"Cedar Rapids is a vibrant urban hometown –
a beacon for people and businesses invested in building
a greater community now and for the next generation."

NOTICE OF CITY COUNCIL MEETING

The Cedar Rapids City Council will meet in Regular Session on Tuesday, January 27, 2015 at 4:00 p.m. in the Council Chambers, 3rd Floor, City Hall, 101 First Street SE, Cedar Rapids, Iowa, to discuss and possibly act upon the matters as set forth below in this tentative agenda. (*Please silence mobile devices*.)

A G E N D A

- Invocation
- Pledge of Allegiance
- Proclamations/Presentations

PUBLIC HEARINGS

1. A public hearing will be held to consider the disposition of approximately 78 acres of City-owned property generally located west of Bertram Road and north of Otis Road SE (Caleb Mason). CIP/DID #OB465154

2. A public hearing will be held to consider a local Historic Landmark designation as requested by Ausadie LTD for property at 845 1st Avenue SE in accordance with the provisions of Chapter 18 of the Municipal Code, Historic Preservation (Jeff Hintz).

    a. First Reading: Ordinance granting a local Historic Landmark designation as requested by Ausadie LTD for property at 845 1st Avenue SE in accordance with the provisions of Chapter 18 of the Municipal Code, Historic Preservation. CIP/DID #OB1357507

3. A public hearing will be held to consider identification of community development needs, program funding for development of proposed activities and program performance for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs, prior to developing an Annual Action Plan for the period of July 1, 2015 to June 30, 2016 (Paula Mitchell). CIP/DID #OB246513

4. A public hearing will be held to consider community development needs and budget priorities for the City's annual entitlement programs, including the Community Development Block Grant (CDBG) and the HOME Investment Partnership Programs, in preparation for the creation of a new 5-year Consolidated Plan strategy document (Paula Mitchell). CIP/DID #OB246513

5. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Edgewood Road SW and Edgewood Parkway SW Traffic Signal Improvements project (estimated cost is $300,000) (Doug Wilson).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Edgewood Road SW and Edgewood Parkway SW Traffic Signal Improvements project. CIP/DID #306163-03

6. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Cedar Rapids North Gateway Sign project (estimated cost is $255,000) (Doug Wilson).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Cedar Rapids North Gateway Sign project. CIP/DID #197001-02

7. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the 8th Avenue SW Pavement Rehabilitation Improvements from 10th Street to 7th Street project (estimated cost is $400,000) (Doug Wilson).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the 8th Avenue SW Pavement Rehabilitation Improvements from 10th Street to 7th Street project **(Paving for Progress)**. CIP/DID #3012083-02

8. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the SE Quadrant Sanitary Sewer Improvements – Phase 2, Package 2 project (estimated cost is $865,000) (Dave Wallace).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the SE Quadrant Sanitary Sewer Improvements – Phase 2, Package 2 project **(FLOOD)**. CIP/DID #SSD104-06

9. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Greene Square Revitalization project (estimated cost is $1,570,000) (Steve Krug).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Greene Square Revitalization project. CIP/DID #307228-01

10. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the SW Quad, Phase 1 – Water Main Replacement project (estimated cost is $550,000) (Steve Hershner).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the SW Quad, Phase 1 – Water Main Replacement project. CIP/DID #2011020-02

11. A public hearing will be held to consider the plans, specifications, form of contract and estimated cost for the Water Pollution Control Facility Unit Substation Replacement project (estimated cost is $643,000) (Steve Hershner).

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Water Pollution Control Facility Unit Substation Replacement project. CIP/DID #615244-02

PUBLIC COMMENT

This is an opportunity for the public to address the City Council on any subject pertaining to Council action scheduled for today. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.

MOTION TO APPROVE AGENDA

CONSENT AGENDA

These are routine items, some of which are old business and some of which are new business. They will be approved by one motion without individual discussion unless Council requests that an item be removed for separate consideration.

