

*“Cedar Rapids is a vibrant urban hometown – a beacon for people and businesses invested in building a greater community now and for the next generation.”*

## **NOTICE OF CITY COUNCIL MEETING**

The Cedar Rapids City Council will meet in Regular Session on Tuesday, August 11, 2015 at 12:00 PM in the Council Chambers, 3rd Floor, City Hall, 101 First Street SE, Cedar Rapids, Iowa, to discuss and possibly act upon the matters as set forth below in this tentative agenda. (*Please silence mobile devices.*)

## **A G E N D A**

- Invocation
- Pledge of Allegiance
- Proclamations/Presentations
  - ❖ Proclamation – 10th Annual Five Seasons Stand Down Day (Joe Stutler)

## **PUBLIC HEARINGS**

1. A public hearing will be held to consider granting a change of zone for property at 1718 Center Point Road NE from C-2, Community Commercial Zone District and R-3, Single Family Residence Zone District to O-S, Office Service Zone District as requested by Jonathan Bond and Virgil A. and Janice E. Henley (Vern Zakostelecky). CIP/DID #RZNE-019307-2015
  - a. First Reading: Ordinance granting a change of zone for property at 1718 Center Point Road NE from C-2, Community Commercial Zone District and R-3, Single Family Residence Zone District to O-S, Office Service Zone District as requested by Jonathan Bond and Virgil A. and Janice E. Henley.
2. A public hearing will be held to consider granting a change of zone for property located at 2005 and 2013 West Post Road SW from A, Agriculture Zone District to C-3, Regional Commercial Zone District as requested by Roger A. and Colleen A. Cassill (Vern Zakostelecky). CIP/DID #RZNE-018870-2015
  - a. First Reading: Ordinance granting a change of zone for property located at 2005 and 2013 West Post Road SW from A, Agriculture Zone District to C-3, Regional Commercial Zone District as requested by Roger A. and Colleen A. Cassill.

3. A public hearing will be held to consider granting a change of zone for property at 167 Dows Lane SE from R-1, Single Family Residence Zone District to R-TN, Traditional Neighborhood Residence Zone District as requested by Richard B. Altorfer (Vern Zakostecky). CIP/DID #RZNE-019306-2015
  - a. First Reading: Ordinance granting a change of zone for property at 167 Dows Lane SE from R-1, Single Family Residence Zone District to R-TN, Traditional Neighborhood Residence Zone District as requested by Richard B. Altorfer.

### **PUBLIC COMMENT**

*This is an opportunity for the public to address the City Council on any subject pertaining to Council action scheduled for today. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.*

### **MOTION TO APPROVE AGENDA**

### **CONSENT AGENDA**

*These are routine items, some of which are old business and some of which are new business. They will be approved by one motion without individual discussion unless Council requests that an item be removed for separate consideration.*

4. Motion to approve minutes.
5. Resolution authorizing the Housing Programs Manager to attend Housing Choice Voucher Executive Management Training in Louisville, KY for an estimated amount of \$4,023. CIP/DID #PHA-0001-2015
6. Resolution adopting the City's updated Investment Policy. CIP/DID #FIN2015-24
7. Resolution directing distribution of the Notice Under the Americans with Disabilities Act. CIP/DID #CM001-15
8. Resolution authorizing City sponsorship of FY2016 Brownfield/Greyfield Redevelopment Tax Credits Program Applications submitted to the Iowa Economic Development Authority. CIP/DID #OB865256
9. Resolution granting an extension of time through August 31, 2015 for the Going Out of Business License issued to Seatasea Watersports, 6545 4th Street SW. CIP/DID #BUS002147-07-2015
10. Resolution amending Resolution No. 0951-04-03, which approved the schedule of plumbing permit fees accompanying Chapter 35 of the Municipal Code, Plumbing Code, to correct the Chapter 35 Plumbing Code Sections referenced and update the necessary terms within the schedule of plumbing permit fees. CIP/DID #BSD0010-15

11. Resolution amending Resolution No. 1659-10-13, which approved the schedule of housing inspection services fees accompanying Chapter 29 of the Municipal Code, Housing Code, to correct the Chapter 29 Housing Code Sections referenced and update the necessary terms within the schedule of housing inspection service fees. CIP/DID #BSD011-15
12. Resolution amending Resolution No. 1365-06-03, which approved the schedule of building permit fees accompanying Chapter 33 of the Municipal Code, Building Code, to correct the Chapter 33 Building Code Sections referenced and update the necessary terms within the schedule of building permit fees. CIP/DID #BSD007-15
13. Resolution amending Resolution No. 0476-02-03, which approved the schedule of mechanical permit fees accompanying Chapter 36 of the Municipal Code, Mechanical Code, to correct the Chapter 36 Mechanical Code Sections referenced and update the necessary terms within the schedule of mechanical permit fees. CIP/DID #BSD008-15
14. Resolution amending Resolution No. 0018-01-03, which approved the schedule of electrical permit fees accompanying Chapter 34 of the Municipal Code, Electrical Code, to correct the Chapter 34 Electrical Code Sections referenced and update the necessary terms within the schedule of electrical permit fees. CIP/DID #BSD009-15
15. Resolution amending the Cedar Rapids Business Assistance Revolving Loan Fund (RLF) to correct eligibility options for funding and allocating \$50,000 of the total RLF to a new Micro Loan program. CIP/DID #OB1002098
16. Resolution partially rescinding Resolution No. D-4558 by converting one-way traffic in the westerly direction only to two-way traffic on 4th Avenue SE from 5th Street to 19th Street, while retaining one-way traffic in the easterly direction only on 5th Avenue from 5th Street to 19th Street SE. CIP/DID #3012080-02
17. Resolution rescinding Resolution Nos. C-7842, D-4430, 988-8-65, 203-2-76, 778-5-77, 779-5-77, 780-5-77, 781-5-77, 669-4-91, 2131-10-05, and 0849-10-08, all of which established restricted parking on 2nd Avenue from 6th Street SW to 1st Street SE and on 3rd Avenue from 6th Street SW to 3rd Street SE, and angle parking on both the 2nd Avenue and 3rd Avenue bridges; and establishing new on-street parking and restricted parking on 2nd Avenue from 6th Street SW to 1st Street SE and on 3rd Avenue from 6th Street SW to 3rd Street SE. CIP/DID #306341-02
18. Resolution rescinding Resolution Nos. D-3514 and 1464-9-71, both of which established bus zones on 2nd Street SE, 1st Avenue East, 3rd Avenue SW, 3rd Street SE, and 2nd Avenue SE, in connection with the 2nd Avenue from 6th Street SW to 1st Street SE and 3rd Avenue from 6th Street SW to 3rd Street SE One-Way Conversion project. CIP/DID #306341-02
19. Resolution rescinding Resolution No. 564-3-91, which established “No Parking Loading Zone” on the north side of 2nd Avenue SW from a point 60 feet west of L Street SW westerly for a distance of 50 feet, in connection with the 2nd Avenue from 6th Street SW to 1st Street SE and 3rd Avenue from 6th Street SW to 3rd Street SE One-Way Conversion project. CIP/DID #306341-02

20. Resolution rescinding Resolution Nos. 1655-11-83, 1177-6-92 and 2583-11-13, all of which established “No Parking Anytime” or “One Hour Parking” on 2nd Avenue SE, 4th Avenue SE, 5th Avenue SE, 5th Street SE, 6th Street NE and 7th Street NE; and establishing “No Parking Anytime” on the south side of 5th Avenue SE between the 4th Street railroad tracks and 5th Street, “One Hour Parking 8:00 AM to 5:00 pm except Sunday and holidays” on the north side of 2nd Avenue SE between 7th Street and 8th Street, and “Two Hour Parking 8:00 AM to 5:00 PM except Sunday and holidays” on the north side of 4th Avenue SE between 6th and 7th Streets, on both sides of 5th Street SE between 5th and 6th Avenues, on both sides of 6th Street SE between A Avenue and 1st Avenue, on both sides of 6th Street SE between 3 and 5th Avenues, on the west side of 7th Street NE between A Avenue and the Alley between A Avenue and 1st Avenue, and on both sides of 7th Street SE between 1st Avenue and the alley between 4th and 5th Avenues. CIP/DID #3012080-02
  
21. Resolution rescinding Resolution No. 2373-11-96, which established angled parking on 1st Street SE, 4th Avenue SE and 5th Street SE, and parallel parking on 4th Avenue SE, and establish parallel parking on the south side of 4th Avenue SE between 5th Street and 6th Street SE. CIP/DID #3012080-02
  
22. Motions setting public hearing dates for:
  - a. August 25, 2015 – to consider granting a change of zone for property at 3215 Johnson Avenue NW from C-2, Community Commercial Zone District and R-2, Single Family Residence Zone District to O-S, Office/Service Zone District as requested by TSS Holdings, L.L.C. and Baker Greenhouses, L.L.C. CIP/DID #RZNE-019776-2015
  - b. August 25, 2015 – to consider the disposition of excess City-owned property described as a 28-foot by 140-foot vacant lot located at 1221 4th Street SE, and a 30-foot by 140-foot vacant lot located at 1231 4th Street SE as requested by 2025 Development Group, LLC. CIP/DID #3302500004-00
  - c. August 25, 2015 – to consider the vacation of a 20-foot wide sanitary sewer easement located on vacant land westerly of 810 44th Street SE as requested by Randall J. and Christine C. Maher. CIP/DID #EASE-012455-2014
  - d. September 22, 2015 – to consider an Urban Revitalization Area designation for the properties at 107 and 109 4th Avenue SW, 404, 406, 416, 418, 422, 424, and 426 1st Street SW and 108 5th Avenue SW as request by Hobart Historic Restoration. CIP/DID #URTE-0002-2015
  - e. September 22, 2015 – to consider a request by Cona Properties, LLC and KN Properties, LLC for an Urban Revitalization Area designation for the properties at 203 and 207 1st Avenue SE and 112 2nd Street SE. CIP/DID #URTE-0003-2015
  
23. Motions setting public hearing dates, filing plans and/or specifications, form of contract and estimated cost, advertising for bids by publishing notice to bidders, and authorizing City officials or designees to receive and open bids and publicly announce the results for:
  - a. August 25, 2015 – Water Pollution Control Facility Ash Slurry System Repairs project, with bid opening September 9, 2015 (estimated cost is \$643,000). CIP/DID #615239-02
  - b. August 25, 2015 – 16th Avenue SW (Between 18th and 20th Streets SW) Storm Sewer Improvements project, with bid opening August 26, 2015 (estimated cost is \$314,000). CIP/DID #304286-01

- c. August 25, 2015 – Leroy Street SW from Johnson Avenue to 1st Avenue and Spencer Drive SW Roadway Improvements project, with bid opening August 26, 2015 (estimated cost is \$800,000). **(Paving for Progress)** CIP/DID #3012125-02
24. Motion approving the beer/liquor/wine applications of: CIP/DID #OB1145716
- a. Benz Beverage Depot, 501 7th Avenue SE (5-day permit for an event on August 29, 2015 – including street closure).
  - b. Carlos O’Kelly’s, 2635 Edgewood Road SW.
  - c. Casey’s General Store #2765, 5050 Northland Avenue NE.
  - d. Casey’s General Store #2771, 501 6th Street SW.
  - e. Cedar Rapids Jaycees, 225 5th Avenue SW (5-day permit for the Cedar Rapids Farmers Market at Night event on August 29, 2015 (3rd ST SE from 1st AVE SE to 4th AVE SE, 2nd AVE SE from 2nd ST SE to 5th ST SE, 3rd AVE SE from 2nd ST SE to 5th ST SE)).
  - f. Cedar Rapids Marriott, 1200 Collins Road NE.
  - g. Cedar River Landing, 301 F Avenue NW (outdoor service for an event on August 21-23, 2015).
  - h. Cedar River Landing, 301 F Avenue NW (outdoor service for an event on August 28-30, 2015).
  - i. CSPS Hall (Legion Arts), 1103 3rd Street SE (new – new management).
  - j. Dollar General #10774, 266 Blairs Ferry Road NE.
  - k. Dollar General #3781, 151 Jacolyn Drive NW.
  - l. Dollar General #4180, 2741 16th Avenue SW.
  - m. Dollar General #6190, 403 Edgewood Road NW.
  - n. Dollar General #9141, 3451 Mount Vernon Road SE.
  - o. Emil’s Hideaway, 222 Glenbrook Drive SE (5-day permit for an event on August 27, 2015 at McGrath Powersports, 4645 Center Point Road NE).
  - p. Flamingo, 1211 Ellis Boulevard NW (transfer for an event on August 29, 2015 at St. Matthew’s Church, 2310 1st Avenue NE).
  - q. Porky’s Bar & Grill, 4617 J Street SW.
  - r. Puerto Vallarta Bar & Grill, 588 Boyson Road NE.
  - s. Rumors, 400 F Avenue NW.
  - t. Smokin’ Joe’s Tobacco & Liquor Outlet #15, 455 Edgewood Road NW (new – formerly Quizno’s).
  - u. Theatre Cedar Rapids, 102 3rd Street SE.
25. Resolutions approving:
- a. Payment of bills. CIP/DID #FIN2015-01
  - b. Payroll. CIP/DID #FIN2015-02
  - c. Transfer of funds. CIP/DID #FIN2015-03
26. Resolution appointing the following individual:
- a. Appointing Stacie Johnson (effective through June 30, 2018) to the Cedar Rapids Storm Water Commission. CIP/DID #OB566514
27. Resolutions approving the special event applications for:
- a. NewBo Art Fest event (includes road closure) on September 6, 2015. CIP/DID #SPEC-038161-2015
  - b. Benz Beer Nuts Festival (includes road closure) on August 29, 2015. CIP/DID #SPEC-039146-2015

28. Resolution approving assessment action:
- a. Intent to assess – Water Division – delinquent municipal utility bills – 46 properties. CIP/DID #WTR0811-001
29. Resolution accepting subdivision improvements, approving Maintenance Bond and authorizing reimbursement:
- a. Replacement of Fire Hydrants and Blow Off Completes FY15 project and approving Amendment No. 3 (Final) in the amount of \$1,481.11, final payment in the amount of \$4,744.90 and 2-year Maintenance Bond submitted by B. G. Brecke, Inc. (original contract amount was \$53,340; final contract amount is \$104,821.11). CIP/DID #2015037-01
30. Resolutions accepting projects, approving Performance Bonds and/or authorizing final payments:
- a. 2nd St & 7th Ave SE Parking Ramp Equipment Project, final payment in the amount of \$5,857.68 to T2 Systems, Inc. (original contract amount was \$114,490; final contract amount is \$117,390). **(Flood)** CIP/DID #1013-069
  - b. 33rd Avenue SW from East of Coyote Road SW to Edgewood Road SW Intersection Improvements project and approving Change Order No. 1 in the amount of \$10,134.91 and 4-year Performance Bond submitted by Rathje Construction Company (original contract amount was \$56,724.21; total contract amount with this amendment is \$68,359.12). CIP/DID #301182-09
  - c. Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – Electrical, final payment in the amount of \$223,723.11 and 2-year Performance Bond submitted by Acme Electric Company (original contract amount was \$4,239,912; final contract amount is \$4,474,462.18). **(Flood)** CIP/DID #PWE006-24
  - d. Glass Road NE Roadway Rehabilitation Improvements from Edgewood Road to Wenig Road project and Change Order No. 4 (Final) deducting the amount of \$124,756.99, final payment in the amount of \$114,840.09, and 4-year Performance Bond submitted by Rathje Construction Company (original contract amount was \$2,427,085.88; total contract amount with this amendment is \$2,296,801.85). **(Paving for Progress)** CIP/DID #3012086-02
  - e. 11th Avenue SE Roadway Rehabilitation Improvements from 3rd Street to 4th Street project, final payment in the amount of \$8,147.92 and 4-year Performance Bond submitted by Rathje Construction Company project (original contract amount was \$183,737.75; final contract amount is \$162,958.50). **(Paving for Progress)** CIP/DID #3012110-02
  - f. 29th Street NE from Oakland Road NE to Prairie Drive NE Traffic Signal Improvements project, final payment in the amount of \$17,260.28 and 4-year Performance Bond submitted by Price Industrial Electric, Inc. (original contract amount was \$333,897; final contract amount is \$345,205.50). CIP/DID #306204-02
31. Resolution approving final plat:
- a. Stags Leap Estates 2nd Addition for land located at Petrus Drive NE extension, east of Council Street NE. CIP/DID #FLPT-017860-2015

32. Resolutions authorizing execution of Development Agreements for properties participating in the third round of the Single Family New Construction Program: **(Flood)** CIP/DID #OB540257
  - a. Thomas Dostal Developers, Inc. at 5507 Dostal Drive SW.
  - b. Thomas Dostal Developers, Inc. at 5509 Dostal Drive SW.
  - c. Premiere Developers, Inc. at 9401 Grand Oaks Drive NE.
  - d. Premiere Developers, Inc. at 9402 Grand Oaks Drive NE.
  
33. Resolutions authorizing execution of Development Agreements for properties participating in the fourth round of the Single Family New Construction Program: **(Flood)** CIP/DID #OB540257
  - a. Jim Sattler, Inc. at 1301 Stratton Drive NE.
  - b. Jim Sattler, Inc. at 4721 Windy Meadows Circle NE.
  - c. Jim Sattler, Inc. at 6001 Ridgewood Meadows Lane NE.
  - d. Jim Sattler, Inc. at 6027 Ridgewood Meadows Lane NE.
  - e. Jim Sattler, Inc. at 6040 Ridgewood Meadows Lane NE.
  - f. Jim Sattler, Inc. at 6300 Ridgewood Meadows Lane NE.
  - g. Jim Sattler, Inc. at 6318 Ridgewood Meadows Lane NE.
  
34. Resolutions authorizing execution of Development Agreements and Special Warranty Deeds for City-owned properties participating in the fourth round of the Single Family New Construction Program: **(Flood)** CIP/DID #OB540257
  - a. Jaylee, Inc. at 435 8th Avenue SW.
  - b. Jim Sattler, Inc. at 453 9th Avenue SW.
  - c. Scallon Custom Homes, L.L.C. at 821 4th Street SW.
  
35. Resolutions approving actions regarding purchases, contracts and agreements:
  - a. 28E Agreement with City of Hiawatha and Linn County to allow Hiawatha to respond and handle calls for service along I380 from Blairs Ferry Road North to Midway Road. CIP/DID #PD0003
  - b. Amending the Joint Communications Network August 2015 28E Agreement with Linn County and Cedar Rapids Community School District to allow lease of Spare JCN fibers and conduit. CIP/DID #354004-01
  - c. Professional Services Agreement with Shive-Hattery, Inc. for an amount not to exceed \$28,588 for the Southbound Right Turn Lane, IA-13 and Bertram Rd. project. CIP/DID #6150015-01
  - d. Professional Services Agreement with Snyder and Associates, Inc. for an amount not to exceed \$31,423 for design services in connection with the 33rd Avenue Wetland Mitigation project. CIP/DID #301136-06
  - e. Professional Services Agreement with Hall & Hall Engineers, Inc. for an amount not to exceed \$341,590 for design services in connection with the 12th Avenue SE and McCarthy Road SE Roadway and Utility Improvements. **(Paving for Progress)** CIP/DID #3012131-02
  - f. Amendment No. 2 to the Professional Services Agreement with Snyder & Associates specifying an increased amount not to exceed \$31,904 for design services in connection with the West Post Road NW from E Avenue to Gordon Avenue and Midway Drive NW from West Post Road to Wiley Boulevard Roadway Improvements project (original contract amount was \$538,484; total contract amount with this amendment is \$634,864). **(Paving for Progress)** CIP/DID #3012120-01

- g. Amendment No. 2 to the Professional Services Agreement with Shive-Hattery, Inc. specifying an increased amount not to exceed \$3,800 for design services in connection with the 27th Street SW Culvert Replacement project (original contract amount was \$38,997.50; total contract amount with this amendment is \$49,677.50). CIP/DID #304396-01
- h. Development Agreement with HF Investments for the Coventry Lofts affordable housing project at 211 and 213 1st Avenue SE. CIP/DID #OB1089967
- i. Tenant Agreement in the amount of \$425 from Cerveny Farms, Inc. and authorizing execution of a Purchase Agreement in the amount of \$2,400 and accepting an Easement for Drainage and a Temporary Grading Easement for Construction from Marilyn L. Cech Revocable Trust dated November 5, 2008, Elmer F. Cech Trust, Sharon K. Hahn and Keith A. Hahn, Ron E. Cech, Connie S. Wildfield and Robert W. Wildfield Jr., Debra L. Volesky and Dennis J. Volesky, and Staskal Farms, L.L.C., for vacant land located south of 6350 26th Street SW in connection with the 26th Street SW Improvements from 76th Avenue SW to 60th Avenue SW project. CIP/DID #3012004-00
- j. Amendment No. 1 to the contract with Greg's Lawn and Landscaping for mowing services for the Solid Waste Division to reflect the cost of additional services for an amount not to exceed \$30,000 (original contract amount was \$30,000; total contract amount with this amendment is \$60,000). CIP/DID #0415-209
- k. Amendment No. 2 to renew contract for denim & twill shirts, polo shirts, sweatshirts and hats with The Jym Bag Company LLC for as needed citywide purchases for an amount not to exceed \$40,000 for the two year contract period (original contract amount was \$40,000; renewal contract amount is \$40,000). CIP/DID #0613-287
- l. Amendment No. 3 to contract with The Louis Berger Group, Inc. for Section 106 Review Consultant to reflect additional cost for services added to the scope of work for the Housing Division in the amount of \$85,419.32 (original contract amount was \$120,000, renewal contract amount is \$205,419.32). **(Flood)** CIP/DID #0514-186
- m. Amendment No. 5 to renew contract for Rockwell Automation TechConnect Support with Van Meter Industrial for the Water Division for an annual amount of \$26,695.21 (original contract amount was \$19,424; renewal contract amount with this amendment is \$26,695.21). CIP/DID #0810-030
- n. Contract with Captain Clean Ltd. for jetting and cleanout services for the Water Pollution Control Facility and Facilities Maintenance Services for two years for an annual amount not to exceed \$150,000. CIP/DID #PUR0715-001
- o. Contract with ELXSI, dba CUES for CCTV sewer inspection equipment and software project for the Sewer Division in the amount of \$668,200. CIP/DID #PUR0515-235
- p. Contract with Midwest Irrigation LLC for Toro Irrigation Control System – Twin Pines Golf Course project for Golf Operations in the amount of \$53,280. CIP/DID #PUR0615-253
- q. IT Department purchase of Weblogic Server Enterprise License from Mythics in the amount of \$35,622.78. CIP/DID #IT2016-001
- r. Easement for Sanitary Sewer, Drainage and Storm Sewer for land located east of Glenbrook Drive SE and south of First Avenue East requested by Midwest Centers. CIP/DID #PLSV-010681-2014
- s. Memorandum of Agreement with the Kirkwood Small Business Development Center (SBDC) and funding in the amount of \$10,000 for the period beginning July 1, 2015 and ending June 30, 2016. CIP/DID #CM003-15
- t. Grant application to the Iowa Department of Natural Resources for a REAP Grant to help fund the purchase of 7.33 acres for the purpose of creating a neighborhood park in the southwest quadrant. CIP/DID #307028

- u. Grant application for \$27,000 to the State Historic Preservation Office for assistance with the development of an update to the Guidelines for Cedar Rapids Historic Districts. CIP/DID #OB691376
- v. Accepting a bid in the amount of \$10,500 from Neoma D. Miller and Daniel L. Miller and approving a Quit Claim Deed for the disposition of 704 E Avenue NW. CIP/DID #3302500004-00
- w. Accepting bids in the amount of \$527 from Matthew and Elizabeth Arb for the disposition of 211 13th Avenue SW and in the amount of \$812 for the disposition of 215 13th Avenue SW, and approving Quit Claim Deeds for both properties. CIP/DID #3302500004-00
- x. Partial Assignment of Access Easement to Cedar Real Estate Group from land located northerly of and adjacent to 9400 Shepard Court SW. CIP/DID #49-14-037
- y. Awarding and approving contract in the amount of \$3,798,657.76 plus incentive up to \$25,000, bond and insurance of S.M. Hentges and Sons, Inc. for the Prairie Creek from J Street SW to Cedar River Sanitary Sewer Reconstruction – Phase 2 project (estimated cost is \$4,120,000). **(Flood)** CIP/DID #SSD011-04
- z. Change Order No. 2 (Final) deducting the amount of \$15,756.90 with Ti-Zack Concrete, Inc. for the FY 2015 Curb Repair Project – Contract 1 project (original contract amount was \$444,170; total contract amount with this amendment is \$495,910.70). **(Paving for Progress)** CIP/DID #301998-06
- aa. Change Order No. 5 in the amount of \$1,393.41 with Peterson Contractors, Inc. for the Edgewood Road Pedestrian Overpass Bridge and Shared Use Path from Prairie Valley Court SW to 37th Avenue SW project (original contract amount was \$2,014,119.92; total contract amount with this amendment is \$2,039,788.77). CIP/DID #305121-02
- ab. Change Order No. 6 (Final) deducting the amount of \$122,206.51 with L.L. Pelling Company for the Boyson Road NE Pavement Rehabilitation Improvements from C Avenue NE to East Corporate Limits project (original contract amount was \$703,834.30; total contract amount with this amendment is \$599,460.79). **(Paving for Progress)** CIP/DID #3012085-02
- ac. Change Order No. 6 in the amount of \$1,957 with Rathje Construction Company for the 1st Avenue East From 34th Street to 40th Street Utilities Rehabilitation project (original contract amount was \$2,259,949.02; total contract amount with this amendment is \$2,286,671.72). **(Paving for Progress)** CIP/DID #301240-04
- ad. Change Order No. 8 (Final) deducting the amount of \$341,248.10 with Iowa Erosion Control, Inc. for the Diagonal Drive SW Improvements from Interstate 380 to West 8th Avenue Bridge Approach project (original contract amount was \$1,711,989.97; total contract amount with this amendment is \$1,470,012.08) **(Paving for Progress)** CIP/DID #3012038-02
- ae. Change Order Nos. 13 and 14 for a total amount of \$40,472.08 with Miron Construction Co., Inc. for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – General Contractor (original contract amount was \$19,185,000; total contract amount with this amendment is \$20,231,235.18). **(Flood)** CIP/DID #PWE006-21
- af. Change Order No. 15 in the amount of \$2,315.56 with Modern Piping, Inc. for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – Mechanical & Plumbing project (original contract amount was \$4,570,000; total contract amount with this amendment is \$4,795,088.56) **(Flood)** CIP/DID #PWE006-23

## **REGULAR AGENDA**

### **ORDINANCES**

#### **Second and possible Third Readings**

36. Ordinance vacating public ways and grounds in and to the property described as an 8,469 square-foot parcel of excess City-owned right-of-way located southeasterly of and adjacent to the intersection of Edgewood Road and 42nd Street NE as requested by 42nd and Edgewood LLC. CIP/DID #ROWV-017414-2015
  - a. Resolution authorizing the disposition of property described as an 8,469 square-foot parcel of excess City-owned right-of-way located southeasterly of and adjacent to the intersection of Edgewood Road and 42nd Street NE as requested by 42nd and Edgewood LLC.

### **PUBLIC INPUT**

*This is an opportunity for the public to address the City Council on any subject pertaining to Council business. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.*

### **CITY MANAGER COMMUNICATIONS AND DISCUSSIONS**

## **COUNCIL COMMUNICATIONS AND DISCUSSION**

*During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters and may discuss the items specifically listed.*

1. Mayor Corbett
2. Council member Gulick
3. Council member Olson
4. Council member Poe
5. Council member Russell
6. Council member Shey
7. Council member Shields
8. Council member Vernon
9. Council member Weinacht

*It is the policy of the City of Cedar Rapids that all public meetings are accessible to people with disabilities. If you need assistance in participating in City Council public meetings due to a disability as defined under the Americans with Disabilities Act, please call the City Clerk's Office at (319) 286-5060 at least two (2) business days prior to the scheduled meeting to request an accommodation*

*Agendas and minutes for Cedar Rapids City Council meetings can be viewed at [www.cedar-rapids.org](http://www.cedar-rapids.org)*



## Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Vern Zakostelecky  
**E-mail Address:** v.zakostelecky@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5043

**Alternate Contact Person:** Joe Mailander  
**E-mail Address:** j.mailander@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5822

**Description of Agenda Item:** PUBLIC HEARINGS

A public hearing will be held to consider granting a change of zone for property at 1718 Center Point Road NE from C-2, Community Commercial Zone District and R-3, single Family Residence Zone District to O-S, Office/Service Zone District as requested by Jonathan Bond and Virgil A. and Janice E. Henley.  
CIP/DID # RZNE-019307-2015

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:** The request for rezoning of this property will be reviewed by the City Planning Commission on July 23, 2015 and recommended approval by a vote of 5 to 1.

This is a request to rezone 1.39 acres to the O-S Zoning District to allow for the development of a self-service storage facility. The property is currently operated as a combination of rental home and used car sales lot. The property is identified as "Urban - Low Intensity" on the City's Future Land Use Map in EnvisionCR, the City's Comprehensive Plan. The land is currently developed with a single-family dwelling and a commercial structure. The proposed use will be self-service storage.

**Action/Recommendation:** City staff recommends holding the public hearing and possible approval of the First Reading.

**Alternative Recommendation:** City Council may table and request further information.

**Time Sensitivity:** N/A

**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA



	DSD
WTR	BSD
ENG	STR
FIR	TED
CLK	PKS
	RCR
«CASE_TYPE_NUMBER»	

ORDINANCE NO. LEG\_NUM\_TAG

AN ORDINANCE PASSED IN ACCORDANCE WITH CHAPTER 32, AS AMENDED, OF THE MUNICIPAL CODE OF CEDAR RAPIDS, IOWA, BEING THE ZONING ORDINANCE, CHANGING THE ZONING DISTRICT AS SHOWN ON THE "DISTRICT MAP" FOR THE PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, that the property described as follows;

Lot 33 of the Irregular Survey of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Section 16, Township 83, North, Range 7, West of the 5th P.M., Linn County, Iowa, excepting therefrom the South 70 feet of the West 140 feet.

and located at 1718 Center Point Road NE, now zoned C-2, Community Commercial Zone District and R-3, Single Family Residence Zone District, and as shown on the "District Map," be rezoned and changed to O-S, Office/Service Zone District, and that the property be used for such purposes as outlined in the O-S, Office/Service Zone District, as defined in Chapter 32 of the Municipal Code of Cedar Rapids, Iowa.

Section 2. That this Ordinance and the zoning granted by the terms hereof are subject to the conditions which have been agreed to and accepted prior to the passage of this Ordinance in writing (shown by attached Acceptance) by the owners and are binding upon the owners, successors, heirs, and assigns, as follows:

1. That approval of this site development plan is subject to the Conditional Use Permit process and that no building permits shall be issued until such permit is approved by the Board of Adjustment (BOA).
2. The development shall be in compliance with the design standards in Chapter 32, the City's Zoning Ordinance, Subsection 32.04.030.A.39. for this proposed "Self-Service Storage Facility".
3. The existing structures must be removed under appropriate permit and inspections conducted and approved.
4. Historic Preservation Commission review for structures 50-years old or older proposed for demolition is required subject to Chapter 18 of the City's Municipal Code, Subsection 18.10.

Section 3. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 11th day of August, 2015.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Vern Zakostelecky  
**E-mail Address:** v.zakostelecky@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5043

**Alternate Contact Person:** Joe Mailander  
**E-mail Address:** j.mailander@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5822

**Description of Agenda Item:** PUBLIC HEARINGS

A public hearing will be held to consider granting a change of zone for property located at 2005 and 2013 West Post Road SW from A, Agriculture Zone District to C-3, Regional Commercial Zone District as requested by Roger A. and Colleen A. Cassill  
 CIP/DID # RZNE-018870-2015

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:**

The request for rezoning of this property was reviewed by the City Planning Commission on July 23, 2015 and recommended approval by a vote of 6 to 0.

This is a request to rezone 2.04 acres to the C-3 Zoning District to allow the property to be used for vehicle repair and sales. The property is currently zoned Agriculture, with the exception of the existing single-family home, but is used for commercial purposes. The property was developed in the County as residential and commercial and was annexed to the City in 1996. The City's Future Land Use Map in EnvisionCR, the City's Comprehensive Plan identifies the property as "Urban Medium Intensity". The Preliminary Site Development Plan as submitted includes the following:

- Four existing buildings including:
  - Two 1-story garages.
  - One 2-story office and garage.
  - One single family home.
- Total building area-7,352 s. f.
- Total hard surface including parking and drives-19,186 s. f.
- Total parking-25 spaces including 2 handicap spaces.
- Two accesses from West post Rd. SW and one from 20<sup>th</sup> Ave. SW.

**Action/Recommendation:** City staff recommends holding the public hearing and possible approval of the First Reading.

**Alternative Recommendation:** City Council may table the item and request further information

**Time Sensitivity:** NA

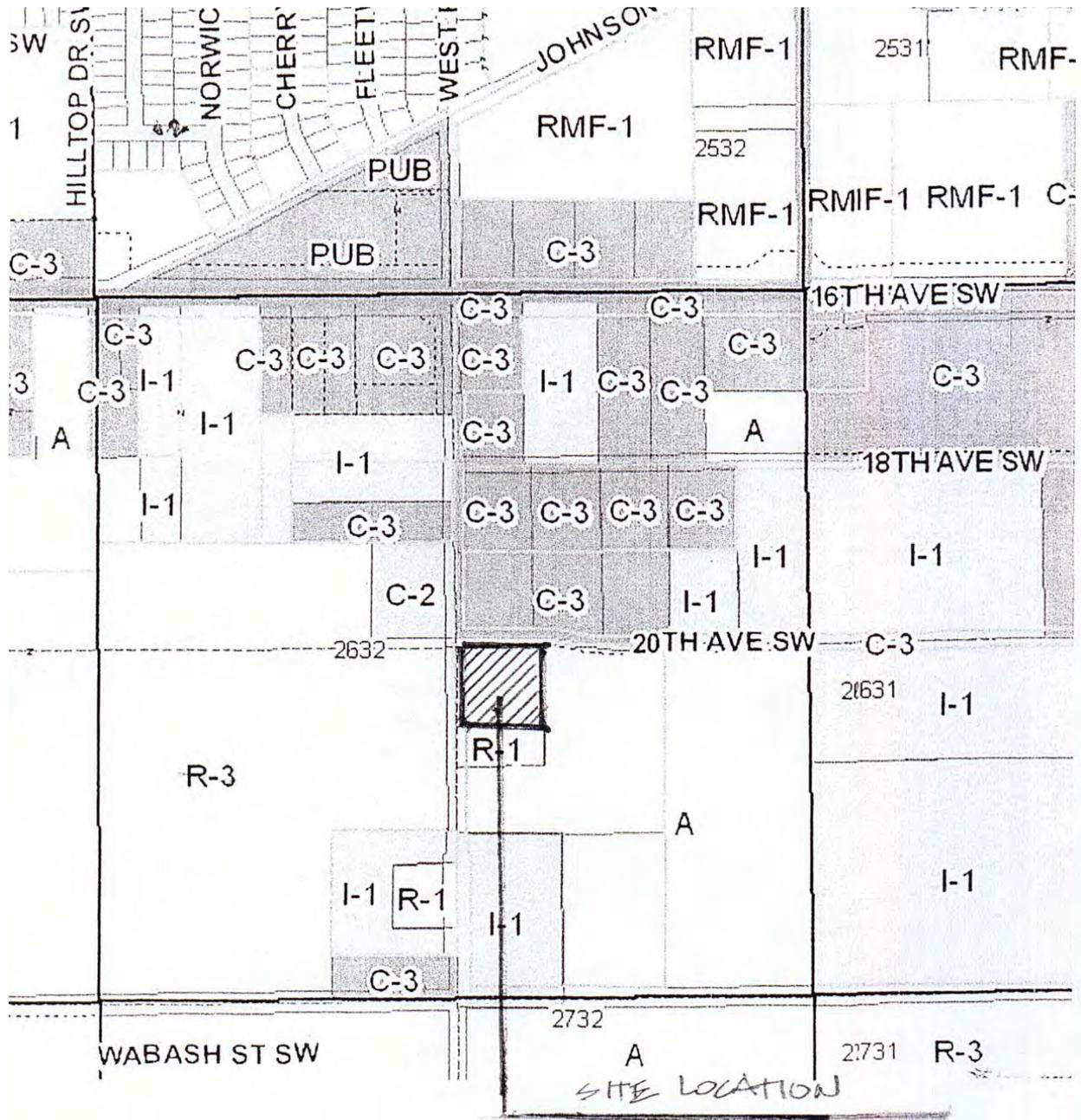
**Resolution Date:** NA

**Budget Information:** NA

**Local Preference Policy:** NA

**Recommended by Council Committee:** NA

# Location Map



WTR DSD  
ENG BSD  
FIR STR  
CLK TED  
PKS  
RCR  
«CASE\_TYPE\_NUMBER»

ORDINANCE NO. LEG\_NUM\_TAG

AN ORDINANCE PASSED IN ACCORDANCE WITH CHAPTER 32, AS AMENDED, OF THE MUNICIPAL CODE OF CEDAR RAPIDS, IOWA, BEING THE ZONING ORDINANCE, CHANGING THE ZONING DISTRICT AS SHOWN ON THE "DISTRICT MAP" FOR THE PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, that the property described as follows;

Lands (Less Sts.) The west 330.4 feet of the north 300 feet of the southeast ¼ of Section 35-83-8

and located at 2005 West Post Road SW, now zoned A. Agriculture Zone District, and as shown on the "District Map," be rezoned and changed to C-3, Regional Commercial Zone District, and that the property be used for such purposes as outlined in the C-3, Regional Commercial Zone District, as defined in Chapter 32 of the Municipal Code of Cedar Rapids, Iowa.

Section 2. That this Ordinance and the zoning granted by the terms hereof are subject to the conditions which have been agreed to and accepted prior to the passage of this Ordinance in writing (shown by attached Acceptance) by the owners and are binding upon the owners, successors, heirs, and assigns, as follows:

1. The enclosure for the dumpster will need to be a full screen enclosure including the gates and preferably designed using the same building material as the principal building as per Subsection 32.05.030.A.7. of the Zoning Ordinance. Please note that chain link with privacy slats does not satisfy this requirement.
2. Lighting fixtures shall be shielded in a manner that shall not direct illumination on adjacent residential properties, or on any public right-of-way as per Subsection 32.05.030.B. of the Zoning Ordinance.
3. Signage is not being reviewed at this time. Sign permit applications must be submitted and approved and permits obtained prior to erection of signage (Subsection 32.06.020 & 32.06.030 is the sign regulation in the Zoning Ordinance).
4. Sites will need to comply with off-street loading requirement per Chapter 32, Subsection 32.05.020.C.
5. Sites will need to comply with off-street parking requirement per Chapter 32, Subsection 32.05.020.A.
6. That all parking, drives, and storage areas be surfaced per provisions of the Zoning Ordinance. Surfacing to include asphalt, concrete, brick or asphaltic macadam.
7. The existing residential structures shall either be removed or be utilized only for permitted uses and shall comply with all applicable codes including, but not limited to: building, electrical, mechanical and plumbing.

8. Future development under this rezoning action shall be subject to the PSDP review process as set forth in Section 32.02.030.G. prior to issuance of building permit(s). Such Development shall meet all City development standards in effect at the time of plan submittal.
9. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY, the property owner shall be responsible to construct concrete sidewalk adjoining this site. The property owner shall construct the sidewalk improvements in accordance with City Standards, ADA requirements, and improvement plans accepted by the City Public Works Director/City Engineer. The property owner may request deferral of the sidewalk installation requirement if in accordance with the sidewalk installation policy. If a deferral is requested, please submit a formal request with documentation verifying deferral eligibility (cross sections, drawings, etc.).
10. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY, the property owner shall be responsible to submit to the City a signed Agreement for Private Storm Water Detention.
11. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY, the property owner shall be responsible to submit to the City a signed Concrete Pavement Petition and Assessment Agreement for Street Improvements adjoining this site.
12. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY, the property owner shall be responsible to dedicate to the public additional street right of way along West Post Road SW providing a minimum 40' half width right-of-way adjoining this site.

Section 3. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 11th day of August, 2015.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Vern Zakostelecky  
**E-mail Address:** v.zakostelecky@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5043

**Alternate Contact Person:** Joe Mailander  
**E-mail Address:** j.mailander@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5822

**Description of Agenda Item:** PUBLIC HEARINGS

A public hearing will be held to consider granting a change of zone for property at 167 Dows Lane SE from R-1, Single Family Residence Zone District to R-TN, Traditional Neighborhood Residence Zone District as requested by Richard B. Altorfer.  
 CIP/DID # RZNE-019306-2015

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:**

The request for rezoning of this property was reviewed by the City Planning Commission on July 23, 2015 and recommended approval by a vote of 6 to 0.

The property is currently developed with a single-family detach home. The applicant wishes to split off a rear portion of the lot to add to the property the applicant owns to the south. In order to accomplish this, the rezoning is necessary since the remaining housing lot will not meet the minimum lot area (10,000 s. f.) for the R-1 Zoning District. Since this is a rezoning for single-family residential there is no site plan requirement at this time.

**Action/Recommendation:** City staff recommends holding the public hearing and possible approval of the First Reading.

**Alternative Recommendation:** City Council may table the item and request further information.

**Time Sensitivity:** NA

**Resolution Date:** NA

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**

# Location Map



	DSD
WTR	BSD
ENG	STR
FIR	TED
CLK	PKS
	RCR
«CASE_TYPE_NUMBER»	

ORDINANCE NO. LEG\_NUM\_TAG

AN ORDINANCE PASSED IN ACCORDANCE WITH CHAPTER 32, AS AMENDED, OF THE MUNICIPAL CODE OF CEDAR RAPIDS, IOWA, BEING THE ZONING ORDINANCE, CHANGING THE ZONING DISTRICT AS SHOWN ON THE "DISTRICT MAP" FOR THE PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, that the property described as follows;

All that part of Block Four (4), Richmond's First Addition to the City of Cedar Rapids, Iowa, and all that part of the land immediately West of said Block 4, originally platted as "Virginia Street", in said Richmond's First Addition to the City of Cedar Rapids, Iowa described as follows:

Commencing at a point in the South boundary line of said Block Four (4), which point is Two Hundred Seventy-four and Fifteen Hundredths (274.15) Feet West of the intersection of the Westerly line of Forest Drive Southeast as the same is now platted and appears of record, with said South boundary line of Block Four (4); thence West along the South boundary line of said Block Four (4) and said line produced, for a distance of Ninety-four and Fifteen Hundredths (94.15) Feet to the East boundary line of a certain easement for driveway purposes, as fully described in a certain Warranty Deed from Margaret Douglas Hall and Howard Hall, her husband, to Howard R. Green filed for record on the 14th day of March, 1941, and recorded on Pg. 264 of Volume 668

in the office of the Recorder of Linn County, Iowa; thence North for a distance of One

Hundred (100) Feet to the North boundary line produced of said Block Four (4); thence East on line with the North boundary line of said Block Four (4) for a distance of Ninety-four and Fifteen Hundredths (94.15) Feet; thence South for a distance of One Hundred (100) Feet to the place of beginning;

and located at 167 Dows Lane SE, now zoned R-1, Single Family Residence Zone District, and as shown on the "District Map," be rezoned and changed to R-TN, Traditional Neighborhood Residence Zone District, and that the property be used for such purposes as outlined in the R-TN, Traditional Neighborhood Residence Zone District, as defined in Chapter 32 of the Municipal Code of Cedar Rapids, Iowa.

Section 2. That this Ordinance and the zoning granted by the terms hereof are subject to the conditions which have been agreed to and accepted prior to the passage of this Ordinance in writing (shown by attached Acceptance) by the owners and are binding upon the owners, successors, heirs, and assigns, as follows:

1. PRIOR TO THE THIRD READING OF THE ORDINANCE, the property owner shall be responsible to construct concrete sidewalk adjoining this site. The property owner shall construct the sidewalk improvements in accordance with City Standards, ADA requirements, and improvement plans accepted by the City Public Works Director/City Engineer. The property owner may request deferral of the sidewalk installation requirement if in accordance with the sidewalk installation policy. If a deferral is requested, please submit a formal request with documentation verifying deferral eligibility (cross sections, drawings, etc.).

Section 3. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 11th day of August, 2015.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development - Housing

**Presenter at Meeting:** Jennifer Pratt  
**E-mail Address:** [J.Pratt@cedar-rapids.org](mailto:J.Pratt@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5047

**Alternate Contact Person:** Sara Buck  
**E-mail Address:** [s.buck@cedar-rapids.org](mailto:s.buck@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5192

**Description of Agenda Item:** CONSENT AGENDA

Resolution authorizing travel expense for the Housing Programs Manager to attend Housing Choice Voucher Executive Management Training in Louisville, KY for an estimated amount of \$4,023.

CIP/DID #PHA-0001-2015

**EnvisionCR Element/Goal:** InvestCR Goal 2: Cultivate a skilled workforce by providing cutting-edge training and recruiting talented workers.

**Background:**

The estimated travel cost for Sara Buck, Housing Programs Manager, to attend Housing Choice Voucher Executive Management Training August 16 to 22, 2015 in Louisville, KY is \$4,023.

Housing Programs Manager administers the Public Housing Authority for the City of Cedar Rapids and must stay current on all legal and regulatory requirements for the program. The Housing Programs Manager is responsible for managing work systems, process, and an effective staffing model. This training will touch on all of the important issues relative to the success of the Public Housing Authority (City of Cedar Rapids).

**Action / Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation (if applicable):** City Council may request additional information.

**Time Sensitivity:** Travel date is August 16, 2015

**Resolution Date:** August 11, 2015

**Budget Information:** To be funded from the Housing Choice Voucher Program Administrative Fee Account –Federal Funds - and coded to 471005-7604-760400.

