corbett, in the chair, and the following named Council Members:

_____

_____

Absent: _____

* * * * * * *

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RESOLUTION NO. LEG_NUM_TAG

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF $5,135,000* SEWER REVENUE BONDS, SERIES 2016C, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of improvements and extensions to the Municipal Sewer Utility, and it is deemed necessary and advisable that Sewer Revenue Bonds, to the amount of not to exceed $6,000,000 be issued for said purpose(s); and

WHEREAS, pursuant to notice published as required by Sections 384.82 and 384.83 of said Code, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of said Bonds, and the Council is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, in conjunction with its Municipal Advisor, Public Financial Management, Inc., the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Council has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, STATE OF IOWA:

Section 1) That the receipt of electronic bids by facsimile machine and through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2) That Sewer Revenue Bonds, Series 2016C, of City of Cedar Rapids, State of Iowa, in the amount of $5,135,000*, to be issued as referred to in the preamble of this Resolution, to be dated June 15, 2016, be offered for sale pursuant to the published advertisement.

Section 3) That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and City Clerk, upon the advice of bond counsel and the City's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4) That the Clerk is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the "Cedar Rapids Gazette", a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Council, on the 10th day of May, 2016, at 12:00 P.M. (NOON), will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by City Officials at 9:00 A.M. on said date. The notice shall be in substantially the following form:

FIN
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FIN2016-16

(To be published on or before May 5, 2016)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of the City of Cedar Rapids, State of Iowa, hereafter described, must be received at the office of the City Clerk, City Hall, 101 1st Street SE, Cedar Rapids, Iowa (the "Issuer") before 9:00 A.M., on the 10th day of May, 2016. The bids will then be publicly opened and referred for action to the meeting of the City Council in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2016A, in the amount of $39,615,000*, to be dated June 15, 2016

TAXABLE GENERAL OBLIGATION BONDS, SERIES 2016B, in the amount of $1,635,000*, to be dated June 15, 2016

SEWER REVENUE BONDS, SERIES 2016C, in the amount of $5,135,000*, to be dated June 15, 2016

WATER REVENUE BONDS, SERIES 2016D, in the amount of $14,935,000*, to be dated June 15, 2016

(collectively the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa. The bids must be submitted through the PARITY® competitive bidding system.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa (facsimile number: 319-286-5130). Electronic facsimile bids will be treated as sealed bids.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa at a meeting of the City Council on the above date at 12:00 P.M. (NOON).

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the City Clerk, Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa or the Issuer's Municipal Advisor, Public Financial Management, Inc., 801 Grand Avenue, Suite 3300, Des Moines, Iowa, 50309, Telephone: 515-243-2600.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accord with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the City Council of the City of Cedar Rapids, State of Iowa.

Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(End of Notice)

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

FIN
TRS
CLK
FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned City Clerk of the City of Cedar Rapids, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

FIN
TRS
CLK
FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Cedar Rapids, in the County of Linn, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF BOND SALE

$39,615,000* General Obligation Bonds, Series 2016A;
$1,635,000* Taxable General Obligation Bonds, Series 2016B;
$5,135,000* Sewer Revenue Bonds, Series 2016C; and
$14,935,000* Water Revenue Bonds, Series 2016D

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "Cedar Rapids Gazette", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2016.

WITNESS my official signature this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

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April 26, 2016

The City Council of the City of Cedar Rapids, State of Iowa, met in regular session, in the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa, at 4:00 P.M., on the above date. There were present Mayor Ron J. Corbett, in the chair, and the following named Council Members:

_____

_____

Absent: _____

* * * * * * *

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RESOLUTION NO. LEG_NUM_TAG

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF $14,935,000* WATER REVENUE BONDS, SERIES 2016D, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of improvements and extensions to the Municipal Water Utility, and it is deemed necessary and advisable that Water Revenue Bonds, to the amount of not to exceed $16,000,000 be issued for said purpose(s); and

WHEREAS, pursuant to notice published as required by Sections 384.82 and 384.83 of said Code, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of said Bonds, and the Council is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, in conjunction with its Municipal Advisor, Public Financial Management, Inc., the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Council has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, STATE OF IOWA:

Section 1. That the receipt of electronic bids by facsimile machine and through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That Water Revenue Bonds, Series 2016D, of City of Cedar Rapids, State of Iowa, in the amount of $14,935,000*, to be issued as referred to in the preamble of this Resolution, to be dated June 15, 2016, be offered for sale pursuant to the published advertisement.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and City Clerk, upon the advice of bond counsel and the City's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4. That the Clerk is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the "Cedar Rapids Gazette", a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Council, on the 10th day of May, 2016, at 12:00 P.M. (NOON), will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by City Officials at 9:00 A.M. on said date. The notice shall be in substantially the following form:

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(To be published on or before May 5, 2016)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of the City of Cedar Rapids, State of Iowa, hereafter described, must be received at the office of the City Clerk, City Hall, 101 1st Street SE, Cedar Rapids, Iowa (the "Issuer") before 9:00 A.M., on the 10th day of May, 2016. The bids will then be publicly opened and referred for action to the meeting of the City Council in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2016A, in the amount of $39,615,000*, to be dated June 15, 2016

TAXABLE GENERAL OBLIGATION BONDS, SERIES 2016B, in the amount of $1,635,000*, to be dated June 15, 2016

SEWER REVENUE BONDS, SERIES 2016C, in the amount of $5,135,000*, to be dated June 15, 2016

WATER REVENUE BONDS, SERIES 2016D, in the amount of $14,935,000*, to be dated June 15, 2016

(collectively the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa. The bids must be submitted through the PARITY® competitive bidding system.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the City Clerk at 101 First Street SE, Cedar Rapids, Iowa (facsimile number: 319-286-5130). Electronic facsimile bids will be treated as sealed bids.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa at a meeting of the City Council on the above date at 12:00 P.M. (NOON).

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the City Clerk, Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa or the Issuer's Municipal Advisor, Public Financial Management, Inc., 801 Grand Avenue, Suite 3300, Des Moines, Iowa, 50309, Telephone: 515-243-2600.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accord with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the City Council of the City of Cedar Rapids, State of Iowa.

Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(End of Notice)

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MayorSignature

Attest:

ClerkSignature

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FIN2016-16

# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned City Clerk of the City of Cedar Rapids, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

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# CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF LINN )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Cedar Rapids, in the County of Linn, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF BOND SALE

$39,615,000* General Obligation Bonds, Series 2016A;
$1,635,000* Taxable General Obligation Bonds, Series 2016B;
$5,135,000* Sewer Revenue Bonds, Series 2016C; and
$14,935,000* Water Revenue Bonds, Series 2016D

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "Cedar Rapids Gazette", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2016.

WITNESS my official signature this _____ day of _____, 2016.

_____
Amy Stevenson, City Clerk, City of
Cedar Rapids, State of Iowa

(SEAL)

01227424-1\10120-189

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Matt Myers, P.E., P.T.O.E. **Phone Number/Extension:** 5718
**E-mail Address:** m.myers@cedar-rapids.org

**Alternate Contact Person:** Luke Miller **Phone Number/Extension:** 5302
**E-mail Address:** l.miller2@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution rescinding Resolution No. 2056-11-93 which established "One Hour Parking, 8:00 AM to 5:00 PM except Sunday and Holidays" on the west side of 17th Street NE from E Avenue to F Avenue, and establishing "No Parking 7:00 AM to 5:00 PM Monday – Friday Except Holidays" on the west side of 17th Street NE from the alley between 615 and 625 17th Street NE to F Avenue NE to accommodate Vetter-Parks Lumber Company shipping / receiving route being altered and requiring the entire width of 17th Street NE, and also re-establishing "One Hour Parking, 8:00 AM to 5:00 PM except Sundays and Holidays" on the west side of 17th Street NE from E Avenue to the alley between 615 17th Street NE and 619 17th Street NE.
CIP/DID #PARK-022843-2016

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**: The Public Works Department received a request from the owner of Vetter-Parks Lumber Company to restrict parking on the west side of 17th Street NE from the alley between 615 and 625 17th Street NE to F Avenue NE due to safety concerns. Vetter-Parks Lumber Company has made a change in their shipping / receiving route due to access to the rear entrance on F Avenue NE being eliminated to accommodate the Mount Mercy University Athletic expansion. Vetter-Parks Lumber Company owns the parcels on both the east and west side of 17th Street NE north of the alley between 615 and 625 17th Street to F Avenue NE. The new shipping / receiving route will require the entire width of 17th Street NE for the trucks to safely make the turn into the Vetter-Parks Lumber Yard.

**Action/Recommendation:** The Public Works Department recommends rescinding Resolution No. 2056-11-93 which established "One Hour Parking, 8:00 AM to 5:00 PM except Sunday and Holidays" on the west side of 17th Street NE from E Avenue to F Avenue, and establishing "No Parking 7:00 AM to 5:00 PM Monday – Friday Except Holidays" on the west side of 17th Street NE from the alley between 615 and 625 17th Street NE to F Avenue NE.

**Alternative Recommendation:** Keep the on-street parking as it currently is.
**Time Sensitivity:** Normal
**Resolution Date:** April 26, 2016
**Budget Information:** N/A
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

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PARK-022843-2016

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Resolution No. 2056-11-93, passed by City Council on November 17, 1993, approved “One Hour Parking, 8:00 AM to 5:00 PM except Sundays and Holidays” on the west side of 17th Street NE from E Avenue to F Avenue, and

WHEREAS, the Public Works Department received a request from the owner of Vetter-Parks Lumber Company to restrict parking on the west side of 17th Street NE from the alley between 615 and 625 17th Street NE to F Avenue NE due to safety concerns, and

WHEREAS, Vetter-Parks Lumber Company has made a change in their shipping / receiving route, due to access to the rear entrance on F Avenue NE being eliminated as a result of the Mount Mercy University Athletic expansion, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended rescinding Resolution No. 2056-11-93, and establishing “No Parking 7:00 AM to 5:00 PM Monday – Friday Except Holidays” on the west side of 17th Street NE from the alley between 615 Street and 625 17th Street NE to F Avenue NE, to accommodate Vetter-Parks Lumber Company’s shipping / receiving route being altered and requiring the entire width of 17th Street NE, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended re-establishing “One Hour Parking, 8:00 AM to 5:00 PM except Sundays and Holidays” on the west side of 17th Street NE from E Avenue to the alley between 615 17th Street NE and 619 17th Street NE, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 2056-11-93, dated and passed on November 17, 1993, be and the same is hereby rescinded, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that “No Parking 7:00 AM to 5:00 PM Monday – Friday Except Holidays” on the west side of 17th Street NE from the alley between 615 and 619 17th Street NE to F Avenue NE, and re-establishing “One Hour Parking, 8:00 AM to 5:00 PM except Sundays and Holidays” on the west side of 17th Street NE from E Avenue to the alley between 615 17th Street NE and 619 17th Street NE, be and the same are hereby approved.

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MayorSignature

Attest:

ClerkSignature

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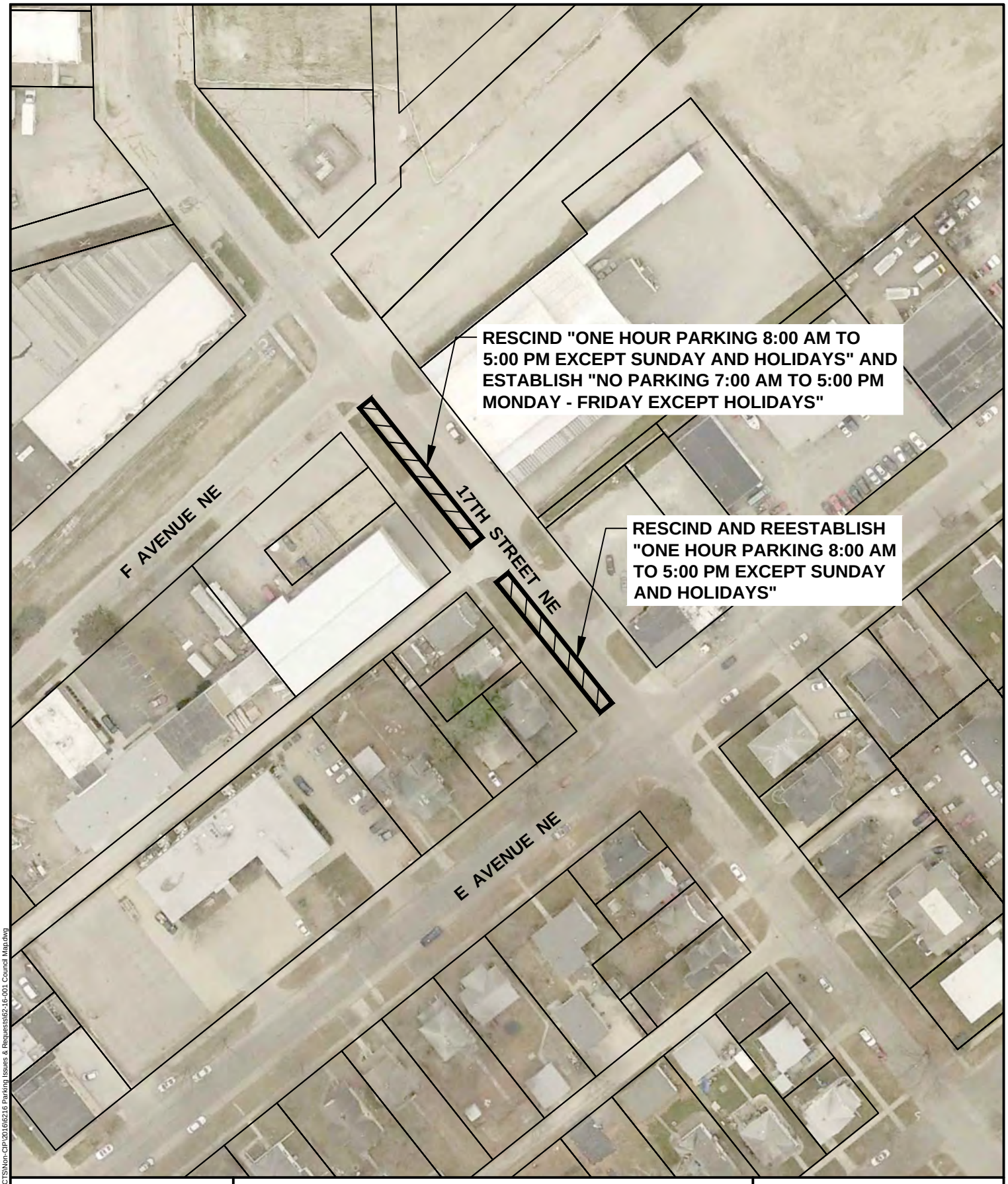


CEDAR RAPIDS
City of Five Seasons

**ESTABLISH "NO PARKING 7:00 AM TO 5:00 PM MONDAY - FRIDAY EXCEPT HOLIDAYS"**
**WEST SIDE OF 17TH STREET NE FROM THE ALLEY BETWEEN 615 & 625 17TH STREET NE TO F AVENUE NE**

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PARK-022843-2016

# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development - Housing

**Presenter at Meeting:** Paula Mitchell **Phone Number/Ext.:** 319 286-5852
**E-mail Address:** p.mitchell@cedar-rapids.org

**Alternate Contact Person:** Erika Kubly **Phone Number/Ext.:** 319 286-5406
**E-mail Address**: e.kubly@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution of Support for a Historic Preservation and Cultural Entertainment District (HPCED) Tax Credit application for the rehabilitation of the historic Monroe School building at 3200 Pioneer Avenue SE.
CIP/DID #OB654103

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**: The resolution provides City support for an application by Affordable Housing Network, Inc. (AHNI) for State Historic Tax Credits for the Monroe Villas project at 3200 Pioneer Avenue SE. AHNI is undertaking an adaptive re-use of the building to create 19 affordable housing units, and is rehabilitating the building in accordance with federal preservation standards as reviewed by the National Parks Service and the State Historic Preservation Office (SHPO).

The estimated project cost is approximately $3.9 million and the project will produce a mix of 2, 3, and 4-bedroom units. If State Historic Tax Credits are awarded, construction is expected to begin in fall of 2016 and be completed in 12 months.

The City has previously supported this project and City Council approved an Urban Revitalization Tax Exemption designation for the project in 2015. This resolution of support is consistent with past actions. No additional City investment is being requested as part of this action.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may able and request additional information.

**Time Sensitivity:** AHNI plans to submit the application for State Historic Tax Credits in May.

**Resolution Date:** April 26, 2016
**Budget Information:** N/A
**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

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OB654103

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Monroe School building at 3200 Pioneer Avenue SE is listed on the National Register of Historic Places, and

WHEREAS, the Affordable Housing Network, Inc. (AHNI) ("The Developer") and 3200 Pioneer, LLLP ("The Owner") desire to secure Historic Preservation and Cultural Entertainment District (HPCED) Tax Credits in order to rehabilitate the building, and

WHEREAS, on September 22, 2015 the City Council adopted a Historic Preservation Plan which outlines goals, policies and initiatives for preserving historic properties in the City; and

WHEREAS, the historic preservation contemplated by the Project is consistent with the goals, policies, and initiatives outlined in the Historic Preservation Plan; and

WHEREAS, the City Council desires to express its support for the rehabilitation and preservation of the historic Monroe School building and to secure historic preservation tax credits to aid in this regard,

WHEREAS, the project qualifies for the City's Economic Development incentive programs for Historic Preservation, and

WHEAREAS, the City adopted Resolution No. 0348-03-15 on March 24, 2015, which provides for 10 year, 100% tax exemption through an Urban Revitalization Tax Exemption,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA does hereby express its support for the Monroe School rehabilitation project as proposed by the Affordable Housing Network, Inc. and 3200 Pioneer, LLLP to secure historic preservation tax credits.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Caleb Mason **Phone Number/Ext.:** 319 286-5188
**E-mail Address:** c.mason@cedar-rapids.org

**Alternate Contact Person:** Jennifer Pratt **Phone Number/Ext.:** 319 286-5047
**E-mail Address**: j.pratt@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution of Support for a State Historic Preservation Tax Credit application for the rehabilitation of the historic St. Paul's United Methodist Church of Cedar Rapids at 1340 Third Avenue SE.
CIP/DID #CD-0017-2016

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**:
The Resolution provides City support of an application to the State Historic Preservation Office (SHPO) for historic preservation tax credits for the St. Paul's United Methodist Church of Cedar Rapids (St. Paul's UMC) historic rehabilitation project at 1340 3rd Avenue SE. St. Paul's UMC is rehabilitating the structure to preserve the character of the building in accordance with historic preservation standards.

The St. Paul's UMC facility was built in 1914 and is one of five Louis Sullivan designs in Iowa. It was listed on the National Register of Historic Places in 1985. St. Paul's UMC is seeking to obtain historic preservation tax credits through SHPO for the approximately $4 million rehabilitation project. There is no City participation in the project. The development team for the project includes Neumann-Monson Architects and Rinderknecht Construction.

**Action/Recommendation:** City staff recommends approval of the Resolution

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** NA

**Resolution Date:** April 26, 2016

**Budget Information:** NA

**Local Preference Policy:** NA

**Recommended by Council Committee:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the St. Paul's United Methodist Church of Cedar Rapids (St Paul's UMC), at 1340 3rd Avenue SE, was built in 1914; and

WHEREAS, the St. Paul's UMC is one of five Louis Sullivan designed buildings in Iowa; and

WHEREAS, the St. Paul's UMC was listed on the National Register of Historic Places in 1985; and

WHEREAS, the St. Paul's UMC desires to secure historic preservation tax credits for the rehabilitation and preservation of the historic building which is estimated to be a $4 million capital investment (the "Project") ; and

WHEREAS, on September 22, 2015 the City Council adopted a Historic Preservation Plan which outlines goals, policies and initiatives for preserving historic properties in the City; and

WHEREAS, the historic preservation contemplated by the Project is consistent with the goals, policies, and initiatives outlined in the Historic Preservation Plan; and

WHEREAS, the City Council desires to express its support for the rehabilitation and preservation of the historic St. Paul's UMC building and to secure historic preservation tax credits to aid in this regard.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA does hereby express its support for the St. Paul's United Methodist Church of Cedar Rapids rehabilitation project to secure historic preservation tax credits.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution directing preparation of detailed plans, specifications, form of contract and notice to bidders for the 29th Street Drive SE from 1st Avenue to Tama Street Roadway Improvements project **(Paving for Progress).**
CIP/DID #3012126-00

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: This project proposes to rehabilitate 29th Street Drive SE from 1st Avenue to Tama Street. The work includes milling and resurfacing, installation of sidewalk, sidewalk ramp upgrades, water main replacement, sanitary sewer improvements, and storm water improvements.

This action continues the proposed improvement project and the related special assessment process. A public hearing was held on April 12, 2016, and a resolution to adopt the preliminary assessment was approved.

**Action/Recommendation:** Public Works Department recommends adoption of the resolution directing preparation of detailed plans and specifications on or after April 26, 2016.

**Alternative Recommendation:** Do not approve the subject resolution. However, this action would conflict with the intent to proceed with the project as evidenced by adopting the preliminary assessment.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** 301/301000/3012126 SLOST

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

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RESOLUTION NO. LEG_NUM_TAG

RESOLUTION DIRECTING PREPARATION OF DETAILED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND NOTICE TO BIDDERS FOR THE 29TH STREET DRIVE SE FROM 1ST AVENUE TO TAMA STREET ROADWAY IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA:

That Fehr Graham is hereby ordered and directed to prepare and file with the Clerk detailed plans and specifications for the construction of the 29th Street Drive SE from 1st Avenue to Tama Street Roadway Improvements project (CIP No. 3012126, SLOST).

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MayorSignature

Attest:

ClerkSignature

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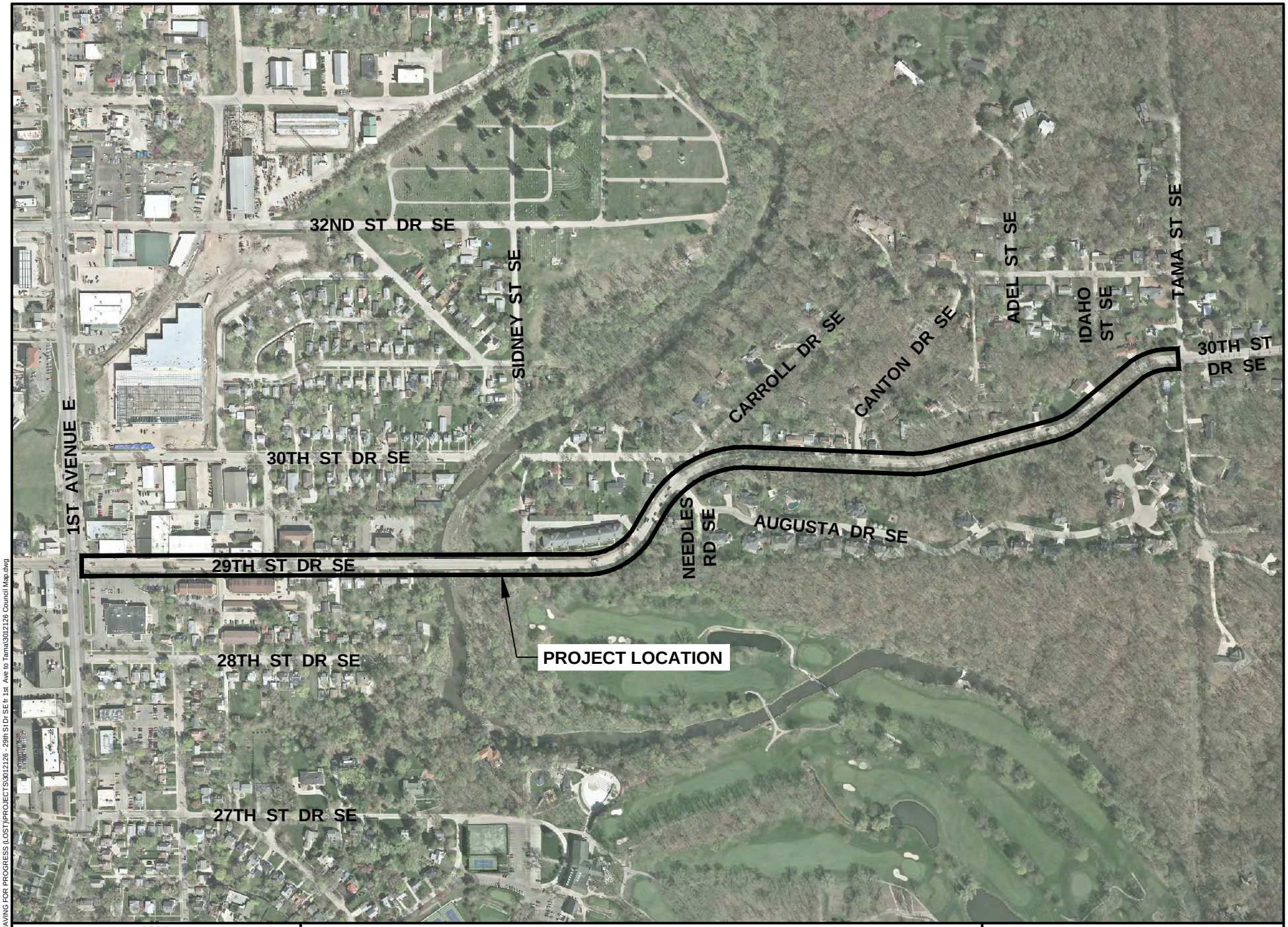


CEDAR RAPIDS
City of Five Seasons

**29TH STREET DRIVE SE FROM**
**1ST AVENUE TO TAMA STREET SE**
**IMPROVEMENTS PROJECT**

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3012126

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# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen **Phone Number/Extension:** 5807
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Alternate Contact Person:** Robert Davis **Phone Number/Extension:** 5808
**E-mail Address:** r.davis@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution accepting the established fair market value in the amount of $80,500 for the total acquisition of property located at 65 20th Avenue SW, Cedar Rapids, Iowa, owned by Maria L. Ortega in connection with the Cedar Rapids Flood Control System project.
CIP/DID #3313200-00

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: This property is being acquired to accommodate the current phase of the flood control system project. Compensation amount offered in the amount of $80,500 for the total acquisition of property located at 65 20th Avenue SW, is based on an appraisal of the subject property, provided by a qualified Iowa-certified appraiser hired by the City.

The acceptance of establishing fair market value is the first of two steps in passing a resolution to refer to the Linn County Compensation Commission in accordance with the eminent domain proceedings to allow the City to obtain the property. This action is an expediency to maintain the construction schedule to protect the City's project schedule. If the owner is willing, the City will remain available and offer non-binding mediation to negotiate a mutually agreeable settlement to conclude this transaction. If an agreement is executed and approved by City Council prior to convening the Linn County Compensation Commission, the eminent domain proceedings will terminate.

**Action/Recommendation:** The Public Works Department recommends the City Council adopt the resolution accepting the established fair market value of $80,500 for the total acquisition of property located at 65 20th Avenue SW, Cedar Rapids, Iowa, required for the subject project.

**Alternative Recommendation:** Revise the adopted Cedar Rapids Flood Control Master Plan to schedule this phase later.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** 331/3310000/3313200

**Local Preference Policy:** NA
**Explanation:** Local Preference Policy does not apply to the acquisition of property interest.

**Recommended by Council Committee:** NA
**Explanation:** NA

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3313200-00
3313300-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Rally Appraisal, LLC, prepared an appraisal to establish the fair market value in the amount of $80,500 for the total acquisition of property located at 65 20th Avenue SW, Cedar Rapids, Iowa, owned by Maria L. Ortega, required for the Cedar Rapids Flood Control System project, and

WHEREAS, the Public Works Department recommends that the City Council accept the established fair market value of the above affected property as a result of the project, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Cedar Rapids Flood Control System project, (Fund 331, Dept ID 3310000, Project 3313200 GRI),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Council accept the fair market value in the amount of $80,500 for the property located at 65 20th Avenue SW, Cedar Rapids, Iowa affected by the Cedar Rapids Flood Control System project.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Joe Mailander **Phone Number/Ext.:** 5822
**E-mail Address:** j.mailander@cedar-rapids.org

**Alternate Contact Person:** Chris Strecker **Phone Number/Ext.:** 5820
**E-mail Address**: c.strecker@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution authorizing reimbursement of $229,717.60 to Wex, Inc. for a regional sanitary sewer lift station located within the Wexford Heights First Addition to the City of Cedar Rapids, Iowa.
CIP/DID #PRPT-008261-2014

**EnvisionCR Element/Goal:** GrowCR Goal 2: Manage Growth.

**Background**: A final plat for Wexford Heights First Addition was reviewed and approved by the Cedar Rapids City Council on August 25, 2015. A portion of the subdivision cannot be served by the City's existing sanitary sewer system. A publicly owned sanitary sewer lift station has been proposed by the applicant, Wex, Inc. City staff reviewed the lift station proposal and requested it be designed to meet higher level design standards and sized to provide sanitary sewer service beyond Wexford Heights First Addition.

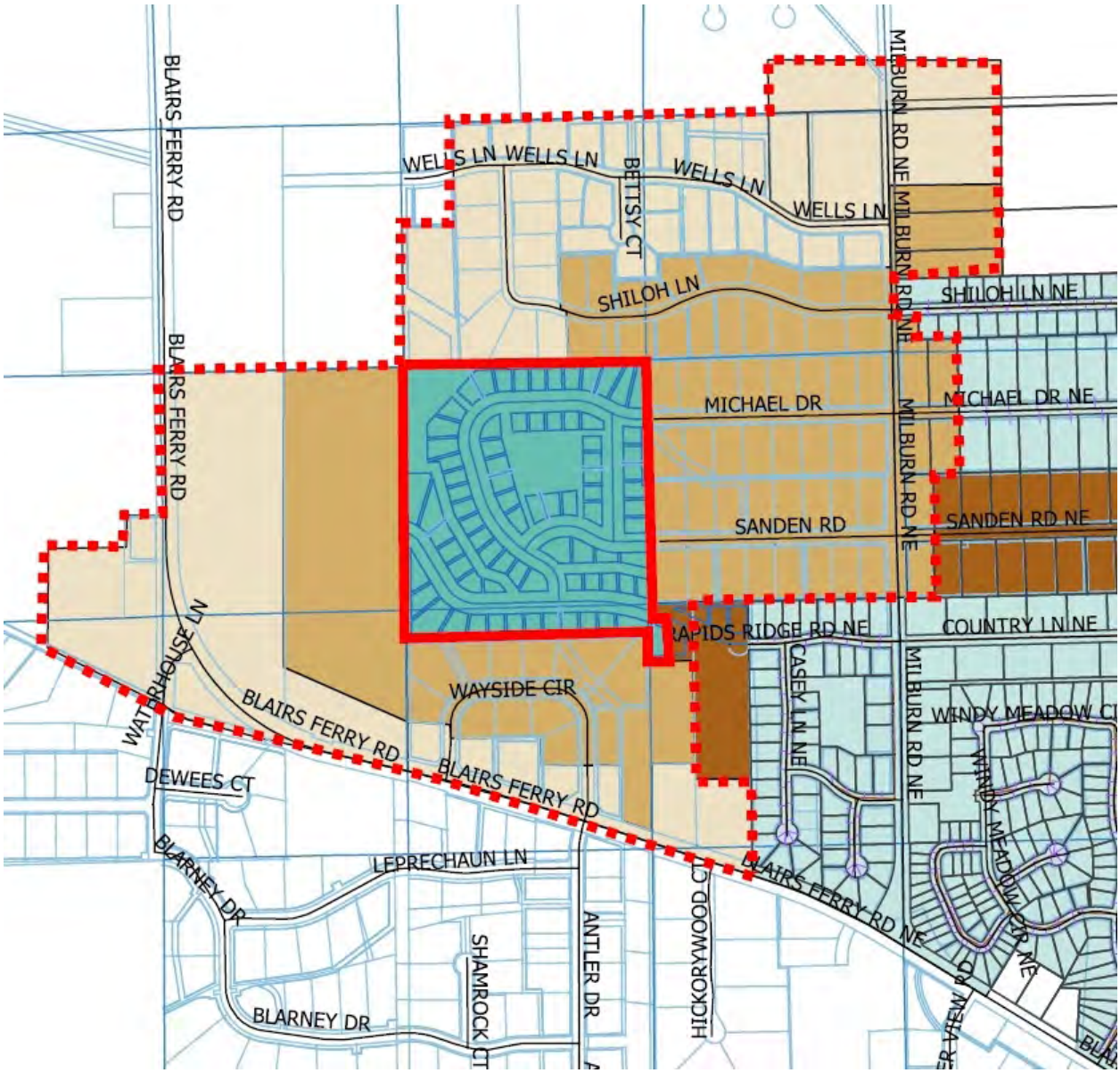
The completed lift station will function as a regional lift station with the ability to provide sanitary sewer service up to 258 acres beyond Wexford Heights First Addition. This regional lift station was constructed to City approved standards to ensure reliable operation and low maintenance cost.

