



**ADDENDUM I**

**To:** All companies interested in submitting a Bid  
**RFB:** #PUR1115-092 Tree Inventory Services  
**From:** Judy Lehman, Manager, Cedar Rapids Purchasing Services Division  
**Subject:** Addendum No. 1 (2 pages)  
**Date:** January 4, 2016

1.	Confirm that the City requires the identification of planting sites and stumps to be included with the tree inventory. <b>Yes</b>
2.	Does the estimate of “50,000 to 70,000” trees include planting sites and stumps, or solely trees? <b>This is solely an estimate of the number of trees.</b>
3.	What are the “types” of overhead conductors or other utilities requested by the city for the Location of Overhead Conductors field? <b>Typical transmission and distribution lines for both Alliant and ITC. Also any cable/phone/internet wires. Street light wires do not need to be identified. Basically, any sort of overhead utility that would be managed by a third party for line clearance.</b>
4.	Will the City address ID and City street segment ID be available as a GIS layer? <b>Yes</b>
5.	Can the City provide a sample of the City address and street segment ID data? <b>Yes, <a href="#">click here</a> to download sample data from our ftp site.</b>
6.	The RFP requires identification of cultivars. Would ID down to species level be acceptable? <b>Yes</b>
7.	Is the current data collection template used by the Iowa DNR (see attached) sufficient for tree risk assessments? More specifically, would modification to include your table be necessary? <b>Regarding the attachment, Points 9 and 10 seem to relate more to maintenance. If you wish to use a combination of these specifications to determine how the tree would fit into the RFP requirements that is fine. Regarding tree risk assessment, the terminology requested in the RFP is required; however, the tables do not need to be included for each tree in the data report.</b>

8.	What type of delivery would be required for monthly invoices? <b>Please refer to Item #3.0 on page 9 of the RFP (Data Delivery format)</b>
9.	In regards to RFP # PUR1115-092 we would like to know if The City would accept a per tree price versus a fixed price? <b>No</b>
10.	Will you provide Boundary Limits of Scope in a SHP file? <b>Yes, click <a href="#">here</a> to download sample data from our ftp site.</b>
11.	Will you provide the RW limits of Scope in a SHP file? <b>Yes, click here to download sample data from our ftp site. Yes, click <a href="#">here</a> to download sample data from our ftp site.</b>
12.	What is your Min Size of tree needed to be collected? <b>No size minimum for trees.</b>
13.	Are Shrubs included? <b>If a shrub is found on the parkway, it will need to be noted since it will be our responsibility to manage or remove it.</b>

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page Form. The deadline to submit sealed proposals is: **Monday, January 11, 2016 before 3:00 pm, CST** at the Office of the City Clerk.