**Local Preference Policy:** NA  
**Explanation**

**Recommended by Council Committee:** NA  
**Explanation**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Community Development Department recommends that Sara Buck, Housing Programs Manager, be authorized to attend the Housing Choice Voucher Executive Management Training; and

WHEREAS, the Housing Programs Manager must stay current on all legal and regulatory requirements for the Housing Choice Voucher program, as well as manage work systems, processes, and an effective staffing model; and

WHEREAS, this training will provide important information relative to the success of the Public Housing Authority; the City of Cedar Rapids; and

WHEREAS, the estimated travel cost for Sara Buck, Housing Programs Manager, to attend the Housing Choice Voucher Executive Management Training August 16 to 22, 2015 is \$4,023;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA the Business Travel Report be hereby approved for Housing Programs Manager, to attend the Housing Choice Voucher Executive Management training in Louisville, Kentucky from August 16 to 22, 2015 for an estimated amount of \$4,023.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Finance - Treasury

**Presenter at Meeting:** Michele Tamerius  
**E-mail Address:** m.tamerius@cedar-rapids.org

**Phone Number/Ext.:** 5113

**Alternate Contact Person:** Casey Drew  
**E-mail Address:** c.drew@cedar-rapids.org

**Phone Number/Ext.:** 5097

**Description of Agenda Item:** CONSENT AGENDA  
 Resolution adopting the City's updated Investment Policy.  
 CIP/DID #FIN2015-24

<p><b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply</p>
---

**Background:** The City has had its current Investment Policy in place since August 27, 2003. The City Finance department with the approval of the Investment Oversight Committee has updated the policy. The Finance & Administrative Services Committee has reviewed and approved the changes. The policy includes the following guidelines:

- **DELEGATION OF AUTHORITY** – granting investing powers only to those individuals appointed by the City Manager. It also requires that the City be notified of any material weaknesses in the internal control or regulatory sanctions against any third parties assisting with the investing of City funds or acting in a fiduciary capacity.
- **OBJECTIVES OF THE INVESTMENT POLICY** – Safety, Liquidity and Return.
- **PRUDENCE** – establishes the level of care, skill, prudence and diligence that must be taken when investing City funds.
- **INSTRUMENTS ELIGIBLE FOR INVESTMENT** – interest bearing accounts, US government obligations, certificates of deposit, prime bank acceptances, commercial paper, repurchase agreements collateralized by US government obligations, trust (open-end management investment company), and a joint investment trust (Chapter 28E)
- **PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES** – restricts use of reverse purchase agreement, futures and option contracts.
- **INVESTMENT MATURITY LIMITATIONS** – operating fund investments are limited to 397 days.
- **DIVERSIFICATION** – discussion of the diversification goals to reduce risk due to an overconcentration in an investment type or issuer and ensures liquidity needs are met.

- **STATE OF IOWA SINKING FUND** – discussion of the workings of the State of Iowa Sinking Fund and how it will protect the City in the case of a bank closure.
- **SAFEKEEPING AND CUSTODY** – discussion of the custodial agreement requirements.
- **AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS** – financial dealers and institutions must be approved by resolution and their financial information will be reviewed on an ongoing basis.
- **ETHICS AND CONFLICT OF INTEREST** – employees involved in the investment process shall refrain from personal business activity that would conflict with their ability to make impartial investment decisions for the City.
- **REPORTING** – the City Finance Officer shall make available monthly reporting of the investment portfolio.
- **INVESTMENT POLICY REVIEW AND AMENDMENT** – the investment policy will be reviewed annually by the City Finance Officer.

**Action/Recommendation:** Approve

**Alternative Recommendation:** None

**Time Sensitivity:** Normal

**Resolution Date:** 8/11/15

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids has had its current Investment Policy in place since August 27, 2003, and

WHEREAS, the City's Investment Oversight Committee has recommended a review and update of the current policy, and

WHEREAS, an updated Investment Policy has been submitted and reviewed by the Investment Oversight Committee, the Finance & Administrative Services Committee and City Management,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City of Cedar Rapids adopt the revised Investment Policy (attached).

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

CITY OF CEDAR RAPIDS, IOWA  
INVESTMENT POLICY  
EFFECTIVE AUGUST 27, 2003  
Revised August 11, 2015

August 11, 2015

Honorable Mayor, City Council, Depositories, Fiduciaries, Auditor and Assisting Third Parties  
of or for the City of Cedar Rapids, Iowa

Presented herein is the revised investment policy for the City of Cedar Rapids, Iowa, as required to be adopted by all public entities of the state. This document is meant not only as a working guideline for the City Treasurer, other staff and external auditors, but to communicate with all third parties assisting with facilitating the process of the investment of public funds.

All known statutory requirements of Chapters 12B and 12C of the Code of Iowa have been addressed. It is felt that this investment policy of the City captures both the spirit and the intent of the law and is scheduled to be periodically reviewed and approved.

Respectfully submitted,

Casey Drew

# **CITY OF CEDAR RAPIDS, IOWA INVESTMENT POLICY**

## **SECTION I – SCOPE OF INVESTMENT POLICY**

The investment policy of the City of Cedar Rapids, hereinafter the “City,” shall apply to investment transactions of all operating and reserve funds, bond proceeds and other funds accounted for in the financial statements of the City. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

This investment policy is intended to comply with Iowa Code Chapter 12B and 12C.

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The Mayor and City Council.
2. All depository institutions or fiduciaries for public funds of the City.
3. The external auditor engaged to perform the audit of any fund of the City.
4. All third parties assisting with or facilitating investments of the funds of the City.

## **SECTION II – DELEGATION OF AUTHORITY**

In accordance with Iowa Code, Section 12B.10 and 12C.11, the responsibility for conducting investment transactions resides with the City Finance Officers appointed by the City Manager to perform city investment duties. Only those individuals authorized by the City Manager may invest public funds.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit of investment of public funds or acting in fiduciary capacity for the City, shall require the outside person to notify, in writing, the authorized City Finance Officers, within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority, of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the City by the outside person.

The records of investment transactions made by or on behalf of the City are public records and become the property of the City whether in the custody of the City or in the custody of a fiduciary or other third party.

The authorized City Finance Officers shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the City responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for

receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for this public body:

1. Investing public funds
2. Advising on the investment of public funds
3. Directing the deposit or investment of public funds
4. Acting in a fiduciary capacity of this public body

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The authorized City Finance Officers shall be bonded.

### **SECTION III– OBJECTIVES OF INVESTMENT POLICY**

In accordance with Iowa Code Section 12B.10 (2), the primary objectives, in order of priority, of all investment activities involving the financial assets of the City shall be the following:

1. Safety: Safety of principal is the first priority.
2. Liquidity: Maintaining the necessary liquidity to match expected liabilities.
3. Return: Obtaining a reasonable return.

### **SECTION IV– PRUDENCE**

The authorized City Finance Officers when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section III investment objectives. This standard requires that when making investment decisions, the authorized City Finance Officers shall consider the role that the investment or deposit plays within the portfolio of financial assets of the City and the investment objectives stated in Section III.

### **SECTION V– INSTRUMENTS ELIGIBLE FOR INVESTMENT**

Financial assets of the City may be invested in the following:

Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in the State of Iowa. Each financial institution shall be properly declared as a depository by City Council resolution. Deposits in any financial institution shall not exceed the maximum amounts approved by the resolution.

Obligations of the United States government, its agencies and instrumentalities.

Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved pursuant to Chapter 12C.

Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchases by a Federal Reserve Bank.

Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, established by a least one of the standard rating services approved by the superintendent of banking rules adopted pursuant to Chapter 17A.

Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the authorized City Finance Officers take delivery of the collateral either directly or through an authorized custodian. Repurchase agreements do not include reverse repurchase agreements.

An open-end management investment company, organized in trust form, registered with the Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C.Section 80(a) and operated in accordance with 17 C.F.R.Section 270.2a-7.

A joint investment trust organized pursuant to Chapter 28E existing in good standing, and rated within the two highest classifications by at least one of the standard rating services approved by the superintendent of banking and operated in accordance with 17 CFR 270.2a-7, or be registered with the federal securities and exchange commission under the federal Investment Company Act of 1940, 15 U.S.C.Section 80(a) and operated in accordance with 17 C.F.R.Section 270.2a-7.

## **SECTION VI– PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES**

Financial assets of the City shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Financial assets of the City shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the City fails to produce requested records within a reasonable time, the authorized City Finance Officer shall not renew maturing investments with or through the fiduciary or third party.

## **SECTION VII– INVESTMENT MATURITY LIMITATIONS**

Per 12B.10A, Operating Funds must be identified and distinguished from all other funds available for investment. Operating Funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in Section V are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in Section V of this

investment policy that mature within three hundred ninety-seven (397) days or less.

2. The authorized City Finance Officers may invest funds of the City that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven days (397). However, all investments of the City shall have maturities that are consistent with the liquidity needs of the City.

## **SECTION VIII– DIVERSIFICATION**

Certain other instruments if held by the City are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City shall be invested in the securities of a single issuer, and

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the City to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S Treasury bills or cash on hand, shall be used at all times.
3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

## **SECTION IX– STATE OF IOWA SINKING FUND**

Section 12C.25 of the Code of Iowa created the state sinking fund to protect public funds on deposit in Iowa banks, savings associations, and credit unions. This is in addition to Iowa Code, Chapter 12C.22(2) which requires Iowa banks to pledge collateral for public deposits equal to or in excess of the total amount by which the public funds deposits in the bank exceeds the total capital of the bank.

Section 12C.23A describes the procedures that the State Treasurer of would implement if a bank were closed. The following are the levels of protection in order:

The Federal Depository Insurance Corporation (FDIC) insures all public deposits up to a predetermined level and is backed by the full faith and credit of the United States government.

Secondly, assets of the closed bank are liquidated to cover losses.

Next, monies in the state sinking fund are distributed to entities that had deposits with the closed bank.

If the balance in the sinking fund is inadequate to pay the entire loss, then the State Treasurer shall obtain the additional amount needed by making an assessment against other banks whose public funds deposits exceed deposit insurance coverage.

## **SECTION X– SAFEKEEPING AND CUSTODY**

All public funds custodial agreements shall include provisions necessary to prevent loss of public funds set forth in the administrative rules adopted by the State Treasurer (Iowa Administrative Code 781, Chapter 15). Such agreements shall include necessary provisions for compliance with the audit requirements of Section 11.6, Code of Iowa. All agreements providing for the investment of public funds shall be in writing and shall contain a provision requiring that all investments shall be made in accordance with State law.

## **SECTION XI – AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The authorized City Finance Officers will maintain a list of financial institutions authorized to provide investment services. In accordance with the Code of Iowa, this list will state the maximum authorized amount allowed in each institution and must be approved by City Council. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Iowa. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must provide the authorized City Finance Officers with the following:

- The firm's most recent audited annual financial report and most recent quarterly report
- Proof of the firm's designation by the Federal Reserve Bank of New York as a primary securities dealer or proof of FDIC coverage

- Proof of sales licenses for individuals servicing the City's account
- Proof of the firm's State of Iowa securities sales license
- The completed broker/dealer questionnaire (in the form attached as Appendix B)
- Certification of having read the City's investment policy

The brokers/dealers must comply with the above by a deadline established by the authorized City Finance Officers in order to continue to have the opportunity to conduct business with the City. Financial institutions and broker/dealers shall not be compensated based on investment performance.

The authorized City Finance Officers will monitor the creditworthiness of financial institutions on an ongoing basis as information becomes publically available.

## **SECTION XII– ETHICS AND CONFLICT OF INTEREST**

The authorized City Finance Officers and all employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## **SECTION XIII– REPORTING**

The authorized City Finance Officer shall make available a monthly investment report that summarizes investment level by market sectors, average maturity and yield to demonstrate compliance with the major objectives of this investment policy.

## **SECTION XIV– INVESTMENT POLICY REVIEW AND AMENDMENT**

The investment policy of the City shall be reviewed annually by the authorized City Finance Officer and shall be periodically updated and approved by the governing body. Notice of amendments to the investment policy shall be promptly distributed to all parties noted in Section I.

City of Cedar Rapids, Iowa  
Internal Procedures, Practices & Controls  
For Investment Transactions

Monitoring and Adjusting the Portfolio(s)

The authorized City Finance Officers and qualified employees will routinely monitor the contents of the portfolio(s), the current market conditions, the available markets and the relative values of competing instruments and will make adjustments to the portfolio(s) accordingly.

Daily Cash Balance Determination and Cash Flow Analysis

The authorized City Finance Officers and qualified employees will determine the City's cash position daily and also forecast the probable cash flows to arrive at amounts available to invest at given maturities.

Selection of Investment Instruments

The authorized City Finance Officers or approved designee will follow protocols depending on the investment instrument being purchased. For investment instruments purchased in the secondary market, a competitive bid process will be conducted. If a specific maturity date is required, either for cash flow purposes or for conformance to a maturity guideline, bids will be requested for instruments that meet the maturity requirement. If no specific maturity is required, a yield curve and market analysis will be performed to determine which maturities would be most advantageous. Bids will be requested from financial institutions and other third party facilitators (securities brokers, dealers) for options with regard to term and instrument. The authorized City Finance Officers will accept the bid that provides the highest rate of return, among like securities within the maturity required and within the parameters of these procedures.

Investments purchased on a "when issued" basis through the Treasury, or "at the window" which are new issues of an investment, are not competitively bid.

Records will be kept of the bids offered and the bid accepted along with an analysis of the investment decision.

The authorized City Finance Officers will maintain a list of financial institutions and third party facilitators (securities brokers, dealers) which are approved for investment purposes. Financial Institutions shall provide their most recent Consolidated Report of Condition ("call" report) and security brokers/dealers are required to file a "Public Funds Investment Broker/Dealer Profile and Certification" and the firm's most recent audited financial statement to the authorized Finance Officers which is evaluated annually to determine whether it should remain on the "Qualified Institution" listing.

Custody and Safekeeping

The City utilizes a custody and safekeeping agreement with a local bank for all investments except certain physical, certificated GNMA's which are held in the City's vault. All investment transactions are handled delivery versus payment, which means that the City's agent matches the wire transfer with the securities, which have been delivered to the City's account at the bank. All investments are registered in the name of the City.

The monthly safekeeping report from the bank is reconciled with the records of the City.

### Segregation of Duties

Only the authorized City Finance Officers or their designees are authorized to initiate the purchase or the sale of an investment. Other qualified employees complete the paper and wire transactions. Records detailing the transaction begin with an internal investment worksheet or electronic message/transaction, include the confirmation from the dealer and finally the wire transfer documentation outlining the delivery and payment for or receipt of the security. No employee has the ability to perform an investment transaction from origination to delivery and payment acting alone.



## Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Sandi Fowler  
**E-mail Address:** s.fowler@cedar-rapids.org

**Phone Number/Ext.:** 5077

**Description of Agenda Item:** CONSENT AGENDA  
 Resolution directing distribution of the Notice Under the Americans with Disabilities Act.  
 CIP/DID #CM004-15

<p><b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply</p>
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**Background:** The City of Cedar Rapids and the DOJ have negotiated a Settlement Agreement effective as of July 28, 2015 which, among other things, requires the City to distribute its Notice Under the Americans With Disabilities Act by publication in a local newspaper, posting on the City's Internet Home Page as well as at conspicuous locations in its buildings, as well as distribution to all of its agency heads.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table this item and request further information.

**Time Sensitivity:** NA

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

RESOLUTION DIRECTING DISTRIBUTION OF THE NOTICE UNDER THE  
AMERICANS WITH DISABILITIES ACT

WHEREAS, the Americans with Disabilities Act (ADA) was passed by Congress and signed into law by the President of the United States in 1990; and

WHEREAS under Title II of the ADA, states and local governments are to provide facilities and services to people with disabilities as well as participation in programs or activities which are available to people without disabilities including public transportation systems, such as public transit buses; and

WHEREAS, since 2011, the City of Cedar Rapids has been participating in the United States Department of Justice's (DOJ) Project Civic Access in which select City facilities, programs and services were surveyed for compliance with the ADA guidelines; and

WHEREAS, the City of Cedar Rapids and the DOJ have negotiated a Settlement Agreement effective as of July 28, 2015 which, among other things, requires the City to distribute its Notice Under the Americans With Disabilities Act by publication in a local newspaper, posting on the City's Internet Home Page as well as at conspicuous locations in its buildings, as well as distribution to all of its agency heads.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

1. The City's Notice, attached hereto as Attachment A and by this reference incorporated herein, is hereby ratified, confirmed and re-adopted as a statement of the City's policy regarding certain of its duties pursuant to the ADA.
2. The City Clerk is hereby directed to:
  - a. publish the Notice Under the Americans With Disabilities Act in a local newspaper with circulation serving the City of Cedar Rapids;
  - b. post the Notice in City Hall in a conspicuous place and in the place and manner typically used to post public notices for 30 days; and
  - c. distribute the Notice to the chairpersons of all of the City's boards and commissions as well as to the Cedar Rapids Linn County Solid Waste Agency, Corridor Metropolitan Planning Organization, and Cedar Rapids Board of Review.
3. The City Manager is directed to post the Notice on the City's Internet Home Page and in conspicuous locations in all City public buildings for 30 days and to distribute it to all City Directors and others as deemed appropriate.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Cedar Rapids, Iowa, will not discriminate against the qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** Cedar Rapids does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act (ADA).

**Effective Communication:** Cedar Rapids will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in City programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** Cedar Rapids will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service, or activity, should contact the office of the City Manager, Jeff Pomeranz at (319) 286-5080 or email [citymanager@cedar-rapids.org](mailto:citymanager@cedar-rapids.org) as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a City program, service, or activity is not accessible to persons with disabilities should be directed to the office of the City Manager, Jeff Pomeranz at (319) 286-5080, Cedar Rapids City Hall, 101 First Street SE, Cedar Rapids, Iowa 52401 or email [citymanager@cedar-rapids.org](mailto:citymanager@cedar-rapids.org).

The City of Cedar Rapids will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Caleb Mason  
**E-mail Address:** [c.mason@cedar-rapids.org](mailto:c.mason@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5188

**Alternate Contact Person:** Jennifer Pratt  
**E-mail Address:** [j.pratt@cedar-rapids.org](mailto:j.pratt@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5047

**Description of Agenda Item:** CONSENT AGENDA  
 Resolution authorizing City sponsorship of FY2016 Brownfield/Greyfield Redevelopment Tax Credits Program Applications submitted to the Iowa Economic Development Authority  
 CIP/DID #OB865256

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:**

The Resolution authorizes support for local projects seeking to secure funding through the State Redevelopment Tax Credit program. The program, which is administered by the Iowa Economic Development Authority, awards \$10 million funding annually for redevelopment projects located on a Greyfield or Brownfield.

Qualifying projects can receive tax credits equal to 24% of qualifying costs for a Brownfield or 12% for a Greyfield, with a maximum cap of \$1 million per project. Applications for funding are accepted on an annual basis during July and August with an application deadline of September 1, 2015. Projects are scored competitively based on (1) feasibility, (2) financial need, and (3) quality. No City funds are required or projects to receive tax credit benefits.

**Action/Recommendation:** City staff recommends approval of the Resolution

**Alternative Recommendation:** City Council may table the item for additional information

**Time Sensitivity:** Applications for the program are due by September 1, 2015

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, annually the Iowa Economic Development Authority competitively awards \$10 million of tax credit benefits through the Redevelopment Tax Credit program to aid in the redevelopment of qualifying Brownfield and Grayfield sites; and

WHEREAS, the Redevelopment Tax Credit program requires that projects submit with their application a letter of support from the local jurisdiction in which an applicant's project is located; and

WHEREAS, the City Council has determined that the tax credit funding provided by the Redevelopment Tax Credit program provides a benefit to the City as a whole by assisting with redevelopment of qualifying brownfield and grayfield sites within the City which is consistent with the City Council's priority of infill development;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager, or designee, is authorized to sign letters of support for qualifying local projects seeking assistance from the Redevelopment Tax Credit program for FY2016.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** City Clerk

**Presenter at Meeting:** Amy Stevenson  
**E-mail Address:** [AmyS@cedar-rapids.org](mailto:AmyS@cedar-rapids.org)

**Phone Number/Ext.:** 319-286-5061

**Alternate Contact Person:** Bridget McMenomy  
**E-mail Address:** [b.mcmenomy@cedar-rapids.org](mailto:b.mcmenomy@cedar-rapids.org)

**Phone Number/Ext.:** 319-286-5272

**Description of Agenda Item:** CONSENT AGENDA

Resolution granting an extension of time through August 31, 2015, for the Going Out of Business License issued to Seatasea Watersports, 6545 4<sup>th</sup> Street SW.  
 CIP/DID #BUS002147-07-2015

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** Seatasea Watersports was issued a Going Out of Business License on July 23, 2015, for a sale of 30 days. A written request was submitted by Seatasea Watersports to extend the sale through August 31, 2015.

**Action/Recommendation:** Approve resolution as requested.

**Alternative Recommendation:** NA

**Time Sensitivity:** NA

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, a Going Out of Business License has been issued to Seatasea Watersports, 6545 4<sup>th</sup> Street SW, for a sale of 30 days from July 23, 2015, and

WHEREAS, said company has requested an extension of time through August 31, 2015,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Seatasea Watersports is hereby granted an extension of time through August 31, 2015, for their Going Out of Business License.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Building Services

**Presenter at Meeting:** Kevin Ciabatti  
**E-mail Address:** k.ciabatti@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5841

**Alternate Contact Person:** Duncan McCallum  
**E-mail Address:** d.mccallum@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5723

**Description of Agenda Item:** CONSENT AGENDA

Resolution amending Resolution No. 0951-04-03 which approved the schedule of plumbing permit fees accompanying Chapter 35 of the Municipal Code, Plumbing Code, to correct the Chapter 35 Plumbing Code Sections referenced and update the necessary terms within the schedule of plumbing permit fees.

CIP/DID #BSD0010-15

**EnvisionCR Element/Goal:** ProtectCR Goal 4: Demonstrate best practices in building construction.

**Background:** Subsequent to the passage of the current fee resolution, a new Chapter 35, Plumbing Code has been adopted by Ordinance No. 046-15. The code sections referenced by the original resolution and some of the terms within the fee schedule are no longer correct. This amendment to the schedule of plumbing permit fees only seeks to correct the code sections referenced, correct the language for fees, update the necessary terms of the fee schedule and does not make any changes or increases to the established fees within the fee schedule. The proposed effective date of the Schedule of Plumbing Permit Fees will be January 1, 2016.

**Action/Recommendation:** Approve the Schedule of Plumbing Permit Fees.

**Alternative Recommendation:** None.

**Time Sensitivity:** N/A

**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on July 28, 2015, the Cedar Rapids City Council adopted Ordinance No. 046-15, Chapter 35, Plumbing Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with plumbing permits, building sewer permits, plan reviews, re-inspections, special inspections, expired permits, work before permits and investigation fees, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 0951-04-03 passed on April 30, 2003 is hereby amended to update necessary terms in the Schedule of Mechanical Permit Fees, and

BE IT FURTHER RESOLVED, that in accordance with Chapter 36 of the Cedar Rapids Municipal Code, the Schedule of Mechanical Permit Fees as previously set forth in Resolution No. 0951-04-03 passed on April 30, 2003 is hereby amended as set forth in the attached schedule and shall be in full force and effect January 1, 2016.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG

**SCHEDULE OF PLUMBING PERMIT FEES (Table P1-A)  
AS AMENDED JULY 28, 2015  
TO BECOME EFFECTIVE JANUARY 1, 2016**

<b>PART I - DESCRIPTION OF WORK</b>	<b>UNIT FEE</b>
House sewer from property line to building.....	\$30.00
Building sewer inspection.....	\$20.00
Groundwork inspection.....	\$20.00
Fixture.....	\$8.00
Soil stack, 3 inches or larger (first).....	\$10.00
Soil stack, 3 inches or larger (each additional).....	\$8.00
Roof drain.....	\$8.00
Downspout (internal).....	\$10.00
Water heater and/or vent.....	\$8.00
Gas piping system, 1 to 5 outlets.....	\$5.00
Gas piping system, additional outlets (per outlet).....	\$1.00
Water or waste using appliance.....	\$8.00
Backflow protective device, other than atmospheric type vacuum breaker.....	\$8.00

<b>PART II - OTHER INSPECTIONS AND FEES</b>	<b>UNIT FEE</b>
Minimum fee per scheduled inspection.....	\$25.00
Re-inspection fee (to be applied when work is not complete or corrections are not made).....	\$50.00
Special inspection.....	\$25.00
Investigation fee (for investigation of violations of the Plumbing Code, per hour).....	\$100.00
Inspections outside of normal business hours (per hour, minimum charge of one (1) hour).....	\$100.00
Additional plan review required by revisions or additions to approved plans (per hour minimum charge of one half hour).....	\$30.00

**Work before permit.** Where work for which a permit is required by this Code is started prior to obtaining said permit, the permit fee shall be doubled but not less than \$250, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this Code in the execution of the work, nor from any other fees or penalties prescribed by law or ordinance.

**Waive of fees.** No fee shall be waived, except for work performed in or for buildings owned and used exclusively by the City, provided no federal funding is utilized. Waiver of fees for any work not meeting these requirements shall require a resolution of the City Council.



## Council Agenda Item Cover Sheet

**Submitting Department:** Building Services

**Presenter at Meeting:** Kevin Ciabatti  
**E-mail Address:** k.ciabatti@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5841

**Alternate Contact Person:** John Riggs  
**E-mail Address:** j.riggs@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5981

**Description of Agenda Item:** CONSENT AGENDA

Resolution amending Resolution No. 1659-10-13 which approved the schedule of housing inspection services fees accompanying Chapter 29 of the Municipal Code, Housing Code, to correct the Chapter 29 Housing Code Sections referenced and update the necessary terms within the schedule of housing inspection service fees.  
 CIP/DID #BSD011-15

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background:** Subsequent to the passage of the current fee resolution, a new Chapter 29, Housing Code has been adopted by Ordinance No. 049-15. The code sections referenced by the original resolution and some of the terms within the fee schedule are no longer correct. This amendment to the schedule of housing inspection services fees only seeks to correct the code sections referenced, add the required registration fee for the vacant and neglected buildings section, correct the language for fees, update the necessary terms of the fee schedule and does not make any changes or increases to the established fees within the fee schedule. The proposed effective date of the Schedule of Housing Inspection Fees will be upon passage.

**Action/Recommendation:** Approve the Schedule of Housing Inspection Services Fees.

**Alternative Recommendation:** None.

**Time Sensitivity:** N/A

**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on July 28, 2015, the Cedar Rapids City Council adopted Ordinance No. 049-15, Chapter 29, Housing Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with rental business permits, rental registrations, rental inspections, inspections of owner occupied units, re-inspections and registration fees for vacant and neglected structures along with inspection fees for other regulated commercial and residential property, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 1659-10-13 passed on October 22, 2013 is hereby amended to update necessary terms in the Schedule of Housing Inspection Service Fees, and

BE IT FURTHER RESOLVED, that in accordance with Chapter 29 of the Cedar Rapids Municipal Code, the Schedule of Housing Inspection Services Fees as previously set forth in Resolution No. 1659-10-13 passed on October 22, 2013 is hereby amended as set forth in the attached schedule.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG

**SCHEDULE OF HOUSING INSPECTION SERVICE FEES (TABLE H1-A)  
AS AMENDED JULY 28, 2015**

This Fee Schedule shall cover all structures & premises that are subject to Chapter 29 of the Cedar Rapids Municipal Code, entitled "Housing Code" as that Chapter has been duly adopted by the City Council.

**Landlord Business Permit** – Initial Permit Fee ..... \$50.00

**Additional Fee for Failure to Obtain Landlord Business Permit Prior to Occupancy**

Where a landlord business permit is required by the Housing Code and a rental unit is leased, rented or let for occupancy prior to obtaining said permit, an additional **\$100.00** fee shall be added to the initial landlord business permit fee unless said permit is then obtained within the time period prescribed by the Building Official in a Notice of Violation.

**Re-Instatement Fee** - Suspended or Revoked Landlord Business Permit ..... \$250.00

**Annual Rental Registration Fee**

Single-family Dwelling or Owner Occupied Duplex .....	\$30.00
Duplex (both units rental) .....	\$30.00
Multiple Dwelling - 3 or more units (structure plus per unit fee) .....	\$25.00
Dwelling / rooming Unit* .....	\$8.00

\*This fee shall not apply to owner-occupied dwelling units within multi-family dwellings.

**Additional Fee for Failure to Obtain Rental Unit Registration Prior to Occupancy**

Where a rental unit registration is required by the Housing Code and a rental unit is leased, rented or let for occupancy prior to obtaining said registration, an additional **\$100.00** fee shall be added to the annual rental registration fee unless said registration is then obtained within the time period prescribed by the Building Official in a Notice of Violation.

**Re-Instatement Fee** - Suspended or Revoked Rental Unit Registration ..... \$50.00

**First Re-inspection**

There shall be no fee charged for the first re-inspection of a property found to be in violation of the Housing Code.

**Second and Subsequent Re-inspections**

The following re-inspection fees shall be due to the City of Cedar Rapids for the second or subsequent re-inspections of any property found in violation of the Housing Code.

Single family Dwelling or Duplex .....	\$100.00
Multiple Dwelling - 3 or more units .....	\$100.00

**Trip Fee**

The following trip fee shall be due to the City of Cedar Rapids for failure of the property owner to provide a housing inspector complete access to the property for purposes of carrying out a scheduled initial inspection or re-inspection.

Single family Dwelling, Duplex or Multiple Dwelling ..... \$75.00

**Vacant & Neglected Building Registration Fees**

Annual Registration Fee ..... \$250.00

**Valid Complaint Inspection Fee – Commercial, Residential including Owner Occupied & Rental**

If the violation(s) are found valid on the scheduled inspection date ..... \$100.00

**Housing Code Appeal**

The filing fee (per structure) for an application to the Housing Code Board of Appeal is as follows:

Application (one item) ..... \$30.00

Each additional application for the same structure (per item) ..... \$5.00



## Council Agenda Item Cover Sheet

**Submitting Department:** Building Services

**Presenter at Meeting:** Kevin Ciabatti  
**E-mail Address:** k.ciabatti@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5841

**Alternate Contact Person:** Duncan McCallum  
**E-mail Address:** d.mccallum@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5723

**Description of Agenda Item:** CONSENT AGENDA

Resolution amending Resolution No. 1365-06-03 which approved the schedule of building permit fees accompanying Chapter 33 of the Municipal Code, Building Code, to correct the Chapter 33 Building Code Sections referenced and update the necessary terms within the schedule of building permit fees.

CIP/DID #BSD007-15

**EnvisionCR Element/Goal:** ProtectCR Goal 4: Demonstrate best practices in building construction.

**Background:** Subsequent to the passage of the current fee resolution, a new Chapter 33, Building Code has been adopted by Ordinance No. 047-15. The code sections referenced by the original resolution and some of the terms within the fee schedule are no longer correct. This amendment to the schedule of building permit fees only seeks to correct the code sections referenced, correct the language for fees, update the necessary terms of the fee schedule and does not make any changes or increases to the established fees within the fee schedule.

The proposed effective date of the Schedule of Building Permit Fees will be January 1, 2016.

**Action/Recommendation:** Approve the Schedule of Building Permit Fees.

**Alternative Recommendation:** None.

**Time Sensitivity:** N/A

**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on July 28, 2015, the Cedar Rapids City Council adopted Ordinance No. 047-15, Chapter 33, Building Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with building permits, plan reviews, re-inspections, special inspections, expired permits, work before permits, moving & demolition building inspections and investigation fees, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 1365-06-03 passed on June 18, 2003 is hereby amended to update necessary terms in the Schedule of Building Permit Fees, and

BE IT FURTHER RESOLVED, that in accordance with Chapter 33 of the Cedar Rapids Municipal Code, the Schedule of Building Permit Fees as previously set forth in Resolution No. 1365-06-03 passed on June 18, 2003 is hereby amended as set forth in the attached schedule and shall be in full force and effect January 1, 2016.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG

**SCHEDULE OF BUILDING PERMIT FEES (Table B1-A)  
AS AMENDED JULY 28, 2015  
TO BECOME EFFECTIVE JANUARY 1, 2016**

**Part I - Permit Issuance Fee (in addition to building permit fee)**

- a. Group A Activity – roofing, siding, fencing, window replacement, 1 and 2 family dwelling basement finish and remodeling, swimming pool, retaining wall, handicap ramp, building moving and building demolition .....\$5.00
- b. Group B Activity – construction of and additions to 1 and 2 family dwellings, 1 and 2 family accessory buildings.....\$10.00
- c. Group C Activity – all other construction activity.....\$15.00

**Part II - Miscellaneous Fees**

- a. Permit renewal (continuation of valid permit for 6 months) .....\$25.00
- b. Expired permit renewal (1 and 2 family dwellings and accessory buildings) .....\$50.00
- c. Expired permit renewal (all other buildings).....\$25.00
- d. Temporary Certificate of Occupancy (initial issuance).....\$35.00
- e. Renewal for 1 and 2 family dwellings.....\$50.00
- f. Renewal for all other buildings .....\$50.00
- g. Investigation fee (for investigation of violations of Building Code, per hour) .....\$100.00
- h. Re-inspection fee (to be applied when work is not complete or corrections are not made) .....\$50.00
- i. Special inspection fee.....\$25.00
- j. Swimming pool (as part of single family dwelling).....\$25.00
- k. Retaining wall (as part of single family dwelling).....\$25.00
- l. Handicap ramp (as part of single family dwelling) .....\$10.00
- m. Fence permit (each) .....\$25.00

Note: these fees are in addition to the permit fee for remainder of work.

**Part III - Residential Valuation**

In order to determine the basic building valuation for purposes of obtaining a residential building permit, the floor area of all floors (excluding basements or cellars) shall be computed and then multiplied by the applicable unit cost. Any additional valuation for the items identified below shall be added to the basic valuation to arrive at the total valuation.

<b>DWELLING LEVEL</b>	<b>\$ Per Sq. Foot</b>
First Floor.....	\$50.00
Additional Floors.....	\$35.00

**Add Ons:**

Masonry Veneer (per square foot of wall surface).....	\$10.00
Finishing Basement.....	\$20.00
Open Raised Deck or Stoop .....	\$10.00
Covered Raised Deck or Stoop.....	\$16.00
Attached Garage .....	\$16.00
Patio (covered or enclosed) .....	\$16.00
Patio, Porch, or Attached Carport (covered but unenclosed) .....	\$14.00

<b>VALUATIONS FOR ACCESSORY BUILDINGS</b>	<b>\$ Per Sq. Foot</b>
Detached Garage .....	\$14.00
Open Carport or Open Pole Building .....	\$14.00
Shed .....	\$10.00

<b>VALUATIONS FOR ROOFING / SIDING (dwellings, garages, sheds)</b>	<b>\$ Per 100 Sq. Foot</b>
Re-roof .....	\$60.00
Re-roof and tear off existing roofing .....	\$80.00
Re-roof and tear off existing roofing and replace sheathing .....	\$100.00
Re-roof EDPM .....	\$100.00
Re-siding (if not contract valuation provided) .....	\$100.00

<b>MISCELLANEOUS</b>	<b>\$ of Valuation Each</b>
Solid Fuel Burning Appliance .....	\$4,000.00

**Part IV - Building Moving Permit Fees**

- a. Building Inspection (for inspection prior to moving building).....\$25.00
- b. Moving Permit (each day public property is occupied).....\$25.00

**Part V - Building Demolition Permit Fees**

- a. Each Building .....
- Exception: The Building Official may waive the demolition fee to a homeowner for a dilapidated accessory building located on the premises on which the applicant resides.

**Part VI - Permit for Use of Street or Public Property Fee**

- a. Permit to barricade a public sidewalk or other public property normally used by the public, when such space is needed and used for the erection, repair, storage or demolition of a building, and for which no other rental or meter fee is assessed .....

**Part VII - General**

- a. Work before Permit: Where work for which a permit is required by this Code is started prior to obtaining said permit the permit fee shall be doubled but not less than \$250, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this Code in the execution of the work, nor from any other fees or penalties prescribed by law or ordinance.
- b. Plan-Checking Fees: When the evaluation of the proposed construction exceeds \$1,000.00, a plan-checking fee shall be paid at the time the building permit is issued.

Plan-checking fees for buildings of Group R-2 Occupancies and One and Two Family Dwellings are charged at the rate of \$30.00 per hour (minimum one hour). Plan-checking fees for all other buildings are incorporated into the building permit fees included in Table No. 8I-A. Where plans are incomplete, or are changed so as to require additional plan checking, an additional plan-check fee may be charged at a rate of \$30.00 per hour (minimum charge one-half hour).

For use of outside consultants for plan checking and/or inspections actual costs will be assessed.

- c. Expiration of Plan Check. An application for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans submitted for checking may thereafter be returned to the applicant or destroyed by the Building Official.
- d. Re-inspection Fee. The fee for each re-inspection shall be \$50.00. Failure to obtain the necessary inspection approvals shall give cause to charge said re-inspection fee.
- e. Refund. The Building Official may authorize the refunding of all or a portion of the permit fee when no work has been done under a permit issued in accordance with this code.

No fee shall be eligible for refunding after the permit has expired.

- f. Inspections outside of normal business hours. For Inspections performed outside normal business hours the fee shall be \$100.00 per hour.
- g. Waiver of Fees. No fee shall be waived, except for buildings owned and used exclusively by the City, provided no federal funding is utilized. Waiver of fees for any buildings not meeting these requirements or for a Use of Streets permit shall require a resolution of the City Council.

**Part VIII – Table B1-A**  
**Cedar Rapids Building Permit Fees**  
**AS AMENDED JULY 28, 2015**  
**TO BECOME EFFECTIVE JANUARY 1, 2016**

<b>TOTAL VALUATION</b>	<b>RESIDENTIAL FEE – One and Two-Family Dwellings, Accessory Buildings and R-2 Occupancies</b>
\$1.00 to \$100,000.00	See attached Schedule of Building Permit Fees
\$1,00,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00 or fraction thereof

<b>TOTAL VALUATION</b>	<b>COMMERCIAL FEE – Commercial, Industrial Buildings &amp; Buildings Other Than Those Shown Above</b>
\$1.00 to \$100,000.00	See attached Schedule of Building Permit Fees
\$100,001 to \$500,000.00	\$895.30 for the first \$100,000.00 plus \$4.90 for each additional \$1,000.00 or fraction thereof
\$500,001.00 to \$1,000,000.00	\$2,855.30 for the first \$500,000.00 plus \$4.20 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001 and up	\$4,995.30 for the first \$1,000,000.00 plus \$2.80 for each additional \$1,000.00 or fraction thereof

Note: Building permit fees shall be rounded up to the nearest whole dollar amount.

Valuation(s) shall be determined in accordance with the most current edition of the “Building Valuation Data” as published by the International Conference of Building Officials, unless otherwise specifically prescribed in this resolution.

**Other Inspections and Fees:**

1. Inspections outside of normal business hours (call in).....\$100.00
2. Re-inspection fees assessed under provisions of Section 108.4.1.....\$50.00
3. Additional plan review required by changes, additions or revisions to approve plans (minimum charge 112 hr).....\$30.00 per hour
4. For use of outside consultants for plan checking and/or inspections.....Actual Costs

**Attachment to Table B1-A**

**Schedule of Building Permit Fees for Valuations Less Than \$100,001.00**

**AS AMENDED JULY 28, 2015**

**TO BECOME EFFECTIVE JANUARY 1, 2016**

<b>\$ Valuation of Work</b>	<b>Building Permit Fee Commercial, Industrial, Buildings &amp; Buildings Other Than Those Shown At Right</b>	<b>Building Permit Fee One &amp; Two Family Dwellings &amp; Accessory Buildings and Group R-2 Occupancies</b>
0 thru 500.....	15.00.....	15.00
501 thru 600.....	17.00.....	17.00
601 thru 700.....	19.00.....	19.00
701 thru 800.....	21.00.....	21.00
801 thru 900.....	23.00.....	23.00
901 thru 1,000.....	25.00.....	25.00
1,001 thru 1,100.....	38.00.....	27.00
1,101 thru 1,200.....	41.00.....	29.00
1,201 thru 1,300.....	44.00.....	31.00
1,301 thru 1,400.....	47.00.....	33.00
1,401 thru 1,500.....	49.00.....	35.00
1,501 thru 1,600.....	52.00.....	37.00
1,601 thru 1,700.....	55.00.....	39.00
1,701 thru 1,800.....	58.00.....	41.00
1,801 thru 1,900.....	61.00.....	43.00
1,901 thru 2,000.....	63.00.....	45.00
2,001 thru 3,000.....	76.00.....	54.00
3,001 thru 4,000.....	89.00.....	63.00
4,001 thru 5,000.....	101.00.....	72.00
5,001 thru 6,000.....	114.00.....	81.00
6,001 thru 7,000.....	126.00.....	90.00
7,001 thru 8,000.....	139.00.....	99.00
8,001 thru 9,000.....	152.00.....	108.00
9,001 thru 10,000.....	164.00.....	117.00
10,001 thru 11,000.....	177.00.....	126.00
11,001 thru 12,000.....	189.00.....	135.00
12,001 thru 13,000.....	202.00.....	144.00
13,001 thru 14,000.....	215.00.....	153.00
14,001 thru 15,000.....	227.00.....	162.00
15,001 thru 16,000.....	240.00.....	171.00
16,001 thru 17,000.....	252.00.....	180.00
17,001 thru 18,000.....	265.00.....	189.00
18,001 thru 19,000.....	278.00.....	198.00
19,001 thru 20,000.....	290.00.....	207.00
20,001 thru 21,000.....	303.00.....	216.00
21,001 thru 22,000.....	315.00.....	225.00
22,001 thru 23,000.....	328.00.....	234.00
23,001 thru 24,000.....	341.00.....	243.00

**Schedule of Building Permit Fees for Valuations Less Than \$100,001.00**

- Continued -

<b>\$ Valuation of Work</b>	<b>Building Permit Fee Commercial, Industrial, Buildings &amp; Buildings Other Than Those Shown At Right</b>	<b>Building Permit Fee One &amp; Two Family Dwellings &amp; Accessory Buildings and Group R-2 Occupancies</b>
24,001 thru 25,000.....	353.00.....	252.00
25,001 thru 26,000.....	362.00.....	259.00
26,001 thru 27,000.....	371.00.....	265.00
27,001 thru 28,000.....	381.00.....	272.00
28,001 thru 29,000.....	390.00.....	278.00
29,001 thru 30,000.....	399.00.....	285.00
30,001 thru 31,000.....	408.00.....	291.00
31,001 thru 32,000.....	417.00.....	298.00
32,001 thru 33,000.....	426.00.....	304.00
33,001 thru 34,000.....	435.00.....	311.00
34,001 thru 35,000.....	444.00.....	317.00
35,001 thru 36,000.....	453.00.....	324.00
36,001 thru 37,000.....	462.00.....	330.00
37,001 thru 38,000.....	472.00.....	337.00
38,001 thru 39,000.....	481.00.....	343.00
39,001 thru 40,000.....	490.00.....	350.00
40,001 thru 41,000.....	499.00.....	356.00
41,001 thru 42,000.....	508.00.....	363.00
42,001 thru 43,000.....	517.00.....	369.00
43,001 thru 44,000.....	526.00.....	376.00
44,001 thru 45,000.....	535.00.....	382.00
45,001 thru 46,000.....	544.00.....	389.00
46,001 thru 47,000.....	553.00.....	395.00
47,001 thru 48,000.....	563.00.....	402.00
48,001 thru 49,000.....	572.00.....	408.00
49,001 thru 50,000.....	581.00.....	415.00
50,001 thru 51,000.....	587.00.....	419.00
51,001 thru 52,000.....	593.00.....	424.00
52,001 thru 53,000.....	600.00.....	428.00
53,001 thru 54,000.....	606.00.....	433.00
54,001 thru 55,000.....	612.00.....	437.00
55,001 thru 56,000.....	619.00.....	442.00
56,001 thru 57,000.....	625.00.....	446.00
57,001 thru 58,000.....	631.00.....	451.00
58,001 thru 59,000.....	637.00.....	455.00
59,001 thru 60,000.....	644.00.....	460.00
60,001 thru 61,000.....	650.00.....	464.00
61,001 thru 62,000.....	656.00.....	469.00
62,001 thru 63,000.....	663.00.....	473.00
63,001 thru 64,000.....	669.00.....	478.00
64,001 thru 65,000.....	675.00.....	482.00
65,001 thru 66,000.....	682.00.....	487.00
66,001 thru 67,000.....	688.00.....	491.00
67,001 thru 68,000.....	694.00.....	496.00
68,001 thru 69,000.....	700.00.....	500.00
69,001 thru 70,000.....	707.00.....	505.00
70,001 thru 71,000.....	713.00.....	509.00
71,001 thru 72,000.....	719.00.....	514.00
72,001 thru 73,000.....	726.00.....	518.00
73,001 thru 74,000.....	732.00.....	523.00

**Schedule of Building Permit Fees for Valuations Less Than \$100,001.00**

- Continued -

<b>\$ Valuation of Work</b>	<b>Building Permit Fee Commercial, Industrial, Buildings &amp; Buildings Other Than Those Shown At Right</b>	<b>Building Permit Fee One &amp; Two Family Dwellings &amp; Accessory Buildings and Group R-2 Occupancies</b>
74,001 thru 75,000 .....	738.00.....	527.00
75,001 thru 76,000 .....	745.00.....	532.00
76,001 thru 77,000 .....	751.00.....	536.00
77,001 thru 78,000 .....	757.00.....	541.00
78,001 thru 79,000 .....	763.00.....	545.00
79,001 thru 80,000 .....	770.00.....	550.00
80,001 thru 81,000 .....	776.00.....	554.00
81,001 thru 82,000 .....	782.00.....	559.00
82,001 thru 83,000 .....	789.00.....	563.00
83,001 thru 84,000 .....	795.00.....	568.00
84,001 thru 85,000 .....	801.00.....	572.00
85,001 thru 86,000 .....	808.00.....	577.00
86,001 thru 87,000 .....	814.00.....	581.00
87,001 thru 88,000 .....	820.00.....	586.00
88,001 thru 89,000 .....	826.00.....	590.00
89,001 thru 90,000 .....	833.00.....	595.00
90,001 thru 91,000 .....	839.00.....	599.00
91,001 thru 92,000 .....	845.00.....	604.00
92,001 thru 93,000 .....	852.00.....	608.00
93,001 thru 94,000 .....	858.00.....	613.00
94,001 thru 95,000 .....	864.00.....	617.00
95,001 thru 96,000 .....	871.00.....	622.00
96,001 thru 97,000 .....	877.00.....	626.00
97,001 thru 98,000 .....	883.00.....	631.00
98,001 thru 99,000 .....	889.00.....	635.00
99,001 thru 100,000.....	896.00.....	640.00

See Table B1-A for valuations above \$100,000.00.



## Council Agenda Item Cover Sheet

**Submitting Department:** Building Services

**Presenter at Meeting:** Kevin Ciabatti  
**E-mail Address:** k.ciabatti@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5841

**Alternate Contact Person:** Duncan McCallum  
**E-mail Address:** d.mccallum@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5723

**Description of Agenda Item:** CONSENT AGENDA

Resolution amending Resolution No. 0476-02-03 which approved the schedule of mechanical permit fees accompanying Chapter 36 of the Municipal Code, Mechanical Code, to correct the Chapter 36 Mechanical Code Sections referenced and update the necessary terms within the schedule of mechanical permit fees.