The total construction cost of this regional lifit station was $522,085.45. The Development Servcies Department had previously recommended City participation in the amount of 44 percent of the total cost, to a maximum of $227,000. Due to off-site electrical supply costs being higher than expected, the recommended participation amount is $229,717.60. This amount reflects 44 percent of the final construction cost.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table this item and request further information.
**Time Sensitivity:** NA
**Resolution Date:** April 26, 2016
**Budget Information:** 655990
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** Yes
**Explanation:** NA

**Wexford Heights First Addition Sanitary Sewer Lift Station**



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PRPT-008261-2014

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, a Final Plat for the construction of Wexford Heights First Addition to Cedar Rapids, Iowa was approved by the Cedar Rapids City Council on August 25, 2015; and

WHEREAS, the developer Wex, Inc has requested a sanitary sewer lift station be approved due to the topography of the area and the lack of existing sanitary sewer; and

WHEREAS, the City requested that the lift station be designed to meet higher level design standards and be sized to accommodate sewer flows from approximately 258 acres in addition to 46 acres of the Wexford Heights First Addition; and

WHEREAS, the cost of engineering, design and construction of a sanitary sewer lift station designed to these higher standards and able to serve a total of 304 acres was estimated at $520,000 and City Council Resolution 1473-10-14 approved reimbursement up to $227,000; and

WHEREAS, the final cost of construction for the sanitary sewer lift station was at $522,085.45, with the additional costs due to off-site electrical supply costs;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that Wex, Inc. be reimbursed 44 percent of the total cost of the Wexford Heights sanitary sewer lift station to an amount not to exceed $229,717.60 from the Sanitary Sewer Fund (Fund 655990) as the City's participation in this construction project.

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MayorSignature

Attest:

ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Civil Rights

**Presenter at Meeting:** LaSheila Yates **Phone Number/Ext.:** x5004
**E-mail Address:** l.yates@cedar-rapids.org

**Alternate Contact Person:** Janet Abejo **Phone Number/Ext.:** x5632
**E-mail Address**: j.abejo@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution authorizing LaSheila Yates, Civil Rights Commission Executive Director and City's Chief Diversity Officer, to attend the Society for Human Resource Managers (SHRM) 2016 Conference in Washington, D.C. from June 17 — June 21, 2016 for an estimated total amount of $3,727.
CIP/DID #CVR-2016-04BTR

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: The City of Cedar Rapids travel policy requires any travel expenses with an estimated travel cost of $3,000 or more to be approved by the City Council.

The estimated travel cost for LaSheila Yates, Civil Rights Commission Executive Director and City's Chief Diversity Officer, to attend the Society for Human Resource Managers (SHRM) 2016 Conference in Washington, D.C. from June 17 – June 21, 2016 is an estimated amount of $3,727.

The justification for attendance at the (SHRM) 2016 Conference is to provide formal training to support Mrs. Yates' expanded role as the City's Chief Diversity Officer and expand on Mrs. Yates' knowledge base in her role as the Civil Rights Executive Director. This training will allow for quality service to be provided to City Employees in the areas of diversity, inclusion, and equity.

**Action/Recommendation:** The Civil Rights Commission recommends that City Council approve the Business Travel Report for LaSheila Yates, Civil Rights Commission Executive Director and Chief Diversity Officer, to attend the Society for Human Resource Managers (SHRM) 2016 Conference.

**Alternative Recommendation:** N/A

**Time Sensitivity:** N/A

**Resolution Date:** April 26, 2016

**Budget Information:** To be funded from the Civil Rights Commission fiscal year 2016 General Funds, account number 111000.

**Local Preference Policy:** No
**Explanation:** Travel

**Recommended by Council Committee:** NA
**Explanation:** NA

CVR
FIN
CVR-2016-04BTR

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Civil Rights Commission recommends that LaSheila Yates, Civil Rights Commission Executive Director and City's Chief Diversity Officer, be authorized to attend the Society for Human Resource Managers (SHRM) 2016 Conference in Washington, D.C. from June 17 – June 21, 2016, and

WHEREAS, the estimated costs are $3,727, and

WHEREAS, the conference is to provide formal training to support Mrs. Yates expanded role as the City's Chief Diversity Officer and expand on Mrs. Yates knowledge base in her role as the Civil Rights Executive Director. This training will allow for quality service to be provided to City Employees in the areas of diversity, inclusion, and equity.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Business Travel Report submitted by LaSheila Yates, Civil Rights Commission Executive Director and City's Chief Diversity Officer, be hereby approved for her to attend the Society for Human Resource Managers (SHRM) 2016 Conference in Washington, D.C. from June 17 – June 21, 2016 estimated amount of $3,727. The trip cost will be funded from the Civil Rights Commission fiscal year 2016 General Fund budget, account number 111000.

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MayorSignature

Attest:

ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Cara Matteson **Phone Number/Extension:** 5604
**E-mail Address:** c.matteson@cedar-rapids.org

**Alternate Contact Person:** Sandy Pumphrey **Phone Number/Extension:** 5363
**E-mail Address:** s.pumphrey@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution approving the designation of the City of Cedar Rapids Stormwater Coordinator as the City's primary representative on the Middle Cedar Watershed Management Authority, and an Engineer knowledgeable in stormwater/watershed management from the City of Cedar Rapids Engineering Division to act as a proxy, when necessary.
CIP/DID #43-16-026

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: On October 20, 2016, City Council approved Resolution No. 1526-10-15, authorizing the establishment of the Middle Cedar Watershed Management Authority (MCRWMA). The MCRWA provides opportunities for the entities involved to seek grants from a variety of sources, including the National Disaster Resiliency Competition (through the U.S. Department of Housing & Urban Development), and Watershed Management Authorities Comprehensive Planning Grants (through the IDNR).

On March 8, 2016, City Council approved Resolution No. 0316-03-16, authorizing the execution of a 28E Agreement to establish a Watershed Management Authority (WMA) within the Middle Cedar Watershed. A WMA is a mechanism for cities, counties, Soil and Water Conservation Districts and stakeholders to cooperatively engage in watershed planning and management.

The first board meeting of the newly formed WMA was held on March 30, 2016 in Vinton. The board was formed with representatives of the member entities present and officers were elected. Cara Matteson (City of Cedar Rapids Stormwater Coordinator) was elected Vice-Chair. Term limits will be determined at the next meeting. An update on the HUD grant was also provided by Larry Weber from the Iowa Flood Center. The next two meetings are scheduled for June 30, 2016 and September 29, 2016.

**Action/Recommendation:** The Utilities Department and Public Works Department recommend approving the designation of Stormwater Coordinator with the City of Cedar Rapids as the City's primary representative and an Engineer knowledgeable in stormwater/watershed management from the City of Cedar Rapids Engineering Division to act as a proxy, when necessary, and for the Mayor to sign a letter naming Cara Matteson and Sandy Pumphrey as such.

**Alternative Recommendation:** none

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** Not applicable

**Local Preference Policy:** (Click here to select)
**Explanation:** NA

**Recommended by Council Committee:** Yes
**Explanation:** Presented to Infrastructure Committee on October 13, 2015. Updated Infrastructure Committee on April 19, 2016.

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43-16-026
43-16-015

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, in 2010, Iowa lawmakers passed legislation authorizing the creation of Watershed Management Authorities, and

WHEREAS, Resolution No. 1526-10-15, dated October 20, 105, approved establishment of the Middle Cedar Watershed Management Authority (MCRWMA), which provides opportunities for the entities involved to seek grants from a variety of sources,

WHEREAS, Resolution No. 0316-03-16, dated March 8, 2016, authorized the execution of a 28E Agreement to establish the Watershed Management Authority (WMA) within the Middle Cedar Watershed Management Authority, to cooperatively engage in watershed planning and management, including the National Disaster Resiliency Competition (through the U.S. Department of Housing & Urban Development), and Watershed Management Authorities Comprehensive Planning Grants (through the IDNR), and

WHEREAS, at the first board meeting of the WMA, held on March 30, 2016, the Stormwater Coordinator with the City of Cedar Rapids was elected as Vice-Chair,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Stormwater Coordinator with the City of Cedar Rapids is hereby designated at the City's primary representative on the Watershed Management Authority, and an Engineer knowledgeable in stormwater/watershed management from the City of Cedar Rapids Engineering Division to act as a proxy, when necessary,

BE IT FURTHER RESOLVED, the Mayor is authorized to sign a letter naming Cara Matteson, Stormwater Coordinator, as the City's primary representative on the Watershed Management Authority, and Sandy Pumphrey, PE, as the Engineer with the City of Cedar Rapids to act as a proxy, when necessary.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Human Resources

**Presenter at Meeting:** NA--Consent **Phone Number/Ext.:** 5019
**E-mail Address:** c.huber@cedar-rapids.org

**Alternate Contact Person:** Heath Halverson **Phone Number/Ext.:** 5110
**E-mail Address**: h.halverson@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution authorizing the City Council to approve an Intern IV classification at .50 FTE for the City Manager's Office.
CIP/DID #HR0011

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**: The City Manager's Office would like to offer a seasonal opportunity to students interested in pursuing a career in local government management. The position will be utilized to provide both experience to a student and also the completion of specific projects to assist the City of Cedar Rapids. Projects will be tailored to the City's needs and the student's interest and educational experiences.

**Action/Recommendation:** Approve creation of Intern IV classification at .50 FTE in the City Manager's Office.

**Alternative Recommendation:**

**Time Sensitivity:** Immediate

**Resolution Date:** 04/26/16

**Budget Information:** City Manager's Budget 112000

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

HR
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HR 0011

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Manager's Office would like to offer a seasonal opportunity to students interested in pursuing a career in local government management by supporting a position that provides experience to a student and also the completion of specific projects to assist the City of Cedar Rapids,

WHEREAS, budgetary dollars will be funded through department code 1200000 to create an Intern IV classification at .50 FTE within the City Manager's Office, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is hereby authorized to establish an Intern IV classification at .50 FTE in the City Manager's Office

BE IT FURTHER RESOLVED,

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MayorSignature

Attest:
ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Finance

**Presenter at Meeting:** Casey Drew **Phone Number/Ext.:** 286-5097
**E-mail Address:** c.drew@cedar-rapids.org

**Alternate Contact Person:** Yvonne Aubrey **Phone Number/Ext.:** 286-5008
**E-mail Address**: y.aubrey@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution authorizing proposed settlement of the wrongful death action involving Stephen J. Cook, an employee of the City of Cedar Rapids.
CIP/DID #FIN2016-18

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**: On April 17, 2015 Stephen J. Cook was an employee of the City of Cedar Rapids, Iowa and while working was involved in a motor vehicle accident which resulted in his death. The City is paying workers' compensation benefits resulting in said accident. Mr. Cook's estate has reached a tentative settlement of a wrongful death action against the owner of the other motor vehicle involved in the accident and tentative settlement would provide for the insurance company for the owner of the vehicle to pay the limits of $100,000.00 to the estate of Stephen J. Cook. Pursuant to Iowa Workers' Compensation law the City is indemnified out of any such settlement and as a result the settlement is conditioned upon the consent by the City. It would be in the best interest of all parties for the City to provide consent so as to allow the settlement to move forward pending subsequent agreement as to the disbursement of the proceeds.

**Action/Recommendation:** City Council consent to the proposed settlement of the wrongful death action as referred to in the background information.

**Alternative Recommendation:**

**Time Sensitivity:**

**Resolution Date:** April 26, 2016

**Budget Information:**

**Local Preference Policy:** (Click here to select)
**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)
**Explanation:** NA

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FIN2016-18

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on April 17, 2015 Stephen J. Cook was an employee of the City of Cedar Rapids, Iowa and while working was involved in a motor vehicle accident which resulted in his death; and

WHEREAS the City of Cedar Rapids has paid workers' compensation benefits resulting from said accident; and

WHEREAS Stephen Cook's estate has reached a tentative settlement of a wrongful death action against the owner of the other motor vehicle involved in the accident; and

WHEREAS said tentative settlement would provide for the insurance company for the owner of the other vehicle to pay $100,000.00 to the estate of Stephen J. Cook; and

WHEREAS pursuant to the Iowa Workers Compensation law, the City is to be indemnified out of any such settlement and as a result said settlement is conditioned upon the consent by the City as a result of the payment of workers' compensation benefits referenced herein above.; and

WHEREAS it would be in the best interest of all parties for the City to provide said consent so as to allow the said settlement to move forward pending subsequent agreement as to the disbursement of the settlement proceeds, including payment of some portion of the settlement proceeds to the City to reimburse for the workers compensation benefits paid.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City of Cedar Rapids hereby consents to the proposed settlement of the wrongful death action as referred to herein above. Furthermore, the City Manager, or designee, is authorized to execute any other documents reasonable and necessary to effectuate this consent, including any subsequent agreement as to the apportionment and disbursement of the settlement proceeds.

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MayorSignature

Attest:

ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Fire

**Presenter at Meeting:** Mark A. English **Phone Number/Ext.:** 286-5220
**E-mail Address:** m.english@cedar-rapids.org

**Alternate Contact Person:** Gregory Smith **Phone Number/Ext.:** 286-5224
**E-mail Address**: g.smith@cedar-rapids.org

**Description of Agenda Item:** MOTIONS SETTING PUBLIC HEARINGS
Motion setting a public hearing on May 10, 2016 to consider amending Chapter 37 of the Municipal Code, the Fire Code by repealing Section 37.1 therefrom and enacting in lieu thereof a new Section 37.1 regarding the adoption of the International Fire Code, 2015 edition as amended.
CIP/DID #BSD006-15

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: On July 14, 2015 the Cedar Rapids City Council adopted Ordinance Number 044-15 on its third and final reading which was intended to adopt the International Fire Code, 2015 edition as amended, but said ordinance contained a typographical error in that the International Fire Code 2012 edition was adopted instead.

**Action/Recommendation:** The Fire Department recommends approval of this Ordinance.

**Alternative Recommendation:** None.

**Time Sensitivity:** April 26, 2016

**Resolution Date:**

**Budget Information:** N/A

**Local Preference Policy:** N/A
**Explanation:** N/A

**Recommended by Council Committee:**
**Explanation:**

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** David Houg **Phone Number/Ext.:** 319 286-5168
**E-mail Address:** daveh@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** Motions setting public hearings
Motion setting a public hearing for May 10, 2016 to consider granting a change of zone for property at 1004 11th Street NE from R-3, Single Family Residence Zone District, to I-1, Light Industrial Zone District for as requested by David J. & Teresa M. Wilford.
CIP/DID # RZNE-022654-2016

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The request for a Rezoning with a Preliminary Site Development Plan will be reviewed by the City Planning Commission on April 21, 2016 and a portion of the minutes will be included prior to the City Council Public Hearing.

This is a request to rezone a 11,340 s.f lot to the I-1 Zone District to allow for redevelopment. The property is currently zoned R-3, Single Family Residence Zone District and the proposal is to replace 2 dwellings with 2 warehouse-type structures. The property is identified as "Urban Medium-Intensity" on the City's Future Land Use Map in EnvisionCR, the City's Comprehensive Plan.

**Application Process/Next Steps:**

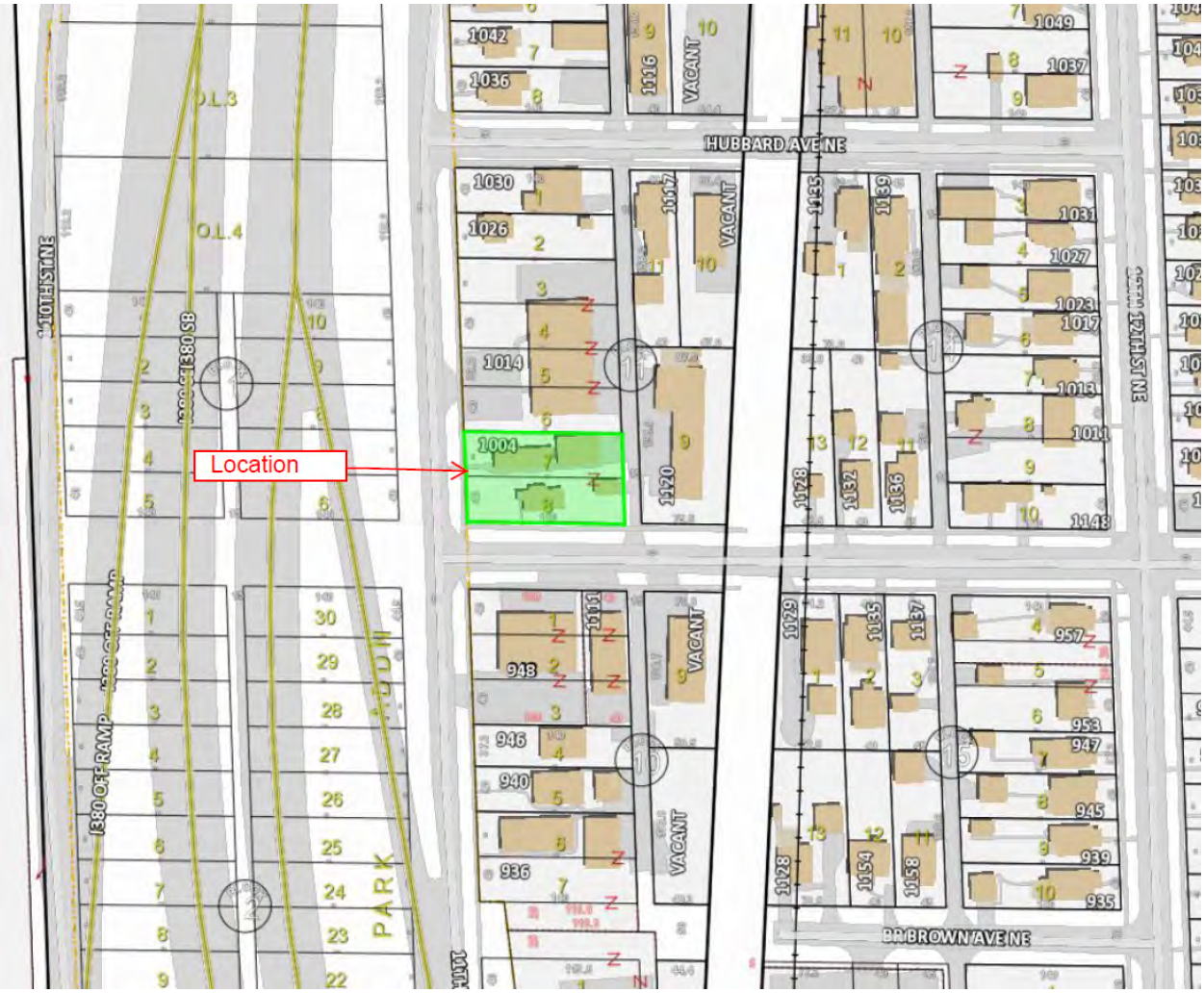
| Actions | Comments |
|---|---|
| City staff review | • City staff reviewed the application and recommends setting the public hearing. |
| City Planning Commission review | • The City Planning Commission will review the application on April 21, 2016 and make a recommendation for City Council. A portion of the minutes will be included prior to the public hearing. |
| City Council consideration | • A Public Hearing to allow for public input and the First Reading of the Ordinance to be scheduled for May 10, 2016.<br>• Two additional readings of the Ordinance by City Council are required by State law before approval of the rezoning is final. |

**Action/Recommendation:** City staff recommends setting the public hearing.

**Alternative Recommendation:** City Council may table this item and request further information.

**Time Sensitivity:** NA
**Resolution Date:** NA
**Budget Information:** NA
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

## Location Map



# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Johnny Alcivar **Phone Number/Ext.:** 319 286-5132
**E-mail Address:** j.alcivar@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** Motions setting public hearings
Motion setting a public hearing for May 10, 2016 to consider granting a change of zone for property at 1200 Edgewood Road NW from R-2, Single Family Residence Zone District, to RMF-2, Multiple Family Residential Zone District for as requested by CB Cedar Rapids Housing LLLP and the City of Cedar Rapids.
CIP/DID # RZNE-022803-2016

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The request for a Rezoning with a Preliminary Site Development Plan will be reviewed by the City Planning Commission on April 21, 2016 and a portion of the minutes will be included prior to the City Council Public Hearing.

This is a request to rezone 3.1 acres to the RMF-2 Zone District to allow for the potential development of a three-story multifamily residential building. The property is currently vacant and has not been developed since the early 2000s. The property is identified as “Urban-Medium Intensity” on the City’s Future Land Use Map in EnvisionCR, the City’s Comprehensive Plan. The applicant held a neighborhood meeting on February 9, 2016.

**Application Process/Next Steps:**

| Actions | Comments |
|---|---|
| City staff review | • City staff reviewed the application and recommends holding a Public Hearing and possible approval of the First Reading. |
| City Planning Commission review | • The City Planning Commission will review the application on April 21, 2016 and make a recommendation for City Council. A portion of the minutes will be included prior to the public hearing. |
| City Council consideration | • A Public Hearing to allow for public input and the First Reading of the Ordinance to be scheduled for May 10, 2016.<br>• Two additional readings of the Ordinance by City Council are required by State law before approval of the rezoning is final. |

**Action/Recommendation:** City staff recommends setting the public hearing.

**Alternative Recommendation:** City Council may table this item and request further information.

**Time Sensitivity:** NA

**Resolution Date:** NA

**Budget Information:** NA

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

## Location Map

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Johnny Alcivar **Phone Number/Ext.:** 319 286-5132
**E-mail Address:** j.alcivar@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** Motions setting public hearings
Motion setting a public hearing for May 10, 2016 to consider granting a change of zone for property at 420, 470, and 550 French Court SW from C-3, Regional Commercial Zone District, to I-1, Light Industrial Zone District, as requested by Caledonia Haulers Inc.
CIP/DID # RZNE-022848-2016

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The request for a Rezoning will be reviewed by the City Planning Commission on April 21, 2016 and a portion of the minutes will be included prior to the City Council public hearing.

This is a request to rezone 10.3 acres to the I-1 Zoning District to allow for the potential development of a truck wash facility. The property is currently zoned C-3, where the proposed use is not permitted. The site plan shows a two-story 23,112 SF building with 63 parking spaces. The property is identified as “Urban-Medium Intensity” on the City’s Future Land Use Map in EnvisionCR, the City’s Comprehensive Plan.

**Application Process/Next Steps:**

| Actions | Comments |
|---|---|
| City staff review | • City staff reviewed the application and recommends approval of the rezoning request. |
| City Planning Commission review | • The City Planning Commission will review the application on April 21, 2016 and make a recommendation for City Council. A portion of the minutes will be included prior to the public hearing. |
| City Council consideration | • A Public Hearing to allow for public input and the First Reading of the Ordinance to be scheduled for May 10, 2016.<br>• Two additional readings of the Ordinance by City Council are required by State law before approval of the rezoning is final. |

**Action/Recommendation:** City staff recommends setting the public hearing.

**Alternative Recommendation:** City Council may table this item and request further information.

**Time Sensitivity:** NA
**Resolution Date:** NA
**Budget Information:** NA
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

## Location Map

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** David Houg **Phone Number/Ext.:** 319 286-5168
**E-mail Address:** daveh@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** Motions setting public hearings
Motion setting a public hearing for May 10, 2016 to consider granting a change of zone for property north of 74th Street NE and east of Crescent View Drive NE from R-3, Single Family Residence Zone District, to R-3D, Two Family Zone District for as requested by Abode Construction, Inc. and Phyllis M. Rausch.
CIP/DID # RZNE-022776-2016

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The request for a Rezoning with a Preliminary Site Development Plan will be reviewed by the City Planning Commission on April 21, 2016 and a portion of the minutes will be included prior to the City Council Public Hearing.

This is a request to rezone 16.58 acres to allow for development of single family and 2-family owner-occupied units. The property is currently undeveloped and is part of an overall development that includes single-family detached, two-family attached and four-family attached housing structures. The property is identified as "Urban Low-Intensity" on the City's Future Land Use Map in EnvisionCR, the City's Comprehensive Plan.

**Application Process/Next Steps:**

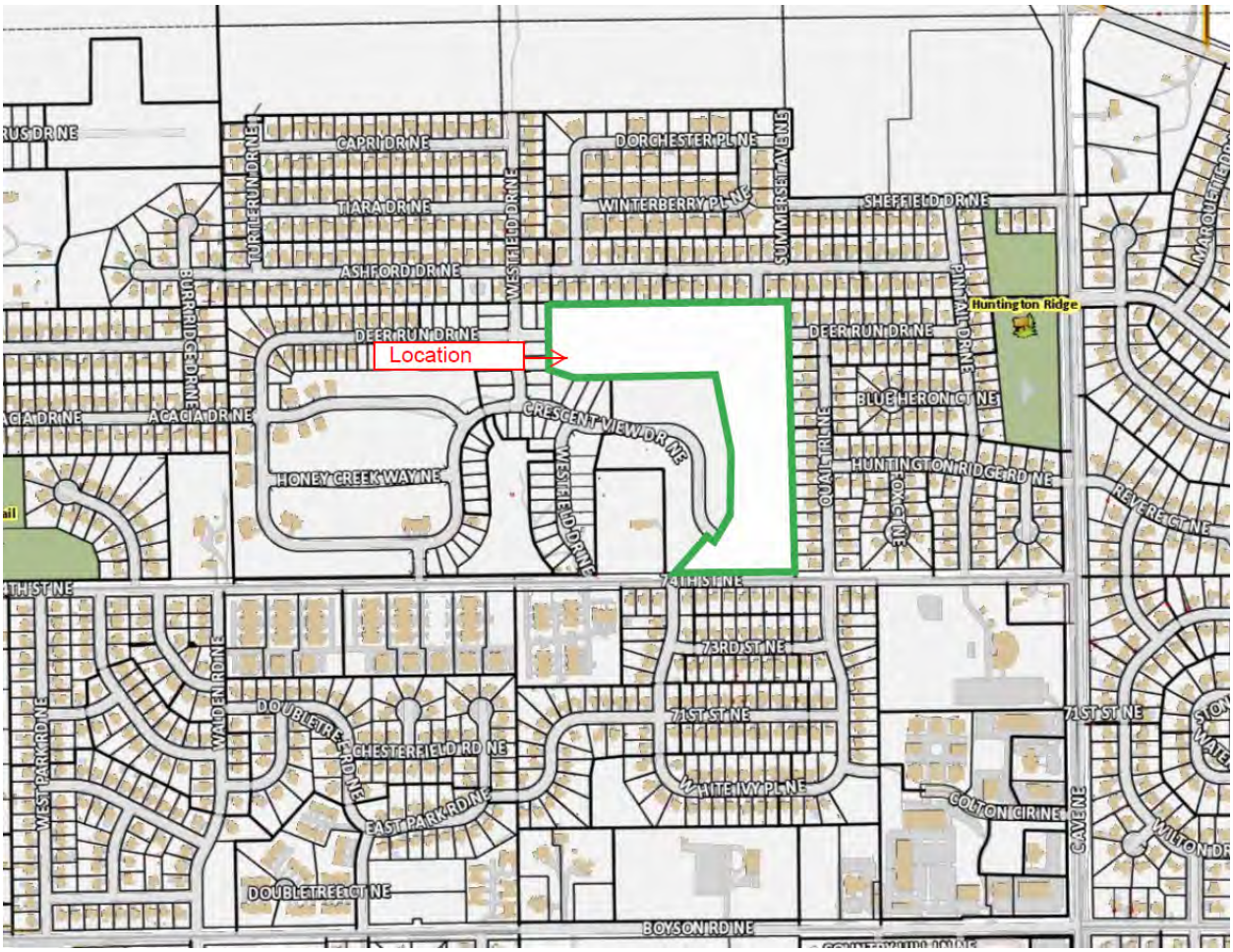
| Actions | Comments |
|---|---|
| City staff review | • City staff reviewed the application and recommends holding a Public Hearing and possible approval of the First Reading. |
| City Planning Commission review | • The City Planning Commission will review the application on April 21, 2016 and make a recommendation for City Council. A portion of the minutes will be included prior to the public hearing. |
| City Council consideration | • A Public Hearing to allow for public input and the First Reading of the Ordinance to be scheduled for May 10, 2016.<br>• Two additional readings of the Ordinance by City Council are required by State law before approval of the rezoning is final. |

**Action/Recommendation:** City staff recommends setting the Public Hearing.

**Alternative Recommendation:** City Council may table and request further information.

**Time Sensitivity:** NA
**Resolution Date:** NA
**Budget Information:** NA
**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

## Location Map



# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen **Phone Number/Extension:** 5807
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Alternate Contact Person:** Carol Morgan **Phone Number/Extension:** 5092
**E-mail Address:** c.morgan@cedar-rapids.org

**Description of Agenda Item:** Motions setting public hearings
Motion to set a public hearing for May 10, 2016 to consider the vacation and disposition of public ways and grounds in and to the property described as an 80-foot wide strip of excess City-owned right-of-way described as D Avenue NE northeasterly from College Drive NE and 14th Street NE between E Avenue NE and D Avenue NE as requested by Coe College.
CIP/DID #ROWV-022497-2016

**EnvisionCR Element/Goal:** InvestCR Goal 1: Expand economic development efforts to support business and workforce growth, market Cedar Rapids, and engage regional partners.

**Background**: Coe College has requested the vacation and disposition of a portion of D Avenue and 14th Street NE in order to construct a parking lot for the Eby Fieldhouse building addition at this location. A public access and utility easement is being established over this vacated right-of-way to accommodate existing utilities, and Coe is paying $39,500, plus standard 5% closing costs of $1,975 for the right-of-way.

**Action/Recommendation:** The Public Works Department recommends holding the first reading of the ordinance to vacate this excess right-of-way.

**Alternative Recommendation:** If the Council does not vote to vacate this excess City-owned right of way, the alternative is require Coe College to revise the site plans for their new building addition and parking lot.

**Time Sensitivity:** Normal

**Resolution Date:** Proposed timeline as follows:
Public Hearing Date: May 10, 2016
1st reading of Ordinance: May 10, 2016
2nd reading of Ordinance, possible 3rd reading and possible resolution passing: May 24, 2016

**Budget Information:** NA

**Local Preference Policy:** NA
**Explanation:** This does not fit the criteria outlined in the policy and, therefore, does not apply.

**Recommended by Council Committee:** NA
**Explanation:** NA

CEDAR RAPIDS
City of Five Seasons

**PLAT OF SURVEY No. 2040**
**RIGHT-OF-WAY VACATION**
**D AVENUE AND 14TH STREET NE**

N

0 FEET 300

ROWV-022497-2016

Cadd File Name: W:\PROJECTS\Non-CIP\2016\4116 ROW Mgmt\VACATIONS 2016 - ENERGOV\ROWV-022497-2016 Cox College\ROWV-022497-2016 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** Motions filing plans and specifications
Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for May 10, 2016 and advertising for bids by publishing notice to bidders for the McCarthy Road SE from West of Van Vechten Park Road to Memorial Drive SE Roadway and Utility Improvement project, and authorizing the City Engineer, or designee, to receive and open bids and publicly announce the results on May 11, 2016 (estimated cost is $1,048,000) **(Paving for Progress).**
CIP/DID #3012131-03

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: This project will rehabilitate McCarthy Road from west of Van Vechten Park Road to Memorial Drive. The work generally consists of HMA overlay with HMA pavement patching, PCC curb and gutter, drainage improvements, and associated work. Sidewalk connection to upper Van Vechten Park will be replaced to meet ADA requirements. On-street bicycle facilities will be added to the paved shoulders to comply with the City's Complete Streets policy.

