



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Heather Mell, Purchasing Agent
Bid: Mowing Services for City Weed Ordinance (Bid #PUR0116-125);
Dated: February 23, 2016
Subject: Addendum #1 (1 page)
Date: March 11, 2016

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: Do we need to physically pick-up Work orders or can they be emailed?

Answer: They can be picked up or emailed. City will work with awarded Vendor on which way they prefer.

Question: Regarding the 3 day period. If the property is already been mowed do we need to take a picture and submit?

Answer: Yes, please take picture and submit. No payment is made for this. This happens very few times.

Question: What do we do regarding animals?

Answer: If you do not feel safe performing the work, Vendor shall call the Solid Waste and Recycling Division and they will contact Animal Control.

Question: If we start work and can't complete for unforeseen circumstances, do we get paid?

Answer: Yes, pricing will be negotiated at this time.

Question: Do pictures need to be printed?

Answer: No, but they must be labeled and date/time stamped according to the bid documents.

Clarification: Weather is taken into consideration if work can't be completed in the 3 day timeframe. Vendor shall work with the Project Manager to make arrangements on when mowing can be completed.

Note: New pricing form with updated portion to reflect 4 options for vegetation debris removal is attached.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 6). The deadline for bid submittal is Friday, March 18, 2016 at 3:00pm CDT.