CIP/DID #BSD008-15

**EnvisionCR Element/Goal:** ProtectCR Goal 4: Demonstrate best practices in building construction.

**Background:** Subsequent to the passage of the current fee resolution, a new Chapter 36, Mechanical Code has been adopted by Ordinance No. 043-15. The code sections referenced by the original resolution and some of the terms within the fee schedule are no longer correct. This amendment to the schedule of mechanical permit fees only seeks to correct the code sections referenced, correct the language for fees, update the necessary terms of the fee schedule and does not make any changes or increases to the established fees within the fee schedule.

The proposed effective date of the Schedule of Mechanical Permit Fees will be January 1, 2016.

**Action/Recommendation:** Approve the Schedule of Mechanical Permit Fees.

**Alternative Recommendation:** None.

**Time Sensitivity:** N/A

**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on July 14, 2015, the Cedar Rapids City Council adopted Ordinance No. 043-15, Chapter 36, Mechanical Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with mechanical permits, plan reviews, re-inspections, special inspections, expired permits, work before permits and investigation fees, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 0476-02-03 passed on February 26, 2003 is hereby amended to update necessary terms in the Schedule of Mechanical Permit Fees, and

BE IT FURTHER RESOLVED, that in accordance with Chapter 36 of the Cedar Rapids Municipal Code, the Schedule of Mechanical Permit Fees as previously set forth in Resolution No. 0476-02-03 passed on February 26, 2003 is hereby amended as set forth in the attached schedule and shall be in full force and effect January 1, 2016.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG

**SCHEDULE OF MECHANICAL PERMIT FEES (Table MI-A)  
AS AMENDED JULY 28, 2015  
TO BECOME EFFECTIVE JANUARY 1, 2016**

<b>PART I - DESCRIPTION OF WORK</b>	<b>UNIT FEE</b>
Base permit fee (for each permit in addition to the following fees) .....	\$30.00
Furnace through 100,000 BTUh.....	\$13.00
Furnace over 100,000 BTUh .....	\$16.00
Unit or wall heater .....	\$13.00
Separate appliance vent .....	\$7.00
Repair, alteration or addition .....	\$12.00
Thru-wall combination units.....	\$15.00
Boiler thru 100,000 BTUh .....	\$13.00
Boiler 100,001 thru 500,000 BTUh .....	\$24.00
Boiler 500,001 thru 1,000,000 BTUh .....	\$33.00
Boiler 1,000,001 thru 1,750,000 BTUh .....	\$50.00
Boiler over 1,750,000 BTUh.....	\$83.00
Compressor thru 3 HP.....	\$13.00
Compressor 3.1 HP thru 15 HP .....	\$24.00
Compressor 15.1 HP thru 30 HP .....	\$33.00
Compressor 30.1 HP thru 50 HP .....	\$50.00
Compressors over 50 HP.....	\$83.00
Air handlers thru 10,000 CFM.....	\$9.00
Air handlers over 10,000 CFM .....	\$17.00
Evaporative cooler other than portable type .....	\$10.00
Ventilation fan (single duct).....	\$7.00
Ventilation system (not part of a heating or cooling system) .....	\$10.00
Hood with mechanical exhaust and ducts.....	\$10.00
Gas fireplace .....	\$10.00
Incinerator (commercial) .....	\$67.00
Each appliance or piece of equipment regulated by the IMC but no fee listed .....	\$10.00
Each gas piping system of 1 thru 4 outlets .....	\$6.00
Each gas piping system additional outlet exceeding 4 (per outlet) .....	\$1.00
Each hazardous process piping system of 1 thru 4 outlets.....	\$5.00
Each hazardous process piping system of 5 or more outlets (per outlet) .....	\$1.00
Each non-hazardous process piping system of 1 thru 4 outlets .....	\$2.00
Each non-hazardous piping system of 5 or more outlets (per outlet).....	\$1.00
Hot water heater .....	\$7.00

*\*\*Relocation of appliances listed above, the fee shall be as listed for a new appliance.*

<b>PART II - OTHER INSPECTIONS AND FEES</b>	<b>UNIT FEE</b>
Re-inspection fee (to be applied when work is not complete or corrections are not made).....	\$50.00
Special inspection .....	\$25.00
Investigation fee (for investigation of violations of the Mechanical Code, per hour) .....	\$100.00
Inspections outside of normal business hours (per hour – minimum charge of one (1) hour) .....	\$100.00
Additional plan review required by revisions or additions to approved plans.....	\$30.00

**Work before permit.** Where work for which a permit is required by this Code is started prior to obtaining said permit the permit fee shall be doubled but not less than \$250, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this Code in the execution of the work, nor from any other fees or penalties described by law or ordinance.

**Waiver of Fees.** No fee shall be waived, except for work performed in or for buildings owned and used exclusively by the City, provided no federal funding is utilized. Waiver of fees for any work not meeting these requirements shall require a resolution of the City Council.



## Council Agenda Item Cover Sheet

**Submitting Department:** Building Services

**Presenter at Meeting:** Kevin Ciabatti  
**E-mail Address:** k.ciabatti@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5841

**Alternate Contact Person:** Duncan McCallum  
**E-mail Address:** d.mccallum@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5723

**Description of Agenda Item:** CONSENT AGENDA

Resolution amending Resolution No. 0018-01-03 which approved the schedule of electrical permit fees accompanying Chapter 34 of the Municipal Code, Electrical Code, to correct the Chapter 34 Electrical Code Sections referenced and update the necessary terms within the schedule of electrical permit fees.

CIP/DID #BSD009-15

**EnvisionCR Element/Goal:** ProtectCR Goal 4: Demonstrate best practices in building construction.

**Background:** Subsequent to the passage of the current fee resolution, a new Chapter 34, Electrical Code has been adopted by Ordinance No. 048-15. The code sections referenced by the original resolution and some of the terms within the fee schedule are no longer correct. This amendment to the schedule of electrical permit fees only seeks to correct the code sections referenced, correct the language for fees, update the necessary terms of the fee schedule and does not make any changes or increases to the established fees within the fee schedule.

The proposed effective date of the Schedule of Electrical Permit Fees will be January 1, 2016.

**Action/Recommendation:** Approve the Schedule of Electrical Permit Fees.

**Alternative Recommendation:** None.

**Time Sensitivity:** N/A

**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on July 28, 2015, the Cedar Rapids City Council adopted Ordinance No. 048-15, Chapter 34, Electrical Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with electrical permits, plan reviews, re-inspections, special inspections, expired permits, work before permits and investigation fees, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 0018-01-03 passed on January 2, 2003 is hereby amended to update necessary terms in the Schedule of Electrical Permit Fees, and

BE IT FURTHER RESOLVED, that in accordance with Chapter 34 of the Cedar Rapids Municipal Code, the Schedule of Electrical Permit Fees as previously set forth in Resolution No. 0018-01-03 passed on January 2, 2003 is hereby amended as set forth in the attached schedule and shall be in full force and effect January 1, 2016.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG

**SCHEDULE OF ELECTRICAL PERMIT FEES (Table E1-A)  
AS AMENDED JULY 28, 2015  
TO BECOME EFFECTIVE JANUARY 1, 2016**

**PART I – NEW DWELLINGS AND DETACHED GARAGES** **UNIT FEE**

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Fees for electrical permits in new one and two-family structures shall be based on the finished square feet of each dwelling unit:

- a. Up to and including 1,000 square feet.....\$75.00
- b. From 1,001 to and including 3,000 square feet.....\$125.00
- c. From 3,001 to and including 6,000 square feet.....\$145.00
- d. 6,001 square feet and over.....\$165.00

Fees for electrical permits in multiple dwellings (3 or more) shall be based on the number of dwelling units (per unit).....\$50.00

Fees for electrical permits for detached garages .....\$50.00

**PART II – ALL OTHER WIRING**

---

Fees for electrical permits for all other wiring shall be based on the total electrical contract price or estimated final electrical invoice.

<b>VALUATION</b>	<b>FEE</b>
\$1.00 to \$1,000.00 .....	\$25.00
\$1,001.00 to \$100,000.00 .....	\$25.00 plus 1% of the amount over \$1,000.00
\$100,001.00 to \$200,000.00 .....	\$1,015.00 plus 0.9% of the amount over \$100,000.00
\$200,001.00 to \$300,000.00 .....	\$1,915.00 plus 0.8% of the amount over \$200,000.00
\$300,001.00 to \$400,000.00 .....	\$2,615.00 plus 0.7% of the amount over \$300,000.00
\$400,001.00 to \$500,000.00 .....	\$3,215.00 plus 0.6% of the amount over \$400,000.00
\$500,001.00 to \$600,000.00 .....	\$3,715.00 plus 0.5% of the amount over \$500,000.00
\$600,001.00 to \$700,000.00 .....	\$4,115.00 plus 0.4% of the amount over \$600,000.00
\$700,001.00 to \$800,000.00 .....	\$4,415.00 plus 0.3% of the amount over \$700,000.00
\$800,001.00 to \$900,000.00 .....	\$4,615.00 plus 0.2% of the amount over \$800,000.00

**PART III – GENERAL**

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- a. Re-inspection fee: A \$50 re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made.
- b. Inspections outside of normal business hours will be assessed at \$100.00 per hour.
- c. Homeowner Examination: the fee for the homeowner’s examination shall be \$25.00.
- d. Special Inspection: The minimum fee for a special inspection shall be \$25.00. This fee may be waived by the Building Official if the inspection is to assess fire damage.
- e. Investigation Fee: an investigation fee for investigation of violations of the Electrical Code shall be assessed at \$100.00 per hour.

- f. Work Before Permit: where work for which a permit is required by this Code is started prior to obtaining said permit, the permit fee shall be doubled but not less than \$250, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this Code in the execution of the work, nor from any other fees or penalties prescribed by law or ordinance.
- g. Waiver of Fees: no fee shall be waived, except for buildings owned and used exclusively by the City, provided no federal funding is utilized. Waiver of fees for any buildings not meeting these requirements shall require a resolution of the City Council.



## Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Jasmine Almoayed  
**E-mail Address:** j.almoayed@cedar-rapids.org

**Phone Number/Ext.:** 286-5439

**Alternate Contact Person:**  
**E-mail Address:** @cedar-rapids.org

**Phone Number/Ext.:**

**Description of Agenda Item:** CONSENT AGENDA

Resolution amending the Cedar Rapids Business Assistance Revolving Loan Fund (RLF) to correct eligibility options for funding and allocating \$50,000 of the total RLF to a new MICRO Loan program.

CIP/DID #OB1002098

**EnvisionCR Element/Goal:** InvestCR Goal 1: Expand economic development efforts to support business and workforce growth, market Cedar Rapids, and engage regional partners.

**Background:** On December 17, 2013, Cedar Rapids City Council approved Resolution No. 2009-12-13 authorizing use of the remaining \$500,000 in the Community Disaster Grant funds allocated for Business Recovery to establish a Cedar Rapids Business Assistance Revolving Loan Fund.

The Revolving Loan Fund is administered by the East Central Iowa Council of Governments (ECICOG) which administers the existing RLF.

On June 10, 2014, Cedar Rapids City Council approved Resolution No. 0776-06-14 with new eligibility language related to the inclusion of businesses located within the corporate limits of Cedar Rapids, which are located in or are relocating to the Flood 2008 Inundation Area, and which previously received disaster assistance.

In partnership with the City of Cedar Rapids, SCORE, the Small Business Development Center, The Cedar Rapids Public Library, and the Greater Cedar Rapids Community Foundation, ECICOG recently submitted an Amended Cedar Rapids Business Assistance Revolving Loan Fund (RLF) Administrative and Standards Guideline.

The changes relate to removing the job creation requirements of the RFL and the creation of the MiCRo Loan program which will designate \$50,000 of the total RLF funds to this program and be matched by \$25,000 of private funds secured by the Greater Cedar Rapids Community Foundation. MiCRo loans are those that are less than \$10,000 and include the following additional/alternative standards:

- The RLF will strive to maintain an overall funding ratio of two private dollars invested for each RLF dollar invested (2:1). This ratio will be determined by considering the entire RLF portfolio, allowing for deviation from the ratio on a project-by-project basis. Loans of \$5,000 or less may require no private or additional dollars invested.
- In most cases, RLF funds shall be provided as gap financing, and not a substitute for private capital. RLF loans of \$5,000 or less may fund 100% of a proposed project. For loans greater than \$10,000, a letter from a financial institution indicating the availability of limited or no commercial financing is required.
- Borrowers receiving a MiCRO loan must commit to regular technical assistance, as provided, during the period of the loan.
- Loan terms may vary based on the intended purposes of the loan and at the discretion of the RLF Loan Review Committee, but in no event will exceed ten (10) years for loans greater than \$10,000, or three (3) years for loans of \$10,000 or less.
- For loans of \$10,000 or less, lack of collateral will not disqualify an applicant, but consideration will be given for non-cash contributions an applicant might make, e.g., pledging personal tools to the business, computers, uncompensated time, etc.

The MiCRO Loan program will also include technical assistance throughout the life of the loan provided through the above mentioned partners, starting with business plan assistance all the way to continued mentorship and support through implementation.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:**

**Local Preference Policy:** (Click here to select)

**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on December 17, 2013, Cedar Rapids City Council approved Resolution No. 2009-12-13 authorizing use of the remaining \$500,000 in the Community Disaster Grant funds allocated for Business Recovery to establish a Cedar Rapids Business Assistance Revolving Loan Fund; and

WHEREAS, On June 10, 2014, Cedar Rapids City Council approved Resolution No. 0776-06-14 with new eligibility language related to the inclusion of businesses located within the corporate limits of Cedar Rapids, which are located in or are relocating to the Flood 2008 Inundation Area, and which previously received disaster assistance.

WHEREAS, the Cedar Rapids Business Assistance Revolving Loan Fund is administered by the East Central Iowa Council of Governments (ECICOG) which administers an existing RLF; and

WHEREAS, In partnership with the City of Cedar Rapids, SCORE, the Small Business Development Center, The Cedar Rapids Public Library, and the Greater Cedar Rapids Community Foundation, ECICOG recently submitted an Amended Cedar Rapids Business Assistance Revolving Loan Fund (RLF) Administrative and Standards Guideline.

WHEREAS, The changes relate to removing the job creation requirements of the RFL and the creation of the MiCRo Loan program which will designate \$50,000 of the total RLF funds to this program and be matched by \$25,000 of private funds secured by the Greater Cedar Rapids Community Foundation. MiCRo loans are those that are less than \$10,000 and include the following additional/alternative standards:

WHEREAS, The MiCRo Loan program will also include technical assistance throughout the life of the loan provided through the above mentioned partners, starting with business plan assistance all the way to continued mentorship and support through implementation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Cedar Rapids Business Assistance Revolving Loan Fund be amended to include the changes included in Exhibit A.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

## Exhibit A

### Proposed Amended Cedar Rapids Business Assistance Revolving Loan Fund (RLF) Administrative Standards & Guidelines

#### Standards for the RLF Portfolio

In order to achieve the economic objectives of the RLF and address the financial needs of the area, certain standards have been adopted. These standards, as feasible/possible, include the following:

1. The RLF will be administered in accordance with Generally Accepted Accounting Principals.
2. The RLF will be administered in accordance with prudent lending practices, defined as generally accepted underwriting and lending practices for public loan programs, based on sound judgment to protect municipal and lender interests.
3. ECICOG shall maintain adequate fidelity bond coverage for persons authorized to handle RLF funds through the operations of the program.
4. The ECICOG Business Assistance RLF Loan Review Committee will have the responsibility to review all loan applications and to approve or decline RLF financing.
5. The RLF will strive to maintain an overall funding ratio of two private dollars invested for each RLF dollar invested (2:1). This ratio will be determined by considering the entire RLF portfolio, allowing for deviation from the ratio on a project-by-project basis. Loans of \$5,000 or less may require no private or additional dollars invested.
6. In most cases, RLF funds shall be provided as gap financing, and not a substitute for private capital. RLF loans of \$5,000 or less may fund 100% of a proposed project. For loans greater than \$10,000, a letter from a financial institution indicating the availability of limited or no commercial financing is required.
7. Loans of \$10,000 or less shall be known as MiCRo loans, and shall be subject to additional/alternative standards, indicated
8. Borrowers receiving a MiCRo loan must commit to regular technical assistance, as provided, during the period of the loan.

## Financing Policies

1. No individual loan will be made for more than \$50,000.
2. Eligible applicants for loans of \$10,000 or less include businesses located within the corporate limits of Cedar Rapids.
3. Eligible applicants for loans greater than \$10,000 include businesses located within the corporate limits of Cedar Rapids, which are located in or are relocating to the **Flood 2008 Inundation Area**, businesses that received disaster recovery funds following the 2008 floods, residing anywhere in Cedar Rapids, or business owners undecided on a permanent location.
4. RLF funds may be used for working capital, purchase of machinery and equipment, and/or purchase of real property.
5. Loan terms may vary based on the intended purposes of the loan and at the discretion of the RLF Loan Review Committee, but in no event will exceed ten (10) years for loans greater than \$10,000, or three (3) years for loans of \$10,000 or less.
6. The minimum interest rate will be four percentage points (4%) below the current money center prime rate quoted in the *Wall Street Journal* or the maximum interest rate allowed under Iowa law, whichever is lower, but in no event may the interest rate be less than four percent (4%).
7. The RLF Loan Review Committee has the authority to negotiate special financing, such as approval of a temporary moratorium on principal payments because of temporary difficulty or extenuating circumstances, which a deserving funded project may be experiencing; the moratorium on principal payments shall not exceed one (1) year.
8. In the determination of collateral requirements, the RLF Loan Review Committee may consider the merits and potential economic benefits of each request. When appropriate and practical, RLF financing for loans greater than \$10,000 may be secured by liens or assignment of rights in assets of assisted firms as follows.
  - a. In order to encourage financial participation in a direct or fixed asset loan project by other lenders and investors, the lien position of the RLF may be subordinate and made inferior to lien or liens securing other loans made in connection with the project.
  - b. In projects involving direct working capital loans, the RLF will normally obtain collateral such as liens on inventories, receivables, fixed assets and/or other available assets or borrowers. Such liens may be subordinate only to existing liens of record and other loans involved in the project.

- c. In projects involving guaranteed loans in the revolving phase, the lending institution ordinarily will be required to maintain a collateral position, to which the RLF is subordinate, in the assets of the borrower, such as by taking liens on inventories, receivables, fixed assets, and/or other available assets of borrowers.
- d. In addition to the above types of security, the RLF may also require security in the form of assignment of patents and licenses, the acquisition of hazard and liability insurance with ECICOG named as a loss payee as the RLF Loan Review Committee determines is necessary to support the RLF's exposure.
- e. RLF loan requests greater than \$10,000 submitted by closely held corporations, partnerships, or proprietorships dependent for their continuing success on certain individuals will ordinarily be expected to provide and assign to the RLF life insurance on these key persons. Personal guarantees may also be required from principal owners, as appropriate.
8. For loans of \$10,000 or less, lack of collateral will not disqualify an applicant, but consideration will be given for non-cash contributions an applicant might make, e.g., pledging personal tools to the business, computers, uncompensated time, etc.
9. The terms of existing loans may be modified or extended to enhance the capability of the RLF in achieving program objectives.
10. All proceeds from interest payments will be returned to the RLF for additional loans with the exception of that amount used for administrative purposes.

### **Restrictions on Use of RLF Funds**

RLF funds **shall not** be used for any of the following:

1. To acquire an equity position in a private business
2. To subsidize interest payments on an existing loan
3. To enable borrowers to acquire an interest in a business (stock or assets) unless evidence is furnished in the loan documentation that doing so will save a business from imminent closure or will facilitate expansions with an increase in jobs
4. To provide funds to a borrower to invest in interest-bearing financial assets
5. To refinance existing debt, unless there is sound economic justification

### **Loan Servicing**

ECICOG is responsible for the administration, monitoring, and servicing of the loan from loan disbursement through full payment. The loan payment schedule will be kept up to date with payments posted as to principal and interest.

ECICOG will be reimbursed for administration of the RLF program. The sources of funds for these reimbursements will be a single loan processing fee paid by the RLF borrower equal to two percent (2%) of the RLF loan upon approval or \$100, whichever is greater. ECICOG reserves the right to renegotiate the fee structure at such time that it proves economically infeasible given the administrative demands of the program.



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Matt Myers, PE, PTOE

**Phone Number/Extension:** 5718

**E-mail Address:** m.myers@cedar-rapids.org

**Alternate Contact Person:** Cari Pauli, PE

**Phone Number/Extension:** 5157

**E-mail Address:** c.pauli@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA

Resolution partially rescinding Resolution No. D-4558 by converting one-way traffic in the westerly direction only to two-way traffic on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street, while retaining one-way traffic in the easterly direction only on 5<sup>th</sup> Avenue from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE.

CIP/DID #3012080-02

**EnvisionCR Element/Goal:** ConnectCR Goal 3: Establish a network of complete streets.

**Background:** City Council approved Resolution No. D-4558 on November 13, 1958, which established a one-way street in the westerly direction only on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE, and one-way traffic in the easterly direction only on 5<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE. As a part of the Paving for Progress project on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 15<sup>th</sup> Street SE, and following the direction of City Council to remove one-way streets, 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street SE is being converted to two-way traffic.

This resolution partially rescinds Resolution No. D-4558, by converting one-way traffic in the westerly direction only to two-way traffic on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street, while retaining one-way traffic in the easterly direction only on 5<sup>th</sup> Avenue from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE.

**Action/Recommendation:** The Public Works Department recommends approving the resolution partially rescinding Resolution No. D-4558 by converting one-way traffic in the westerly direction only to two-way traffic on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street, while retaining one-way traffic in the easterly direction only on 5<sup>th</sup> Avenue from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE.

**Alternative Recommendation:** Should Council not approve the resolution, 4<sup>th</sup> Avenue SE will remain a one-way street.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy: NA**  
**Explanation: NA**

**Recommended by Council Committee: NA**  
**Explanation: NA**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Cedar Rapids City Council has requested conversion of one-way traffic to two-way traffic in the City, and

WHEREAS, the Public Works Department recommends partially rescinding Resolution D-4558, passed November 13, 1958, by converting one-way traffic in the westerly direction only to two-way traffic on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street, and

WHEREAS, 5<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE will retain one-way traffic in the easterly direction per Resolution No. D-4558,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that the portion of Resolution D-4558 which established one-way traffic on 4<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE be hereby rescinded, while retaining one-way traffic on 5<sup>th</sup> Avenue SE from 5<sup>th</sup> Street to 19<sup>th</sup> Street SE, be and the same is hereby approved.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**4TH AVENUE SE FROM 5TH STREET TO 19TH STREET  
IMPROVEMENTS PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Matthew Myers, P.E.

**Phone Number/Extension:** 5718

**E-mail Address:** m.myers@cedar-rapids.org

**Alternate Contact Person:** Cari Pauli, PE

**Phone Number/Extension:** 5157

**E-mail Address:** c.pauli@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA

Resolution rescinding Resolution Nos. C-7842, D-4430, 988-8-65, 203-2-76, 778-5-77, 779-5-77, 780-5-77, 781-5-77, 669-4-91, 2131-10-05, and 0849-10-08, all of which established restricted parking on 2<sup>nd</sup> Avenue from 6<sup>th</sup> Street SW to 1<sup>st</sup> Street SE and on 3<sup>rd</sup> Avenue from 6<sup>th</sup> Street SW to 3<sup>rd</sup> Street SE, and angle parking on both the 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue bridges; and establishing new on-street parking and restricted parking on 2<sup>nd</sup> Avenue from 6<sup>th</sup> Street SW to 1<sup>st</sup> Street SE and on 3<sup>rd</sup> Avenue from 6<sup>th</sup> Street SW to 3<sup>rd</sup> Street SE.

CIP/DID #306341-02.

**EnvisionCR Element/Goal:** ConnectCR Goal 3: Establish a network of complete streets.

**Background:** Changes to geometry due to two-way conversion project require changes to on-street parking as described above.

**Action/Recommendation:** The Public Works Department recommends rescinding Resolution Nos. C-7842, D-4430, 988-8-65, 203-2-76, 778-5-77, 779-5-77, 780-5-77, 781-5-77, 669-4-91, 2131-10-05, and 0849-10-08 and establishing new parking and restricted parking on 2<sup>nd</sup> Avenue from 6<sup>th</sup> Street SW to 1<sup>st</sup> Street SE and on 3<sup>rd</sup> Avenue from 6<sup>th</sup> Street SW to 3<sup>rd</sup> Street SE.

**Alternative Recommendation:** Should the Council determine not to rescind the previously-passed resolutions and adopt the new resolution enacting new parking and restricted parking, revisions to the two-way conversions project will be required.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Resolution No. D-4430, dated and passed on October 16, 1958, prohibited parking on the east side of 1<sup>st</sup> Street SW between 7<sup>th</sup> Avenue SW and 8<sup>th</sup> Avenue SW and on the south side of 2<sup>nd</sup> Avenue SW for a distance of 100-feet east of 6<sup>th</sup> Street SW, and

WHEREAS, Resolution No. 988-8-65, dated and passed on August 11, 1965, prohibited parking on the south side of 2<sup>nd</sup> Avenue SW from 1<sup>st</sup> Street SW to 6<sup>th</sup> Street SW, and

WHEREAS, Resolution No. 669-4-91, dated and passed on April 17, 1991, established "No Parking" on the north side of 2<sup>nd</sup> Avenue SW from a point 75-feet west of L Street SW westerly for a distance of 30-feet, and

WHEREAS, Resolution No. 2131-10-05, dated and passed on October 19, 2005, established 1-hour parking 9:00 AM to 6:00 PM on the north side of 2<sup>nd</sup> Avenue SW from 1<sup>st</sup> Street SW to 2<sup>nd</sup> Street SW, and

WHEREAS, Resolution No. 779-5-77, dated and passed on May 4, 1977, established "No Parking Anytime" on the north side of 2<sup>nd</sup> Avenue SW from 1<sup>st</sup> Street SW easterly for 180-feet, and

WHEREAS, Resolution No. 780-5-77, dated and passed on May 4, 1977, established "No Parking" 3:00 PM to 6:00 PM on the north side of the 2<sup>nd</sup> Avenue Bridge from 180-feet east of 1<sup>st</sup> Street SW easterly for 220-feet, and

WHEREAS, Resolution No. 781-5-77, dated and passed on May 4, 1977, established "No Parking" 3:00 PM to 6:00 PM on the north side of the 2<sup>nd</sup> Avenue Bridge from 175-feet west of 1<sup>st</sup> Street SE westerly for 235-feet, and

WHEREAS, Resolution No. 778-5-77, dated and passed on May 4, 1977, established "No Parking Anytime" on the north side of the 2<sup>nd</sup> Avenue Bridge from 1<sup>st</sup> Street SE westerly for 175-feet, and

WHEREAS, Resolution No. 203-2-76, dated and passed on February 4, 1976, established 1-hour parking 8:00 AM to 5:00 PM except Sunday and holidays on the north side of 3<sup>rd</sup> Ave SW between 5<sup>th</sup> Street SW and 6<sup>th</sup> Street SW, and

WHEREAS, Resolution No. C-7842, dated and passed on March 3, 1955, established a parking limitation of no more than 15 minutes between the hours of 8:00 AM and 10:00 PM in the two parking spaces in front of 324 3<sup>rd</sup> Avenue SW, and

WHEREAS, Resolution No. 0849-10-08, dated and passed on October 8, 2008, established "construction parking zones" on both sides of 2<sup>nd</sup> Avenue, 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue (between 6<sup>th</sup> Street SW and 5<sup>th</sup> Street SE) and on both sides of 5<sup>th</sup> Avenue SE (between 1<sup>st</sup> Street SE and 5<sup>th</sup> Street SE) during the downtown reconstruction period and which also established back-in angle parking on the south side of the 2<sup>nd</sup> Avenue Bridge and on the north side of 3<sup>rd</sup> Avenue Bridge, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that Resolution Nos. C-7842, D-4430, 988-8-65, 203-2-76, 778-5-77, 779-5-77, 780-5-77, 781-5-77, 669-4-91, 2131-10-05, and 0849-10-08 all be rescinded, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that parking be prohibited on the east side of 1<sup>st</sup> Street SW between 7<sup>th</sup> Avenue SW and 8<sup>th</sup> Avenue SW; "No Parking Anytime" be established on the north side of 2<sup>nd</sup> Avenue SW from 6<sup>th</sup> Street SW east 150-feet; "No Parking Anytime" be established on the north side of 2<sup>nd</sup> Avenue SW from 1<sup>st</sup> Street SW east for 100-feet; and "No Parking Anytime" be established on the north side of 3<sup>rd</sup> Avenue SW from 180-feet east of 6<sup>th</sup> Street SW,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution Nos. C-7842, D-4430, 988-8-65, 203-2-76, 778-5-77, 779-5-77, 780-5-77, 781-5-77, 669-4-91, 2131-10-05, and 0849-10-08 all be and the same are hereby rescinded, and

BE IT FURTHER RESOLVED, that angle parking on both the 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue bridges, be and the same is hereby approved, and

BE IT FURTHER RESOLVED, that parking be prohibited on the east side of 1<sup>st</sup> Street SW between 7<sup>th</sup> Avenue SW and 8<sup>th</sup> Avenue SW; "No Parking Anytime" be established on the north side of 2<sup>nd</sup> Avenue SW from 6<sup>th</sup> Street SW east 150-feet; "No Parking Anytime" be established on the north side of 2<sup>nd</sup> Avenue SW from 1<sup>st</sup> Street SW east for 100-feet; and "No Parking Anytime" be established on the north side of 3<sup>rd</sup> Avenue SW from 180-feet east of 6<sup>th</sup> Street SW

PASSED\_DAY\_TAG

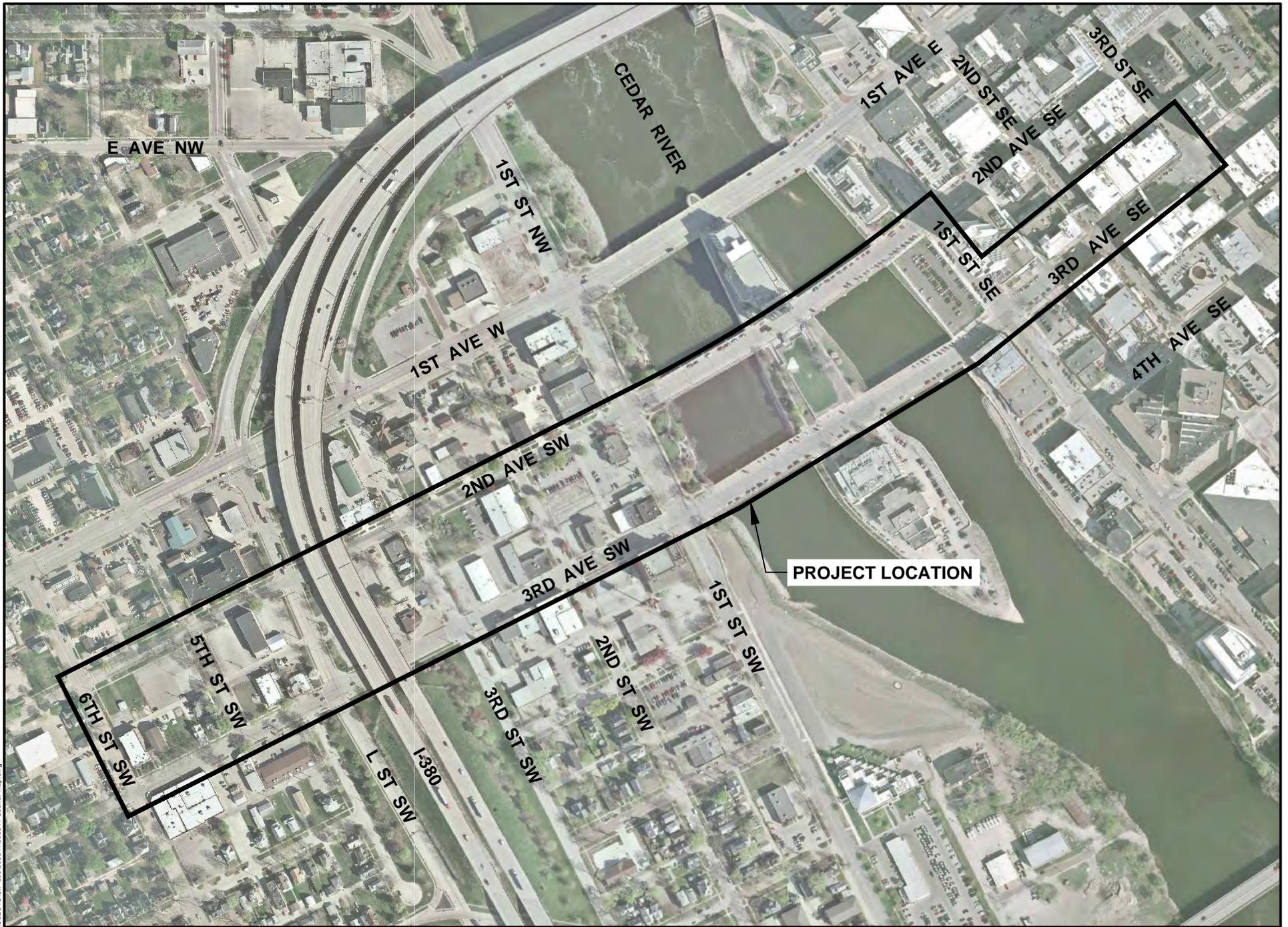
LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



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**2ND AVENUE FROM 6TH STREET SW TO 1ST STREET SE AND 3RD AVENUE FROM 6TH STREET SW TO 3RD STREET SE ONE-WAY CONVERSION PROJECT PARKING RESTRICTIONS MODIFICATIONS**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Matthew Myers, P.E.

**Phone Number/Extension:** 5718

**E-mail Address:** m.myers@cedar-rapids.org

**Alternate Contact Person:** Cari Pauli, PE

**Phone Number/Extension:** 5157

**E-mail Address:** c.pauli@cedar-rapids.org

**Description of Agenda Item:** CONSENT AGENDA

Resolution rescinding Resolution Nos. D-3514 and 1464-9-71, both of which established bus zones on 2<sup>nd</sup> Street SE, 1<sup>st</sup> Avenue East, 3<sup>rd</sup> Avenue SW, 3<sup>rd</sup> Street SE, and 2<sup>nd</sup> Avenue SE, in connection with the 2<sup>nd</sup> Avenue from 6<sup>th</sup> Street SW to 1<sup>st</sup> Street SE and 3<sup>rd</sup> Avenue from 6<sup>th</sup> Street SW to 3<sup>rd</sup> Street SE One-Way Conversion project.

CIP/DID # 306341-02

**EnvisionCR Element/Goal:** ConnectCR Goal 3: Establish a network of complete streets.

**Background:** Changes to geometry due to two-way conversion project require changes to bus zones as described above.

**Action/Recommendation:** The Public Works Department recommends rescinding Resolution No. D-3514 and 1464-9-71.

**Alternative Recommendation:** Should the Council determine not to rescind the previously-passed resolutions, revisions to the two-way conversions project will be required.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Resolution No. D-3514, dated and passed on April 17, 1958, established bus zones on the east side of 2<sup>nd</sup> Street SE between 1<sup>st</sup> Avenue East and 2<sup>nd</sup> Avenue SE; on the south side of 1<sup>st</sup> Avenue East for a distance of 64-feet east of 3<sup>rd</sup> Street SE; on the south side of 3<sup>rd</sup> Avenue SW for a distance of 44-feet east of 2<sup>nd</sup> Street SW; on the south side of 3<sup>rd</sup> Avenue SW for a distance of 40-feet east of 4<sup>th</sup> Street SW; and on the south side of 3<sup>rd</sup> Avenue SW for a distance of 76-feet east of 6<sup>th</sup> Street SW, and

WHEREAS, Resolution No. 1464-9-71, dated and passed on September 29, 1971, established bus zones on the south side of 1<sup>st</sup> Avenue SE for a distance of 54-feet east of 3<sup>rd</sup> Street SE; on the south side of 3<sup>rd</sup> Avenue SW for a distance of 76-feet east of 6<sup>th</sup> Street SW; on the west side of 3<sup>rd</sup> Street SE from 2<sup>nd</sup> Avenue SE north to the alley between 2<sup>nd</sup> Avenue SE and 1<sup>st</sup> Avenue East; on the north side of 2<sup>nd</sup> Avenue SE from 3<sup>rd</sup> Street SE to 2<sup>nd</sup> Street SE; on the west side of 3<sup>rd</sup> Street SE from 3<sup>rd</sup> Avenue SE north to the alley between 2<sup>nd</sup> Avenue SE and 3<sup>rd</sup> Avenue SE; and on the east side of 3<sup>rd</sup> Street SE from 2<sup>nd</sup> Avenue south to the alley between 2<sup>nd</sup> Avenue SE and 3<sup>rd</sup> Avenue SE and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that Resolution No. D-3514 and Resolution No. 1464-9-71, both be rescinded,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Resolution No. D-3514 and Resolution No. 1464-9-71 are hereby rescinded.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**4TH AVENUE SE FROM 5TH STREET TO 19TH STREET  
PARKING CHANGES AND ONE WAY TO TWO WAY TRAFFIC CONVERSION**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Matthew Myers, P.E.

**E-mail Address:** m.myers@cedar-rapids.org

**Phone Number/Extension:** 5718

**Alternate Contact Person:** Cari Pauli, PE

**E-mail Address:** c.pauli@cedar-rapids.org

**Phone Number/Extension:** 5157

**Description of Agenda Item:** CONSENT AGENDA

Resolution rescinding Resolution No. 564-3-91, which established "No Parking Loading Zone" on the north side of 2<sup>nd</sup> Avenue SW from a point 60 feet west of L Street SW westerly for a distance of 50 feet, in connection with the 2<sup>nd</sup> Avenue from 6<sup>th</sup> Street SW to 1<sup>st</sup> Street SE and 3<sup>rd</sup> Avenue from 6<sup>th</sup> Street SW to 3<sup>rd</sup> Street SE One-Way Conversion project.

CIP/DID #306341-02

**EnvisionCR Element/Goal:** ConnectCR Goal 3: Establish a network of complete streets.

**Background:** Changes to geometry due to two-way conversion project require changes to on-street parking as described above.

**Action/Recommendation:** The Public Works Department recommends rescinding Resolution No. 564-3-91.

**Alternative Recommendation:** Should the Council determine not to rescind the previously-passed resolution, revisions to the two-way conversions project will be required.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Resolution No. 564-3-91, dated and passed on March 27, 1991, established "No Parking Loading Zone" on the north side of 2<sup>nd</sup> Avenue SW from a point 60 feet west of L Street SW westerly for a distance of 50 feet, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that Resolution No. 564-3-91 be rescinded,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 564-3-91 is hereby rescinded.

PASSED\_DAY\_TAG

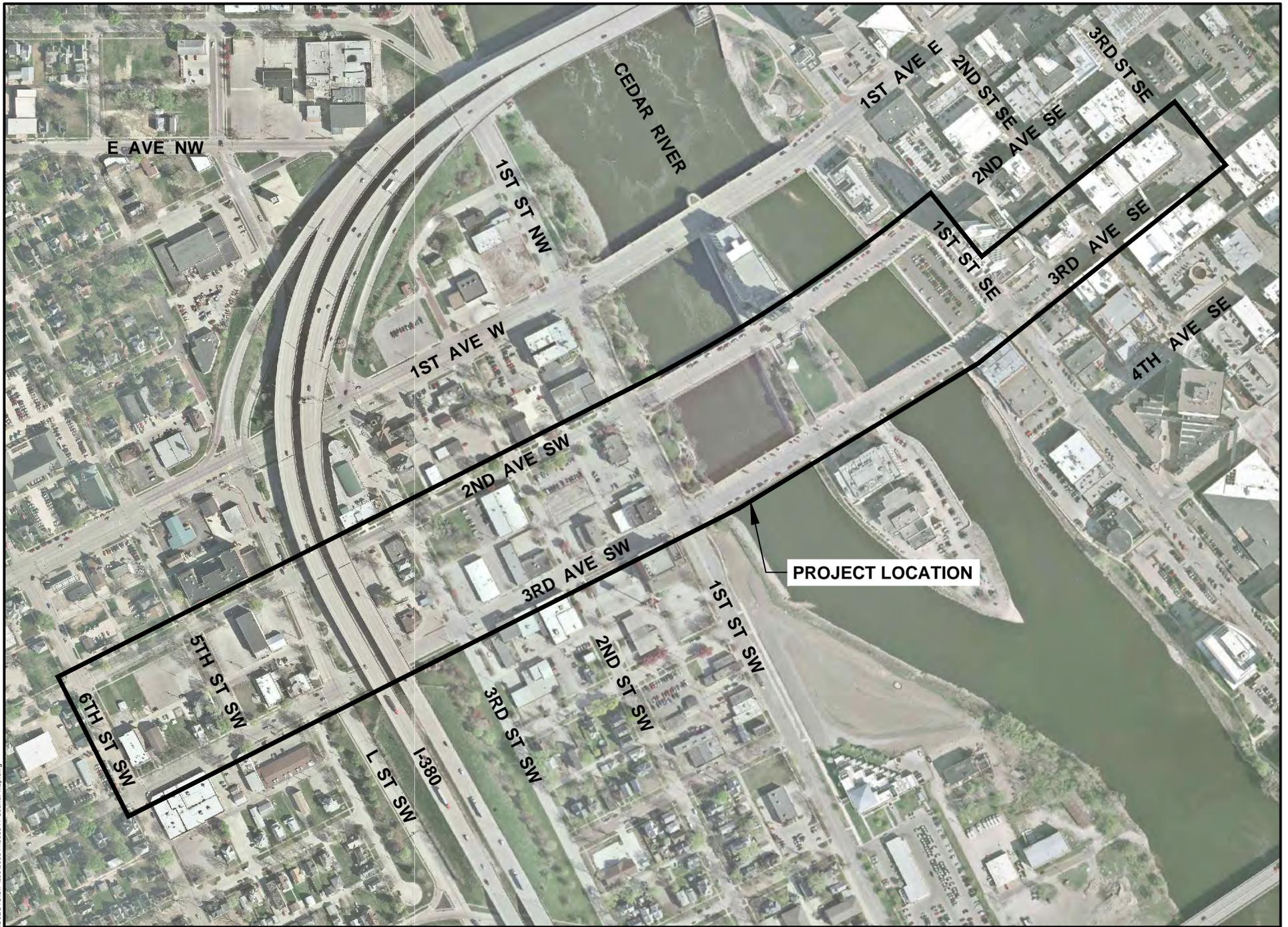
LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



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**2ND AVENUE FROM 6TH STREET SW TO 1ST STREET SE AND 3RD AVENUE  
FROM 6TH STREET SW TO 3RD STREET SE ONE-WAY CONVERSION PROJECT  
PARKING RESTRICTIONS MODIFICATIONS**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Matthew Myers  
**E-mail Address:** m.myers@cedar-rapids.org

**Phone Number/Extension:** 5718

**Alternate Contact Person:** Cari Pauli, PE  
**E-mail Address:** c.pauli@cedar-rapids.org

**Phone Number/Extension:** 5157

**Description of Agenda Item:** CONSENT AGENDA

Resolution rescinding Resolution Nos. 1655-11-83, 1177-6-92 and 2583-11-03, all of which established “No Parking Anytime” or “One Hour Parking” on 2<sup>nd</sup> Avenue SE, 4<sup>th</sup> Avenue SE, 5<sup>th</sup> Avenue SE, 5<sup>th</sup> Street SE, 6<sup>th</sup> Street NE and 7<sup>th</sup> Street NE; and establishing “No Parking Anytime” on the south side of 5<sup>th</sup> Avenue SE between the 4<sup>th</sup> Street railroad tracks and 5<sup>th</sup> Street, “One Hour Parking 8:00 AM to 5:00 pm except Sunday and holidays” on the north side of 2<sup>nd</sup> Avenue SE between 7<sup>th</sup> Street and 8<sup>th</sup> Street, and “Two Hour Parking 8:00 AM to 5:00 PM except Sunday and holidays” on the north side of 4<sup>th</sup> Avenue SE between 6<sup>th</sup> and 7<sup>th</sup> Streets, on both sides of 5<sup>th</sup> Street SE between 5<sup>th</sup> and 6<sup>th</sup> Avenues, on both sides of 6<sup>th</sup> Street SE between A Avenue and 1<sup>st</sup> Avenue, on both sides of 6<sup>th</sup> Street SE between 3 and 5<sup>th</sup> Avenues, on the west side of 7<sup>th</sup> Street NE between A Avenue and the Alley between A Avenue and 1<sup>st</sup> Avenue, and on both sides of 7<sup>th</sup> Street SE between 1<sup>st</sup> Avenue and the alley between 4<sup>th</sup> and 5<sup>th</sup> Avenues.

CIP/DID #3012080-02

**Background:** Parking restrictions are being revised at these locations due to the one-way to two-way conversion project. The specific locations and restrictions being removed include the following:

Resolution No. 2583-11-03 (passed November 19, 2003)

- South side of 5<sup>th</sup> Avenue SE between the 4<sup>th</sup> Street railroad tracks and 5<sup>th</sup> Street (*No Parking Anytime*)
- North side of 2<sup>nd</sup> Avenue SE between 7<sup>th</sup> Street and 8<sup>th</sup> Street (*One Hour Parking, 8:00 A.M. to 5:00 PM except Sunday and holidays*)
- Both sides of 4<sup>th</sup> Avenue SE between 6<sup>th</sup> and 7<sup>th</sup> Streets; both sides of 5<sup>th</sup> Street SE between 5<sup>th</sup> and 6<sup>th</sup> Avenues; both sides of 6<sup>th</sup> Street NE between A Avenue and 1<sup>st</sup> Avenue; both sides of 6<sup>th</sup> Street SE between 3<sup>rd</sup> and 5<sup>th</sup> Avenues; west side of 7<sup>th</sup> Street NE between A Avenue and the alley between A Avenue and 1<sup>st</sup> Avenue; and both sides of 7<sup>th</sup> Street SE between 1<sup>st</sup> Avenue and the alley between 4<sup>th</sup> Avenue & 5<sup>th</sup> Avenue (*Two Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays*)

Resolution No. 1177-6-92 (passed June 17, 1992)

- North side of 4<sup>th</sup> Avenue SE from 7<sup>th</sup> Street easterly for a distance of 150 feet (*No Parking Anytime*)

Resolution No. 1655-11-83 (passed November 9, 2983)

- South side of 4<sup>th</sup> Avenue SE from a point 75 feet east of 8<sup>th</sup> Street SE east for 100 feet  
(One Hour Parking).

CIP/DID # 3012080-02

**EnvisionCR Element/Goal:** ConnectCR Goal 3: Establish a network of complete streets.

**Background:** Changes to Geometry due to two-way conversion project require changes to on-street parking as described above.