**Action/Recommendation:** The Public Works Department recommends approval of the Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for McCarthy Road SE from West of Van Vechten Park Road to Memorial Drive SE Roadway and Utility Improvement project and advertising for bids by publishing notice to bidders for the project.

**Alternative Recommendation:** The alternative is to defer construction until a later date, repackage or abandon the project.

**Time Sensitivity:** Normal

**Resolution Date:** May 10, 2016

**Budget Information:** 301/301000/3012131 SLOST, 304/304000/304452 NA, 625/6250000/6250051-2016 NA

**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

CEDAR RAPIDS
City of Five Seasons®

# MCCARTHY ROAD SE FROM WEST OF VAN VECHTEN PARK ROAD TO MEMORIAL DRIVE SE ROADWAY AND UTILITY IMPROVEMENT PROJECT

# Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** SteveHe@cedar-rapids.org

**Alternate Contact Person:** Ken Russell **Phone Number/Ext.:** 5926
**E-mail Address**: k.russell@cedar-rapids.org

**Description of Agenda Item:** Motions filing plans and specifications
May 10, 2016 - Replacement of Fire Hydrants, Valves, and Blow Off Completes FY17 project, with bid opening May 18, 2016 (estimated cost is $84,380).

CIP/DID #2017037-01

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**:
The work will consist of removing and/or replacing blow off completes, replacing existing fire hydrants, valves, and tees, and replacing blow off completes with fire hydrants located within the public right-of-way. The Contractor shall also perform the appurtenant work necessary to make a complete job, consisting of: pavement removal; excavation; sheet, brace, and support the adjoining ground or structures where necessary; handle all drainage or ground water; provide barricades, guards, and warning lights; flush and test the replacement; repair sewer and drain lines disturbed by the replacement; backfill and compact the excavation; restore the surface; remove and dispose of surplus excavated material; and perform final clean-up of the work site.

**Action/Recommendation:** The Utilities Department - Water Division staff recommends that the plans and specifications be filed with the City Clerk on April 26, 2016 and a Notice of Hearing and Letting be published on April 30, 2016. A Public Hearing is scheduled for May 10, 2016 and bids opened on May 18, 2016.

**Alternative Recommendation:** N/A

**Time Sensitivity:** Request action during the April 26, 2016 City Council meeting in an effort to maintain the proposed project construction schedule.

**Motion Date:** 4/26/16

**Budget Information:**

1. **Included in Current Budget Year**. This project will be funded from the Fiscal Year 2017 Utilities Department – Water Division CIP budget and coded to 625-625000-625884-6252017037-01
2. **Analysis if the expenditure is within budgeted expectations, i.e. some type of budget to actual comparison:** The Fiscal Year 2017 Water CIP budget includes $1,500,000 for engineering and construction of water main replacement projects under CIP number 625884. The budget for construction will be established pursuant to the completion of the initial evaluation by the Engineer.
3. **Purchasing Department used or Purchasing Guidelines followed:** Yes, purchasing guidelines are being followed for Public Improvement Projects.

**Local Preference Policy:** No

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Glenn Vosatka, PE **Phone Number/Extension:** 5821
**E-mail Address:** glennv@cedar-rapids.org

**Description of Agenda Item:** Motions filing plans and specifications
Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for May 10, 2016 and advertising for bids by publishing notice to bidders for the 8th Avenue and 16th Avenue Bridges over the Cedar River Expansion Joint Replacement project, and authorizing the City Engineer, or designee, to receive and open bids and publicly announce the results on May 18, 2016 (estimated cost is $265,000) (**Paving for Progress**).
CIP/DID #305130-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: The purpose of the project is to extend the service life of the 8th Avenue and 16th Avenue bridges and improve pedestrian safety by replacing expansion joints on both bridges and reinforcing guardrail on the 8th Avenue Bridge. Subject to receipt of acceptable bids, construction is scheduled to begin in the summer of 2016 and anticipated to be completed within 45 calendar days.

**Action/Recommendation:** The Public Works Department recommends approval of the Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for the 8th Avenue and 16th Avenue Bridges over the Cedar River Expansion Joint Replacement project and advertising for bids by publishing notice to bidders for the project.

**Alternative Recommendation:**
If the resolution is not adopted, the project would be delayed, resulting in further deterioration to the affected bridges, or the funds from this project could be applied to another project.

**Time Sensitivity:** Normal
**Resolution Date:** May 10, 2016
**Budget Information:** Dept ID 305000, Project 305093, NA
Dept ID 305000, Project 305130, NA
Dept ID 305000, Project 305130, SLOST
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

CEDAR RAPIDS
City of Five Seasons

**8TH AND 16TH AVENUE BRIDGES OVER THE CEDAR RIVER**
**EXPANSION JOINT REPLACEMENT**

N

0 FEET 600

305093 & 305130

Cadd File Name: W:\PROJECTS\CIP\305\305130\305130 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** City Clerk

**Presenter at Meeting:** Chief Jerman **Phone Number/Ext.:** 5374
**E-mail Address:** w.jerman@cedar-rapids.org

**Alternate Contact Person:** Wanda Miller **Phone Number/Ext.:** 5274
**E-mail Address**: wandam@cedar-rapids.org

**Description of Agenda Item:** Alcohol licenses

a. Benz Beverage Depot, 501 7th Avenue SE (5-day permit for an event on May 7, 2016).
b. Biaggi's Ristorante Italiano, 320 Collins Road NE.
c. Cedar River Landing, 301 F Avenue NW (outdoor service for an event on May 28-30, 2016).
d. Green Gable Inn, 1227 J Avenue NE.
e. Happy Joe's Pizza, 5070 Lindale Drive NE.
f. Hy-Vee #3 Club Room, 20 Wilson Avenue SW.
g. JM O'Malley's, 1502 H Avenue NE.
h. Lion Bridge Brewing Company, 59 16th Avenue SW.
i. Murdoch Funeral Homes & Cremation Service, 520 Wilson Avenue SW.
j. Need Pizzeria, 207 2nd Avenue SE.
k. NewBo City Market, 1100 3rd Street SE (additional outdoor service for an event on May 6, 2016).
l. NewBo City Market, 1100 3rd Street SE (additional outdoor service for an event on May 13, 2016).
m. Red Frog, 88 16th Avenue SW.
n. Smokin' Joe's Tobacco & Liquor Outlet #13, 2315 Mount Vernon Road SE.
o. Smokin' Joe's Tobacco & Liquor Outlet #7, 904 1st Avenue NW.
p. Time Out Lounge, 3230 16th Avenue SW (outdoor service for an event on May 14-15, 2016).
q. Turner Alley Brewing Company, 2715 12th Street SW (outdoor service for an event on May 5-7, 2016).

CIP/DID # OB1145716

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: Per State Code, the local authority must provide approval prior to the State issuing the alcohol licenses to the applicants.

**Action/Recommendation:** Approve applications as submitted.

**Alternative Recommendation:** NA

**Time Sensitivity:** Normal

**Resolution Date:** NA

**Budget Information:** NA

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

# Cedar Rapids Police Department Memorandum

To: Chief Jerman

From: Lt. Walter Deeds

Subject: Beer/Liquor License Applications Calls for Service Summary

Date: April 20, 2016

| Business Name/Address | Total Calls | Public Intox | Intox Driver | Disturbances |
|---|---|---|---|---|
| Benz Beverage Depot<br>501 7TH AVE SE | 6 | 0 | 0 | 0 |
| Biaggi's Ristorante Italiano<br>320 COLLINS RD NE | 24 | 0 | 0 | 1 |
| Cedar River Landing<br>301 F AVE NW | 41 | 0 | 0 | 5 |
| Green Gable Inn<br>1227 J AVE NE | 77 | 0 | 1 | 14 |
| Happy Joe's Pizza<br>5070 LINDALE DR NE | 5 | 0 | 0 | 0 |
| Hy-Vee #3 Club Room<br>20 WILSON AVE SW | 611 | 0 | 0 | 23 |
| JM O'Malley's<br>1502 H AVE NE | 31 | 0 | 0 | 6 |
| Lion Bridge Brewing Company<br>59 16TH AVE SW | 10 | 0 | 0 | 0 |
| Murdoch Funeral Homes & Cremation Service<br>520 WILSON AVE SW | 23 | 0 | 0 | 0 |
| Need Pizzeria<br>207 2ND AVE SE | 9 | 0 | 0 | 2 |
| NewBo City Market<br>1100 3RD ST SE | 525 | 0 | 0 | 0 |
| NewBo City Market<br>1100 3RD ST SE | 525 | 0 | 0 | 0 |
| Red Frog<br>88 16TH AVE SW | 7 | 0 | 0 | 2 |
| Smokin' Joe's Tobacco & Liquor Outlet #13<br>2315 MT VERNON RD SE | 6 | 0 | 0 | 0 |
| Smokin' Joe's Tobacco & Liquor Outlet #7 | 45 | 0 | 0 | 9 |

| | | | | |
|---|---|---|---|---|
| 904 1ST AVE NW<br>Time Out Lounge<br>3230 16TH AVE SW | 21 | 0 | 1 | 4 |

# Council Agenda Item Cover Sheet

**Submitting Department:** Finance

**Presenter at Meeting:** Casey Drew **Phone Number/Ext.:** 5097
**E-mail Address:** c.drew@cedar-rapids.org

**Alternate Contact Person:** Vicky Grover **Phone Number/Ext.:** 5007
**E-mail Address**: v.grover@cedar-rapids.org

**Description of Agenda Item:** Bills, payroll and funds
Resolutions approving:

a. Payment of bills. CIP/DID #FIN2016-01
b. Payroll. CIP/DID #FIN2016-02
c. Transfer of funds. CIP/DID #FIN2016-03

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**: The bi-weekly listings of bills, payrolls and fund transfers have been examined and approved by the proper departments.

**Action/Recommendation:** Authorize the Finance Department to issue payments and payroll checks and transfer funds as per the resolution listings.

**Alternative Recommendation:** NA

**Time Sensitivity:** Normal

**Resolution Date:** 4-26-2016

**Budget Information:** NA

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the following payrolls have been examined and approved by the proper departments, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Finance Director be and is hereby authorized and directed to issue checks in favor of the holders thereof and for various amounts and that the money necessary for payment of the same is hereby appropriated from the different funds.

| Department | Total | Department | Total |
|---|---|---|---|
| Animal Control | $ 21,989.42 | Human Resources | $ 34,489.71 |
| Aquatics Operation | $ 8,348.50 | Information Technology | $ 86,463.78 |
| Attorney | $ 20,252.15 | Joint Communications | $ 57,001.44 |
| Building Services Division | $ 70,289.65 | Library Grants | $ 6,159.20 |
| CD – Federal Programs | $ 39,402.66 | Parks Operations | $ 118,958.87 |
| Cedar Rapids Public Library | $ 132,085.55 | Police | $ 665,577.98 |
| City Band | $ 0,000.00 | Public Works | $ 19,160.64 |
| City Manager | $ 43,810.10 | Public Works – Engineering | $ 106,936.21 |
| Civil Rights | $ 13,138.16 | Purchasing Service | $ 11,529.70 |
| Clerk | $ 11,827.61 | Recreation | $ 30,629.24 |
| Community Develop – DOD | $ 33,554.70 | Sewer Operations | $ 53,274.19 |
| Council | $ 6,746.27 | Street Operations | $ 123,509.41 |
| Development Services | $ 34,900.01 | Traffic Engineering | $ 49,699.16 |
| Facilities Maint Service | $ 44,059.26 | Transit | $ 104,627.75 |
| Finance | $ 14,461.88 | Treasury Operations | $ 11,339.37 |
| Finance – Analysts | $ 14,965.60 | Utlilities | $ 12,803.54 |
| Financial Operations | $ 43,204.14 | Utilities – Solid Waste | $ 86,718.47 |
| Fire | $ 409,751.74 | Veterans Memorial | $ 16,894.13 |
| Five Seasons Parking | $ 7,154.40 | Water Operations | $ 257,751.53 |
| Fleet Maintenance | $ 78,924.07 | Water Pollution Control | $ 177,013.18 |
| Golf Operations | $ 33,496.50 | **Grand Total** | **$ 3,112,899.87** |

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

29c

FIN
CLK
VET
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STR
REC
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EIA
FIN2016-03

RESOLUTION NO. LEG_NUM_TAG

TRANSFER OF FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that and the City of Cedar Rapids Finance Director is hereby authorized and directed to transfer funds as per the attached listing.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

**TRANSFER RESOLUTION: March 2016** **FISCAL YEAR: 2016**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:**

| Journal Date | Journal ID # | Long Description | Account | Fund | Project | Debit / (Credit) |
|---|---|---|---|---|---|---|
| 2016-03-31 | AJEAD5201 | To transfer funds for income support to the Parks and Rec depts from fund 7876 | 483001 | 101 | | (305.00) |
| 2016-03-31 | AJEAD5201 | To transfer funds for income support to the Parks and Rec depts from fund 7876 | 571100 | 7876 | | 305.00 |
| | **AJEAD5201 Total** | | | | | - |
| 2016-03-31 | AJEHJ5201 | To transfer funds of GRI | 483001 | 331 | 3316200 | (524,898.71) |
| 2016-03-31 | AJEHJ5201 | To transfer funds of GRI | 571100 | 7972 | | 524,898.71 |
| | **AJEHJ5201 Total** | | | | | - |
| 2016-03-31 | AJEJMM200 | To transfer funds from Scatter Site Demo to Building Demo for Bad Debt | 571100 | 355 | 355002 | 27,637.02 |
| 2016-03-31 | AJEJMM200 | To transfer funds from Scatter Site Demo to Building Demo for Bad Debt | 483001 | 101 | | (27,637.02) |
| | **AJEJMM200 Total** | | | | | - |
| 2016-03-31 | AJEJMM201 | To transfer funds - To close Vess Memorial C P 315339 | 483001 | 101 | | (2,304.75) |
| 2016-03-31 | AJEJMM201 | To transfer funds - To close Vess Memorial C P 315339 | 571100 | 315 | 315339 | 2,304.75 |
| | **AJEJMM201 Total** | | | | | - |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,724.60) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (6,544.38) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,940.79) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,940.79 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (6,184.22) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 6,184.22 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,724.60) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,724.60 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,417.28) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,417.28 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (11,431.07) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 11,431.07 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (10,486.94) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 10,486.94 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,538.47) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,538.47 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (8,517.05) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 8,517.05 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,417.71) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,417.71 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (6,583.35) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 6,583.35 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,724.59 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 571100 | 7957 | | (7,724.59) |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 6,544.38 |
| 2016-03-31 | AJERRJ100 | To transfer funds for position 2522, 2758, and 2754 incurred during February 2016 | 483001 | 101 | | 7,724.60 |
| | **AJERRJ100 Total** | | | | | - |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012127 | (25,945.80) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012115 | (27,039.35) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012086 | (28,323.75) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301689 | (32,339.29) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012150 | (33,488.90) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012116 | (33,721.08) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012043 | (35,387.25) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012092 | (40,130.27) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012155 | (42,484.40) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012131 | (44,243.92) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012153 | (49,025.82) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012149 | (74,087.76) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301379 | (80,627.88) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 571100 | 7970 | | 716,155.20 |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012141 | (7.90) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012083 | (8.20) |

**TRANSFER RESOLUTION: March 2016** **FISCAL YEAR: 2016**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:**

| Journal Date | Journal ID # | Long Description | Account | Fund | Project | Debit / (Credit) |
|---|---|---|---|---|---|---|
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012081 | (34.30) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012082 | (41.60) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012038 | (44.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012085 | (75.50) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012087 | (103.40) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012084 | (135.30) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012132 | (210.40) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012125 | (212.80) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012143 | (232.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012088 | (278.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 305 | 305130 | (286.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301935 | (367.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012133 | (402.80) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012146 | (425.60) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012144 | (584.62) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012145 | (607.66) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012174 | (649.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012147 | (705.90) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012156 | (729.50) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012094 | (842.93) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012137 | (996.40) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012095 | (1,044.93) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012100 | (1,085.92) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012102 | (1,126.92) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012098 | (1,129.73) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012101 | (1,310.92) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012103 | (1,516.82) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012097 | (1,743.93) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012175 | (1,786.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012128 | (1,896.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012096 | (1,927.13) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012008 | (1,948.20) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012148 | (1,954.50) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301998 | (2,532.10) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012109 | (2,800.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012127 | (2,905.46) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301678 | (3,540.90) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012130 | (4,261.90) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012129 | (4,271.74) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012092 | (4,323.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012111 | (4,377.18) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301695 | (4,497.54) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012151 | (4,983.47) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012080 | (5,461.10) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012089 | (5,524.85) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 301240 | (5,634.80) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012120 | (5,807.77) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012152 | (6,665.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012099 | (6,734.62) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012090 | (8,315.25) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012154 | (9,835.90) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012126 | (13,497.78) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 305 | 305132 | (16,167.00) |
| 2016-03-31 | AJERRJ201 | To transfer funds of Street LOST | 483001 | 301 | 3012050 | (70,730.56) |
| | **AJERRJ201 Total** | | | | | - |

**TRANSFER RESOLUTION: March 2016** **FISCAL YEAR: 2016**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:**

| Journal Date | Journal ID # | Long Description | Account | Fund | Project | Debit / (Credit) |
|---|---|---|---|---|---|---|
| 2016-03-31 | AJESEU200 | To transfer funds | 571100 | 615 | 615245 | 292,580.00 |
| 2016-03-31 | AJESEU200 | To transfer funds | 483001 | 304 | 304110 | (292,580.00) |
| | **AJESEU200 Total** | | | | | - |
| 2016-03-31 | AJESEU201 | To transfer funds | 571100 | 330 | PRD069 | 20,827.00 |
| 2016-03-31 | AJESEU201 | To transfer funds | 483001 | 101 | | (20,827.00) |
| | **AJESEU201 Total** | | | | | - |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304079 | (304.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304110 | (85.50) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304224 | (1,036.80) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304257 | (313.90) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304286 | (3,158.80) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304355 | (4,882.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304361 | (1,710.30) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304363 | (62.20) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304378 | (247.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304391 | (902.60) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304396 | (448.90) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304421 | (1,728.30) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304423 | (49.30) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304425 | (20.50) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304427 | (216.50) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304434 | (127.10) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304436 | (28.50) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304438 | (27.50) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304439 | (704.50) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304440 | (98.60) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304441 | (621.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304442 | (76.80) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304443 | (284.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304444 | (24.60) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304446 | (110.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304450 | (146.60) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 304 | 304990 | (6,059.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 571100 | 671 | | 23,474.80 |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 325 | 325008 | (2,309.90) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 325 | 325012 | (1,754.80) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 325 | 325031 | (2,584.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 483001 | 325 | 325050 | (146.00) |
| 2016-03-31 | PWSTAFF1 | To transfer PW staff time and record associated charges | 571100 | 301 | 301995 | 6,294.70 |
| | **PWSTAFF1 Total** | | | | | - |
| 2016-03-31 | RECUR008 | To transfer funds from road use tax | 571100 | 7300 | | 1,063,500.00 |
| 2016-03-31 | RECUR008 | To transfer funds from road use tax | 483001 | 101 | | (4,037.50) |
| 2016-03-31 | RECUR008 | To transfer funds from road use tax | 483001 | 101 | | (828,720.84) |
| 2016-03-31 | RECUR008 | To transfer funds from road use tax | 483001 | 301 | 301992 | (89,241.66) |
| 2016-03-31 | RECUR008 | To transfer funds from road use tax | 483001 | 101 | | (111,000.00) |
| 2016-03-31 | RECUR008 | To transfer funds from road use tax | 483001 | 101 | | (30,500.00) |
| | **RECUR008 Total** | | | | | 0.00 |
| 2016-03-31 | RECUR010 | To transfer funds of property tax revenue for Police and Fire Health Services | 571100 | 211 | | 5,400.92 |
| 2016-03-31 | RECUR010 | To transfer funds of property tax revenue for Police and Fire Health Services | 483001 | 101 | | (177,314.72) |
| 2016-03-31 | RECUR010 | To transfer funds of property tax revenue for Police and Fire Health Services | 483001 | 101 | | (5,400.92) |
| 2016-03-31 | RECUR010 | To transfer funds of property tax revenue for Police and Fire Health Services | 571100 | 221 | | 177,314.72 |
| | **RECUR010 Total** | | | | | - |
| 2016-03-31 | RECUR014 | To transfer funds of property tax revenue for health benefits | 571100 | 240 | | 814,909.50 |
| 2016-03-31 | RECUR014 | To transfer funds of property tax revenue for health benefits | 483001 | 101 | | (814,909.50) |
| | **RECUR014 Total** | | | | | - |

**TRANSFER RESOLUTION: March 2016** **FISCAL YEAR: 2016**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:**

| Journal Date | Journal ID # | Long Description | Account | Fund | Project | Debit / (Credit) |
|---|---|---|---|---|---|---|
| 2016-03-31 | RECUR016 | To transfer funds of property tax revenue for FICA | 571100 | 240 | | 197,876.25 |
| 2016-03-31 | RECUR016 | To transfer funds of property tax revenue for FICA | 483001 | 101 | | (197,876.25) |
| | **RECUR016** Total | | | | | - |
| 2016-03-31 | RECUR017 | To transfer funds of property tax revenue for IPERS | 483001 | 101 | | (197,876.25) |
| 2016-03-31 | RECUR017 | To transfer funds of property tax revenue for IPERS | 571100 | 240 | | 197,876.25 |
| | **RECUR017** Total | | | | | - |
| 2016-03-31 | RECUR106 | To transfer funds of property tax revenue to police and fire for pension costs | 571100 | 221 | | 214,277.00 |
| 2016-03-31 | RECUR106 | To transfer funds of property tax revenue to police and fire for pension costs | 571100 | 211 | | 150,597.00 |
| 2016-03-31 | RECUR106 | To transfer funds of property tax revenue to police and fire for pension costs | 483001 | 101 | | (214,277.00) |
| 2016-03-31 | RECUR106 | To transfer funds of property tax revenue to police and fire for pension costs | 483001 | 101 | | (150,597.00) |
| | **RECUR106** Total | | | | | - |
| 2016-03-31 | RECUR124 | To transfer funds for City Hall or City Services facility projects | 571100 | 085 | 085001 | 12,500.00 |
| 2016-03-31 | RECUR124 | To transfer funds for City Hall or City Services facility projects | 483001 | 330 | PWE006 | (12,500.00) |
| | **RECUR124** Total | | | | | - |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 445 | | (28,291.67) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 446 | | (293.33) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 447 | | (20,301.22) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 450 | | (74,345.42) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 452 | | (33,533.76) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 453 | | (11,357.92) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 455 | | (100.00) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 457 | | (37,702.91) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 532 | | (205,510.89) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 542 | | (7,543.20) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 552 | | (24,110.83) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 572 | | (123,777.21) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 632 | | (31,427.38) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 697 | | (24,746.88) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 440 | | 14,701.89 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 444 | | 120.04 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 447 | | 4,960.28 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 448 | | 30,777.39 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 451 | | 50,895.93 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 452 | | 4,964.66 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 454 | | 39,517.44 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 456 | | 29,667.19 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 458 | | 6,456.98 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 499 | | 42,751.75 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 631 | | 34,609.92 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7501 | | 200,107.00 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7503 | | 895.83 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7506 | | 2,712.16 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7508 | | 95,091.50 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7515 | | 31,937.39 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7516 | | 4,369.38 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7520 | | 35,209.04 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7521 | | 27,221.53 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7522 | | 6,654.80 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7523 | | 3,703.72 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7525 | | 68,609.51 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7526 | | 19,757.26 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7965 | | 21,560.48 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 571100 | 7993 | | 3,033.76 |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 438 | | (51,643.13) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 439 | | (19,979.17) |

**TRANSFER RESOLUTION: March 2016** **FISCAL YEAR: 2016**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:**

| Journal Date | Journal ID # | Long Description | Account | Fund | Project | Debit / (Credit) |
|---|---|---|---|---|---|---|
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 440 | | (40,509.96) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 442 | | (6,291.54) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 443 | | (29,159.38) |
| 2016-03-31 | RECUR131 | To transfer funds for Debt Payment | 483001 | 444 | | (9,621.03) |
| | **RECUR131** Total | | | | | 0.00 |
| 2016-03-31 | RECUR143 | To transfer funds for the Risk Manager and Attorney salary | 571100 | 011 | | 25,192.05 |
| 2016-03-31 | RECUR143 | To transfer funds for the Risk Manager and Attorney salary | 483001 | 101 | | (15,916.67) |
| 2016-03-31 | RECUR143 | To transfer funds for the Risk Manager and Attorney salary | 483001 | 101 | | (9,275.38) |
| | **RECUR143** Total | | | | | - |
| 2016-03-31 | RECUR144 | To transfer funds for Attorney and Nurse salary | 571100 | 011 | | 22,781.93 |
| 2016-03-31 | RECUR144 | To transfer funds for Attorney and Nurse salary | 483001 | 101 | | (4,825.00) |
| 2016-03-31 | RECUR144 | To transfer funds for Attorney and Nurse salary | 483001 | 101 | | (17,956.93) |
| | **RECUR144** Total | | | | | - |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 571100 | 7401 | | 3,750.00 |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 571100 | 7401 | | 102,951.81 |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 483001 | 572 | | (37,500.00) |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 483001 | 552 | | (24,110.83) |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 483001 | 532 | | (37,716.25) |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 483001 | 440 | | (3,624.73) |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 483001 | 101 | | (2,083.33) |
| 2016-03-31 | RECUR158 | To transfer funds from hotel motel | 483001 | 101 | | (1,666.67) |
| | **RECUR158** Total | | | | | (0.00) |
| 2016-03-31 | RECUR173 | To Transfer funds from TIF to SSMID Downtown District | 571100 | 7520 | | 526.17 |
| 2016-03-31 | RECUR173 | To Transfer funds from TIF to SSMID Downtown District | 571100 | 7501 | | 16,227.67 |
| 2016-03-31 | RECUR173 | To Transfer funds from TIF to SSMID Downtown District | 571100 | 7525 | | 1,867.25 |
| 2016-03-31 | RECUR173 | To Transfer funds from TIF to SSMID Downtown District | 483001 | 7701 | | (18,621.09) |
| | **RECUR173** Total | | | | | - |
| 2016-03-31 | RECUR178 | To transfer funds for shared administrative position | 571100 | 081 | | 3,353.36 |
| 2016-03-31 | RECUR178 | To transfer funds for shared administrative position | 483001 | 071 | | (3,353.36) |
| | **RECUR178** Total | | | | | - |
| 2016-03-31 | RECUR181 | To transfer funds from Utilities to City Manager for Position 2590 and $7k in discretionary expenses relating to Communication services | 571100 | 621 | | 6,849.55 |
| 2016-03-31 | RECUR181 | To transfer funds from Utilities to City Manager for Position 2590 and $7k in discretionary expenses relating to Communication services | 483001 | 101 | | (6,849.55) |
| | **RECUR181** Total | | | | | - |
| 2016-03-31 | RECUR186 | To Transfer funds from TIF to SSMID Medical District | 571100 | 7520 | | 2,511.25 |
| 2016-03-31 | RECUR186 | To Transfer funds from TIF to SSMID Medical District | 571100 | 7525 | | 2,481.50 |
| 2016-03-31 | RECUR186 | To Transfer funds from TIF to SSMID Medical District | 483001 | 7703 | | (11,677.67) |
| 2016-03-31 | RECUR186 | To Transfer funds from TIF to SSMID Medical District | 571100 | 7521 | | 6,684.92 |
| | **RECUR186** Total | | | | | - |
| 2016-03-31 | RECUR188 | To transfer funds from Water to Development SVCS for Position 1009 $2k discr | 571100 | 621 | | 8,228.80 |
| 2016-03-31 | RECUR188 | To transfer funds from Water to Development SVCS for Position 1009 $2k discr | 483001 | 101 | | (8,228.80) |
| | **RECUR188** Total | | | | | - |
| 2016-03-31 | RECUR189 | To transfer funds for Economic Development contribution from Enterprise and General Fund | 483001 | 7957 | | (20,833.33) |
| 2016-03-31 | RECUR189 | To transfer funds for Economic Development contribution from Enterprise and General Fund | 571100 | 611 | | 20,833.33 |
| 2016-03-31 | RECUR189 | To transfer funds for Economic Development contribution from Enterprise and General Fund | 483001 | 7957 | | (20,833.33) |
| 2016-03-31 | RECUR189 | To transfer funds for Economic Development contribution from Enterprise and General Fund | 571100 | 621 | | 20,833.33 |
| 2016-03-31 | RECUR189 | To transfer funds for Economic Development contribution from Enterprise and General Fund | 571100 | 101 | | 20,833.33 |
| 2016-03-31 | RECUR189 | To transfer funds for Economic Development contribution from Enterprise and General Fund | 483001 | 7957 | | (20,833.33) |
| | **RECUR189** Total | | | | | - |
| 2016-03-31 | RECUR191 | Funding from Transit to Police for security at GTC | 483001 | 101 | | (4,166.67) |
| 2016-03-31 | RECUR191 | Funding from Transit to Police for security at GTC | 571100 | 661 | | 4,166.67 |
| | **RECUR191** Total | | | | | - |
| | **Grand Total** | | | | | 0.00 |

# Council Agenda Item Cover Sheet

**Submitting Department:** City Clerk

**Presenter at Meeting:** Amy Stevenson **Phone Number/Ext.:** 319-286-5061
**E-mail Address:** AmyS@cedar-rapids.org

**Alternate Contact Person:** Bridget McMenomy **Phone Number/Ext.:** 319-286-5272
**E-mail Address**: b.mcmenomy@cedar-rapids.org

**Description of Agenda Item:** Boards and commissions
Resolution thanking the following individual:

a. Vote of thanks to Kimberly Vogel for serving on the Visual Arts Commission.

CIP/DID #OB572855

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**: This agenda includes of vote of thanks for a member of the Visual Arts Commission who recently submitted a letter of resignation.

**Action/Recommendation:** Approve resolution as presented.

**Alternative Recommendation:**

**Time Sensitivity:** None

**Resolution Date:** April 26, 2016

**Budget Information:** NA

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

CLK
CD
OB572855

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Kimberly Vogel has devoted considerable time and effort as a member of the Visual Arts Commission,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that a vote of thanks and appreciation be and is hereby provided to Kimberly Vogel for serving as a member of the Visual Arts Commission.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar **Phone Number/Ext.:** 319-286-5090
**E-mail Address:** a.charipar@cedar-rapids.org

**Alternate Contact Person:** **Phone Number/Ext.:**
**E-mail Address**:

**Description of Agenda Item:** Special events
Resolution approving the special event application for the Cedar Rapids Historic Preservation Showcase event (includes alley closure) on May 7, 2016. CIP/DID #SPEC-049422-2016

**EnvisionCR Element/Goal:** InvestCR Goal 3: Reinvest in the city's business corridors and districts.

**Background**:
Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:**

**Resolution Date:** 04/26/16

**Budget Information:**

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Anne Russett and Jeff Hintz, on behalf of Cedar Rapids Historic Preservation Commission and the Community Development Department, have requested approval to conduct Cedar Rapids Historic Preservation Showcase, art displays and activities, historic preservation awards, bus tours of historic neighborhoods/properties, workshops on preserving historic structures and lecture event in the alley between 8th and 9th Streets SE and 1st and 2nd Avenue SE on May 7, 2016 starting at 9 AM with event ending at 7 PM (not including set-up and tear-down times), and

WHEREAS, the applicant requests approval to close the alley between 1st Avenue East and 2nd Avenue SE from 8th Street SE and 9th Street SE, also known as Turner Alley SE from 7:30 AM until 7:30 PM on May 7, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:.

1. Applicant requests the parking be allowed from the hours of 9 AM to 5 PM in front of 800 2nd Avenue SE, to allow for bus loading and unloading only.

