



## Mobile Food Vendor License Application Checklist

*This page is for reference only and does not need to be submitted with the application.*

### **REQUIRED DOCUMENTS**

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#### ***Required of all applicants:***

- Completed City of Cedar Rapids Mobile Food Vendor License application (please allow up to two weeks for processing)
- Applicable fee, by cash or check payable to the City Treasurer
- Copy of the license issued to the applicant by the State of Iowa Department of Inspections & Appeals-Food and Consumer Safety Bureau (please see Linn County Public Health for questions— applicants participating in temporary events may submit a copy of their Linn County Public Health Temporary Food Service application)
- Certificate of Insurance with the City of Cedar Rapids listed as a Certificate Holder showing proof of General Liability Insurance and Automobile Liability Insurance (if applicable)
- Color photographs of the mobile food vending unit (new applicants only)
- Copy of the mobile food vending unit's motor vehicle registration (drivable vehicles only)
- Copy of the mobile food vending unit's Blue Zones Certification (if applicable)
- If an LP permit is issued by the Cedar Rapids Fire Department, proof of payment for the LP permit will need to be provided to the City Clerk's Office before the Mobile Food Vendor license will be released