



ADDENDUM #1

To: All Companies Interested in Submitting a Proposal
From: Rebecca Johnson, CPPB, Purchasing Agent
Bid: Records Management System (RFP #PUR0216-145); Dated: March 11, 2016
Subject: Addendum #1 (1 page)
Date: March 29, 2016

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: In the RFP in section 4.2.2b there is mention that the City would like the new software to submit both NFIRS and NEMSIS data to the state's repository. However, there are no specifications in the RFP on EMS reporting software (needed for NEMSIS data capture and reporting). Is it the City's wish that the RMS software proposed include an EMS portion as well? If so, does the City have any specifications for that software?

Answer: The Cedar Rapids Fire Department is an all hazards agency that responds to many different types of incidents including fire and rescue incidents. The Fire Department's EMS roll in the community is non-transport paramedic level first response. The RMS will be used to collect information on emergency response incidents. Data that is input into the incident reports will be used to comply with the Fire Department's data obligations to state regulatory agencies. The Iowa Fire Marshalls office requires all data to be NFIRS compatible. The Iowa Department of Public Health Bureau of Emergency Services and Trauma requires all submitted data to be compliant with NEMSIS.

Question: Per section 4.2.6, Data Transfer, I am requesting access to the specific data sets mentioned. Could you please provide the data sets and the number of records that are desired to be migrated into the new RMS?

Answer: The data is all currently in FireRMS, a Zoll product. The data is pulled from FireRMS via crystal reports and can be supplied in csv, pdf, or xml. The first is incident data that is in NFIRS format. The second part of the data is building information, fire inspections, and occupancy history. Both data sets are posted on the City's ftp site at <https://ftp.cedar-rapids.org/main.html>. Enter "public" for both Account and Password.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for proposal submittal is Tuesday, April 5, 2016 before 3:00 p.m. CDT.