2. No trails or sidewalks are closed for the event

3. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.

4. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.

    a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
    b. Chalk paint shall not be applied to any city street or sidewalk.

5. Applicant agrees that any signage required for this event will be done with prior approval of the City Building Services Division and any required permits will be obtained.

6. Food, including beverages and ice, may not be prepared or dispensed outside without prior approval of the Linn County Public Health Department.

7. Food vendors must contact Linn County Public Health @ 892-6000 in advance of the event for required permits and guidelines (permits available at www.linncounty.org/health). The event organizer shall obtain copies of submitted temporary food service applications from food vendors prior to the event.

8. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and event participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant’s contact person. A copy of this written notification shall be provided to the City Manager's Office.

9. Applicant shall meet all applicable requirements and regulations of State of Iowa, Linn County Health Department, and the Cedar Rapids City Code (including all requirements of Chapter 42).

10. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

11. Applicant will supply trash bags and receptacles and is responsible for removing all associated trash from city property. Any cost associated with clean up done by the City will be billed to the applicant.

12. Applicant shall not use any equipment that penetrates or damages the City street or sidewalk surface. All tents, stages, and other structures shall be water barrel or sand weight supported.

13. If cooking using LP, an LP permit is required from Fire Marshal Vance McKinnon 286-5862.

14. No loud speaker or other sound system that may disturb the peace in the area is permitted, per City Noise Ordinance, Chapter 56.02.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar **Phone Number/Ext.:** 319-286-5090
**E-mail Address:** a.charipar@cedar-rapids.org

**Alternate Contact Person:** **Phone Number/Ext.:**
**E-mail Address**:

**Description of Agenda Item:** Special events
Resolution approving the special event application for the Houby Days Festival event (includes road closure) on May 20 to May 22, 2016. CIP/DID #SPEC-049422-2016

**EnvisionCR Element/Goal:** InvestCR Goal 3: Reinvest in the city's business corridors and districts.

**Background**:
Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:**

**Resolution Date:** 04/26/16

**Budget Information:**

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Pam Imerman, on behalf of Czech Village Association, has requested approval to conduct the Houby Days Festival event in the Czech Village area on Friday, Saturday and Sunday, May 20, May 21 and May 22, 2016 starting at 2 PM Friday with event ending at 4 PM Sunday (not including set-up and tear-down times), and

WHEREAS, the applicant requests approval for the following streets to be closed for the event from Friday, May 20, 2016 at noon until Sunday, May 22, 2016 at 5 PM:

- 16th Avenue SW from A Street SW to C Street SW (not including the intersection of C Street SW and 16th Avenue SW)
- The Bridge of Lions (16th Avenue bridge) from 1st Street SE (not including the intersection of 1st Street SE and 16th Avenue SE) to A Street SW
- A Street SW from 16th Avenue SW to 17th Avenue SW
- Inspiration Place SW from 16th Avenue SW to but not including the circular drive at the CR Czech and Slovak Museum
- Inspiration Place closed: May 18th through May 23, 2016

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

Hours of live and/or recorded music operation are limited to:

- Friday, May 20, 2016 2 PM to 10 PM
- Saturday, May 21, 2016 8 AM to 10 PM and
- Sunday, May 22, 2015 8 AM to 4 PM

2. Hours of carnival operation are limited to:

   - Set up: May 18, 2016, beginning at noon
   - Friday, May 20, 2016 5 PM to 10 PM
   - Saturday, May 21, 2016 9 AM to 10 PM and
   - Sunday, May 22, 2016 12 noon to 4 PM
   - Ride take down: May 23, 2016

3. Hours of craft and food vendors operation are limited to:

   - Friday, May 20, 2016 5 PM to 10 PM
   - Saturday, May 21, 2016 9 AM to 10 PM and
   - Sunday, May 22, 2016 9 noon to 4 PM

4. The City Waste Department is offering rides to Mt Trashmore.

   - Saturday, May 21, 1016 at 9 AM, 10 AM and 11 AM

5. No trails or sidewalks are closed for the event

6. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

7. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Mark Andries (286-5438) to arrange officers. The Police Department will provide the off-duty officer contact name and cell number to applicant prior to the event.

    - Applicant will be required to hire nine (9) off duty Cedar Rapids Police Officers.

    Friday, one (1) officer 4 PM-7 PM and two (2) officers 7 PM-10 PM @ $49/hr
    Saturday, one (1) officer 9 AM-1 PM and one (1) officer 1 PM-5 PM and two (2) officers 5 PM-10 PM @ $49/hr
    Sunday, one (1) officer 9 AM-1 PM and one (1) officer 1 PM-5 PM @ $49/hr

    Estimated cost of off duty officers is $1715 (however is dependent upon final determination at event time.)

6. Applicant, vendors and participants shall not block or restrict access to the Cedar River Trail, which is routed on the sidewalk across the 16th Avenue Bridge and through Sokol Park.

7. Applicant shall comply with all existing parking regulations on all adjacent areas of public property.

8. Carnival rides may be placed on public property only at Fire Department approved locations. Carnival rides may not be placed on the bridge.

9. Vendors, carnival games and concessions, chairs and tables may be placed on the bridge pavement. NOTHING shall be placed on the sidewalks on the bridge.

10. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.

    a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
    b. Chalk paint shall not be applied to any city street or sidewalk.

11. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and race participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant's contact person. A copy of this written notification shall be provided to the City Manager's Office.

12. Food vendors must contact Linn County Public Health @ 892-6000 in advance of the event for required permits and guidelines (permits available at www.linncounty.org/health). The event organizer shall obtain copies of submitted temporary food service applications from food vendors prior to the event.

13. Applicant shall meet all applicable requirements and regulations of State of Iowa, Linn County Health Department, and the Cedar Rapids City Code (including all requirements of Chapter 42).

14. Applicant shall provide adequate restroom facilities including ADA accessible restrooms (5% or no less than 1).

15. Upon completion of event, all areas associated with the event will be cleaned up. All permanent Park trash receptacles must have trash removed by the event and bags replaced the day of the event. All park grounds that see event crowds must be inspected by the event for any trash, litter, temporary event signs, etc., which must be removed the day of the event before park closing hours. Needed additional trash or debris cleanup by Parks staff will be billed to the event for reimbursement.

16. Please note that all events are responsible to provide additionally desired park tables and receptacles beyond what is standardly available and in place within City Parks. Additional tables, trash cans, trash bags, servicing of trash cans and removal of event related trash, event fencing, hoses, etc. must be provided by the event applicant. Events are also not allowed to move park furniture and receptacles in order to fulfill additional needs by the event.

17. Applicant shall reimburse the City for any damage done to public property. Any cost associated with clean-up done by the City will be billed to the applicant.

18. If cooking using LP, an LP permit is required from Fire Marshal Vance McKinnon, 319-286-5862.

19. If a canopy or tent is going to be used, a permit is required from the Cedar Rapids Fire Department. Contact Fire Marshal Vance McKinnon.

20. Vehicles on park grass are strictly prohibited without prior permission by the Parks Superintendent or designee.

21. Applicant and participants shall not obstruct the public sidewalk or impede normal pedestrian traffic.

22. Applicant is aware of the existence and requirements of the Municipal Noise Ordinance (Chapter 56 of the Cedar Rapids City Code) as relates to the intent to provide amplified music at the event.

23. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.

24. Applicant agrees to defend, indemnify, and save the City of Cedar Rapids harmless from all liability and place on file at the City Clerk's Office, a certificate of liability insurance with policy limits satisfactory to the City Council naming the City of Cedar Rapids, Iowa, and its employees as additional insured, insuring against any liability that may arise in connection with the activities held.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:
ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar **Phone Number/Ext.:** 319-286-5090
**E-mail Address:** a.charipar@cedar-rapids.org

**Alternate Contact Person:** **Phone Number/Ext.:**
**E-mail Address**:

**Description of Agenda Item:** Special events
Resolution approving the special event application for Houby Days Parade and Cruisin' Mt. Trashmore Car Show events (includes road closures) on May 21, 2016. CIP/DID #SPEC-050305-2016

**EnvisionCR Element/Goal:** InvestCR Goal 4: Grow a sustainable, diverse economy by supporting businesses, fostering entrepreneurism, and targeting industry-specific growth.

**Background**:
Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:**

**Resolution Date:** 04/26/16

**Budget Information:**

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Greg Stokesberry, on behalf of Czech Heritage Foundation, has requested approval to conduct the Houby Days Parade and Cruisin' Mt. Trashmore Car show events in the Czech Village area on Saturday May 21, 2016. Parade will utilize standard New Bo-Czech Village route and staging begins at 8 AM with parade start at 10 AM. Car show road closure is 8 AM until 4 PM (not including set-up and tear-down times), and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

1. The applicant is requesting the following streets closed beginning :

    - 3rd Street SE from 9th Avenue SE to 16th Avenue SE
    - 16th Avenue SE from 3rd Street SE to the Bridge of Lions
    - Bridge of Lions 16th Avenue SW to C Street SW
    - For the car show, 16th Avenue SW from C Street SW (not including the intersection) to Hamilton Street SW

    Route: Begin at 10th Avenue Se and 3rd Street SE, continue southeast on 3rd Street SE to 16th Avenue SE, turn southwest on 16th Avenue SE to the Bridge of Lions (16th Avenue Bridge), continue across the bridge to 16th Avenue SW, continue on 16th Avenue SW to C Street SW - end of parade.

2. Applicant shall meet all applicable requirements and regulations of State of Iowa, Linn County Health Department, and the Cedar Rapids City Code (including all requirements of Chapter 42).

3. Applicant shall provide complete maintenance of the area prior to it being opened to traffic and reimburse the City for damage to any portion of public property.

4. Applicant shall limit the number of parade entries to no more than 100 entries

5. For traffic and pedestrian safety purposes, the City Traffic Engineering Division will approve temporary "No Parking" signs, meeting City specifications, to be placed along the following streets for this event: 16th Avenue SW from C Street SW (not including the intersection) to Hamilton Street SW

    a. The appropriate signs, as specified by the Traffic Engineering Division, will be installed, maintained and removed by an insured traffic control contractor that will be hired and paid by Applicant. Signs shall be stake mounted and a minimum size of 24" X 18", spaced at a maximum distance of 75' apart on all listed streets.

    b. The temporary "No Parking" signs shall be installed by the traffic control contractor no earlier than May 20th, 2016, and removed no later than May 22, 2016.

    c. The Applicant shall provide advance written notification to adjacent property owners on the above named streets of the event dates and times and the temporary "No Parking" posting. A copy of the notice shall be provided to the Traffic Engineering Division prior to the event.

6. Applicant shall comply with all existing parking regulations on all adjacent areas of public property.

7. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with walk event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.

8. Applicant agrees there will be no throwing of candy or other items from the parade units, any items intended to be distributed to parade attendees must be handed out.

9. Applicant shall be responsible for receiving from each participant in the parade, an individual signed Waiver of Liabilities of the City of Cedar Rapids.

10. No trails or sidewalks are closed for the event

11. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

12. If applicant alters the above route or intends to use a different route, a separate event application approval may be required with the new route detailed.

13. Applicant and participants shall not impede normal pedestrian movement through the event areas.

14. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.

    a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
    b. Chalk paint shall not be applied to any city street or sidewalk.

15. Hours of car show operation are limited to: 11 AM to 4 PM. Vehicles participating in the car show must stay within the approved area (16th Avenue SW between C Street and Hamilton Street) and may not move barricades to expand this approved location.

16. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant's contact person. A copy of this written notification shall be provided to the City Manager's Office.

17. Applicant shall provide adequate restroom facilities including ADA accessible restrooms (5% or no less than 1).

18. Please note that all events are responsible to provide additionally desired park tables and receptacles beyond what is standardly available and in place within City Parks. Additional tables, trash cans, trash bags, servicing of trash cans and removal of event related trash, event fencing, hoses, etc. must be provided by the event applicant. Events are also not allowed to move park furniture and receptacles in order to fulfill additional needs by the event.

19. Sokol Park will be utilized by the Czech Village Association. Upon completion of the parade, all areas associated with the event will be cleaned up. All permanent Park trash receptacles must have trash removed by the event and bags replaced the day of the event. All park grounds that see event crowds must be inspected by the event for any trash, litter, temporary event signs, etc., which must be removed the day of the event before park closing hours. Needed additional trash or debris cleanup by Parks staff will be billed to the event for reimbursement.

20. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Mark Andries (286-5438) to arrange officers. The Police Department will provide the off-duty officer contact name and cell number to applicant prior to the event.

    For the Parade, Applicant will be required to hire eleven (11) off duty officers and one (1) commander for a minimum of three (3) hours.

    - Eleven (11) officers ($49/hr) three hour minimum = $1,617
    - One (1) commander ($54/hr) three hour minimum = $162

    Estimated cost of off duty officers for the parade is $1,779 (however is dependent upon final determination at event time.

    For the Car show, Applicant will be required to hire one (1) off duty officer ($49/hr) for a minimum of three (3) hours. Car show/street closure 8 AM to 4PM,

    Estimated cost of off duty officer for eight (8) hours is $392 (however is dependent upon final determination at event time.)

21. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.

22. Applicant agrees to defend, indemnify, and save the City of Cedar Rapids harmless from all liability and place on file at the City Clerk's Office, a certificate of liability insurance with policy limits satisfactory to the City Council naming the City of Cedar Rapids, Iowa, and its employees as additional insured, insuring against any liability that may arise in connection with the activities held.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar **Phone Number/Ext.:** 319-286-5090
**E-mail Address:** a.charipar@cedar-rapids.org

**Alternate Contact Person:** **Phone Number/Ext.:**
**E-mail Address**:

**Description of Agenda Item:** Special events
Resolution approving the special event application for the Cedar Rapids Economic Alliance Downtown Farmers' market events (includes road closures) on eight Saturdays: June 4, June 18, July 2, July 16, August 6, August 20, September 3 and September 17, 2016. CIP/DID #SPEC-049422-2016

**EnvisionCR Element/Goal:** InvestCR Goal 4: Grow a sustainable, diverse economy by supporting businesses, fostering entrepreneurism, and targeting industry-specific growth.

**Background**:
Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:** .

**Resolution Date:** 04/26/16

**Budget Information:**

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Jill Wilkins, on behalf of Cedar Rapids Economic Alliance, has requested approval to conduct the Downtown Farmers' market events on city streets, sidewalks and park in the downtown area on eight Saturdays: June 4, June 18, July 2, July 16, August 6, August 20, September 3 and September 17, 2016 from 5 AM to 1 PM including set-up and tear-down times, and

WHEREAS, the applicant requests approval for the following streets to be closed for these events from 5 AM until 1 PM:

- 2nd Avenue SE from 1st Street SE* to 6th Street SE
- 3rd Avenue SE from 1st Street SE* to 6th Street SE
- 4th Avenue SE from 1st Street SE to 6th Street SE
- 2nd Street SE from 1st Avenue SE to Transit Way SE/ 4th Avenue SE
- 3rd Street SE from 1st Avenue SE to 5th Avenue SE
- 5th Street SE from 1st Avenue SE to 5th Avenue SE

*Employees to the Alliant building shall be permitted

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

1. If cooking using LP, an LP permit is required.

2. Applicant and participants shall not impede normal vehicular or pedestrian movement through the event areas.

3. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and race participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant's contact person. A copy of this written notification shall be provided to the City Manager's Office.

4. Approval from all adjacent property and business owners is required before attempting to affect any type of sale on private property.

5. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

6. If food is served and/or sold at the event, the applicant (or vendors) shall meet all applicable requirements of the Linn County Health Department and the City Code.

7. Please note that all events are responsible to provide additionally desired park tables and receptacles beyond what is standardly available and in place within City Parks. Additional tables, trash cans, trash bags, servicing of trash cans and removal of event related trash, event fencing, hoses, etc. must be provided by the event applicant. Events are also not allowed to move park furniture and receptacles in order to fulfill additional needs by the event.

8. Applicant will be responsible for contacting both the Union Pacific Railroad and the Cedar Rapids & Iowa City Railway to assure no conflicts will occur during the event at any railroad grade crossings that intersect with the race routes.

9. Applicant shall provide adequate restroom facilities including ADA accessible restrooms (5% or no less than 1).

10. Applicant shall not obstruct the public sidewalk or impede normal pedestrian traffic. A minimum sidewalk clearance width of five (5) feet shall be maintained on all public sidewalks adjacent to the event site. Vehicles within the park are strictly prohibited.

11. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.

    a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
    b. Chalk paint shall not be applied to any city street or sidewalk.

12. Access for fire-fighting purposes in the neighborhood shall be maintained, therefore the street may not be blocked with any items not easily moved.

13. Applicant agrees upon completion of the events to clean up all areas associated with the events and to reimburse the City for damage to any portion of public property.

14. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.

15. Upon completion of event, all areas associated with the event will be cleaned up. All permanent Park trash receptacles must have trash removed by the event and bags replaced the day of the event. All park grounds that see event crowds must be inspected by the event for any trash, litter, temporary event signs, etc., which must be removed the day of the event before park closing hours. Needed additional trash or debris cleanup by Parks staff will be billed to the event for reimbursement.

16. For traffic and pedestrian safety purposes, the City Traffic Engineering Division will approve temporary “No Parking” signs, meeting City specifications, to be placed along the following streets for this event:

    - 2nd Avenue SE from 1st Street SE to 6th Street SE
    - 3rd Avenue SE from 1st Street SE to 6th Street SE
    - 4th Avenue SE from 1st Street SE to 6th Street SE
    - 2nd Street SE from 1st Avenue SE to Transit Way SE/ 4th Avenue SE
    - 3rd Street SE from 1st Avenue SE to 5th Avenue SE
    - 5th Street SE from 1st Avenue SE to 5th Avenue SE

a. The appropriate signs, as specified by the Traffic Engineering Division, will be installed, maintained and removed by an insured traffic control contractor that will be hired and paid by Applicant. Signs shall be stake mounted and a minimum size of 24" X 18", spaced at a maximum distance of 75' apart on all listed streets.

b. The temporary "No Parking" signs shall be installed by the traffic control contractor no earlier than the Friday before each Farmer's Market, and removed no later than the Sunday after each Farmer's Market.

c. The Applicant shall provide advance written notification to adjacent property owners on the above named streets of the event dates and times and the temporary "No Parking" posting. A copy of the notice shall be provided to the Traffic Engineering Division prior to the event.

17. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Mark Andries (286-5438) to arrange officers. The Police Department will provide the off-duty officer contact name and cell number to applicant prior to the event.

18. Applicant will be required to hire two (2) off duty officers and one (1) commander for the following hours at each of the farmers markets.

| | | |
|---|---|---|
| a. | One (1) officer 5AM-1:30PM | 8.5 hours |
| b. | One (1) officer 7:30AM-12 Noon | 4.5 hours |
| c. | One (1) commander 7:30AM-12 noon | 4.5 hours |
| d. | Thirteen (13) hours @ $48/hr | $624 |
| e. | Four and one half (4.5) hours @ $54/hr | $243 |
| f. | Total Estimate per market | $867 |
| g. | Total Estimate eight (8) markets | $6,936 |
| h. | (however is dependent upon final determination on each date) | |

19. Applicant agrees that any signage required for this event will be done with prior approval of the City Building Services Division and any required permits will be obtained.

20. Staking for tents/staging or other structures is prohibited. Tents or canopies must be stabilized by weighted means such as sandbags.

21. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.

22. Applicant agrees to defend, indemnify, and save the City of Cedar Rapids harmless from all liability and place on file at the City Clerk's Office, a certificate of liability insurance with policy limits satisfactory to the City Council naming the City of Cedar Rapids, Iowa, and its employees as additional insured, insuring against any liability that may arise in connection with the activities held.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar **Phone Number/Ext.:** 319-286-5090
**E-mail Address:** a.charipar@cedar-rapids.org

**Alternate Contact Person:** **Phone Number/Ext.:**
**E-mail Address**:

**Description of Agenda Item:** Special events
Resolution approving the special event application for the Glow Run night-time 5K event (includes road closures) on July 30, 2016. CIP/DID #SPEC-047375-2015

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**:
Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:** .

**Resolution Date:** 04/26/16

**Budget Information:**

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Colin Pekovitch, on behalf of All Community Events, has requested approval to conduct The Glo Run illuminated night-time 5K event on city streets in the Czech Village/New Bohemia area on July 30, 2016 starting at 7:25 PM with event ending at 10:45 PM (not including set-up and tear-down times), and

WHEREAS, the applicant requests approval for the following streets to be closed only when participants are on the course approximately 9 PM to 10:15 PM:

- 2nd Street SE, from 5th Avenue SE to 16th Avenue SE
- 1st Street SE from 5th Avenue SE to 7th Avenue SE
- A Street SW from 16th Avenue SW to the Cedar Rapids Landfill entrance
- 5th Avenue SE from 1st Street SE to 2nd Street SE
- 7th Avenue SE from 1st Street SE to the Cedar River Trailhead
- 16th Avenue SE/SW from 2nd Street SE to A Street SW, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

1. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Mark Andries (286-5438) to arrange officers. The Police Department will provide the off-duty officer contact name and cell number to applicant prior to the event.

   Applicant will be required to hire eleven (11) off duty officers and one (1) commander.

   - Eleven (11) officers ($49/hr) three hour minimum = $1,617
   - One (1) commander ($54/hr) three hour minimum = $162
   - Estimated cost of off-duty officers is $1,779 (however is dependent upon final determination at event time)

2. Applicant shall provide a command post, near the event start/finish, for officers and event staff.

3. Event race route is as follows: Begin at Lot 44, exit Lot 44 and turn northwest onto 2nd Street SE to 5th Avenue SE, turn southwest on 5th Avenue SE to 1st Street SE, turn southeast on1st Street SE to 7th Avenue SE, turn southwest on 7th Avenue SE onto the Cedar River Trail, continue southeast on the Cedar River Trail to the Bridge of Lions, turn southwest on the Bridge of Lions (16th Avenue Bridge), continue across the Bridge of Lions and continue to 16th Avenue SW to A Street SW, turn easterly on A Street SW and continue on A Street SW to the entrance of the Cedar Rapids Landfill, U turn onto the Cedar River Trail and continue westerly to on the Cedar River Trail to 16th Avenue SW/Bridge of Lions, turn northeast onto the Bridge of Lions and continue to 16th Avenue SE, turn northwest onto 2nd Street SE and continue to Lot 44 and the end.

4. For traffic and pedestrian safety purposes, the City Traffic Engineering Division will approve temporary “No Parking” signs, meeting City specifications, to be placed along the following streets for this event:

    - 2nd Street SE, from 5th Avenue SE to 16th Avenue SE
    - 1st Street SE from 5th Avenue SE to 7th Avenue SE
    - A Street SW from 16th Avenue SW to the Cedar Rapids Landfill entrance
    - 5th Avenue SE from 1st Street SE to 2nd Street SE
    - 7th Avenue SE from 1st Street SE to the Cedar River Trailhead
    - 16th Avenue SE/SW from 2nd Street SE to A Street SW

    a. The appropriate signs, as specified by the Traffic Engineering Division, will be installed, maintained and removed by an insured traffic control contractor that will be hired and paid by Applicant. Signs shall be stake mounted and a minimum size of 24” X 18”, spaced at a maximum distance of 75’ apart on all listed streets.
    b. The temporary “No Parking” signs shall be installed by the traffic control contractor no earlier than Friday, July 29, 2016, and removed no later than Sunday, July 31, 2016.
    c. The Applicant shall provide advance written notification to adjacent property owners on the above named streets of the event dates and times and the temporary “No Parking” posting. A copy of the notice shall be provided to the Traffic Engineering Division prior to the event.

5. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and race participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant’s contact person. A copy of this written notification shall be provided to the City Manager's Office.

6. Applicant and participants shall not impede normal vehicular or pedestrian movement through the event areas.

7. Applicant shall be responsible for receiving from each participant in the run/walk an individual signed Waiver of Liabilities of the City of Cedar Rapids.

8. Applicant’s insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

9. Participants shall observe all traffic control devices and traffic regulations unless otherwise directed by a uniformed police officer.

10. Applicant agrees that any signage required for this event will be done with prior approval of the City Building Services Division and any required permits will be obtained.

11. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.

a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
b. Chalk paint shall not be applied to any city street or sidewalk.

12. If food is served and/or sold at the event, the applicant (or vendors) shall meet all applicable requirements of the Linn County Health Department and the City Code.

13. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with walk event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.

14. Vehicles on park grass are strictly prohibited without prior permission by the Parks Superintendent or designee.

15. Please note that all events are responsible to provide additionally desired park tables and receptacles beyond what is standardly available and in place within City Parks. Additional tables, trash cans, trash bags, servicing of trash cans and removal of event related trash, event fencing, hoses, etc. must be provided by the event applicant. Events are also not allowed to move park furniture and receptacles in order to fulfill additional needs by the event.

16. Applicant agrees upon completion of the events to clean up all areas associated with the events and to reimburse the City for damage to any portion of public property outside of the parks mentioned above.

17. Fencing or staking requests for large tents that penetrate the soil must be approved and coordinated with Parks staff at least one week prior to the event through an on-site meeting. Please call the Parks office to schedule at 319-286-5750.

18. Upon completion of event, all areas associated with the event will be cleaned up. All permanent Park trash receptacles must have trash removed by the event and bags replaced the day of the event. All park grounds that see event crowds must be inspected by the event for any trash, litter, temporary event signs, etc., which must be removed the day of the event before park closing hours. Needed additional trash or debris cleanup by Parks staff will be billed to the event for reimbursement.

19. Applicant shall upon completion of the event, clean up all areas associated with the event and shall reimburse the City for damage to any portion of public property. Event Participants shall use standard trail courtesies and yield appropriate right-of-way to non-event trail traffic. Any temporary signs placed along the event must be at least 2’ away from the edge of the trail and must be removed the day of the event.

20. Applicant shall provide adequate rest room facilities when available Park restrooms are not adequate.

21. Applicant will be responsible for contacting both the Union Pacific Railroad and the Cedar Rapids & Iowa City Railway to assure no conflicts will occur during the event at any railroad grade crossings that intersect with the race routes.

22. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.

23. Applicant agrees to defend, indemnify, and save the City of Cedar Rapids harmless from all liability and place on file at the City Clerk's Office, a certificate of liability insurance with policy limits satisfactory to the City Council naming the City of Cedar Rapids, Iowa, and its employees as additional insured, insuring against any liability that may arise in connection with the activities held.

BE IT FURTHER RESOLVED,

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** s.hershner@cedar-rapids.org

**Alternate Contact Person:** Kevin Kirchner **Phone Number/Ext.:** 5902
**E-mail Address**: k.kirchner@cedar-rapids.org

**Description of Agenda Item:** Intent and levy assessments
Intent to Assess – Utilities – Water Division – delinquent municipal utility bills – 25 properties. CIP/DID #WTR042616-001

**Routine business - EnvisionCR Does not apply**

**Background:**
The Utilities Department – Water Division is responsible for the billing and collection of municipal utility bills for water, sewer, storm sewer, solid waste and recycling services provided to our customers. The Water Division initiates the Notice of Intent to Assess process whenever delinquent utility balances are unpaid; collection efforts have been ignored; and active services have been terminated. Below are the steps taken in typical situations:

- Friendly Reminder is mailed
- Final Notice is mailed
- Door Tag is placed at premise
- Services are terminated

A Notice of Intent to Assess letter is mailed (after Council approves the Resolution of Intent to Assess) giving the property owners 30 days to pay their delinquent municipal utility bill before a resolution for special assessment is approved by City Council to lien properties.

**Action / Recommendation:** The Utilities Department – Water Division recommends that the Resolution for Intent to Assess various properties for deliquent municipal utility bills be approved.

**Alternative Recommendation (if applicable):** The City Council could decide not to lien delinquent municipal utility bills.

**Time Sensitivity:** Normal

**Resolution Date:** 04/26/16

**Budget Information:** N/A

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

WTR
FIN
TRS
WTR042616-001

RESOLUTION NO. LEG_NUM_TAG

INTENT TO ASSESS

WHEREAS, utility service charges (water, sewer, storm sewer, solid waste and recycling), penalties and Iowa sales tax have been provided to various properties in the City of Cedar Rapids, Iowa, and

WHEREAS, the occupants of the properties have failed to pay the municipal utility billings mailed for the utility service charges, and

WHEREAS, the utility service charges are now delinquent at these properties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that special assessments be made against the properties and for the amounts shown on the attached listing, will be made by the City Council on the 14th day of June, 2016 and notice was given by mailing to the owners of the properties, a notice of this proposed assessment, stating the amount of the assessment and the description of the property, and on what account, and that objections to said proposed assessment may be filed prior to 11:00 a.m., June 14, 2016.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# LIEN INTENTS (SPECIAL ASSESSMENTS) 4/26/16

| | | | | LIEN INTENTS 4/26/16 |
|---|---|---|---|---|
| # | | Balance Due | | Premise Address |
| 1 | | $ 107.41 | | 37 KIRKWOOD CT SW |
| 2 | | $ 179.91 | | 130 JACOLYN DR SW #9 |
| 3 | | $ 84.34 | | 157 15TH AVE SW |
| 4 | | $ 273.20 | | 401 31ST ST NW |
| 5 | | $ 468.14 | | 539 9TH ST SW |
| 6 | | $ 156.14 | | 658 15TH AVE SW |
| 7 | | $ 171.99 | | 1017 ASHFORD DR NE |
| 8 | | $ 183.50 | | 1021 16TH ST NE |
| 9 | | $ 167.86 | | 1212 9TH ST NW |
| 10 | | $ 226.19 | | 1240 20TH ST SW |
| 11 | | $ 81.75 | | 1470 GOLFVIEW DR NE |
| 12 | | $ 60.55 | | 1511 13TH AVE SW |
| 13 | | $ 77.05 | | 1520 1ST AVE NW - LOWER |
| 14 | | $ 356.49 | | 1613 MAPLE DR NW |
| 15 | | $ 182.26 | | 1642 B AVE NE |
| 16 | | $ 189.95 | | 1957 2ND AVE SE |
| 17 | | $ 242.50 | | 2051 KNOLLSHIRE RD NE |
| 18 | | $ 222.86 | | 2749 TERESA DR SW |
| 19 | | $ 110.43 | | 3125 12TH AVE SW - UPPER |
| 20 | | $ 130.11 | | 3215 CARRIAGE DR SW |
| 21 | | $ 216.21 | | 3528 KING DR SW |
| 22 | | $ 65.42 | | 3828 F AVE NW |
| 23 | | $ 55.88 | | 5627 MUIRFIELD DR SW #8 |
| 24 | | $ 114.43 | | 6617 KIOWA TRACE NE |
| 25 | | $ 174.15 | | 7414 WORCESTER RD, PALO |
| | | | | |
| | | **$ 4,298.72** | | **Grand Total** |
| | | **25** | | **Number of Properties** |
| | | **$ 55.88** | | **Balance Due - Low** |
| | | **$ 468.14** | | **Balance Due - High** |

# Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** s.hershner@cedar-rapids.org

**Alternate Contact Person:** Kevin Kirchner **Phone Number/Ext.:** 5902
**E-mail Address**: k.kirchner@cedar-rapids.org

**Description of Agenda Item:** Intent and levy assessments
Levy assessment – Utilities – Water Division – delinquent municipal utility bills – 10 properties. CIP/DID #WTR032216-001

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background:**
The Utilities Department – Water Division is responsible for the billing and collection of municipal utility bills for water, sewer, storm sewer, solid waste and recycling services provided to our customers. The Utilities Department – Water Division initiates the Special Assessment process whenever delinquent utility balances are unpaid; collection efforts have been ignored; and active services have been terminated. After Council approves the Intent to Assess resolution, a Notice of Intent to Assess letter is mailed to the customer at least 30 days prior to this Special Assessment.

Below are the steps taken in typical situations:

- Friendly Reminder is mailed
- Final Notice is mailed
- Door Tag is placed at premise
- Services are terminated
- A Notice of Intent to Assess letter is mailed to the customer
- Special Assessment is approved by the City Council at least thirty days after the Intent to Assess letter is mailed

The Notice of Intent to Assess the properties was approved by City Council Resolution No. 0355-03-16 on March 22, 2016.