**Action/Recommendation:** Rescinding Resolution Nos. 1655-11-83, 1177-6-92 and 2583-11-13, all of which established “No Parking Anytime” or “One Hour Parking” on 2<sup>nd</sup> Avenue SE, 4<sup>th</sup> Avenue SE, 5<sup>th</sup> Avenue SE, 5<sup>th</sup> Street SE, 6<sup>th</sup> Street NE and 7<sup>th</sup> Street NE; and establishing “No Parking Anytime” on the south side of 5<sup>th</sup> Avenue SE between the 4<sup>th</sup> Street railroad tracks and 5<sup>th</sup> Street, “One Hour Parking 8:00 AM to 5:00 pm except Sunday and holidays” on the north side of 2<sup>nd</sup> Avenue SE between 7<sup>th</sup> Street and 8<sup>th</sup> Street, and “Two Hour Parking 8:00 AM to 5:00 PM except Sunday and holidays” on the north side of 4<sup>th</sup> Avenue SE between 6<sup>th</sup> and 7<sup>th</sup> Streets, on both sides of 5<sup>th</sup> Street SE between 5<sup>th</sup> and 6<sup>th</sup> Avenues, on both sides of 6<sup>th</sup> Street SE between A Avenue and 1<sup>st</sup> Avenue, on both sides of 6<sup>th</sup> Street SE between 3 and 5<sup>th</sup> Avenues, on the west side of 7<sup>th</sup> Street NE between A Avenue and the Alley between A Avenue and 1<sup>st</sup> Avenue, and on both sides of 7<sup>th</sup> Street SE between 1<sup>st</sup> Avenue and the alley between 4<sup>th</sup> and 5<sup>th</sup> Avenues.

**Alternative Recommendation:** Should the Council determine not to rescind the previously-passed resolution and adopt the new resolution enacting a new parking zone and no parking zone, revisions to the two-way conversions project will be required.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Resolution No. 2583-11-03, dated and passed on November 19, 2003, established 1) "No Parking Anytime" on the south side of 5<sup>th</sup> Avenue SE between the 4<sup>th</sup> Street railroad tracks & 5<sup>th</sup> Street; 2) "One Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays" on the north side of 2<sup>nd</sup> Avenue SE between 7<sup>th</sup> Street and 8<sup>th</sup> Street; and 3) "Two Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays" at the following locations:

- a. Both sides of 4<sup>th</sup> Avenue SE between 6<sup>th</sup> & 7<sup>th</sup> Street
- b. Both sides of 5<sup>th</sup> Street SE between 5<sup>th</sup> & 6<sup>th</sup> Avenue
- c. Both sides of 6<sup>th</sup> Street NE between A Avenue & 1st Avenue
- d. Both sides of 6<sup>th</sup> Street SE between 3<sup>rd</sup> & 5<sup>th</sup> Avenue
- e. West side of 7<sup>th</sup> Street NE between A Avenue & the alley between A Avenue & 1<sup>st</sup> Avenue
- f. Both sides of 7<sup>th</sup> Street SE between 1<sup>st</sup> Avenue & the alley between 4<sup>th</sup> Avenue & 5<sup>th</sup> Avenue

, and

WHEREAS, Resolution No. 1177-6-92, dated and passed on June 17, 1992, established "No Parking Anytime" on the north side of 4<sup>th</sup> Avenue SE from 7<sup>th</sup> Street easterly for a distance of 150 feet, and

WHEREAS, Resolution No. 1655-11-83, dated and passed on November 9, 1983, established "One Hour Parking" on the south side of 4<sup>th</sup> Avenue SE from a point 75 feet east of 8<sup>th</sup> Street SE east for 110 feet, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that Resolution No. 2583-11-03, Resolution No. 1177-6-92, Resolution No. 1655-11-83 be rescinded, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that 1) "No Parking Anytime" on the south side of 5<sup>th</sup> Avenue SE between the 4<sup>th</sup> Street railroad tracks and 5<sup>th</sup> Street; 2) "One Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays" on the north side of 2<sup>nd</sup> Avenue SE between 7<sup>th</sup> Street and 8<sup>th</sup> Street; and 3) Two Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays" at the following locations:

- a. North side of 4<sup>th</sup> Avenue SE between 6<sup>th</sup> & 7<sup>th</sup> Street
- b. Both sides of 5<sup>th</sup> Street SE between 5<sup>th</sup> & 6<sup>th</sup> Avenue
- c. Both sides of 6<sup>th</sup> Street NE between A Avenue & 1st Avenue
- d. Both sides of 6<sup>th</sup> Street SE between 3<sup>rd</sup> & 5<sup>th</sup> Avenue
- e. West side of 7<sup>th</sup> Street NE between A Avenue & the alley between A Avenue & 1<sup>st</sup> Avenue
- f. Both sides of 7<sup>th</sup> Street SE between 1<sup>st</sup> Avenue & the alley between 4<sup>th</sup> Avenue & 5<sup>th</sup> Avenue

be established,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 2583-11-03, Resolution No. 1177-6-92, Resolution No. 1655-11-83 is hereby rescinded, and

BE IT FURTHER RESOLVED that that 1) "No Parking Anytime" on the south side of 5<sup>th</sup> Avenue SE between the 4<sup>th</sup> Street railroad tracks and 5<sup>th</sup> Street; 2) "One Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays" on the north side of 2<sup>nd</sup> Avenue SE between 7<sup>th</sup> Street and 8<sup>th</sup> Street; and 3) Two Hour Parking, 8:00 AM to 5:00 PM except Sunday and holidays" at the following locations:

- a. North side of 4<sup>th</sup> Avenue SE between 6<sup>th</sup> & 7<sup>th</sup> Street
- b. Both sides of 5<sup>th</sup> Street SE between 5<sup>th</sup> & 6<sup>th</sup> Avenue
- c. Both sides of 6<sup>th</sup> Street NE between A Avenue & 1<sup>st</sup> Avenue
- d. Both sides of 6<sup>th</sup> Street SE between 3<sup>rd</sup> & 5<sup>th</sup> Avenue
- e. West side of 7<sup>th</sup> Street NE between A Avenue & the alley between A Avenue & 1<sup>st</sup> Avenue
- f. Both sides of 7<sup>th</sup> Street SE between 1<sup>st</sup> Avenue & the alley between 4<sup>th</sup> Avenue & 5<sup>th</sup> Avenue

be and the same are hereby established and approved.

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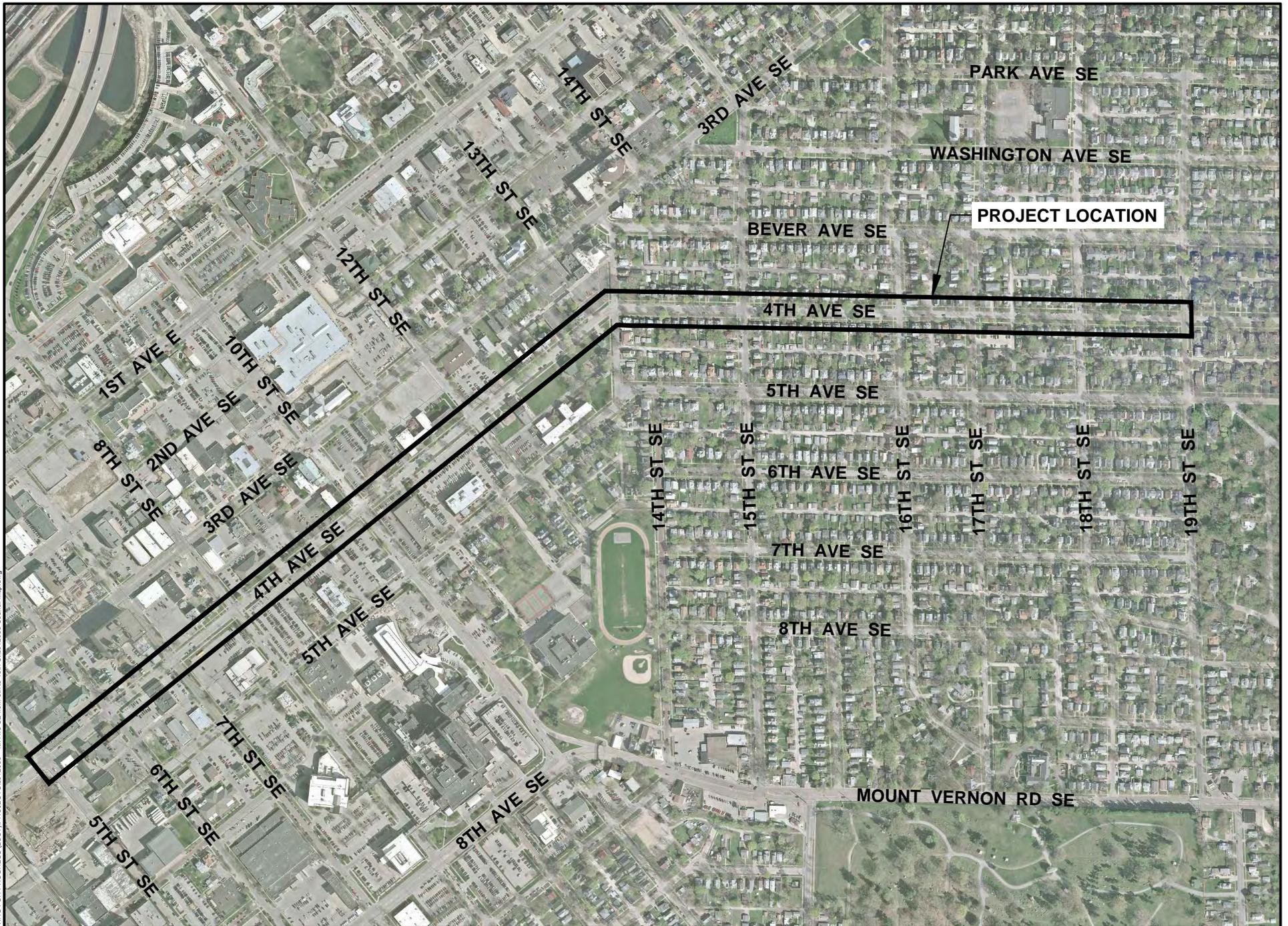
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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**4TH AVENUE SE FROM 5TH STREET TO 19TH STREET  
IMPROVEMENTS PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Matthew Myers  
**E-mail Address:** m.myers@cedar-rapids.org

**Phone Number/Extension:** 5718

**Alternate Contact Person:** Cari Pauli, PE  
**E-mail Address:** c.pauli@cedar-rapids.org

**Phone Number/Extension:** 5157

**Description of Agenda Item:** CONSENT AGENDA

Resolution Rescinding Resolution No. 2373-11-96, which established angled parking on 1<sup>st</sup> Street SE, 4<sup>th</sup> Avenue SE and 5<sup>th</sup> Street SE, and parallel parking on 4<sup>th</sup> Avenue SE; and establishing parallel parking on the south side of 4<sup>th</sup> Avenue SE between 5<sup>th</sup> Street and 6<sup>th</sup> Street SE.

CIP/DID #3012080-02

**EnvisionCR Element/Goal:** ConnectCR Goal 3: Establish a network of complete streets.

**Background:** Changes to geometry due to the two-way conversion project requires rescinding Resolution No. 2373-11-96 which established angled parking at the following location:

- 1<sup>st</sup> Street SE (east side) between 5<sup>th</sup> Avenue and 7<sup>th</sup> Avenue
- 1<sup>st</sup> Street SE (west side) between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue
- 1<sup>st</sup> Street SE (east side) between 4<sup>th</sup> Avenue and a point 150' north
- 4<sup>th</sup> Avenue SE (south side) between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street
- 4<sup>th</sup> Avenue SE (south side) between 3<sup>rd</sup> Street and Railroad crossing
- 4<sup>th</sup> Avenue SE (south side) between Railroad crossing and 5<sup>th</sup> Street
- 5<sup>th</sup> Street SE (west side) between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue
- 5<sup>th</sup> Street SE (west side) between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue
- 5<sup>th</sup> Street NE (west side) between 1<sup>st</sup> Avenue and a point 150' north
- 5<sup>th</sup> Street SE (west side) between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue
- 5<sup>th</sup> Street SE (west side) between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue
- 4<sup>th</sup> Avenue SE (south side) between 5<sup>th</sup> Street SE and 6<sup>th</sup> Street SE,

and parallel parking on the south side of 4<sup>th</sup> Ave SE from a point 60' west of 7<sup>th</sup> Street SE west for 115'; and establishing parallel parking on the south side of 4<sup>th</sup> Avenue SE between 5<sup>th</sup> Street and 6<sup>th</sup> Street SE.

**Action/Recommendation:** The Public Works Department recommends rescinding Resolution No. 2373-11-96 and parallel parking on the south side of 4<sup>th</sup> Avenue SE from a point 60' west of 7<sup>th</sup> Street SE west for 115' and establishing the new parallel parking on 4<sup>th</sup> Avenue SE (south side) between 5<sup>th</sup> Street SE and 6<sup>th</sup> Street SE.

**Alternative Recommendation:** Should the Council determine not to rescind the previously-passed resolution and adopt the new resolution enacting new parallel parking, revisions to the two-way conversions project will be required.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Resolution No. 2373-11-96, dated and passed on November 6, 1996, established angle parking at the following location:

1<sup>st</sup> Street SE (east side) between 5<sup>th</sup> Avenue and 7<sup>th</sup> Avenue  
1<sup>st</sup> Street SE (west side) between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue  
1<sup>st</sup> Street SE (east side) between 4<sup>th</sup> Avenue and a point 150' north  
4<sup>th</sup> Avenue SE (south side) between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street  
4<sup>th</sup> Avenue SE (south side) between 3<sup>rd</sup> Street and Railroad crossing  
4<sup>th</sup> Avenue SE (south side) between Railroad crossing and 5<sup>th</sup> Street  
5<sup>th</sup> Street SE (west side) between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue  
5<sup>th</sup> Street SE (west side) between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue  
5<sup>th</sup> Street NE(west side) between 1<sup>st</sup> Avenue and a point 150' north  
5<sup>th</sup> Street SE (west side) between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue  
5<sup>th</sup> Street SE (west side) between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue  
4<sup>th</sup> Avenue SE (south side) between 5<sup>th</sup> Street SE and 6<sup>th</sup> Street SE

, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that Resolution No. 2373-11-96 and parallel parking on the south side of 4<sup>th</sup> Avenue SE from a point 60' west of 7<sup>th</sup> Street SE west for 115' be rescinded, and

WHEREAS, the Traffic Engineering Division of the Public Works Department has recommended that parallel parking be established on 4<sup>th</sup> Avenue SE (south side) between 5<sup>th</sup> Street SE and 6<sup>th</sup> Street SE,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 2373-11-96, dated and passed November 6, 1996, is hereby rescinded, and

BE IT FURTHER RESOLVED, that establishing angle parking at the following locations be and the same is hereby approved:

1<sup>st</sup> Street SE (east side) between 5<sup>th</sup> Avenue and 7<sup>th</sup> Avenue  
1<sup>st</sup> Street SE (west side) between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue  
1<sup>st</sup> Street SE (east side) between 4<sup>th</sup> Avenue and a point 150' north  
4<sup>th</sup> Avenue SE (south side) between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street  
4<sup>th</sup> Avenue SE (south side) between 3<sup>rd</sup> Street and Railroad crossing  
4<sup>th</sup> Avenue SE (south side) between Railroad crossing and 5<sup>th</sup> Street  
5<sup>th</sup> Street SE (west side) between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue  
5<sup>th</sup> Street SE (west side) between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue  
5<sup>th</sup> Street NE(west side) between 1<sup>st</sup> Avenue and a point 150' north  
5<sup>th</sup> Street SE (west side) between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue  
5<sup>th</sup> Street SE (west side) between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**4TH AVENUE SE FROM 5TH STREET TO 19TH STREET  
IMPROVEMENTS PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** David Houg  
**E-mail Address:** daveh@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5168

**Alternate Contact Person:** Joe Mailander  
**E-mail Address:** j.mailander@cedar-rapids.org

**Phone Number/Ext.:** 319 286-5822

**Description of Agenda Item:** Motions setting public hearings  
 Motion setting a public hearing for August 25, 2015 to consider granting a change of zone for property at 3215 Johnson Avenue NW from C-2, Community Commercial Zone District and R-2, Single Family Residence Zone District to O-S, Office/Service Zone District as requested by TSS Holdings, L.L.C. and Baker Greenhouses, L.L.C.  
 CIP/DID # RZNE-019776-2015

<p><b>EnvisionCR Element/Goal:</b> GrowCR Goal 1: Encourage mixed-use and infill development.</p>
---

**Background:** The request for rezoning of this property will be reviewed by the City Planning Commission on August 13, 2015.

This is a request to rezone approximately 2.6 acres to the O-S Zoning District to allow for the development of a self-service storage facility. The property was formerly the site of the Cedar Rapids Greenhouses. The property is identified as "Urban - Medium Intensity" on the City's Future Land Use Map in EnvisionCR, the City's Comprehensive Plan. The land is currently vacant and the proposed use will be self-service storage.

**Action/Recommendation:** City staff recommends setting the public hearing.

**Alternative Recommendation:** City Council may table and request further information.

**Time Sensitivity:** N/A

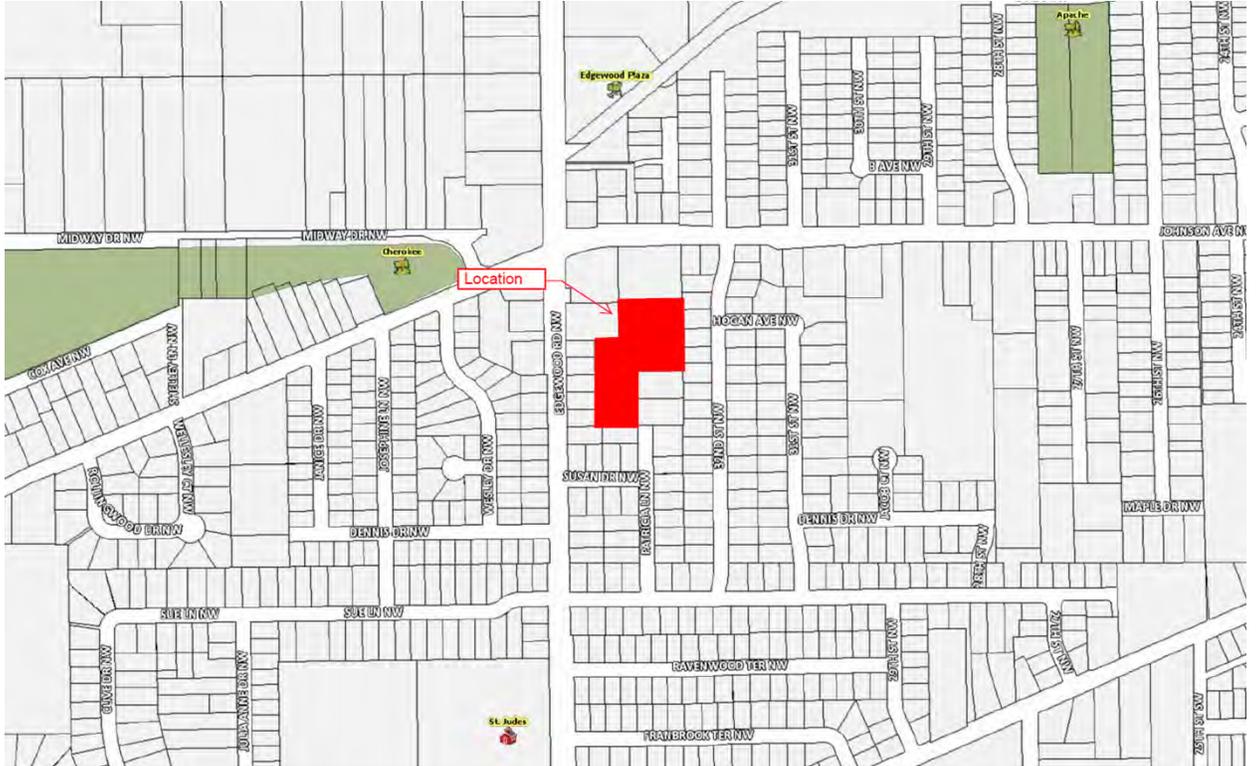
**Resolution Date:** N/A

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

# Location Map





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at Meeting:** Rita Rasmussen  
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Phone Number/Ext.:** 5807

**Alternate Contact Person:** Carol Morgan  
**E-mail Address:** c.morgan@cedar-rapids.org

**Phone Number/Ext.:** 5092

**Description of Agenda Item:** Motions setting public hearings  
 Motion to set a public hearing for August 25, 2015 to consider the disposition of excess City-owned property described as a 28-foot by 140-foot vacant lot located at 1221 4th Street SE, and a 30-foot by 140-foot vacant lot located at 1231 4th Street SE as requested by 2025 Development Group, LLC.  
 CIP/DID #3302500004-00

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:** 2025 Development Group, LLC has requested the disposition of two vacant City-owned lots located at 1221 and 1231 4<sup>th</sup> Street SE in order to accommodate the development of their adjacent site at 329 12<sup>th</sup> Avenue SE. Because these lots were acquired through the Voluntary Property Acquisition Program with CDBG funds, all proceeds will be returned as program income.

**Action/Recommendation:** If there are no objections during the public hearing, the Public Works Department recommends disposing of these two parcels to 2025 Development Group, LLC.

**Alternative Recommendation:** If the Council does not vote to dispose of these excess City-owned parcels, 2025 Development Group will be required to revise their development plans at this location.

**Time Sensitivity:** Normal

**Resolution Date:** Proposed timeline as follows:  
 Public Hearing Date: August 25, 2015  
 Possible resolution passing: August 25, 2015

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** This does not fit the criteria outlined in the policy and therefore, does not apply.

**Recommended by Council Committee:** NA

**Explanation:** NA



**CITY OWNED LOTS REQUESTED BY  
2025 DEVELOPMENT GROUP, LLC  
(1221 & 1231 4TH STREET SE)**

**PROPERTY DISPOSITION  
1221 AND 1231 4TH STREET SE**



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## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen  
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Phone Number/Extension:** 5807

**Alternate Contact Person:** Carol Morgan  
**E-mail Address:** c.morgan@cedar-rapids.org

**Phone Number/Extension:** 5092

**Description of Agenda Item:** Motions setting public hearings  
 Motion to set a public hearing for August 25, 2015 to consider the vacation of a 20-foot wide sanitary sewer easement located on vacant land westerly of 810 44<sup>th</sup> Street SE as requested by Randall J. and Christine C. Maher.  
 CIP/DID #EASE-012455-2014

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:** The sanitary sewer on this parcel was not constructed within the existing sanitary sewer easement, and there are no other utilities located within the easement. As a part of this vacation process, Randall J. and Christine C. Maher are granting a new easement to the City to accommodate the existing sanitary sewer facilities.

**Action/Recommendation:** If there are no objections during the public hearing, the Public Works Department recommends approving the vacation of said easement.

**Alternative Recommendation:** Require the Mahers to revise their development plans for this parcel.

**Time Sensitivity:** Normal

**Resolution Date:** Proposed timeline as follows:  
 Public Hearing Date: August 25, 2015  
 Possible resolution passing: August 25, 2015

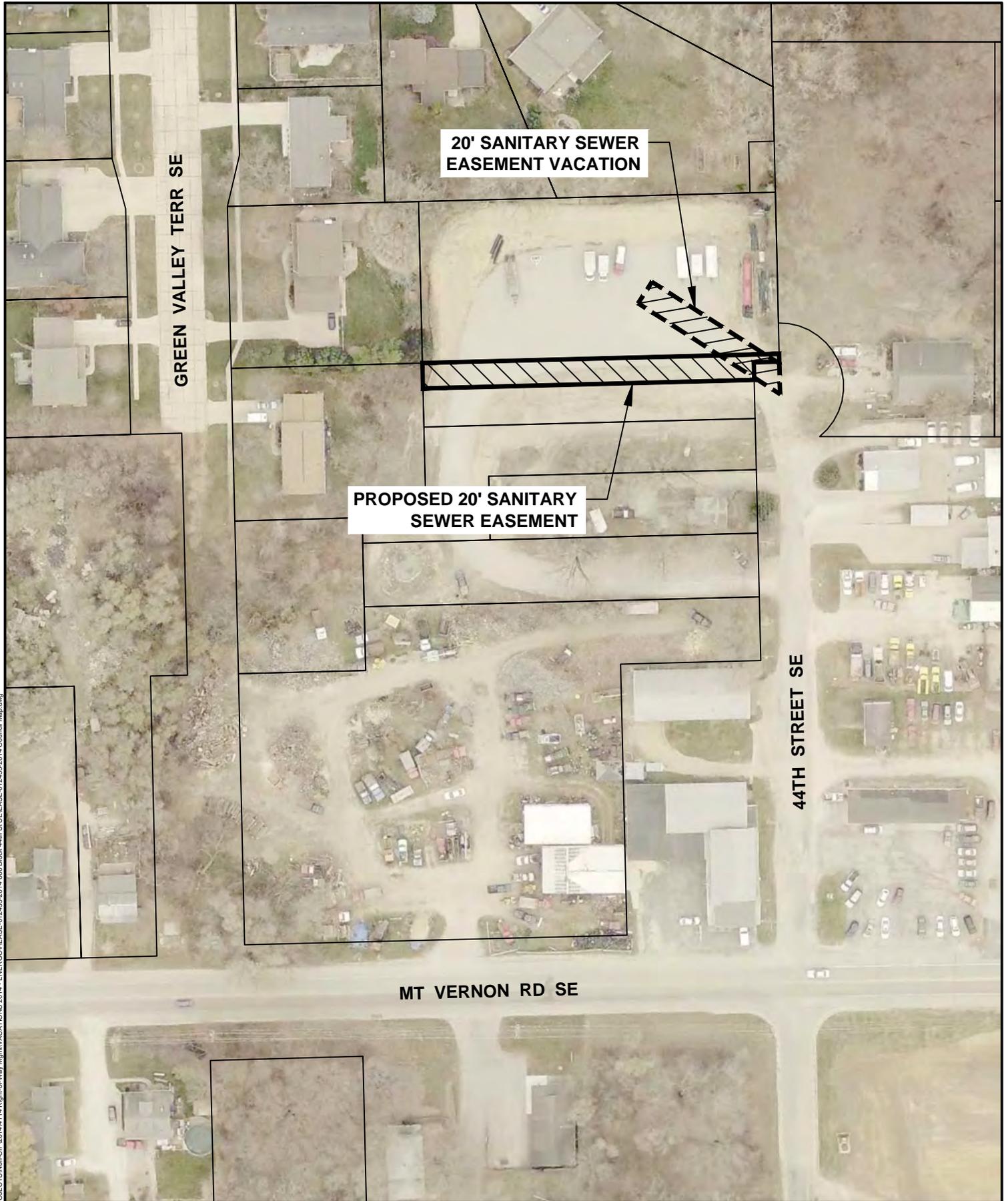
**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** This does not fit the criteria outlined in the policy and, therefore, does not apply.

**Recommended by Council Committee:** NA

**Explanation:** NA



**20' SANITARY SEWER EASEMENT VACATION**

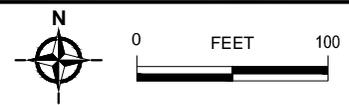
**PROPOSED 20' SANITARY SEWER EASEMENT**

**GREEN VALLEY TERR SE**

**44TH STREET SE**

**MT VERNON RD SE**

**20' SANITARY SEWER EASEMENT VACATION  
AND PROPOSED 20' SANITARY SEWER EASEMENT**



Cadd File Name: \\PROJECTS\Non-CIP\2014\114 Right-of-Way Mgmt\vacations 2014 - ENERGO\EAse-012455-2014-800 Block 44th St\EAse-012455-2014 Council Map.dwg



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Kirsty Sanchez  
**E-mail Address:** [k.sanchez@cedar-rapids.org](mailto:k.sanchez@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5428

**Alternate Contact Person:** Jennifer Pratt  
**E-mail Address:** [j.pratt@cedar-rapids.org](mailto:j.pratt@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5047

**Description of Agenda Item:** CONSENT AGENDA

Motion setting a public hearing for September 22, 2015 to consider a request by Hobart Historic Restoration for an Urban Revitalization Area designation for the properties at 107 and 109 4<sup>th</sup> Avenue SW, 404, 406, 416, 418, 422, 424, and 426 1<sup>st</sup> Street SW, and 108 5<sup>th</sup> Avenue SW.  
 CIP/DID #URTE-0002-2015

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:**

A request has been submitted by Hobart Historic Restoration for an Urban Revitalization Property Tax Exemption designation for the properties located at 107 and 109 4<sup>th</sup> Avenue SW, 404, 406, 416, 418, 422, 424, and 426 1<sup>st</sup> Street SW, and 108 5<sup>th</sup> Avenue SW. The project qualifies for the City's Core District Reinvestment Program.

On December 16, 2014, Council adopted Resolution No. 1782-12-14 supporting the Lofts at Red Cedar project using the Sixth Round of Multi-family New Construction Program. On February 10, 2015, Council adopted Resolution No. 0200-02-15 to secure Workforce Housing Tax Credits with the local match being satisfied through a 10 year, 100% Urban Revitalization Tax Exemption.

**Project Details:**

- 60,000 square feet
  - 41 market rate housing units
- Project cost - \$9.2 million

**Benefits to the Community:**

- Infill housing
- Infill redevelopment

The tax exemption would be a ten-year, 100% exemption, applied only to the increased property valuation. The 2015 assessed value for the property is \$0. Based on the scope of the proposed project, the increased assessed value for the facility is estimated at \$ 6,300,000. This would generate an additional \$150,925 in property tax revenue annually. Over a ten-year period, this would be \$1,509,250 deferred as tax exempt.

**Action/Recommendation:** City staff recommends setting the public hearing.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:** Based on a projected increased taxable value of \$6,300,000 generated by the tenant improvements, the estimated total over the ten-year period is \$1,509,250 deferred as tax exempt.

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Kirsty Sanchez  
**E-mail Address:** [k.sanchez@cedar-rapids.org](mailto:k.sanchez@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5428

**Alternate Contact Person:** Jennifer Pratt  
**E-mail Address:** [j.pratt@cedar-rapids.org](mailto:j.pratt@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5047

**Description of Agenda Item:** CONSENT AGENDA

Motion setting a public hearing for September 22, 2015 to consider a request by Cona Properties LLC and KN Properties LLC for an Urban Revitalization Area designation for the properties at 203 and 207 1st Avenue SE and 112 2<sup>nd</sup> Street SE.  
 CIP/DID #URTE-0003-2015

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:**

A request has been submitted by Cona Properties LLC and KN Properties LLC for an Urban Revitalization Property Tax Exemption designation for the properties at 203 and 207 1st Avenue SE and 112 2<sup>nd</sup> Street SE. The project qualifies for the City's Core District Reinvestment Program.

**Project Details:**

- 18,000 square feet
- Project cost - \$750,000
- Renovation of 203 1<sup>st</sup> Avenue SE to provide a 1<sup>st</sup> floor restaurant as well as meeting and banquet rooms on the 2<sup>nd</sup> and 3<sup>rd</sup> floors of the building
- Renovation of 207 1<sup>st</sup> Avenue SE to provide a basement bar, a 1<sup>st</sup> floor restaurant, and meeting and banquet rooms on the 3<sup>rd</sup> floor of the building
- Renovate two floors of 112 2<sup>nd</sup> Street SE and provide meeting and banquet rooms on the second floor
- Complete façade renovation of all three properties and construction of an enclosed alleyway that allows the public to access all three buildings

**Benefits to the Community:**

- Infill redevelopment that utilizes existing infrastructure and amenities
- Creation of 35 additional jobs
- Extensive enhancements along a high visibility commercial corridor

The tax exemption would be a ten-year, declining scale exemption averaging 44% a year, applied only to the increased property valuation. The total 2015 assessed value for the properties is \$611,200. Based on the scope of the proposed project, the increase in assessed value for the properties is estimated at \$525,000. This would generate an additional \$19,950 in

property tax revenue annually. Over a ten-year period, this would be an additional \$111,720 collected in tax revenues and \$87,780 deferred as tax exempt.

**Action/Recommendation:** City staff recommends setting the public hearing.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:** Based on a projected increased taxable value of \$525,000 generated by the new construction, the estimated total over the ten-year period is an additional \$111,720 collected in tax revenues and \$87,780 deferred as tax exempt.

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**



## Council Agenda Item Cover Sheet

**Submitting Department:** Water Pollution Control

**Presenter at Meeting:** Steve Hershner  
**E-mail Address:** s.hershner@cedar-rapids.org

**Phone Number/Ext.:** 5281

**Alternate Contact Person:** Jonathan Mouw  
**E-mail Address:** j.mouw@cedar-rapids.org

**Phone Number/Ext.:** 5296

**Description of Agenda Item:** Motions filing plans and specifications  
 Motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for August 25, 2015, advertising for bids by publishing notice to bidders for the Water Pollution Control Facility Ash Slurry System Repairs project, and authorizing the Utilities Director, or designee, to receive and open the bids and publicly announce the results on September 9, 2015 (estimated cost is \$643,000).

CIP/DID #615239-02

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** The Water Pollution Control Facility treats sludge generated at the facility through incineration. Ash and slag generated through the incineration process travels from the incinerator through a roll crusher and into an ash tank where it is combined with water and the resulting ash slurry pumped to ash storage lagoons.

The North Ash Tank dates back to the original plant construction. In 2003, a new ash tank (South Ash Tank) was added and the North Ash Tank was taken out of service and abandoned in place. Due to the abrasive nature of the ash slurry, elements of the South Ash Tank have reached the end of their useful life and require repairs or replacement.

The goal of the project is to replace the North Ash Tank and associated appurtenances. Once the North Ash Tank has been replaced, repairs will be made to the South Ash Tank. The added redundancy to the ash slurry system will allow the incineration process to remain in operation if elements of one of the ash tanks require maintenance.

**Action/Recommendation:** The Water Pollution Control Division staff recommends that the plans and specifications be filed with the City Clerk's Office on August 11, 2015, and a Notice of Hearing and Letting be published on August 15, 2015. A Public Hearing scheduled for August 25, 2015 and bids opened on September 9, 2015.

**Alternative Recommendation:** None

**Time Sensitivity:** 8-11-15

**Resolution Date:** 8-11-15

**Budget Information:**

1. **Included in Current Budget Year.** Yes, funding for the Water Pollution Control Facility Ash Slurry System Repairs project is included in the FY2016 WPC budget. Project costs will be coded to 925-553000-615-615000-615239 and 6150012.
2. **Analysis if the expenditure is within budgeted expectations, i.e. some type of budget to actual comparison:** There is currently \$350,000 budgeted in the FY2016 CIP budget for the construction of the Water Pollution Control Facility Ash Slurry System Repairs project, and there are approximately \$190,000 in funds available for the project from the FY15 bond sale. Additional funds are available by adjusting other items in the CIP budget or from reserves.
3. **Purchasing Department used or Purchasing Guidelines followed:** Yes, the project is being publicly bid as a Capital Improvement Project.

**Local Preference Policy:** No

**Explanation:** Capital Improvement Projects are not subject to local preference policy.

**Recommended by Council Committee:** NA

**Explanation:** NA



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Garrett Prestegard, PE  
**E-mail Address:** g.prestegard@cedar-rapids.org

**Phone Number/Extension:** 5115

**Alternate Contact Person:** Dave Wallace, PE  
**E-mail Address:** d.wallace@cedar-rapids.org

**Phone Number/Extension:** 5814

**Description of Agenda Item:** Motions setting public hearings Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for August 25, 2015 and advertising for bids by publishing notice to bidders for the 16<sup>th</sup> Avenue SW (Between 18<sup>th</sup> and 20<sup>th</sup> Streets SW) Storm Sewer Improvements project, and authorizing the City Engineer, or designee, to receive and open bids and publicly announce the results on August 26, 2015 (estimated cost is \$314,000).  
 CIP/DID #304286-01

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background:** The City has received reports of flash flooding north of 16<sup>th</sup> Avenue SW and west of 18<sup>th</sup> Street SW during significant rain events. Subsequent investigations identified portions of the existing storm sewer system that are damaged or filled with debris. This project will repair and clean dysfunctional portions of the storm sewer and increase the storm sewer intake capacity for the area.

**Action/Recommendation:** The Public Works Department recommends approval of the Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for August 25, 2015 and advertising for bids by publishing notice to bidders for the project.

**Alternative Recommendation:** Defer the project to the future.

**Time Sensitivity:** Normal

**Resolution Date:** August 25, 2015

**Budget Information:** Fund 304, Dept ID 304000, Project 304286 (\$383,610 NA)

**Local Preference Policy:** NA  
**Explanation:** NA

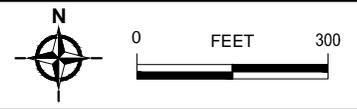
**Recommended by Council Committee:** NA  
**Explanation:** NA



Cadd File Name: W:\PROJECTS\CIP\304\304286 - 18th St SW Storm Sewer Improvements Jefferson High School\304286 Council Map.dwg



**16TH AVENUE SW (BETWEEN 18TH STREET AND 20TH STREETS SW) STORM SEWER IMPROVEMENTS**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE  
**E-mail Address:** d.wilson@cedar-rapids.org

**Phone Number/Extension:** 5141

**Alternate Contact Person:** Lee Tippe, PE  
**E-mail Address:** leet@cedar-rapids.org

**Phone Number/Extension:** 5816

**Description of Agenda Item:** Motions filing plans and specifications

Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for August 25, 2015 and advertising for bids by publishing notice to bidders for the Leroy Street SW from Johnson Avenue to 1<sup>st</sup> Avenue and Spencer Drive SW Roadway Improvements project, and authorizing the City Engineer, or designee, to receive and open bids and publicly announce the results on August 26, 2015 (estimated cost is \$800,000) **(Paving for Progress)**.  
 CIP/DID #3012125-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** The work generally consists of roadway reconstruction of Leroy Street SW from Johnson Avenue to 1<sup>st</sup> Avenue and Spencer Drive SW, including PCC pavement, curb and gutter, sidewalks, storm sewer and driveways.

**Action/Recommendation:** The Public Works Department recommends approval of the Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for August 25, 2015 and advertising for bids by publishing notice to bidders for the project.

**Alternative Recommendation:** Defer action on the motion setting the public hearing for the resolution to adopt plans and specifications, form of contract and estimated cost, or abandon the project.

**Time Sensitivity:** Normal

**Resolution Date:** August 25, 2015

**Budget Information:** 301/301000/3012125 (SLOST)

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA



**LEROY STREET SW ROADWAY IMPROVEMENTS  
- JOHNSON AVENUE SW TO 1ST AVENUE SW -  
SPENCER DRIVE SW ROADWAY IMPROVEMENTS**





## Council Agenda Item Cover Sheet

**Submitting Department:** City Clerk

**Presenter at Meeting:** Chief Jerman  
**E-mail Address:** w.jerman@cedar-rapids.org

**Phone Number/Ext.:** 5374

**Alternate Contact Person:** Wanda Miller  
**E-mail Address:** wandam@cedar-rapids.org

**Phone Number/Ext.:** 5274

**Description of Agenda Item:** Alcohol licenses

- a. Benz Beverage Depot, 501 7<sup>th</sup> Avenue SE (5-day permit for an event on August 29, 2015- including street closure).
- b. Carlos O'Kelly's, 2635 Edgewood Road SW.
- c. Casey's General Store #2765, 5050 Northland Avenue NE.
- d. Casey's General Store #2771, 501 6<sup>th</sup> Street SW.
- e. Cedar Rapids Jaycees, 225 5<sup>th</sup> Avenue SW (5-day permit for the Cedar Rapids Farmers Market at Night event on August 29, 2015 (3rd St SE from 1st Ave SE to 4th Ave SE, 2nd Ave SE from 2nd St SE to 5th St SE, 3rd Ave SE from 2nd St SE to 5th St SE)).
- f. Cedar Rapids Marriott, 1200 Collins Road NE.
- g. Cedar River Landing, 301 F Avenue NW (outdoor service for an event on August 21-23, 2015).
- h. Cedar River Landing, 301 F Avenue NW (outdoor service for an event on August 28-30, 2015).
- i. CSPA Hall (Legion Arts), 1103 3rd Street SE (new-new management).
- j. Dollar General #10774, 266 Blairs Ferry Road NE.
- k. Dollar General #3781, 151 Jacolyn Drive NW.
- l. Dollar General #4180, 2741 16<sup>th</sup> Avenue SW.
- m. Dollar General #6190, 403 Edgewood Road NW.
- n. Dollar General #9141, 3451 Mount Vernon Road SE.
- o. Emil's Hideaway, 222 Glenbrook Drive SE (5-day permit for an event on August 27, 2015 at McGrath Powersports, 4645 Center Point Road NE,).
- p. Flamingo, 1211 Ellis Boulevard NW (transfer for an event on August 29, 2015 at St. Matthew's Church, 2310 1st Avenue NE).
- q. Porky's Bar & Grill, 4617 J Street SW.
- r. Puerto Vallarta Bar & Grill, 588 Boyson Road NE.
- s. Residence Inn South, 730 33rd Avenue SW (new).
- t. Rumors, 400 F Avenue NW.

- u. Smokin' Joe's Tobacco & Liquor Outlet #15, 455 Edgewood Road NW (new-formerly Quizno's).
- v. Theatre Cedar Rapids, 102 3rd Street SE.

CIP/DID # OB1145716

<p><b>EnvisionCR Element/Goal:</b> ProtectCR Goal 3: Maintain and provide quality services to the community.</p>
--

**Background:** Per State Code, the local authority must provide approval prior to the State issuing the alcohol licenses to the applicants.

**Action/Recommendation:** Approve applications as submitted.

**Alternative Recommendation:** NA

**Time Sensitivity:** Normal

**Resolution Date:** NA

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

# Cedar Rapids Police Department Memorandum

To: Chief Jerman

From: Lt. Walter Deeds

Subject: Beer/Liquor License Applications Calls for Service Summary

Date: August 11, 2015

Business Name/Address	Total Calls	Public Intox	Intox Driver	Disturbances
Benz Beverage Depot 501 7TH AVE SE	5	0	0	0
Carlos O'Kelly's 2635 EDGEWOOD RD SW	14	0	0	0
Casey's General Store #2765 5050 NORTHLAND AVE NE	105	0	0	3
Casey's General Store #2771 501 6TH ST SW	188	0	1	5
Cedar Rapids Jaycees 225 5TH AVE SW	0	0	0	0
Cedar Rapids Marriott 1200 COLLINS RD NE	87	0	0	11
Cedar River Landing 301 F AVE NW	58	0	1	4
Cedar River Landing 301 F AVE NW	58	0	1	4
CSPS Hall (Legion Arts) 1103 3rd AVE SE	0	0	0	0
Dollar General #10774 266 BLAIRS FERRY RD NE	29	0	0	1
Dollar General #3781 151 JACOLYN DR NW	60	0	0	8
Dollar General #4180 2741 16th AVE SW	32	0	0	4
Dollar General #6190 403 EDGEWOOD RD NW	31	0	0	1
Dollar General #9141	23	0	0	2

3451 MOUNT VERNON RD SE

Emil's Hideaway 3 0 0 0

222 GLENBROOK DR SE

Flamingo 10 0 0 1

1211 ELLIS BLVD NW

Porky's Bar & Grill 4 0 0 0

4617 J ST SW

Puerto Vallarta Bar & Grill 0 0 0 0

588 BOYSON RD NE

Residence Inn South 0 0 0 0

730 33RD AVE SW

Rumors 64 0 1 15

400 F AVE NW

Smokin' Joe's Tobacco & Liquor Outlet #15 0 0 0 0

455 EDGEWOOD RD NW

Theatre Cedar Rapids 6 0 0 1

102 3RD ST SE



## Council Agenda Item Cover Sheet

**Submitting Department:** Finance

**Presenter at Meeting:** Casey Drew  
**E-mail Address:** c.drew@cedar-rapids.org

**Phone Number/Ext.:** 5097

**Alternate Contact Person:** Vicky Grover  
**E-mail Address:** v.grover@cedar-rapids.org

**Phone Number/Ext.:** 5007

**Description of Agenda Item:** Bills, payroll and funds  
 Resolutions approving:

- a. Payment of bills. CIP/DID #FIN2015-01
- b. Payroll. CIP/DID #FIN2015-02
- c. Transfer of funds. CIP/DID #FIN2015-03

<p><b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply</p>
---

**Background:** The bi-weekly listings of bills, payrolls and fund transfers have been examined and approved by the proper departments.

**Action/Recommendation:** Authorize the Finance Department to issue payments and payroll checks and transfer funds as per the resolution listings.

**Alternative Recommendation:** NA

**Time Sensitivity:** Normal

**Resolution Date:** 8-11-15

**Budget Information:** NA

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

## RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the following payrolls have been examined and approved by the proper departments, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Finance Director be and is hereby authorized and directed to issue checks in favor of the holders thereof and for various amounts and that the money necessary for payment of the same is hereby appropriated from the different funds.

<b>Department</b>	<b>Total</b>
Animal Control	\$ 00,000.00
Aquatics Operation	\$ 00,000.00
Attorney	\$ 00,000.00
Building Services Division	\$ 00,000.00
CD – Federal Programs	\$ 00,000.00
Cedar Rapids Public Library	\$ 000,000.00
City Manager	\$ 00,000.00
Civil Rights	\$ 00,000.00
Clerk	\$ 00,000.00
Community Development – DOD	\$ 00,000.00
Council	\$ 0,000.00
Development Services	\$ 00,000.00
Facilities Maintenance Service	\$ 00,000.00
Finance	\$ 00,000.00
Finance – Analysts	\$ 00,000.00
Financial Operations	\$ 00,000.00
Fire	\$ 000,000.00
Five Seasons Parking	\$ 0,000.00
Fleet Maintenance	\$ 00,000.00
Golf Operations	\$ 00,000.00
Human Resources	\$ 00,000.00
Information Technology	\$ 00,000.00
Joint Communications	\$ 00,000.00
Library Grants	\$ 0,000.00
Parks Operations	\$ 00,000.00
Police	\$ 000,000.00
Public Works	\$ 00,000.00
Public Works – Engineering	\$ 00,000.00
Purchasing Service	\$ 00,000.00
Recreation	\$ 00,000.00
Sewer Operations	\$ 00,000.00
Street Operations	\$ 000,000.00
Traffic Engineering	\$ 00,000.00
Transit	\$ 000,000.00
Treasury Operations	\$ 00,000.00
Utilities	\$ 00,000.00
Utilities – Solid Waste	\$ 00,000.00
Veterans Memorial	\$ 00,000.00
Water Operations	\$ 000,000.00
Water Pollution Control	\$ 000,000.00
<b>Grand Total</b>	<b>\$0,000,000.00</b>

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

FIN  
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FIN2015-03

RESOLUTION NO. LEG\_NUM\_TAG

TRANSFER OF FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA,  
that and the City of Cedar Rapids Finance Director is hereby authorized and directed to transfer  
funds as per the attached listing.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** City Clerk

**Presenter at Meeting:** Amy Stevenson  
**E-mail Address:** AmyS@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5061

**Alternate Contact Person:** Bridget McMenomy  
**E-mail Address:** b.mcmenomy@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5272

**Description of Agenda Item:** Boards and commissions  
 Resolution appointing the following individual:

- a. Appointing Stacie Johnson (effective through June 30, 2018) to the Cedar Rapids Storm Water Commission.