12. Motion to approve minutes.

13. Motions setting public hearing dates for:
    a. February 10, 2015 – to consider a change of zone for property at 1241 3rd Avenue SE from RMF-2, Multiple Family Residence Zone District to R-TN, Traditional Neighborhood Residence Zone District as requested by Affordable Housing Network, Inc.; CIP/DID #RZNE-015536-2015
    b. February 10, 2015 – to consider the vacation and disposition of public ways and grounds described as a 41,640 square-foot parcel of excess City-owned right-of-way located at 3400 Edgewood Road NE as requested by CoCoSaJe, L.C.; **CIP/DID #ROWV-006977-2013**
    c. March 10, 2015 – to consider an Urban Revitalization Area designation as requested by Todd Culver for the proposed Water Rock development located at 931 Blairs Ferry Road NE. CIP/DID #OB1363059

14. Motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for February 10, 2015 and publishing a notice of public hearing for the 42nd Street and I-380 Intersection Improvements project with bid opening scheduled for February 17, 2015 at the Iowa Department of Transportation (estimated cost is $736,000). CIP/DID #301614-02

15. Motion assessing $1,500 civil penalties and 30-day suspensions for violation of State Code regarding the sale of alcohol to minors against: CIP/DID #OB1361734
    a. Jim's Foods, 812 6th Street SW;
    b. La Cantina, 102 2nd Street SE;
    c. Uptown Liquor & Tobacco, 2000 Wiley Boulevard SW, Suite #106.

16. Motion assessing a $300 civil penalty for violation of State Code regarding the sale of tobacco/vapor products to a minor against Hy-Vee Food Store #3, 20 Wilson Avenue SW. CIP/DID #OB1361735

17. Motion approving the beer/liquor/wine applications of: CIP/DID #OB1145716
    a. Beijing Chinese Restaurant, 421 Edgewood Road NW;
    b. Cedar Rapids Residence Inn, 1900 Dodge Road NE (new – new corporation);
    c. Clarion Hotel & Convention Center, 525 33rd Avenue SW (new – new ownership);
    d. Club Basix, 3916 1st Avenue NE;
    e. Fareway Store #151, 3717 1st Avenue SE (new – formerly Red Carpet Bridal);
    f. Hy-Vee Food Store #7, 5050 Edgewood Road NE;
    g. Julia-n-LeChef Katering Kitchen, 426 1st Avenue NW (14-day permit for events at Veterans Memorial, 50 2nd Avenue Bridge, on January 31 and February 7, 2015);
    h. Kwik Shop #560, 3301 J Street SW;
    i. Kwik Shop #561, 2904 Center Point Road NE;
    j. Kwik Shop #563, 1001 1st Avenue SW;
    k. Kwik Shop #565, 4201 Center Point Road NE;
    l. Osaka Japanese Steakhouse & Sushi Bar, 5001 1st Avenue SE (new – new ownership);
    m. Silver Star Saloon, 2665 Edgewood Parkway SW;
    n. St. Pius X and Elizabeth Ann Seton School, 4901 Council Street NE (5-day permit for an event on February 13, 2015 at St. Pius X Church, 4949 Council Street NE);
    o. Tomaso's Pizza, 3234 Center Point Road NE;
    p. Viking Lounge, 1971 16th Avenue SW.

18. Resolutions approving payment of bills and payroll: CIP/DID #OB1143566
    a. Bills;
    b. Payroll.

19. Resolutions approving appointments and thanking the following individuals:
    a. Appointing Susie Weinacht (effective through December 31, 2017) to the Cedar Rapids/Linn County Solid Waste Agency Board; CIP/DID #OB534305
    b. Appointing Steve Hershner (effective through December 31, 2015), Scott Olson and Jeff Pomeranz (effective through December 31, 2016), Monica Vernon and Susie Weinacht (effective through December 31, 2017) and Rob Davis and Ralph Russell (effective through December 31, 2018) to the Corridor Metropolitan Planning Organization's Policy Board of Directors; appointing 12 individuals as alternates; and providing a vote of thanks to Jasmine Almoayed, Angie Charipar, Dave Elgin, Sandi Fowler, Maria Johnson, Sven Leff, Joe Mailander, Ann Poe, Mo Sheronick and Amy Stevenson for serving on the board; CIP/DID #OB542014
    c. Vote of thanks to the late Robert Cihla for serving on the Cedar Rapids ADA Advisory Committee; CIP/DID #OB775389
    d. Vote of thanks to Ron Corbett for serving on the Cedar Rapids/Linn County Solid Waste Agency Board. CIP/DID #OB534305