Following approval of the "Special Assessment" Resolution, the delinquent municipal utility information will be certified with the Linn County Treasurer. This becomes a “Special Assessment” against the properties and has equal precedence to property taxes.

**Action / Recommendation:** The Utilities Department – Water Division recommends that the Resolution to levy Special Assessments be approved.

**Alternative Recommendation (if applicable):** The City Council could decide not to lien delinquent municipal utility bills.

**Time Sensitivity:** Normal

**Resolution Date:** 4/26/16

**Budget Information:** N/A

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

WTR
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WTR032216-001

RESOLUTION NO. LEG_NUM_TAG

SPECIAL ASSESSMENTS

WHEREAS, the City Council of the City of Cedar Rapids, Iowa has heretofore passed a Resolution of Intent to Assess various properties in the City of Cedar Rapids, Iowa for delinquent municipal utility service charges (water, sewer and storm sewer), penalties and Iowa sales tax, and

WHEREAS, a listing of the various properties for said delinquent utility service charges has been filed with the City Clerk and notice of assessment has been given to the property owners.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that there be and is hereby levied an assessment against various properties for the amounts shown on the attached listing and made a part of this resolution, and

BE IT FURTHER RESOLVED, that a copy of this resolution be certified to the County Treasurer in order that the said assessments may be collected in the same manner as property taxes.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# SPECIAL ASSESSMENTS (TO BE LIENED) 4/26/16

| | | | | |
|---|---|---|---|---|
| | | | | **SPECIAL ASSESSMENTS 4/26/16** |
| | | | | **LIEN INTENTS 3/22/16** |
| **#** | | **Balance Due** | | **Premise Address** |
| 1 | | $ 98.34 | | 377 17TH ST SE |
| 2 | | $ 107.58 | | 613 SHEFFIELD DR NE |
| 3 | | $ 114.80 | | 624 3RD AVE SW |
| 4 | | $ 119.10 | | 806 SUBURBAN ST NE |
| 5 | | $ 233.55 | | 862 18TH ST SE |
| 6 | | $ 239.19 | | 1400 5TH AVE SE |
| 7 | | $ 185.92 | | 1426 7TH AVE SE |
| 8 | | $ 76.85 | | 1502 MT VERNON RD SE |
| 9 | | $ 98.99 | | 1933 HIGLEY AVE SE |
| 10 | | $ 85.87 | | 2154 26TH ST NW |
| | | | | |
| | | **$ 1,360.19** | | **GRAND TOTAL** |
| | | **10** | | **NUMBER OF PROPERTIES** |
| | | **$ 76.85** | | **BALANCE DUE - LOW** |
| | | **$ 239.19** | | **BALANCE DUE - HIGH** |

# Council Agenda Item Cover Sheet

**Submitting Department:** Solid Waste and Recycling

**Presenter at Meeting:** Mark Jones **Phone Number/Ext.:** 4791
**E-mail Address:** M.Jones@cedar-rapids.org

**Alternate Contact Person:** Sarah Augustine **Phone Number/Ext.:** 4786
**E-mail Address**: s.augustine@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA

1. Resolutions approving assessment actions:

Intent to assess – Solid Waste & Recycling – clean-up costs – five properties.

CIP/DID #SWM-003-16

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: The Solid Waste and Recycling Division is responsible for abating garbage nuisances on public and private property. Under normal circumstances property owners receive a "Notice of Abatement" letter which allows them seven (7) days to correct the problem identified in the letter and its attachments. If a property owner fails to abate the nuisance, the Solid Waste and Recycling Division abates the nuisance and issues an invoices for services rendered.

Property owners have 30 days to pay their invoice. Failure to pay the invoice results in an "Intent to Assess" action against the property being prepared by the Solid Waste and Recycling Division and presented to City Council in the form of a Resolution.

Following the approval of the Intent to Assess Resolution, the property owner receives another mailing, which includes all the original documentation and a copy of the Intent to Assess Resolution. The property owner then has an additional 30 day period to pay their invoice. Failure to pay the outstanding invoice following the second 30 day period results in a "Levy Assessment" action against the property being prepared by the Solid Waste and Recycling Division and presented to City Council in the form of a Resolution.

Following approval of the "Special Assessment" Resolution, the nuisance abatement information is turned over to the Linn County Treasurer and the outstanding payment is levied against the property owner's taxes for collection.

**Action/Recommendation:** The Solid Waste and Recycling Division recommends that the Resolution for the Intent to Assess be approved.

**Alternative Recommendation:** The City Council could decide not to assess.

**Time Sensitivity:**

**Resolution Date:** 4/26/16

**Budget Information:**

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** No
**Explanation:** NA

SWM
TRS
SWM-003-16

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council of the City of Cedar Rapids, Iowa, has heretofore passed a Resolution to assess property for the following:

NUISANCE ABATEMENTS

WHEREAS, the property owner has failed to pay the required invoice(s) sent out for costs associated with the nuisance abatement within the prescribed time period noted on the City invoice, and

WHEREAS, the City of Cedar Rapids may assess the cost of nuisance abatements against the property for failure to pay invoices, and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the intent to assess against the property and for the amounts shown on the attached listing, will be made by the City Council after 30 days of the date passed, and notice was given by mailing to the owners of the described and enumerated tracts, a notice of this proposed assessment, stating the amount of the assessment and the description of the property, and on what account, and that objections to said proposed assessment may be filed prior to 3:30 pm, May 25, 2016.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# INTENT TO ASSESS 4/26/16

| | | | | INTENT TO ASSESS 4/26/16 |
|---|---|---|---|---|
| # | | Balance Due | | Premise Address |
| 1 | | 764.00 | | 1130 15th St SE |
| 2 | | 340.00 | | 1817 B Ave NE |
| 3 | | 331.00 | | 1551 C Ave NE |
| 4 | | 337.00 | | 1522 J Ave NE |
| 5 | | 630.00 | | 1611 K Ave NE |
| | | | | |
| | | **$2,402.00** | | **Grand Total** |
| | | **5** | | **Number of Properties** |

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke **Phone Number/Extension:** 5848
**E-mail Address:** p.wieneke@cedar-rapids.org

**Alternate Contact Person:** Jason Junk **Phone Number/Extension:** 5724
**E-mail Address:** j.junk@cedar-rapids.org

**Description of Agenda Item:** Accept projects
Resolution accepting project, authorizing final payment in the amount of $36,361.40 and approving the 4-year Performance Bond submitted by Pirc-Tobin Construction, Inc. for the SE Quadrant Sanitary Sewer Improvements – Phase 2, Package 4 project (original contract amount was $752,742; final contract amount is $707,227.97) **(FLOOD)**
CIP/DID #SSD104-08

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: Construction has been substantially completed by Pirc-Tobin Construction, Inc. for the SE Quadrant Sanitary Sewer Improvements – Phase 2, Package 4 project. This is an approved Capital Improvements Project (CIP No. SSD104-08) with a final construction contract amount of $707,227.97. Funding resources for this project were approved in FY 16 and prior years and the project is completed within the approved budget.

**Action/Recommendation:** The Public Works Department recommends adoption of the Resolution to accept the project and performance bond and issue final payment to the contractor in the amount of $36,361.40.

**Alternative Recommendation:** There is no alternative recommendation but an alternative action is to not accept the project. If the project is not accepted, the project cannot be closed out (retainage cannot be released to Contractor, four-year maintenance bond period cannot begin) and City could be subject to claims since Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information: FEMA PW# SSD104 FLOOD**

**Local Preference Policy: NA**

**Recommended by Council Committee: NA**

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SSD104-08
OB377545

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Engineer certifies construction contract work on the SE Quadrant Sanitary Sewer Improvements – Phase 2, Package 4 project (Contract No. SSD104-08), has been substantially completed in accordance with the approved plans and specifications, and

WHEREAS, a Performance Bond, dated July 14, 2015 in the amount of $744,242 covering said work filed by Pirc-Tobin Construction, Inc. and executed by United Fire & Casualty Company provides a 4-year correction period for defects in materials and workmanship, and

WHEREAS, the final cost summary for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $744,242.00 |
| Possible Incentive | 8,500.00 |
| Change Order No. 1 | 10,973.01 |
| Change Order No. 2 | 4,217.42 |
| Change Order No. 3 | 432.40 |
| Change Order No. 4 Final | -53,886.86 |
| Removal of Original Incentive | -7,250.00 |
| Amended Contract Amount | $707,227.97 |

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 4-year correction period as provided by the Performance Bond commences on this date, and

BE IT FURTHER RESOLVED that based on the City Engineer's recommendation, the SE Quadrant Sanitary Sewer Improvements – Phase 2, Package 4 project, (Contract NO. SSD104-08) be and the same is hereby accepted as being substantially completed, and the City of Cedar Rapids Finance Director is authorized and directed to issue a warrant in the sum of $36,361.40 to Pirc-Tobin Construction, Inc. as final payment.

The final contract price is $707,227.97 distributed as follows: $707,227.97 330-330210-18511-SSD104 FLOOD, and

BE IT FURTHER RESOLVED, that sales tax was not paid on the above project and therefore there is no refund to be submitted to the State of Iowa.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

**SE QUADRANT SANITARY SEWER IMPROVEMENTS**
**PHASE 2, PACKAGE 4**

N

0 FEET 400

SSD104-05

Cadd File Name: W:\PROJECTS\FLOOD\SSD104 - Sanitary Sewer SE Quad\SSD104 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** s.hersner@cedar-rapids.org

**Alternate Contact Person:** Kevin Kirchner **Phone Number/Ext.:** 5902
**E-mail Address**: k.Kirchner@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Renewal of the annual software license and technical support in the amount of $61,706.56 with Oracle for the Water Division's Customer Care and Billing Solution System (Service Contract #2887079) for Fiscal Year 2017 renewal contract amount from last year was $59,909.28; renewal contract amount for this year is $61,706.56).

CIP/DID #OB887428

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**:
The Utilities Department - Water Division Customer Care and Billing Software Solution System bills and maintains customer records for the municipal utilities; water, water pollution control, sanitary sewer, storm water, solid waste, recycling, and yard waste. The Utilitities Department - Water Division must renew the software license update and technical support annually. The annual renewal charge for fiscal year 2017 (July 30, 2016 – July 29, 2017) on Service Contract #2887079 is $61,706.56.

**Action / Recommendation:**
The Utilities Department - Water Division recommends approval of the resolution to renew the annual software license and technical support for the Water Division's Customer Care and Billing Solution System (Service Contract #2887079) for Fiscal Year 2017 and that a purchase order in the amount of $61,706.56 be issued to ORACLE.

**Alternative Recommendation (if applicable):**
The Council could decide not to authorize a purchase order. If that would happen, the Utitities Division would not have maintenance and support on its Customer Information and Billing system.

**Time Sensitivity:** The renewal period is for the time frame of July 30, 2016 – July 29, 2017

**Resolution Date:** 4/12/16

**Budget Information:** To be funded from the Utilities Water Division Operations – Administration FY17 budget and coded to 522101-621-621010.

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

WTR
FIN
OB#887428

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Utilities Department – Water Division purchased an ORACLE Utilities Customer Care and Billing Software Solution System package in 2008, and

WHEREAS, the Customer Care and Billing Software System bills and maintains customer records for the municipal utilities; water, water pollution control, sanitary sewer, storm water, solid waste, recycling, and yard waste, and

WHEREAS, Oracle has submitted an invoice in the amount of $61,706.56 for renewal of the annual software license update and technical support for this software application (Service Contract No. 2887079) for Fiscal Year 2017 (July 30, 2016 – July 29, 2017).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Utilities Department – Water Division is hereby authorized to issue a purchase order in the amount of $61,706.56 to Oracle for renewal of the annual software license and technical support for the Water Division's Customer Care and Billing Solution System (Service Contract #2887079) for Fiscal Year 2017. To be funded from the Utilities Department - Water's administrative FY17 operations and maintenance budget and coded to 522101-621-621010. The renewal contract amount from last year was $59,909.28 and the renewal contract amount for this year is $61,706.56.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Water Pollution Control

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** s.hershner@cedar-rapids.org

**Alternate Contact Person:** Mark Potter **Phone Number/Ext.:** 5288
**E-mail Address**: m.potter@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Purchase order in the amount of $52,482.35 to Electric Pump for a New 130 HP Flygt Pump at the Indian Creek Lift Station.
CIP/DID #WPC042616-01

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: The New 130 HP Flygt Pump will be used at the Indian Creek Lift Station. This is a very critical pump and is replacing one that is not cost effective to repair. It is identical to the one being replaced.

Water Pollution Control Facility has standardized to Flygt pumps at this lift station and Electric Pump is the sole representative for parts, sales and service for ITT/Flygt products in the state of Iowa (see attached sole source justification form).

The Water Pollution Control Facility requested a quote from Electric Pump. Electric Pump submitted a quote in the amount of $52,482.35 for labor, parts, materials, and round trip freight for the New 130 HP Flygt Pump.

**Action/Recommendation:** The Water Pollution Control Facility staff recommends approval of the Resolution authorizing a purchase order to Electric Pump in the amount of $52,482.35 for a New 130 HP Flygt Pump to be used at the Indian Creek Lift Station.

**Alternative Recommendation:** N/A

**Time Sensitivity:** 4-26-16

**Resolution Date:** 4-26-16

**Budget Information:** Funded from FY2016 services and operations budget and coded to 533101-611-611002-611028.

**Local Preference Policy:** No
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

WPC
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WPC042616-01

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Electric Pump is the sole parts, sales and service representative for ITT/Flygt products in the state of Iowa, and

WHEREAS, Water Pollution Control Facility has standardized to Flygt pumps at the Indian Creek Lift Station and this lift station is in need of a new pump that is identical to, and will replace the pump which is not cost effective to repair, and

WHEREAS, the Water Pollution Control Facility requested a quote from Electric Pump, and

WHEREAS, Electric Pump submitted a quote in the amount of $52,482.35 for labor, parts, materials, and round trip freight for the New 130 HP Flygt Pump, and

WHEREAS, the Water Pollution Control Facility's staff recommends that a purchase order be issued in the amount of $52,482.35 to Electric Pump for a New 130 HP Flygt Pump,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Water Pollution Control Facility be hereby authorized to issue a purchase order to Electric Pump in the amount of $52,482.35 for a New 130 HP Flygt Pump to be used at the Indian Creek Lift Station. To be funded from Water Pollution Control Facility's FY2016 services and operations budget and coded to 533101-611-611002-611028.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Purchasing

**Presenter at Meeting:** Joy Huber **Phone Number/Ext.:** 5886
**E-mail Address:** j.huber@cedar-rapids.org

**Alternate Contact Person:** Diane Muench **Phone Number/Ext.:** 5023
**E-mail Address**: d.muench@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Fleet Services Division purchase of a wheeled endloader from Martin Equipment in the amount of $211,900.
CIP/DID #PUR0316-164

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**:
Purchasing Services solicited bids on behalf of Fleet Services for the purchase and delivery of one wheeled endloader for use by the Streets Division. Three vendors submitted bids. Fleet Services recommends award to Martin Equipment, who was the overall most responsive and responsible bidder who met the specifications. The lowest priced bidders did not meet the specifications. The purchase price for the wheeled endloader is $211,900.

Bids received

| Company Name | Location | Price |
|---|---|---|
| Martin Equipment | Cedar Rapids | $211,900 |
| Altorfer, Inc. | Cedar Rapids | $183,497 |
| Titan Machinery | Center Point | $207,320 |

**Action/Recommendation:** Authorize the Fleet Services Division to purchase the wheeled endloader as described herein.

**Alternative Recommendation:**

**Time Sensitivity:** medium

**Resolution Date:** April 26, 2016

**Budget Information:** 073-073000-554000-073001

**Local Preference Policy:** Yes
**Explanation:** NA

**Recommended by Council Committee:** No
**Explanation:** NA

PUR
FIN
FLT
PUR0316-164

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Bid for the purchase and delivery of a wheeled endloader on behalf of the Fleet Services Division; and

WHEREAS, bids were received from three Vendors; and

WHEREAS, the Fleet Services Division recommends that this bid be awarded to Martin Equipment as the overall lowest responsive and responsible bidder who met the specifications, in the amount of $211,900.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Fleet Services Division is authorized to purchase the wheeled endloader as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Fleet Maintenance

**Presenter at Meeting:** Casey Drew **Phone Number/Ext.:** 5097
**E-mail Address:** c.drew@cedar-rapids.org

**Alternate Contact Person:** Joy Huber **Phone Number/Ext.:** 5886
**E-mail Address**: j.huber@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Fleet Services purchase of a used 2007 Freightliner M2106 dump truck from Value Truck Sales, LTD for use by Parks Department – Forestry Division in the amount of $59,550.
CIP/DID #FLT006

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**: The Parks Department – Forestry Division (Forestry) is requesting a tandem axle dump truck to provide tree debris pick-up in the City. The old dump truck for this division, a 2001 International, has major mechanical issues and the bed of the truck is rusted and needs reinforcement. It is no longer safe to operate or cost-effective to continue to use.

Fleet Services has located a used truck that meets Forestry's usage requirements at Value Truck Sales, LTD in Brook Park, Ohio. Because the truck, a 2007 Freightliner M2106 dump truck, is on this vendor's lot and available to other potential buyers, Fleet Services is requesting urgent consideration and approval from the City Council and City Manager in order to secure this purchase. If this purchase is approved, transportation will be provided by Value Truck Sales, LTD and delivery can be made to the City of Cedar Rapids. This is a FY16 budgeted purchase.

**Action/Recommendation:** Fleet Services recommends approval to purchase the used 2007 Freightliner M2106 dump truck from Value Truck Sales, LTD for use by Parks Department – Forestry Division in the amount of $59,550.

**Alternative Recommendation:** Should the City decide not to purchase this truck, Forestry would need to borrow or rent a truck; if a truck should not be available, it could adversely affect the Forestry Division's operations and the quality of the City's neighborhoods and key corridors.

**Time Sensitivity:** urgent

**Resolution Date:** April 26, 2016

**Budget Information:** FY16 554000-073-073000

**Local Preference Policy:** (Click here to select)
**Explanation:** NA
**Recommended by Council Committee:** (Click here to select)
**Explanation:** NA

FLT
PKS
FIN
FLT006

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Parks Department – Forestry Division's (Forestry) dump truck, a 2001 International, has major mechanical issues and the bed is rusted and requires reinforcement; it is no longer safe to operate or cost-effective to repair, and

WHEREAS, Forestry has an immediate need for a replacement truck in order not to adversely affect the Forestry division's operations and quality of the City's neighborhoods and key corridors, and

WHEREAS, Fleet Services has located a used 2007 Freightliner M2106 dump truck that meets Forestry's usage requirements for sale at Value Truck Sales, LTD, in Brook Park, Ohio, in the amount of $59,550 and

WHEREAS, this purchase is budgeted in FY 2016 GL Fund 073, Dept ID 073000, Account 554000, Project 073004, and

WHEREAS, Fleet Services recommends the purchase of this used 2007 Freightliner M2106 dump truck from Value Truck Sales, LTD, in Brook Park, Ohio in the amount of $59,550;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the recommendation above be accepted subject to the terms and conditions of the purchase documents, and

BE IT FURTHER RESOLVED, that Fleet Services is hereby authorized to purchase the used 2007 Freightliner M2106 dump truck from Value Truck Sales, LTD in Brook Park, Ohio in the amount of $59,550 for use by Forestry.

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LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Water Pollution Control

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** SteveHe@cedar-rapids.org

**Alternate Contact Person:** Jim Flamming **Phone Number/Ext.:** 5968
**E-mail Address**: J.Flamming@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Amendment No. 1 to the Professional Services Agreement with HDR, Inc. for an amount not to exceed $48,729 for additional engineering services on the WPCF Nutrient Removal and Solids Facilities Plan (original contract amount was $660,083; total contract amount with this amendment is $708,812).

CIP/DID #6150011-01

**EnvisionCR Element/Goal:** GreenCR Goal 1: Be stewards for the environment, promoting economic and social growth while restoring the relationship between the city and the natural environment.

**Background**: On November 17, 2015, the Cedar Rapids City Council approved a Professional Services Agreement with HDR, Inc. for engineering services to assist in development of the WPCF Nutrient Removal and Solids Facilities Plan. This Plan is intended to help the City address several upcoming requirements, including the Iowa Nutrient Reduction Strategy. The plan will update portions of the 2006 WPCF Master Plan and the 2011 Solids Facility Plan related to nutrient removal and solids handling and treatment to better reflect the changes that have taken place since these reports were last issued.

While developing this Plan, several changes to HDR's original scope of work were proposed. These include adding the following engineering tasks:

1. City staff have noted that the interior wall of the Main Lift Station appears to have become deformed and has threatened to limit the use of the existing bridge crane. HDR has been asked to include as part of their current study, a structural assessment of the Main Lift Station related to issues of potential wall deformation.
2. The Utilities Engineering staff has begun design on improvements to the existing Parshall flume upstream of the Primary "A" Clarifiers at the WPCF. These improvements include addition of a new approach channel upstream of the flume, which will improve the accuracy of the influent flow measurements. HDR, Inc. has been asked to provide structural engineering design services related to the modifications to the existing Parshall flume.
3. HDR, Inc. has decided to subcontract with EcoEngineers, Inc. out of Des Moines, IA to assist them with completion of a portion of the Nutrient Removal and Solids Facility Plan. This change does not result in changes to the budget or schedule of the PSA, but amendment language was developed in order to allow EcoEngineers, Inc. to bill to the project as a subcontractor.

**Action/Recommendation:** The Utilities Department – WPC division recommends approval of Amendment No. 1 to the Professional Services Agreement with HDR, Inc. for the WPCF Nutrient Removal and Solids Facilities Plan and that the City Manager and City Clerk be authorized to execute said Agreement.

**Alternative Recommendation:** None

**Time Sensitivity:** Action needed 4-26-16

**Resolution Date:** 4-26-16

**Budget Information:**

1. **Included in Current Budget Year**. Yes, funding for the WPCF Nutrient Removal and Solids Facilities Plan is included in FY2016 and FY2017 WPC budgets. Project costs will be coded to 925-553000-615-615000-6150011 and 615208.
2. **Analysis if the expenditure is within budgeted expectations, i.e. some type of budget to actual comparison:** There is currently $300,000 budgeted in the FY2016 Capital Improvement Projects budget, and $200,000 in the projected FY2017 Capital Improvement Projects budget for the WPCF Nutrient Removal and Solids Facilities Plan. If needed, additional funds are available by adjusting other items in the CIP budget or from reserves.
3. **Purchasing Department used or Purchasing Guidelines followed:** Yes, statements of qualifications were requested from multiple engineering firms and evaluated by Utilities Department staff using objective criteria.

**Local Preference Policy:** Yes
**Explanation:** Consultant Evaluation form gives preference to local consultants

**Recommended by Council Committee:** NA
**Explanation:** NA

WPC
FIN
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AUD FILE
6150011-01

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids Utilities Department – Water Pollution Control Facility executed a Professional Services Agreement on November 17, 2015 for an amount not to exceed $660,083 with HDR, Inc. for the WPCF Nutrient Removal and Solids Facilities Plan (Contract No. 6150011-01), and

WHEREAS, while developing this Plan, the scope of the work has been modified and expanded and the Utilities Department – Water Pollution Control Facility is requesting HDR, Inc. to provide additional engineering services, and

WHEREAS, HDR, Inc. has proposed to provide the additional services for an amount not to exceed $48,729, and

WHEREAS, the Utilities Department – Water Division staff have determined that the proposed cost is fair and reasonable for the proposed scope of work and recommends approval of Amendment No. 1 with HDR, Inc. for the WPCF Nutrient Removal and Solids Facilities Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Amendment No. 1, to the Professional Services Agreement with HDR, Inc. for an amount not to exceed $48,729 for the WPCF Nutrient Removal and Solids Facilities Plan be hereby approved and that the City Manager and City Clerk be authorized to execute said Amendment.

A cost summary of the contract changes for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $660,083 |
| Amendment No. 1 | + 48,729 |
| Amended Contract Amount | $708,812 |

To be funded from the FY2016 and FY2017 Water Pollution Control Division Capital Improvement Projects budget and coded to 925-553000-615-615000-6150011 and 615208.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate contact person:** Tim, Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing execution of Amendment No. 3 to the Professional Services Agreement with Snyder & Associates, Inc. specifying an increased amount not to exceed $77,538 for design services in connection with the West Post Road NW from E Avenue to Gordon Avenue and Midway Drive NW from West Post Road to Wiley Boulevard Roadway Improvements project (original contract amount was $538,484; total contract amount with this amendment is $712,402) **(Paving for Progress).**
CIP/DID #3012120-01

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: The original limits of the project affected by this amendment were Midway Drive NW from Wiley Boulevard NW to East of Alma Drive NW and from West of Peace Avenue NW to west of West Post Road NW (3012120-06), which includes roadway rehabilitation. Zelda Drive NW from 400 Zelda Drive NW to the intersection with Midway Drive NW will be added to the scope of the project, which will include road reconstruction, water main, and replacement of up to six (6) sanitary sewer services.

**Action/Recommendation:** The Public Works Department recommends adoption of the resolution authorizing execution of Amendment No. 3 of the Professional Services Agreement with Snyder & Associates, Inc. specifying an increased amount not to exceed $77,538.

**Alternative Recommendation:** The City of Cedar Rapids does not currently have the staff resources to design this project internally. The alternatives are to delay a project City staff is currently designing or delay the project until City Staff has the resources available to proceed with design.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** 301/301000/3012120 SLOST

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

ENG
FIN
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AUD FILE
3012120-01
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Engineer has determined it is in the best interest of the City to outsource some professional services relating to the project below, and

WHEREAS, the City desires to expand the project limits to include reconstruction of Zelda Drive NW from 400 Zelda Drive NW to the intersection with Midway Drive NW, and

WHEREAS, the additional project limits will include design of new driveway approaches and adjacent sidewalks, replacement of up to six (6) sanitary sewer services, replacement of water main at two intersections and preparation of temporary easements, and

WHEREAS, the City has requested additional services of the Consultant, and the City and the Consultant agree to amend the Scope of Services as indicated in the original Agreement and City-approved amendments,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are authorized to sign Amendment No. 3 to the engineering consultant agreement with Snyder & Associates, Inc. in the amount of $77,538 for the West Post Road NW from E Avenue to Gordon Avenue and Midway Drive NW from West Post Road to Wiley Boulevard Roadway Improvements project (3012120-01). A summary of the contract amendments for this contract is as follows:

| | |
|---|---|
| Original Contract Amount: | $538,484 |
| Amendment No. 1 | $64,476 |
| Amendment No. 2 | $31,904 |
| Amendment No. 3 | $77,538 |
| Amended Contract Amount | $712,402 |

General ledger coding for this amendment to be as follows:

Fund 301, Dept ID 301000 Project 3012120 SLOST $77,538

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

WEST POST ROAD NW FROM E AVENUE TO GORDON AVENUE AND MIDWAY DRIVE NW FROM WEST POST ROAD TO WILEY BOULEVARD ROADWAY IMPROVEMENTS

3012120

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate contact person:** Tim, Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing execution of Amendment No. 2 to the Professional Services Agreement with Anderson-Bogert Engineers & Surveyors, Inc. specifying an increased amount not to exceed $25,980 for design services in connection with the 7th and 8th Street SE Roadway Rehabilitation Improvements from A Avenue to 8th Avenue project (original contract amount was $215,282; total contract amount with this amendment is $263,544) **(Paving for Progress).**
CIP/DID #3012111-01

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: The project includes pavement rehabilitation of 7th Street SE from A Avenue NE to 4th Avenue SE and pavement reconstruction from 4th Avenue SE to 8th Avenue SE. It includes pavement rehabilitation of 8th Street SE from 3rd Avenue SE to 8th Avenue SE. It also includes conversion of 7th Street SE and 8th Street SE to two-way from 4th Avenue SE to 12th Avenue SE.

Amendment No. 2 increases the scope of design to include the installation of ADA-compliant curb ramps at 8th Street SE and 7th Street SE where they meet 8th Avenue and 7th Avenue.

**Action/Recommendation:** The Public Works Department recommends adoption of the resolution authorizing execution of Amendment No. 2 of the Professional Services Agreement with Anderson Bogert Engineers & Surveyors, Inc. specifying an increased amount not to exceed $25,980.

**Alternative Recommendation:** The City of Cedar Rapids does not currently have the staff resources to design this project internally. The alternatives are to delay a project City staff is currently designing or delay the project until City Staff has the resources available to proceed with design.

**Time Sensitivity:** Normal
**Resolution Date:** April 26, 2016
**Budget Information:** 301/301000/3012111 SLOST
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

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AUD FILE
3012111-01
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Engineer has determined it is in the best interest of the City to outsource some professional services relating to the project below, and

WHEREAS, the City desires to modify the project scope to add design of new ADA sidewalk ramps at the intersections of 7th Street SE and 8th Street SE with 7th Avenue and 8th Avenue, and

WHEREAS, the City desires to have Anderson-Bogert Engineers & Surveyors, Inc. prepare separate bid packages for Phase 1 pavement rehabilitation (which was constructed in 2015) and Phase 2 pavement reconstruction (to be constructed in 2016), and

WHEREAS, the City has requested additional services of Anderson-Bogert Engineers & Surveyors, Inc. and the City and Anderson-Bogert Engineers & Surveyors, Inc. agree to amend the Scope of Services as indicated in the original Agreement and City-approved amendments,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are authorized to sign Amendment No. 2 to the engineering consultant agreement with Anderson-Bogert Engineers & Surveyors, Inc. in the amount of $25,980 for the 7th and 8th Street SE Roadway Rehabilitation Improvements from A Avenue to 8th Avenue project (Contract No. 3012111-01). A summary of the contract amendments for this contract is as follows:

| | |
|---|---|
| Original Contract Amount: | $215,282 |
| Amendment No. 1 | $22,282 |
| Amendment No. 2 | $25,980 |
| Amended Contract Amount | $263,544 |

General ledger coding for this amendment to be as follows:

Fund 301, Dept ID 301000 Project 3012111 SLOST $25,980

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons®

# 7TH STREET SE FROM 4TH AVENUE SE TO 12TH AVENUE SE ROADWAY RECONSTRUCTION AND ONE-WAY TO TWO-WAY CONVERSION PROJECT

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke **Phone Number/Extension:** 5848
**E-mail Address:** p.wieneke@cedar-rapids.org

**Alternate Contact Person:** Jason Junk **Phone Number/Extension:** 5724
**E-mail Address:** j.junk@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Authorizing Change Order No. 1 in the amount of $14,619.17 with Pirc-Tobin Construction, Inc. for the 18th Street NW South of B Avenue Sanitary Sewer Point Repair project (original contract amount was $42,926.40; total contract amount with this amendment is $57,545.57).
CIP/DID #6550019-01

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 1 submitted by Pirc-Tobin Construction, Inc..