CIP/DID #OB566514

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** Recently two member's terms expired for the Cedar Rapids Storm Water Commission. This agenda includes an appointment to fill one of those vacancies.

**Action/Recommendation:** Approve resolution as presented

**Alternative Recommendation:**

**Time Sensitivity:** None

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

A P P O I N T M E N T

I, Ron Corbett, Mayor of the City of Cedar Rapids, in accordance with Section 2.06 of the Home Rule Charter, and subject to the advice and consent of the Cedar Rapids City Council hereby appoint the following individual to serve on the Cedar Rapids Storm Water Commission for the term as indicated or until a successor is appointed and qualified:

<u>Commissioner</u>	<u>Term Beginning</u>	<u>Term Expiration</u>
Stacie Johnson	08/11/2015	06/30/2018

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the advice and consent of the City Council to the Mayor's appointment of Stacie Johnson to the Cedar Rapids Storm Water Commission for the term indicated above is hereby given.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar  
**E-mail Address:** a.charipar@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5090

**Alternate Contact Person:**  
**E-mail Address:**

**Phone Number/Ext.:**

**Description of Agenda Item:** Special events  
 Resolution approving the special event application for NewBo Art Fest event (includes road closure) on September 6, 2015. CIP/DID #SPEC-038161-2015

**EnvisionCR Element/Goal:** InvestCR Goal 4: Grow a sustainable, diverse economy by supporting businesses, fostering entrepreneurship, and targeting industry-specific growth.

**Background:**

Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:** .

**Resolution Date:** 08/11/15

**Budget Information:**

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Kristie Wetjen, on behalf of New Bohemia Group and NewBo City Market, has requested approval for the NewBo Art Fest event on NewBo Market property, 3<sup>rd</sup> Street SE between 11<sup>th</sup> Ave and 12<sup>th</sup> Ave and 11<sup>th</sup> Ave SE between 3<sup>rd</sup> St and 4<sup>th</sup> Street tracks on Sunday, September 6, 2015 from 10 AM until 5 PM (not including set up and teardown times), and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

1. Applicant has requested the following streets be closed for the event from 6 AM until 7 PM:
  - 3rd Street SE from 11th Avenue SE to 12th Avenue SE and
  - 11th Avenue SE from 3rd Street SE to 4th Street SE
2. For traffic and pedestrian safety purposes, the City Traffic Engineering Division will approve temporary “No Parking” signs, meeting City specifications, to be placed by the applicant along the following streets for this event:
  - 3rd Street SE from 11th Avenue SE to 12th Avenue SE and
  - 11 Avenue SE from 3rd Street SE to 4th Street SE
  - a. The appropriate signs, as specified by the Traffic Engineering Division, will be installed, maintained and removed by an insured traffic control contractor that will be hired and paid by Applicant. Signs shall be stake mounted and a minimum size of 24” X 18”, spaced at a maximum distance of 75’ apart on all listed streets.
  - b. The temporary “No Parking” signs shall be installed by the traffic control contractor no earlier than Saturday, September 5, 2015, and removed no later than Monday, September 7, 2015.
  - c. The Applicant shall provide advance written notification to adjacent property owners on the above named streets of the event dates and times and the temporary “No Parking” posting. A copy of the notice shall be provided to the Traffic Engineering Division prior to the event.
3. No trails or sidewalks are closed for the event
4. Applicant shall comply with all existing parking regulations on all adjacent areas of public property.
5. Applicant and participants shall not impede normal vehicular or pedestrian movement through the event areas.
6. Applicant shall provide adequate rest room facilities when available Park restrooms are not adequate.
7. Food vendors must contact Linn County Public Health @ 892-6000 in advance of the event for required permits and guidelines (permits available at [www.linncounty.org/health](http://www.linncounty.org/health)). The event organizer shall obtain copies of submitted temporary food service applications from food vendors prior to the event.

8. If food is served and/or sold at the event, the applicant (or vendors) shall meet all applicable requirements of the Linn County Health Department and the City Code.
9. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with walk event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.
10. Applicant agrees that any signage required for this event will be done with prior approval of the City Building Services Division and any required permits will be obtained.
11. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.
12. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.
  - a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
  - b. Chalk paint shall not be applied to any city street or sidewalk.
13. Applicant will supply trash bags and receptacles and is responsible for removing all associated trash from city property. Any cost associated with clean up done by the City will be billed to the applicant.
14. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and race participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant's contact person. A copy of this written notification shall be provided to the City Manager's Office.
15. Applicant shall contact the City Clerk's Office (319-286-5060) to obtain appropriate alcohol related applications and information on processing deadlines.
16. No minors shall be allowed in the alcohol service area.
17. If cooking using LP, an LP permit is required.
18. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Mark Andries (286-5438) to arrange officers.
  - Applicant will be required to hire off three (3) duty officers 10:00-7:00 PM @ \$49/hr.
  - three (3) officers X nine (9) hours X \$49/hr
  - Estimated total is \$1,323.

19. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.
20. Applicant agrees to defend, indemnify, and save the City of Cedar Rapids harmless from all liability and place on file at the City Clerk's Office, a certificate of liability insurance with policy limits satisfactory to the City Council naming the City of Cedar Rapids, Iowa, and its employees as additional insured, insuring against any liability that may arise in connection with the activities held.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Angie Charipar  
**E-mail Address:** a.charipar@cedar-rapids.org

**Phone Number/Ext.:** 319-286-5090

**Alternate Contact Person:**  
**E-mail Address:**

**Phone Number/Ext.:**

**Description of Agenda Item:** Special events  
 Resolution approving the special event application for Benz Beer Nuts festival event (includes road closure) on August 29, 2015. CIP/DID #SPEC-039146-2015

**EnvisionCR Element/Goal:** InvestCR Goal 4: Grow a sustainable, diverse economy by supporting businesses, fostering entrepreneurship, and targeting industry-specific growth.

**Background:**

Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

**Action/Recommendation:** Approve resolution for the event.

**Alternative Recommendation:**

**Time Sensitivity:** .

**Resolution Date:** 08/11/15

**Budget Information:**

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Matt Hanlin, on behalf of Benz Beverage Depot, has requested approval for the Beer Nuts Beer Festival beer tasting event on Benz property at 501 7<sup>th</sup> Avenue SE on Saturday, August 29, 2015 from 1 PM until 6 PM (not including set up and teardown times), and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

1. Applicant is requesting the following street to be closed during the event:
  - 7th Avenue SE from 5th Street SE to 6th Street SE
2. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.
3. Applicant shall provide written notification, a minimum of 48 hours before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking. Written notification shall include information on the event including event date, start and end times, and the name and telephone number of the Applicant's contact person. A copy of this written notification shall be provided to the City Manager's Office.
4. Applicant shall contact the City Clerk's Office (319-286-5060) 45 to 60 days in advance of the event to obtain appropriate alcohol related applications and information on processing deadlines.
5. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with walk event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.
6. Applicant shall provide complete maintenance of the area prior to it being opened to traffic and reimburse the City for damage to any portion of public property.
7. Applicant shall make themselves aware of the state and city codes pertaining to disorderly conduct and disturbing the peace. The Police Department will reserve the right to terminate the event if complaints are received.
8. No trails or sidewalks are closed for the event
9. Applicant shall not use any equipment that penetrates or damages the City street or sidewalk surface. All tents, stages, and other structures shall be water barrel or sand weight supported.
10. Applicant shall comply with all existing parking regulations on all adjacent areas of public property.
11. If cooking using LP, an LP permit is required.

12. Applicant will contact Fire Marshal Vance McKinnon at 319-286-5862 to acquire an Outdoor Place of Assembly permit as required for the outdoor service area and request the appropriate inspections prior to the event taking place.
13. If food is served and/or sold at the event, the applicant (or vendors) shall meet all applicable requirements of the Linn County Health Department and the City Code.
14. The outermost event fencing shall be no closer than two (2) feet from all public sidewalks to avoid obstructing a public sidewalk or impeding pedestrian traffic.
15. Applicant will ensure proper exiting is in place from the fenced area, patrons cannot reenter the building to exit the fenced area.
16. No minors shall be allowed in the alcohol service area.
17. Applicant shall have a discernible area as required by the Police Department. No alcoholic beverages shall be carried beyond the discernible area.
18. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Mark Andries (286-5438) to arrange officers. The Police Department will provide the off-duty officer contact name and cell number to applicant prior to the event.
  - Applicant will be required to hire the following officers:
    - Off-duty police officer for 7 hours at \$49/hr for an estimated total of \$343
    - Total estimated cost \$343
19. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.
20. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner  
**E-mail Address:** s.hershner@cedar-rapids.org

**Phone Number/Ext.:** 5281

**Alternate Contact Person:** Kevin Kirchner  
**E-mail Address:** k.kirchner@cedar-rapids.org

**Phone Number/Ext.:** 5902

**Description of Agenda Item:** Intent and levy assessments  
 Intent to Assess – Utilities – Water Division – delinquent municipal utility bills – 46 properties.  
 CIP/DID #WTR0811-001

**Routine business - EnvisionCR Does not apply**

**Background:**

The Utilities Department – Water Division is responsible for the billing and collection of municipal utility bills for water, sewer, storm sewer, solid waste and recycling services provided to our customers. The Water Division initiates the Notice of Intent to Assess process whenever delinquent utility balances are unpaid; collection efforts have been ignored; and active services have been terminated. Below are the steps taken in typical situations:

- Friendly Reminder is mailed
- Final Notice is mailed
- Door Tag is placed at premise
- Services are terminated

A Notice of Intent to Assess letter is mailed (after Council approves the Resolution of Intent to Assess) giving the property owners 30 days to pay their delinquent municipal utility bill before a resolution for special assessment is approved by City Council to lien properties.

**Action / Recommendation:** The Utilities Department – Water Division recommends that the Resolution for Intent to Assess various properties for delinquent municipal utility bills be approved.

**Alternative Recommendation (if applicable):** The City Council could decide not to lien delinquent municipal utility bills.

**Time Sensitivity:** Normal

**Resolution Date:** 8/11/15

**Budget Information:** N/A

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

INTENT TO ASSESS

WHEREAS, utility service charges (water, sewer, storm sewer, solid waste and recycling), penalties and Iowa sales tax have been provided to various properties in the City of Cedar Rapids, Iowa, and

WHEREAS, the occupants of the properties have failed to pay the municipal utility billings mailed for the utility service charges, and

WHEREAS, the utility service charges are now delinquent at these properties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that special assessments be made against the properties and for the amounts shown on the attached listing, will be made by the City Council on the 22<sup>nd</sup> day of September, 2015 and notice was given by mailing to the owners of the properties, a notice of this proposed assessment, stating the amount of the assessment and the description of the property, and on what account, and that objections to said proposed assessment may be filed prior to 3:00 p.m., September 22, 2015.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

**LIEN INTENTS (SPECIAL ASSESSMENTS) 8/11/15**

<b>LIEN INTENTS 8/11/15</b>			
<b>#</b>		<b>Balance Due</b>	<b>Premise Address</b>
1	\$	292.30	77 FLORIDA AVE SW
2	\$	161.39	150 20TH STREET DR NW
3	\$	177.96	155 19TH ST NW
4	\$	106.04	417 9TH ST NW
5	\$	173.15	424 10TH ST NW - LOWER
6	\$	102.46	515 14TH ST SE
7	\$	414.03	545 10TH ST SW
8	\$	69.65	604 1ST AVE NW - LNDRY
9	\$	123.49	722 F AVE NW #2
10	\$	174.01	722 F AVE NW #4
11	\$	213.18	727 DOWS RD SE
12	\$	46.46	840 OLD MARION RD NE
13	\$	235.23	900 30TH ST SE
14	\$	408.00	1003 D AVE NW - UPPER
15	\$	220.91	1105 C AVE NW
16	\$	98.02	1136 9TH ST SE
17	\$	43.06	1216 N ST SW
18	\$	145.84	1225 ELLIS BLVD NW
19	\$	196.99	1228 6TH AVE SE
20	\$	286.44	1316 6TH ST NW
21	\$	103.40	1376 HILLSIDE DR NW
22	\$	145.04	1501 3RD ST SW
23	\$	225.63	1510 HINKLEY AVE NW
24	\$	311.53	1540 3RD AVE SE - LOWER
25	\$	215.95	1604 14TH AVE SE
26	\$	201.29	1626 ELAINE DR NW
27	\$	207.07	1662 11TH ST NW
28	\$	195.80	1668 8TH ST NW
29	\$	222.02	1824 ELLIS BLVD NW
30	\$	50.71	2127 29TH ST NW #1
31	\$	227.86	2420 MT VERNON RD SE
32	\$	56.82	2420 RIVER BLUFF DR NW #101
33	\$	108.47	2509 33RD AVE SW
34	\$	108.47	2517 33RD AVE SW
35	\$	183.95	2645 MT VERNON RD SE
36	\$	172.07	2747 BEVER AVE SE
37	\$	282.60	2809 SCHULTZ DR NW
38	\$	68.50	3112 CARROLL DR SE
39	\$	107.38	3704 TANAGER DR NE
40	\$	253.99	4006 JOHNSON AVE NW
41	\$	98.57	4524 RUSHMORE DR NE
42	\$	124.34	5111 E AVE NW

<b>LIEN INTENTS 8/11/15</b>			
<b>#</b>		<b>Balance Due</b>	<b>Premise Address</b>
43	\$	66.76	5511 TOWER TERRACE RD NE
44	\$	341.03	5701 GORDON CT NW
45	\$	248.45	5806 RUHD ST SW
46	\$	252.68	7620 WESTBURY DR NE
	\$	<b>8,268.99</b>	<b>Grand Total</b>
		<b>46</b>	<b>Number of Properties</b>
	\$	<b>43.06</b>	<b>Balance Due - Low</b>
	\$	<b>414.03</b>	<b>Balance Due - High</b>



## Council Agenda Item Cover Sheet

**Submitting Department:** Water

**Presenter at Meeting:** Steve Hershner  
**E-mail Address:** SteveHe@cedar-rapids.org

**Phone Number/Ext.:** 5281

**Alternate Contact Person:** Ken Russell  
**E-mail Address:** K.Russell@cedar-rapids.org

**Phone Number/Ext.:** 5926

**Description of Agenda Item:** Accept projects

Approving Amendment #3 (final) in the amount of \$1,481.11; accepting the Replacement of Fire Hydrants and Blow Off Completes FY15 project and 2-year maintenance bond; and authorizing final retainage payment in the amount of \$4,744.90 to B. G. Brecke, Inc. (original contract amount was \$53,340; final contract amount is \$104,821.11).

CIP/DID #2015037-01

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** The original contract included (9) Fire Hydrants, (2) Blow Offs, and (4) valves. Amendments No. 1, 2, and 3 added (12) valves, (1) air release, and (2) fire hydrants associated with Paving for Progress projects 3012081-02, 3012084-02, and maintenance requests from Water Distribution. The Utilities Department is utilizing this contract for both maintenance of the distribution system and to replace individual fire hydrants and valves in conjunction with Paving for Progress. The contract allows for two one-year extensions if mutually agreeable. This was the first one-year extension.

**Action/Recommendation:** The Utilities Department – Water Division recommends approval of Amendment No. 3 in the amount of \$1,481.11 and that the City Manager and City Clerk be authorized to execute said Amendment; accepting the Replacement of Fire Hydrants and Blow Off Completes FY15 project and 2-year maintenance in the amount of \$104,821.11; and authorize final (retainage) payment in the amount of \$4,744.90 to B. G. Brecke, Inc. thirty days after acceptance in accordance with Iowa Code.

**Alternative Recommendation:** An alternative action is to not accept the project. If the project is not accepted, it cannot be closed out and the 2-year maintenance bond period cannot begin and the City could be subject to claims since the Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** 8/11/15

**Budget Information:**

1. **Included in Current Budget Year:** This item is budgeted under the FY15 Utilities Department - Water Division CIP Budget and coded to 625-625000-625884-6252015037.
2. **Analysis if the expenditure is within budgeted expectations, i.e. some type of budget to actual comparison:** The FY15 Water CIP budget includes \$1,500,000 for engineering and construction of water main replacement projects under CIP number 625884.
3. **Purchasing Department used or Purchasing Guidelines followed:** Yes, purchasing guidelines are being followed for Public Improvement Projects.

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, B. G. Brecke, Inc. has completed the contract work for the Replacement of Fire Hydrants and Blow Off Completes FY15 project (Contract No. 2015037-01), and

WHEREAS, Amendment No. 3 in the amount of \$1,481.11 is to adjust the contract amount for work exceeding original expectations and to account for work through the end of the contract period of June 30, 2015, and

WHEREAS, the Utilities Department – Water Division recommends that Amendment No. 3 be hereby approved and that the work completed under this contract by hereby accepted, and

WHEREAS, B. G. Brecke, Inc., of Cedar Rapids, Iowa, as Principal has filed a Maintenance Bond executed by United Fire & Casualty Company, as Surety in the amount of \$104,821.11 (One Hundred Four Thousand, Eight Hundred Twenty One Dollars and Eleven Cents) covering said work.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Amendment No. 3 for a net increase of \$1,481.11 be hereby approved and that the City Manager and City Clerk be hereby authorized to execute said Amendment; that the work completed under this Contract be hereby accepted; and the 2-Year Maintenance Bond in the amount of \$104,821.11 be hereby approved and filed with the City Finance Director, and

BE IT FURTHER RESOLVED that the City Finance Director is hereby directed to issue a warrant in the sum of \$4,744.90 for final retainage payment to B. G. Brecke, Inc. thirty days after acceptance in accord with Iowa State Code.

A cost summary of the Contract changes for this project is as follows:

Original Contract Amount	\$ 53,340.00
Amendment No. 1	+ 25,000.00
Amendment No. 2	+ 25,000.00
Amendment No. 3	+ <u>1,481.11</u>
Total Contract Amount	\$104,821.11

To be funded from the Utilities Department – Water Division CIP Budget and coded to 625-625000-625884-6252015037.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Finance - Purchasing

**Presenter at Meeting:** Rob Davis  
**E-mail Address:** robd@cedar-rapids.org

**Phone Number/Ext.:** 5808

**Alternate Contact Person:** Diane Muench  
**E-mail Address:** d.muench@cedar-rapids.org

**Phone Number/Ext.:** 5023

**Description of Agenda Item:** Accept projects  
 2<sup>nd</sup> St & 7<sup>th</sup> Ave SE Parking Ramp Equipment Project and final payment in the amount of \$5,857.68 to T2 Systems, Inc. (original contract amount was \$114,490; final contract amount is \$117,390) (**FLOOD**).  
 CIP/DID #1013-069

<b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply
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**Background:** This project is for the 2<sup>nd</sup> St & 7<sup>th</sup> Ave SE Parking Ramp Equipment. City Council awarded the project to T2 Systems, Inc. by Resolution No. 1674-10-13. The Public Works Department - Engineering Division has certified that the Contract work has been substantially completed in accordance with the approved plans and specifications.

This resolution is to release final payment to T2 Systems, Inc. of \$5,857.68.

Contract summary:

Original Contract, Resolution No. 1674-10-13	\$114,490
Amendment No. 1, signed by the City Manager March 28, 2014	\$0
Amendment No. 2, signed by the City Manager August 7, 2014	\$2,900
Contract Total	\$117,390

**Action/Recommendation:** Recommend Council approve the resolution

**Alternative Recommendation:** None

**Time Sensitivity:** Medium

**Resolution Date:** August 11, 2015

**Budget Information:** WDF008

**Local Preference Policy:** Yes  
**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids and T2 Systems, Inc. are parties to a contract for 2<sup>nd</sup> St & 7<sup>th</sup> Ave SE Parking Ramp Equipment authorized by Resolution No. 1674-10-13; and

WHEREAS, the Public Works Department - Engineering Division has certified that the Contract work has been substantially completed in accordance with the approved plans and specifications; and

A cost summary of the contract for this project is as follows:

Original Contract, Resolution No. 1674-10-13	\$114,490
Amendment No. 1, signed by the City Manager March 28, 2014	\$0
Amendment No. 2, signed by the City Manager August 7, 2014	\$2,900
Contract Total	\$117,390

AND BE IT FURTHER RESOLVED that based on the recommendation by the Engineering Division that the project be and the same is hereby accepted as being substantially completed and the City of Cedar Rapids is authorized and directed to issue final payment for the sum of \$5,857.68 to T2 Systems, Inc.; and

BE IT FURTHER RESOLVED that payment shall be issued 30 days from the date of resolution.

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LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell  
**E-mail Address:** [l.snell@cedar-rapids.org](mailto:l.snell@cedar-rapids.org)

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Pat Wieneke  
**E-mail Address:** [p.wieneke@cedar-rapids.org](mailto:p.wieneke@cedar-rapids.org)

**Phone Number/Extension:** 5848

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing Change Order No. 1 in the amount of \$10,134.91, accepting project, and approving the 4-year Performance Bond submitted by Rathje Construction Company for the 33<sup>rd</sup> Avenue SW from East of Coyote Road SW to Edgewood Road SW Intersection Improvements project (original contract amount was \$56,724.21; total contract amount with this amendment is \$68,359.12).  
 CIP/DID #301182-09

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

Construction has been substantially completed by Rathje Construction Company for the 33<sup>rd</sup> Avenue SW from East of Coyote Road SW to Edgewood Road SW Intersection Improvements project. This is an approved Capital Improvements Project (CIP No. 301182-09) with a final construction contract amount of \$68,359.12. Funding resources for this project were approved in FY15 and prior years and the project is completed within the approved budget.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 1 and adoption of the Resolution to accept the project and performance bond of Rathje Construction Company.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made. There is no alternative recommendation but an alternative action is to not accept the project. If the project is not accepted, the project cannot be closed out (four-year maintenance bond period cannot begin) and City could be subject to claims since Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 301182

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Engineer certifies construction contract work on the 33<sup>rd</sup> Avenue SW from East of Coyote Road SW to Edgewood Road SW Intersection Improvements project (Contract No. 301182-09), has been substantially completed in accordance with the approved plans and specifications, and

WHEREAS, a Performance Bond, dated August 12, 2014 in the amount of \$56,724.21 covering said work filed by Rathje Construction Company and executed by United Fire & Casualty Company provides a 4-year correction period for defects in materials and workmanship.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 1 in the amount of \$10,134.91 with Rathje Construction Company for the 33<sup>rd</sup> Avenue SW from East of Coyote Road SW to Edgewood Road SW Intersection Improvements project, Contract No. 301182-09. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$56,724.21
Original Incentive Value	2,500.00
Change Order No. 1	10,134.91
Removal of Original Incentive Value	<u>(1,000.00)</u>
Amended Contract Amount	\$68,359.12

General ledger coding for this Change Order to be as follows: \$10,134.91 301-301000-301182

BE IT FURTHER RESOLVED that the 4-year correction period as provided by the Performance Bond commences on this date, and

BE IT FURTHER RESOLVED that based on the City Engineer's recommendation, the 33<sup>rd</sup> Avenue SW from East of Coyote Road SW to Edgewood Road SW Intersection Improvements project, (Contract No. 301182-09) be and the same is hereby accepted as being substantially completed.

The final contract price is \$68,359.12 distributed as follows: \$68,359.12 301-301000-301182, and

BE IT FURTHER RESOLVED, that sales tax was not paid on the above project and therefore there is no refund to be submitted to the State of Iowa.

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MayorSignature

Attest:

ClerkSignature

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**33RD AVENUE SW FROM EAST OF COYOTE ROAD SW TO  
EDGEWOOD ROAD SW INTERSECTION IMPROVEMENTS PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell  
**E-mail Address:** l.snell@cedar-rapids.org

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Clayton Cubbage, Ryan Co.      **Phone Number/Extension:** 731-2832  
**E-mail Address:** Clayton.Cubbage@ryancompanies.org

**Description of Agenda Item:** Purchases, contracts, and agreements  
 Resolution accepting project, authorizing final payment in the amount of \$223,723.11 and approving the 2-year Performance Bond submitted by Acme Electric Company for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project - Electrical (original contract amount was \$4,239,912; final contract amount is \$4,474,462.18) **(FLOOD)**.  
 CIP/DID #PWE006-24

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community

**Background:** Construction has been substantially completed by Acme Electric Company for the the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project - Electrical. This is an approved Capital Improvements Project (CIP No. PWE006-24) with a final construction contract amount of \$4,474,462.18. Funding resources for this project were approved in FY 16 and prior years and the project is completed within the approved budget.

**Action/Recommendation:** The Public Works Department recommends adoption of the Resolution to accept the project and performance bond and issue final payment to the contractor in the amount of \$223,723.11.

**Alternative Recommendation:** There is no alternative recommendation but an alternative action is to not accept the project. If the project is not accepted, the project cannot be closed out (retainage cannot be released to Contractor, two-year maintenance bond period cannot begin) and City could be subject to claims since Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** FEMA/I-Jobs/City – PWE006 FLOOD

**Local Preference Policy: (NA)**

**Explanation: NA**

**Recommended by Council Committee: (NA)**

**Explanation: NA**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Engineer certifies construction contract work on the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – Electrical (Contract No. PWE006-24), has been substantially completed in accordance with the approved plans and specifications, and

WHEREAS, a Performance Bond, dated October 9, 2012 in the amount of \$4,239,912 covering said work filed by Acme Electric Company and executed by United Fire & Casualty Company provides a 2-year correction period for defects in materials and workmanship, and

WHEREAS, the final cost summary for this project is as follows:

Original Contract Amount	\$4,239,912.00
Change Order No. 1	(116,457.00)
Change Order No. 2	30,646.00
Change Order No. 3	54,536.00
Change Order No. 4	9,685.00
Change Order No. 5	40,045.00
Change Order No. 6	12,332.00
Change Order No. 7	9,317.00
Change Order No. 8 (Revised)	138,778.18
Change Order No. 9	44,849.00
Change Order No. 10	<u>10,819.00</u>
Amended Contract Amount	\$4,474,462.18

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 2-year correction period as provided by the Performance Bond commences on Phase 1, September 30, 2013 and Phase 2, October 30, 2014, and

BE IT FURTHER RESOLVED that based on the City Engineer's recommendation, the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – Electrical, (Contract No. PWE006-24) be and the same is hereby accepted as being substantially completed, and the City of Cedar Rapids Finance Director is authorized and directed to issue a warrant in the sum of \$223,723.11 to Acme Electric Company as final payment.

The final contract price is \$4,474,462.18 distributed as follows: \$3,757,473 552000-330-330210-18512-PWE006, \$275,707 552000-330-330210-33003-PWE006-LST, \$441,282.18 552000-330-330210-18515-PWE006-NG FLOOD, and

BE IT FURTHER RESOLVED, that sales tax was not paid on the above project and therefore there is no refund to be submitted to the State of Iowa.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



8TH AVENUE SW

9TH AVENUE SW

7TH ST SW

10TH AVENUE SW

12TH AVENUE SW

CITY SERVICES CENTER

6TH STREET SW

4TH STREET SW

N ST SW

M ST SW

14TH AVENUE SW

15TH AVENUE SW

16TH AVENUE SW



CITY SERVICES CENTER





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell  
**E-mail Address:** [l.snell@cedar-rapids.org](mailto:l.snell@cedar-rapids.org)

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Pat Wieneke  
**E-mail Address:** [p.wieneke@cedar-rapids.org](mailto:p.wieneke@cedar-rapids.org)

**Phone Number/Extension:** 5848

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing Change Order No. 4 (Final) deducting the amount of \$124,756.99 and accepting project, authorizing final payment in the amount of \$114,840.09, and approving the 4-year Performance Bond submitted by Rathje Construction Company for the Glass Road NE Roadway Rehabilitation Improvements from Edgewood Road to Wenig Road project (original contract amount was \$2,427,085.88; total contract amount with this amendment is \$2,296,801.85) **(Paving for Progress)**.  
 CIP/DID #3012086-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work and additional work based on contractor quotes reviewed and accepted based on the scope of work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions. A chain link fence was needed next to the new modular block retaining wall for safety due to the height of the wall.

Construction has been substantially completed by Rathje Construction Company for the Glass Road NE Roadway Rehabilitation Improvements from Edgewood Road to Wenig Road project. This is an approved Capital Improvements Project (CIP No. 3012086-02) with a final construction contract amount of \$2,296,801.85. Funding resources for this project were approved in FY15 and prior years and the project is completed within the approved budget.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 4 (Final), accepting project and performance bond, and issuing final payment to the contractor in the amount of \$114,840.09.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made. There is no alternative recommendation but an alternative action is to not accept the project. If the project is not accepted, the project cannot be closed out (retainage cannot be released to Contractor, four-year maintenance bond period cannot begin) and City could be subject to claims since Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 3012086-LOST

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Engineer certifies construction contract work on the Glass Road NE Roadway Rehabilitation Improvements from Edgewood Road to Wenig Road project (Contract No. 3012086-02), has been substantially completed in accordance with the approved plans and specifications, and

WHEREAS, a Performance Bond, dated August 12, 2014 in the amount of \$2,345,585.88 covering said work filed by Rathje Construction Company and executed by United Fire & Casualty Company provides a 4-year correction period for defects in materials and workmanship.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 4 (Final) deducting the amount of \$124,756.99 with Rathje Construction Company for the Glass Road NE Roadway Rehabilitation Improvements from Edgewood Road to Wenig Road project, Contract No. 3012086-02. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$2,345,585.88
Original Incentive Value	81,500.00
Change Order No. 1	24,394.33
Change Order No. 2	29,781.97
Change Order No. 3	(23,453.34)
Change Order No. 4 Final	(124,756.99)
Removal of Original Incentive Value	<u>(36,250.00)</u>
Amended Contract Amount	\$2,296,801.85

General ledger coding for this Change Order to be as follows: \$(124,022.49) 301-301000-7970-3012086 SLOST; \$(734.50) 625-625000-625542-6252014081

BE IT FURTHER RESOLVED that the 4-year correction period as provided by the Performance Bond commences on this date, and

BE IT FURTHER RESOLVED that based on the City Engineer's recommendation, the Glass Road NE Roadway Rehabilitation Improvements from Edgewood Road to Wenig Road project, (Contract No. 3012086-02) be and the same is hereby accepted as being substantially completed, and the City of Cedar Rapids Finance Director is authorized and directed to issue a warrant in the sum of \$114,840.09 to Rathje Construction Company as final payment.

The final contract price is \$2,296,801.85 distributed as follows: \$2,241,128.85 301-301000-7970-3012086 SLOST; \$55,673 625-625000-625542-6252014081, and

BE IT FURTHER RESOLVED, that sales tax was not paid on the above project and therefore there is no refund to be submitted to the State of Iowa.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

Cadd File Name: W:\PAVING FOR PROGRESS\LOST\PROJECTS\3012086 - Glass Rd fr Edgewood to Wenig Rd\3012086 Council Map.dwg



**GLASS ROAD NE FROM EDGEWOOD ROAD TO WENIG ROAD NE  
IMPROVEMENTS PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke

**Phone Number/Extension:** 5848

**E-mail Address:** p.wieneke@cedar-rapids.org

**Alternate Contact Person:** Loren Snell, PE

**Phone Number/Extension:** 5804

**E-mail Address:** l.snell@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements

Resolution accepting project, authorizing final payment in the amount of \$8,147.92 and approving the 4-year Performance Bond submitted by Rathje Construction Company for the 11<sup>th</sup> Avenue SE Roadway Rehabilitation Improvements from 3<sup>rd</sup> Street to 4<sup>th</sup> Street project (original contract amount was \$183,737.75; final contract amount is \$162,958.50) **(Paving for Progress)**.

CIP/DID #3012110-02

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background:** Construction has been substantially completed by Rathje Construction Company for the 11<sup>th</sup> Avenue SE Roadway Rehabilitation Improvements from 3<sup>rd</sup> Street to 4<sup>th</sup> Street project. This is an approved Capital Improvements Project (CIP No. 3012110-02) with a final construction contract amount of \$162,958.50. Funding resources for this project were approved in FY16 and prior years and the project is completed within the approved budget.

**Action/Recommendation:** The Public Works Department recommends adoption of the Resolution to accept the project and performance bond and issue final payment to the contractor in the amount of \$8,147.92.

**Alternative Recommendation:** There is no alternative recommendation but an alternative action is to not accept the project. If the project is not accepted, the project cannot be closed out (retainage cannot be released to Contractor, four-year maintenance bond period cannot begin) and City could be subject to claims since Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 3012011, 7970 SLOST

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Engineer certifies construction contract work on the 11<sup>th</sup> Avenue SE Roadway Rehabilitation Improvements from 3<sup>rd</sup> Street to 4<sup>th</sup> Street project (Contract No. 3012110-02), has been substantially completed in accordance with the approved plans and specifications, and

WHEREAS, a Performance Bond, dated August 12, 2014 in the amount of \$168,637.75 covering said work filed by Rathje Construction Company and executed by United Fire & Casualty Company provides a 4-year correction period for defects in materials and workmanship, and

WHEREAS, the final cost summary for this project is as follows:

Original Contract Amount	\$168,637.75
Possible Incentive	15,100.00
Change Order No. 1	494.00
Change Order No. 2 Final	(7,173.25)
Removal of Original Incentive Value	<u>(14,100.00)</u>
Amended Contract Amount	\$162,958.50

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 4-year correction period as provided by the Performance Bond commences on this date, and

BE IT FURTHER RESOLVED that based on the City Engineer's recommendation, the 11<sup>th</sup> Avenue SE Roadway Rehabilitation Improvements from 3<sup>rd</sup> Street to 4<sup>th</sup> Street project, (Contract No. 3012110-02) be and the same is hereby accepted as being substantially completed, and the City of Cedar Rapids Finance Director is authorized and directed to issue a warrant in the sum of \$8,147.92 to Rathje Construction Company as final payment.

The final contract price is \$162,958.50 distributed as follows: \$162,958.50 301-301000-7970-3012110 SLOST, and

BE IT FURTHER RESOLVED, that sales tax was not paid on the above project and therefore there is no refund to be submitted to the State of Iowa.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



Cadd File Name: W:\PAVING FOR PROGRESS (LOST)\PROJECT\3012110 - 11th Ave SW Roadway Rehab Improv\3012110 Council Map.dwg



**11TH AVENUE SE ROADWAY  
REHABILITATION IMPROVEMENTS  
FROM 3RD STREET TO 4TH STREET**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell, PE

**Phone Number/Extension:** 5804

**E-mail Address:** l.snell@cedar-rapids.org

**Alternate Contact Person:** Pat Wieneke

**Phone Number/Extension:** 5848

**E-mail Address:** p.wieneke@cedar-rapids.org

**Description of Agenda Item:** Accept projects

Resolution accepting project, authorizing final payment in the amount of \$17,260.28 and approving the 4-year Performance Bond submitted by Price Industrial Electric, Inc. for the 29<sup>th</sup> Street NE from Oakland Road NE to Prairie Drive NE Traffic Signal Improvements project (original contract amount was \$333,897; final contract amount is \$345,205.50).

CIP/DID #306204-02

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background:** Construction has been substantially completed by Price Industrial Electric, Inc. for the 29<sup>th</sup> Street NE from Oakland Road NE to Prairie Drive NE Traffic Signal Improvements project. This is an approved Capital Improvements Project (CIP No. 306204-02) with a final construction contract amount of \$345,205.50. Funding resources for this project were approved in FY16 and prior years and the project is completed within the approved budget.

**Action/Recommendation:** The Public Works Department recommends adoption of the Resolution to accept the project and performance bond and issue final payment to the contractor in the amount of \$17,260.28.

**Alternative Recommendation:** There is no alternative recommendation but an alternative action is to not accept the project. If the project is not accepted, the project cannot be closed out (retainage cannot be released to Contractor, four-year maintenance bond period cannot begin) and City could be subject to claims since Contractor has fulfilled the terms of the construction contract.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:**

CIP No. 3012071(sidewalk):	\$ 13,640
CIP No. 306204 (signals):	\$146,300
CIP No. 306255 (signals):	\$193,160
CIP No. 625884-2014014(water):	<u>\$ 14,410</u>
Total Construction Budget	\$367,510 NA

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Engineer certifies construction contract work on the 29<sup>th</sup> Street NE from Oakland Road NE to Prairie Drive NE Traffic Signal Improvements project (Contract No. 306204-02), has been substantially completed in accordance with the approved plans and specifications, and

WHEREAS, a Performance Bond, dated July 8, 2014 in the amount of \$333,897 covering said work filed by Price Industrial Electric, Inc. and executed by North American Specialty Insurance Company provides a 4-year correction period for defects in materials and workmanship, and

WHEREAS, the final cost summary for this project is as follows:

Original Contract Amount	\$333,897.00
Change Order No. 1	1888.00
Change Order No. 2	5070.00
Change Order No. 3	1583.30
Change Order No. 4	3267.20
Disincentive	<u>(500.00)</u>
Amended Contract Amount	\$345,205.50

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 4-year correction period as provided by the Performance Bond commences on this date, and

BE IT FURTHER RESOLVED that based on the City Engineer's recommendation, the 29<sup>th</sup> Street NE from Oakland Road NE to Prairie Drive NE Traffic Signal Improvements project, (Contract No. 306204-02) be and the same is hereby accepted as being substantially completed, and the City of Cedar Rapids Finance Director is authorized and directed to issue a warrant in the sum of \$17,260.28 to Price Industrial Electric, Inc. as final payment.

The final contract price is \$345,205.50 distributed as follows: \$15,893.50 301-301000-3012071, \$133,849.20 306-306000-306204, \$168,194.80 306-306000-306255, \$27,268 625-625000-625884-6252014012 NA

, and

BE IT FURTHER RESOLVED, that sales tax was not paid on the above project and therefore there is no refund to be submitted to the State of Iowa.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

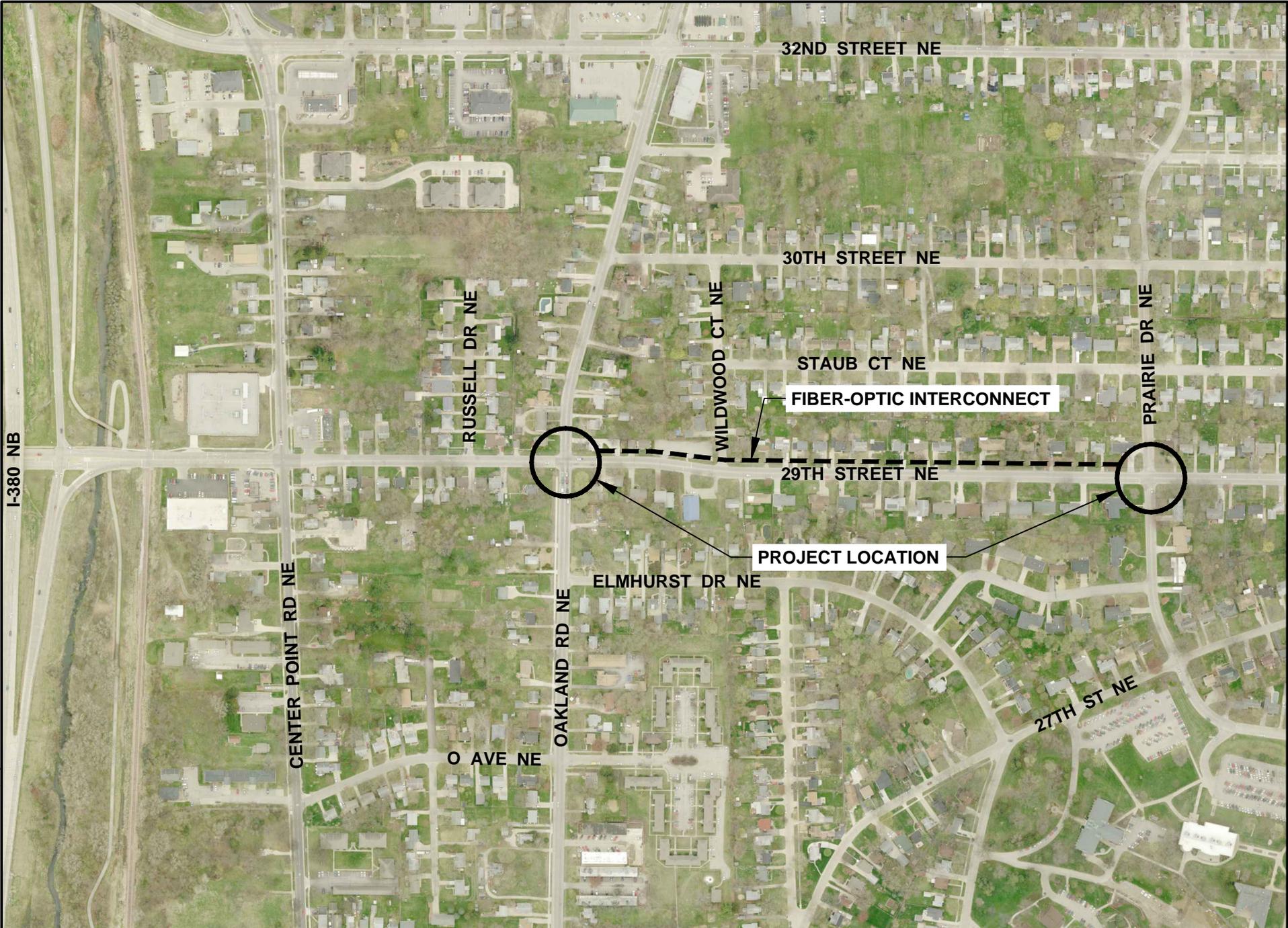
MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

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**29TH STREET NE FROM OAKLAND ROAD NE TO PRAIRIE DRIVE NE  
TRAFFIC SIGNAL IMPROVEMENT PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Joe Mailander

**Phone Number/Ext.:** 319-286-5822

**E-mail Address:** [j.mailander@cedar-rapids.org](mailto:j.mailander@cedar-rapids.org)

**Alternate Contact Person:** John Reasoner

**Phone Number/Ext.:** 319-286-5806

**E-mail Address:** [j.reasoner@cedar-rapids.org](mailto:j.reasoner@cedar-rapids.org)

**Description of Agenda Item:** Final plats

Stags Leap Estates Second Addition to Cedar Rapids for land located at Petrus Drive NE extension; east of Council Street NE

CIP/DID #FLPT-017860-2015

<p><b>EnvisionCR Element/Goal:</b> GrowCR Goal 2: Manage Growth.</p>
--

**Background:** The property owner submitted the Final Plat of Stags Leap Estates Second Addition in conformance with the approved preliminary plat. Development Services Department staff reviewed the submittal and determined it complies with applicable preliminary plat conditions and applicable requirements for final plats. The final plat contains twenty two (22) lots and a total plat area of 5.82 acres.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table this item and request further information.

**Time Sensitivity:** NA

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

# LOCATION MAP



**Location of the Final  
Plat of Stags Leap  
Estates Second  
Addition**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, A PLAT OF STAGS LEAP ESTATES SECOND ADDITION IN THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA containing Twenty-two (22) lots, Numbered 1 through 20, both inclusive, Lot 'A', and Lot 'B' has been filed with the City Clerk and after consideration of the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the ordinances of the City of Cedar Rapids, in relation to Plats and Addition to Cities, and

WHEREAS, the property owner(s) has submitted the following executed agreement(s), and are included as part of the final plat documents:

1. Development Agreement
2. Concrete Pavement Petition and Assessment Agreement

and

WHEREAS, the agreement(s) as submitted are recommended for approval by the Development Services Department, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

1. The City Council concurs with the recommendation of the Development Services Department, and specifically finds that the proposed plat is in accordance with the provisions of the laws of the State of Iowa, and the ordinances of the City of Cedar Rapids, in relation to Plats and Addition to Cities, and also specifically Cedar Rapids Municipal Code Chapter 31, the Subdivision Ordinance.
2. The Mayor and City Council hereby accept the executed agreement(s), as noted above.
3. Said plat and dedication of said Stags Leap Estates Second Addition in the City of Cedar Rapids, Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Cedar Rapids, Iowa, and the dedication to the public of all lands within the plat that are designated for streets, more specifically Lot 'A' (Opus One Drive NE and Petrus Drive NE), and Lot 'B' (detention basin purposes) is hereby approved and accepted, and the dedication of the public easements for the purposes shown on the final plat is hereby approved and accepted, and the City Clerk is hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

STATE OF IOWA     )  
                          ) ss.  
COUNTY OF LINN    )

I, Amy Stevenson, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution is a true and correct copy of the Resolution as passed by the City Council of the City of Cedar Rapids, Iowa, on this 11th day of August, 2015.

ClerkSignature



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development - Housing

**Presenter at Meeting:** Amanda Vande Voorde  
**E-mail Address:** [a.vandevoorde@cedar-rapids.org](mailto:a.vandevoorde@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5817

**Alternate Contact Person:** Paula Mitchell  
**E-mail Address:** [p.mitchell@cedar-rapids.org](mailto:p.mitchell@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5852

**Description of Agenda Item:** CONSENT AGENDA

Resolutions authorizing execution of Development Agreements for properties participating in the third round of the Single Family New Construction Program (**FLOOD**). CIP/DID #OB540257

- a. THOMAS DOSTAL DEVELOPERS, INC. at 5507 Dostal Drive SW
- b. THOMAS DOSTAL DEVELOPERS, INC. at 5509 Dostal Drive SW
- c. PREMIERE DEVELOPERS, INC. at 9401 Grand Oaks Drive NE
- d. PREMIERE DEVELOPERS, INC. at 9402 Grand Oaks Drive NE

**EnvisionCR Element/Goal:** StrengthenCR Goal 4: Create a city that is affordable and accessible to all members of the community.

**Background:** The resolutions for City Council consideration provide for the execution of Development Agreements with the above listed developers and associated properties through the third round of the Single Family New Construction Program, known locally as the ROOTS program. The properties have been awarded through a competitive proposal process and the City and developers are ready to execute the Development Agreements to allow construction on the home to begin. To date, 7 such agreements for privately-owned property have been executed for the third round of the ROOTS program.

Highlights of the terms and conditions contained in the Development Agreements are as follows:

- a. Property is being conveyed to the qualified developer based on the investment provided by the developer in the construction of a single-family home;
- b. Developer agrees to commence construction by August 1, 2015, and complete all projects prior to the end of the program in December 2015;
- c. Developer is responsible to resolve conflicts with adjacent property owners and purchasers that might result from the construction project;
- d. Developer is responsible for maintaining the property in accordance with all City and State codes;
- e. Developer shall comply with all program requirements pertaining to the sale of the property to a qualified buyer.