20. Resolution renaming the City Council's Flood Protection Committee to the Flood Control System Committee. CIP/DID #OB169109

21. Resolution authorizing execution of a Memorandum of Understanding creating the Cedar Lake Steering Committee. CIP/DID #OB1362716

22. Resolution amending the 2014 Long Term Planning Commission member appointment. CIP/DID #OB208623

23. Resolutions approving assessment actions:
    a. Intent to assess – Utilities – Water Division – delinquent municipal utility bills – 53 properties; CIP/DID #OB1362727
    b. Levy assessment – Utilities – Water Division – delinquent municipal utility bills – 21 properties; CIP/DID #OB1344058
    c. Levy assessment – housing nuisance abatement charge – one property; CIP/DID #OB1361739
    d. Levy assessment – nuisance property abatement charge – one property. CIP/DID #OB1361741

24. Resolutions accepting projects, approving Performance Bonds and authorizing issuance of final payments:
    a. Environmental Remediation and Demolition Services Including RACM for Nuisance Structures project, final payment in the amount of $2,832.50 and 2-Year Performance Bond submitted by Active Thermal Concepts, Inc. (original contract amount was $56,650; final contract amount is $56,650); CIP/DID #0714-012
    b. Cedar Rapids Water Pollution Control Facility Flood Wall Protection Project, Phase 2 – Flood Wall and Earthen Berm project, final retainage payment in the amount of $294,504.21 and 2-year Performance Bond submitted by Tricon General Construction (original contract amount was $5,820,000; final contract amount is $5,830,084.22) **(FLOOD)**; CIP/DID #3303101000-03
    c. J Avenue Water Treatment Plant 1929 Tower Renovation project, final payment in the amount of $9,801.50 and 2-Year Performance Bond submitted by Bi-State Masonry, Inc. (original contract amount was $170,000; final contract amount is $196,030). CIP/DID #625028-07

25. Resolution establishing “No Parking Anytime” on the inside radii of the north and south curbs of Blackberry Circle SW. CIP/DID #PARK-015802-2015

26. Resolution establishing “No Parking Anytime” on the inside radius of the curve of Falbrook Drive NE. CIP/DID #PARK-012614-2014

27. Resolution directing preparation of plans, specifications, form of contract and notice to bidders for the 35th Street Drive SE from 1st Avenue East to Elm Avenue SE Curb and Gutter Improvements project **(Paving for Progress)**. CIP/DID #301240-00

28. Resolution amending Resolution No. 1654-12-14, by adding one additional property to the list of properties to be specifically benefited by the construction of sidewalk improvements in connection with the 2015 Sidewalk Infill Project – Phase 2 project. CIP/DID #3012074-00

29. Resolution amending Resolution No. 1729-12-14 by establishing the value of one additional property in connection with the 2015 Sidewalk Infill Project – Phase 2 project. CIP/DID #3012074-00

30. Resolution fixing value of lots and adopting preliminary plat and schedule, estimate of cost and proposed preliminary plans and specifications for the construction of the 18th Street SW from 13th Avenue to 16th Avenue SW Improvements and the 18th Street SW from Wilson Avenue SW to 16th Avenue SW Improvements projects. CIP/DID #301500-00

31. Resolution of support for a proposed National Register of Historic Places landmark designation for the Glenn M. Averill and Edith Averill House located at 616 4th Avenue SE. CIP/DID #~~OB1363061~~ **OB4655**

32. Resolution of support for a proposed National Register of Historic Places landmark designation for the Grant Vocational High School located at 346 2nd Avenue SW. CIP/DID #~~OB1363067~~ **OB4655**