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** Fund 655, Dept ID 655000, Project 6550019 ($105,130 NA)

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

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AUD FILE
6550019-01

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 1 in the amount of $14,619.17 with Pirc-Tobin Construction, Inc. for the 18th Street NW South of B Avenue Sanitary Sewer Point Repair project, Contract No. 6550019-01. A cost summary of the contract changes for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $38,126.40 |
| Original Incentive Value | 4,800.00 |
| Change Order No. 1 | 14,619.17 |
| Amended Contract Amount | 57,545.57 |

General ledger coding for this Change Order to be as follows: $14,619.17 655-655000-65585-6550019

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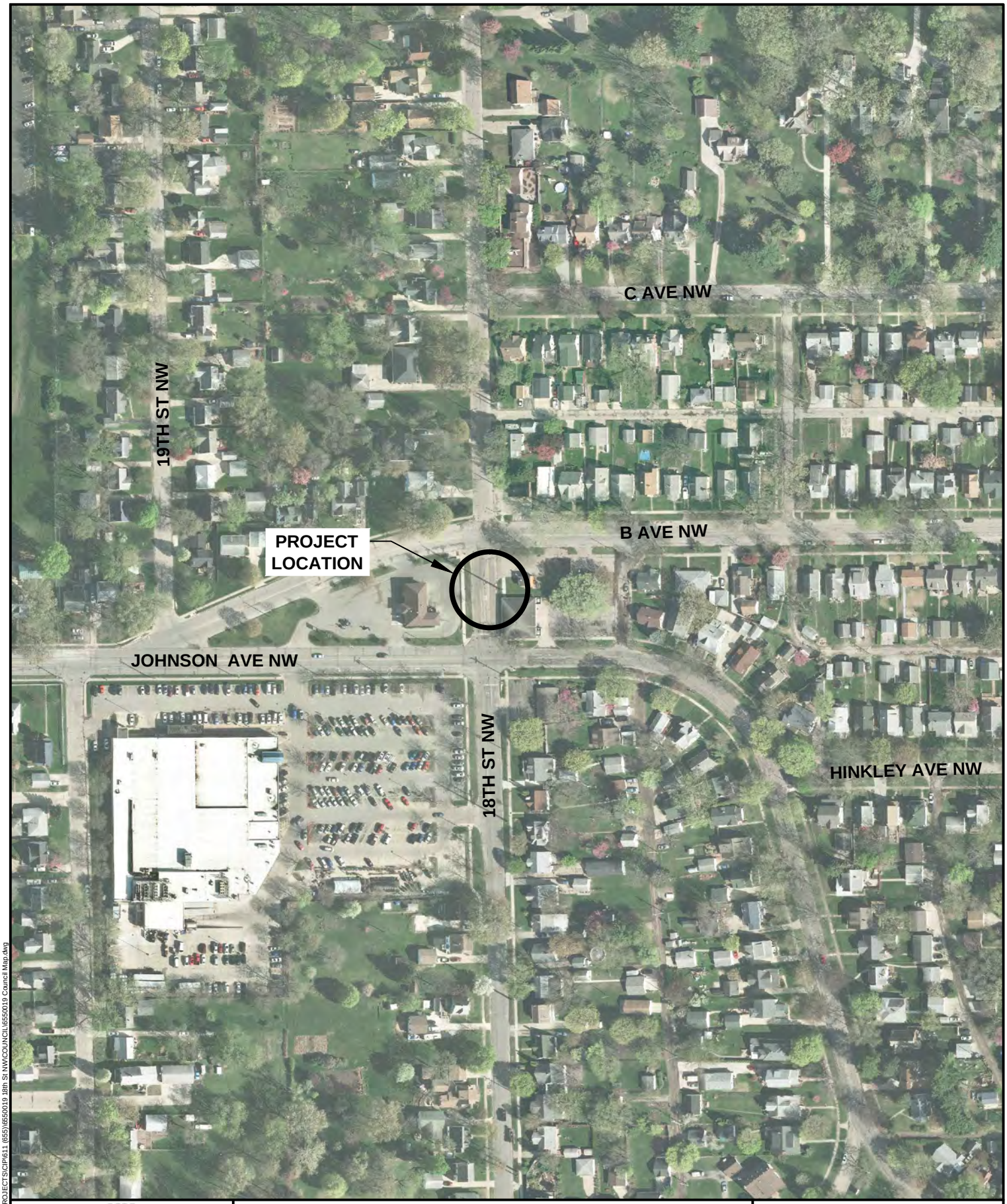
LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG




CEDAR RAPIDS
City of Five Seasons

**18TH STREET NW SOUTH OF B AVENUE**
**SANITARY SEWER POINT REPAIR**

N

0 FEET 200

6550019

Cadd File Name: R:\PROJECTS\CIP\611 (655)\6550019 18th St NW\COUNCIL\6550019 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke **Phone Number/Extension:** 5848
**E-mail Address:** p.wieneke@cedar-rapids.org

**Alternate Contact Person:** Jason Junk **Phone Number/Extension:** 5724
**E-mail Address:** j.junk@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Authorizing Change Order No. 1 in the amount of $192,500 plus 18 Working Days, with Visu-Sewer, Inc. for the Indian Creek Trunk Sanitary Sewer Segment 1 Rehabilitation project (original contract amount was $287,630; total contract amount with this amendment is $480,130).
CIP/DID #655625-07

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: This is a contract change order to adjust the contract price based on the actual quantities of completed work and additional work based on contractor quotes reviewed and accepted base on the scope of work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions. When the bypass pumping started a new inspection video was taped and it showed a major increase in leaking joints. With the addition of all the leaking joints, the contractor reduced his cost per joint by $350.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 1 submitted by Visu-Sewer, Inc.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information (if applicable):** CIP 655625-07: $365,500

**Local Preference Policy:** Applies ☐ Exempt ☒
**Explanation:** Does not apply to public improvement projects

**Recommended by Council Committee: Yes** ☐ **No** ☐ **N/A** ☒
**Explanation**

ENG
FIN
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AUD FILE
655625-07

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 1 in the amount of $192,500 plus 18 Working Days, with Visu-Sewer, Inc. for the Indian Creek Trunk Sanitary Sewer Segment 1 Rehabilitation project, Contract No. 655625-07. A cost summary of the contract changes for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $283,630.00 |
| Original Incentive Value | 4,000.00 |
| Change Order No. 1 | 192,500.00 |
| Amended Contract Amount | $480,130.00 |

General ledger coding for this Change Order to be as follows: $192,500 655-655000-65585-655625

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

**INDIAN CREEK TRUNK SANITARY SEWER**
**SEGMENT 1 REHABILITATION**

N

0 FEET 1000

655625

Cadd File Name: W:\PROJECTS\CIP\611 (655)\655625\655625-07\655625-07 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke **Phone Number/Extension:** 5848
**E-mail Address:** p.wieneke@cedar-rapids.org

**Alternate Contact Person:** Russell Betts, PE **Phone Number/Extension:** 5847
**E-mail Address:** r.betts@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Authorizing Change Order No. 2 in the amount of $11,484.41 with Lodge Construction, Inc. for the 16th Avenue SW (Between 18th and 20th Streets SW) Storm Sewer Improvements project (original contract amount was $174,902.50; total contract amount with this amendment is $222,390.91).
CIP/DID #304286-01

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background**: This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 2 submitted by Lodge Construction, Inc.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** Fund 304, Dept ID 304000, Project 304286 ($383,610 NA)

**Local Preference Policy:** NA
**Explanation:** This project is a Public Improvement Project and as such per State Code the City is required to award the construction contract to the lowest responsive, responsible bidder. The Buy Local policy does not apply in this situation.
**Recommended by Council Committee:** NA
**Explanation:** NA

ENG
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AUD FILE
304286-01

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 2 in the amount of $11,484.41 with Lodge Construction, Inc. for the 16th Avenue SW (Between 18th and 20th Streets SW) Storm Sewer Improvements project, Contract No. 304286-01. A cost summary of the contract changes for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $164,902.50 |
| Original Incentive Value | 10,000.00 |
| Change Order No. 1 | 36,004.00 |
| Change Order No. 2 | 11,484.41 |
| Amended Contract Amount | $222,390.91 |

General ledger coding for this Change Order to be as follows: $11,484.41; $7,362.93 304-304000-30485-304286, $4,121.48 304-304000-30486-304286

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

**16TH AVENUE SW (BETWEEN 18TH STREET AND 20TH STREETS SW) STORM SEWER IMPROVEMENTS**

N

0 FEET 300

304286

Cadd File Name: W:\PROJECTS\CIP\304\304286 - 18th St SW Storm Sewer Improvements (Jefferson High School)\304286 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke **Phone Number/Extension:** 5848
**E-mail Address:** p.wieneke@cedar-rapids.org

**Alternate Contact Person:** Loren Snell, PE **Phone Number/Extension:** 5804
**E-mail Address:** l.snell@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Authorizing Change Order No. 3 Final Revised deducting the amount of $16,276.91 with Eastern Iowa Excavating & Concrete, LLC for the Noelridge Park Water Resource Restoration Project (original contract amount was $247,998.60; total contract amount with this amendment is $243,105.69).
CIP/DID #304110-01

**EnvisionCR Element/Goal:** GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

**Background**: This is a contract change order to adjust the contract price based on the actual quantities of completed work and additional work based on contractor quotes reviewed and accepted base on the scope of work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions. Additional cost due to cleaning of sediment from rock check dams by hand.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 3 Final Revised submitted by Eastern Iowa Excavating & Concrete, LLC.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information (if applicable):** Total cost of the project, including engineering and construction, staff time, and contingency is estimated to be $364,305. The Sponsored Project program will fund up to $294,017 of this cost, from a portion of the interest due on the current Clean Water State Revolving Fund loan (which the Utilities Department would be repaying anyway) through WPC CIP project 615245. The balance of the funding is available from stormwater funds for National Pollutant Discharge Elimination System (NPDES) compliance improvements (304160), and funding requested by the Parks Department in the FY16 budget.

**Local Preference Policy:** Applies ☐ Exempt ☒

**Explanation**: Does not apply to public improvement projects

**Recommended by Council Committee: Yes** ☒ **No** ☐ **N/A** ☐
**Explanation**: Presented at the February 26, 2015 Infrastructure Committee Meeting.

ENG
FIN
CLK
AUD FILE
304110-01

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 3 Final Revised deducting the amount of $16,276.91 with Eastern Iowa Excavating & Concrete, LLC for the Noelridge Park Water Resource Restoration Project, Contract No. 304110-01. A cost summary of the contract changes for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $242,998.60 |
| Original Incentive Value | 5,000.00 |
| Change Order No. 1 | 3,243.40 |
| Change Order No. 2 | 13,140.60 |
| Change Order No. 3 | -16,276.91 |
| Removal of Original Incentive Value | -5,000.00 |
| Amended Contract Amount | $243,105.69 |

General ledger coding for this Change Order to be as follows: -16,276.91 304-304000-30486-304110

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

**NOELRIDGE PARK WATER RESOURCE RESTORATION PROJECT**

N

0 FEET 300

Cadd File Name: W:\PROJECTS\CIP\304\304110\304110 Council Map.dwg

304110

# Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** s.hershner@cedar-rapids.org

**Alternate Contact Person:** Bruce Jacobs **Phone Number/Ext.:** 5913
**E-mail Address**: b.jacobs@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Change Order No. 5 in the amount of $67,223.43 with Tricon General Construction for the J Avenue Water Plant Process Improvements – Phase 1 project (original contract amount was $7,276,000; total contract amount with this amendment is $7,555,384.20).

CIP/DID #6250026-02

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** The J Avenue Water Treatment plant was originally constructed in 1929. Additions were made to the plant in 1949, 1969, and 2009. Sound maintenance practices have kept the plant in good operating condition throughout its service life. However, the plant is starting to experience age related issues that are not readily correctable through preventative maintenance.

A study of the J Avenue Water Treatment Plant was completed by Strand Associates, Inc. in October 2011. The report detailed alternatives that would be beneficial for the longevity of the J Avenue water treatment plant. These alternatives were reviewed and staged in a specific manner and over many years. This staging was done to both improve operational factors during the construction work and to minimize the effect of the cost on ratepayers. This Project is related to only the first phase (Phase 1) of a much larger improvements program. All of the work required is currently staged in five separate phases and spread out over ten years.

This proposed Change Order includes 11 items. The items are for changes to the scope of work as defined in the Contract Documents.

Each contractor proposal (COR) was reviewed by the Owner's and Engineer's designated representatives to ensure that the scope of the proposal is appropriate, and the pricing is reasonable.

**Action / Recommendation:** The Utilities Department – Water Division staff recommends approval of Change Order No. 5 in the amount of $67,223.43 with Tricon General Construction for the J Avenue Water Plant Process Improvements – Phase 1 project and that the City Manager and City Clerk be authorized to execute said Change Order.

**Alternative Recommendation:** None

**Time Sensitivity:** April 26, 2016

**Resolution Date:** April 26, 2016

**Budget Information:** This CIP project is coded to 553000-625-625000-6250026.

**Local Preference Policy:** No
**Explanation:** Capital Improvement Projects are not subject to local preference policy.

**Recommended by Council Committee:** NA
**Explanation:** NA

WTR
CLK
FIN
AUD FILE
6250026-02

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Tricon General Construction was awarded the J Avenue Water Plant Process Improvements – Phase 1 public improvement project (Contract No. 6250026-02) by Resolution No. 0138-01-14 on January 28, 2014, and

WHEREAS, the Utilities Department – Water Division requested changes to the contract plans and specifications for the J Avenue Water Plant Process Improvements – Phase 1 project, and

WHEREAS, Change Order No. 5 specifies a net increase in the amount of $67,223.43 for the additional work requested and includes 11 items. The items are for changes to the scope of work as defined in the Contract Documents.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Change Order No. 5 in the amount of $67,223.43 for the J Avenue Water Plant Process Improvements – Phase 1 project (Contract No. 6250026-02) be hereby approved and that the City Manager and City Clerk be authorized to execute Change Order No 5. A cost summary of the contract changes for this project is as follows:

| | |
|---|---|
| Original Contract Amount | $7,276,000.00 |
| Change Order No. 1 | + 51,840.76 |
| Change Order No. 2 | + 26,626.41 |
| Change Order No. 3 | + 101,016.16 |
| Change Order No. 4 | + 32,677.44 |
| Change Order No. 5 | + 67,223.43 |
| Amended Contract Amount | $7,555,384.20 |

The Phase 1 project is included in FY14 thru FY16 Utilities Department - Water CIP budgets and funded from 553000-625-625000-6250026.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Rob Davis, PE **Phone Number/Extension:** 5808
**E-mail Address:** robd@cedar-rapids.org

**Alternate Contact Person:** Jen Winter, PE **Phone Number/Extension:** 5803
**E-mail Address:** j.winter@ceda-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution awarding and approving contract in the amount of $84,292.50, bond and insurance of Hunt Construction Co., Inc. for the Cedar Riverwalk 2nd Avenue to 3rd Avenue SE project. Engineer's estimated cost is $80,000.
CIP/DID #3315507-10

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**:

| | | |
|---|---|---|
| Hunt Construction Co., Inc., Alburnett, IA | | $84,292.50 |
| Base Bid + Alternate Deduct | | Rejected |
| Total Award | | $84,292.50 |
| Central States Concrete, LLC | | |
| | Base Bid | $109,058.00 |
| | Base Bid + Alternate Deduct | $86,824.50 |
| Mintum, Inc., Brooklyn, IA | | |
| | Base Bid | $118,566.00 |
| | Base Bid + Alternate Deduct | $114,996.00 |
| Midwest Concrete LLC, Peosta | | |
| | Base Bid | $178,950.00 |
| | Base Bid + Alternate Deduct | $160,690.00 |

Hunt Construction Co., Inc. submitted the lowest responsive, responsible bid received on March 30, 2016 for the Cedar Riverwalk 2nd Avenue to 3rd Avenue SE project. The bid is within the approved budget. Construction work is anticipated to begin this spring and be completed by September 30, 2016.

The Instructions to Bidders (Section 200 14.01) and contract documents require contractor bids based on unit price. Accordingly, the base bid of Midwest Concrete, LLC was corrected to be $178,950, based on the unit prices submitted and the correct bid quantity totals.

**Action/Recommendation:** The Public Works Department recommends approval of the Resolution to award and approve contract in the amount of $84,292.50, bond and insurance of Hunt Construction Co., Inc. for the Cedar Riverwalk 2nd Avenue to 3rd Avenue SE project.

**Alternative Recommendation:** If Council chooses not to award the contract for said project, the project could not go forward as proposed unless the bidding process is repeated.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** GRI - $80,000

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development - Housing

**Presenter at Meeting:** Paula Mitchell **Phone Number/Ext.:** 319 286-5852
**E-mail Address:** p.mitchell@cedar-rapids.org

**Alternate Contact Person:** Jennifer Pratt **Phone Number/Ext.:** 319 286-5047
**E-mail Address**: j.pratt@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing execution of Amendment No. 1 to the Development Agreement with Little House, LLC, extending the performance period through December 31, 2016 and amending the activity from new construction to relocation of the former White Elephant building at 1305 3rd Street SE (FLOOD).
CIP/DID #OB811372

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**: On January 27, 2015, City Council authorized execution of a Development Agreement with Little House, LLC, for disposition and redevelopment of a vacant City-owned parcel located at 1305 3rd Street SE. Originally, the Developer proposed construction of a new two-story structure on the structure with commercial uses on the first floor and residential on the second floor. However, in the interim, the developer began exploring the possibility of relocating and renovating the historic structure located at 1010 3rd Street SE (locally known as the former White Elephant Building), which would otherwise be demolished.

On April 15, the City received a formal request from the Developer to amend the Development Agreement to allow for the change in activity and a new timeline for performance based on this change. Updated financial information has been provided to demonstrate financial commitments. If the amendment is approved, the Developer proposes to begin the project in May 2016 and complete the renovation by the end of 2016.

The proposed amendment allows for preservation of the historic structure at its new location, which is consistent with the goals adopted in the City's Historic Preservation Plan.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** Developer plans to begin the project May 9, subject to approval of the amendment.
**Resolution Date:** April 26, 2016
**Budget Information:** N/A
**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

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AUD FILE
OB811372
OB377545

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council previously approved a Development Agreement with Little House, LLC on January 27, 2015 for the disposition and redevelopment of vacant City-owned property located at 1305 3rd Street SE, and

WHEREAS, the Developer has requested an amendment to allow a change of activity from new construction to relocation of a historic structure currently located at 1010 3rd Street SE (locally known as the White Elephant building) as well as an extension to the performance period in order to perform its covenants and obligations contained in the Agreement; and

WHEREAS, the parties wish to further amend the Agreement as set forth in Amendment No. 1 to the Agreement which allows for the relocation of the historic structure and extends the time for which the Developer may perform the obligations pursuant to the Agreement by extending the performance period through December 31, 2016; and

WHEREAS, the City Council has determined that the revised project description and timeline in the Amendment provides reasonable assurances that the covenants and obligations will be performed within the amended timeline;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager or designee is authorized to execute Amendment No. 1 to the Development Agreement with Little House, LLC.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Police

**Presenter at Meeting:** Deputy Chief Tom Jonker **Phone Number/Ext.:** 5338
**E-mail Address:** t.jonker@cedar-rapids.org

**Alternate Contact Person:** Captain Steve O'Konek **Phone Number/Ext.:** 5525
**E-mail Address**: s.okonek@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution authorizing the City Manager and the City Clerk to sign a 28E Agreement with the City of University Heights to allow officers from University Heights to work in partnership and mentoring with Cedar Rapids police officers. This partnership will enhance collaboration and cooperation between agencies.
CIP/DID #OB PD0008

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: In an effort to enhance collaboration, networking and mentoring between University Heights Police Department and the Cedar Rapids Police Department.

**Action/Recommendation:** Approval of resolution is requested.

**Alternative Recommendation:** N/A

**Time Sensitivity:** Council approval is requested at this time.

**Resolution Date:** 4/26/16

**Budget Information:** N/A

**Local Preference Policy:** (Click here to select)
**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)
**Explanation:** NA

PD
CLK
AUD FILE
PD0008

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Police Department recommends approval of the 28E Agreement with the City of University Heights to work in partnership and mentoring with Cedar Rapids police officers, which will enhance collaboration and cooperation between agencies,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are hereby authorized to sign said 28E Agreement.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing execution of a 28E Agreement with Linn County to participate in the estimated cost of construction of $27,902.49 for a Hot Mix Asphalt (HMA) overlay on Stoney Point Road NW from E Avenue to 540' south of Covington Road. **(Paving for Progress)**.
CIP/DID #3012182-00

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: Linn County is proposing to improve the road surface of Stoney Point Road NW from E Avenue to 540' south of Covington Road, by construction of a HMA overlay resurfacing project during the 2016 construction season. The portion of the project that the City will be participating in is approximately a half street width of 1,400 feet long on Stoney Point Road NW. This asphalt overlay will extend the street service life.

This agreement will be terminated upon final acceptance of the work by the City and final settlement of the financial conditions as set forth in Paragraph 7 of the 28E Agreement. Total estimated cost of the project is $202,891.54, with the City's share estimated at $27,902.49.

**Action/Recommendation:** The Public Works Department recommends adopting the resolution authorizing execution of a 28E Agreement for construction of a HMA overlay with Linn County Stoney Point Road NW from E Avenue to 540' south of Covington Road in the amount of $27,902.49.

**Alternative Recommendation:** If the City Council decides not to approve the 28E Agreement, Linn County may choose to delete a portion of the resurfacing within the City corporate limits from their construction project.

**Time Sensitivity:** Normal
**Resolution Date:** April 26, 2016
**Budget Information:** 301/301000/3012182 SLOST
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

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FIN
CLK
AUD FILE
3012182-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Linn County is proposing to improve the rideability and service life of the existing pavement on Stoney Point Road NW from E Avenue to 540' south of Covington Road, by construction of a Hot Mix Asphalt (HMA) overlay, and

WHEREAS, a portion of this roadway segment is located within the corporate limits of the City of Cedar Rapids, and

WHEREAS, the City Engineer recommends the City execute a 28E Agreement with Linn County providing for cooperative action pursuant to the proposed asphalt resurfacing project, and

WHEREAS, this agreement will be terminated upon final acceptance of the work by the City and final settlement of the financial conditions as set forth in Paragraph 7 of the 28E Agreement, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that the City Manager and City Clerk are authorized to sign a 28E Agreement with Linn County in the amount of $27,902.49 in connection with the on Stoney Point Road NW from E Avenue to 540' south of Covington Road project (CIP No. 3012182-00 SLOST),

BE IT FURTHER RESOLVED, that said agreement shall be filed with the City of Cedar Rapids Finance Director and thereafter filed with the Office of the Secretary of State.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons®

**STONEY POINT ROAD NW FROM E AVENUE TO 540' SOUTH OF COVINGTON ROAD PROJECT**

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing execution of a 28E Agreement with Linn County to participate in the estimated cost of construction of $47,119.17 for a Portland Cement Concrete overlay (PCC) on Rogers Road NW from Covington Road to Gardner Drive. **(Paving for Progress)**.
CIP/DID #3012183-00

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: Linn County is proposing to improve the road surface of Rogers Road NW from Covington Road to Gardner Drive, by construction of a PCC overlay project during the 2016 construction season. The portion of the project that the City will be participating in is approximately a half street width of 800 feet long on Rogers Road NW. This PCC overlay will extend the street service life.

This agreement will be terminated upon final acceptance of the work by the City and final settlement of the financial conditions as set forth in Paragraph 7 of the 28E Agreement. Total estimated cost of the project is $887,971.22, with the City's share estimated at $47,119.17.

**Action/Recommendation:** The Public Works Department recommends adopting the resolution authorizing execution of a 28E Agreement for construction of a PCC overlay with Linn County on Rogers Road NW from Covington Road to Gardner Drive in the amount of $47,119.17.

**Alternative Recommendation:** If the City Council decides not to approve the 28E Agreement, Linn County may choose to delete a portion of the resurfacing within the City corporate limits from their construction project.

**Time Sensitivity:** Normal
**Resolution Date:** April 26, 2016
**Budget Information:** 301/301000/3012183 SLOST
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

ENG
FIN
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AUD FILE
3012183-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Linn County is proposing to improve the rideability and service life of the existing pavement on Rogers Road NW from Covington Road to Gardner Drive, by construction of a Portland Cement Concrete (PCC) overlay, and

WHEREAS, a portion of this roadway segment is located within the corporate limits of the City of Cedar Rapids, and

WHEREAS, the City Engineer recommends the City execute a 28E Agreement with Linn County providing for cooperative action pursuant to the proposed PCC overlay project, and

WHEREAS, this agreement will be terminated upon final acceptance of the work by the City and final settlement of the financial conditions as set forth in Paragraph 7 of the 28E Agreement, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that the City Manager and City Clerk are authorized to sign a 28E Agreement with Linn County in the amount of $47,119.17 in connection with the on Rogers Road NW from Covington Road to Gardner Drive project (CIP No. 3012183-00 SLOST),

BE IT FURTHER RESOLVED, that said agreement shall be filed with the City of Cedar Rapids Finance Director and thereafter filed with the Office of the Secretary of State.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons®

**ROGERS ROAD NW FROM COVINGTON ROAD TO GARDNER DRIVE PROJECT**

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Tim Mroch, PE **Phone Number/Extension:** 5703
**E-mail Address:** t.mroch@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing execution of a 28E Agreement with Linn County to participate in the estimated cost of construction of $21,653.38 for a Hot Mix Asphalt (HMA) overlay on Beverly Road from 300' west of Highway 151 to the west connection with Selzer Road SW **(Paving for Progress)**.
CIP/DID #3012180-00

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**: Linn County is proposing to improve the road surface on Beverly Road from 300' west of Highway 151 to the west connection with Selzer Road SW, by construction of a HMA overlay resurfacing project during the 2016 construction season. The portion of the project that the City will be participating in is approximately 1,000 feet on Beverly Road. This asphalt overlay will extend the street service life.

This agreement will be terminated upon final acceptance of the work by the City and final settlement of the financial conditions as set forth in Paragraph 7 of the 28E Agreement. Total estimated cost of the project is $60,936.58, with the City's share estimated at $21,653.38.

**Action/Recommendation:** The Public Works Department recommends adopting the resolution authorizing execution of a 28E Agreement for construction of a HMA overlay with Linn County on Beverly Road from 300' west of Highway 151 to the west connection with Selzer Road SW in the amount of $21,653.38.

**Alternative Recommendation:** If the City Council decides not to approve the 28E Agreement, Linn County may choose to delete a portion of the resurfacing within the City corporate limits from their construction project.

**Time Sensitivity:** Normal
**Resolution Date:** April 26, 2016
**Budget Information:** 301/301000/3012180 SLOST
**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

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AUD FILE
3012180-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Linn County is proposing to improve the rideability and service life of the existing pavement on Beverly Road from 300' west of Highway 151 to the west connection with Selzer Road SW, by construction of a Hot Mix Asphalt (HMA) overlay, and

WHEREAS, a portion of this roadway segment is located within the corporate limits of the City of Cedar Rapids, and

WHEREAS, the City Engineer recommends the City execute a 28E Agreement with Linn County providing for cooperative action pursuant to the proposed asphalt resurfacing project, and

WHEREAS, this agreement will be terminated upon final acceptance of the work by the City and final settlement of the financial conditions as set forth in Paragraph 7 of the 28E Agreement, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that the City Manager and City Clerk are authorized to sign a 28E Agreement with Linn County in the amount of $21,653.38 in connection with the on Beverly Road from 300' west of Highway 151 to the west connection with Selzer Road SW project (CIP No. 3012180-00 SLOST),

BE IT FURTHER RESOLVED, that said agreement shall be filed with the City of Cedar Rapids Finance Director and thereafter filed with the Office of the Secretary of State.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Paula Mitchell **Phone Number/Ext.:** 319 286-5852
**E-mail Address:** p.mitchell@cedar-rapids.org

**Alternate Contact Person:** Chrystal Shaver **Phone Number/Ext.:** 319 286-5182
**E-mail Address**: c.shaver@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA
Resolution adopting an Annual Action Plan and specific budget allocations for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs for the period of July 1, 2016 to June 30, 2017 (Paula Mitchell).
CIP/DID #OB246513

**EnvisionCR Element/Goal:** StrengthenCR Goal 3: Adopt policies that create choices in housing types and prices throughout the City.

**Background**: A public hearing was held on April 12, 2016 regarding the Annual Action Plan for the Community Development Block Grant (CDBG) Program and the HOME Investment Partnership Program for the period of July 1, 2016 – June 30, 2017. Previously, on January 26, 2016, to consider input regarding community development and housing needs prior to the development of the City's Annual Action Plan for Community Development Block Grant (CDBG) and HOME Investment Partnership Program funding.

The City of Cedar Rapids is an "Entitlement Community" for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs administered by the U.S. Department of Urban Development (HUD). This means Cedar Rapids qualifies, based upon population, to receive an annual allocation of CDBG and HOME funding directly from HUD for use in the community. Funds are allocated based on a formula that considers factors such as population, degree of poverty, and age of housing stock, and are subject to the annual Congressional appropriations process. Funding for the program year July 1, 2016 – June 30, 2017 is expected to be $986,254 for CDBG and $267,772 for HOME. This is slightly lower than funding received in the current fiscal year, due to congressional cuts to discretonary funding and new entitlement cities qualifying for allocations.

The Annual Action Plan outlines activities to be undertaken with program budget allocations. Any activities undertaken must correspond to a specific priority need identified in the Consolidated Plan. Funding proposals are reviewed and recommendations made to City Council by the City's Grants and Programs Citizens Advisory Committee.

This effort is specifically in regard to preparation of an Annual Actual Plan for the period from July 1, 2016 to June 30, 2017. The Annual Action Plan was made available for public comment for 30 days beginning on March 19, 2016 and can be accessed on the City's web site. Following adoption, the Annual Action Plan is due to HUD by May 15, 2016.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** Annual Action Plan is due to HUD May 15, 2016.

**Resolution Date:** April 26, 2016

**Budget Information:** N/A

**Local Preference Policy:** NA

**Recommended by Council Committee:** NA

Attachment A

| FY16 (July 1, 2016 - June 30, 2017) | | |
|---|---|---|
| **GAP Recommendations for CDBG & HOME Entitlement Funding** | | |
| **Agency** | **Project** | **Funding** |
| **HOME** | | |
| Affordable Housing Network Inc. | Wellington Heights Neighborhood Revitalization Initiative | 75,000 |
| Cedar Valley Habitat for Humanity | 2016 - 2017 Homebuilding Program | 29,575 |
| City of Cedar Rapids Housing Services | First Time Homebuyer Program | 78,865 |
| City of Cedar Rapids Housing Services | HOME Administration | 26,777 |
| Hope Community Development Association, Inc. | Rebuild Blighted Houses | 24,645 |
| Hope Community Development Association, Inc. | Refurbishing Blighted Houses | 32,910 |
| | Totals | 267,772 |
| **CDBG** | | |
| Aging Services | Chore Services | 13,372 |
| Catherine McAuley Center | Enhancing Transitional Housing Services for Homeless Women | 4,430 |
| City of Cedar Rapids | Neighborhood Certification Program | 32,600 |
| City of Cedar Rapids Housing Services | Analysis of Impediments Consultations | 24,500 |
| City of Cedar Rapids Housing Services | CDBG Housing Services Administrative Overhead | 81,601 |
| City of Cedar Rapids Housing Services | CDBG Housing Services Administrative Staff Costs | 79,118 |
| City of Cedar Rapids Housing Services | CDBG Housing Services Service Delivery Costs | 347,557 |
| City of Cedar Rapids Housing Services | CDBG Owner-Occupied Rehabilitation Program | 206,118 |
| Community Health Free Clinic | Wages for Specialized Staff | 33,311 |
| Five Seasons Senior Housing Inc. | Five Seasons HVAC Supply Lines | 36,737 |
| Hawkeye Area Community Action Program, Inc. | HACAP Transitional Housing | 36,672 |
| Olivet Neighborhood Mission | Olivet Neighborhood Mission Youth Programs | 7,614 |
| Tanager Place | YouthPort | 3,807 |
| Waypoint Services | Waypoint Services Security Enhancements | 49,313 |
| Waypoint Services | Waypoint Madge Phillips Case Management | 19,035 |
| Willis Dady Emergency Shelter | Case Management | 10,469 |
| | Totals | 986,254 |

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RESOLUTION NO. LEG_NUM_TAG\

WHEREAS, as promulgated by Federal rules and regulations of the U.S. Department of Housing and Urban Development (HUD), at 24 CFR Part 91 et. al., a Consolidated Plan is a federally mandated pre-requisite of communities determined eligible to receive funds, in part, from the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs; and

WHEREAS, a Consolidated Plan is also mandated to establish certifications of consistency for the award of other grant funds by HUD; and

WHEREAS, a Consolidated Plan is comprised of both a Five-Year Strategy and incremental Annual Action Plans; and

WHEREAS, the City of Cedar Rapids, Iowa (City) is qualified as an entitlement community to annually receive funds from both the CDBG & HOME Programs, and may qualify for other HUD grant programs; and

WHEREAS, a (Federal) FY15-20 Five-Year Strategy has also been approved for the period from July 1, 2015 through June 30, 2020; and

WHEREAS, a second-year (Federal) FY16 Annual Action Plan has been prepared for the period from July 1, 2016 through June 30, 2017 (with proposed budgets for the award of $986,254 from the CDBG Program and $267,772 from the HOME Program); and

WHEREAS, the City's Grants and Programs Citizens' Committee has reviewed funding requests for both the CDBG and HOME Programs and has recommended preliminary budget allocations to be incorporated as a part of said Annual Action Plan; and

WHEREAS, said Annual Action Plan includes an executive summary, consultation and citizen participation, housing and homeless needs, market analysis, a variety of other strategic plan topics, and outcome performance measurement; and

WHEREAS, said proposed Annual Action Plan was made available for a 30-day public review and comment period from March 19, 2016 through April 18, 2016, with Public Hearing also conducted by the City Council on April 12, 2016; and

WHEREAS, one comment was received during the Public Hearing and is addressed in the Plan document and no objections were received during the review / comment period;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that said proposed Annual Action Plan is hereby adopted with final approval, with respective FY16 Annual Action Plan attached hereto and made a part of this resolution.