On November 9, 2010, the City Council passed Resolution 1306-11-10 approving the administrative plan and local program guidelines for the third round of the Single Family New Construction Program (SFNC). The guidelines adopted in the administrative plan for the SFNC

program limits redevelopment sites to private and City owned lots. The City believes that the redevelopment of the Development Properties are in the best interests of the City and in accord with the public purposes and provisions of the applicable State and local laws and requirements under which the foregoing project has been undertaken and is being assisted.

A total of 215 properties have been identified by 22 developers in the third round of property allocation for this program.

**Action/Recommendation:** City staff recommends approval of the resolution

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA  
**Explanation:**

**Recommended by Council Committee:** NA  
**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on November 9, 2010, the City Council passed Resolution 1306-11-10 approving the administrative plan and local program guidelines for the third round of the Single Family New Construction Program (SFNC); and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limits redevelopment sites to private and City owned lots; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 5507 Dostal Drive SW, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Thomas Dostal Developers, Inc. for property at 5507 Dostal Drive SW.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on November 9, 2010, the City Council passed Resolution 1306-11-10 approving the administrative plan and local program guidelines for the third round of the Single Family New Construction Program (SFNC); and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limits redevelopment sites to private and City owned lots; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 5509 Dostal Drive SW, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Thomas Dostal Developers, Inc. for property at 5509 Dostal Drive SW.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on November 9, 2010, the City Council passed Resolution 1306-11-10 approving the administrative plan and local program guidelines for the third round of the Single Family New Construction Program (SFNC); and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limits redevelopment sites to private and City owned lots; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 9401 Grand Oaks Drive NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Premiere Developers, Inc. for property at 9401 Grand Oaks Drive NE.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on November 9, 2010, the City Council passed Resolution 1306-11-10 approving the administrative plan and local program guidelines for the third round of the Single Family New Construction Program (SFNC); and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limits redevelopment sites to private and City owned lots; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 9402 Grand Oaks Drive NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Premiere Developers, Inc. for property at 9402 Grand Oaks Drive NE.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development - Housing

**Presenter at Meeting:** Amanda Vande Voorde  
**E-mail Address:** [a.vandevoorde@cedar-rapids.org](mailto:a.vandevoorde@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5817

**Alternate Contact Person:** Paula Mitchell  
**E-mail Address:** [p.mitchell@cedar-rapids.org](mailto:p.mitchell@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5852

**Description of Agenda Item:** CONSENT AGENDA

Resolutions authorizing execution of Development Agreements for properties participating in the fourth round of the Single Family New Construction Program (**FLOOD**). CIP/DID #OB540257

- a. JIM SATTLER, INC. at 1301 Stratton Drive NE
- b. JIM SATTLER, INC. at 4721 Windy Meadows Circle NE
- c. JIM SATTLER, INC. at 6001 Ridgewood Meadows Lane NE
- d. JIM SATTLER, INC. at 6027 Ridgewood Meadows Lane NE
- e. JIM SATTLER, INC. at 6040 Ridgewood Meadows Lane NE
- f. JIM SATTLER, INC. at 6300 Ridgewood Meadows Lane NE
- g. JIM SATTLER, INC. at 6318 Ridgewood Meadows Lane NE

**EnvisionCR Element/Goal:** StrengthenCR Goal 4: Create a city that is affordable and accessible to all members of the community.

**Background:** The resolutions for City Council consideration provide for the execution of Development Agreements with the above listed developers and associated properties through the fourth round of the Single Family New Construction Program, known locally as the ROOTs program. The properties have been awarded through a competitive proposal process and the City and developers are ready to execute the Development Agreements to allow construction on the home to begin. To date, 63 such agreements for privately-owned property have been executed for the fourth round of the ROOTs program.

Highlights of the terms and conditions contained in the Development Agreements are as follows:

- a. Property is being conveyed to the qualified developer based on the investment provided by the developer in the construction of a single-family home;
- b. Developer agrees to commence construction by August 1, 2015, and complete all projects prior to the end of the program in December 2015;
- c. Developer is responsible to resolve conflicts with adjacent property owners and purchasers that might result from the construction project;
- d. Developer is responsible for maintaining the property in accordance with all City and State codes;
- e. Developer shall comply with all program requirements pertaining to the sale of the property to a qualified buyer.

On October 8, 2013, by Resolution No. 1591-10-13, the City Council approved the Administrative Plan for the fourth round of the Single Family New Construction (SFNC) Program; and,

On March 12, 2015, by Resolution No. 0336-03-15, the City Council approved Amendment No. 2 to the Administrative Plan for the fourth round of the Single Family New Construction (SFNC) Program. The modifications to the administrative plan allow for development in Tiers 1, 2, and 3 under the following circumstances:

- Builders will be eligible to be allocated a maximum of 1 unit outside Tier 1 for every unit they have constructed in a previous program round. Actual allocation outside Tier 1 will be subject to application review and funding availability.
- Shovel readiness will receive scoring consideration.
- The order of priority for allocation will be lots in Tier 1, followed by lots in Tier 2, with lots in Tier 3 receiving the lowest point value for location.
- Ongoing process for reallocation of lots that do not move forward to ensure full expenditure of grant resources.

Through a competitive proposal process, developers submitted applications for the program which listed "preference sites". These sites include City-owned being acquired through the Voluntary Property Acquisition Program and privately-owned property. A team of City staff and neighborhood representatives evaluated the proposals based on:

- financial and performance capacity;
- experience with projects of similar scope;
- architectural design;
- compatibility with the existing neighborhood;
- green building practices; and
- marketing plan.

A total of 202 properties have been identified by 28 developers in the current phase of property allocation for this program.

**Action/Recommendation:** City staff recommends approval of the resolution

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 1301 Stratton Drive NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 1301 Stratton Drive NE.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 4721 Windy Meadows Circle NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 4721 Windy Meadows Circle NE.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 6001 Ridgewood Meadows Lane NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 6001 Ridgewood Meadows Lane NE.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 6027 Ridgewood Meadows Lane NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 6027 Ridgewood Meadows Lane NE.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 6040 Ridgewood Meadows Lane NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 6040 Ridgewood Meadows Lane NE.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

## RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 6300 Ridgewood Meadows Lane NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 6300 Ridgewood Meadows Lane NE.

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MayorSignature

Attest:

ClerkSignature

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RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC); and

WHEREAS, on April 12, 2015, the City Council passed Resolution 0336-03-15 which modified the administrative plan (Amendment No. 2) and local program guidelines to allow for development in Tier 1, 2, and 3 boundary areas under specific circumstances; and

WHEREAS, the Developer agrees to construct a single-family dwelling on the privately-owned property at 6318 Ridgewood Meadows Lane NE, for which the City will provide down payment assistance to the home buyer upon purchase through the SFNC program; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with Jim Sattler, Inc. for property at 6318 Ridgewood Meadows Lane NE.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development - Housing

**Presenter at Meeting:** Amanda Vande Voorde  
**E-mail Address:** [a.vandevoorde@cedar-rapids.org](mailto:a.vandevoorde@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5817

**Alternate Contact Person:** Paula Mitchell  
**E-mail Address:** [p.mitchell@cedar-rapids.org](mailto:p.mitchell@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5852

**Description of Agenda Item:** CONSENT AGENDA

Resolutions authorizing execution of Development Agreements and Special Warranty Deeds for City-owned properties participating in the fourth round of the single Family New Construction Program (**FLOOD**).

CIP/DID #OB540257

- a. JAYLEE, INC. at 435 8<sup>th</sup> Avenue SW
- b. JIM SATTLER, INC. at 453 9<sup>th</sup> Avenue SW
- c. SCALLON CUSTOM HOMES, L.L.C. at 821 4<sup>th</sup> Street SW

**EnvisionCR Element/Goal:** StrengthenCR Goal 4: Create a city that is affordable and accessible to all members of the community.

**Background:** The resolutions for City Council consideration provide for the execution of Development Agreements and Special Warranty Deeds with the above listed developers and associated properties through the fourth round of the Single Family New Construction Program, known locally as the ROOTs program. The properties have been awarded through a competitive proposal process and the City and developers are ready to execute the Development Agreements and deeds to allow construction on the home to begin. To date, 69 such agreements and deeds for City property have been executed for the fourth round of the ROOTs program.

Highlights of the terms and conditions contained in the Development Agreements are as follows:

- a. Property is being conveyed to the qualified developer based on the investment provided by the developer in the construction of a single-family home;
- b. Developer agrees to commence construction by August 1, 2015, and complete all projects prior to the end of the program in December 2015;
- c. Developer is responsible to resolve conflicts with adjacent property owners and purchasers that might result from the construction project;
- d. Developer is responsible for maintaining the property in accordance with all City and State codes;
- e. Developer shall comply with all program requirements pertaining to the sale of the property to a qualified buyer.

On October 8, 2013, by Resolution No. 1591-10-13, the City Council approved the Administrative Plan for the fourth round of the Single Family New Construction (SFNC) Program; and,

On March 12, 2015, by Resolution No. 0336-03-15, the City Council approved Amendment No. 2 to the Administrative Plan for the fourth round of the Single Family New Construction (SFNC) Program. The modifications to the administrative plan allow for development in Tiers 1, 2, and 3 under the following circumstances:

- Builders will be eligible to be allocated a maximum of 1 unit outside Tier 1 for every unit they have constructed in a previous program round. Actual allocation outside Tier 1 will be subject to application review and funding availability.
- Shovel readiness will receive scoring consideration.
- The order of priority for allocation will be lots in Tier 1, followed by lots in Tier 2, with lots in Tier 3 receiving the lowest point value for location.
- Ongoing process for reallocation of lots that do not move forward to ensure full expenditure of grant resources.

Through a competitive proposal process, developers submitted applications for the program which listed “preference sites”. These sites include City-owned being acquired through the Voluntary Property Acquisition Program and privately-owned property. A team of City staff and neighborhood representatives evaluated the proposals based on:

- financial and performance capacity;
- experience with projects of similar scope;
- architectural design;
- compatibility with the existing neighborhood;
- green building practices; and
- marketing plan.

A total of 202 properties have been identified by 28 developers in the current phase of property allocation for this program.

**Action/Recommendation:** City staff recommends approval of the resolution

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** (Click here to select)

**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC), and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limited redevelopment sites to private and City owned lots within the Neighborhood Revitalization Area of the flood inundation area, and

WHEREAS, the City purchased property at 435 8th Avenue SW through the Voluntary Property Acquisition Program using federal Community Development Block Grant (CDBG) dollars, and

WHEREAS, a public hearing was held on August 26, 2014, on the possible disposition of this property in accordance with Iowa Code; and

WHEREAS, the City Council has determined that the private investment made by the Developer to construct a single-family dwelling on City-owned property constitutes good, adequate, fair and valuable consideration for the property; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with JAYLEE, INC.

BE IT FURTHER RESOLVED, that the City Manager and City Clerk are hereby authorized to execute a Special Warranty Deed effectuating the conveyance of property at 435 8<sup>th</sup> Avenue SW to JAYLEE, INC. in accordance with the Development Agreement and that the Resolution and Special Warranty Deed be recorded in the Office of the Linn County Recorder.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

## RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC), and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limited redevelopment sites to private and City owned lots within the Neighborhood Revitalization Area of the flood inundation area, and

WHEREAS, the City purchased property at 453 9th Avenue SW through the Voluntary Property Acquisition Program using federal Community Development Block Grant (CDBG) dollars, and

WHEREAS, a public hearing was held on June 24, 2014, on the possible disposition of this property in accordance with Iowa Code; and

WHEREAS, the City Council has determined that the private investment made by the Developer to construct a single-family dwelling on City-owned property constitutes good, adequate, fair and valuable consideration for the property; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with JIM SATTTLER, INC.

BE IT FURTHER RESOLVED, that the City Manager and City Clerk are hereby authorized to execute a Special Warranty Deed effectuating the conveyance of property at 453 9th Avenue SW to JIM SATTTLER, INC. in accordance with the Development Agreement and that the Resolution and Special Warranty Deed be recorded in the Office of the Linn County Recorder.

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MayorSignature

Attest:

ClerkSignature

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## RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on October 8, 2013, the City Council passed Resolution 1591-10-13 approving the administrative plan and local program guidelines for the fourth round of the Single Family New Construction Program (SFNC), and

WHEREAS, the guidelines adopted in the administrative plan for the SFNC program limited redevelopment sites to private and City owned lots within the Neighborhood Revitalization Area of the flood inundation area, and

WHEREAS, the City purchased property at 821 4th Street SW through the Voluntary Property Acquisition Program using federal Community Development Block Grant (CDBG) dollars, and

WHEREAS, a public hearing was held on March 13, 2012, on the possible disposition of this property in accordance with Iowa Code; and

WHEREAS, the City Council has determined that the private investment made by the Developer to construct a single-family dwelling on City-owned property constitutes good, adequate, fair and valuable consideration for the property; and

WHEREAS, the City and Developer have come to mutual agreement as to the terms and conditions of the Development Agreement which is now ready for execution on behalf of the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute the Development Agreement with SCALLON CUSTOMER HOMES, L.L.C.

BE IT FURTHER RESOLVED, that the City Manager and City Clerk are hereby authorized to execute a Special Warranty Deed effectuating the conveyance of property at 821 4th Street SW to SCALLON CUSTOMER HOMES, L.L.C. in accordance with the Development Agreement and that the Resolution and Special Warranty Deed be recorded in the Office of the Linn County Recorder.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Police

**Presenter at Meeting:** Chief Wayne Jerman  
**E-mail Address:** w.jerman@cedar-rapids.org

**Phone Number/Ext.:** 5374

**Alternate Contact Person:** Lt. Brent Long  
**E-mail Address:** b.long@cedar-rapids.org

**Phone Number/Ext.:** 5342

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing Mayor and City Clerk to sign 28E Agreement with the City of Hiawatha and Linn County, Iowa to allow Hiawatha law enforcement to respond to and handle calls for service along Interstate 380 from Blairs Ferry Road north to Midway Road in Linn County, Iowa.  
 CIP/DID #PD0003

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** In an effort to enhance efficiency for law enforcement services, the Hiawatha Police Department is requesting that they be the primary responder for police related calls in the area described above.

**Action/Recommendation:** Approval of resolution is requested.

**Alternative Recommendation:** N/A

**Time Sensitivity:** Council approval is needed at this time.

**Resolution Date:** 8/11/15

**Budget Information:** N/A

**Local Preference Policy:** (Click here to select)  
**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Police Department recommends approval of the 28E Agreement with the City of Hiawatha and Linn County, Iowa to allow Hiawatha law enforcement to respond to and handle calls for service along Interstate 380 from Blairs Ferry Road north to Midway Road in Linn County, Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Mayor and City Clerk are hereby authorized to sign said 28E agreement.

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Information Technology

**Presenter at Meeting:** Nic Roberts  
**E-mail Address:** d.roberts@cedar-rapids.org

**Phone Number/Ext.:** 5088

**Alternate Contact Person:**  
**E-mail Address:**

**Phone Number/Ext.:**

**Description of Agenda Item:** CONSENT AGENDA  
 28E Agreement Amendment, Joint Communications Network August 2015, with Linn County and Cedar Rapids Community School District to allow lease of Spare JCN fibers and conduit.  
 CIP/DID #354004-01

**EnvisionCR Element/Goal:** InvestCR Goal 1: Expand economic development efforts to support business and workforce growth, market Cedar Rapids, and engage regional partners.

**Background:** The City of Cedar Rapids, Linn County and Cedar Rapids Community School District is amending the 28E Joint Communications Network agreement.

**Action/Recommendation:** Approval of this resolution is recommended by the IT Department.

**Alternative Recommendation:**

**Time Sensitivity:** Needed by 8/11/15

**Resolution Date:** 8/11/15

**Budget Information:** No cost to budget

**Local Preference Policy:** NA  
**Explanation:**

**Recommended by Council Committee:**  
**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, by Resolution No. 0934-09-09 the City of Cedar Rapids entered into a revised 28E Agreement with Linn County and Cedar Rapids Community School District for the Joint Communications Network (JCN), and

WHEREAS, the JCN consists of over 120 miles of fiber which connect various entities facilities, and

WHEREAS, the revised 28E Agreement is being amended to allow lease of Spare JCN fibers and conduit, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to execute the amended 28E Agreement with Linn County and Cedar Rapids Community School District.

PASSED\_DAY\_TAG

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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Water Pollution Control

**Presenter at Meeting:** Steve Hershner  
**E-mail Address:** s.hershner@cedar-rapids.org

**Phone Number/Ext.:** 5281

**Alternate Contact Person:** Jim Flamming  
**E-mail Address:** j.flamming@cedar-rapids.org

**Phone Number/Ext.:** 5968

**Description of Agenda Item:** Purchases, contracts and agreements Professional Services Agreement with Shive-Hattery Inc. for an amount not to exceed \$28,588 for the Southbound Right Turn Lane, IA-13 and Bertram Rd project .

CIP/DID #6150015-01

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** The City of Cedar Rapids Utilities Department wants to improve right turn safety on to Bertram Road from Iowa Highway 13. The project is intended to enhance the safety of through traffic on Highway 13, vehicles making deliveries to the WPCF and general traffic slowing to make a right turn on to Bertram Road from Highway 13.

Three engineering firms were contacted for Statements of Qualifications to perform the design. The three firms were: Anderson Bogert, H.R. Green Company, and Shive-Hattery, Inc. Packets detailing the experience of the firm and the proposed schedule for the project were received from Anderson Bogert and Shive-Hattery Inc. The Utilities Department staff evaluated the qualifications of the responding firms and determined that the technical resources that Shive-Hattery Inc. could bring to the project best met the needs of the Utilities Department.

**Action/Recommendation:** The Utilities Department – Water Pollution Control Division staff recommends approval of the Professional Services Agreement with Shive-Hattery Inc. for the Southbound Right Turn Lane, IA-13 and Bertram Rd Project and that the City Manager and City Clerk be authorized to execute said Agreement.

**Alternative Recommendation:** None

**Time Sensitivity:** 08-11-15

**Resolution Date:** 08-11-15

**Budget Information:**

1. **Included in Current Budget Year?** Yes. The project will be funded from the FY2016 and 2017 Water Pollution Control Division Capital Improvement Projects budget.

2. **Analysis if the expenditure is within budgeted expectations, i.e. some type of budget to actual comparison:** There is currently \$100,000 in the FY2016 Capital Improvement Projects budget and \$100,000 in the FY2017 Capital Improvement Projects budget for the Water Pollution Control Division for the Southbound Right Turn Lane, IA-13 and Bertram Rd Project. If needed, additional funds are available by adjusting other items in the CIP budget or from reserves. The project will be coded to the following CIP fund: 553000-615-615000-x-x-6150015.
3. **Purchasing Department used or Purchasing Guidelines followed:** Yes, statements of qualifications were requested from multiple engineering firms and evaluated by Utilities Department staff using objective criteria.

**Local Preference Policy:** Yes

**Explanation:** Consultant selection process gives preference to local firms.

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids Utilities Department wants to improve right turn safety on to Bertram Road from Iowa Highway 13 and

WHEREAS, this project is intended to enhance the safety of through traffic on Highway 13, vehicles making deliveries to the WPCF and general traffic slowing to make a right turn on to Bertram Road from Highway 13, and

WHEREAS, three engineering firms were contacted for Statements of Qualifications to perform the design and two responded including Anderson Bogert and Shive-Hattery, Inc. and,

WHEREAS, the Utilities Department staff evaluated the qualifications of the responding firms and determined that the technical resources that Shive-Hattery, Inc. could bring to the project best met the needs of the department, and

WHEREAS, the Water Pollution Control Staff recommends approval of the Professional Services Agreement with Shive-Hattery, Inc. for Southbound Right Turn Lane, IA-13 and Bertram Rd project and that the City Manager and City Clerk be authorized to execute said Agreement,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Water Pollution Control Facility be hereby authorized to enter into a Professional Services Agreement with Shive-Hattery, Inc. for the Southbound Right Turn Lane, IA-13 and Bertram Rd project for an amount not to exceed \$28,588 be hereby approved and the City Manager and City Clerk authorized to execute. To be funded from the FY2016 and FY2017 Water Pollution Control CIP projects budget and coded to 553000-615-x-x-6150015

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Garrett Prestegard, PE  
**E-mail Address:** g.prestegard@cedar-rapids.org

**Phone Number/Extension:** 5115

**Alternate Contact Person:** Dave Wallace, PE  
**E-mail Address:** d.wallace@cedar-rapids.org

**Phone Number/Extension:** 5814

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing execution of a Professional Services Agreement with Snyder and Associates, Inc. for an amount not to exceed \$31,423 for design services in connection with the 33<sup>rd</sup> Avenue Wetland Mitigation project.  
 CIP/DID #301136-06

**EnvisionCR Element/Goal:** ConnectCR Goal 2: Build a complete network of connected streets.

**Background:** Additional wetland mitigation for the 33<sup>rd</sup> Avenue SW from 10<sup>th</sup> Street to 18<sup>th</sup> Street project is required by the Army Corps of Engineers. The City has identified a site located at Seminole Valley Park to construct these additional wetlands. Snyder and Associates, Inc. will provide design services for the new wetland area and provide five-year monitoring of the site after it has been constructed, as required by the Army Corps of Engineers.

**Action/Recommendation:** The Public Works Department recommends adopting the resolution authorizing execution of a professional services agreement with Snyder and Associates, Inc.

**Alternative Recommendation:** The City of Cedar Rapids Staff does not currently have the expertise to design this project internally. The alternatives are to not approve the professional services agreement and delay the project until another Consultant is selected.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** Fund 301, Dept ID 301000, Project 301136 (\$31,423 NA)

**Local Preference Policy:** Yes  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Public Works Director has determined it is in the best interest of the City to outsource some professional services relating to the project(s) below, and

WHEREAS, the Public Works Director has determined Snyder and Associates, Inc. is qualified to provide those services and they are able to perform those services in a timely manner for an amount not to exceed \$31,423, and

WHEREAS, the Public Works Director recommends the City enter into Contract No. 301136-06 with the firm noted herein, and

WHEREAS, the City Council has allocated funds for 33rd Avenue Wetland Mitigation project (Fund 301, Dept ID 301000, Project 301136), now therefore

WHEREAS, the City Council has planned for the 33rd Avenue Wetland Mitigation project (Fund 301, Dept ID 301000, Project 301136 NA),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the contract for the services noted herein.

PASSED\_DAY\_TAG

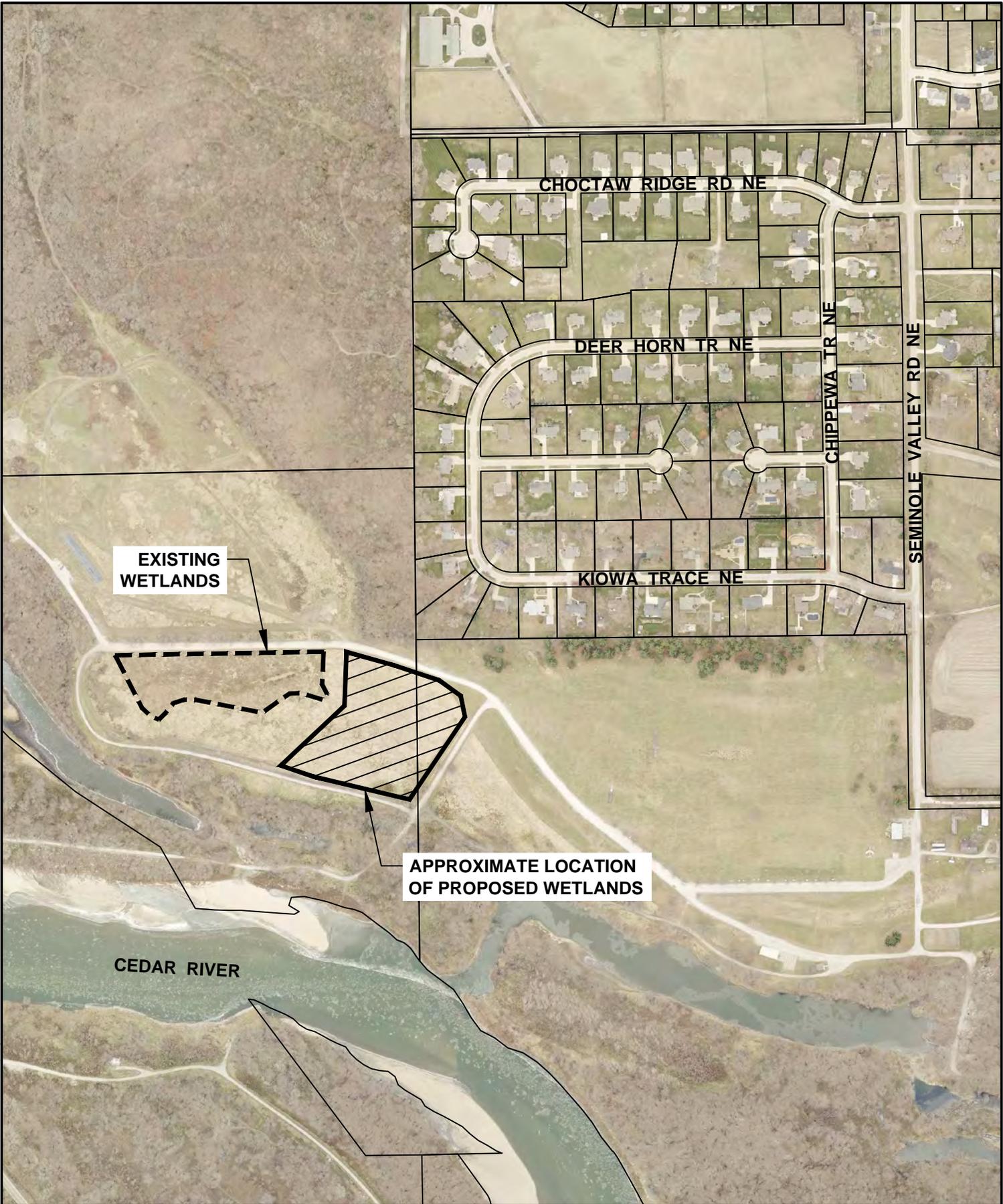
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MayorSignature

Attest:

ClerkSignature

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**EXISTING  
WETLANDS**

**APPROXIMATE LOCATION  
OF PROPOSED WETLANDS**

**CEDAR RIVER**

**CHOCTAW RIDGE RD NE**

**DEER HORN TR NE**

**KIOWA TRACE NE**

**CHIPPEWA TR NE**

**SEMINOLE VALLEY RD NE**

**33RD AVENUE SW FROM 10TH STREET TO 18TH STREET  
WETLAND MITIGATION PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE  
**E-mail Address:** d.wilson@cedar-rapids.org

**Phone Number/Extension:** 5141

**Alternate Contact Person:** Lee Tippe, PE  
**E-mail Address:** leet@cedar-rapids.org

**Phone Number/Extension:** 5816

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing execution of a Professional Services Agreement with Hall & Hall Engineers, Inc. for an amount not to exceed \$341,590 for design services in connection with the 12<sup>th</sup> Avenue SE and McCarthy Road SE Roadway and Utility Improvements project (**Paving for Progress**).  
 CIP/DID #3012131-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** This project will reconstruct 12<sup>th</sup> Avenue SE from 6<sup>th</sup> Street SE to 19<sup>th</sup> Street SE and McCarthy Road SE from 19<sup>th</sup> Street SE to Memorial Driver SE, and will also include pavement reconstruction, curb replacement and curb ramp replacement to meet ADA guidelines. Sidewalk will be infilled in areas with gaps, and on-street bicycle facilities will be evaluated and incorporated into the project in compliance with the City's Complete Streets policy.

**Action/Recommendation:** The Public Works Department recommends adopting the resolution authorizing execution of a professional services agreement with Hall & Hall Engineers, Inc.

**Alternative Recommendation:** The City of Cedar Rapids does not currently have the staff resources to design this project internally. The alternatives are to delay a project City staff is currently designing or delay this project until City Staff has the resources available to proceed with design.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 3012131 (SLOST)

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Public Works Director / City Engineer has determined it is in the best interest of the City to outsource some professional services relating to the project(s) below, and

WHEREAS, the Public Works Director / City Engineer has determined Hall & Hall Engineers, Inc. is qualified to provide those services and they are able to perform those services in a timely manner for an amount not to exceed \$341,590, and

WHEREAS, the Public Works Director / City Engineer recommends the City enter into Contract No. 3012131-02 with the firm noted herein, and

WHEREAS, the City Council has allocated funds for Miscellaneous Street Improvements (CIP No. 3012131), and

WHEREAS, the City Council has planned for the 12<sup>th</sup> Avenue SE and McCarthy Road SE Roadway and Utility Improvements project, General Ledger Coding for this Agreement to be as follows:

Fund 301, Dept ID 301000, Project 3012131 SLOST           \$341,590

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the contract for the services noted herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

Cadd File Name: W:\PAVING FOR PROGRESS\LOST\PROJECTS\3012131 - 12th Ave SE and McCarthy Rd SE\3012131 Council Map.dwg



**12TH AVENUE SE AND MCCARTHY ROAD SE ROADWAY IMPROVEMENTS  
FROM 6TH STREET TO MEMORIAL DRIVE**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Doug Wilson, PE  
**E-mail Address:** d.wilson@cedar-rapids.org

**Phone Number/Extension:** 5141

**Alternate Contact Person:** Lee Tippe, PE  
**E-mail Address:** leet@cedar-rapids.org

**Phone Number/Extension:** 5816

**Description of Agenda Item:** Purchases, contracts and agreements

Resolution authorizing execution of Amendment No. 2 to the Professional Services Agreement with Snyder & Associates specifying an increased amount not to exceed \$31,904 for design services in connection with the West Post Road NW from E Avenue to Gordon Avenue and Midway Drive NW from West Post Road to Wiley Boulevard Roadway Improvements project (original contract amount was \$538,484; total contract amount with this amendment is \$634,864) **(Paving for Progress)**.

CIP/DID #3012120-01

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** This project includes the rehabilitation of Midway Drive NW (excluding the segment from Peace Avenue NW to Alma Drive NW, which is to be reconstructed). This amendment will expand the scope of improvements by providing for storm sewer on Harbet Avenue not previously included.

**Action/Recommendation:** The Public Works Department recommends adoption of the resolution authorizing execution of Amendment No. 2 of the Professional Services Agreement with Snyder & Associates, Inc. specifying an increased amount not to exceed \$31,904.

**Alternative Recommendation:** The City of Cedar Rapids does not currently have the staff resources to design the project internally. The alternatives are to delay the additional work or abandon the additional work.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 3012120 (SLOST)

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City desires to complete street improvements on West Post Road NW from E Avenue to Gordon Avenue and Midway Drive NW from West Post Road to Wiley Boulevard, and

WHEREAS, the project shall now include storm sewer on Harbet Avenue NW from West Post Road NW to Gordon Avenue NW; and

WHEREAS, the project limits for the original Agreement did not includes Harbet Avenue NW; and

WHEREAS, this project shall now include five bid packages; and

WHEREAS, the City has requested additional services of the Consultant and the City and the Consultant agree to amend the Scope of Services, and

WHEREAS, the City Council has allocated funds for West Post Road NW And Midway Drive NW Roadway Improvements project,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are authorized to sign Amendment No. 2 to the professional services agreement with Snyder & Associates, Inc. in the amount of \$31,904 for the West Post Road NW and Midway Drive NW Roadway Improvements project, 3012120. A summary of the contract amendments for this contract is as follows:

Original Contract Amount:	\$538,484
Amendment No. 1	\$64,476
Amendment No. 2	\$31,904
	_____
Amended Contract Amount	\$634,864

General ledger coding for this amendment to be as follows:

Fund 301, Dept ID 301000 Project 3012120 SLOST \$31,904.00

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

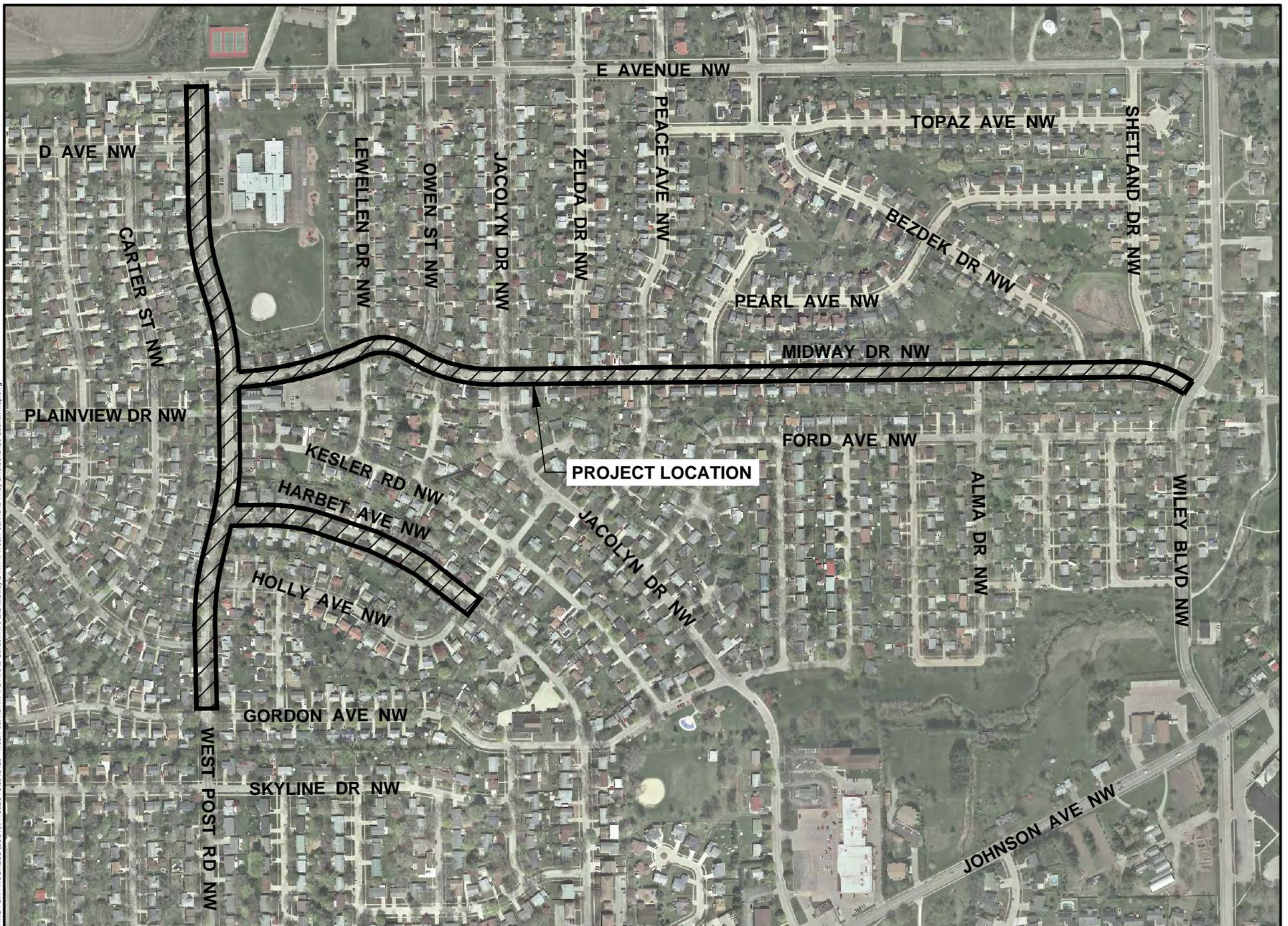
MayorSignature

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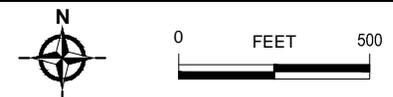
ClerkSignature

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**WEST POST ROAD NW FROM E AVENUE TO GORDON AVENUE AND  
MIDWAY DRIVE NW FROM WEST POST ROAD TO WILEY BOULEVARD  
ROADWAY IMPROVEMENTS**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Garrett Prestegard, PE  
**E-mail Address:** g.prestegard@cedar-rapids.org

**Phone Number/Extension:** 5115

**Alternate Contact Person:** Dave Wallace, PE  
**E-mail Address:** d.wallace@cedar-rapids.org

**Phone Number/Extension:** 5814

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing execution of Amendment No. 2 to the Professional Services Agreement with Shive-Hattery, Inc. specifying an increased amount not to exceed \$3,800 for design services in connection with the 27<sup>th</sup> Street SW Culvert Replacement project (original contract amount was \$38,997.50; total contract amount with this amendment is \$49,677.50).  
 CIP/DID #304396-01

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background:** A culvert under 27<sup>th</sup> Street SW between 28<sup>th</sup> Avenue and 29<sup>th</sup> Avenue has shown signs of significant deterioration. The original Professional Services Agreement provides design services for removing and replacing the existing culvert. The professional services provided under Amendment #2 will include additional right-of-way research that was not anticipated in the original scope of work.

**Action/Recommendation:** The Public Works Department recommends adoption of the resolution authorizing execution of Amendment No. 2 of the Professional Services Agreement with Shive-Hattery, Inc. specifying an increased amount not to exceed \$3,800.

**Alternative Recommendation:** Alternatives include not proceeding with the proposed amendment or renegotiating the scope and fee.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** Fund 304, Dept ID 304000, Project 304396 (\$49,677.50 NA)

**Local Preference Policy:** Yes  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids entered into a Professional Services Agreement with Shive-Hattery, Inc. to provide engineering design services for the 27th Street SW Culvert Replacement project (Contract No. 304396-01), and

WHEREAS, the Public Works Director / City Engineer recommends amending the scope of services to provide the additional design services,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Amendment No. 2 to the professional services agreement with Shive-Hattery, Inc. in the amount of \$3,800 for the 27<sup>th</sup> Street SW Culvert Replacement project (Contract No. 304396-01) is hereby approved, and the City Manager and City Clerk's execution of the amendment is hereby ratified and approved. A summary of the contract amendments for this is as follows:

Original Contract Amount:	\$38,977.50
Amendment No. 1	\$6,900.00
Amendment No. 2	\$3,800.00
	_____
Amended Contract Amount	\$49,677.50

General ledger coding for this amendment to be as follows:

Fund 304, Dept ID 304000 Project 304396 NA	\$49,677.50
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PASSED\_DAY\_TAG

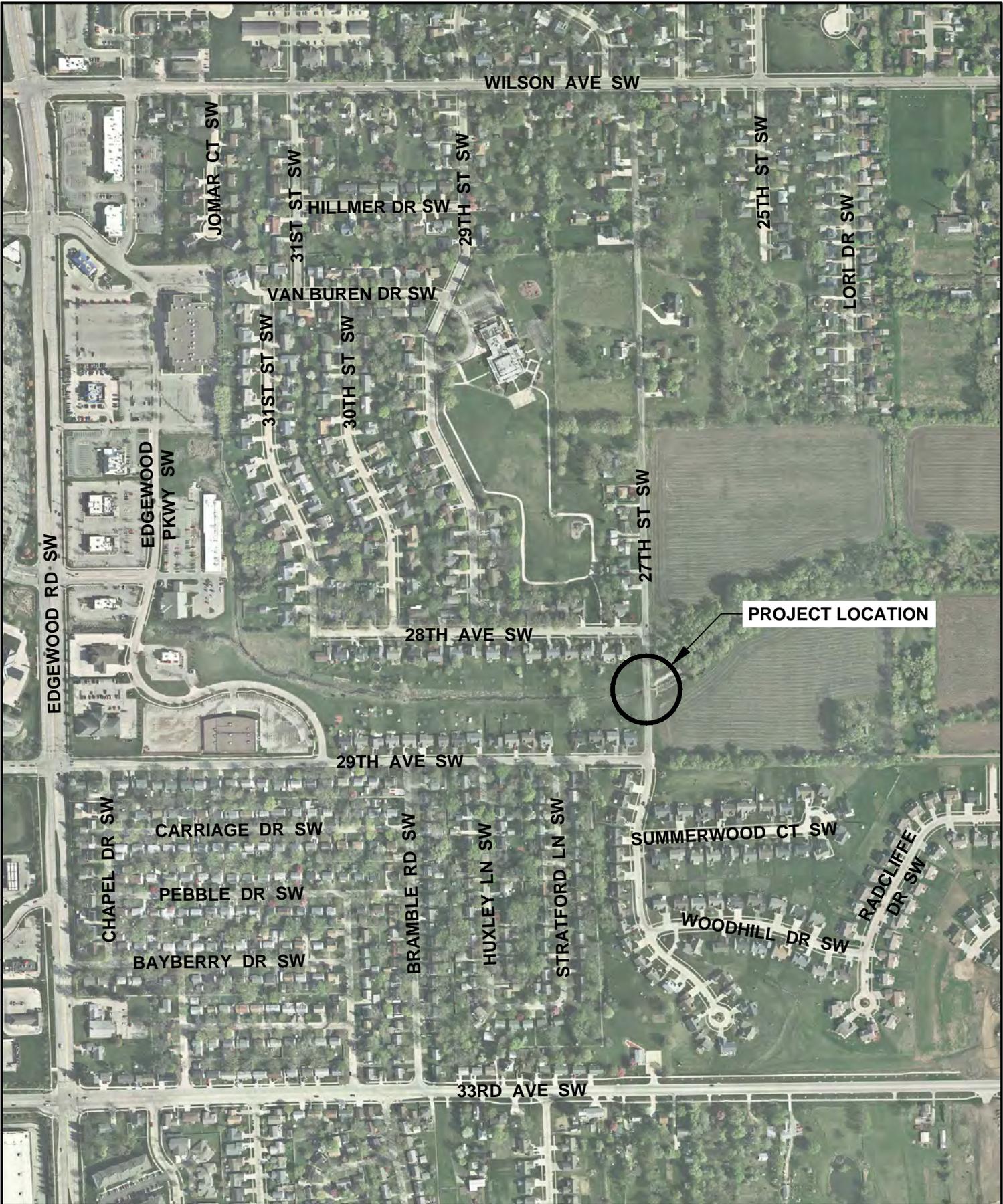
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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**PROJECT LOCATION**

Client File Name: W:\PROJECTS\CI\304396\27th St SW Culvert Repair\304396 Council Map.dwg



**27TH STREET SW CULVERT REPLACEMENT PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Jennifer Pratt  
**E-mail Address:** [j.pratt@cedar-rapids.org](mailto:j.pratt@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5047

**Alternate Contact Person:** Kirsty Sanchez  
**E-mail Address:** [k.sanchez@cedar-rapids.org](mailto:k.sanchez@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5428

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing execution of a Development Agreement with HF Investments for the Coventry Lofts affordable housing project at 211 and 213 1<sup>st</sup> Avenue SE.  
 CIP/DID #OB1089967

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

### Background:

On August 26, 2014, the City Council approved Resolution No. 1202-08-14 which authorized negotiation of a Development Agreement with HF Investments, LLC for the Coventry Lofts affordable housing project at 211 and 213 1<sup>st</sup> Avenue SE. A property tax reimbursement was requested due to an unforeseen increase in project cost related to asbestos and structural issues. The City's commitment of financial participation helped insure project completion and secure the Developer's covenant to meet the Affordability Requirements. Desired outcomes of the development included:

- Minimum investment of \$4,450,000
- 36,516 square foot mixed-use development
  - 19 condominiums
    - 10 for low- to moderate-income families with income levels at or below 80% of the area mean gross income (AMGI)
    - 9 market rate units
  - 4,380 square feet of commercial space
- Pedestrian-friendly connectivity
- Infill development

The project qualifies for the City's Core District Reinvestment program which will provide a property tax reimbursement of 100% of increased value for a 10-year period. The total reimbursement is estimated at \$1,183,700.

**Action/Recommendation:** City staff recommends approval of the Resolution.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** N/A

**Resolution Date:** August 11, 2015

**Budget Information:** Development Agreement provides for property tax reimbursement of 100% of increased value for a 10-year period, estimated at \$1,183,700.

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, on August 26, 2014, City Council approved Resolution No. 1202-08-14 authorizing negotiation of a Development Agreement with HF Investments, LLC for the Coventry Lofts affordable housing project at 211 and 213 1<sup>st</sup> Avenue SE; and

WHEREAS, the redevelopment of the property included a minimum investment of \$4,450,000 for the construction of 19 condominiums and 4,380 square feet of commercial space; and

WHEREAS, prior to the adoption of Resolution No. 1201-08-14, HF Investments, LLC had discovered conditions that unexpectedly increased the costs of reconstruction relating to unforeseen asbestos and structural issues, and those unexpected issues had jeopardized the completion of the renovations without public assistance; and

WHEREAS, the Cedar Rapids City Council adopted Resolution No. 1202-08-14 and in so doing determined that providing public assistance to this project to insure its completion and secure the Developer's covenant to meet the Affordability Requirements described in the proposed Development Agreement constituted a public purpose and provided an overall benefit to the community in the form of infill development and affordable downtown housing; and

WHEREAS, the City continues to find that the completion of the redevelopment of the Development Property and the Affordability Requirements described herein pursuant to the proposed Development Agreement are in the vital and best interests of the City and in accord with the public purposes and provisions of the applicable State and local laws and requirements under which the foregoing project has been undertaken and is being assisted; and

WHEREAS, the redevelopment project provides the following benefits to the community:

- Mixed-use infill development is consistent with City Council goals of creating a vibrant community and cost-effective provision of existing infrastructure and City services;
- Affordable downtown housing will be provided in the form of 19 units, 10 of which are available to low- to moderate-income families with income levels at or below 80% of the area median gross income (AMGI);
- Pedestrian friendly connectivity

WHEREAS, the project qualifies for the City's Core District Reinvestment program which will provide a property tax reimbursement of 100% of the increased value for a 10-year period, estimated at \$1,183,700;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized and directed to execute a Development Agreement and associated documents with HF Investments, LLC for property at 211 and 213 1<sup>st</sup> Avenue SE.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen  
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Phone Number/Extension:** 5807

**Alternate Contact Person:** Douglas Wilson  
**E-mail Address:** d.wilson@cedar-rapids.org

**Phone Number/Extension:** 5141

**Description of Agenda Item:** Purchases, contracts and agreements

Resolution authorizing execution of a Tenant Agreement in the amount of \$425 from Cerveny Farms, Inc.; and authorizing execution of a Purchase Agreement in the amount of \$2,400 and accepting an Easement for Drainage and a Temporary Grading Easement for Construction from Marilyn L. Cech Revocable Trust dated November 5, 2008, Elmer F. Cech Trust, Sharon K. Hahn and Keith A. Hahn, Ron E. Cech, Connie S. Wildfield and Robert W. Wildfield Jr., Debra L. Volesky and Dennis J. Volesky, and Staskal Farms, L.L.C., from vacant land located south of 6350 26<sup>th</sup> Street SW in connection with the 26<sup>th</sup> Street SW Improvements from 76<sup>th</sup> Avenue SW to 60<sup>th</sup> Avenue SW project.