33. Resolution of support for an Urban Revitalization Area designation for the Water Rock development located at 931 Blairs Ferry Road NE. CIP/DID #OB1363073

34. Resolution authorizing staff to open the City of Cedar Rapids Section 8 Housing Choice Voucher (HCV) waiting list and close the waiting list once the required number of applications is received. CIP/DID #OB363680

35. Resolution approving 5-Year One-Way to Two-Way Street Conversion Plan, including conversion of 2nd Avenue from 12th Street to 19th Street SE; 3rd Avenue from 13th Street SW to 19th Street SE; 4th Avenue SE from 1st Street SE to 19th Street SE; 5th Avenue SE from 1st Street SE to 19th Street; 7th Street SE from 4th Avenue SE to 12th Avenue SE; and 8th Street SE from 4th Avenue SE to 12th Avenue SE. CIP/DID #306341-00

36. Resolutions approving actions regarding Purchases/Contracts/Agreements:
    a. Amendment No. 1 to renew contract for Sensys Equipment with Sensys Networks, Inc. for the Traffic Engineering Division for an estimated annual amount of $100,000 (original contract amount was $50,000; renewal contract amount with this amendment is $100,000); CIP/DID #1013-081
    b. Amendment No. 1 to increase volume of contract for NetworkFleet™ GPS with Electronic Engineering Company for the Fleet Services Division for an additional amount not to exceed $80,000 (original contract amount was $184,980.60; total contract amount with this amendment is $264,980.60); CIP/DID #071100-01
    c. Amendment No. 2 to add items to contract for EMC Avamar Enterprise Backup Solution with Ahead LLC for the Information Technology Department for an amount not to exceed $463,378.80 (original contract amount was $225,063.02; renewal contract amount is $733,378.80); CIP/DID #0313-217
    d. Amendment No. 3 to contract for Generator Maintenance and Repair Services with Cummins Central Power, LLC to reflect the cost to add one new generator for Water Operations to the contract for an amount not to exceed $7,183.50 (original contract amount was $77,910.94; total contract amount with this amendment is $108,599.77); CIP/DID #0112-129
    e. Amendment No. 2 to renew contract for E-Reading Solutions with 3M Library Systems for the Cedar Rapids Public Library for an annual amount not to exceed $60,000 (original

contract amount was $500,000; renewal contract amount is $60,000) **(FLOOD)**; CIP/DID #0712-034