BE IT FURTHER RESOLVED that:

1. The City Manager or designee is hereby authorized to execute with signature for submission to HUD any and all assurances, certifications, or other document components as may be related to terms, conditions, etc. of funding agreement(s) stipulating compliance with applicable federal laws, regulations, etc. which may, (now or hereafter), affect the subject provision of financial assistance.

2. The City Manager or designee is authorized to execute Subrecipient agreements to be made effective for subject fiscal year grant funding, as well as any renewed and/or amended Subrecipient agreements which may result from the carryover of unexpended funds originally allocated in prior fiscal years, and the City Manager or designee is authorized to execute all other program documents, and approve expenditures necessary for the implementation of approved budgeted activities.

3. The City is duly authorized, under and pursuant to the Constitution and laws of the State of Iowa, to undertake and carry out said Program through Grant Agreement(s) with the U.S. Department of Housing and Urban Development.

4. Previous findings of the City Council regarding determination of said Urban Renewal Neighborhood Projects, as slum and/or blighted areas under Chapter 403 of the Code of Iowa, remain valid and are hereby reaffirmed and made a part of this Resolution by reference herewith, including specific reference to Resolution No. 0789-04-02 which reaffirmed eligible qualification based on renewed data compilation presented within the "2001 Community Development Inventory of Existing Conditions and Related Needs - Final Report".

5. It is hereby found and determined that where acquisition and clearance is proposed the objectives of said Urban Renewal Plans, or other plans establishing urban renewal areas by virtue of economic development qualifications, cannot be achieved through rehabilitation of portions of the areas comprising the Programs.

6. It is hereby found and determined that the Urban Renewal Plans for the Project Areas conform to the general plan for the development of the locality as a whole.

7. It is hereby found and determined that the Urban Renewal Plans for the Project Areas comprising the Program will afford maximum opportunity, consistent with the sound needs of the locality as a whole, for the renewal of the area by private enterprise.

8. It is hereby found and determined that a shortage of housing of sound standards and design with decency, safety, and sanitation exists in the municipality; that the need for housing accommodations has been or will be increased as a result of the clearance of slums in other areas, including other portions of the Urban Renewal Project Areas; that the conditions of blight in the area and the shortage of decent, safe and sanitary housing cause or contribute to an increase in and spread of disease and crime, and constitute a menace to the public health, safety, morals, or welfare, and that the acquisition of areas for residential uses is an integral part of and essential to the program of municipality.

9. It is hereby found and determined that the Urban Renewal Plans for the Program Project Areas give due consideration to the provision of the adequate park and recreational areas and facilities, as may be desirable for neighborhood improvement, with special consideration for the health, safety, and welfare of children residing in the general vicinity of the sites covered by the Plans.

10. It is hereby found and determined that the program for the proper relocation of individuals and families, displaced in carrying out the Urban Renewal Plan in decent, safe, and sanitary dwellings in conformity with acceptable standards, is feasible and can be reasonable and timely effected to permit the proper execution and completion of the Plans and that such dwelling units available or to be made available to such displaced individuals and families are: at least equal in quantity to the number of displaced individuals and families; not generally less desirable in regard to public utilities and public commercial facilities than the dwellings of the displaced individuals and families in the areas comprising the Program; available at rents or prices within the financial means of the displaced individuals and families; and reasonably accessible to places of employment.

11. It is hereby found and determined that a request for the release of funds is not an action, which will significantly affect the quality of the human environment. Said decision being based on the following facts and reasons: (a) assessment of the nature, magnitude, and duration of any adverse and positive impacts: (b) consideration of alternatives to the program, commitment of resources, known views of local groups, measures which can be instituted to lessen potential adverse impacts and to enhance the environment; (c) no loss of unique environmental resources; (d) no irreversible development trends; (e) a minimum occurrence of adverse effects that cannot be avoided; and (f) no impacts on properties possessing historical, archaeological, or cultural significance. In this regard it is noted that all budgeted activities, with one exception, are found to be either exempt or categorically excluded (either subject to the regulations or not subject to the regulations).

12. The City Manager is hereby specifically authorized to consent to assume the status of a responsible federal official under the National Environmental Policy Act ("NEPA"), insofar as the provisions of NEPA apply to HUD representatives for review, decision making, and action assumed and carried out by the City as to environmental issues.

13. The City Manager is hereby specifically authorized to consent personally, in their official capacity and on behalf of the City, to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental review, decision-making, and action.

14. The City Manager is hereby specifically authorized to execute an appropriate Environmental (Clearance) Certification with Request for Release of Funds (RROF).

15. As described within the City's approved and adopted written Citizens Participation Plan, for consideration of respective / relevant issues, it is reaffirmed that the City has an established process for Consolidated Plan development and amendment.

16. The City Clerk is authorized and directed to publish notice in the Cedar Rapids Gazette that the actions approved herein have been adopted (with copies maintained on file in the Department of Community Development), and an Environmental Review (Clearance) Finding has been determined with intent to Request Release of Funds (RROF). The City Clerk is further authorized to publish any other related required "Consolidated Planning" documentation including, but not limited to, a Consolidated Annual Performance Evaluation Report ("CAPER").

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at Meeting:** Rita Rasmussen **Phone Number/Ext.:** 5807
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Alternate Contact Person:** Carol Morgan **Phone Number/Ext.:** 5092
**E-mail Address**: c.morgan@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution accepting a bid in the amount of $1,563 from David and Rebecca Rasmussen and approving a Quit Claim Deed for the disposition of the non-conforming vacant lot located at 1317 K Street SW.
CIP/DID #3302500004-00

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The City received interest to dispose of various non-conforming lots. These properties were acquired with Community Development Block Grant (CDBG) funds through the Voluntary Acquisition Program, and as per State guidance, may be disposed of as long as the properties are located outside of the Special Hazard Area (100-year flood plain). These lots are all located outside of the 100-year flood plain.

A Public Hearing was held on November 3, 2015, and Council approved the resolution to continue with the disposition of these properties to adjacent property owners by sealed bid. The properties were offered for sale by sealed bid for a period of 30 days to adjacent property owners, and a condition of each sale is that the lot must be combined with an adjacent parcel to make one tax parcel.

One acceptable bid was received for this lot on March 18, 2016 from the adjacent parcel owners, David and Rebecca Rasmussen, offering to purchase this nonconforming vacant lot to combine with their adjacent parcel. As required by CDBG, all proceeds from this sale will be returned as program income.

**Action/Recommendation:** The Public Works Department recommends accepting the bid and proceeding with the disposition.
**Alternative Recommendation:** If the Council does not accept this bid, the alternative is to hold and maintain the parcel as a vacant lot.
**Time Sensitivity:** Normal
**Resolution Date:** April 26, 2016
**Budget Information:** NA
**Local Preference Policy:** NA
**Explanation:** This does not fit the criteria outlined in the policy and therefore, does not apply.
**Recommended by Council Committee:** NA
**Explanation:** NA

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332500004-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council desires to dispose of the real property located at 1317 K Street SW, Cedar Rapids, Iowa, and legally described as:

> South 28 Feet of Lot 8, Block 8, McClenahan and Buchanan's Addition to West Cedar Rapids, Linn County, Iowa

, and

WHEREAS, the City Council previously authorized the disposition of this City-owned non-conforming lot by sealed bid to the adjacent parcel owners, and

WHEREAS, said parcel shall be combined with an adjacent parcel so as to constitute a single zoning lot, and

WHEREAS, the City of Cedar Rapids offered this parcel for sale by sealed bid for a period of 30 days, and

WHEREAS, the City of Cedar Rapids received one bid on March 18, 2016 from David and Rebecca Rasmussen (owners of 1323 K Street SW, Cedar Rapids, Iowa 52405) in the amount of $1,563 for this real property, and

WHEREAS, the Public Works Director recommends the City Council accept the bid received from David and Rebecca Rasmussen for this property, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the consideration of $1,563 to be paid by David and Rebecca Rasmussen for the property to be conveyed is good, adequate, fair and valuable, and that the bid shall be accepted, and

BE IT FURTHER RESOLVED that the Quit Claim Deed from the City of Cedar Rapids, Iowa to David and Rebecca Rasmussen shall be executed by the City Manager and City Clerk and be recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

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MayorSignature

Attest:

ClerkSignature

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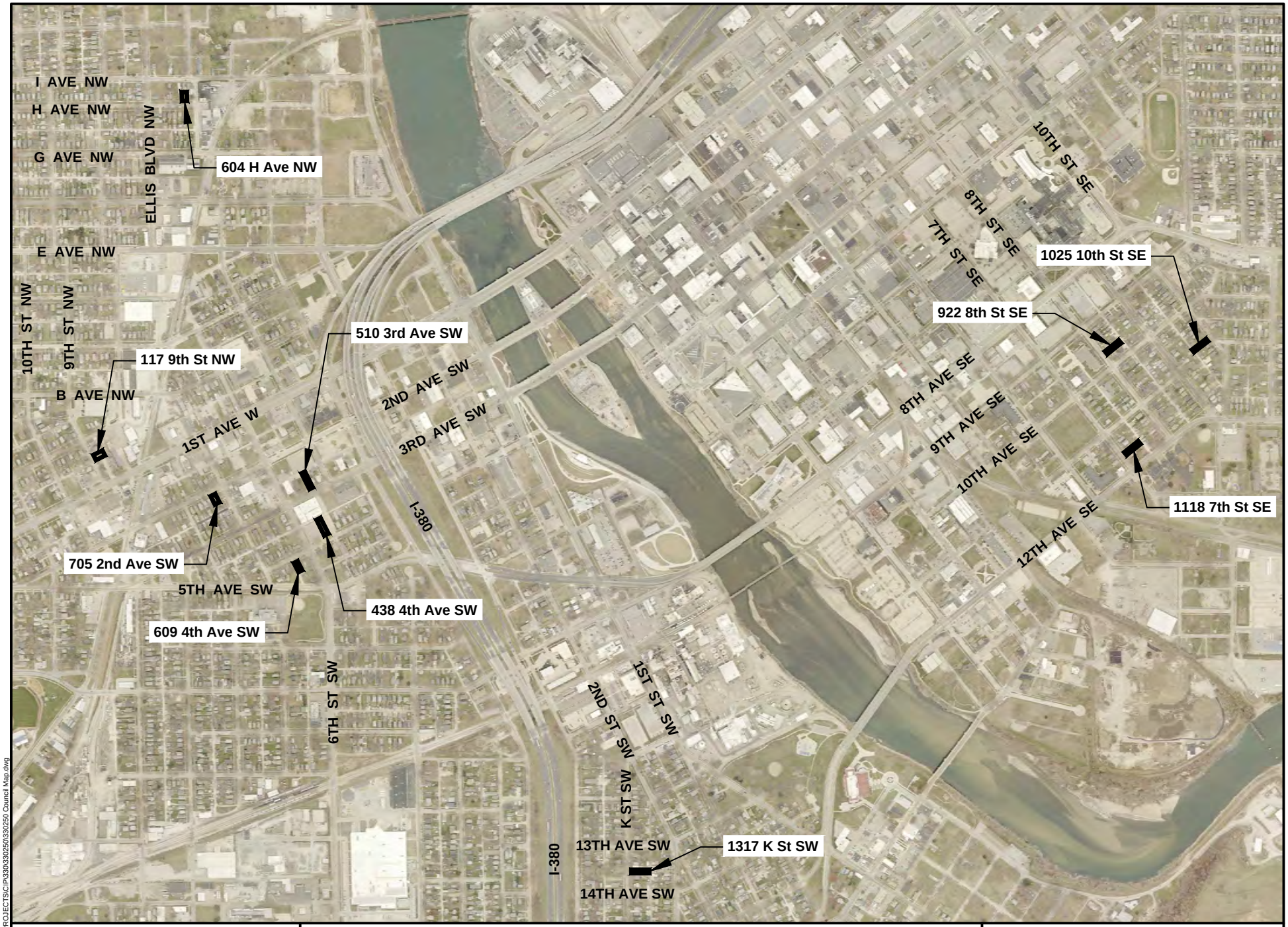


CEDAR RAPIDS
City of Five Seasons

**10 NON-CONFORMING PARCELS - PHASE III**

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3302500004

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# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Dave Wallace, PE **Phone Number/Extension:** 5814
**E-mail Address:** d.wallace@cedar-rapids.org

**Alternate Contact Person:** Loren Snell, PE **Phone Number/Extension:** 5804
**E-mail Address:** l.snell@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Resolution authorizing payment to Dave Schmitt Construction Company in an amount not to exceed $69,900 for Emergency Services, including removal and replacement of sanitary sewer manholes in the Noelridge Park pond (estimated contract amount is $69,900).
CIP/DID #655998-00

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**: This resolution covers the emergency purchase agreement with Dave Schmitt Construction to remove and replace two failing manholes in the Noelridge Park pond. The manholes were allowing significant infiltration of surface water, which could have led to sanitary sewer backups and possible leakage of sewage into the drainageway. This drainageway is an environmentally sensitive location and leads to the McLoud Run trout stream. These repairs will correct the problem.

**Action/Recommendation:** The Public Works Department recommends approval of the resolution authorizing payment to Dave Schmitt Construction Company for the emergency repair to the Noelridge Park pond.

**Alternative Recommendation:** None

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** CIP 655998

**Local Preference Policy:** (Click here to select)
**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)
**Explanation:** NA

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655998-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, two existing manholes in the Noelridge Park pond are leaking in pond water at a high rate causing a significant infiltration issue into the sanitary sewer line, and

WHEREAS, the Public Works Department deemed this to be an emergency and therefore contacted three companies to remedy this emergency situation and Dave Schmitt Construction Company was the only company that could respond quickly, and

WHEREAS, Dave Schmitt Construction Company will complete the work which consists of lowering the pond water level, removing and replacing the existing manholes and restoring the site after the work is complete for an amount not to exceed $69,900, and

WHEREAS, the funding for this emergency project is Fund 655, Dept ID 655000, Project 655998 NA.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City of Cedar Rapids Finance Director is authorized and directed to issue payment to Dave Schmitt Construction Company in the amount not to exceed $69,900 for emergency services performed described herein.

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MayorSignature

Attest:

ClerkSignature

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CEDAR RAPIDS
City of Five Seasons

**NOELRIDGE PARK**
**POND MANHOLE REPLACEMENT**

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655998

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CEDAR RAPIDS
City of Five Seasons

**Council Agenda Item Cover Sheet**

**Submitting Department:** Purchasing

**Presenter at Meeting:** Tariq Baloch **Phone Number/Ext.:** 5283
**E-mail Address:** t.baloch@cedar-rapids.org

**Alternate Contact Person:** Judy Lehman **Phone Number/Ext.:** 5022
**E-mail Address**: j.lehman@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Contract with VanMeter Inc. for a Pricing Agreement for Parts and Service for Allen-Bradley Equipment for the Water Division and the Water Pollution Control Facility for an annual amount not to exceed $100,000.
CIP/DID #PUR1115-096

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**: The Water and Water Pollution Control Divisions currently own various Allen-Bradley equipment. The parts and service for this equipment are purchased on an as-needed basis from VanMeter Inc. who is the authorized Allen-Bradley distributor for the State of Iowa.

The contract includes the following:

**Parts:** The City of Cedar Rapids shall receive a 13% discount from the published "Standard Customer List Pricing" for categories 1-4 below for routine MRO purchases. Pricing shall include all freight, shipping, packaging and delivery fees. All items and services are purchased strictly on an as-needed basis and there is no guarantee of quantities in order to receive the discount. This discount applies to the following:

1. PLC/HMI
   Including, but not limited to; controllers, distributed I/O, CompactLogix, Micrologix, PicoLogix, condition monitoring, data acquisition, Ethernet switches, demo equipment

2. Drives
   Including, but not limited to; architecture drives, component drives, legacy drives, packaged drives, drive accessories, spare parts

3. Industrial Controls
   Including, but not limited to; NEMA products, electronic power control, electronic motor protection, IEC power devices, power supplies, spare parts

4. Sensing, Safety, Connectivity
   Including, but not limited to; photoelectric sensors, connectivity (cabling), proximity switches, condition sensing, limit switches, spare parts

**Services** - The City shall compensate Van Meter for Services provided by Rockwell Automation Customer Care under this contract. Compensation shall be on a firm-fixed hourly fee basis as stated in the Scope of Services.

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute the Contract as described herein.

**Alternative Recommendation:** none

**Time Sensitivity:** medium

**Resolution Date:** 04-26-16

**Budget Information:** Department Operational Budget

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)
**Explanation:** NA

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RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids currently own various Allen-Bradley equipment; and

WHEREAS, the parts and service for this equipment are purchased on an as-needed basis from VanMeter Inc. who is the authorized Allen-Bradley distributor for the State of Iowa; and

WHEREAS, the City of Cedar Rapids and VanMeter, Inc. desire to enter into a contract for the purchase of equipment parts and services for the Water Division and the Water Pollution Control Facility; and

WHEREAS, the pricing structure is a discount off list price for the as-needed purchase of parts and firm fixed hourly rates for services in an amount not to exceed $100,000 annually.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Purchasing

**Presenter at Meeting:** Chuck Goss **Phone Number/Ext.:** x5863
**E-mail Address:** c.goss@cedar-rapids.org

**Alternate Contact Person:** Rebecca Johnson **Phone Number/Ext.:** x5062
**E-mail Address**: r.johnson2@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements
Contract with FlexPac for a citywide Janitorial Supply Program for an annual amount not to exceed $200,000.
CIP/DID #PUR0915-052

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background**: Proposals were solicited to establish a contract for a citywide janitorial supply program with twelve (12) vendors responding. After consideration of all proposals award is recommended to FlexPac who the evaluation committee determined submitted the most responsive and responsible proposal.

The Contract period is from April 27, 2016 through April 30, 2017 with four (4) one-year renewal options available. The citywide annual expenditure for purchases under this contract shall not exceed $200,000.

Bids were submitted by the vendors listed below (in alphabetical order). Total bid amounts are not available due to indefinite quantities to be purchased on an as-needed basis and the large number of line items included in the RFP.

All American Poly – Piscataway, NJ
First Choice Distribution – Des Moines, IA
**FlexPac – Rock Island, IL**
Heartland Paper Co. – Cedar Falls, IA
Innovative Chemical Corporation – Cottage Grove, MN
Interboro Packaging Corp. – Montgomery, NY
Iowa Prison Industries – Anamosa, IA
JP Gasway Co. – Hiawatha, IA
Midwest Janitorial Service – Hiawatha, IA
Office Express – Cedar Rapids, IA
SMS Ambassadors Corp. – Toledo, OH
Staples Facility Solutions – Urbandale, IA

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute the Contract as described herein.

**Alternative Recommendation:**

**Time Sensitivity:** Medium

**Resolution Date:** April 26, 2016

**Budget Information:** Each department is responsible to fund purchases from operating budgets.

**Local Preference Policy:** Yes
**Explanation:** Local preference applies but does not impact award.

**Recommended by Council Committee:** NA
**Explanation:** NA

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PUR0915-052

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Proposal for a citywide Janitorial Supply Program; and

WHEREAS, proposals were received from 12 Vendors; and

WHEREAS, a committee has carefully evaluated and ranked each proposal based on the evaluation criteria and recommends that the contract be awarded to FlexPac for an annual amount not to exceed $200,000; and

WHEREAS, a one-year contract with the option of four one-year renewal periods has been prepared for the as-needed purchase of janitorial supplies for the contract period April 27, 2016 through April 30, 2017.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

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MayorSignature

Attest:

ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner **Phone Number/Ext.:** 5281
**E-mail Address:** SteveHe @cedar-rapids.org

**Alternate Contact Person:** Jonathan Mouw **Phone Number/Ext.:** 5296
**E-mail Address**: j.mouw@cedar-rapids.org

**Description of Agenda Item:** REGULAR AGENDA
Report on bids for the Seminole River Bank Armoring project (estimated cost is $217,000) (Steve Hershner).

a. Resolution awarding and approving contract in the amount of $185,775.50, bond and insurance of C.J. Moyna & Sons, Inc. for the Seminole River Bank Armoring project.

CIP/DID #6250045-02

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background**:
The City of Cedar Rapids obtains water through wells placed alongside the Cedar River. Raw water from the well fields is transmitted through raw water pipelines to two separate water treatment plants. Erosion in several locations in the City's Seminole Well Field is threatening the Seminole raw water transmission main, and eroding the roadway access along the well field.

The objective of the Project is to stabilize approximately 1500 ft. of riverbank and provide adequate protection of at-risk City infrastructure.

Twelve bids were received on April 13, 2016 for the Seminole River Bank Armoring project.

| Bidders | Office Location | Total Bid Price |
|---|---|---|
| C.J. Moyna & Sons, Inc. | Elkader, IA | $185,775.50 |
| Peterson Contractors, Inc. | Reinbeck, IA | $186,515.00 |
| Connolly Construction, Inc. | Peosta, IA | $187,036.50 |
| Legacy Corporation of IL | East Moline, IL | $190,880.00 |
| Dave Schmitt Construction Company, Inc. | Cedar Rapids, IA | $192,948.50 |
| Borst Brothers Construction, Inc. | Marion, IA | $199,313.00 |
| D.W. Zinser Company | Walford, IA | $204,120.20 |
| Lodge Construction, Inc. | Clarksville, IA | $209,220.00 |
| Ricklefs Excavating, Ltd. | Anamosa, IA | $219,970.00 |
| Vieth Construction Corporation | Cedar Falls, IA | $226,730.00 |
| Cole Construction Company, Inc. | Keosauqua, IA | $231,594.60 |
| Eastern Iowa Excavating & Concrete, LLC. | Cascade, IA | $256,183.75 |

The engineer's opinion of probable cost for the construction of this project was $217,000. A motion to publish a Notice of Hearing and Letting was approved by the City Council on March 8, 2016. The public hearing was held March 22, 2016. The work is anticipated to begin in May 2016 and be completed October 2016.

**Action/Recommendation:** The Utilities Department Water Division staff recommends awarding the contract to C.J. Moyna & Sons, Inc. in the amount of $185,775.50.

**Alternative Recommendation:** None

**Time Sensitivity:** 4-26-16

**Resolution Date:** 4-26-16

**Budget Information:**

1. **Included in Current Budget Year**. Yes, funding for the Seminole River Bank Armoring project is included in the FY16 Water budget. Project costs will be coded to 553000-625-625000-6250045.
2. **Analysis if the expenditure is within budgeted expectations, i.e. some type of budget to actual comparison:** There is currently $200,000 budgeted in the FY16 CIP budget and $150,000 in the projected FY17 budget for the construction of the Seminole River Bank Armoring project. Additional funds are available by adjusting other items in the CIP budget or from reserves.
3. **Purchasing Department used or Purchasing Guidelines followed:** Yes, the project is being publicly bid as a Capital Improvement Project.

**Local Preference Policy:** No
**Explanation:** Capital Improvement Projects are not subject to local preference policy.

**Recommended by Council Committee:** NA
**Explanation:** NA

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6250045-02

RESOLUTION NO. LEG_NUM_TAG

ACCEPTING PROPOSAL, AWARDING CONTRACT, APPROVING CONTRACT

WHEREAS, on March 8, 2016 the City Council adopted a motion that directed the City Clerk to give notice to bidders and publish notice of a public hearing on the plans, specifications, form of contract and cost estimate for the Seminole River Bank Armoring project (Contract No. 6250045-02) for the City of Cedar Rapids, Iowa, and

WHEREAS, said notice was published in the Cedar Rapids Gazette on March 12, 2016 pursuant to which a public hearing was held on March 22, 2016, and

WHEREAS, the following bids were received, opened and announced on April 13, 2016 by the Utilities Director, or designee, and said officer has now reported the results of the bidding and made recommendations thereon to the City Council at its next meeting on April 26, 2016:

| **Bidders** | **Office Location** | **Total Bid Price** |
|---|---|---|
| C.J. Moyna & Sons, Inc. | Elkader, IA | $185,775.50 |
| Peterson Contractors, Inc. | Reinbeck, IA | $186,515.00 |
| Connolly Construction, Inc. | Peosta, IA | $187,036.50 |
| Legacy Corporation of IL | East Moline, IL | $190,880.00 |
| Dave Schmitt Construction Company, Inc. | Cedar Rapids, IA | $192,948.50 |
| Borst Brothers Construction, Inc. | Marion, IA | $199,313.00 |
| D.W. Zinser Company | Walford, IA | $204,120.20 |
| Lodge Construction, Inc. | Clarksville, IA | $209,220.00 |
| Ricklefs Excavating, Ltd. | Anamosa, IA | $219,970.00 |
| Vieth Construction Corporation | Cedar Falls, IA | $226,730.00 |
| Cole Construction Company, Inc. | Keosauqua, IA | $231,594.60 |
| Eastern Iowa Excavating & Concrete, LLC. | Cascade, IA | $256,183.75 |

AND WHEREAS, the general ledger coding for this public improvement project shall be as follows: $185,775.50 – 553000-625-625000-6250045-N/A, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

1. The previous delegation to the Utilities Director, or his designee, to receive, open and publicly announce the bids, and report the results thereof to the City Council at its next meeting is hereby ratified and approved;

2. C.J. Moyna & Sons, Inc. is the lowest responsive, responsible bidder on said work and the Utilities Director, or his designee, has recommended that the City accept its bid and award the contract to it;

3. Subject to registration with the Department of Labor, the Bid of C.J. Moyna & Sons, Inc. is hereby accepted, and the contract for this public improvement is hereby awarded to C.J. Moyna & Sons, Inc.;

4. The City Manager and City Clerk are hereby directed to sign and execute a contract with said contractor for the construction of the above-described public improvements;

BE IT FURTHER RESOLVED that upon execution by the City Manager and City Clerk, said contract is approved, subject to approval of the bond and insurance by the City of Cedar Rapids Risk Manager and filing of the same with the City of Cedar Rapids Finance Director.

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MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE **Phone Number/Extension:** 5141
**E-mail Address:** d.wilson@cedar-rapids.org

**Alternate Contact Person:** Gary Petersen, PE **Phone Number/Extension:** 5153
**E-mail Address:** g.petersen@cedar-rapids.org

**Description of Agenda Item:** REGULAR AGENDA
Report on bids and resolution awarding and approving contract in the amount of $1,773,890.33 plus incentive up to $82,000, bond and insurance of BWC Excavating, LC for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project. Engineer's estimated cost is $1,961,000.
CIP/DID #3012004-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background**:

| | | |
|---|---|---|
| BWC Excavating LC, Solon, IA | | |
| | Base Bid (Roadway) | $1,534,484.85 |
| | Base Bid (Culvert) | $ 239,405.48 |
| | Possible Incentive | $ 82,000.00 |
| | Total | $1,855,890.33 |
| Horsfield Construction, Inc., Epworth, IA | | |
| | Base Bid (Roadway) | $1,667,924.55 |
| | Base Bid (Culvert) | $227,947.00 |
| Peterson Contractors, Inc., Reinbeck, IA | | |
| | Base Bid (Roadway) | *$1,692,552.95 |
| | Base Bid (Culvert) | $240,337.30 |
| E & F Paving, Co., Cedar Rapids, IA | | |
| | Base Bid (Roadway) | $1,766,940.65 |
| | Base Bid (Culvert) | $203,559.50 |
| Rathje Construction Co., Marion, IA | | |
| | Base Bid (Roadway) | $1,790,261.80 |
| | Base Bid (Culvert) | $240,265.75 |
| Pirc-Tobin Construction, Inc., Alburnett, IA | | |
| | Base Bid (Roadway) | $1,795,006.86 |
| | Base Bid (Culvert) | $246,404.25 |
| Ricklefs Excavating, Ltd., Anamosa, IA | | |
| | Base Bid (Roadway) | $1,818,176.65 |
| | Base Bid (Culvert) | $248,041.50 |

| | | |
|---|---|---|
| Dave Schmitt Construction, Inc., Cedar Rapids, IA | | |
| | Base Bid (Roadway) | $1,898,187.76 |
| | Base Bid (Culvert) | $229,020.25 |
| Cornerstone Excavating, Inc., Washington, IA | | |
| | Base Bid (Roadway) | *$2,117,972.45 |
| | Base Bid (Culvert) | $216,264.50 |
| | | *Addition error in bid |

BWC Excavating, LC submitted the lowest of the bids received on April 13, 2016 for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project. The bid is within the approved budget. Construction work is anticipated to begin this spring and be completed within 95 working days.

The Instructions to Bidders (Section 200 14.01) and contract documents require contractor bids based on unit price. Accordingly, the base bid (Roadway) of Peterson Contractors, Inc. was corrected to be $1,692,525.95 and the base bid (Roadway) of Cornerstone Excavating, Inc. was corrected to be $1,901,707.95, based on the unit prices submitted and the bid quantity totals.

**Action/Recommendation:** The Public Works Department recommends approval of the Resolution to award and approve contract in the amount of $1,773,890.33 plus incentive up to $82,000, bond and insurance of BWC Excavating, LC for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project.

**Alternative Recommendation:** If Council chooses not to award the contract for said project, the project could not go forward as proposed unless the bidding process is repeated.

**Time Sensitivity:** Normal

**Resolution Date:** April 26, 2016

**Budget Information:** 301/301000/3012004 NA

**Local Preference Policy:** NA
**Explanation:** NA

**Recommended by Council Committee:** NA
**Explanation:** NA

CEDAR RAPIDS
City of Five Seasons®

April 13, 2016

City Council
City of Cedar Rapids

RE: Report on bids as read for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW, Contract Number 3012004-02

Dear City Council:

Bids were received on April 13, 2016 for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project as follows:

| | | |
|---|---|---|
| BWC Excavating LC, Solon, IA | | |
| | Base Bid (Roadway) | $1,534,484.85 |
| | Base Bid (Culvert) | $239,405.48 |
| Horsfield Construction, Inc., Epworth, IA | | |
| | Base Bid (Roadway) | $1,667,924.55 |
| | Base Bid (Culvert) | $227,947.00 |
| Peterson Contractors, Inc., Reinbeck, IA | | |
| | Base Bid (Roadway) | *$1,692,552.95 |
| | Base Bid (Culvert) | $240,337.30 |
| E & F Paving, Co., Cedar Rapids, IA | | |
| | Base Bid (Roadway) | $1,766,940.65 |
| | Base Bid (Culvert) | $203,559.50 |
| Rathje Construction Co., Marion, IA | | |
| | Base Bid (Roadway) | $1,790,261.80 |
| | Base Bid (Culvert) | $240,265.75 |
| Pirc-Tobin Construction, Inc., Alburnett, IA | | |
| | Base Bid (Roadway) | $1,795,006.86 |
| | Base Bid (Culvert) | $246,404.25 |
| Ricklefs Excavating, Ltd., Anamosa, IA | | |
| | Base Bid (Roadway) | $1,818,176.65 |
| | Base Bid (Culvert) | $248,041.50 |
| Dave Schmitt Construction, Inc., Cedar Rapids, IA | | |
| | Base Bid (Roadway) | $1,898,187.76 |
| | Base Bid (Culvert) | $229,020.25 |
| Cornerstone Excavating, Inc., Washington, IA | | |
| | Base Bid (Roadway) | *$2,117,972.45 |
| | Base Bid (Culvert) | $216,264.50 |

*Error found in bid

**Public Works Department**
500 15th Avenue S.W. • Cedar Rapids, Iowa 52404-5837 • (319) 286-5802 • FAX (319) 774-5653

The engineers cost opinion for this work is $1,961,000. It is recommended the bids be reviewed by City staff and an action to award or not be presented separately for Council consideration.

