

Code Enforcement-Housing Code Board of Appeals  
City of Cedar Rapids  
Wednesday, September 16, 2015 @ 2:00pm-Five Seasons Conference Room

MEMBERS PRESENT:

Al Aosse, Sarah Coleman, Garry Grimm, Craig Stump, & Jim Thatcher

MEMBERS NOT PRESENT:

Claudette Roby & Amanda Burns

INSPECTORS PRESENT:

No inspectors were present

Councilman Scott Olson was not present

David Hartley and Marie Davis were present

ALSO PRESENT:

John Riggs-Building Services Manager,

Housing Code Board of Appeals was called to order on Wednesday, September 16, 2015 at 2:03 pm in the Five Seasons Conference Room at the City Services Center located at 500 15<sup>th</sup> Avenue SW.

Craig Stump moved to accept the August 5th, 2015 minutes as reviewed. Garry Grimm seconded. All ayes, motion carried.

H-4-2015-David Hartley-re-hearing of 1407 2<sup>nd</sup> Ave SE

Craig Stump stated he wanted to clarify some facts and asked John Riggs when the abatement plan was submitted to John Riggs. John Riggs stated he received the abatement plan from David Hartley on March 25, 2015 and he accepted the plan that day. John Riggs then submitted the abatement plan to Shannon Day at that time for the record.

Craig Stump then asked Annette Lorenz when the last call for service was received at this address and Annette Lorenz replied that the last call for service was on March 12, 2015.

Craig Stump asked if all fees were paid and John Riggs verified that the fees owed by David Hartley to the City of Cedar Rapids were currently paid at this time.

Jim Thatcher clarified that the abatement plan was not accepted until after the call for service. Because of that fact- he moved that the board's action from the last meeting be rescinded as the abatement plan date came after the call for service was received and therefore does not believe the City of Cedar Rapids has a case against Mr. Hartley. Building Services had never enforced July's meeting as the re-hearing had been scheduled-therefore David Hartley's registration to rent was never revoked. So this conflict does not occur again-our

office will not submit a letter to a landlord for 90 days from the date of SAFE CR's hearings have been completed (30 days for the complainant to take to a higher court+ 60 days).

The group took a 5 minute break in which David Hartley and Marie Davis exited.

John Riggs re-convened the meeting and reminded everyone that they received the latest Housing Board of Appeal Rules of Procedures from Shannon Day a few weeks ago.

Jim Thatcher moved that the Rules of Procedure be accepted. Seconded by Sarah Coleman. All ayes. Motion Carried. Rules of Procedure was signed by all board members present and turned over to Shannon Day to record.

Meeting adjourned 2:25pm.

Recording Administrative Assistant, Shannon Day