f. Amendment No. 6 to contract for Utility Disconnect Services for Flood Damaged Structures project with BWC Excavating, LC, to reflect the difference between the estimated quantities and actual quantities and accepting Maintenance Bond (original contract amount was $330,273.58; final contract amount is $602,209.21) **(FLOOD)**; CIP/DID #1011-070C
g. Amendment No. 11 for Debris Monitoring Services project with Neel-Schaffer, Inc. to reflect the difference between actual and estimated hours of work and to close out contract (original contract amount was $476,700; final contract amount is $1,547,781) **(FLOOD)**; CIP/DID #0210-195
h. Amendment No. 2 to Professional Services Agreement with HDR Engineering, Inc. specifying an increased amount not to exceed $8,000 for engineering services in connection with the Indian Creek Trunk Sanitary Sewer Segment 1 Rehabilitation project (original contract amount was $60,440; total contract amount with this amendment is $80,328); CIP/DID #655028-04
i. Amendment No. 3 (Revised) to Professional Services Agreement with OPN Architects, Inc. specifying an increased amount not to exceed $84,794 for architectural and engineering design services in connection with the New Multilevel Parking Ramp (at 7th Ave and 2nd St SE) project (original contract amount was $590,000; total contract amount with this amendment is $699,075); CIP/DID #635120-11
j. Amendment No. 2 to Professional Services Agreement with Foth Infrastructure and Environment, LLC, specifying an increased amount not to exceed $5,500 for engineering services in connection with the Detention Basins #112 and 206 Water Quality Improvements project (original contract amount was $45,441; total contract amount with this amendment is $53,921); CIP/DID #304160-11
k. Second Amendment to Memorandum of Agreement among the Federal Emergency Management Agency, the State Historical Society of Iowa, the Iowa Homeland Security & Emergency Management Division, the City of Cedar Rapids, Brucemore and the Carl and Mary Koehler History Center regarding the demolition of the former T.M. Sinclair & Co. Packing House/Wilson & Co. Packing House; CIP/DID #OB722781
l. Fourth Amendment to $650,000 Promissory Note and $101,044 Promissory Note with SA Investment LLC and Sherman Associates, Inc. for renovation of the Roosevelt Building; CIP/DID #OB346228
m. Change Order No. 5 in the amount of $300 with Peterson Contractors, Inc. for the Cedar River Bridges Miscellaneous Repairs project (original contract amount was $1,275,800; total contract amount with this amendment is $1,751,961.49); CIP/DID #305127-03
n. Change Order No. 3 in the amount of $18,981.60 with Iowa State Contractors, Inc. for the Veterans Memorial Stadium 2014 Storm Sewer Improvements – Phase II project (original contract amount was $219,000; total contract amount with this amendment is $237,084.10); CIP/DID #314338-04
o. Change Order No. 2 in the amount of $10,034.60 with Borst Brothers Construction, Inc. for the Cottage Grove Parkway SE Flood Risk Reduction Berm project (original contract amount was $722,134; total contract amount with this amendment is $756,593.60); CIP/DID #304224-06
p. Change Order No. 4 (Final) deducting the amount of $67,567 with Municipal Pipe Tool Co., LLC, for the Sanitary Sewers Quadrant Flood Repairs Lining Package #5 – 2013 (original contract amount was $848,344; total contract amount with this amendment is $799,017) **(FLOOD)**; CIP/DID #SSD104-04
q. Change Order No. 6 in the amount of $14,279 with Pearson Wall Systems, Inc. for the Veterans Memorial Phase III – Bid Package #6 – Framing, Plaster, Paint, Partitions, Fabric Panels and Ceilings project (original contract amount was $1,453,800; total contract amount with this amendment is $1,493,580) **(FLOOD)**; CIP/DID #VME001-06

r. Renewal of Maintenance Agreement for ShoreTel with SenCommunications, Inc. (original contract amount was $63,275.45; renewal contract amount is $57,559.80); CIP/DID 0313-222
s. Contract for Turf Care Products for the Golf and Parks Divisions with John Deere Landscapes for an annual amount not to exceed $30,000; CIP/DID #1114-101B
t. Contract for Turf Care Products for the Golf and Parks Divisions with D & K Products for an annual amount not to exceed $70,000; CIP/DID #1114-101A
u. Contract for Uninterruptible Power Supplies with RACOM Corporation for the Joint Communications Agency for an amount not to exceed $131,471.17; CIP/DID #0314-162
v. Contract for Palo Alto Firewalls with Torus Technologies, Inc. for the Information Technology Department for an amount not to exceed $168,030; CIP/DID #1214-133
w. Contract for Liquid Carbon Dioxide with Continental Carbonic Products, Inc. for Water Operations for an annual amount not to exceed $120,000; CIP/DID #1214-134
x. 28E Agreement with Linn County to participate in the cost for construction of a Portland Cement Concrete overlay in connection with the Ely Road from 2,000' south of the Linn-Johnson County Line north to Cedar Rapids project; CIP/DID #301935-00
y. Awarding and approving contract in the amount of $32,600 plus incentive up to $5,000, bond and insurance of Vector Construction, Inc. for the 3rd Avenue Parkade Structural Repairs Phase 1 project (estimated cost is $75,000); CIP/DID #635130-10
z. Development Agreement and Special Warranty Deed with Scallon Custom Homes, LLC for City-owned property at 190 14th Avenue SW participating in the fourth round of the Single Family New Construction Program **(FLOOD)**; CIP/DID #OB540257
aa. Development Agreement with Jim Sattler, Inc. for property at 8520 Grand Oaks Drive NE participating in the fourth round of the Single Family New Construction Program; CIP/DID #OB540257
bb. Development Agreement with Little House, LLC, for the disposition and redevelopment of vacant excess City-owned property located at 1305 3rd Street SE; CIP/DID #OB811372
cc. Development Agreement with Hunter Companies, LLC, for redevelopment of Northtowne Market at 1103 and 1201 Blairs Ferry Road NE; CIP/DID #OB1300915
dd. Development Agreement with 42nd and Edgewood, LLC, for development of property at the intersection of 42nd Street NE and Edgewood Road NE. CIP/DID #OB1314912