Sincerely,

THE CITY OF CEDAR RAPIDS PUBLIC WORKS DEPARTMENT

Lee Tippe, P.E.
Project Engineer II

LJT/cap

cc: Jennifer L. Winter, P.E. Public Works Director
Nathan Kampman, P.E., City Engineer

ENG
CLK
FIN
CM
AUD FILE
3012004-02

RESOLUTION NO. LEG_NUM_TAG

ACCEPTING PROPOSAL, AWARDING CONTRACT, APPROVING CONTRACT

WHEREAS, on March 22, 2016 the City Council adopted a motion that directed the City Clerk to publish notice to bidders and publish notice of a public hearing on the plans, specifications, form of contract and cost estimate for the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW (Contract No. 3012004-02) public improvement project for the City of Cedar Rapids, Iowa, and

WHEREAS, said notice was published in the Cedar Rapids Gazette on March 26, 2016 pursuant to which a public hearing was held on April 12, 2016, and

WHEREAS, the following bids were received, opened and announced on April 13, 2016 by the City Engineer, or designee, and said officer has reported the results of the bidding and made recommendations thereon to the City Council at its next meeting on April 26, 2016:

| | | |
|---|---|---|
| BWC Excavating LC, Solon, IA | | |
| | Base Bid (Roadway) | $1,534,484.85 |
| | Base Bid (Culvert) | $ 239,405.48 |
| | Possible Incentive | $ 82,000.00 |
| | Total | $1,855,890.33 |
| Horsfield Construction, Inc., Epworth, IA | | |
| | Base Bid (Roadway) | $1,667,924.55 |
| | Base Bid (Culvert) | $227,947.00 |
| Peterson Contractors, Inc., Reinbeck, IA | | |
| | Base Bid (Roadway) | *$1,692,552.95 |
| | Base Bid (Culvert) | $240,337.30 |
| E & F Paving, Co., Cedar Rapids, IA | | |
| | Base Bid (Roadway) | $1,766,940.65 |
| | Base Bid (Culvert) | $203,559.50 |
| Rathje Construction Co., Marion, IA | | |
| | Base Bid (Roadway) | $1,790,261.80 |
| | Base Bid (Culvert) | $240,265.75 |
| Pirc-Tobin Construction, Inc., Alburnett, IA | | |
| | Base Bid (Roadway) | $1,795,006.86 |
| | Base Bid (Culvert) | $246,404.25 |
| Ricklefs Excavating, Ltd., Anamosa, IA | | |
| | Base Bid (Roadway) | $1,818,176.65 |
| | Base Bid (Culvert) | $248,041.50 |
| Dave Schmitt Construction, Inc., Cedar Rapids, IA | | |
| | Base Bid (Roadway) | $1,898,187.76 |
| | Base Bid (Culvert) | $229,020.25 |
| Cornerstone Excavating, Inc., Washington, IA | | |
| | Base Bid (Roadway) | *$2,117,972.45 |
| | Base Bid (Culvert) | $216,264.50 |

*Addition error in bid

AND WHEREAS, the Instructions to Bidders (Section 200 14.01) and contract documents require contractor bids based on unit price. Accordingly, the base bid (Roadway) of Peterson Contractors, Inc. was corrected to be $1,692,525.95, based on the unit prices submitted and the bid quantity totals, and

AND WHEREAS, the Instructions to Bidders (Section 200 14.01) and contract documents require contractor bids based on unit price. Accordingly, the base bid (Roadway) of Cornerstone Excavating, Inc. was corrected to be $1,901,707.95, based on the unit prices submitted and the bid quantity totals, and

WHEREAS, general ledger coding for this public improvement shall be as follows: $1,855,890.33; $1,616,484.85 301-301000-3012004; $239,405.48 304-304000-304362;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

1. The recitals contained hereinabove are found to be true and correct.
2. The previous delegation to the City Engineer, or his designee, to receive, open, and publicly announce the bids, and report the results thereof to the City Council at its next meeting is hereby ratified and approved;
3. BWC Excavating, LC is the lowest responsive, responsible bidder on said work and the City Engineer, or his designee, has recommended that the City accept its bid and award the contract to it;
4. Subject to registration with the Department of Labor, the Bid of BWC Excavating, LC is hereby accepted, with the inclusion of the incentive clause, and the contract for this public improvement is hereby awarded to BWC Excavating, LC.
5. The City Manager and City Clerk are hereby directed to sign and execute a contract with said contractor for the construction of the above-described public improvements;

BE IT FURTHER RESOLVED that the bid securities of the unsuccessful bidders be returned to them by the City Clerk, and

BE IT FURTHER RESOLVED that upon execution by the City Manager and City Clerk, said contract is approved, subject to approval of the bond and insurance by the City of Cedar Rapids Risk Manager and filing of the same with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

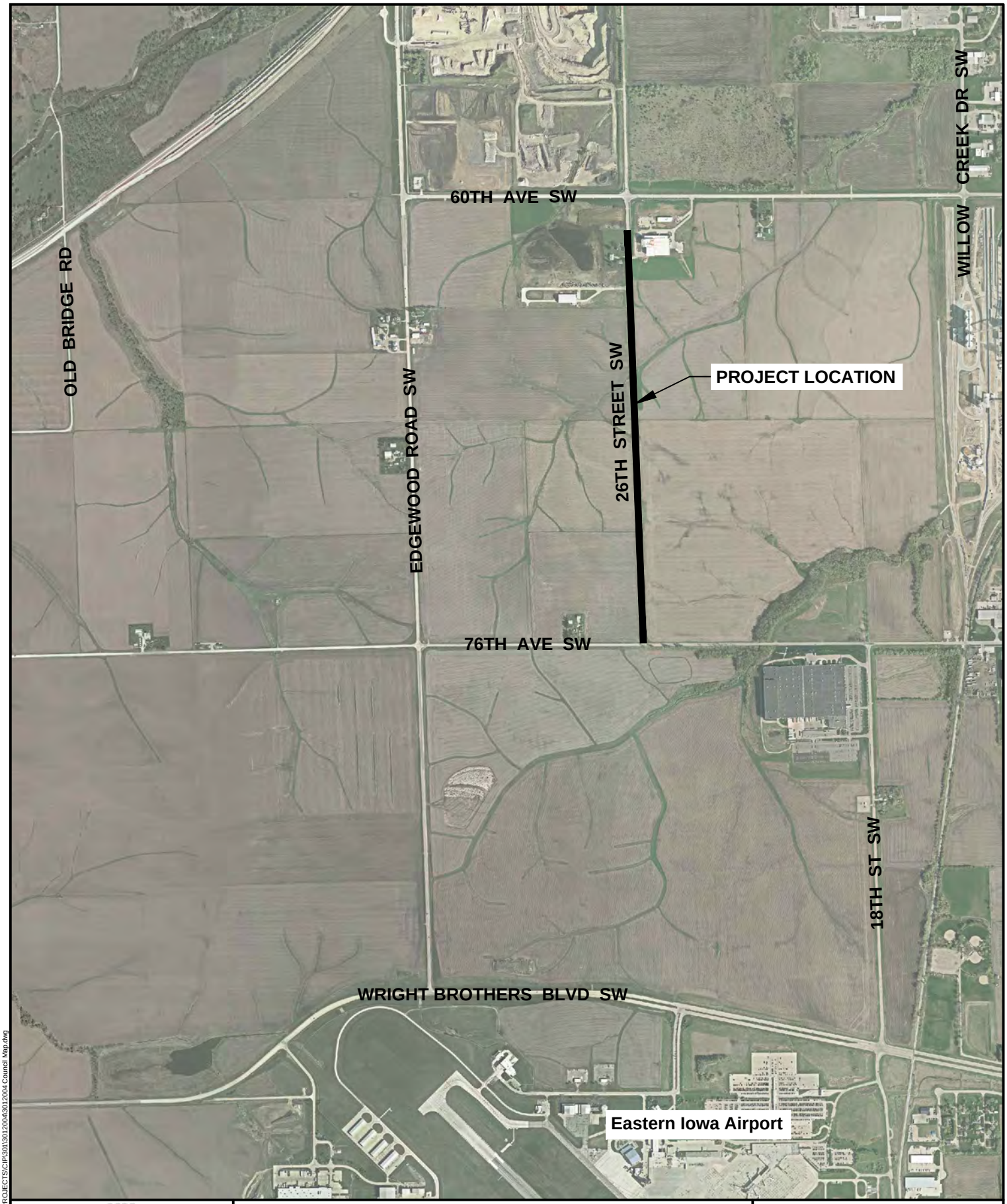
LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG




CEDAR RAPIDS
City of Five Seasons

**26TH STREET SW IMPROVEMENTS FROM 60TH AVENUE SW TO 76TH AVENUE SW IMPROVEMENT PROJECT**

N

0 FEET 1500

3012004

Cadd File Name: W:\PROJECTS\CIP\3013\3012004\3012004 Council Map.dwg

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Nate Kampman, PE **Phone Number/Extension:** 5628
**E-mail Address:** n.kampman@cedar-rapids.org

**Alternate Contact Person:** Kevin Vrchoticky, PE **Phone Number/Extension:** 5896
**E-mail Address:** k.vrchoticky@cedar-rapids.org

**Description of Agenda Item:** REGULAR AGENDA
Report on bids and resolution awarding and approving contract in the amount of $427,499 plus incentive up to $12,000, bond and insurance of Ti-Zack Concrete, Inc. for the Curb Ramp Repair Project – NW Bid Package No. 1 project (estimated cost is $473,000). (Nate Kampman)
CIP/DID #3016016-04

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**:

| | |
|---|---|
| Ti-Zack Concrete, Inc., LeCenter, MN | $427,499.00 |
| Incentive up to | $ 12,000.00 |
| Total | $439,499.00 |

Ti-Zack Concrete, Inc. submitted the lowest of the bids received on April 13, 2016 for the Curb Ramp Repair Project – NW Bid Package No. 1 project. The bid is within the approved budget. Construction work is expected to begin this spring and anticipated to be completed within 62 working days.

**Action/Recommendation:** The Public Works Department recommends approval of the Resolution to award and approve contract in the amount of $427,499 plus incentive up to $12,000, bond and insurance of Ti-Zack Concrete, Inc. for the Curb Ramp Repair Project – NW Bid Package No. 1 project.

**Alternative Recommendation:** If Council chooses not to award the contract for said project, the project could not go forward as proposed unless the bidding process is repeated.

**Time Sensitivity:** Normal. Chapter 26.10 of the Code of Iowa requires the Bid security to be returned within 30 days after the bid opening. Deferral of the contract award after April 26, 2016 may require re-bidding and affect the construction schedule for the improvements.

**Resolution Date:** April 26, 2016

**Budget Information:** 301/301000/3016016 ADA

**Local Preference Policy:** NA
**Explanation:** NA
**Recommended by Council Committee:** NA
**Explanation:** NA

CEDAR RAPIDS
City of Five Seasons

April 13, 2016

City Council
City of Cedar Rapids

RE: Report on bids as read for the Curb Ramp Repair Project – NW Bid Package No. 1, Contract Number 3016016-04

Dear City Council:

Bids were received on April 13, 2016 for the Curb Ramp Repair Project – NW Bid Package No. 1 project as follows:

| | |
|---|---|
| Ti-Zack Concrete, Inc., LeCenter, MN | $427,499 |

The engineers cost opinion for this work is $473,000. It is recommended the bids be reviewed by City staff and an action to award or not be presented separately for Council consideration.

Sincerely,

THE CITY OF CEDAR RAPIDS PUBLIC WORKS DEPARTMENT

Lee Tippe, P.E.
Project Engineer II

LJT/cap

cc: Jennifer L. Winter, P.E. Public Works Director
Nathan Kampman, P.E., City Engineer

**Public Works Department**
500 15th Avenue S.W. • Cedar Rapids, Iowa 52404-5837 • (319) 286-5802 • FAX (319) 774-5653

ENG
CLK
FIN
CM
AUD FILE
3016016-04

RESOLUTION NO. LEG_NUM_TAG

ACCEPTING PROPOSAL, AWARDING CONTRACT, APPROVING CONTRACT

WHEREAS, on March 22, 2016 the City Council adopted a motion that directed the City Clerk to publish notice to bidders and publish notice of a public hearing on the plans, specifications, form of contract and cost estimate for the Curb Ramp Repair Project – NW Bid Package No. 1 (Contract No. 3016016-04) public improvement project for the City of Cedar Rapids, Iowa, and

WHEREAS, said notice was published in the Cedar Rapids Gazette on March 26, 2016 pursuant to which a public hearing was held on April 12, 2016, and

WHEREAS, the following bids were received, opened and announced on April 13, 2016 by the City Engineer, or designee, and said officer has reported the results of the bidding and made recommendations thereon to the City Council at its next meeting on April 26, 2016:

| | |
|---|---|
| Ti-Zack Concrete, Inc., LeCenter, MN | $427,499.00 |
| Incentive up to | $ 12,000.00 |
| Total | $439,499.00 |

WHEREAS, general ledger coding for this public improvement shall be as follows: $439,499 301-301000-18401-3016016.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

1. The previous delegation to the City Engineer, or his designee, to receive, open, and publicly announce the bids, and report the results thereof to the City Council at its next meeting is hereby ratified and approved;
2. Ti-Zack Concrete, Inc. is the lowest responsive, responsible bidder on said work and the City Engineer, or his designee, has recommended that the City accept its bid and award the contract to it;
3. Subject to registration with the Department of Labor, the Bid of Ti-Zack Concrete, Inc. is hereby accepted, with the inclusion of the incentive clause, and the contract for this public improvement is hereby awarded to Ti-Zack Concrete, Inc.
4. The City Manager and City Clerk are hereby directed to sign and execute a contract with said contractor for the construction of the above-described public improvements;

BE IT FURTHER RESOLVED that the bid securities of the unsuccessful bidders be returned to them by the City Clerk, and

BE IT FURTHER RESOLVED that upon execution by the City Manager and City Clerk, said contract is approved, subject to approval of the bond and insurance by the City of Cedar Rapids Risk Manager and filing of the same with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Nate Kampman, P.E. **Phone Number/Extension:** 5628
**E-mail Address:** n.kampman@cedar-rapids.org

**Alternate Contact Person:** Kevin Vrchoticky, PE **Phone Number/Extension:** 5896
**E-mail Address:** k.vrchoticky@cedar-rapids.org

**Description of Agenda Item:** REGULAR AGENDA
Report on bids and resolution awarding and approving contract in the amount of $576,154.50 plus incentive up to $6,000, bond and insurance of Possibilities Unlimited, LLC for the FY 2016 Sidewalk Repair Program – Contract No. 2 project (estimated cost is $600,000). (Nate Kampman)
CIP/DID #3017016-02

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background**:

| | |
|---|---|
| Possibilities Unlimited, LLC | $576,154.50 |
| Incentive up to | $ 6,000.00 |
| Total | $582,154.50 |
| Midwest Concrete, Inc., Peosta, IA | $644,696.00 |
| Ti-Zack Concrete, Inc., LeCenter, MN | $742,899.00 |

Possibilities Unlimited, LLC submitted the lowest of the bids received on April 20, 2016 for the FY 2016 Sidewalk Repair Program – Contract No. 2 project. The bid is within the approved budget. Construction work is expected to begin this spring and anticipated to be completed within 150 working days.

**Action/Recommendation:** The Public Works Department recommends approval of the Resolution to award and approve contract in the amount of $576,154.50 plus incentive up to $6,000, bond and insurance of Possibilities Unlimited, LLC for the FY 2016 Sidewalk Repair Program – Contract No. 2 project.

**Alternative Recommendation:** If Council chooses not to award the contract for said project, the project could not go forward as proposed unless the bidding process is repeated.

**Time Sensitivity:** Normal. Chapter 26.10 of the Code of Iowa requires the Bid security to be returned within 30 days after the bid opening. Deferral of the contract award after April 26, 2016 may require re-bidding and affect the construction schedule for the improvements.

**Resolution Date:** April 26, 2016

**Budget Information:** 301/301000/3017016 NA

**Local Preference Policy:** No
**Explanation:** NA

**Recommended by Council Committee:** No
**Explanation:** NA

CEDAR RAPIDS
City of Five Seasons®

April 20, 2016

City Council
City of Cedar Rapids

RE: Report on bids as read for the FY 2016 Sidewalk Repair Program – Contract No. 2, Contract Number 3017016-02

Dear City Council:

Bids were received on April 20, 2016 for the FY 2016 Sidewalk Repair Program – Contract No. 2 project as follows:

| | |
|---|---|
| Possibilities Unlimited, LLC, Cedar Rapids, IA | $576,154.50 |
| Midwest Concrete, Inc., Peosta, IA | $644,696.00 |
| Ti-Zack Concrete, Inc., LeCenter, MN | $742,899.00 |

The engineers cost opinion for this work is $600,000. It is recommended the bids be reviewed by City staff and an action to award or not be presented separately for Council consideration.

Sincerely,

THE CITY OF CEDAR RAPIDS PUBLIC WORKS DEPARTMENT

Kevin Vrchoticky, P.E.
Civil Engineer

KWV/cap

cc: Jennifer L. Winter, P.E. Public Works Director
Nathan Kampman, P.E., City Engineer

**Public Works Department**
500 15th Avenue S.W. • Cedar Rapids, Iowa 52404-5837 • (319) 286-5802 • FAX (319) 774-5653

ENG
CLK
FIN
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AUD FILE
3017016-02

RESOLUTION NO. LEG_NUM_TAG

ACCEPTING PROPOSAL, AWARDING CONTRACT, APPROVING CONTRACT

WHEREAS, on March 22, 2016 the City Council adopted a motion that directed the City Clerk to publish notice to bidders and publish notice of a public hearing on the plans, specifications, form of contract and cost estimate for the FY 2016 Sidewalk Repair Program – Contract No. 2 (Contract No. 3017016-02) public improvement project for the City of Cedar Rapids, Iowa, and

WHEREAS, said notice was published in the Cedar Rapids Gazette on March 26, 2016 pursuant to which a public hearing was held on April 12, 2016, and

WHEREAS, the following bids were received, opened and announced on April 20, 2016 by the City Engineer, or designee, and said officer has reported the results of the bidding and made recommendations thereon to the City Council at its next meeting on April 26, 2016:

| | |
|---|---|
| Possibilities Unlimited, LLC | $576,154.50 |
| Incentive up to | $ 6,000.00 |
| Total | $582,154.50 |
| Midwest Concrete, Inc., Peosta, IA | $644,696.00 |
| Ti-Zack Concrete, Inc., LeCenter, MN | $742,899.00 |

WHEREAS, general ledger coding for this public improvement shall be as follows: $582,154.50 301-301000-3017016;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

1. The previous delegation to the City Engineer, or his designee, to receive, open, and publicly announce the bids, and report the results thereof to the City Council at its next meeting is hereby ratified and approved;
2. Possibilities Unlimited, LLC is the lowest responsive, responsible bidder on said work and the City Engineer, or his designee, has recommended that the City accept its bid and award the contract to it;
3. Subject to registration with the Department of Labor, the Bid of Possibilities Unlimited, LLC is hereby accepted, with the inclusion of the incentive clause, and the contract for this public improvement is hereby awarded to Possibilities Unlimited, LLC.
4. The City Manager and City Clerk are hereby directed to sign and execute a contract with said contractor for the construction of the above-described public improvements;

BE IT FURTHER RESOLVED that the bid securities of the unsuccessful bidders be returned to them by the City Clerk, and

BE IT FURTHER RESOLVED that upon execution by the City Manager and City Clerk, said contract is approved, subject to approval of the bond and insurance by the City of Cedar Rapids Risk Manager and filing of the same with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

# Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Johnny Alcivar **Phone Number/Ext.:** 319 286-5132
**E-mail Address:** j.alcivar@cedar-rapids.org

**Alternate Contact Person:** Joe Mailander **Phone Number/Ext.:** 319 286-5822
**E-mail Address**: j.mailander@cedar-rapids.org

**Description of Agenda Item:** ORDINANCES – Second and possible Third Readings
Ordinance granting a change of zone for property at 4200 C Street SW from I-2, General Industrial Zone District, to I-1, Light Industrial Zone District as requested by Hill's Maple Crest Farms Partnership.
CIP/DID #RZNE-022666-2016

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background**: The request for a Rezoning was reviewed by the City Planning Commission on March 31, 2016 and approval was recommended unanimously. A City Council Public Hearing and First Reading of the Ordinance were held on April 12, 2016.

This is a request to rezone 12.5 acres to the I-1 Zoning District to allow the existing building on the property to be used as a data processing office. The property is currently zoned I-2, where the proposed use is not permitted. The site plan shows a small addition to the existing entrances of just over 1,000 SF. The property is identified as "Urban-High Intensity" on the City's Future Land Use Map in EnvisionCR, the City's Comprehensive Plan.

**Application Process/Next Steps:**

| Actions | Comments |
|---|---|
| City staff review | • City staff reviewed the application and recommends approval of the rezoning request. |
| City Planning Commission review | • The City Planning Commission reviewed the application on March 31, 2016 and approval was recommended unanimously. There were no objectors. |
| City Council consideration | • A Public Hearing to allow for public input and the First Reading of the Ordinance were held on April 12, 2016. There were no objectors.<br>• Two additional readings of the Ordinance by City Council are required by State law before approval of the rezoning is final. |

**Action/Recommendation:** City staff recommends approval of the Second and possible Third Reading.

**Alternative Recommendation:** City Council may table and request further information.

**Time Sensitivity:** NA

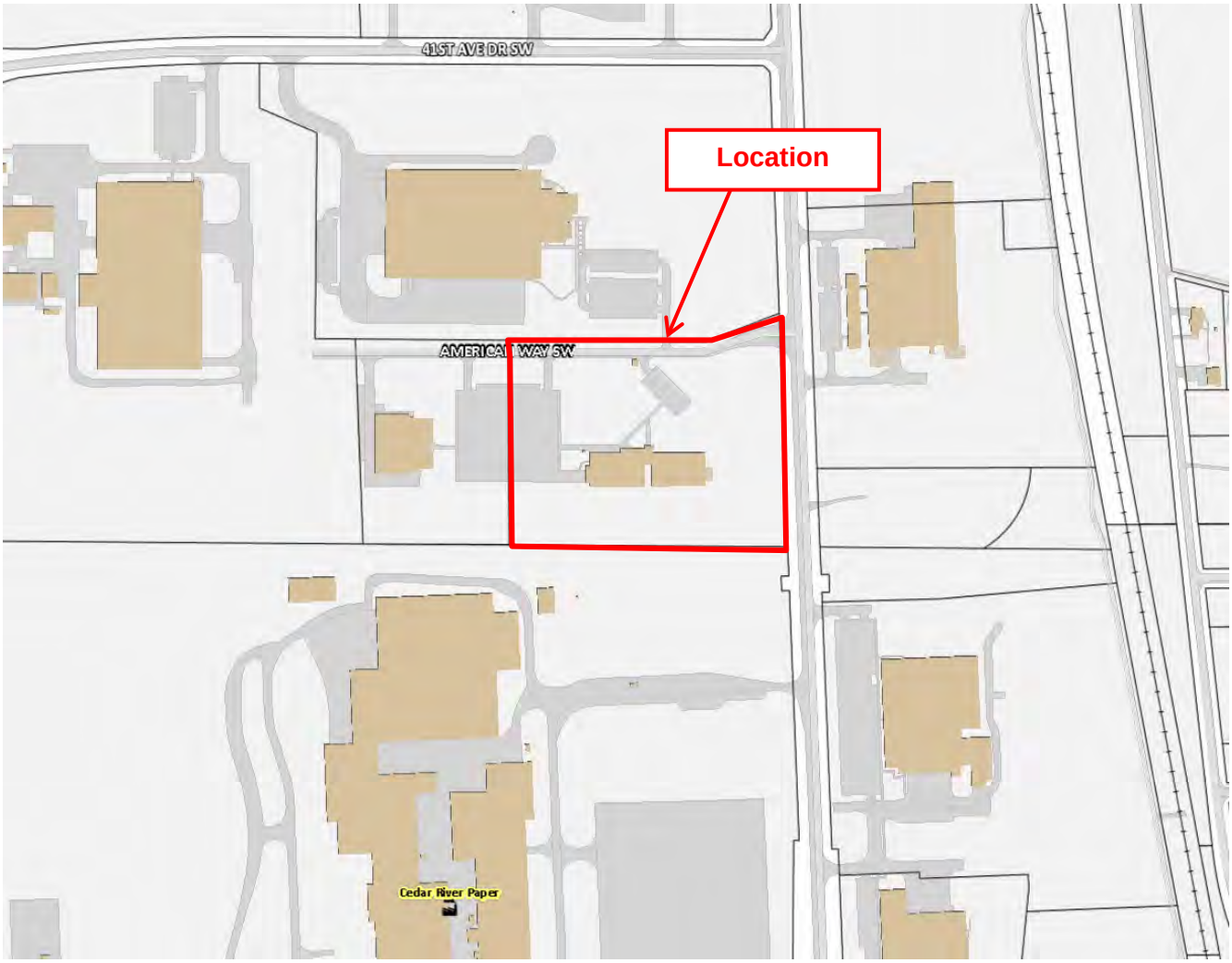
**Resolution Date:** NA

**Budget Information:** NA

**Local Preference Policy:** NA

**Recommended by Council Committee:** NA

## Location Map



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ORDINANCE NO. LEG_NUM_TAG

AN ORDINANCE PASSED IN ACCORDANCE WITH CHAPTER 32, AS AMENDED, OF THE MUNICIPAL CODE OF CEDAR RAPIDS, IOWA, BEING THE ZONING ORDINANCE, CHANGING THE ZONING DISTRICT AS SHOWN ON THE "DISTRICT MAP" FOR THE PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, that the property described as follows;

Lot 1, Verizon Addition to Cedar Rapids, Iowa

and located at 4200 C Street SW, now zoned I-2, General Industrial Zone District, and as shown on the "District Map," be rezoned and changed to C-3, Regional Commercial Zone District, and that the property be used for such purposes as outlined in the C-3, Regional Commercial Zone District, as defined in Chapter 32 of the Municipal Code of Cedar Rapids, Iowa.

Section 2. That this Ordinance and the zoning granted by the terms hereof are subject to the conditions which have been agreed to and accepted prior to the passage of this Ordinance in writing (shown by attached Acceptance) by the owners and are binding upon the owners, successors, heirs, and assigns, as follows:

1. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY, the property owner shall be responsible to construct concrete sidewalk along public streets adjoining this site. The property owner shall construct the sidewalk improvements in accordance with City Standards, ADA requirements, and improvement plans accepted by the City Public Works Director/City Engineer. The property owner may request deferral of the sidewalk installation requirement if in accordance with the sidewalk installation policy. If a deferral is requested, please submit a formal request with documentation verifying deferral eligibility (cross sections, drawings, etc.).

Section 3. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 12th day of April, 2016.

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LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

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# Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Caleb Mason **Phone Number/Ext.:** 319 286-5188
**E-mail Address:** c.mason@cedar-rapids.org

**Alternate Contact Person:** Jennifer Pratt **Phone Number/Ext.:** 319 286-5047
**E-mail Address**: j.pratt@cedar-rapids.org

**Description of Agenda Item:** ORDINANCES – Second and possible Third Readings
Ordinance establishing the IGD Industries, Inc. Urban Revitalization Area designation at 4200 C Street SW.
CIP/DID #URTE-0009-2016

**EnvisionCR Element/Goal:** InvestCR Goal 1: Expand economic development efforts to support business and workforce growth, market Cedar Rapids, and engage regional partners.

**Background**:
The Resolution and Ordinance provide for the establishment of an Urban Revitalization Area at 4200 C Street SW for IGD Industries, Inc. On March 22, 2016 the City Council adopted a Resolution of supporting providing sponsorship of an application for tax credit funds through Iowa Economic Development Authority (IEDA) for Vspec, LLC, a subsidiary of IGD Industries, Inc., and providing local match funds for the project. The project qualifies under the City's Local Match Economic Development Program.

Vspec is acquiring and remodeling the vacant commercial building at 4200 C Street SW to relocate its business operations from 4150 C St SW. The new facility allows for physical space for expansion of new employees being added by the company.

Project Details:
- Redevelopment of vacant 38,234 sq. ft. office building
- Total investment of $3.6 million
- Creation of 30 new jobs, 21 of which meet the High Quality Jobs wage threshold
- Retention of 50 employees

The partial tax exemption provides a ten-year, declining scale exemption averaging 44% per year, applied only to the increased property valuation. The current assessed value of the property is $1,718,300. Based on the scope of the proposed project, an additional assessed value of $1,050,000 is estimated to be added.

Upon the completion of the project and additional value added, the 10-year projection of taxes is as follows:

- $597,077 in taxes based on existing value
- $234,711 in additional taxes paid resulting from the improvements
- $174,606 in taxes exempted

**Action/Recommendation:** City staff recommends approval of the Second and possible Third Reading.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** NA

**Resolution Date:** April 12, 2016

**Budget Information:** NA
**Local Preference Policy:** NA
**Recommended by Council Committee:** NA

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URTE-0009-2016

ORDINANCE NO. LEG_NUM_TAG

ORDINANCE ESTABLISHING THE
IGD INDUSTRIES, INC. REVITALIZATION AREA

WHEREAS, Chapter 404 of the Code of Iowa allows the Cedar Rapids City Council to enact ordinances designating areas of Cedar Rapids as urban revitalization areas; and

WHEREAS, such urban revitalization areas, once designated, allow for qualified real estate located within such areas to be eligible for exemption from taxation based on the actual value added by improvements thereto; and

WHEREAS, Chapter 17A of the Cedar Rapids Municipal Code establishes the procedures to be followed in the designation of urban revitalization areas in Cedar Rapids in accordance with Chapter 404 of the Code of Iowa; and

WHEREAS, in accordance with both Chapter 404 of the Code of Iowa and Chapter 17A of the Cedar Rapids Municipal Code, and following public hearing and notice as required by applicable law, the Cedar Rapids City Council has adopted Resolution No. 0403-04-16 establishing the IGD Industries, Inc. Revitalization Area ("IGD Industries, Inc. Revitalization Area") for the property legally described herein below; and

WHEREAS, the terms and conditions of Resolution No. 0403-04-16 are by this reference incorporated herein as if set out in full.

NOW THEREFORE BE IT ORDAINED BY THE CEDAR RAPIDS CITY COUNCIL AS FOLLOWS:

Section 1. The Recitals contained herein above are hereby adopted by this reference and incorporated herein.

Section 2. The IGD Industries, Inc. Revitalization Area for the property legally described as:

**LOT 1, VERIZON ADDITION TO CEDAR RAPIDS, IOWA**

is established as a revitalization area, and specifically an economic development area pursuant to Iowa Code Section 404.1(4) (2016), as well as a new revitalization area as contemplated by Cedar Rapids Municipal Code Section 17A.06, though it will not be added as a new division to the existing listing of previously established areas contained within said section.

Section 3. All qualified real estate within the IGD Industries, Inc. Revitalization Area shall be eligible to receive an exemption from taxation as provided for in Iowa Code Section 404.3 (2016).

Section 4. It is the intention of the Council that each section, paragraph, sentence, clause, and provision of the Ordinance is separable, and, if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof than that affected by such decision.

Section 5. All ordinances or parts of ordinances in conflict herewith are repealed.

Section 6. This Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 14th day of April, 2016.

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MayorSignature

Attest:

ClerkSignature

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