CIP/DID #3012004-00

**EnvisionCR Element/Goal:** GrowCR Goal 3: Connect growing areas to existing neighborhoods.

**Background:** The 26<sup>th</sup> Street SW Improvements from 76<sup>th</sup> Avenue SW to 60<sup>th</sup> Avenue SW project is a distance of approximately one mile and is to be reconstructed from a current granular surfacing and grassed ditches for channeling stormwater runoff, to the installation of a new concrete curb and gutter street. As a part of the project, an undersized culvert will be sized and replaced.

The easement for drainage and a temporary grading easement for construction are required to accommodate the proposed 26<sup>th</sup> Street Improvements project. Compensation valuation is based on other comparable sold properties within the area.

**Action/Recommendation:** The Public Works Department recommends adopting the resolution authorizing execution of a Tenant Purchase Agreement in the amount of \$425 from Cerveny Farms, Inc.; and authorizing execution of a Purchase Agreement in the amount of \$2,400 and accepting the Easement for Drainage and a Temporary Grading Easement for Construction from Marilyn L. Cech Revocable Trust dated November 5, 2008, Elmer F. Cech Trust, Sharon K. Hahn and Keith A. Hahn, Ron E. Cech, Connie S. Wildfield and Robert W. Wildfield Jr., Debra L. Volesky and Dennis J. Volesky, and Staskal Farms, LLC.

**Alternative Recommendation:** Do not proceed with acquiring the proposed easement for drainage and temporary grading easement for construction and direct City staff to abandon or reconfigure the 26<sup>th</sup> Street SW Improvements project.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 301/3010000/3012004 (NA)

**Local Preference Policy:** NA

**Explanation:** Local Preference Policy does not apply to the acquisition of easements.

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Public Works Director has determined the need for an easement for drainage and a temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, Marilyn L. Cech Revocable Trust dated November 5, 2008, c/o Justine R. Schulte, Trustee, PO Box 247, Ely, IA 52227; Elmer F. Cech Trust, c/o Justine R. Schulte, Trustee, PO Box 247, Ely, IA 52227; Sharon K. Hahn and Keith A. Hahn, 2532 Swan Lake Road, North Liberty, IA 52317; Ron E. Cech, 1008 Derby Avenue NE, Fairfax, IA 52228; Connie S. Wildfield and Robert W. Wildfield Jr., 913 Rolling Creek Dr. NE, Cedar Rapids, IA 52402; Debra L. Volesky and Dennis J. Volesky, 3900 Linn Johnson Road, Swisher, IA 52338; and Staskal Farms, L.L.C., 3021 East Fairfield St, Mesa, AZ 85213, OWNERS, of the real property known and described as:

See Attached Permanent Easement for Drainage Exhibit

in the City of Cedar Rapids, Linn County, Iowa, have agreed to convey the necessary easement for drainage and temporary grading easement for construction at vacant land located south of 6350 26<sup>th</sup> Street SW to the City of Cedar Rapids for consideration as follows:

Permanent Easement	\$1,350
Temporary Easement	\$1,050
TOTAL	\$2,400

, and

WHEREAS, Steve Cerveny of Cerveny Farms, Inc., 11333 Cherry Valley Rd, Fairfax, IA 52228, TENANT of the above described real property, has agreed to convey their leasehold interest in the easement for drainage and grant a temporary grading easement for construction for consideration of \$425, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the easement for drainage and temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for 26<sup>th</sup> Street SW Improvement from 76<sup>th</sup> Avenue SW to 60<sup>th</sup> Avenue SW PROJECT (Fund 301, Dept. ID 3010000, Project 3012004 NA),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein, and

BE IT FURTHER RESOLVED that the Purchase Agreement, Tenant Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED, that the Easement for Drainage be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

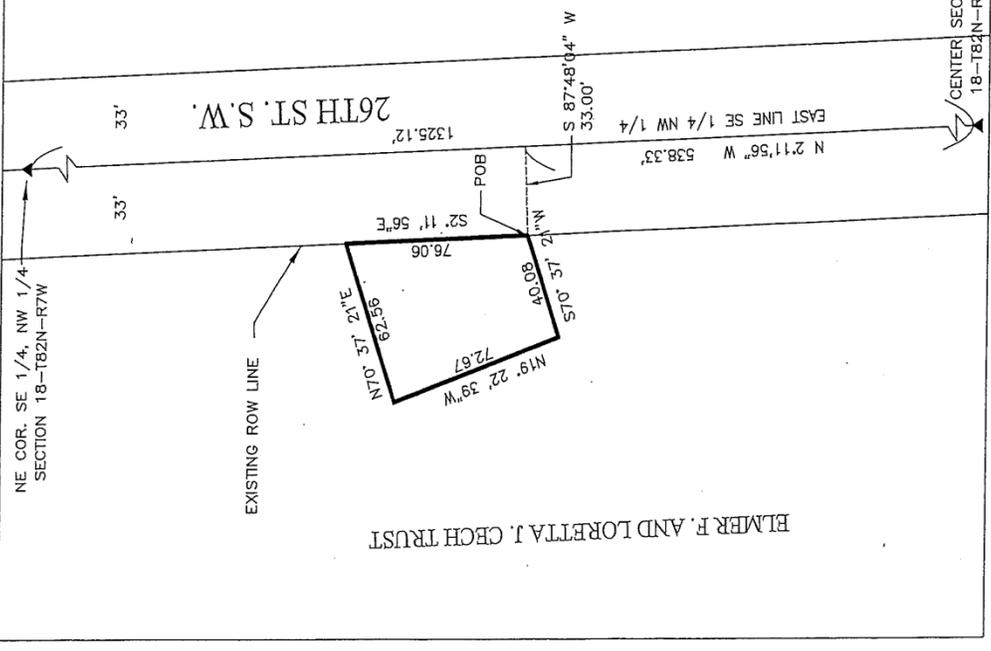
# PERMANENT EASEMENT FOR DRAINAGE PART OF SECTION 18-T82N-R7W OF THE 5TH P.M., CITY OF CEDAR RAPIDS LINN COUNTY, IOWA

**Legal Description**

A part of the SE 1/4, NW 1/4, of Section 18-T82N-R7W of the 6<sup>th</sup> P.M., City of Cedar Rapids, Linn County, Iowa, described as follows:

Commencing at the Center of said Section 18;  
 Thence North 2°11'56" West on the East line of said SE 1/4, NW 1/4, a distance of 538.33 feet;  
 Thence South 87°48'04" West, 33.00 feet to the West right of way line of 26<sup>th</sup> St SW and the point of beginning;  
 Thence South 70°37'21" West, 40.08 feet;  
 Thence North 15°22'39" West, 72.67 feet;  
 Thence North 70°37'21" East, 62.56 feet to said west right of way line;  
 Thence South 2°11'56" East on said right of way line, 76.06 feet to the point of beginning.

Described parcel contains 0.09 acres.



**OWNER:**  
 ELMER F. AND LORETTA J. CECH  
 TRUST

**SURVEYOR:**  
 AMENIT DESIGN  
 625 32ND AVENUE S.W.  
 CEDAR RAPIDS, IA 52404  
 T (319) 378-1401  
 F (319) 378-1975

**NOTES:**

- DISTANCES ARE IN DECIMALS AND FEET THEREOF.
- BEARINGS ARE BASED ON THE IOWA STATE PLANE COORDINATE SYSTEM (NORTH ZONE 17N) AS DERIVED FROM THE IOWA REAL TIME NETWORK (iRTN).

## LEGEND

POB POINT OF BEGINNING

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

CREG E. SWANSON, P.L.S.  
 LICENSE NUMBER: 14808  
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2016  
 DURING SUBMISSION IS COVERED BY THIS  
 POLITICAL INSURANCE POLICY NUMBER: \_\_\_\_\_

DATE \_\_\_\_\_



60TH AVE SW

26TH STREET SW

TEMPORARY  
CONSTRUCTION  
EASEMENT

PERMANENT  
DRAINAGE  
EASEMENT



26TH STREET SW IMPROVEMENTS FROM  
76TH AVENUE SW TO 60TH AVENUE SW  
IMPROVEMENT PROJECT



Cadd File Name: W:\PROJECTS\CIP\3012004\3012004\3012004 Council Map.dwg



## Council Agenda Item Cover Sheet

**Submitting Department:** Purchasing

**Presenter at Meeting:** Mark Jones  
**E-mail Address:** m.jones@cedar-rapids.org

**Phone Number/Ext.:** 5897

**Alternate Contact Person:** Heather Mell  
**E-mail Address:** h.mell@cedar-rapids.org

**Phone Number/Ext.:** 5117

**Description of Agenda Item:** Purchases, contracts and agreements  
 Amendment No. 1 to the contract for Mowing Services for City Weed Ordinance with Greg's Lawn and Landscaping for the Solid Waste Division to reflect the cost of additional services for an amount not to exceed \$30,000 (original contract amount was \$30,000; total contract amount with this amendment is \$60,000).  
 CIP/DID #0415-209

<p><b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply</p>
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**Background:** The City entered into a contract with Greg's Lawn and Landscaping to provide mowing services for the City Weed Ordinance. The contract is set to exceed the amount of money allotted for the contract. An additional \$30,000 is being added to the contract.

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute Amendment No. 1 as described herein.

**Alternative Recommendation:**

**Time Sensitivity:** low

**Resolution Date:** August 11, 2015

**Budget Information:** 531108-641-641000

**Local Preference Policy:** Yes  
**Explanation:** Greg's is a certified local business

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids and Greg's Lawn and Landscaping are parties to a contract for mowing services for the City weed ordinance for the Solid Waste Division; and

WHEREAS, both parties have agreed to amend the contract to reflect an increase in volume of services in the amount of \$30,000; and

WHEREAS, the annual not to exceed amount for this contract period (05-15-2015 to 01-31-2016) shall increase from \$ 30,000 to \$ 60,000; and

WHEREAS, the history of the contract to date is as follows:

Original Contract	Resolution No. 0671-05-15	(05-15-2015 to 01-31-2016)
Amendment No. 1 Increase in services	Pending	Effective 07-01-2015

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Amendment No. \_ to amend the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Purchasing

**Presenter at Meeting:** Rebecca Johnson  
**E-mail Address:** [r.johnson2@cedar-rapids.org](mailto:r.johnson2@cedar-rapids.org)

**Phone Number/Ext.:** x5062

**Alternate Contact Person:** Rebecca Johnson  
**E-mail Address:** [r.johnson2@cedar-rapids.org](mailto:r.johnson2@cedar-rapids.org)

**Phone Number/Ext.:** x5062

**Description of Agenda Item:** Purchases, contracts and agreements  
 Amendment No. 2 to renew contract for Denim & Twill Shirts, Polo Shirts, Sweatshirts and Hats with The Jym Bag Company LLC for as-needed citywide purchases for an amount not to exceed \$40,000 for the two-year contract period (original contract amount was \$20,000 annually; renewal contract amount is \$40,000 for two-year period).  
 CIP/DID #0613-287

<b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply
--

**Background:** Bids were solicited in 2013 for citywide purchases of Denim & Twill Shirts, Polo Shirts, Sweatshirts and Hats with four (4) vendors responding. Award was made to The Jym Bag Company as the overall lowest local bidder for an initial two-year period of September 1, 2013 through August 31, 2015.

Amendment No. 2 is to renew the contract with no increase in price for a renewal period of September 1, 2015 through August 31, 2017 with one (1) two-year renewal option remaining. Purchases are made on an as-needed basis by various departments throughout the City with the total amount for the renewal period not to exceed \$40,000.

Summary of contract to date:

Description	Authorization	Dates
Initial Term of Contract	Signed by City 08/29/2013	09/01/2013 – 08/31/2015
Amendment No. 1 to add items	Signed by City 07/02/2015	Effective 06/11/2015
Amendment No. 2 to renew contract	Pending	09/01/2015 – 08/31/2017

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute Amendment No. 2 as described herein.

**Alternative Recommendation:**

**Time Sensitivity:** medium

**Resolution Date:** August 11, 2015

**Budget Information:** Various department budgets and funding sources

**Local Preference Policy:** Yes

**Explanation:** Local preference applied at time of contract award but did not impact the results. The Jym Bag Company is a local vendor located in Marion.

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids and The Jym Bag Company LLC are parties to a contract for the as-needed purchase of Denim & Twill Shirts, Polo Shirts, Sweatshirts and Hats for various City Departments; and

WHEREAS, both parties have agreed to renew the contract for an additional two-year period for an amount not to exceed \$40,000; and

WHEREAS, a summary of the contract is as follows:

Description	Authorization	Dates
Initial Term of Contract	Signed by City 08/29/2013	09/01/2013 – 08/31/2015
Amendment No. 1 to add items	Signed by City 07/02/2015	Effective 06/11/2015
Amendment No. 2 to renew contract	Pending	09/01/2015 – 08/31/2017

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Amendment No. 2 to renew the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Purchasing

**Presenter at Meeting:** Paula Mitchell  
**E-mail Address:** [p.mitchel@cedar-rapids.org](mailto:p.mitchel@cedar-rapids.org)

**Phone Number/Ext.:** x5852

**Alternate Contact Person:** Rebecca Johnson  
**E-mail Address:** [r.johnson2@cedar-rapids.org](mailto:r.johnson2@cedar-rapids.org)

**Phone Number/Ext.:** x5062

**Description of Agenda Item:** Purchases, contracts and agreements  
 Amendment No. 3 to contract for Section 106 Review Consultant with The Louis Berger Group, Inc. to reflect additional cost for services added to the scope of work for the Housing Division in the amount of \$85,419.32 (original contract amount for renewal period was \$120,000, total amount for renewal period with this amendment is \$205,419.32) (**FLOOD**).  
 CIP/DID #0514-186

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background:** Purchasing Services solicited proposals in 2014 on behalf of the Housing Division for a Section 206 Review Consultant with three vendors responding. A contract was awarded to The Louis Berger Group, Inc. to perform analysis to determine correct level of review and conduct historic and archaeological research and testing for properties receiving Community Development Block Grant (CDBG) funding for flood recovery replacement housing. Current renewal period is July 1, 2015 through June 30, 2016 with 3 one-year renewal options.

The scope of work for this renewal period has been expanded to conduct additional services due to rule out the possibility of additional archaeological features. The additional services shall be performed for an additional amount not to exceed \$85,419.32.

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute Amendment No. 3 as described herein.

**Alternative Recommendation:**

**Time Sensitivity:** high

**Resolution Date:** August 11, 2015

**Budget Information:** 330-330960-330960-003

**Local Preference Policy:** No  
**Explanation:** Exempt due to CDBG funding

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids and The Louis Berger Group, Inc. are parties to a contract for Section 106 Review Consultant for the Housing Division; and

WHEREAS, both parties have agreed to amend the contract to reflect additional services in the amount of \$85,419.32; and

WHEREAS, the annual not to exceed amount for this contract renewal period (07-01-15 to 06-30-16) shall increase from \$120,000 to \$205,419.32; and

WHEREAS, the history of the contract to date is as follows:

Description	Authorization	Dates
Initial Term of Contract	Resolution No. 0932-07-14	07/08/2014-06/30/2015
Amendment No. 1 to amend scope	Resolution No. 0594-04-15	Effective 04/14/2015
Amendment No. 2 to renew contract	Resolution No. 0921-06-15	07/01/2015-06/30/2016
Amendment No. 3 to amend scope	Pending	Effective 08/11/2015

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Amendment No. 3 to amend the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Purchasing

**Presenter at Meeting:** Dustin Elin  
**E-mail Address:** [d.elin@cedar-rapids.org](mailto:d.elin@cedar-rapids.org)

**Phone Number/Ext.:** x5782

**Alternate Contact Person:** Rebecca Johnson  
**E-mail Address:** [r.johnson2@cedar-rapids.org](mailto:r.johnson2@cedar-rapids.org)

**Phone Number/Ext.:** x5062

**Description of Agenda Item:** Purchases, contracts and agreements  
 Amendment No. 5 to renew contract for Rockwell Automation TechConnect Support with Van Meter Industrial for the Water Division for an annual amount of \$26,695.21 (original contract amount was \$19,424; renewal contract amount is \$26,695.21).  
 CIP/DID #0810-030

<b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply
--

**Background:** A Purchase Agreement was established in 2010 with Van Meter Industrial as the sole source supplier for Rockwell Automation TechConnect Support for the Water Division. The initial contract was for the period of September 1, 2010 through August 31, 2011.

Amendment No. 5 to the contract is for a renewal period of September 1, 2015 through August 31, 2016 with additional one-year renewal options allowed as needed by mutual agreement. The total annual amount for the renewal period is \$26,695.21, funded from FY16 operating budget.

Pricing shall be as follows:

	Description	Firm Fixed Price
1	9800-DC8AUTOD; Product Support for Automation Control H/W, 26 devices	\$ 6,240.00
2	9800-DC8ABDRIVB; Product Support for Drives Control H/W; 5 drives	\$ 856.00
3	9800-DC8LEHDWA; Product Support for Legacy H/W; 1 device	\$ 888.00
4	9800-DC8HMICOM; Product Support for HMI Software	\$ 14,664.81
5	9800-DC8INFAUT; Product Support for Information Automation Software	\$ 4,046.40
	Total Amount for Renewal Period:	\$ 26,695.21

Summary of contract to date:

Description	Authorization	Dates
Initial Term of Contract	Signed by City 08/19/2010	09/01/2010 – 08/31/2011
Amendment No. 1 to renew contract	Signed by City 08/23/2011	09/01/2011 – 08/31/2012
Amendment No. 2 to renew contract	Signed by City 08/29/2012	09/01/2012 – 08/31/2013
Amendment No. 3 to renew contract	Resolution No. 1302-08-13	09/01/2013 – 08/31/2014
Amendment No. 4 to renew contract	Resolution No. 1072-08-14	09/01/2014 – 08/31/2015
Amendment No. 5 to renew contract	Pending	09/01/2015 – 08/31/2016

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute Amendment No. 5 as described herein.

**Alternative Recommendation:**

**Time Sensitivity:** medium

**Resolution Date:** August 11, 2015

**Budget Information:** FY16 operating budget

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids and Van Meter Industrial are parties to a contract for Rockwell Automation TechConnect Support for Water Division; and

WHEREAS, both parties have agreed to renew the contract for an additional one-year period for an annual amount of \$26,695.21; and

WHEREAS, a summary of the contract is as follows:

Description	Authorization	Dates
Initial Term of Contract	Signed by City 08/19/2010	09/01/2010 – 08/31/2011
Amendment No. 1 to renew contract	Signed by City 08/23/2011	09/01/2011 – 08/31/2012
Amendment No. 2 to renew contract	Signed by City 08/29/2012	09/01/2012 – 08/31/2013
Amendment No. 3 to renew contract	Resolution No. 1302-08-13	09/01/2013 – 08/31/2014
Amendment No. 4 to renew contract	Resolution No. 1072-08-14	09/01/2014 – 08/31/2015
Amendment No. 5 to renew contract	Pending	09/01/2015 – 08/31/2016

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Amendment No. 5 to renew the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Finance - Purchasing

**Presenter at Meeting:** Diane Muench  
**E-mail Address:** d.muench@cedar-rapids.org

**Phone Number/Ext.:** 5023

**Alternate Contact Person:**  
**E-mail Address:**

**Phone Number/Ext.:**

**Description of Agenda Item:** Purchases, contracts and agreements  
 Contract with Captain Clean Ltd. for jetting and cleanout services for the Water Pollution Control Facility and Facilities Maintenance Services for two years for an annual amount not to exceed \$150,000.  
 CIP/DID #PUR0715-001

<b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply
--

**Background:** Purchasing Services solicited bids on behalf of the Water Pollution Control Facility and Facilities Maintenance Services for as-needed jetting and cleanout services. These services include pressure washing, jetting cleaning and vacuuming services on various pits, tanks, drains and machinery and grease interceptors. Three bids were received and both entities are recommending award to Captain Clean Ltd. As the overall lowest responsive and responsible bidder.

The contract period is September 1, 2015 through August 31, 2017. There are two additional two-year renewal options. The not to exceed price is \$150,000 per year, for a two-year contract total of \$300,000.

Bids received:

VENDORS		BWC Industrial Services, LLC	Captain Clean, Ltd.	Roto Rooter
Vendor Location		Solon	Cedar Rapids	Cedar Rapids
Line Item	Description			
1	Foreman			
	Standard hourly rate	\$45.54	\$42.00	\$48.00
	Saturday hourly rate	\$65.13	\$63.00	\$72.00
	Sunday and holiday rate	\$65.13	\$84.00	\$96.00
	Emergency call-in hourly rate	\$65.13	\$84.00	\$96.00
2	Operator			
	Standard hourly rate	\$42.90	\$39.00	\$42.00
	Saturday hourly rate	\$53.90	\$58.50	\$63.00
	Sunday and holiday rate	\$53.90	\$78.00	\$84.00
	Emergency call-in hourly rate	\$53.90	\$78.00	\$84.00

3	Laborer			
	Standard hourly rate	\$38.28	\$36.00	\$39.00
	Saturday hourly rate	\$46.78	\$54.00	\$58.50
	Sunday and holiday rate	\$46.78	\$72.00	\$78.00
	Emergency call-in hourly rate	\$46.78	\$72.00	\$78.00
4	Mechanic			
6	Minimum service call	4 hours	2 hours (4 w/e, hol, emerg)	\$180.00
7	Percent charged for material	10%	10%	10%
8	Workmanship warranty included	Yes	No	N/A
9	Waterblaster			
	Firm fixed price	\$109.90	\$98.00	\$130.00
	Unit of measure	Hour	Hour	Hour
10	Pumper, liquid vacuum			
	Firm fixed price	\$85.48	\$65.00	\$155.00
	Unit of measure	Hour	Hour	Hour
11	Vacuum loader - truck mounted			
	Firm fixed price	\$85.48	\$78.00	\$190.00
	Unit of measure	Hour	Hour	Hour
12	Vacuum loader - trailer mounted			
	Firm fixed price	N/A	\$78.00	N/A
	Unit of measure		Hour	
13	Power washer - hot water machine			
	Firm fixed price	\$54.95	\$52.50	\$120.00
	Unit of measure	Hour	Hour	Hour
14	Sewer jetter			
	Firm fixed price	\$73.26	\$65.00	\$140.00
	Unit of measure	Hour	Hour	Hour
15	Hydraulic transfer pumps			
	Firm fixed price	\$68.64	\$65.00	\$120.00
	Unit of measure	Hour	Hour	Hour
16	Street sweeper			
	Firm fixed price	\$79.37	\$65.00	N/A
	Unit of measure	Hour	Hour	
17	Oxygen meter			
	Firm fixed price	N/C	N/A	\$50.00
	Unit of measure			Day
18	Air mover			
	Firm fixed price	N/C	N/A	N/A
	Unit of measure			
19	Diagnostic camera with operator			
	Firm fixed price	\$69.30	\$119.00	\$160-300
	Unit of measure	Hour	Hour	Hour

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute the Contract

**Alternative Recommendation:** None

**Time Sensitivity:** Medium

**Resolution Date:** August 11, 2015

**Budget Information:** Various department budgets

**Local Preference Policy:** Yes

**Explanation:** Captain Clean Ltd. is a certified local vendor

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Bid for as-needed jetting and cleanout services on behalf of the Water Pollution Control Facility and Facilities Maintenance Services; and

WHEREAS, bids were received from three Contractors; and

WHEREAS, the Water Pollution Control Facility and Facilities Maintenance Services recommends that the contract be awarded to Captain Clean Ltd. as the overall lowest responsive and responsible bidder for an annual amount not to exceed \$150,000; and

WHEREAS, a two-year contract with the option of two additional two-year renewal periods has been prepared for the initial contract period September 1, 2015 through August 31, 2017.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Finance - Purchasing

**Presenter at Meeting:** Jon Durst  
**E-mail Address:** j.durst@cedar-rapids.org

**Phone Number/Ext.:** 5856

**Alternate Contact Person:** Diane Muench  
**E-mail Address:** d.muench@cedar-rapids.org

**Phone Number/Ext.:** 5023

**Description of Agenda Item:** Purchases, contracts and agreements  
 Contract for CCTV Sewer Inspection Equipment and Software project with ELXSI, dba CUES for the Sewer Division in the amount of \$668,200.  
 CIP/DID #PUR0515-235

<b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply
--

**Background:** Purchasing Services solicited proposals on behalf of the Public Works Department - Sewer Division for the CCTV sewer inspection equipment and software project. Two proposals were received. An evaluation committee carefully reviewed and scored both proposals and is recommending award to ELXSI, dba CUES as the highest ranked proposer.

Proposals received:

Company Name	Location	Ranking	Price
ELXSI, dba CUES	Orlando, FL	895	\$668,200
Midwest Vac Products, LLC	Mascoutah, IL	755	\$762,927

**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute the Contract as described herein.

**Alternative Recommendation:** None

**Time Sensitivity:** Medium

**Resolution Date:** August 11, 2015

**Budget Information:** 651500-651-651500-65151 (50%); 671000-671-671000 (50%)

**Local Preference Policy:** Yes

**Explanation:** No local company submitted a proposal

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Proposal for CCTV Sewer Inspection Equipment and Software on behalf of the Public Works Department - Sewer Division; and

WHEREAS, proposals were received from two Vendors; and

WHEREAS, both proposals were reviewed and scored by an evaluation committee, who recommends that the contract be awarded to ELXSI, dba CUES as the overall highest ranked proposer in the amount of \$668,200.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Finance - Purchasing

**Presenter at Meeting:** Lisa Miller  
**E-mail Address:** l.miller@cedar-rapids.org

**Phone Number/Ext.:** 5544

**Alternate Contact Person:** Diane Rodenkirk  
**E-mail Address:** d.rodenkirk@cedar-rapids.org

**Phone Number/Ext.:** 5023

**Description of Agenda Item:** Purchases, contracts and agreements  
Contract for Toro Irrigation Control System - Twin Pines Golf Course project with Midwest Irrigation LLC for Golf Operations in the amount of \$53,280.  
CIP/DID #PUR0615-253

**EnvisionCR Element/Goal:** Routine business - EnvisionCR does not apply

**Background:** Purchasing Services solicited bids on behalf of Golf Operations for the installation of a Toro irrigation control system at Twin Pines Golf Course. Midwest Irrigation LLC was the only vendor to submit a bid. This bid was below the budget estimate, therefore Golf Operations is recommending award of the contract to Midwest Irrigation LLC.

**Pricing Summary**

Midwest Irrigation LLC	East Dubuque, IL	\$53,280
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**Action/Recommendation:** Authorize the City Manager and the City Clerk to execute the Contract as described herein.

**Alternative Recommendation:** None

**Time Sensitivity:** Medium

**Resolution Date:** August 11, 2015

**Budget Information:** 695127

**Local Preference Policy:** Yes  
**Explanation:** No local company submitted a bid

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Bid for the Toro Irrigation Control System - Twin Pines Golf Course project on behalf of Golf Operations; and

WHEREAS, only one bid was received; and

WHEREAS, the Golf Operations Manager recommends that the contract be awarded to Midwest Irrigation LLC, as their price was within the budget for this project; and

WHEREAS, the not to exceed price is \$53,280; and

WHEREAS, a contract has been prepared for Midwest Irrigation LLC to complete this project prior to October 27, 2015.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Information Technology

**Presenter at Meeting:** Nic Roberts  
**E-mail Address:** n.roberts@cedr-rapids.org

**Phone Number/Ext.:** 5088

**Alternate Contact Person:**  
**E-mail Address:**

**Phone Number/Ext.:**

**Description of Agenda Item:** CONSENT AGENDA  
 Purchase Weblogic Server Enterprise License from Mythics in the amount of \$35,622.78.  
 CIP/DID #IT2016-001

<p><b>EnvisionCR Element/Goal:</b> Routine business - EnvisionCR does not apply</p>
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**Background:** This is infrastructure necessary to support the SumTotal Time and Attendance Replacement Project. This will be purchased off of the GSA Schedule #GS-35F-0153M.

**Action/Recommendation:** IT recommends approval of this purchase.

**Alternative Recommendation:**

**Time Sensitivity:** Needs to be approved by 8/11 to stay on schedule for the project.

**Resolution Date:** 08/11/15

**Budget Information:**

**Local Preference Policy:**  
**Explanation:**

**Recommended by Council Committee:**  
**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the Information Technology has solicited a quotation for web server and application layer software necessary to support the SumTotal Time and Attendance Replacement Project, and

WHEREAS, this quotation received per the GSA Schedule GS-35F-0153M from Mythics, and

WHEREAS, this purchase will be funded by the Information Technology Department's budget, and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Information Technology Department is hereby authorized to purchase Weblogic Server Enterprise Edition License and Support in the amount of \$35,622.78 from Mythics, 1439 North Great Neck Road, Suite #201, Virginia Beach, VA 23454.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Development Services

**Presenter at Meeting:** Joe Mailander

**Phone Number/Ext.:** 319-286-5822

**E-mail Address:** [j.mailander@cedar-rapids.org](mailto:j.mailander@cedar-rapids.org)

**Alternate Contact Person:** John Reasoner

**Phone Number/Ext.:** 319-286-5806

**E-mail Address:** [j.reasoner@cedar-rapids.org](mailto:j.reasoner@cedar-rapids.org)

**Description of Agenda Item:** Purchases, contracts and agreements

Accepting an Easement for Sanitary Sewer, Drainage and Storm Sewer for land located east of Glenbrook Dr SE and south of First Avenue East requested by Midwest Centers.

CIP/DID #PLSV-010681-2015

<p><b>EnvisionCR Element/Goal:</b> GrowCR Goal 2: Manage Growth.</p>
--

**Background:** The property owner, Midwest Centers, a California limited partnership, submitted the easement agreement as part of review of their request to prepare a Plat of Survey for division of the subject property. The easement area being dedicated will establish a permanent easement over existing public storm sewer, drainage, and sanitary sewer facilities crossing former railroad property.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table this item and request further information.

**Time Sensitivity:** NA

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA

# LOCATION MAP



**Location of Easement for  
Sanitary Sewer, Drainage,  
and Storm Sewer Facilities**

DSD  
ASR IT  
PD FIR  
WTR SWM  
STR BSD  
RCR SEW  
AUD FILE  
PLSV-010681-2014

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, Midwest Centers, a California limited partnership, has submitted an Easement for Sanitary Sewer, Drainage and Storm Sewer facilities agreement to the City as part of a request to divide their property located east of Glenbrook Drive SE and south of First Avenue East, and

WHEREAS, the easement area being dedicated establishes a perpetual and continual easement over existing public storm sewer, drainage, and sanitary sewer facilities that cross former railroad property, and

WHEREAS, City Development Services Department staff have reviewed the easement agreement and recommend approval by City Council, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, the City Council concurs with the recommendation of the Development Services Department, and

BE IT FURTHER RESOLVED, the Easement for Sanitary Sewer, Drainage, and Storm Sewer Facilities agreement submitted by Midwest Centers, a California limited partnership, be and the same is hereby accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** City Manager

**Presenter at Meeting:** Jasmine Almoayed  
**E-mail Address:** j.almoayed@cedar-rapids.org

**Phone Number/Ext.:** 286-5349

**Alternate Contact Person:** Jennifer Pratt  
**E-mail Address:** j.pratt@cedar-rapids.org

**Phone Number/Ext.:** 286-5047

**Description of Agenda Item:** (Click here to select Agenda Placement)

Resolution authorizing approval of a Memorandum of Agreement with The Kirkwood Small Business Development Center (SBDC) and funding in the amount of \$10,000 for the period beginning July 1, 2015 and ending June 30, 2016.

CIP/DID #CM003-15

**EnvisionCR Element/Goal:** InvestCR Goal 1: Expand economic development efforts to support business and workforce growth, market Cedar Rapids, and engage regional partners.

**Background:** Established in 1981, the Iowa Small Business Development Centers (SBDC) provide free, confidential, customized, professional business advice in all 99 Iowa counties to entrepreneurs and existing businesses with 500 employees or less. The program is a public-private partnership that leverages the resources of government, higher education, and the business community to assist Iowa's businesses to grow and be successful. The 16 regional business assistance centers are hosted by the three Iowa Regent institutions, ten community colleges, and one regional economic development entity, all coordinated through the state administrative center at Iowa State University. Each regional center encourages unique local efforts, region-to-region and community-to-community; to meet small business needs throughout the state.

The Kirkwood Small Business Development Center (SBDC) has been serving the eastern Iowa counties of Linn, Benton and Jones since 1988. Its office – one of 16 regional assistance centers in the Iowa Small Business Development Centers network – is located in the Kirkwood Training and Outreach Services facility in Marion, Iowa. An office is also located in the ISA and Vault Co-working space, in the heart of the NewBo District.

In addition to a request for financial support, the Small Business Development Center has agreed to a Memorandum of Agreement which sets forth primary expectations and key performance indicators for reporting purposes as the City of Cedar Rapids and The Kirkwood Small Business Development Center (SBDC) work cooperatively to enhance economic development.

**Action/Recommendation:** City staff recommends approval of the resolution

**Alternative Recommendation:** City Council may table this item and request further information

**Time Sensitivity:** None

**Resolution Date:** August 11, 2015

**Budget Information:**

**Local Preference Policy:** (Click here to select)

**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, The Kirkwood Small Business Development Center (SBDC) has been serving the eastern Iowa counties of Linn, Benton and Jones since 1988. Its office – one of 16 regional assistance centers in the Iowa Small Business Development Centers network – is located in the Kirkwood Training and Outreach Services facility in Marion, Iowa. An office is also located in the ISA and Vault Co-working space, in the heart of the NewBo District.

WHEREAS, the Iowa Small Business Development Centers (SBDC) provide free, confidential, customized, professional business advice in all 99 Iowa counties to entrepreneurs and existing businesses with 500 employees or less.

NOW THEREFORE BE IT RESOLVED, by the City Council of Cedar Rapids Iowa, that the City Council authorizes adoption of the memorandum of agreement which has been negotiated between the Small Business Development Center and City Staff for one year ending June 30<sup>th</sup>, 2016.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Parks

**Presenter at Meeting:** Sven Leff  
**E-mail Address:** s.leff@cedar-rapids.org

**Phone Number/Ext.:** 5739

**Alternate Contact Person:** Daniel Gibbins  
**E-mail Address:** d.gibbins@cedar-rapids.org

**Phone Number/Ext.:** 5768

**Description of Agenda Item:** CONSENT AGENDA

Resolution authorizing the City Manager to sign and the Parks and Recreation Department to submit a grant application to the Iowa Department of Natural Resources for a REAP Grant to help fund the purchase of 7.33 acres for the purpose of creating a neighborhood park in the southwest quadrant.

CIP/DID #307028

**EnvisionCR Element/Goal:** GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

**Background:** Over 7 acres of mostly undeveloped land is available for creation of a park in a residential portion of the southwest quadrant, an area that has been identified in the Parks & Recreation Master Plan as having a deficiency of green space accessible to the public. The land contains landmark trees and has potential as a nature preserve. Long range plans could include trails, native prairie, interpretive educational signage and a natural playscape. This REAP grant application is for funds to acquire and protect the land.

**Action/Recommendation:** The Parks and Recreation Department recommends approval of the Resolution to submit the Resource Enhancement and Protection Fund (REAP) Grant Agreement.

**Alternative Recommendation:** If Council does not approve, the City will not have the opportunity to receive the funds.

**Time Sensitivity:** Urgent

**Resolution Date:** August 11, 2015

**Budget Information:** 307-307000-307208 – Parks CIP

**Local Preference Policy:** (Click here to select)

**Explanation:** NA

**Recommended by Council Committee:** (Click here to select)

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager be authorized to sign and the Parks and Recreation Department hereby be authorized to submit a grant application to the Iowa Department of Natural Resources for a REAP Grant to help fund the purchase of 7.33 acres in the southwest quadrant of the City of Cedar Rapids for the purpose of creating a neighborhood park.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Community Development

**Presenter at Meeting:** Anne Russett  
**E-mail Address:** [a.russett@cedar-rapids.org](mailto:a.russett@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5075

**Alternate Contact Person:** Jeff Hintz  
**E-mail Address:** [j.hintz@cedar-rapids.org](mailto:j.hintz@cedar-rapids.org)

**Phone Number/Ext.:** 319 286-5781

**Description of Agenda Item:** CONSENT AGENDA

Resolution authorizing submission of a grant application for \$27,000 to the State Historic Preservation Office for assistance with the development of an update to the Guidelines for Cedar Rapids Historic Districts.  
 CIP/DID #OB691376

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Grant Information:** In anticipation of adoption of the City's first Historic Preservation Plan, the staff is looking forward to plan implementation. Two priority initiatives include an update to Chapter 18 – Historic Preservation of the municipal code and an update to the Guidelines for Cedar Rapids Historic Districts. Due to the need for assistance from historic preservation experts on the update to the guidelines, the staff proposes to pursue a grant through the State Historic Preservation Office's Certified Local Government (CLG) grant program.

Chapter 18 and the guidelines work together and a grant to assist with the guidelines will allow the staff to update Chapter 18 and the guidelines simultaneously. In addition, it will allow for the exploration of a variety of issues identified in the draft Historic Preservation Plan, such as the allowance for new materials, energy efficiency issues and sustainability, as well as new construction and modifications to non-residential buildings.

CLG grants are cost reimbursable and have a 60:40 match ratio, which means the City must provide an \$18,000 match to the \$27,000 grant request. The match may be cash, an in-kind contribution, such as staff time, or a combination of cash and in-kind. The Community Development Department will cover the match of \$18,000 with an in-kind contribution of staff time.

**Historic Preservation Plan:** The City is currently developing a Historic Preservation Plan that will guide community preservation efforts. The plan provides the vision and policy direction for preservation, outlines specific initiatives and an associated implementation schedule, and works in conjunction with EnvisionCR, the City's comprehensive plan.

Over the course of many months, the Community Development staff has worked with a variety of stakeholders on the development of the plan. Approximately 30-40 individuals attended public meetings in September 2014 and April 2015. In addition, the staff presented information on the

plan to the City Planning Commission and the Cedar Rapids Development Committee. Multiple discussions have also been held with the Historic Preservation Plan Task Force and the Historic Preservation Commission. In terms of next steps, the staff plans to present the plan to the City Council for consideration in September 2015.

**Action/Recommendation:** City staff recommends approval of the resolution.

**Alternative Recommendation:** City Council may table and request additional information.

**Time Sensitivity:** Draft applications are due on August 12, 2015 and final applications are due by September 4, 2015.

**Resolution Date:** August 11, 2015

**Budget Information:** N/A

**Local Preference Policy:** NA

**Explanation:**

**Recommended by Council Committee:** NA

**Explanation:**

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City of Cedar Rapids is currently developing a Historic Preservation Plan that will guide community preservation efforts; and

WHEREAS, the draft Historic Preservation Plan identifies an update to the Guidelines for Cedar Rapids Historic Districts as a priority initiative; and

WHEREAS, the State Office of Historic Preservation is currently seeking grant applications for its Certified Local Government grant program; and

WHEREAS, the City of Cedar Rapids is designated a Certified Local Government by the State Historic Preservation Office and is eligible to apply for the grant; and

WHEREAS, the Certified Local Government grant program requires a 40 percent match from the City;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the staff is authorized to submit a grant application for \$27,000 to the State Historic Preservation Office for assistance with the development of an update to the Guidelines for Cedar Rapids Historic Districts.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen  
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Phone Number/Extension:** 5807

**Alternate Contact Person:** Carol Morgan  
**E-mail Address:** c.morgan@cedar-rapids.org

**Phone Number/Extension:** 5092

**Description of Agenda Item:** Purchases, contracts, agreements  
 Resolution accepting a bid from Neoma D. Miller and Daniel L. Miller in the amount of \$10,500 and approving the Quit Claim Deed for the disposition of 704 E Avenue NW.  
 CIP/DID #3302500004-00

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:** The City received interest to dispose of various non-conforming lots. These properties were acquired with Community Development Block Grant (CDBG) funds through the Voluntary Acquisition Program, and as per State guidance, may be disposed of as long as the properties are located outside of the Special Hazard Area (100-year flood plain). These lots are all located outside of the 100-year flood plain.

A Public Hearing was held on January 28, 2014, and Council approved the resolution to continue with the disposition of these properties to adjacent property owners by sealed bid. The properties were offered for sale by sealed bid for a period of 30 days to adjacent property owners, and a condition of each sale is that the lot must be combined with an adjacent parcel to make one tax parcel.

Bids were opened at the Public Works Department at 2:00 p.m. on July 17, 2015, and the City received two bids for this parcel. The high bid of \$10,500 was received from Neoma D. Miller and Daniel L. Miller, and as required by CDBG, all proceeds from the sale will be returned as program income.

**Action/Recommendation:** The Public Works Department recommends accepting this bid and proceeding with the disposition.

**Alternative Recommendation:** If the Council does not accept this bid, the alternative is to hold and maintain the property as a vacant lot.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** This does not fit the criteria outlined in the policy and therefore, does not apply.

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Council desires to dispose of the real property located at 704 E Avenue NW, Cedar Rapids, Iowa, and legally described as:

The South 100 feet of the East 30 feet of Lot 15, and the South 100 feet of Lot 16, excepting therefrom the East 33.75 feet of the North 13.75 feet of the South 100 feet and excepting therefrom the East 24.50 feet of the South 86.25 feet, Block 28, Brown's Third Addition to Cedar Rapids, Linn County, Iowa

, and

WHEREAS, the City Council previously authorized the disposal of this City-owned non-conforming lot by sealed bid to adjacent property owners, and

WHEREAS, said parcel shall be combined with adjacent property so as to constitute a single zoning lot, and

WHEREAS, the City of Cedar Rapids offered this property for sale by sealed bid for a period of 30 days, and

WHEREAS, the City of Cedar Rapids received two offers by sealed bid on July 17, 2015, which was the deadline for receipt of sealed bids for the purchase of the property, and

WHEREAS, the City of Cedar Rapids has now received the high bid from Neoma D. Miller and Daniel L. Miller (708 E Avenue NW, Cedar Rapids, Iowa 52405) in the amount of \$10,500 for this real property, and

WHEREAS, the Public Works Director recommends the City Council accept the bid received from Neoma D. Miller and Daniel L. Miller for this property, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the consideration of \$10,500 to be paid by Neoma D. Miller and Daniel L. Miller for the property to be conveyed is good, adequate, fair and valuable, and that the bid shall be accepted, and

BE IT FURTHER RESOLVED that a Quit Claim Deed from the City of Cedar Rapids, Iowa to Neoma D. Miller and Daniel L. Miller shall be executed by the City Manager and City Clerk and be recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**PROPERTY DISPOSITION  
704 E AVENUE NW**

8TH ST NW

ELLIS BLVD NW

E AVE NW

8TH ST NW



**PROPERTY DISPOSITION  
704 E AVENUE NW**



0 FEET 100



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen  
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Phone Number/Extension:** 5807

**Alternate Contact Person:** Carol Morgan  
**E-mail Address:** c.morgan@cedar-rapids.org

**Phone Number/Extension:** 5092

**Description of Agenda Item:** Purchases, Contracts, Agreements  
 Resolution accepting bids from Matthew and Elizabeth Arb in the amount of \$527 for the disposition of 211 13<sup>th</sup> Avenue SW and in the amount of \$812 for the disposition of 215 13<sup>th</sup> Avenue SW, and approving Quit Claim Deeds for both properties.  
 CIP/DID #3302500004-00

**EnvisionCR Element/Goal:** GrowCR Goal 1: Encourage mixed-use and infill development.

**Background:** The City received interest to dispose of various non-conforming lots. These properties were acquired with Community Development Block Grant (CDBG) funds through the Voluntary Acquisition Program, and as per State guidance, may be disposed of as long as the properties are located outside of the Special Hazard Area (100-year flood plain). These lots are all located outside of the 100-year flood plain.

A Public Hearing was held on January 28, 2014, and Council approved the resolution to continue with the disposition of these properties to adjacent property owners by sealed bid. The properties were offered for sale by sealed bid for a period of 30 days to adjacent property owners, and a condition of each sale is that the lot must be combined with an adjacent parcel to make one tax parcel.

Bids were opened at the Public Works Department at 1:00 p.m. on July 17, 2015, and the City received one acceptable bid for each parcel from Matthew and Elizabeth Arb in the amount of \$527 for 211 13<sup>th</sup> Avenue SW and in the amount of \$812 for 215 13<sup>th</sup> Avenue SW. As required by CDBG, all proceeds from the sales will be returned as program income.

**Action/Recommendation:** The Public Works Department recommends accepting the bids and proceeding with the dispositions.