REGULAR AGENDA

37. Report on bids for the Cedar Rapids Police Department Firearms Range Improvements – Phase I project (estimated cost for the base bid is $900,000) (Rob Davis). CIP/DID #310333-03

38. Report on bids for the Oakland Road NE (Northwesterly Side) from Golf Street to Golfview Drive Portland Cement Concrete (PCC) Sidewalk project (estimated cost is $95,000) (Doug Wilson). CIP/DID #301734-01

39. Report on bids for the 19th Street SE Roadway & Utility Improvements from Mount Vernon Road SE to Glenway Drive SE project (estimated cost is $1,219,000) **(Paving for Progress)** (Doug Wilson). CIP/DID #3012081-03

40. Report on bids for the Arterial Portland Cement Concrete Pavement Repair and Joint and Crack Routing and Sealing project (estimated cost is $665,000) **(Paving for Progress)** (Doug Wilson).

    a. Resolution awarding and approving contract in the amount of $526,572.50 plus incentive up to $5,000, bond and insurance of Eastern Iowa Excavating & Concrete, LLC for the Arterial Portland Cement Concrete Pavement Repair and Joint and Crack Routing and Sealing project. CIP/DID #3012109-01

41. Report on bids for the NE Quadrant, 2008 Flood, Sanitary Sewer Repairs, Phase 2, Bid Package 1 project (estimated cost is $990,000) (Dave Wallace).

    a. Resolution awarding and approving contract in the amount of $841,227.25 plus incentive up to $33,000, bond and insurance of Dave Schmitt Construction for the NE Quadrant, 2008 Flood, Sanitary Sewer Repairs, Phase 2, Bid Package 1 project **(FLOOD)**. CIP/DID #SSD102-05

42. Report on bids for the for the 2015 Cleaning, Repairing & Painting 2,000,000 Gallon Hydropillar – C St. Water Tower project (estimated cost is $800,000) (Steve Hershner).

    a. Resolution awarding and approving contract in the amount of $950,690, bond and insurance of TMI Coatings for the 2015 Cleaning, Repairing & Painting of 2,000,000 Gallon Hydropillar – C St. Water Tower project. CIP/DID #6250013-02

43. Discussion and Resolution approving of the EnvisionCR (Comprehensive Plan) (Adam Lindenlaub and Jennifer Pratt). CIP/DID #OB165740

44. Discussion and Resolution authorizing cooperative agreements with the Iowa Department of Transportation (IDOT) estimated at $400,000 for design and $5.2 million for construction for accommodating future connections to State Highway 100 from 80th Street SW at the U.S. Highway 30/218 interchange (Rob Davis). CIP/DID #301207-00

ORDINANCES

(Second and possible Third Readings)

45. Ordinance amending Chapter 61 of the Municipal Code, Traffic Regulations, by establishing speed restrictions on various streets in section 61.029. CIP/DID #60-15-012

PUBLIC INPUT

This is an opportunity for the public to address the City Council on any subject pertaining to Council business. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.

CITY MANAGER COMMUNICATIONS AND DISCUSSION

COUNCIL COMMUNICATIONS AND DISCUSSION

***Note: During this portion of the meeting Council Members may bring forward communications, concerns and reports on various matters and may discuss the items specifically listed:**

1. Mayor Corbett:
2. Council member Gulick:
3. Council member Olson:
4. Council member Poe:
5. Council member Russell:
6. Council member Shey:
7. Council member Shields:
8. Council member Vernon:
9. Council member Weinacht:

It is the policy of the City of Cedar Rapids that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council public meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (319) 286-5060 at least two (2) business days prior to the scheduled meeting to request an accommodation.

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