**Alternative Recommendation:** If the Council does not accept these bids, the alternative is to hold and maintain the properties as vacant lots.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA

**Explanation:** This does not fit the criteria outlined in the policy and therefore, does not apply.

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, the City Council desires to dispose of the real property located at 211 13<sup>th</sup> Avenue SW and 215 13<sup>th</sup> Avenue SW, Cedar Rapids, Iowa, and legally described as:

The West 38 ½ feet of the East 125 feet of Lot 1, Block 8, McClenahan and Buchanan's Addition to West Cedar Rapids, Linn County, Iowa, and

West 25 feet of Lot 1, Block 8, McClenahan and Buchanan's Addition to West Cedar Rapids, Linn County, Iowa

, and

WHEREAS, the City Council previously authorized the disposal of these City-owned non-conforming lots by sealed bid to adjacent property owners, and

WHEREAS, said parcels shall be combined with adjacent property so as to constitute a single zoning lot, and

WHEREAS, the City of Cedar Rapids offered these properties for sale by sealed bid for a period of 30 days, and

WHEREAS, the City of Cedar Rapids received one bid for each lot from Matthew and Elizabeth Arb (1306 J Street SW, Cedar Rapids, Iowa 52404) on July 17, 2015, which was the deadline for the sealed bids, in the amount of \$527 for 211 13<sup>th</sup> Avenue SW and in the amount of \$812 for 215 13<sup>th</sup> Avenue SW, for this real property, and

WHEREAS, the Public Works Director recommends the City Council accept the bids received from Matthew and Elizabeth Arb for these properties, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the consideration of \$527 for 211 13<sup>th</sup> Avenue SW and \$812 for 215 13<sup>th</sup> Avenue SW to be paid by Matthew and Elizabeth Arb for the properties to be conveyed is good, adequate, fair and valuable, and that the bids shall be accepted, and

BE IT FURTHER RESOLVED that two Quit Claim Deeds from the City of Cedar Rapids, Iowa to Matthew and Elizabeth Arb shall be executed by the City Manager and City Clerk and be recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

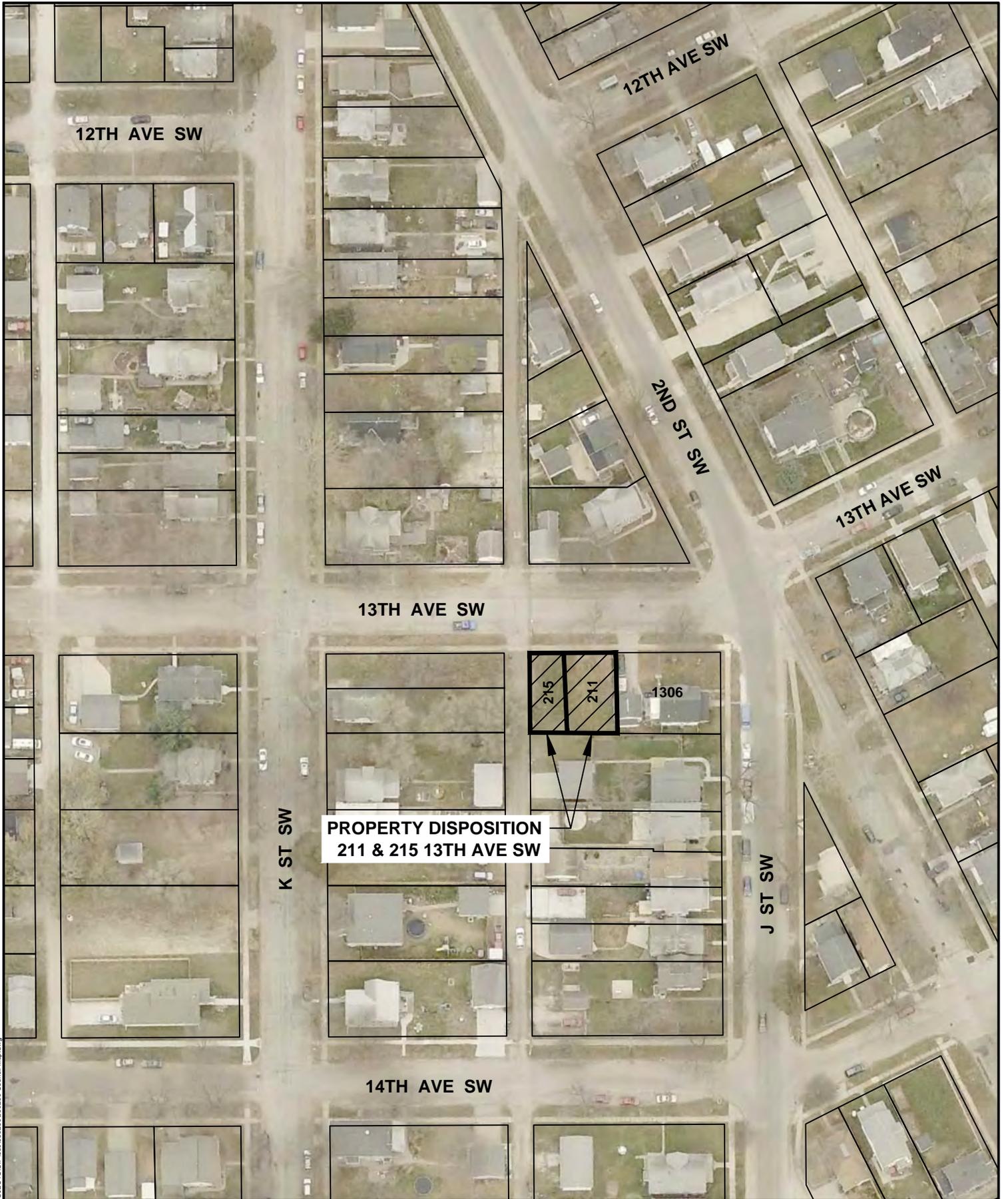
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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**PROPERTY DISPOSITION  
211 & 215 13TH AVE SW**



**PROPERTY DISPOSITION  
211 AND 215 13TH AVENUE SW**



RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, On July 8, 2014, Resolution 0883-07-14 previously approved and granted to Iowa Land & Building Company a 34-foot wide access easement through City-owned land located northerly of and adjacent to 9400 Shepard Court SW, and

WHEREAS, Cedar Real Estate Group has requested the City partially assign and confirm the access easement to Cedar Real Estate Group, and

WHEREAS, the Airport Commission has approved the assignment of the access easement and recommends the City Council consent to the partial assignment of access easement from Iowa Land & Building Company to Cedar Real Estate Group,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Partial Assignment of Access Easement as described herein, and

BE IT FURTHER RESOLVED that the Partial Assignment of Access Easement is hereby recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



ACCESS  
EASEMENT

LIPPISCH PL SW

ARTHUR COLLINS  
PARKWAY SW

WRIGHT BROTHERS BLVD SW

SHEPARD CT SW

18TH STREET SW

Eastern Iowa Airport

Cadd File Name: W:\PROJECTS\Non-CIP\2014\014037 Shepard Ct SW (9400) - Access Easmt (airport) - Iowa Land & Blg\949-14-037 Council Map.dwg



ACCESS EASEMENT  
SHEPARD COURT SW





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Dave Wallace, PE  
**E-mail Address:** d.wallace@cedar-rapids.org

**Phone Number/Extension:** 5814

**Alternate Contact Person:** Garrett, Prestegard, PE  
**E-mail Address:** g.prestegard@cedar-rapids.org

**Phone Number/Extension:** 5115

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution awarding and approving contract in the amount of \$3,798,657.76 plus incentive up to \$25,000, bond and insurance of S.M. Hentges and Sons, Inc. for the Prairie Creek from J Street SW to Cedar River Sanitary Sewer Reconstruction – Phase 2 project (estimated cost is \$4,120,000) **(FLOOD)**.  
 CIP/DID #SSD011-04

**EnvisionCR Element/Goal:** ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

**Background:**

S.M. Hentges and Sons, Inc., Jordan, MN	\$3,798,657.76
Possible Incentive	\$ 25,000.00
Total Award	\$3,823,657.76
Minger Construction Co., Inc., Jordan, MN	\$4,801,376.90
Carstensen Contracting, Inc., Pipestone, MN	\$5,255,687.60
Merryman Excavation, Inc., Woodstock, IL	\$5,495,368.30

S.M. Hentges and Sons, Inc. submitted the lowest of the bids received on July 22, 2015 for the Prairie Creek from J Street SW to Cedar River Sanitary Sewer Reconstruction – Phase 2 project. The bid is within the approved budget. Construction work is anticipated to begin this fall and expected to be completed within 336 calendar days.

**Action/Recommendation:** The Public Works Department recommends approval of the Resolution to award and approve contract in the amount of \$3,798,657.76 plus incentive up to \$25,000, bond and insurance of S.M. Hentges and Sons, Inc. for the Prairie Creek from J Street SW to Cedar River Sanitary Sewer Reconstruction – Phase 2 project.

**Alternative Recommendation:** If Council chooses not to award the contract for said project, the project could not go forward as proposed unless the bidding process is repeated.

**Time Sensitivity:** Normal. Chapter 26.10 of the Code of Iowa requires the Bid security to be returned within 30 days after the bid opening. Deferral of the contract award after August 11, 2015 may require re-bidding and affect the construction schedule for the improvements.

**Resolution Date:** August 11, 2015

**Budget Information:** FEMA PW# SSD011 FLOOD

**Local Preference Policy:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

ACCEPTING PROPOSAL, AWARDING CONTRACT, APPROVING CONTRACT

WHEREAS, on June 23, 2015 the City Council adopted a motion that directed the City Clerk to publish notice to bidders and publish notice of a public hearing on the plans, specifications, form of contract and cost estimate for the Prairie Creek from J Street SW to Cedar River Sanitary Sewer Reconstruction – Phase 2 (Contract No. SSD011-04) public improvement project for the City of Cedar Rapids, Iowa, and

WHEREAS, said notice was published in the Cedar Rapids Gazette on June 27, 2015 pursuant to which a public hearing was held on July 14, 2015, and

WHEREAS, the following bids were received, opened and announced on July 22, 2015 by the City Engineer, or designee, and said officer has reported the results of the bidding and made recommendations thereon to the City Council at its next meeting on July 28, 2015:

S.M. Hentges and Sons, Inc., Jordan, MN	\$3,798,657.76
Possible Incentive	\$ 25,000.00
Total Award	<u>\$3,823,657.76</u>
Minger Construction Co., Inc., Jordan, MN	\$4,801,376.90
Carstensen Contracting, Inc., Pipestone, MN	\$5,255,687.60
Merryman Excavation, Inc., Woodstock, IL	\$5,495,368.30

WHEREAS, general ledger coding for this public improvement shall be as follows:  
\$3,823,657.76 330-330240-18511-SSD011 FLOOD,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

1. The previous delegation to the City Engineer, or his designee, to receive, open, and publicly announce the bids, and report the results thereof to the City Council at its next meeting is hereby ratified and approved;
2. S.M. Hentges and Sons, Inc. is the lowest responsive, responsible bidder on said work and the City Engineer, or his designee, has recommended that the City accept its bid and award the contract to it;
3. Subject to approval of the Equal Employment Opportunity Officer and registration with the Department of Labor, the Bid of S.M. Hentges and Sons, Inc. is hereby accepted, with the inclusion of the incentive clause, and the contract for this public improvement is hereby awarded to S.M. Hentges and Sons, Inc..
4. The City Manager and City Clerk are hereby directed to sign and execute a contract with said contractor for the construction of the above-described public improvements;

BE IT FURTHER RESOLVED that the bid securities of the unsuccessful bidders be returned to them by the City Clerk, and

BE IT FURTHER RESOLVED that upon execution by the City Manager and City Clerk, said contract is approved, subject to approval of the bond and insurance by the City of Cedar Rapids Risk Manager and filing of the same with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

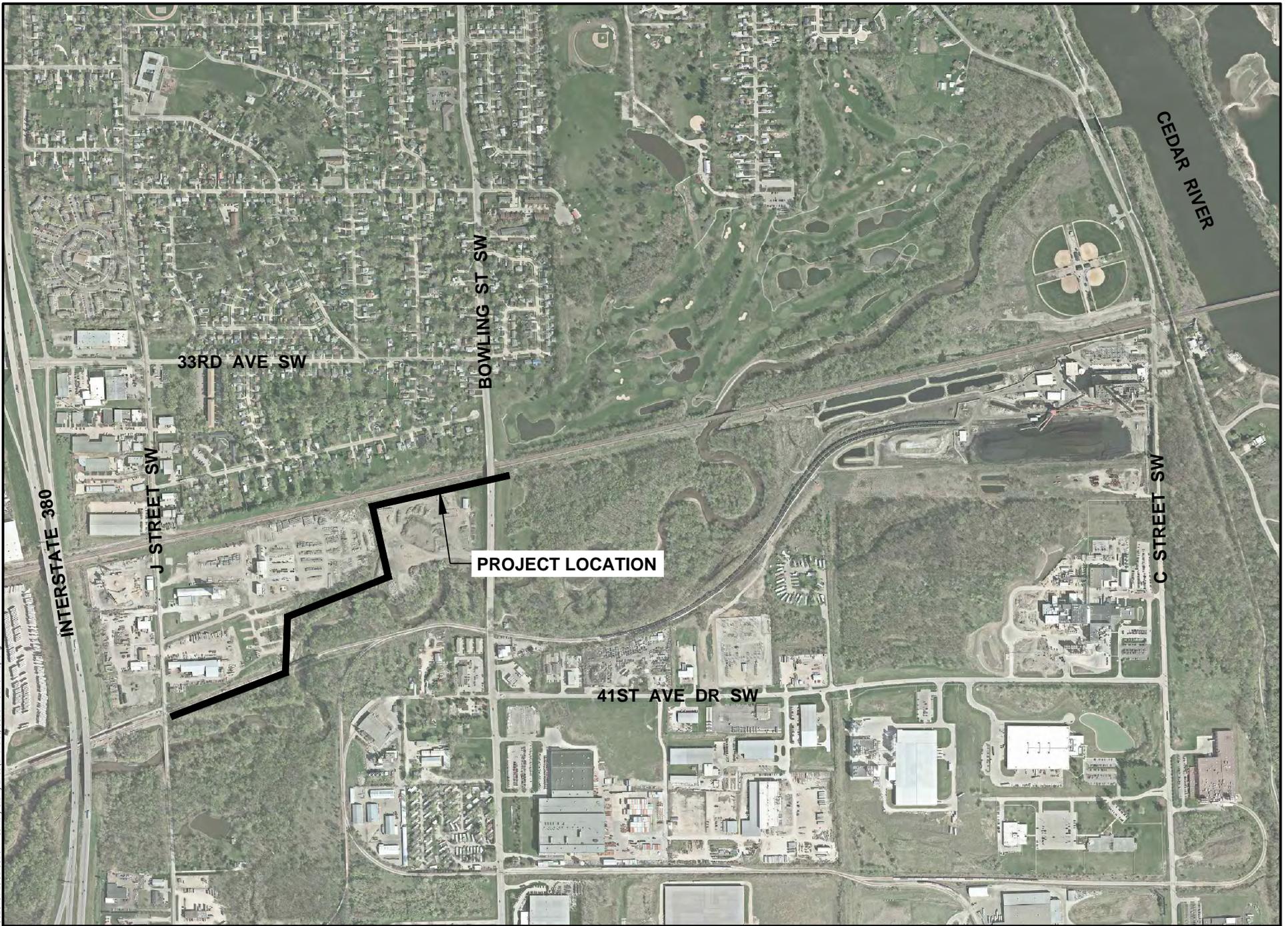
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MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**PRAIRIE CREEK FROM J STREET SW TO CEDAR RIVER,  
SANITARY SEWER RECONSTRUCTION PHASE 2**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell, PE  
**E-mail Address:** l.snell@cedar-rapids.org

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Pat Wieneke  
**E-mail Address:** p.wieneke@cedar-rapids.org

**Phone Number/Extension:** 5848

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing Change Order No. 2 (Final) deducting the amount of \$15,756.90 with Ti-Zack Concrete, Inc. for the FY 2015 Curb Repair Project – Contract 1 project (original contract amount was \$444,170; total contract amount with this amendment is \$495,910.70) **(Paving for Progress)**.  
 CIP/DID #301998-06

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 2 Final submitted by Ti-Zack Concrete, Inc..

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** 301998, Streets LOST 7970

**Local Preference Policy:** No  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 2 (Final) deducting the amount of \$15,756.90 with Ti-Zack Concrete, Inc. for the FY 2015 Curb Repair Project – Contract 1 project, Contract No. 301998-06. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$439,670.00
Original Incentive Value	4,500.00
Change Order No. 1	67,497.60
Change Order No. 2 Final	<u>(15,756.90)</u>
Amended Contract Amount	\$495,910.70

General ledger coding for this Change Order to be as follows: (\$15,756.90) 301-301000-7970-301998 SLOST

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell, PE  
**E-mail Address:** l.snell@cedar-rapids.org

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Pat Wieneke  
**E-mail Address:** p.wieneke@cedar-rapids.org

**Phone Number/Extension:** 5848

**Description of Agenda Item:** Purchases, contracts and agreements  
 Authorizing Change Order No. 5 in the amount of \$1,393.41 with Peterson Contractors, Inc. for the Edgewood Road Pedestrian Overpass Bridge and Shared Use Path from Prairie Valley Court SW to 37<sup>th</sup> Avenue SW project (original contract amount was \$2,014,119.92; total contract amount with this amendment is \$2,039,788.77).  
 CIP/DID #305121-02

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions. There were small quantity discrepancies between the contract and as-built quantities. These are measured quantities of work completed on the items. No significant changes were made creating these increases.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 5 submitted by Peterson Contractors, Inc.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:**

CIP No. 3012001 (streets/sidewalks) -	\$1,068,400
CIP No. 305121 (bridges) -	\$1,146,720
Total Construction Budget	\$2,215,120

**Local Preference Policy:** NA

**Explanation:** This project is a Public Improvement Project and as such per State Code the City is required to award the construction contract to the lowest responsive, responsible bidder. The Buy Local policy does not apply in this situation

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 5 in the amount of \$1,393.41 with Peterson Contractors, Inc. for the Edgewood Road Pedestrian Overpass Bridge and Shared Use Path from Prairie Valley Court SW to 37<sup>th</sup> Avenue SW project, Contract No. 305121-02. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$2,014,119.92
Change Order No. 1	6,703.32
Change Order No. 2	7,904.62
Change Order No. 3	7,399.00
Change Order No. 4	2,268.50
Change Order No. 5	1,393.41
	<hr/>
Amended Contract Amount	\$2,039,788.77

General ledger coding for this Change Order to be as follows: \$1,393.41 301-301000-30186-3012001

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



Cadd File Name: W:\PROJECTS\CIP\305121\305121 Council Map.dwg



**EDGEWOOD ROAD PEDESTRIAN OVERPASS  
BRIDGE AND SHARED USE PATH FROM  
PRAIRIE VALLEY COURT SW TO 37TH AVENUE SW**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell, PE

**Phone Number/Extension:** 5804

**E-mail Address:** l.snell@cedar-rapids.org

**Alternate Contact Person:** Pat Wieneke

**Phone Number/Extension:** 5848

**E-mail Address:** p.wieneke@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements

Authorizing Change Order No. 6 (Final) deducting the amount of \$122,206.51 with L.L. Pelling Company for the Boyson Road NE Pavement Rehabilitation Improvements from C Avenue NE to East Corporate Limits project (original contract amount was \$703,834.30; total contract amount with this amendment is \$599,460.79 **(Paving for Progress)**).

CIP/DID #3012085-02

**EnvisionCR Element/Goal:** StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 6 Final submitted by L.L. Pelling Company.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** CIP's 3012085 (Streets), 304996 (Storm Sewer)

**Local Preference Policy:** NA

**Explanation:** This project is a Public Improvement Project and as such per State Code the City is required to award the construction contract to the lowest responsive, responsible bidder. The Buy Local policy does not apply in this situation

**Recommended by Council Committee:** Yes

**Explanation:** Part of the "Paving for Progress" list of streets identified for repair

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 6 (Final) deducting the amount of \$122,206.51 with L.L. Pelling Company, Inc. for the Boyson Road NE Pavement Rehabilitation Improvements from C Avenue NE to East Corporate Limits project, Contract No. 3012085-02. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$682,034.30
Possible Incentive	21,800.00
Change Order No. 1	5,879.10
Change Order No. 2	15,072.70
Change Order No. 3	3,370.00
Change Order No. 4	14,029.60
Change Order No. 5	1,631.60
Change Order No. 6 (Final)	(122,206.51)
Removal of Original Incentive	(21,800.00)
Addition of Disincentive and/or Liquidated Damages	<u>(350.00)</u>
Amended Contract Amount	\$599,460.79

General ledger coding for this Change Order to be as follows: (\$122,206.52) 301-301000-7970-3012085 SLOST

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**BOYSON ROAD NE FROM C AVENUE TO CORPORATE LIMITS  
IMPROVEMENTS PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell  
**E-mail Address:** [l.snell@cedar-rapids.org](mailto:l.snell@cedar-rapids.org)

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Pat Wieneke  
**E-mail Address:** [p.wieneke@cedar-rapids.org](mailto:p.wieneke@cedar-rapids.org)

**Phone Number/Extension:** 5848

**Description of Agenda Item:** Purchases, contracts and agreements  
 Resolution authorizing Change Order No. 6 in the amount of \$1,957 with Rathje Construction Company for the 1<sup>st</sup> Avenue East From 34<sup>th</sup> Street to 40<sup>th</sup> Street Utilities Rehabilitation project (original contract amount was \$2,259,949.02; total contract amount with this amendment is \$2,286,671.72) **(Paving for Progress)**.  
 CIP/DID #301240-04

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 6 submitted by Rathje Construction Company.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:**

CIP No. 301240 (streets LOST) -	\$153,500
CIP No. 6250024 (water) -	\$1,159,050
CIP No. 655939 (sanitary sewer) -	\$1,304,250
Total Construction Budget	\$2,616,800

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 6 in the amount of \$1,957 with Rathje Construction Company for the 1<sup>st</sup> Avenue East from 34<sup>th</sup> Street to 40<sup>th</sup> Street Utilities Rehabilitation, Contract No. 301240-04. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$2,123,449.02
Original Incentive Value	136,500.00
Change Order No. 1	11,417.40
Change Order No. 2	5,941.20
Change Order No. 3	3,526.60
Change Order No. 4	2,696.50
Change Order No. 5	1,184.00
Change Order No. 6	<u>1,957.00</u>
Amended Contract Amount	\$2,286,671.72

General ledger coding for this Change Order to be as follows: \$1,165 625-625000-6250024-6252011022, \$792 301-301000-30185-301240 SLOST

PASSED\_DAY\_TAG

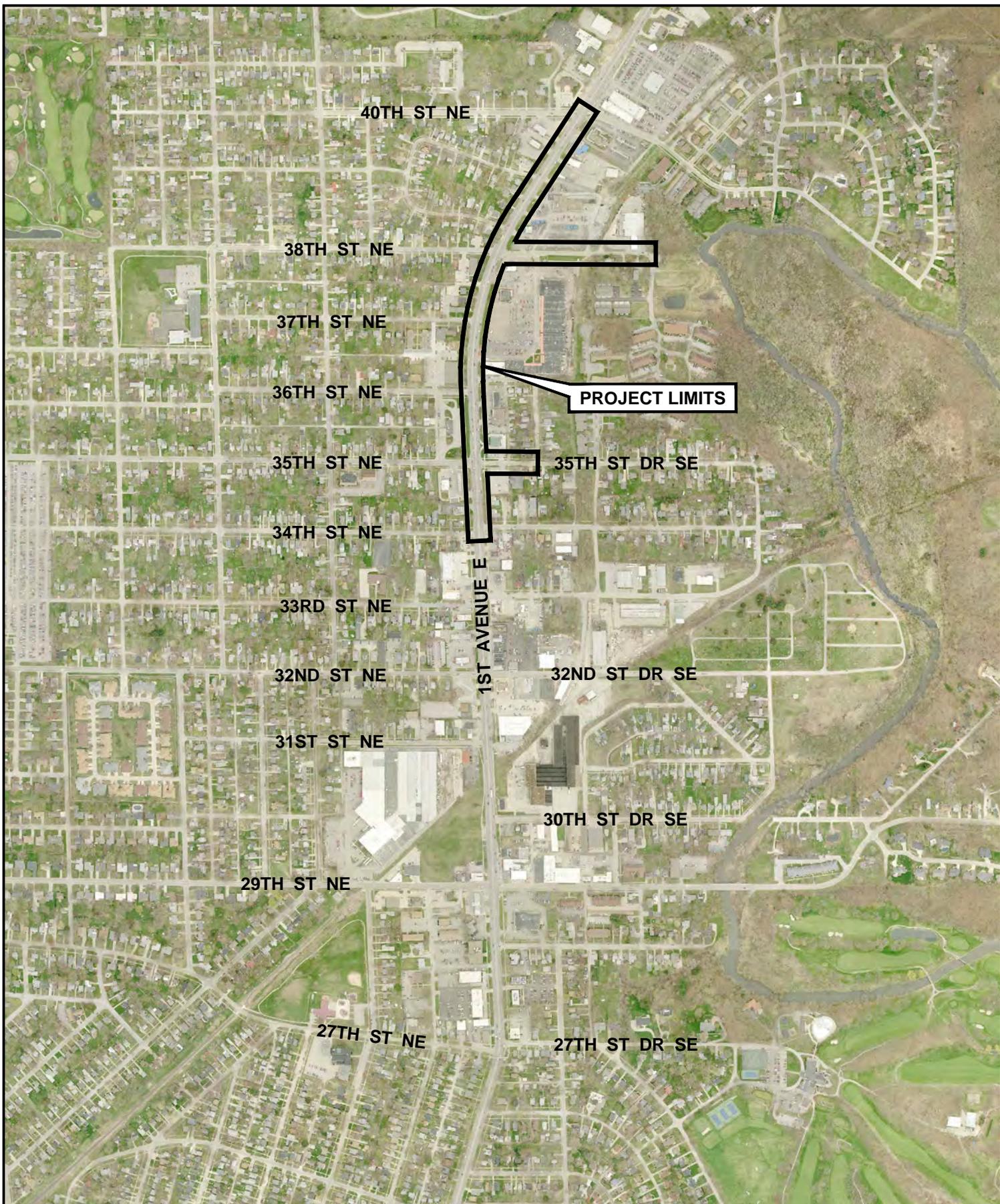
LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



**1ST AVENUE E FROM 34TH STREET TO 40TH STREET  
UTILITIES REHABILITATION PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Pat Wieneke  
**E-mail Address:** [p.wieneke@cedar-rapids.org](mailto:p.wieneke@cedar-rapids.org)

**Phone Number/Extension:** 5848

**Alternate Contact Person:** Loren Snell  
**E-mail Address:** [l.snell@cedar-rapids.org](mailto:l.snell@cedar-rapids.org)

**Phone Number/Extension:** 5804

**Description of Agenda Item:** Purchases, contracts and agreements  
 Authorizing Change Order No. 8 (Final) deducting the amount of \$341,248.10 with Iowa Erosion Control, Inc. for the Diagonal Drive SW Improvements from Interstate 380 to West 8<sup>th</sup> Avenue Bridge Approach project (original contract amount was \$1,711,989.97; total contract amount with this amendment is \$1,470,012.08) **(Paving for Progress)**.  
 CIP/DID #3012038-02

**EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors.

**Background:** This is a contract change order to adjust the contract price based on the actual quantities of completed work. The unit prices remain the same as originally bid and the contract price is adjusted in accordance with the provisions specified in the terms and conditions.

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 8 (Final) submitted by Iowa Erosion Control, Inc.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** Paving for Progress 3012038-02 SLOST

**Local Preference Policy:** No  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 8 (Final) deducting the amount of \$341,248.10 with Iowa Erosion Control, Inc. for the Diagonal Drive SW Improvements from Interstate 380 to West 8<sup>th</sup> Avenue Bridge Approach, Contract No. 3012038-02. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	1,653,989.97
Possible Incentive	58,000.00
Change Order No. 1	5,344.47
Change Order No. 2	1,000.00
Change Order No. 3	11,324.04
Change Order No. 4	27,625.13
Change Order No. 5	2,347.28
Change Order No. 6	58,115.35
Change Order No. 7	3,513.94
Change Order No. 8	(341,248.10)
Removal of Original Incentive Value	<u>( 10,000.00)</u>
Amended Contract Amount	\$1,470,012.08

General ledger coding for this Change Order to be as follows: (\$304,247.27) 301-301000-7970-3012038 SLOST, (\$37,000.83) 321-321000-32185-321548

PASSED\_DAY\_TAG

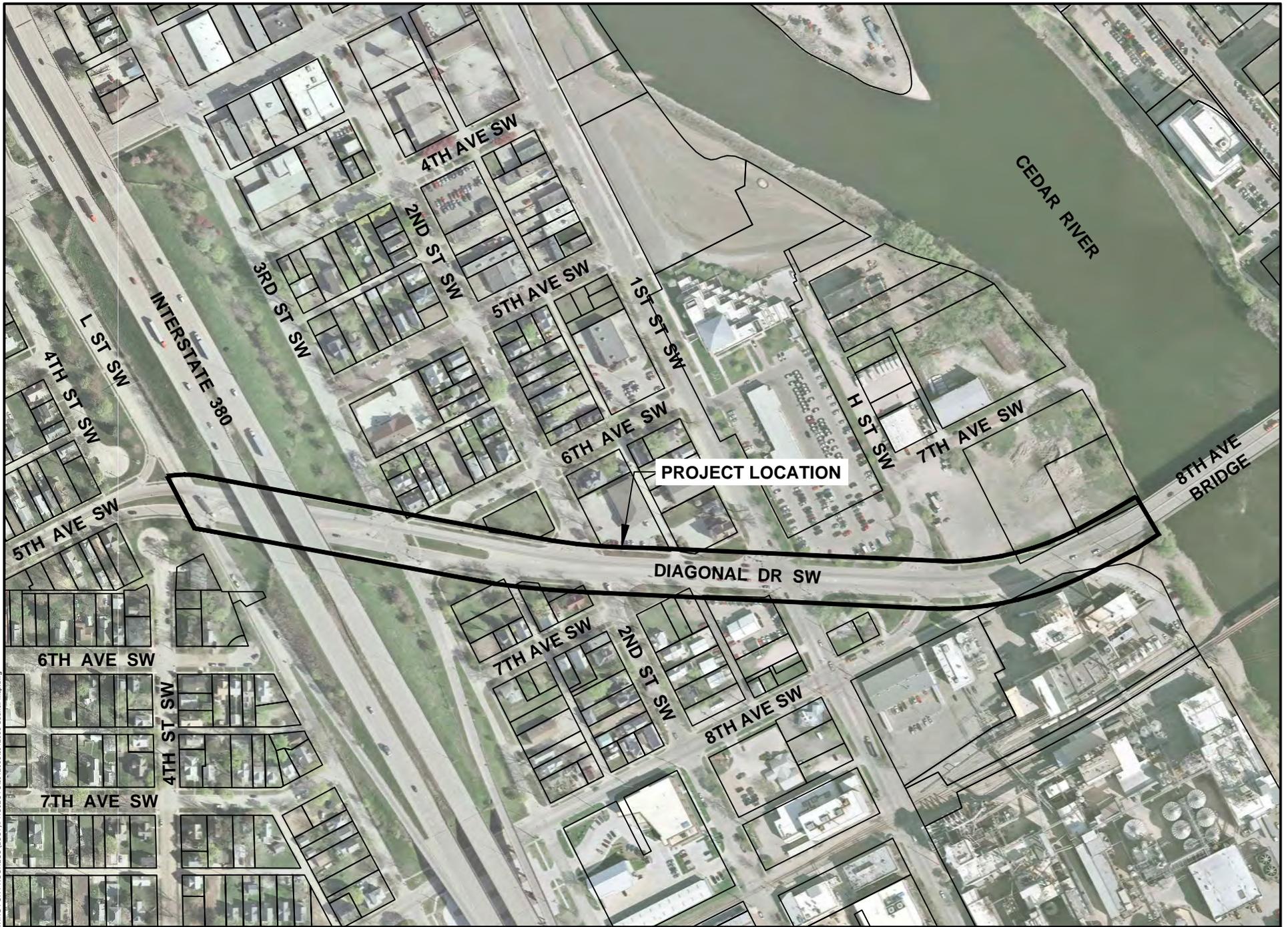
LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



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**DIAGONAL DRIVE SW IMPROVEMENTS FROM INTERSTATE 380  
TO WEST 8TH AVENUE BRIDGE APPROACH PROJECT**





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell, PE

**Phone Number/Extension:** 5804

**E-mail Address:** l.snell@cedar-rapids.org

**Alternate Contact Person:** Pat Wieneke

**Phone Number/Extension:** 5848

**E-mail Address:** p.wieneke@cedar-rapids.org

**Description of Agenda Item:** Purchases, contracts and agreements

Authorizing Change Order Nos. 13 and 14 for a total amount of \$40,472.08 with Miron Construction Co., Inc. for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – General Contractor (original contract amount was \$19,185,000; total contract amount with this amendment is \$20,231,235.18) (**FLOOD**).

CIP/DID #PWE006-21

**EnvisionCR Element/Goal:** : ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:** WCD=Work Change Directive

WCD #17	Sewer Repair – old sewer collapsed while being cleaned out.	\$3,458.08
	Miscellaneous Field Changes by Owner	\$8,549.00
	4 Pipes damaged by Rathje	(\$1,955.00)
	Pipe broken by Cedar Valley Steel on 1/18	(\$1,197.00)
	ADA Ramp to Door 123A	\$3,316.00
	Extra Grading at the Monument Sign	\$1,990.00
	Replacement of Beehive Intakes	\$1,654.00
	Handrail Gate Changes	\$1,409.00
	Column Protection	(\$1,501.00)
	The April 13 <sup>th</sup> storm event disrupted the project sequencing and schedule requiring Miron to create and maintain an additional construction access road to complete the project work. Access road was necessary to minimize the impact to City operations.	\$9,225
	Repair Broken Pipes hit by concrete truck	(\$1,195)
	Miscellaneous Structural Revisions	\$16,719

**Action/Recommendation:** The Public Works Department recommends approval of Change Order Nos. 13 and 14 submitted by Miron Construction Co., Inc.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** FEMA/I-Jobs/City – PWE006 FLOOD

**Local Preference Policy:** NA

**Explanation:** This project is a Public Improvement Project and as such per State Code the City is required to award the construction contract to the lowest responsive, responsible bidder. The Buy Local policy does not apply in this situation

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order Nos. 13 and 14 for a total amount of \$40,472.08 with Miron Construction Co., Inc. for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – General Contractor, Contract No. PWE006-21. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$19,185,000.00
Change Order No. 1 (Revised)	41,562.00
Change Order No. 2 (Revised)	(58,929.00)
Change Order No. 3	76,924.00
Change Order No. 4	7,479.00
Change Order No. 5	2,883.00
Change Order No. 6	117,324.00
Change Order No. 7	56,647.00
Change Order No. 8	257,723.00
Change Order No. 9	12,272.00
Change Order No. 10	61,967.00
Change Order No. 11	205,613.10
Change Order No. 12	224,298.00
Change Order No. 13	17,224.08
Change Order No. 14	<u>23,248.00</u>
Amended Contract Amount	\$20,231,235.18

General ledger coding for this Change Order to be as follows: \$40,472.08 330-330210-18515-PWE006-NG FLOOD

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



8TH AVENUE SW

9TH AVENUE SW

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14TH AVENUE SW

15TH AVENUE SW

16TH AVENUE SW

7TH ST SW

6TH STREET SW

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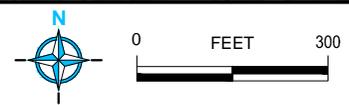
N ST SW

M ST SW

CITY SERVICES CENTER



CITY SERVICES CENTER





## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works

**Presenter at meeting:** Loren Snell, PE  
**E-mail Address:** l.snell@cedar-rapids.org

**Phone Number/Extension:** 5804

**Alternate Contact Person:** Pat Wieneke  
**E-mail Address:** p.wieneke@cedar-rapids.org

**Phone Number/Extension:** 5848

**Description of Agenda Item:** Purchases, contracts and agreements  
 Authorizing Change Order No. 15 in the amount of \$2,315.56 with Modern Piping, Inc. for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project – Mechanical & Plumbing project (original contract amount was \$4,570,000; total contract amount with this amendment is \$4,795,088.56) (**FLOOD**).  
 CIP/DID #PWE006-23

**EnvisionCR Element/Goal:** ProtectCR Goal 3: Maintain and provide quality services to the community.

**Background:**

WCD #17 HVAC system filter changes and maintenance associated with MidAmerican gas pressures issues.	\$2,315.56
--	------------

**Action/Recommendation:** The Public Works Department recommends approval of Change Order No. 15 submitted by Modern Piping, Inc.

**Alternative Recommendation:** If Council does not approve the change order, payments due to the Contractor will accrue interest until approval of the Change Order occurs and payment is made.

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** FEMA/I-Jobs/City – PWE006

**Local Preference Policy:** NA

**Explanation:** This project is a Public Improvement Project and as such per State Code the City is required to award the construction contract to the lowest responsive, responsible bidder. The Buy Local policy does not apply in this situation

**Recommended by Council Committee:** NA

**Explanation:** NA

RESOLUTION NO. LEG\_NUM\_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager is authorized to sign Change Order No. 15 in the amount of \$2,315.56 with Modern Piping, Inc. for the Cedar Rapids City Services Center – Bid Package 2 – Phase 2 Demolition, Sitework and New Building Construction Project - Mechanical & Plumbing, Contract No. PWE006-23. A cost summary of the contract changes for this project is as follows:

Original Contract Amount	\$4,570,000.00
Change Order No. 1	2,888.00
Change Order No. 2	(21,000.00)
Change Order No. 3	(21,482.00)
Change Order No. 4	3,070.00
Change Order No. 5	1,532.00
Change Order No. 6	17,076.00
Change Order No. 7	39,178.00
Change Order No. 8	14,994.00
Change Order No. 9	44,633.00
Change Order No. 10	4,134.00
Change Order No. 11	66,352.00
Change Order No. 12	37,556.00
Change Order No. 13	25,852.00
Change Order No. 14	7,990.00
Change Order No. 15	<u>2,315.56</u>
Amended Contract Amount	\$4,795,088.56

General ledger coding for this Change Order to be as follows: \$2,315.56 330-330210-18515-PWE006-NG

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG



8TH AVENUE SW

9TH AVENUE SW

7TH ST SW

10TH AVENUE SW

12TH AVENUE SW

CITY SERVICES CENTER

6TH STREET SW

4TH STREET SW

N ST SW

M ST SW

14TH AVENUE SW

15TH AVENUE SW

16TH AVENUE SW



CITY SERVICES CENTER



0 FEET 300



## Council Agenda Item Cover Sheet

**Submitting Department:** Public Works Department

**Presenter at meeting:** Rita Rasmussen  
**E-mail Address:** r.rasmussen@cedar-rapids.org

**Phone Number/Extension:** 5807

**Alternate Contact Person:** Carol Morgan  
**E-mail Address:** c.morgan@cedar-rapids.org

**Phone Number/Extension:** 5092

**Description of Agenda Item:** ORDINANCES – Second and possible Third Readings  
 Second and possible third reading of an Ordinance vacating public ways and grounds in and to the property described as an 8,469 square-foot parcel of excess City-owned right-of-way located southeasterly of and adjacent to the intersection of Edgewood Road and 42<sup>nd</sup> Street NE as requested by 42<sup>nd</sup> and Edgewood LLC.

Resolution authorizing the disposition of property described as an 8,469 square-foot parcel of excess City-owned right-of-way located southeasterly of and adjacent to the intersection of Edgewood Road and 42nd Street NE as requested by 42nd and Edgewood LLC.  
 CIP/DID #ROWV-017414-2015

**EnvisionCR Element/Goal:** InvestCR Goal 1: Expand economic development efforts to support business and workforce growth, market Cedar Rapids, and engage regional partners.

**Background:** A Public Hearing was held on July 28, 2015 in which no objections were heard.

July 28, 2015 - 1<sup>st</sup> reading of the Ordinance was held and passed.

**Action/Recommendation:** August 11, 2015 - 2<sup>nd</sup> and possible 3<sup>rd</sup> reading of the Ordinance and would like to pass the resolution for the vacation and disposition of this excess right-of-way.

**Alternative Recommendation:** NA

**Time Sensitivity:** Normal

**Resolution Date:** August 11, 2015

**Budget Information:** NA

**Local Preference Policy:** NA  
**Explanation:** NA

**Recommended by Council Committee:** NA  
**Explanation:** NA

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ROWV-017414-2015

ORDINANCE NO. LEG\_NUM\_TAG

**AN ORDINANCE VACATING PUBLIC WAYS AND GROUNDS REGARDING PROPERTY  
MORE PARTICULARLY DESCRIBED IN SECTION 1 HEREOF.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA,  
as follows:

Section 1. That the public ways and grounds in and to the property hereafter described  
is permanently vacated:

An 8,469 square-foot parcel of excess City-owned right-of-way located southeasterly of  
and adjacent to the intersection of Edgewood Road and 42<sup>nd</sup> Street NE (also known as  
Plat of Survey No. 1989 Parcel A as shown in Book 9236, Page 370 and recorded on  
May 4, 2015 at the Office of the Linn County Recorder

Section 2. That this Ordinance shall be in full force and effect from and after its passage  
and publication as provided by law.

Introduced this 28<sup>th</sup> day of July, 2015.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

MayorSignature

Attest:  
ClerkSignature

LEG\_TABLED\_TAG

RESOLUTION NO. LEG\_NUM\_TAG

WHEREAS, a notice has been given and a public hearing held as required by law, and

WHEREAS, the public use has been vacated by ordinance for the following described City property:

An 8,469 square-foot parcel of excess City-owned right-of-way located southeasterly of and adjacent to the intersection of Edgewood Road and 42<sup>nd</sup> Street NE (also known as Plat of Survey No. 1989 Parcel A as shown in Book 9236, Page 370 and recorded on May 4, 2015 at the Office of the Linn County Recorder)

, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

1. The City Manager and City Clerk shall execute a Quit Claim Deed conveying the property hereafter described to 42<sup>nd</sup> and Edgewood LLC, P. O. Box 1826, Cedar Rapids, Iowa 52406:  

Plat of Survey No. 1989 Parcel A as shown in Book 9236, Page 370 and recorded on May 4, 2015 at the Office of the Linn County Recorder.
2. The Council determines the fair consideration required for the aforescribed conveyance to be \$14,397 plus standard 5% closing costs \$720.
3. This conveyance is subject to the following conditions which shall be agreed to and accepted in writing by the grantee and be binding upon the grantee, successors, and assigns as follows:
  - a. Grantee shall save the City of Cedar Rapids harmless from damage or injury or loss of access or diminishing of the value of improved property, under Section 364.15 of the Iowa Code as the result of the vacation and the disposition of said property hereinbefore described to said grantee.
4. The City shall accept an Easement for Utilities over a portion of the vacated right-of-way. (see attached Exhibit A Utility Easement)
5. The grantee, 42<sup>nd</sup> and Edgewood LLC, shall be required to submit a combined tax statement to the City Assessor's Office, since the square footage does not constitute a buildable lot area in and of itself.
6. The grantee, 42<sup>nd</sup> and Edgewood LLC, shall pay the City Clerk all publication and recording fees connected with this matter.

BE IT FURTHER RESOLVED, that on behalf of the City of Cedar Rapids, the City Manager and City Clerk are hereby authorized to execute a Quit Claim Deed effectuating this conveyance and accept the Easement for Utilities and that the same are hereby approved and accepted, and that they shall be recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED\_DAY\_TAG

LEG\_PASSED\_FAILED\_TAG

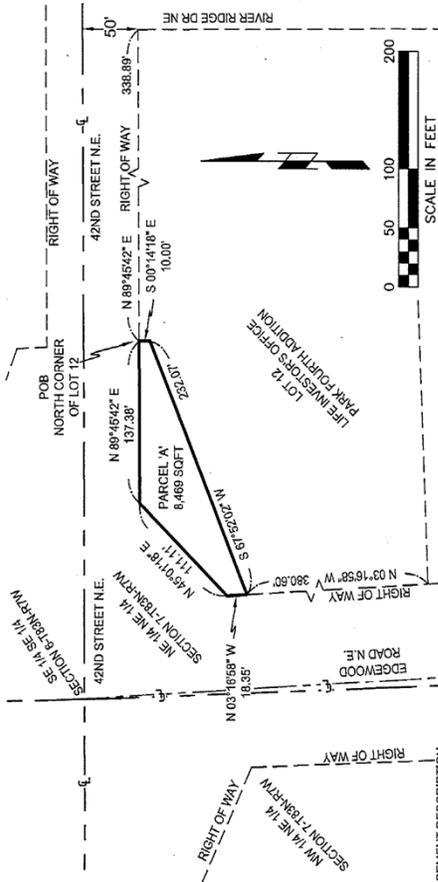
MayorSignature

Attest:

ClerkSignature

LEG\_TABLED\_TAG

# EXHIBIT 'A' UTILITY EASEMENT ALL OF PARCEL 'A', PLAT OF SURVEY NO. 1989 IN THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA



**EASEMENT DESCRIPTION:**  
All of Parcel 'A', Plat of Survey No. 1989 located in Northeast Quarter of the Northeast Quarter of Section 7, Township 83 North, Range 7 West of the 6th P.M., in the City of Cedar Rapids, Linn County, Iowa, more particularly described as follows:  
Beginning at the North corner of Lot 12, Life Investor's Office Park Fourth Addition to Cedar Rapids, Iowa; Thence S 00°14'18" E along a westerly line of said Lot 12 to a Northerly corner of said Lot 12 a distance of 10.00 feet; Thence S 67°52'02" W along a Northwesterly line of said Lot 12 to the Northwest corner of said Lot 12 a distance of 232.07 feet; Thence N 03°16'58" W along a Northerly extension of the West line of said Lot 12 a distance of 13.35 feet; Thence N 45°01'18" E to a point on the Westerly extension of the North line of said Lot 12 that is 137.38 feet West of said North Corner a distance of 111.11 feet; Thence N 89°45'42" E along said Westerly extension to said North corner and Point of Beginning a distance of 137.38 feet.  
Said parcel contains 8,469 SQ.FT., 0.19 Acres, subject to easements and restrictions of record.

**TOTAL AREA:**  
8,469 SQ.FT.  
0.19 ACRES

**OWNER:**  
HUNTER COMPANIES  
1625 1ST AVENUE S.E.  
CEDAR RAPIDS, IOWA 52402  
HUNTER PARKS

**SURVEYOR / CONTACT:**  
WADE D. WAHRE, PLS.  
SHIVE-HATTERY, INC.  
316 SECOND ST. SE, SUITE 500  
CEDAR RAPIDS, IOWA 52401  
319-384-0227  
wwahre@shive-hattery.com

**SURVEY PREPARED FOR:**  
CITY OF CEDAR RAPIDS  
PUBLIC WORKS DEPARTMENT  
500 15TH AVENUE S.W.  
CEDAR RAPIDS, IOWA 52404

**SURVEY LEGEND**

( )	POINT OF BEGINNING
---	PUBLIC UTILITY EASEMENT LINE
---	SECTION LINE
---	CENTERLINE OF ROAD
---	EXISTING LOT LINE

**RECORDED AS:**  
03/27/2015

**SHIVE-HATTERY**  
ARCHITECTURE + ENGINEERING  
Iowa | Illinois | Missouri  
<http://www.shive-hattery.com>

PROJECT NO. 2131900	DATE 6-16-2015	SCALE 1"=100'	FIELD BOOK 1259	REVISION
DRAWN DWAMN		APPROVED		
UTILITY EASEMENT EXHIBIT 'A' ALL OF PARCEL 'A' PLAT OF SURVEY NO. 1989 IN THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA				
SHEET NO. 1 OF 1				



Twin Pines Golf Course

42ND ST NE

R.O.W. VACATION  
AND PROPOSED  
UTILITY EASEMENT

4101 River  
Ridge Dr NE

WILLOWBROOK DR NE

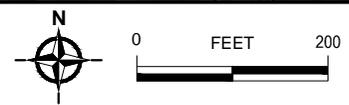
EDGEWOOD RD NE

RIVER CENTER CT NE

RIVER RIDGE DR NE



**RIGHT-OF-WAY VACATION  
AND PROPOSED UTILITY EASEMENT  
4101 RIVER RIDGE DRIVE NE**



Cadd File Name: W:\PROJECTS\Non-CIP\20154115 Right of Way Mgmt\VACATIONS 2015 - ENERGO\ROWV-017414-2015\_4101 River Ridge Dr NE\ROWV-017414-2015 Council Map.dwg

ROWV-017414-2015